



MEDINA CITY COUNCIL

Monday, June 14, 2021

4:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, June 14, 2021 – 4:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Cythnia F. Adkins

COUNCIL MEMBERS | Roger Frey, Jennifer Garone, Harini Gokul, Alex Morcos, Bob Zook

CITY MANAGER | Michael Sauerwein

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

[Join Microsoft Teams Meeting](#)

+1 360-302-2562 United States, Seattle (Toll)

Conference ID: 647 612 757#

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Council participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the June 14 Council meeting. Please reference Public Comments for June 14 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Frey, Garone, Gokul, Morcos, Rossman and Zook

2. EXECUTIVE SESSION

Time Estimate: 30 minutes

RCW 42.30.11.(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

3. APPROVAL OF MEETING AGENDA

4. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the June 14 Council meeting. Please reference Public Comments for June 14 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

5. **PRESENTATIONS**

- 5.1 Time Estimate: 30 minutes
Medina Traffic Calming Presentation by Chief of Police, Steve Burns
- 5.2 Time Estimate: 20 minutes
Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

6. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 Check Register, May 2021
Recommendation: Approve.
Staff Contact: Julie Ketter, Director of Finance and HR
- 6.2 Approved April 19, 2021 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 6.3 Approved April 27, 2021 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, Planning Manager
- 6.4 Draft May 10, 2021 City Council Regular Meeting Minutes
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

- 8.1 Ordinance Adopting Minor Code Amendments
Recommendation: Adopt Ordinance No. 1001.
Staff Contact: Stephanie Keyser, Planning Manager
Time Estimate: 15 minutes
- 8.2 Ordinance Adopting Bulk Regulations
Recommendation: Adopt Ordinance No. 1002.
Staff Contact: Stephanie Keyser, Planning Manager
Time Estimate: 15 minutes
- 8.3 2022 - 2027 Six-Year CIP/TIP and Non-TIP
Recommendation: Approve.
Staff Contact: Ryan Osada, Director of Public Works
Time Estimate: 15 minutes
- 9. CITY BUSINESS**
- 9.1 Medina Park Playground Replacement Project Update
Recommendation: Approve.
Staff Contacts: Ryan Osada, Director of Public Works and Michael Sauerwein, City Manager
Time Estimate: 30 minutes
- 9.2 Street Vacation Regulations
Recommendation: Staff recommends Council set and conduct a legislative hearing on the Attachment at the Council's first meeting in July, followed by action thereon.
Staff Contacts: Michael Sauerwein, City Manager, Steve Wilcox, Director of Development Services, Ryan Osada, Director of Public Works, Scott Missall, City Attorney
Time Estimate: 30 minutes
- 9.3 Medina Personnel Policy Updates, Financial Policy Update, and Public Works Purchasing Code Amendment
a) Resolution No. 418 Amending Financial Policies, adding EFT (Electronic Fund Transfer) Control Procedures
b) Ordinance No. 999 Amending MMC Chapter 2.64 Public Works Purchasing Policies
c) Approval of Medina Personnel Policies update, Section 7.02 Vacation Accruals
Recommendation: Adopt Resolution No. 418, Adopt Ordinance No. 999 and Approve Medina Personnel Policies update, Section 7.02 Vacation Accruals.
Staff Contact: Julie Ketter, Director of Finance and HR
Time Estimate: 10 minutes
- 10. CITY MANAGER'S REPORT**
Time Estimate: 15 minutes
Police, Development Services, Finance, Central Services, Public Works, City Attorney
- 10.1a CM Monthly Report

10.1b Police Monthly Report

10.1c DS Monthly Report

10.1d Finance Monthly Report

10.1e CS Monthly Report

10.1f PW Monthly Report

11. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

12. PUBLIC COMMENT

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

13. ADJOURNMENT

Next regular City Council Meeting: Monday, July 12, 2021 at 4 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, June 28, 2021 - City Council Meeting - **Cancelled**
Monday, July 5, 2021 - Independence Day - City Hall Closed
Monday, July 12, 2021 - City Council Meeting (4:00 PM)
Monday, July 26, 2021 - City Council Meeting – **Cancelled**
Monday, August 9, 2021 - City Council Meeting - **Dark No Meeting**
Monday, August 23, 2021 - City Council Meeting - **Dark No Meeting**
Monday, September 6, 2021 - Labor Day - City Hall Closed
Monday, September 13, 2021 - City Council Meeting (4:00 PM)
Monday, September 27, 2021 - City Council Meeting (4:00 PM)
Monday, October 11, 2021 - City Council Meeting (4:00 PM)
Monday, October 25, 2021 - City Council Meeting (4:00 PM)
Monday, November 8, 2021 - City Council Meeting (4:00 PM)
Monday, November 22, 2021 - City Council Meeting (4:00 PM)
Thursday, November 25, 2021 - Thanksgiving Holiday - City Hall Closed
Friday, November 26, 2021 - Day After Thanksgiving Holiday - City Hall Closed
Monday, December 13, 2021 - City Council Meeting (4:00 PM)
Monday, December 27, 2021 - City Council Meeting (4:00 PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, June 14, 2021 Regular Meeting of the Medina City Council was posted and available for review on Friday, June 11, 2021 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.