



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, January 29, 2024

AGENDA

- I. **5:30 p.m. to 6:00 p.m.**
WORK SESSION: Built for Mead and Economic Development
- II. **6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 22-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. **Call to Order – Roll Call**

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. **Moment of Silence**

3. **Pledge of Allegiance to the Flag**

4. **Review and Approve Agenda**

5. **Staff Report: Town Manager Report**

[a.](#) Manager Report

6. **Informational Items**

- a. CDOT Update
- b. Community Engagement Update

7. **Proclamations**

[a.](#) Winter Bike to Work Day February 9, 2024

8. **Public Comment:** *3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.*

9. **Consent Agenda:** *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

[a.](#) Approval of Minutes - Regular Meeting January 8, 2024

[b.](#) Preliminary December 2023 Financials

[c.](#) Check Register January 29, 2024

[d.](#) **Resolution No. 09-R-2024** – A Resolution of the Town of Mead, Colorado, Adopting Updated General Guidelines for Public Comment at Open Meetings and General Guidelines for Conduct of Public Hearings

- e. **Resolution No. 10-R-2024** - A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and U.S. Immigration and Customs Enforcement Homeland Security Investigations Authorizing the Designation of Mead Police Department Employees as Customs Officers
- f. **Resolution No. 11-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Extensions of Engineering-Related Professional Service Agreements (JVA, Inc., Felsburg Holt & Ullevig, Inc., Fox Tuttle Transportation Group, Michael Baker International, Inc., Otak, Inc., Est, Inc., Ayres Associates, Inc., and InVision GIS, LLC)
- g. **Resolution No. 12-R-2024** - A Resolution of the Town of Mead, Colorado, Approving Extensions of Certain Public Works-Related Service Agreements (Kleen Tech Services, LLC, Vector Disease Control International, LLC, and Denali Water Solutions, LLC) for Calendar Year 2024

10. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

11. Legislative Update

12. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

13. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees
FROM: Helen Migchelbrink, Town Manager
DATE: January 29, 2024
SUBJECT: Town Manager Report

- The Annual Community Report for 2023 was completed and mailed to citizens. A copy of the report is attached. The Annual Report details community highlights, the Town budget, and the use of the Street Improvement Fund. The Street Improvement Fund was established to collect the additional 1% sales and use tax approved by voters in November 2021. This fund can only be used to maintain and improve Mead's roadways. The 1% sales and use tax is collected annually and may be applied to the subsequent fiscal year. Street improvement spending totaled \$3.8 million in 2023.
- The Mead Police Department is dedicated to expanding its community policing efforts to meet the growing needs of the Town. To ensure the department is adequately resourced for future operations, Town residents are being asked to complete a short survey. The survey asks about the willingness to support additional police resources in the community. The link to the survey can be found here: <https://bit.ly/MeadPD-Survey>
- Colorado Municipal League Annual Conference is scheduled for June 18th – June 21st at Embassy Suites in Loveland.
- Municipal Court was held on January 18th with 33 cases on the docket. Currently, there is one trial scheduled for February 12th and 46 cases on the docket for February 15th.
- Additional security cameras have been installed at Town Hall to provide better coverage of the parking lot after an incident in December.
- The new toll lanes on I-25 between the Mulberry exit on the north end of Fort Collins and the Berthoud exit are open, fully operational and all tolls are waived for the foreseeable future while CDOT completes its testing. Here are a few things to understand about these toll lanes:
 - Until tolling goes live, drivers can use the express lanes for free.
 - Toll fees have not yet been determined but likely will mirror existing variable toll fees on I-25. Most express lanes in Colorado charge \$2 to \$5, with the price lower with less congestion and higher with more congestion.
 - The express lane is free for those vehicles with a driver and at least two passengers with an ExpressToll pass. This will require the purchase of a switchable HOV transponder at a cost of \$18.
- The 2023 Financial Audit is tentatively scheduled for onsite work to be completed the week of April 22, 2024.
- RFPs were released for Financial Consulting and HR Services. The deadline for proposals is January 26, 2024. Staff will review the proposals, check references, and schedule interviews, if necessary.
- A ribbon cutting for the QuikTrip convenience store, 3571 Highland Dr, was held on January 24, 2024. QuikTrip is now open 24 hours a day, 365 days a year. The new traffic signal on SH 66 and Foster Ridge Drive is up and running.
- Red Barn Meadows ribbon cutting was held on January 20, 2024, at their new subdivision. Attendees enjoyed a tour of the new model homes.
- Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.

- Key projects update:
 - 3rd and Welker Intersection – Real estate acquisition continues. Staff interviewed the top two firms that submitted proposals in response to the Construction Management RFP. Dewberry was selected for the project.
 - Community Center – the preliminary plat and site plan have been re-submitted to Planning for review. Staff continues to work through the details of the purchase of the railroad property and intends to release the construction project for bid in February.
 - SH66 Pedestrian Crossing – staff has been coordinating the utility relocations and ditch company review.
- YTD totals for new single family home permits:
 - 2024 YTD: 2 SF Permits, 0 Certificates of Occupancy
- Boards and Commissions
 - There have been several applications for the vacant Alternate Planning Commissioner seat on the Planning Commission. Applicants have been invited to meet with staff and will be introduced to the Commission. All applicants will be informed of Planning Commission meetings as Municipal Code requires the attendance at two meetings prior to being considered.
 - The February Planning Commission meeting is canceled.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform: <https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Economic Development Specialist, Police Officer, and Maintenance Worker I.

Community Development

- Club Car Wash, located next to QuikTrip, is under construction and will open this year.
- The Waterfront development is under contract with a large, national homebuilder. Infrastructure and public improvement work for the first phase could start early in 2024.
- Broe Real Estate Group is working with staff and is close to submitting a preliminary plat for the approximately 160-acres of land located east of the High Plains Blvd. alignment (CR 9.5), south of the RR tracks, and north of Welker (CR 34).

Public Works and Engineering

- 1601 CR 38 Interchange Assessment – staff met with CDOT to clarify the scope of the highway project and coordinate assumptions for the analysis. The team learned portions of the frontage road will remain in place as a utility corridor, contrary to previous conversations with CDOT staff.
- Staff reviewed two proposals for operation of the Town’s wastewater facilities and has selected Ramey Environmental. Ramey has been operating the plant for many years and will continue as our provider.
- Safe Routes to School – the design team initiated conversations with affected property owners regarding the proposed trail alignment as the design continues to evolve.
- Staff is preparing the annual HUTF submittal.

Community Engagement

- Registration for spring soccer and volleyball is currently open. The season will run from March-May and is the only soccer season scheduled in 2024.
- The first event of 2024 is being planned; the Eggstravaganza Egg Hunt is scheduled for March 23rd at Founders Park.
- The 2023-2024 Community Report has been finalized and mailed to residents.

- Community Engagement assisted with two ribbon-cutting ceremonies for new development-QuikTrip and Red Barn.

Police Department

- New officer Daniel Aguirre is progressing through field training.
- Police Officer candidate interviews were completed on January 16th.
- The department sent officers to a recruitment fair last Saturday, hosted by AIMS college.
- The police department completed CPR training this month.
- Police officers assisted with traffic and security at the QT ribbon cutting last week.
- The January Mid-Monthly Report attached.



COMMUNITY REPORT 2023-2024



 RESPONSIBLE GROWTH

 RELIABLE INFRASTRUCTURE

 PUBLIC SAFETY

 FISCAL STABILITY

Section 5, Item a.

COMMUNITY

COMMUNITY REPORT

LETTER TO THE COMMUNITY

Dear Mead residents,

We're thrilled to present the Mead Community Report for the 2023-2024 period. As a Board, we believe in fostering an open, self-reflective, and actively involved community. This report offers insights into our budget, past achievements, and future objectives.

