



MEDINA CITY COUNCIL

Monday, October 11, 2021

4:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, October 11, 2021 – 4:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Cythnia F. Adkins

COUNCIL MEMBERS | Roger Frey, Jennifer Garone, Harini Gokul, Alex Morcos, Bob Zook

CITY MANAGER | Michael Sauerwein

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Council participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the October 11 Council meeting. Please reference Public Comments for October 11 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Microsoft Teams Meeting

+1 360-302-2562 United States, Seattle (Toll)

Conference ID: 647 612 757#

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Frey, Garone, Gokul, Morcos, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the October 11 Council meeting. Please reference Public Comments for October 11 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. PRESENTATIONS

- 4.1 Recognition of Police Office Manager, Barbara Marxer for 2021 Lifeguard Program by Steve Burns, Chief of Police

Time Estimate: 15 minutes

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

5. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 5.1 Check Register, September 2021
Recommendation: Approve.
Staff Contact: Julie Ketter, Director of HR and Finance
- 5.2 Approved August 16, 2021 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 5.3 Approved July 27, 2021 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, Planning Manager
- 5.4 DRAFT Meeting Minutes of September 13, 2021 Regular Meeting
Recommendation: Adopt Minutes
Staff Contact: Aimee Kellerman, CMC, City Clerk

6. LEGISLATIVE HEARING

None.

7. PUBLIC HEARING

- 7.1 2022 Preliminary Budget
Recommendation: NA
Staff Contacts: Julie Ketter, Finance & HR Director; Michael Sauerwein, City Manager

Time Estimate: 15 minutes

8. CITY BUSINESS

- 8.1 2021-2023 Proposed Planning Commission Work Plan
Recommendation: Adopt.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

Time Estimate: 5 minutes

8.2 Gas-Powered Lawn Equipment

Recommendation: Discussion.

Staff Contact: City Manager, Michael Sauerwein

Time Estimate: 15 minutes

9. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

10. **CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

10.1a CM Monthly Report

10.1b Police Activity Report

10.1c DS Monthly Report

10.1d Finance Monthly Report

10.1e CS Monthly Report

10.1f PW Monthly Report

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION**

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Time Estimate: 30 minutes

13. **ADJOURNMENT**

Next regular City Council Meeting: October 25, 2021 at 4 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, October 25, 2021 - City Council Meeting (4:00 PM)

Monday, November 8, 2021 - City Council Meeting (4:00 PM)

Monday, November 22, 2021 - City Council Meeting (4:00 PM)

Thursday, November 25, 2021 - Thanksgiving Holiday - City Hall Closed

Friday, November 26, 2021 - Day After Thanksgiving Holiday - City Hall Closed

Monday, December 13, 2021 - City Council Meeting (4:00 PM)

Monday, December 27, 2021 - City Council Meeting (4:00 PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, October 11, 2021 Regular Meeting of the Medina City Council was posted and available for review on Friday, October 8, 2021 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.