



# MEDINA, WASHINGTON

## PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
Thursday, January 16, 2025 – 6:00 PM

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### AGENDA

**COMMISSION CHAIR |**

**COMMISSION VICE-CHAIR |**

**COMMISSIONERS |** Julie Barrett, Laura Bustamante, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao, Shawn Schubring

**PLANNING MANAGER |** Jonathan Kesler

**DEVELOPMENT SERVICES COORDINATOR |** Rebecca Bennett

#### Hybrid Meeting Participation

The Medina Planning Commission has moved to hybrid meetings, offering both in-person and online meeting participation. Individuals who are participating online and wish to speak live can register their request with the Development Services Coordinator at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Planning Commission meeting. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Planning Commission meeting to the Development Services Coordinator at [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov).

Join Zoom Meeting

<https://medina-wa.zoom.us/j/85042179202?pwd=eIBHkpXHAq94ku1jFVrKBFCRyRZv3M.1>

Meeting ID: 850 4217 9202

Passcode: 392423

One tap mobile

+12532050468,,85042179202#,,,,\*392423# US

+12532158782,,85042179202#,,,,\*392423# US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

2. **ELECTIONS**

2.1 Elect Chairperson and Vice Chairperson for 2025

3. **APPROVAL OF MEETING AGENDA**

4. **APPROVAL OF MINUTES**

4.1 Planning Commission Meeting Minutes of December 5, 2024

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

4.2 Planning Commission Meeting Minutes of December 18, 2024

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

5. **ANNOUNCEMENTS**

5.1 Staff/Commissioners

6. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the Development Services Coordinator, Rebecca Bennett, via email ([rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov)) or by leaving a message at 425.233.6414 by 2pm the day of the Planning Commission meeting. Please reference Public Comments for the Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

7. **DISCUSSION**

7.1 Concerns of the Commission

7.2 Approval of the 2025 Planning Commission Calendar of Meetings

**Recommendation:** Discussion and adoption

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

7.3 Middle Housing Review

**Recommendation:** Discussion

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

**Time Estimate:** 90 minutes

8. **ADJOURNMENT**

**ADDITIONAL INFORMATION**

Planning Commission meetings are held on the 4th Tuesday of the month at 6 PM, unless otherwise specified.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

**UPCOMING MEETINGS**

Monday, January 20, 2025 – Dr. M.L. King Holiday, City Hall Closed

Tuesday, January 28, 2025 – Regular Meeting

Monday, February 17, 2025 – President's Day Holiday, City Hall Closed

Tuesday, February 25, 2025 – Regular Meeting