In 2023, our community achieved substantial milestones. Notable highlights include the successful launch of Agfinity, progress on town initiatives like the Margil Farms Park renovations, and the successful advancement of the long-awaited Community Center project.

Looking ahead to 2024, we foresee a sustained momentum in both commercial and residential development. Construction is expected to begin for the Community Center and the 3rd and Welker Intersection Project. Additionally, the town is gearing up for several transportation initiatives, and we are investing in local parks.

We take great pride in our team's accomplishments over the past year and reaffirm our dedication to responsible growth, reliable infrastructure, public safety, financial stability, and fostering a connected community.

BOARD OF TRUSTEES



MAYOR
COLLEEN
WHITLOW



MAYOR PRO TEM
CHRIS
CARTWRIGHT



TRUSTEE
DAVID
ADAMS



TRUSTEE
DEBRA
BRODHEAD



TRUSTEE
TRISHA
HARRIS



TRUSTEE
CHRIS
PARR



TRUSTEE
HERMAN
SCHRANZ

Our regularly scheduled Board meetings are held at Town Hall on the second and last Monday of every month. Meetings start at 6pm and are open to the public. Visit townofmead.org/meetings for more information. We would love to see you there!

DEMOGRAPHICS



POPULATION
5,500+



WORKFORCE
2,400+



MEDIAN AGE
39



EMPLOYEES
1,800+



200+
BUSINESSES



\$100K
MEDIAN HOUSEHOLD
INCOME



+87%
OF HOUSEHOLDS
OWN THEIR HOMES

POLICE RESOURCES & SUPPORT SURVEY

In 2017, the Mead Police Department was established after Weld County decided they would no longer provide public safety services to the Town. Since then, Mead has worked toward a local police department that now provides 24/7 officer support. Today, the department includes 16 sworn staff members; 10 officers who work three rotating shifts, two full-time School Resource Officers, two Sergeants and two administrators.

With an emphasis on community policing, beyond just reacting to emergency calls, responding and investigating crimes, and enforcing traffic regulations, the department allocates time to crime prevention efforts and education. This includes staffing School Resource Officers in Mead schools, providing support services for victims, actively participating in community events, and handling responses to mental health crises.

The Mead Police Department is dedicated to expanding its community policing efforts to meet the growing needs of the Town. To ensure the department is adequately resourced for future operations, this survey asks about your willingness to support additional police resources in the community.



TAKE THE SURVEY

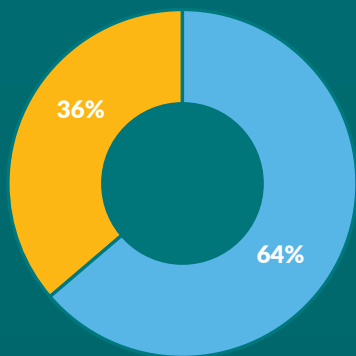
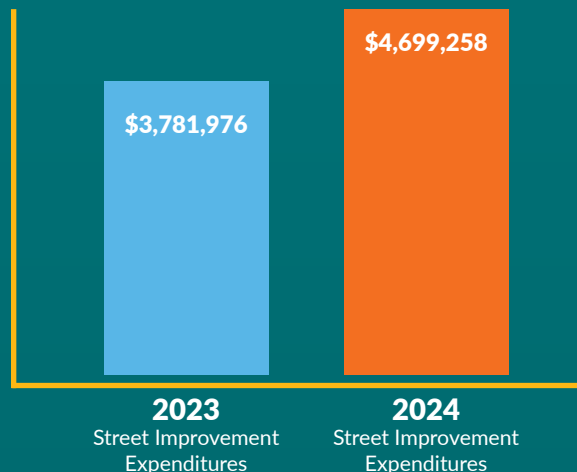
Visit:
shorturl.at/rBQ25
or scan the QR code



STREET IMPROVEMENT FUND

The Street Improvement Fund was established to collect the additional 1% sales and use tax approved by voters in November 2021. This fund can only be used for maintaining and improving the roadways in Mead. The 1% sales and use tax is collected during the year, and may be applied to the subsequent fiscal year.

1% SALE & USE TAX AT WORK

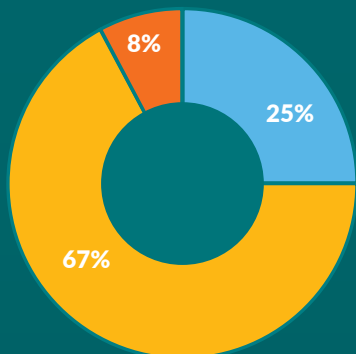
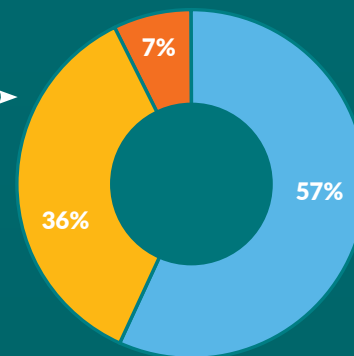


STREET IMPROVEMENT FUND EXPENDITURES 2023

- **Road Work: \$2,405,000**
(Asphalt, Repairs, Concrete, Crack & Slurry, Maintenance)
- **Operational Costs \$1,376,976**
- Total : \$3,781,976**

STREET IMPROVEMENT FUND REVENUES 2024

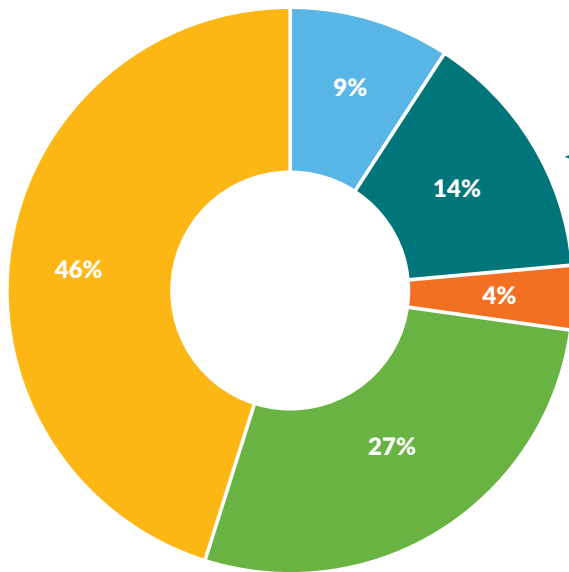
- **2024 Projected Revenue: \$2,893,591**
- **2024 Transfer in from General Fund: \$375,000**
- **2023 Carryover Revenue: \$1,824,603**



STREET IMPROVEMENT FUND EXPENDITURES 2024

- **Operational Costs \$1,269,258**
- **Road Work: \$3,430,000**
(Asphalt, Repairs, Concrete, Crack & Slurry, Maintenance)
- **Remaining Fund Balance: \$393,936**

2024 BUDGET OVERVIEW



GENERAL FUND REVENUE

TOTAL: \$11M

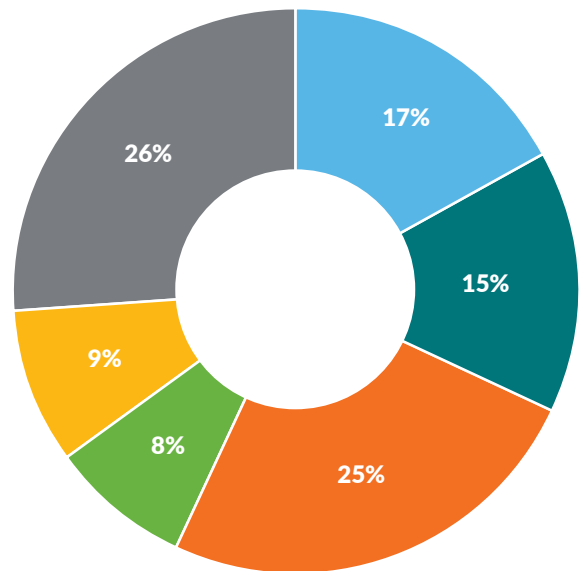
- Building & Development: \$1.02M
- Other Revenue: \$1.57M
- Licenses & Fees: \$403K
- Property Tax: \$3.03M
- Sales & Use Tax*: \$4.98M

*Does not include 1% Sales & Use Tax for street improvements.

