



MEDINA CITY COUNCIL

Monday, October 14, 2024

5:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, October 14, 2024 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Joseph Brazen, Harini Gokul, Mac Johnston, Michael Luis

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Jennifer S. Robertson

CITY CLERK | Aimee Kellerman

Hybrid Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Council meeting to the City Clerk at akellerman@medina-wa.gov.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81961696176?pwd=WjRuK3ErVy9jdmittelAvek1VeHkzUT09>

Meeting ID: 819 6169 6176

Passcode: 689036

One tap mobile

+1 253 205 0468, 81961696176# US

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Brazen, Gokul, Luis, Johnston, Reeves, Rossman

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. COUNCIL VACANCY

- 4.1 New Councilmember Appointment and Oath of Office.
 - a) New Councilmember Appointment.
 - b) Executive Session - RCW 42.30.110(1)(g).

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

- c) Nominations.
- d) Oath of Office.

Time Estimate: 45 minutes

5. PRESENTATIONS

- 5.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

6. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 6.1a City Manager Monthly Report
- 6.1b Police Monthly Report
- 6.1c Development Services Monthly Report
- 6.1d Finance Monthly Report
- 6.1e Central Services Monthly Report
- 6.1f Public Works Monthly Report

7. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 7.1 September 2024, Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Director of Finance and HR
- 7.2 Approved July 15, 2024 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 7.3 Approved Planning Commission Meeting Minutes of:
a) June 25, 2024; and
b) September 11, 2024.
Recommendation: Receive and file.
Staff Contact: Rebecca Bennett, Development Services Coordinator
- 7.4 Approval of Draft City Council Meeting Minutes of:
a) September 9, 2024; and
b) September 23, 2024.
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 7.5 Approval of Second Amendment for Interlocal Agreement for Joint Negotiation with WSDOT Regarding the Maintenance of SR 520 Facilities
Recommendation: Approve.
Staff Contact: Stephen R. Burns, City Manager
- 7.6 Resolution Approving Reallocation of Existing Funds from Kenmore Supportive Housing to Redmond Supportive Housing for A Regional Coalition for Housing (ARCH)
Recommendation: Adopt Resolution No. 446.
Staff Contact: Stephen R. Burns, City Manager
- 7.7 Resolution Authorizing the City's Membership in the Association of Washington Cities (AWC) Risk Management Service and Interlocal Agreement
Recommendation: Adopt Resolution No. 447.
Staff Contact: Ryan Wagner, Director of Finance and HR
- 7.8 Ordinance Amending Medina Municipal Code Chapter 16.52 – Tree Management Code, Adding Section 16.250 – Violations
Recommendation: Adopt Ordinance No. 1032.
Staff Contact: Steven R. Wilcox, Development Services Director
- 7.9 Ordinance Amending Section 16.72.030 of the Medina Municipal Code Updating the Procedures and Performance Standards for Granting Non-Administrative Variances

Recommendation: Adopt Ordinance No. 1033 (as amended by the Planning Commission)

Staff Contact: Steven R. Wilcox, Development Services Director

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

9.1 Approval of American Towers Franchise Agreement – Second Public Hearing

Recommendation: Adopt Ordinance No. 1034.

Staff Contacts: Stephen R. Burns, City Manager and Tripp May, Shareholder and Managing Partner, Telecom Law Firm, PC

Time Estimate: 15 minutes

9.2 Preliminary 2025 Budget

Recommendation: Conduct Public Hearing and direction as needed.

Staff Contact: Ryan Wagner, Director of Finance and HR

Time Estimate: 15 minutes

10. CITY BUSINESS

10.1 Middle Housing Update and Introduction of Consultant Firm SCJ Alliance, Kirsten Peterson, Project Manager

Recommendation: Discussion and introduction only; no action needed.

Staff Contact: Jonathan G. Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

10.2 Medina Park Board Draft Work Plan

Recommendation: Discussion, direction, and possible approval.

Staff Contacts: Stephen R. Burns, City Manager and Ryan Osada, Director of Public Works

Time Estimate: 15 minutes

11. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

12. PUBLIC COMMENT

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

13. ADJOURNMENT

Next regular City Council Meeting: Monday, October 28, 2024 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Monday, October 28, 2024 - City Council Meeting

Monday, November 11, 2024 - Veterans Day - City Hall Closed

Tuesday, November 12, 2024 - City Council Meeting (5:00PM)

Monday, November 25, 2024 - City Council Meeting (5:00PM)

Thursday, November 28, 2024 - Thanksgiving Holiday - City Hall Closed

Friday, November 29, 2024 - Day After Thanksgiving Holiday - City Hall Closed

Monday, December 9, 2024 - City Council Meeting (5:00PM)

Monday, December 23, 2024 - City Council Meeting (5:00PM)

Wednesday December 25, 2024 - Christmas Day - City Hall Closed

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, October 14, 2024 Regular Meeting of the Medina City Council was posted and available for review on Thursday, October 10, 2024 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.