



## MEDINA CITY COUNCIL

Monday, December 12, 2022

**5:00 PM – REGULAR MEETING**

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person

Monday, December 12, 2022 – 5:00 PM

---

### AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

**CITY MANAGER** | Stephen R. Burns

**CITY ATTORNEY** | Scott Missall

**CITY CLERK** | Aimee Kellerman

#### Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the December 12 Council meeting. Please reference Public Comments for December 12 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the December 12 Council meeting to the City Clerk at [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov).

#### [Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

#### 2. APPROVAL OF MEETING AGENDA

#### 3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message **before 2PM** on the day of the December 12 Council

meeting. Please reference Public Comments for December 12 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

#### 4. **PRESENTATIONS**

- 4.1 Comprehensive Plan Update - Joint meeting with Planning Commission

Time Limit: 60 minutes

**\*\*10 Minute Break\*\***

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

#### 5. **CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager's Monthly Report

- 5.1b Police Monthly Report

- 5.1c DS Monthly Report

- 5.1d Finance Monthly Report

- 5.1e CS Monthly Report

- 5.1f PW Monthly Report

#### 6. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 November 2022, Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Finance Director

- 6.2 Approved Park Board Meeting Minutes of September 19, 2022

**Recommendation:** Receive and file.

**Staff Contact:** Dawn Nations, Deputy City Clerk

6.3 Approved Planning Commission Meeting Minutes of October 25, 2022

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

6.4 Draft Meeting Minutes of November 14, 2022

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## 7. **LEGISLATIVE HEARING**

None.

## 8. **PUBLIC HEARING**

8.1 Planning Commission Annual Code Update

**Recommendation:** Approve.

**Staff Contact:** Stephanie Keyser, Planning Manager

Time Estimate: 10 minutes

## 9. **CITY BUSINESS**

9.1 Letter of Support - Mercer Island Marine Patrol Funding

**Recommendation:** Approve.

**Staff Contact:** Stephen R. Burns, City Manager

Time Estimate: 10 minutes

9.2 Soliciting Permit Recommendations

**Recommendation:** Discussion and direction.

**Staff Contact:** Jeff Sass, Police Chief

Time Estimate: 10 minutes

## 10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

## 11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

## 12. **ADJOURNMENT**

Next regular City Council Meeting: January 9, 2023 at 5 PM.

## **ADDITIONAL INFORMATION**

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

## **UPCOMING MEETINGS**

### ***Tuesday, December 27, 2022 – CANCELLED***

Monday, January 9, 2023 - City Council Meeting (5:00 PM)

### ***Monday, January 16, 2023 - Martin Luther King, Jr. Day - City Hall Closed***

Monday, January 23, 2023 - City Council Meeting (5:00 PM)

Monday, February 13, 2023 - City Council Meeting (5:00 PM)

### ***Monday, February 20, 2023 - President's Day - City Hall Closed***

Monday, February 27, 2023 - City Council Meeting (5:00 PM)

Monday, March 13, 2023 - City Council Meeting (5:00 PM)

Monday, March 27, 2023 - City Council Meeting (5:00 PM)

Monday, April 10, 2023 - City Council Meeting (5:00 PM)

Monday, April 24, 2023 - City Council Meeting (5:00 PM)

Monday, May 8, 2023 - City Council Meeting (5:00 PM)

Monday, May 22, 2023 - City Council Meeting (5:00 PM)

### ***Monday, May 29, 2023 - Memorial Day - CITY HALL CLOSED***

Monday, June 12, 2023 - City Council Meeting (5:00 PM)

Monday, June 26, 2023 - City Council Meeting (5:00 PM)

### ***Tuesday, July 4, 2023 - Independence Day - City Hall Closed***

Monday, July 10, 2023 - City Council Meeting (5:00 PM)

Monday, July 24, 2023 - City Council Meeting (5:00 PM)

Monday, August 14, 2023 - City Council Meeting - ***Dark No Meeting***

Monday, August 28, 2023 - City Council Meeting - ***Dark No Meeting***

### ***Monday, September 4, 2023 - Labor Day - City Hall Closed***

Monday, September 11, 2023 - City Council Meeting (5:00 PM)

Monday, September 25, 2023 - City Council Meeting (5:00 PM)

Monday, October 9, 2023 - City Council Meeting (5:00 PM)

Monday, October 23, 2023 - City Council Meeting (5:00 PM)

### ***Friday, November 10, 2023 - Veterans Day - City Hall Closed***

Monday, November 13, 2023 - City Council Meeting (5:00 PM)

### ***Thursday, November 23, 2023 - Thanksgiving Holiday - City Hall Closed***

### ***Friday, November 24, 2023 - Day After Thanksgiving Holiday - City Hall Closed***

Monday, November 27, 2023 - City Council Meeting (5:00 PM)

Monday, December 11, 2023 - City Council Meeting (5:00 PM)

### ***Monday, December 25, 2023 - Christmas Day - City Hall Closed***

### **CERTIFICATION OF POSTING AGENDA**

The agenda for Monday, December 12, 2022 Regular Meeting of the Medina City Council was posted and available for review on Thursday, December 8, 2022 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).