GENERAL FUND EXPENDITURES

TOTAL: \$11M

- General Government: \$1.91M
- Public Works: \$1.69M
- Public Safety: \$2.7M
- Community Engagement: \$846K
- Community Development: \$1.03M
- Capital Improvement: \$2.87M



2024 RESTRICTED FUND CAPITAL PROJECTS

- Transportation Projects: \$13.76M
- Street Improvement Fund*: \$4.69M
- Sewer Fund Expenditures: \$1.73M
- Park & Community Improvements: \$9.38M

*1% Sales & Use Tax

2024 GOALS

RESPONSIBLE GROWTH

- Finalize design for Hwy 66 & CR 7 underpass
- Trails Master Plan
- I-25 & CR 38 Interchange 1601 Process
- Code updates including Land Use and Temporary Signage

PUBLIC SAFETY

- Safe Routes to School
- Facilitate MVFRD Municipal Facility Construction
- Additional Police Officer under COPS Hiring Program Grant
- Community Policing Strategy and Outreach

RELIABLE INFRASTRUCTURE

- Downtown alley and parking lot improvements
- Construction of 3rd and Welker Intersection Improvement Project
- Liberty Ranch Park Restrooms and Storage
- CR 34 Bridge Design

FISCAL STABILITY

- Public EV Charging Stations & Rate Structure
- New grant opportunities
- Emergency Management Plan
- Website Accessibility Compliance

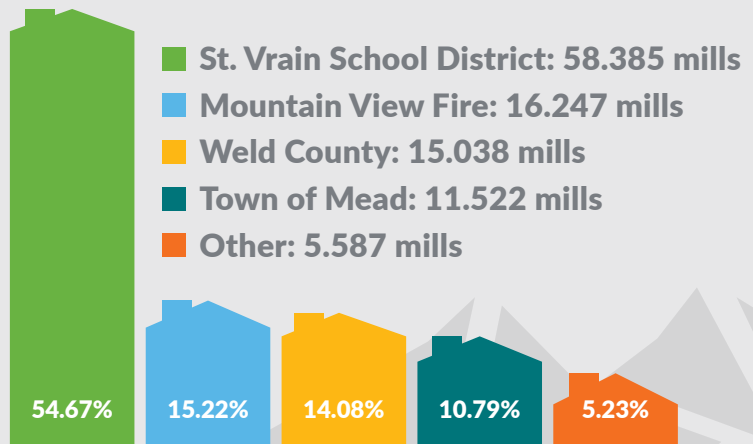
CONNECTED COMMUNITY

- Construction of Community Center
- Gold Star Memorial at Founders Park
- Expand economic development initiative
- Continuation of Wayfinding Signage



PROPERTY TAX AND MILL RATES

Property tax is based on the property's assessed value; Weld County assesses property values at least every two years. The Town of Mead's mill levy is **11.52**, and the average net mill levy for a non-metro district property is **106.78**.



AWARDS & GRANTS

In addition to property and sales tax paid to the Town of Mead from residents and visitors, the town consistently pursues additional funding sources to contribute to critical projects.

Revitalize Main Street Grant Funding to complete construction for the Safe Routes to School initiative	\$250,000
Denver Regional Council of Governments (DRCOG) Transportation Improvement Grant Funding to update Mead Trails & Open Space Master Plan	\$225,000
Colorado Energy Office Charge Ahead Colorado Grant to assist with purchasing and installing a public EV Charger at Town Hall	\$12,500
Colorado Department of Local Affairs Main Street LIVE Grant Funding to assist with the construction of the Community Center	\$1,500,000
Colorado Statewide Internet Portal Authority Grant to supplement the digitization of resolutions and ordinances	\$3,000
House Appropriations Community Project Funding Congressional funding awarded for the 3rd & Welker Intersection Project	\$1,000,000
United Way of Weld County Grant to provide recreation and program scholarships	\$2,500
Patrick Leahy Bulletproof Vest Partnership Program To help purchase protective vests for police officers	\$3,025
Colorado Intergovernmental Risk Sharing Agency (CIRSA) Law Enforcement Endowment Fund Grant to expand professional opportunities for leadership team	\$3,000
Colorado Department of Local Affairs Peace Officer Behavioral Health Support and Community Partnership Program Grant for providing behavioral health services to police officers and their families	\$19,200
Colorado Peace Officers Standards & Training Grant For police officer training classes, equipment, and materials	\$6,658 \$3,940
Colorado Special Highway Committee Off-System Bridge Program WCR 34 Bridge Replacement	\$1,585,726

Total: \$4,614,549

2023 HIGHLIGHTS



RESPONSIBLE GROWTH

In 2023, Mead finalized the Municipal Facilities Master Plan, identified on County Road 7 and Hwy 66 by the Liberty Ranch subdivision. A master plan is a living document that can be updated to adapt to changing demographic trends, technological advancements, and community needs. The Municipal Facilities Master Plan provides a strategic framework for the sustainable and balanced development of municipal facilities, offering numerous benefits that contribute to the well-being and prosperity of the community.

ADDITIONAL SUCCESSSES:

- Agfinity Grand Opening
- Club Car Wash groundbreaking
- Buffalo Highlands Annexation and Zoning



RELIABLE INFRASTRUCTURE

Throughout 2023, the Town of Mead invested in various upgrades to our parks, focusing on creating more vibrant and welcoming spaces. Improvements include significant landscape enhancements at Liberty Ranch Park and new landscaping, playground equipment, and an adult workout station at Margil Farms Park. These transformative changes enhance the aesthetics of our community spaces and contribute to our residents' overall well-being.

ADDITIONAL SUCCESSES:

- Implementation Pavement Management Program
- Comcast Franchise Agreement
- Outreach and preliminary design for Hwy 66 & CR 7 underpass



2023 HIGHLIGHTS



PUBLIC SAFETY

In 2023, the Mead Police hosted its first Citizens Police Academy. Participants learned about various aspects of law enforcement, such as crime prevention and investigation procedures. The Citizens Police Academy is crucial in promoting transparency, building trust, educating the public, and fostering positive relationships between law enforcement agencies and the communities they serve.

ADDITIONAL SUCCESSES:

- Implementation of COPS Hiring Grant Program
- Modifications to police building & evidence storage
- Board/Courtroom Remodel



CONNECTED COMMUNITY

In 2022, the Town initiated a fresh economic development endeavor aimed at showcasing local business achievements, highlighting Town projects, and catalyzing new commercial ventures. Building on these objectives, our efforts extended throughout 2023, encompassing diverse initiatives, including showcasing numerous business success stories, facilitating a local business workshop, creating informational blogs on economic development, establishing a comprehensive Mead business directory, and developing various marketing materials.

