



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Tuesday, March 26, 2024 – 6:00 PM**

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### AGENDA

**COMMISSION CHAIR** | Laura Bustamante  
**COMMISSION VICE-CHAIR** | Shawn Schubring  
**COMMISSIONERS** | Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao  
**PLANNING MANAGER** | Jonathan Kesler, AICP  
**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### Hybrid Meeting Participation

The Medina Planning Commission has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the Development Services Coordinator at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Planning Commission meeting. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Planning Commission meeting to the Development Services Coordinator at [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov).

Join Zoom Meeting

<https://medina-wa.zoom.us/j/87504217737?pwd=ORaXZI1DWX162Mjp7cb3nnGrSPbCD1.1>

Meeting ID: 875 0421 7737

Passcode: 651995

One tap mobile

+12532158782,,87504217737#,,,,\*651995# US (Tacoma)

+12532050468,,87504217737#,,,,\*651995# US

1. **CALL TO ORDER / ROLL CALL**
2. **APPROVAL OF MEETING AGENDA**
3. **APPROVAL OF MINUTES**

3.1 Planning Commission Special Meeting Minutes of March 14, 2024  
**Recommendation:** Defer adoption to the Wednesday, April 3rd Special Meeting.  
**Staff Contact:** Aimee Kellerman, City Clerk

3.2 Planning Commission Special Meeting Minutes of March 6, 2024  
**Recommendation:** Adopt minutes as amended.  
**Staff Contact:** Rebecca Bennett, Development Services Coordinator

#### 4. **ANNOUNCEMENTS**

4.1 Staff/Commissioners

#### 5. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the Development Services Coordinator, Rebecca Bennett, via email ([rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov)) or by leaving a message at 425.233.6414 by 2pm the day of the Planning Commission meeting. Please reference Public Comments for the Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

#### 6. **DISCUSSION**

6.1 Concerns of the Commission

6.2 2024 Comprehensive Plan Update, **Second Review** of the **Land Use** Element including revisions made to address concerns of this Commission on 3-14-24 and the Design Review Committee (DSC) meeting on 3-20-24.

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC consultants

Time Estimate: 60 minutes

6.3 2024 Comprehensive Plan Update, **First Review** of the **Capital Facilities** Element

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC Consultants

Time Estimate: 60 minutes

#### 7. **ADJOURNMENT**

Next meeting is the **Special** meeting of Wednesday, April 3, 2024, at 6:00 pm

#### **ADDITIONAL INFORMATION**

Planning Commission meetings are held on the 4th Tuesday of the month at 6 PM, unless otherwise specified.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

### **UPCOMING MEETINGS**

**Note: Bolded dates** are the **Special Meeting** dates approved by the Planning Commission at its **Special Meeting** of Thursday, February 15, 2024. **Additional Special Meetings** may be added to the schedule, as needed.

**Wednesday, April 3, 2024 - Special Meeting**

Tuesday, April 23, 2024 - Regular Meeting

**Thursday, May 16 2024 - Special Meeting**

**Wednesday, May 29, 2024 - Special Meeting**

**Thursday, June 13, 2024 - Special Meeting**

Tuesday, June 25, 2024 - Regular Meeting

**Tuesday, July 9, 2024 - Special Meeting**

Tuesday, July 23, 2024 - Regular Meeting

August 2024 - Dark, no meeting

Tuesday, September 24, 2024 - Regular Meeting

Tuesday, October 22, 2024 - Regular Meeting

Tuesday, November 2024 - Regular Meeting cancelled - Special Meeting Date TBD

Tuesday, December 2024 - Regular Meeting cancelled - Special Meeting Date TBD