



MEDINA CITY COUNCIL

Monday, April 10, 2023

5:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, April 10, 2023 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the April 10th Council meeting. Please reference Public Comments for April 10th Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the April 10th Council meeting to the City Clerk at akellerman@medina-wa.gov.

[Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the April 10th Council meeting.

Please reference Public Comments for April 10th Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

5. CITY MANAGER'S REPORT

Time Estimate: 5 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager Monthly Report
5.1b Police Monthly Report
5.1c Development Services Monthly Report
5.1d Finance Monthly Report
5.1e Central Services Monthly Report
5.1f Public Works Monthly Report

6. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 March 2023 - Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance Director
- 6.2 Park Board Meeting Minutes of January 23, 2023
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 6.3 Planning Commission Meeting Minutes of February 28, 2023
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, AICP, Planning Manager

- 6.4 Draft Meeting Minutes of March 13, 2023
Recommendation: Adopt minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 6.5 Proclamation in Recognition of Municipal Clerks Week April 30 to May 6, 2023
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 6.6 2023 ARCH Work Program and Budget
Recommendation: Approve.
Staff Contact: Steven R. Burns, City Manager
- 6.7 Contract Approval with BVC, Inc. for 2023 City-Wide Crack Seal Maintenance
Staff Contact: Ryan Osada, Public Works Director
Staff Recommendation: approve.
7. **LEGISLATIVE HEARING**
- None.
8. **PUBLIC HEARING**
- None.
9. **CITY BUSINESS**
- 9.1 Comprehensive Plan Update
Recommendation: Discussion item only; no action needed.
Staff Contact: Stephanie Keyser, Planning Manager
Time Estimate: 10 minutes
- 9.2 Housing Action Plan (HAP) - Draft
Recommendation: N/A
Staff Contact: Stephanie Keyser, Planning Manager
Time Estimate: 20 minutes
- 9.3 Gas-Powered Leaf Blowers Education and Outreach Update
Recommendation: Discussion and direction.
Staff Contact: Stephen R. Burns, City Manager
Time Estimate: 15 minutes
- 9.4 Park Use Permit Pilot Program
Recommendation: Approve Proposed Pilot Program
Staff Contacts: Stephen R. Burns, City Manager and Aimee Kellerman, CMC, City Clerk
Time Estimate: 15 minutes
10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION**

Time Estimate: 90 minutes

ES-1: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

ES-2: RCW 42.30.110 (b)

To consider the minimum price at which real estate by lease or purchased when public knowledge regarding such consideration would cause a likelihood of increased price.

[Council may take action following the Executive Session.](#)

13. **ADJOURNMENT**

Next regular City Council Meeting: April 24, 2023 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Wednesday, April 12, 2023 – Emergency Preparedness Meeting (4:00 PM)
Saturday, April 15, 2023 – Shredder Day – Medina Park (9:00 AM to 12:00 PM)
Thursday, April 20, 2023 – Housing Action Plan Open House (6:00 – 8:00 PM)
Monday, April 24, 2023 - Park Board Weeding Event (10:00 AM)
Monday, April 24, 2023 - City Council Meeting (5:00 PM)
Friday, April 28, 2023 - Arbor Day Event (10:00 AM)
Monday, May 8, 2023 - City Council Meeting (5:00 PM)
Monday, May 15, 2023 - Park Board Meeting (5:00 PM)
Tuesday, May 2, 2023 - Planning Commission Special Meeting (6:00 PM)
Monday, May 22, 2023 - City Council Meeting (5:00 PM)
Tuesday, May 23, 2023 - Planning Commission Regular Meeting (6:00 PM)
Monday, May 29, 2023 - Memorial Day – City Hall Closed
Monday, June 12, 2023 - City Council Meeting (5:00 PM)
Monday, June 26, 2023 - City Council Meeting (5:00 PM)
Tuesday, June 27, 2023 - Planning Commission Regular Meeting (6:00 PM)
Tuesday, July 4, 2023 - Independence Day - City Hall Closed
Monday, July 10, 2023 - City Council Meeting (5:00 PM)
Monday, July 17, 2023 - Park Board Meeting (5:00 PM)
Monday, July 24, 2023 - City Council Meeting (5:00 PM)
Tuesday, July 26, 2023 - Planning Commission Regular Meeting (6:00 PM)
Wednesday, August 9, 2023 – Emergency Preparedness Meeting (4:00 PM)
Monday, August 14, 2023 - City Council Meeting - **Dark No Meeting**
Monday, August 28, 2023 - City Council Meeting - **Dark No Meeting**
Monday, September 4, 2023 - Labor Day - City Hall Closed
Monday, September 11, 2023 - City Council Meeting (5:00 PM)
Monday, September 18, 2023 - Park Board Meeting (5:00 PM)
Monday, September 25, 2023 - City Council Meeting (5:00 PM)
Tuesday, September 26, 2023 - Planning Commission Regular Meeting (6:00 PM)
Monday, October 9, 2023 - City Council Meeting (5:00 PM)
Monday, October 23, 2023 - City Council Meeting (5:00 PM)
Tuesday, October 24, 2023 - Planning Commission Regular Meeting (6:00 PM)
Friday, November 10, 2023 - Veterans Day - City Hall Closed

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, April 10, 2023 Regular Meeting of the Medina City Council was posted and available for review on Friday, April 7, 2023 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.