ADDITIONAL SUCCESSES:

- Tree City, USA
- Improved accessibility on the website
- The Town continued its support of the Mead Area Chamber of Commerce, Mead Motorheads, and local businesses



FISCAL STABILITY

The Town of Mead received a \$1.5 M grant from the Energy and Mineral Impact Assistance Fund (EIAF) by the Department of Local Affairs (DOLA) to support the construction of the new Community Center. Nestled in the heart of downtown, this facility will boast a generous cross-court gymnasium suitable for various sports and activities, a versatile multipurpose room, and convenient storage spaces. The construction also includes paving the alley, installing curbs and sidewalks, creating outdoor areas, and providing ample parking. The initiation of construction in 2024 marks the realization of this community-driven vision.

ADDITIONAL SUCCESSES:

- Process improvements: Civic Rec, Laserfiche, Community Core
- 3rd & Welker Intersection Project federal funding for \$2.6 million
- Trails Master Plan grant for \$250,000





441 Third Street
Mead, CO 80542

v PRSRT
US POSTAGE
PAID
MEAD, CO
80542
PERMIT NO.1

THANKS FOR A GREAT YEAR MEAD

TOWN OF MEAD 2023-2024

In this Report:

- Letter to the Community
- Police Resources and Support Survey
- Street Improvement Fund
- 2024 Budget Overview
- 2024 Goals
- Property Tax and Mill Rates
- Awards and Grants
- 2023 Highlights

TAKE THE SURVEY





Mead Police Department

December Mid Monthly Activity - 2023

CALLS FOR SERVICE (January 1 – 15): 449

TRAFFIC STOPS: 96

CRASHES: 13

WARNINGS: 75

CITATIONS: 21

REPORTS: 33

NOTABLE CALLS FOR SERVICE:

Disturbance – █████ Howlett Place – 24ML00001 / 24ML00002 – 01/01/2024

Theft – █████ Hilltop Road – 24ML00003 – 01/02/2024

Medical Assist – █████ 7th Street – 24ML00004 – 01/02/2024

Sex Offense – █████ Main Street – 24ML00005 – 01/03/2024

Subject with a Warrant – 24ML00006 – 01/03/2024

Theft – █████ Guernsey Drive – 24ML00007 – 01/04/2024

Meet – █████ Deere Court – 24ML00008 – 01/04/2024

Assist Other Agency – █████ Weitzel Street – 24ML00010 – 01/04/2024

Theft – █████ E I25 Frontage Road – 24ML00011 – 01/07/2024

Hit and Run – Highway 66 / I25 Ramp S – 24ML00012 – 01/07/2024

Assault - █████ Welker Avenue – 24ML00013 – 01/08/2024

Code Violation – █████ WCR 7 – 24ML00014 – 01/08/2024
Assist Other Agency – █████ Main Street – 24ML00015 – 01/08/2024
Meet – 441 Third Street – 24ML00016 – 01/08/2024
Trespass – █████ Longhorn Drive – 24ML00017 – 01/08/2024
Follow Up – █████ Main Street – 24ML00019 – 01/10/2024
Large Vegetation Fire – WCR 28 / I25 NB – 24ML00020 – 01/10/2024
Hit and Run – █████ Highway 66 – 24ML00021 – 01/10/2024
Crash – Foster Ridge Drive / Highway 66 – 24ML00022 – 01/10/2024
Code Violation – █████ WCR 7 – 24ML00023 – 01/11/2024
Crash – Highway 66 / Foster Ridge Drive – 24ML00024 – 01/11/2024
Suspicious – █████ Welker Ave – 2334 Galloway Street – 24ML00025 – 01/11/2024
Stolen Vehicle – █████ Settler Ridge Drive – 24ML00026 – 01/12/2024
Theft – █████ Vale View Lane – 24ML00027 – 01/12/2024
Assist Other Agency – 501-547 Main Street – 24ML00028 – 01/12/2024
Traffic Complaint – MM 248 I25 SB – 24ML00029 – 1/13/2024
Traffic Hazard – WCR 5 / Charbray Street – 24ML00030 – 01/14/2024
Missing Child – █████ Grand View Circle – 24ML00031 – 01/14/2024
Assist Other Agency – 501-547 Main Street – 23ML00032 – 01/14/2024
Assault – █████ Piedmontese Drive – 24ML00033 – 01/15/2024



PROCLAMATION
Winter Bike to Work Day
February 9, 2024

WHEREAS, Winter Bike to Work Day is being celebrated on Friday, February 9, 2024, organized by Way to Go, a program of the Denver Regional Council of Government

WHEREAS, Bike to Work is an annual tradition for seasoned cyclists that encourages them to brave the elements and ride to work on their bikes. Bike to Work Day is a semi-annual event (hosted in Winter and Summer)

WHEREAS, Bike to Work Day has had a steady rise in participants since 1995 and is a chance to showcase the many benefits of bicycling and encourage more people to give bicycling a try as an alternate form of transportation; and

WHEREAS, riding a bike is a viable and environmentally sound form of transportation and an excellent form of recreation; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizen's health well-being, and quality of life to boost community spirit, to improve traffic safety, and to reduce pollution and congestion;

NOW, THEREFORE, I, Colleen Whitlow, Mayor of the Town of Mead, Weld County, Colorado, do hereby proclaim Friday, February 9, 2024, as Colorado Winter Bike to Work Day and encourage all citizens of the Town of Mead to recognize the importance of encouraging and supporting the use of bicycles within our community.

Given under my hand and Seal of the Town of Mead, Colorado

On this 29th day of January 2024

Colleen G. Whitlow
Mayor



MINUTES

**I. 6:00 p.m. to 10:00 p.m.
REGULAR MEETING**

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

Present

- Mayor Colleen Whitlow
- Mayor Pro Tem Chris Cartwright
- Trustee David Adams
- Trustee Trisha Harris
- Trustee Chris Parr
- Trustee Herman Schranz

Absent

- Trustee Debra Brodhead

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Director of Administrative Services Mary Strutt; Police Chief Brent Newbanks; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Public Information Officer / Community Engagement Director Lorelei Nelson.

Attending via remote access: Collin Mieras, Town Planner and members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for those people in the world living under threat of war.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Adams, seconded by Trustee Schranz, to approve the agenda. Motion carried 6-0, on a roll call vote.

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed QuikTrip Temporary Certificate of Occupancy issuance; sales tax receipt is as projected; property tax increase in 2024 is largely attributable to commercial properties.

6. Informational Items

a. Police Department Update

School Resource Officer Andres Salazar discussed a pilot of the Juvenile Justice Online Program. Mead High School and Middle School are part of the pilot program for St. Vrain Valley School District.

7. Public Comment: 3-minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

There was no public comment at this time.

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- b. November 2023 Financials
- c. December 2023 Aging Report
- d. Check Register December 27, 2023
- e. Check Register January 8, 2024
- f. **Resolution No. 01-R-2024** – A Resolution of the Town of Mead, Colorado, Designating the Public Places for Posting of Public Notices of Regular and Special Meetings of Local Public Bodies of the Town and Designating Public Places Within the Town for Posting of Town Ordinances
- g. **Resolution No. 02-R-2024** – A Resolution of the Town of Mead, Colorado, Setting the Days and Times of the Board of Trustees Regular Meetings for Calendar Year 2024
- h. **Resolution No. 03-R-2024** – A Resolution of the Town of Mead, Colorado, Authorizing an Application for a Grant from the Peace Officers Behavioral Health Support and Community Partnerships Grant Program
- i. **Resolution No. 04-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the Intergovernmental Agreement Between Weld County and the Town of Mead for Municipal Jail Services
- j. **Resolution No. 05-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the Agreement for Animal Welfare Services Between the Town of Mead and NOCO Humane
- k. **Resolution No. 06-R-2024** – A Resolution of the Town of Mead, Colorado, Authorizing the Acquisition of Certain Real Property Located South of 401 3rd Steet from Great Western Railway Company
- l. **Resolution No. 07-R-2024** – A Resolution of the Town of Mead, Colorado, Ratifying the Acquisition of Certain Real Property Required for the Construction of a Traffic Circle at the Intersection of Weld County Road 7 and Mead Place Parkway (Mead Place Development)

*Motion was made by Trustee Schranz, seconded by Trustee Parr, to approve the consent agenda.
Motion carried 6-0, on a roll call vote.*

9. Public Hearing: Grand Meadow Subdivision Planned Unit Development (PUD) Overlay/Zoning and Preliminary Plat

Mayor Whitlow opened the public hearing for the Grand Mead Subdivision at 6:17 p.m.

