



## MEDINA CITY COUNCIL

Monday, June 12, 2023

**5:00 PM – REGULAR MEETING**

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Monday, June 12, 2023 – 5:00 PM

---

### AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

**CITY MANAGER** | Stephen R. Burns

**CITY ATTORNEY** | Scott Missall

**CITY CLERK** | Aimee Kellerman

#### Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the June 12 Council meeting. Please reference Public Comments for June 12 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the June 12 Council meeting to the City Clerk at [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov).

#### [Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

#### 2. APPROVAL OF MEETING AGENDA

#### 3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting may register their request ahead of time with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message **before 2PM** on the day of the June 12 Council meeting. Please reference Public Comments for June 12 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

#### 4. **PRESENTATIONS**

- 4.1 Professional Excellence Award Presentation - Medina Police Department by Police Chief Jeffrey R. Sass.

Time Estimate: 10 minutes

- 4.2 Recognize Boards and Commission Volunteers by Mayor Jessica Rossman and Stephen R. Burns, City Manager

Time Estimate: 10 minutes

- 4.3 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

#### 5. **CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager Monthly Report  
5.1b Police Monthly Report  
5.1c Development Services Monthly Report  
5.1d Finance Monthly Report  
5.1e Central Services Monthly Report  
5.1f Public Works Monthly Report

#### 6. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 May 2023 - Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Finance Director
- 6.2 Park Board Meeting Minutes of March 20, 2023  
**Recommendation:** Receive and file.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
- 6.3 Planning Commission Meeting Minutes of:  
a) March 28, 2023; and  
b) May 2, 2023.

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

6.4 Draft Meeting Minutes of:

a) City Council Meeting May 8, 2023; and

b) Joint City Council and Planning Commission Meeting May 22, 2023.

**Recommendation:** Adopt minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

6.5 Confirmation of Appointment to the Medina Planning Commission

**Recommendation:** Confirm the following appointments:

Planning Commission

- Laura Bustamante, Position 2

- Evonne Lai, Position 4

- Brian Pao, Position 1 (effective August 1, 2023)

**Staff Contact:** Aimee Kellerman, City Clerk on behalf of the Personnel Committee

6.6 TIB Medina Elementary Sidewalk Phase 1

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

6.7 Interlocal Cooperation Agreement Renewal 2024-2026

**Recommendation:** Approve.

**Staff Contact:** Stephen R. Burns, City Manager

6.8 Moratorium Resolution – Street Vacations

**Recommendation:** Adopt Resolution No. 434.

**Staff Contact:** Stephen R. Burns, City Manager

## 7. **LEGISLATIVE HEARING**

None.

## 8. **PUBLIC HEARING**

8.1 Housing Action Plan

**Recommendation:** Adopt Plan.

**Staff Contact(s):** Stephanie Keyser, Planning Manager

Time Estimate: 15 minutes

8.2 2024-2029 Six Year CIP, TIP, Non-TIP Plan

**Recommendation:** Discussion and direction.

**Staff Contact:** Ryan Osada, Public Works Director

Time Estimate: 15 minutes

## 9. **CITY BUSINESS**

9.1 Comprehensive Plan Update

**Recommendation:** Discussion item only; no action needed.

**Staff Contact:** Stephanie Keyser, Planning Manager

Time Estimate: 5 minutes

- 9.2 Overlake Golf and Country Club Street Vacation Petition  
**Recommendation:** Update only; no action needed.  
**Staff Contact:** Stephen R. Burns, City Manager

Time Estimate: 5 minutes

- 9.3 E-Bike Restrictions in Medina Park  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Jeff Sass, Police Chief

Time Estimate: 15 minutes

- 9.4 NE 12th Street Pedestrian Improvements  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Ryan Osada, Public Works Director

Time Estimate: 15 minutes

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION** - Time Estimate: 60 minutes

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

RCW 42.30.110 (1)(c)

To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

Council may take action following one or both of the Executive Sessions.

13. **ADJOURNMENT**

Next regular City Council Meeting: July 10, 2023 at 5 PM.

No City Business scheduled for the June 26, 2023 Council Meeting.

## **ADDITIONAL INFORMATION**

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

## **UPCOMING MEETINGS AND EVENTS**

Monday, June 26, 2023 - City Council Meeting - **CANCELLED**  
Tuesday, June 27, 2023 - Planning Commission Regular Meeting (6:00 PM)  
**Tuesday, July 4, 2023 - Independence Day - City Hall Closed**  
Monday, July 10, 2023 - City Council Meeting (5:00 PM)  
Monday, July 17, 2023 - Park Board Meeting (5:00 PM)  
Monday, July 24, 2023 - City Council Meeting (5:00 PM)  
Tuesday, July 26, 2023 - Planning Commission Regular Meeting (6:00 PM)  
Wednesday, August 9, 2023 – Emergency Preparedness Meeting (4:00 PM)  
Monday, August 14, 2023 - City Council Meeting - **Dark No Meeting**  
Monday, August 28, 2023 - City Council Meeting - **Dark No Meeting**  
**Monday, September 4, 2023 - Labor Day - City Hall Closed**  
Monday, September 11, 2023 - City Council Meeting (5:00 PM)  
Monday, September 18, 2023 - Park Board Meeting (5:00 PM)  
Monday, September 25, 2023 - City Council Meeting (5:00 PM)  
Tuesday, September 26, 2023 - Planning Commission Regular Meeting (6:00 PM)  
Monday, October 9, 2023 - City Council Meeting (5:00 PM)  
Monday, October 23, 2023 - City Council Meeting (5:00 PM)  
Tuesday, October 24, 2023 - Planning Commission Regular Meeting (6:00 PM)  
**Friday, November 10, 2023 - Veterans Day - City Hall Closed**  
Monday, November 13, 2023 - City Council Meeting (5:00 PM)  
Monday, November 20, 2023 - Park Board Meeting (5:00 PM)  
**Thursday, November 23, 2023 - Thanksgiving Holiday - City Hall Closed**  
**Friday, November 24, 2023 - Day After Thanksgiving Holiday - City Hall Closed**  
Monday, November 27, 2023 - City Council Meeting (5:00 PM)  
Monday, December 11, 2023 - City Council Meeting (5:00 PM)  
Wednesday, December 13, 2023 – Emergency Preparedness Meeting (4:00 PM)  
**Monday, December 25, 2023 - Christmas Day - City Hall Closed**

## **CERTIFICATION OF POSTING AGENDA**

The agenda for Monday, June 12, 2023 Regular Meeting of the Medina City Council was posted and available for review on Friday, June 9, 2023 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).