



MEDINA CITY COUNCIL

Monday, May 09, 2022

5:00 PM – SPECIAL MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL

CITY COUNCIL SPECIAL MEETING

Virtual/Online

Monday, May 09, 2022 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

INTERIM CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the May 9 Council meeting. Please reference “Public Comments for May 9 Council Meeting” on your email correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also written comments. Any written comments must be submitted by 2 PM on the day of the May 9 Council meeting to the City Clerk at akellerman@medina-wa.gov.

[Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the May 9th Council meeting.

Please reference Public Comments for May 9th Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. **PRESENTATIONS**

- 4.1 Presentation on Lake Washington Lake Line by Angela Chung, Bellevue Senior Planner and Linda Debolt, Bellevue Utilities Assistant Director.

Time Estimate: 30 minutes

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

5. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 5.1 March and April 2022, Check Register

Recommendation: Approve.

Staff Contact: Stephen R. Burns, Interim City Manager

- 5.2 Approved March 29, 2022 Planning Commission Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

- 5.3 Draft City Council Meeting Minutes of:

a) April 11, 2022 Regular Meeting; and

b) April 25, 2022 Regular Meeting.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, City Clerk

- 5.4 Proclamation recognizing “National Police Week” and “Peace Officer Memorial Day”

Recommendation: Approve.

Staff Contact: Jeffrey R. Sass, Acting Chief

- 5.5 Proclamation in Recognition of Safe Boating Week: May 21 - 27, 2022

Recommendation: Approve.

Staff Contact: Stephen R. Burns, Interim City Manager

- 5.6 Passport Services Reinstatement

Recommendation: Approve.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- 5.7 Amendments to Medina Municipal Code Section 16.40.060 Building Permit Expiration
Recommendation: Approve.
Staff Contact: Steven R. Wilcox, Development Services Director

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

None.

8. **CITY BUSINESS**

- 8.1 Management Transition Plan
Recommendation: Discussion.
Staff Contact: Scott Missall, City Attorney

Time Estimate: 5 minutes

- 8.2 Permanent and Supportive Transitional Housing - 1,000 ft Buffer Update
Recommendation: Update and discussion. Council may take action.
Staff Contact: Scott Missall, City Attorney

Time Estimate: 30 minutes

9. **INTERIM CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 9.1a ICM Monthly Report
9.1b Police Monthly Report
9.1c DS Monthly Report
9.1d Finance Monthly Report
9.1e CS Monthly Report
9.1f PW Monthly Report

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. EXECUTIVE SESSION

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Council may take action following executive session.

13. EXECUTIVE SESSION

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

Council may take action following executive session.

14. ADJOURNMENT

Next regular City Council Meeting: Monday, May 23, 2022 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, May 23, 2022 - City Council Meeting (5:00 PM)
Monday, May 30, 2022 - Memorial Day - CITY HALL CLOSED
Monday, June 13, 2022 - City Council Meeting (5:00 PM)
Monday, June 27, 2022 - City Council Meeting (5:00 PM)
Monday, July 4, 2022 - Independence Day - City Hall Closed
Monday, July 11, 2022 - City Council Meeting (5:00 PM)
Monday, July 25, 2022 - City Council Meeting (5:00 PM)
Monday, August 8, 2022 - City Council Meeting - **Dark No Meeting**
Monday, August 22, 2022 - City Council Meeting - **Dark No Meeting**
Monday, September 5, 2022 - Labor Day - City Hall Closed
Monday, September 12, 2022 - City Council Meeting (5:00 PM)
Monday, September 26, 2022 - City Council Meeting (5:00 PM)
Monday, October 10, 2022 - City Council Meeting (5:00 PM)
Monday, October 24, 2022 - City Council Meeting (5:00 PM)
Monday, November 14, 2022 - City Council Meeting (5:00 PM)
Thursday, November 24, 2022 - Thanksgiving Holiday - City Hall Closed
Friday, November 25, 2022 - Day After Thanksgiving Holiday - City Hall Closed
Monday, November 28, 2022 - City Council Meeting (5:00 PM)
Monday, December 12, 2022 - City Council Meeting (5:00 PM)
Monday, December 26, 2022 - Day After Christmas Holiday - City Hall Closed
Tuesday, December 27, 2022 - City Council Meeting (5:00 PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, May 9, 2022 Special Meeting of the Medina City Council was posted and available for review on Friday, May 6, 2022 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.