Town Planner Collin Mieras presented the staff report for the Grand Meadow Subdivision Planned Unit Development Overlay/Zoning and Preliminary Plat.

Jason Pock, Westside Investment Partners, presented on behalf of the applicant.

There was no public comment.

The Board discussed with the applicant potential age restrictions on the duplexes; water conservation; garages and guest parking; paving of CR 11 and access to the project; solar availability; and a traffic light at WCR 9.5 and WCR 28.

- a. **Ordinance No. 1051** – An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Rezoning of the Grand Meadow Subdivision from RSF-4 to RSF-4 with a PUD Overlay and Amending the Official Zoning Map

Motion was made by Trustee Parr, seconded by Mayor Pro Tem Cartwright, to adopt Ordinance No. 1051 – An Ordinance of the Town of Mead, Colorado, Approving with Conditions the Rezoning of the Grand Meadow Subdivision from RSF-4 to RSF-4 with a PUD Overlay and Amending the Official Zoning Map. Motion carried 6-0, on a roll call vote.

- b. **Resolution No. 08-R-2024** – A Resolution of the Town of Mead, Colorado, Conditionally Approving the Grand Meadow Subdivision Preliminary Plat

Motion was made by Trustee Schranz, seconded by Trustee Parr, to adopt Resolution No. 08-R-2024 – A Resolution of the Town of Mead, Colorado, Conditionally Approving the Grand Meadow Subdivision Preliminary Plat. Motion carried 6-0, on a roll call vote.

Mayor Whitlow closed the public hearing at 7:11 p.m.

10. Public Comment: 3-minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

11. Elected Official Reports

- a. Town Trustees

The Trustees had no further comment at this time.

- b. Mayor Whitlow

Mayor Whitlow thanked all who participated in Coffee with the Mayor and the Board Retreat.

12. Adjournment

Motion was made by Trustee Schranz, seconded by Mayor Pro Tem Cartwright, to adjourn the meeting. Motion carried 6-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:13 p.m. on Monday, January 8, 2024.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
 COMBINED CASH INVESTMENT
 DECEMBER 31, 2023
 PRELIMINARY

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	620,925.43
99-01-1002	TBK BANK - OFFICE CHECK	64,566.13
99-01-1003	TBK BANK - MONEY MARKET	147,004.17
99-01-1005	TBK BANK - FLEX DEBIT CARDS	19,426.70
99-01-1011	XPRESS DEPOSIT ACCOUNT	127,112.21
99-01-1023	COLOTRUST PLUS	13,444,260.21
99-01-1024	COLOTRUST PRIME	10,647.25
99-01-1025	CSIP	5,407,139.10
99-01-1026	CSAFE	12,924,888.50
99-01-1075	UTILITY CASH CLEARING	361.90
99-01-1076	A/R CASH CLEARING	11,007.85
99-01-1077	COURT CASH CLEARING	(6,771.91)
99-01-1078	BUSINESS LICENSE CASH CLEARING	(2,473.75)
	TOTAL COMBINED CASH	32,768,093.79
99-02-2000	A/P - MISCELLANEOUS	(186.13)
99-01-0100	CASH ALLOCATED TO OTHER FUNDS	(32,767,907.66)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	10,895,811.91
4	ALLOCATION TO STREET IMPROVEMENT FUND	1,724,585.75
5	ALLOCATION TO CONSERVATION TRUST FUND	112,855.53
6	ALLOCATION TO SEWER FUND	1,474,418.04
8	ALLOCATION TO POLICE FUND	146,821.54
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	3,846,810.25
14	ALLOCATION TO TRANSPORTATION FUND	6,756,732.61
18	ALLOCATION TO PARKS & OPEN SPACE	472,938.41
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	3,988,381.82
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,348,551.80
	TOTAL ALLOCATIONS TO OTHER FUNDS	32,767,907.66
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(32,767,907.66)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	10,895,811.91	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1240	TREE TRIMMING COSTS RECEIVABLE	(460.00)	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,614,048.94	
01-01-1300	A/R - BILLED ACCOUNTS	(94,738.81)	
01-01-1301	A/R - GENERAL	740,812.42	
01-01-1302	PREPAID EXPENSE	38,741.83	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		13,196,316.29

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	214,247.24	
01-02-2300	457(B) DEFERRED COMP PAYABLE	7,199.60	
01-02-2301	SALARIES & WAGES PAYABLE	94,707.01	
01-02-2302	FLEXPLAN PAYABLE	18,911.68	
01-02-2306	RESTITUTION PAYABLE	195.00	
01-02-2308	DEPOSITS PAYABLE	2,000.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	21,014.53	
01-02-2311	FPPA PAYABLE	12,928.44	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	4,416.33	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	774.42	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	16,203.65	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	9,168.78	
01-02-2402	MEDICARE TAX PAYABLE	3,744.03	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	14,460.15	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	1,786.67	
01-02-2410	MISC PAYROLL PAYABLE	106,646.43	
01-02-2600	WARRANTY FUNDS	2,022,405.23	
01-02-2610	DEVELOPER DEPOSITS	248,000.00	
01-02-2615	DEVELOPER LIABILITIES	9,027.16	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,614,048.94	
01-02-2705	DEFERRED REVENUE	1,162,831.09	
01-02-2706	UNAVAILABLE REVENUE	5,647.14	
	TOTAL LIABILITIES		5,590,363.52

FUND EQUITY

01-02-3001	FUND BALANCE	6,562,352.98	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,043,599.79	
	BALANCE - CURRENT DATE		1,043,599.79

