



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, January 28, 2025 – 6:00 PM

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### AGENDA

**COMMISSION CHAIR** | Laura Bustamante

**COMMISSION VICE-CHAIR** | Shawn Schubring

**COMMISSIONERS** | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

**PLANNING MANAGER** | Jonathan Kesler

**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### Hybrid Meeting Participation

The Medina Planning Commission has moved to hybrid meetings, offering both in-person and online meeting participation. Individuals who are participating online and wish to speak live can register their request with the Development Services Coordinator at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Planning Commission meeting. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Planning Commission meeting to the Development Services Coordinator at [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov).

Join Zoom Meeting

<https://medina-wa.zoom.us/j/84803025666?pwd=ALMppGfqjwK7XVQ0iJkg1SQNSgzu5m.1>

Meeting ID: 848 0302 5666

Passcode: 788192

One tap mobile

+12532050468,,84803025666# US

+12532158782,,84803025666# US (Tacoma)

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF MEETING AGENDA
3. APPROVAL OF MINUTES

- 3.1 Planning Commission Special Meeting Minutes of January 16, 2025  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Rebecca Bennett, Development Services Coordinator

#### 4. **ANNOUNCEMENTS**

- 4.1 Staff/Commissioners

#### 5. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the Development Services Coordinator, Rebecca Bennett, via email ([rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov)) or by leaving a message at 425.233.6414 by 2pm the day of the Planning Commission meeting. Please reference Public Comments for the Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

#### 6. **DISCUSSION**

- 6.1 Concerns of the Commission

- 6.2 Middle Housing Review

**Recommendation:** Discussion

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

**Time Estimate:** 30 minutes

- 6.3 Proposed Unit Lot Subdivision/Zero Lot Line Ordinance

**Recommendation:** Discussion

**Staff Contacts:** Jennifer S. Robertson, Esq., Inslee Best, Attorneys at Law

**Time Estimate:** 30 minutes

- 6.4 Upcoming Topics in 2025

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

**Time Estimate:** 30 minutes

#### 7. **ADJOURNMENT**

**The next meeting is the Regular Meeting on Tuesday, February 25, 2025, at 6:00 pm.**

#### **ADDITIONAL INFORMATION**

Planning Commission meetings are held on the 4th Tuesday of the month at 6 PM, unless otherwise specified.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

**REMAINING 2025 CALENDAR:**

***Monday, February 17, 2025 - Presidents' Day - City Hall Closed***

Tuesday, February 25, 2025 - Regular Meeting

Tuesday, March 25, 2025 - Regular Meeting

Tuesday, April 22, 2025 - Regular Meeting

***Monday, May 26, 2025 - Memorial Day - City Hall Closed***

Wednesday, May 28, 2025 (due to the holiday) - Special Meeting

***Thursday, June 19, 2025 - Juneteenth - City Hall Closed***

Tuesday, June 24, 2025 - Regular Meeting

***Friday, July 4, 2025 - Independence Day - City Hall Closed***

Tuesday, July 22, 2025 - Regular Meeting

Tuesday, August 26, 2025 - Dark, No Meeting

***Monday, September 1, 2025 - Labor Day - City Hall Closed***

Tuesday, September 23, 2025 - Regular Meeting

Tuesday, October 28, 2025 - Regular Meeting

***Tuesday, November 11, 2025 - Veterans Day - City Hall Closed***

Tuesday, November 18, 2025 (3<sup>rd</sup> Tuesday) - Special Meeting

***Thursday, November 27, 2025 - Thanksgiving Holiday - City Hall Closed***

***Friday, November 28, 2025 - Day After Thanksgiving Holiday - City Hall Closed***

Tuesday, December 16, 2025 (3<sup>rd</sup> Tuesday) - Special Meeting

***Thursday, December 25, 2025 - Christmas Day - City Hall Closed***