TOTAL FUND EQUITY

7,605,952.77

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

13,196,316.29

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	27.26	1,606,704.66	1,590,197.00	(16,507.66)	101.0
01-10-4010 SALES TAX	390,335.72	4,024,118.21	4,008,649.00	(15,469.21)	100.4
01-10-4012 LODGING TAX	20.00	612.00	1,000.00	388.00	61.2
01-10-4015 ROAD & BRIDGE TAX	.00	68,964.00	82,000.00	13,036.00	84.1
01-10-4020 SPECIFIC OWNERSHIP TAX	6,545.94	82,072.18	91,627.00	9,554.82	89.6
01-10-4030 BUILDING PERMIT USE TAX	49,245.86	526,607.99	411,556.00	(115,051.99)	128.0
01-10-4040 CIGARETTE TAX	1,010.55	15,083.14	15,000.00	(83.14)	100.6
01-10-4050 MURA REVENUE SHARING	.00	150,341.97	150,778.00	436.03	99.7
01-10-4070 FEDERAL MINERAL LEASE	.00	52,134.83	35,000.00	(17,134.83)	149.0
01-10-4071 STATE SEVERANCE TAXES	.00	217,697.32	50,000.00	(167,697.32)	435.4
TOTAL TAXES	447,185.33	6,744,336.30	6,435,807.00	(308,529.30)	104.8
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	57,577.16	588,712.10	692,195.00	103,482.90	85.1
01-11-4102 OTHER PERMITS	960.00	43,139.98	54,200.00	11,060.02	79.6
01-11-4103 CONVENIENCE FEE	6,428.24	39,119.76	25,000.00	(14,119.76)	156.5
01-11-4110 BUILDING PERMIT - ADMIN. FEES	5,810.00	70,860.00	75,000.00	4,140.00	94.5
01-11-4111 PASSPORT FEES	405.00	8,205.00	7,000.00	(1,205.00)	117.2
01-11-4112 TOWN HALL/PARK FEES	.00	780.00	3,000.00	2,220.00	26.0
01-11-4120 FRANCHISE FEES	16,857.24	289,677.21	236,250.00	(53,427.21)	122.6
01-11-4130 DEVELOPER APPLICATION FEES	1,159.70	25,938.27	65,000.00	39,061.73	39.9
01-11-4138 ANIMAL CONTROL FEES	.00	436.00	.00	(436.00)	.0
01-11-4140 ROYALTIES	2,948.04	190,961.38	450,000.00	259,038.62	42.4
TOTAL FEES AND PERMITS	92,145.38	1,257,829.70	1,607,645.00	349,815.30	78.2
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	3,875.00	14,950.00	10,500.00	(4,450.00)	142.4
01-12-4210 LIQUOR LICENSE	103.75	2,457.50	1,500.00	(957.50)	163.8
01-12-4220 PET LICENSES	75.00	665.00	650.00	(15.00)	102.3
TOTAL LICENSES	4,053.75	18,072.50	12,650.00	(5,422.50)	142.9
<u>CHARGES FOR SERVICES</u>					
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	155,664.99	161,561.00	5,896.01	96.4
01-13-4305 SCHOOL GUARD REIMBURSEMENT	2,240.00	19,382.50	20,000.00	617.50	96.9
01-13-4310 NEW DEVELOPMENT CHARGES	29,839.03	337,362.09	250,000.00	(87,362.09)	134.9
01-13-4360 SALES OF MERCHANDISE	.00	1,542.11	.00	(1,542.11)	.0
01-13-4624 SENIOR EVENT FEES	(40.00)	330.00	400.00	70.00	82.5
01-13-4625 RECREATION REGISTRATION FEES	1,657.53	64,559.92	40,000.00	(24,559.92)	161.4
01-13-4626 SUMMER REC FIELD TRIPS/REGISTR	.00	85.00	.00	(85.00)	.0
TOTAL CHARGES FOR SERVICES	33,696.56	578,926.61	471,961.00	(106,965.61)	122.7

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	3,470.00	44,045.29	40,000.00	(4,045.29)	110.1
01-14-4422 COURT COSTS	1,050.00	13,634.71	21,000.00	7,365.29	64.9
01-14-4423 POLICE REPORTS	182.50	2,259.38	3,600.00	1,340.62	62.8
01-14-4620 MISC. POLICE INCOME	.00	7,662.14	500.00	(7,162.14)	1532.4
TOTAL FINES AND FORFEITS	4,702.50	67,601.52	65,100.00	(2,501.52)	103.8
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4516 GRANT - UNITED WAY	.00	2,500.00	.00	(2,500.00)	.0
01-15-4518 FED'L GRANT--AMER RESCUE PLAN	.00	.00	149,932.00	149,932.00	.0
01-15-4526 POLICE GRANTS	.00	20,615.20	122,751.00	102,135.80	16.8
01-15-4528 GRANTS--SIPA	.00	3,000.00	.00	(3,000.00)	.0
TOTAL GRANTS & ECONOMIC DEVELOPME	.00	26,115.20	272,683.00	246,567.80	9.6
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	49,838.28	608,539.80	192,000.00	(416,539.80)	317.0
01-18-4620 MISC. INCOME	.00	121,296.10	9,995.00	(111,301.10)	1213.6
01-18-4622 DONATIONS/FUNDRAISING	.00	1,750.68	5,000.00	3,249.32	35.0
01-18-4623 SALE OF ASSETS	.00	77,625.20	10,000.00	(67,625.20)	776.3
01-18-4625 METRO DISTRICT PAYMENTS	.00	78,825.67	75,000.00	(3,825.67)	105.1
01-18-4648 DELINQUENT INTEREST EARNED	.00	3,301.20	2,000.00	(1,301.20)	165.1
TOTAL MISCELLANEOUS	49,838.28	891,338.65	293,995.00	(597,343.65)	303.2
TOTAL FUND REVENUE	631,621.80	9,584,220.48	9,159,841.00	(424,379.48)	104.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	47,104.52	401,552.82	361,164.00	(40,388.82)	111.2
01-40-5050 CLEANING	677.54	7,452.94	12,000.00	4,547.06	62.1
01-40-5055 OVERTIME	18.89	2,034.75	.00	(2,034.75)	.0
01-40-5060 PAYROLL TAXES	2,933.34	27,140.92	27,629.00	488.08	98.2
01-40-5065 WORKERS COMP	.00	1,635.18	2,251.00	615.82	72.6
01-40-5066 HEALTH INSURANCE	5,724.26	46,126.07	50,718.00	4,591.93	91.0
01-40-5067 DEFERRED COMP/RETIREMENT	3,365.53	29,213.59	28,402.00	(811.59)	102.9
01-40-5068 MEDICAL SAVINGS	483.08	3,954.09	3,786.00	(168.09)	104.4
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	8,982.00	10,232.00	1,250.00	87.8
01-40-5200 OFFICE SUPPLIES	1,069.55	7,685.18	7,000.00	(685.18)	109.8
01-40-5201 COMPUTER/TECHNOLOGY	.00	35,166.00	40,000.00	4,834.00	87.9
01-40-5202 PRINTING EXPENSE	.00	704.96	2,500.00	1,795.04	28.2
01-40-5203 UNIFORMS	216.86	1,276.22	1,200.00	(76.22)	106.4
01-40-5205 POSTAGE	1,011.97	8,825.27	8,000.00	(825.27)	110.3
01-40-5210 OPERATING SUPPLIES	566.11	5,487.44	7,500.00	2,012.56	73.2
01-40-5212 FURNISHINGS	.00	8,801.69	10,000.00	1,198.31	88.0
01-40-5215 REPAIRS & MAINT	2,404.37	16,912.42	20,000.00	3,087.58	84.6
01-40-5216 FLEET R&M	35.00	92.67	.00	(92.67)	.0
01-40-5253 GAS & OIL	10.19	394.25	1,000.00	605.75	39.4
01-40-5300 TELEPHONE	614.78	6,543.75	7,352.00	808.25	89.0
01-40-5305 UTILITIES	1,053.27	9,329.18	10,500.00	1,170.82	88.9
01-40-5310 TRASH REMOVAL	78.49	941.88	1,260.00	318.12	74.8
01-40-5315 COPIER EXPENSES	617.01	5,773.60	9,000.00	3,226.40	64.2
01-40-5320 PROPERTY & LIABILITY INSURANCE	.00	6,564.72	9,390.00	2,825.28	69.9
01-40-5325 INTERNET/WEBSITE EXPENSE	457.30	9,555.30	10,000.00	444.70	95.6
01-40-5330 TRAINING	938.94	9,756.62	20,000.00	10,243.38	48.8
01-40-5331 DUES AND SUBSCRIPTIONS	2,932.44	24,002.52	30,000.00	5,997.48	80.0
01-40-5332 TUITION REIMBURSEMENT	3,000.00	4,726.89	3,000.00	(1,726.89)	157.6
01-40-5353 WATER ASSESSMENTS	.00	1,113.50	1,400.00	286.50	79.5
01-40-5399 OTHER PROFESSIONAL SERVICES	1,816.20	10,823.20	13,772.00	2,948.80	78.6
01-40-5400 LEGAL FEES	16,086.10	195,039.49	216,315.00	21,275.51	90.2
01-40-5401 CONSULTING FEES	15,892.72	190,636.51	160,262.00	(30,374.51)	119.0
01-40-5415 AUDIT FEES	.00	15,930.00	15,954.00	24.00	99.9
01-40-5416 PASSPORT EXPENSES	.00	224.93	400.00	175.07	56.2
01-40-5425 COUNTY TREASURER'S FEE	.27	16,077.17	15,902.00	(175.17)	101.1
01-40-5426 PROPERTY/SALES TAX REBATE	.00	806.31	1,000.00	193.69	80.6
01-40-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	16,290.13	25,000.00	8,709.87	65.2
01-40-5700 MISC. EXPENSE	10,697.78	22,099.44	10,000.00	(12,099.44)	221.0
01-40-5701 BANK FEES	3,051.89	35,247.69	26,000.00	(9,247.69)	135.6
01-40-5705 MILEAGE	2,121.81	11,762.36	10,000.00	(1,762.36)	117.6
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	124,980.21	1,206,683.65	1,214,889.00	8,205.35	99.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	2,428.33	21,108.77	18,975.00	(2,133.77)	111.3
01-41-5030 MAYOR AND BOARD SALARIES	8,800.00	57,200.00	48,000.00	(9,200.00)	119.2
01-41-5060 PAYROLL TAXES	854.38	5,946.28	5,124.00	(822.28)	116.1
01-41-5065 WORKERS COMP	.00	65.84	39.00	(26.84)	168.8
01-41-5066 HEALTH INSURANCE	281.69	2,324.65	2,248.00	(76.65)	103.4
01-41-5067 DEFERRED COMP	121.35	1,055.34	880.00	(175.34)	119.9
01-41-5068 MEDICAL SAVINGS	9.36	78.00	76.00	(2.00)	102.6
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	.00	10,000.00	10,000.00	.0
01-41-5210 OPERATING SUPPLIES	51.58	1,135.99	2,000.00	864.01	56.8
01-41-5212 FURNISHINGS	.00	.00	5,000.00	5,000.00	.0
01-41-5230 ELECTIONS	.00	.00	15,000.00	15,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	.00	2,316.75	3,756.00	1,439.25	61.7
01-41-5330 TRAINING	85.00	12,051.14	15,000.00	2,948.86	80.3
01-41-5331 DUES & SUBSCRIPTIONS	.00	760.84	1,200.00	439.16	63.4
01-41-5340 PUBLISHED NOTICES	505.68	2,612.42	2,500.00	(112.42)	104.5
01-41-5341 ORDINANCE CODIFICATION	.00	2,928.66	7,500.00	4,571.34	39.1
01-41-5347 COMMUNITY CONTRIBUTIONS	.00	10,700.00	24,000.00	13,300.00	44.6
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	3,400.00	5,000.00	1,600.00	68.0
01-41-5430 RECORDING FEES	3.00	72.00	2,000.00	1,928.00	3.6
01-41-5700 MISC. EXPENSE	408.96	4,265.36	5,000.00	734.64	85.3
01-41-5841 BOARD OUTREACH ACTIVITIES	112.16	8,205.38	10,000.00	1,794.62	82.1
TOTAL BOARD OF TRUSTEES	13,661.49	136,227.42	183,798.00	47,570.58	74.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	187,111.75	1,479,660.89	1,734,231.00	254,570.11	85.3
01-42-5022 POLICE	.00	1,136.77	.00	(1,136.77)	.0
01-42-5050 CLEANING	829.58	9,125.38	8,000.00	(1,125.38)	114.1
01-42-5055 OVERTIME	1,950.98	23,426.27	25,000.00	1,573.73	93.7
01-42-5060 PAYROLL TAXES	4,384.84	35,840.10	40,217.00	4,376.90	89.1
01-42-5065 WORKERS COMP	870.14	75,501.13	30,984.00	(44,517.13)	243.7
01-42-5066 HEALTH INSURANCE	26,033.70	205,257.28	214,932.00	9,674.72	95.5
01-42-5067 DEFERRED COMP	645.84	5,337.66	5,715.00	377.34	93.4
01-42-5068 MEDICAL SAVINGS	377.86	2,839.16	2,295.00	(544.16)	123.7
01-42-5069 FPPA	14,843.14	120,022.86	140,271.00	20,248.14	85.6
01-42-5071 D&D	5,312.34	42,955.82	48,518.00	5,562.18	88.5
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	100.02	3,708.30	5,000.00	1,291.70	74.2
01-42-5200 OFFICE SUPPLIES	1,079.99	3,083.09	4,000.00	916.91	77.1
01-42-5201 COMPUTER / TECHNOLOGY	2,297.98	34,303.83	42,250.00	7,946.17	81.2
01-42-5203 UNIFORMS	802.99	976.62	800.00	(176.62)	122.1
01-42-5210 OPERATING SUPPLIES	993.81	14,475.19	9,000.00	(5,475.19)	160.8
01-42-5212 FURNISHINGS	.00	428.94	.00	(428.94)	.0
01-42-5215 REPAIR & MAINTENANCE	2,231.38	9,876.50	4,000.00	(5,876.50)	246.9
01-42-5216 FLEET R&M	11,683.37	40,920.68	14,602.00	(26,318.68)	280.2
01-42-5253 GAS & OIL	2,606.71	30,009.41	40,000.00	9,990.59	75.0
01-42-5254 UNIFORMS & TOOLS	1,985.62	14,626.25	22,800.00	8,173.75	64.2
01-42-5255 OPERATING EQUIPMENT	7,128.91	42,994.11	42,550.00	(444.11)	101.0
01-42-5300 TELEPHONES	1,338.43	14,644.09	16,000.00	1,355.91	91.5
01-42-5305 UTILITIES	1,946.47	12,525.35	18,000.00	5,474.65	69.6
01-42-5310 TRASH REMOVAL	153.23	1,761.58	600.00	(1,161.58)	293.6
01-42-5315 COPIER EXPENSE	275.28	2,162.25	3,500.00	1,337.75	61.8
01-42-5320 GENERAL LIABILITY INSURANCE	.00	36,678.38	57,040.00	20,361.62	64.3
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	1,589.40	2,000.00	410.60	79.5
01-42-5330 TRAINING	371.38	29,710.41	39,858.00	10,147.59	74.5
01-42-5331 DUES & MEMBERSHIPS	530.00	8,503.75	13,600.00	5,096.25	62.5
01-42-5332 TUITION REIMBURSEMENT	.00	.00	9,000.00	9,000.00	.0
01-42-5343 CONTRACTUAL SERVICES	1,429.35	65,778.48	108,000.00	42,221.52	60.9
01-42-5346 ANIMAL IMPOUND FEE	925.00	4,125.00	5,000.00	875.00	82.5
01-42-5348 PEST CONTROL	.00	.00	2,000.00	2,000.00	.0
01-42-5349 WELLNESS PROGRAM	337.00	1,591.00	3,500.00	1,909.00	45.5
01-42-5350 LAB FEES	(16.00)	(409.66)	500.00	909.66	(81.9)
01-42-5399 OTHER PROFESSIONAL SERVICES	.00	420.00	2,386.00	1,966.00	17.6
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5491 VEHICLE LEASE EXPENSES	1,279.43	3,501.59	.00	(3,501.59)	.0
01-42-5500 CAPITAL OUTLAY	21,641.22	63,187.62	45,000.00	(18,187.62)	140.4
01-42-5700 MISC. EXPENSE	396.04	3,323.81	5,000.00	1,676.19	66.5
TOTAL POLICE	304,010.23	2,445,599.29	2,781,149.00	335,549.71	87.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	41,346.91	325,387.30	291,147.00	(34,240.30)	111.8
01-43-5060 PAYROLL TAXES	3,124.37	24,624.75	22,273.00	(2,351.75)	110.6
01-43-5065 WORKERS COMP	.00	220.75	257.00	36.25	85.9
01-43-5066 HEALTH INSURANCE	6,991.89	44,101.00	77,981.00	33,880.00	56.6
01-43-5067 DEFERRED COMP	1,725.90	13,823.13	29,364.00	15,540.87	47.1
01-43-5068 MEDICAL SAVINGS	164.06	1,005.71	1,033.00	27.29	97.4
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	323.76	500.00	176.24	64.8
01-43-5200 OFFICE SUPPLIES	86.49	1,023.40	500.00	(523.40)	204.7
01-43-5201 COMPUTER / TECHNOLOGY	643.12	11,636.17	8,000.00	(3,636.17)	145.5
01-43-5202 PRINTING EXPENSE	.00	621.63	500.00	(121.63)	124.3
01-43-5203 UNIFORMS	183.75	553.52	1,000.00	446.48	55.4
01-43-5212 FURNISHINGS	.00	.00	1,600.00	1,600.00	.0
01-43-5216 REPAIRS & MAINT--FLEET	.00	124.13	.00	(124.13)	.0
01-43-5300 TELEPHONE	188.02	1,610.54	1,900.00	289.46	84.8
01-43-5320 PROPERTY & LIABILITY INSURANCE	.00	9,266.99	15,024.00	5,757.01	61.7
01-43-5330 TRAINING	561.00	4,865.83	8,000.00	3,134.17	60.8
01-43-5331 DUES & MEMBERSHIPS	.00	1,013.00	2,500.00	1,487.00	40.5
01-43-5353 WATER ASSESSMENTS	.00	.00	100.00	100.00	.0
01-43-5401 CONSULTING FEES	.00	.00	125,000.00	125,000.00	.0
01-43-5410 CONSULTANTS	9,110.13	25,419.01	25,000.00	(419.01)	101.7
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	1,258.60	15,000.00	13,741.40	8.4
01-43-5460 BUILDING INSPECTIONS	65,192.94	324,256.70	246,884.00	(77,372.70)	131.3
01-43-5491 VEHICLE LEASE EXPENSES	1,198.83	3,596.49	.00	(3,596.49)	.0
01-43-5700 MISC.	166.09	2,112.20	2,000.00	(112.20)	105.6
TOTAL COMMUNITY DEVELOPMENT	130,683.50	796,844.61	875,563.00	78,718.39	91.0
<u>STREETS</u>					
01-44-5210 OPERATING SUPPLIES	.00	598.89	.00	(598.89)	.0
01-44-5255 SAFETY EQUIPMENT	176.40	176.40	.00	(176.40)	.0
TOTAL STREETS	176.40	775.29	.00	(775.29)	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	43,776.45	327,611.11	258,619.00	(68,992.11)	126.7
01-45-5055 OVERTIME	1,039.23	10,732.35	1,735.00	(8,997.35)	618.6
01-45-5060 PAYROLL TAXES	3,447.42	25,836.54	19,917.00	(5,919.54)	129.7
01-45-5065 WORKERS COMP	244.13	7,803.81	7,614.00	(189.81)	102.5
01-45-5066 HEALTH INSURANCE	5,697.07	42,693.46	38,522.00	(4,171.46)	110.8
01-45-5067 DEFERRED COMP	1,020.48	8,407.96	9,106.00	698.04	92.3
01-45-5068 MEDICAL SAVINGS	149.35	964.81	908.00	(56.81)	106.3
01-45-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	368.76	.00	(368.76)	.0
01-45-5203 UNIFORMS	258.69	2,042.37	.00	(2,042.37)	.0
01-45-5210 OPERATING SUPPLIES	1,193.47	8,094.17	6,000.00	(2,094.17)	134.9
01-45-5212 FURNISHINGS	.00	.00	2,500.00	2,500.00	.0
01-45-5215 REPAIRS & MAINTENANCE	4,951.42	35,085.54	38,000.00	2,914.46	92.3
01-45-5216 FLEET R&M	328.33	7,373.08	5,000.00	(2,373.08)	147.5
01-45-5253 GAS & OIL	592.07	7,836.35	5,000.00	(2,836.35)	156.7
01-45-5254 TOOLS	.00	933.44	1,500.00	566.56	62.2
01-45-5300 TELEPHONE	390.00	2,265.00	1,500.00	(765.00)	151.0
01-45-5305 UTILITIES	3,659.36	41,888.63	40,000.00	(1,888.63)	104.7
01-45-5310 TRASH REMOVAL	.00	699.00	2,500.00	1,801.00	28.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	.00	11,583.73	18,780.00	7,196.27	61.7
01-45-5330 TRAINING	.00	2,746.62	2,500.00	(246.62)	109.9
01-45-5348 PEST CONTROL	.00	38,338.50	33,000.00	(5,338.50)	116.2
01-45-5349 WELLNESS PROGRAM	30.00	195.00	250.00	55.00	78.0
01-45-5363 WEED CONTROL	.00	10,434.80	5,000.00	(5,434.80)	208.7
01-45-5369 EQUIPMENT RENTAL	.00	22.95	1,000.00	977.05	2.3
01-45-5370 LANDSCAPING	4,800.00	22,413.98	18,000.00	(4,413.98)	124.5
01-45-5371 TREE MAINTENANCE	.00	33,026.82	25,000.00	(8,026.82)	132.1
01-45-5372 IRRIGATION SYSTEM	151.56	27,384.76	30,000.00	2,615.24	91.3
01-45-5405 PARK ENGINEERING	55.00	110.00	.00	(110.00)	.0
01-45-5500 CAPITAL OUTLAY	.00	74,921.00	117,000.00	42,079.00	64.0
01-45-5700 MISC. EXPENSE	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS	71,784.03	751,814.54	691,451.00	(60,363.54)	108.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	49,825.39	449,613.79	444,869.00	(4,744.79)	101.1
01-47-5050 CLEANING	746.00	8,206.00	7,000.00	(1,206.00)	117.2
01-47-5055 OVERTIME	244.20	15,892.17	.00	(15,892.17)	.0
01-47-5060 PAYROLL TAXES	3,297.79	34,893.01	536.00	(34,357.01)	6509.9
01-47-5065 WORKERS COMP	.00	6,760.85	9,114.00	2,353.15	74.2
01-47-5066 HEALTH INSURANCE	5,157.37	43,610.02	41,785.00	(1,825.02)	104.4
01-47-5067 DEFERRED COMP	2,502.07	20,909.65	16,188.00	(4,721.65)	129.2
01-47-5068 MEDICAL SAVINGS	147.31	1,504.81	1,306.00	(198.81)	115.2
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	993.35	200.00	(793.35)	496.7
01-47-5200 OFFICE SUPPLIES	267.49	5,618.57	1,000.00	(4,618.57)	561.9
01-47-5201 COMPUTER/TECHNOLOGY	.00	4,702.04	8,000.00	3,297.96	58.8
01-47-5203 UNIFORMS	952.37	2,204.28	1,000.00	(1,204.28)	220.4
01-47-5210 OPERATING SUPPLIES	2,269.15	17,658.55	3,000.00	(14,658.55)	588.6
01-47-5212 FURNISHINGS	2,000.00	2,641.42	3,000.00	358.58	88.1
01-47-5215 REPAIRS & MAINTENANCE	10,146.81	48,500.44	10,000.00	(38,500.44)	485.0
01-47-5216 REPAIR & MAINTENANCE--FLEET	68,073.43	68,736.29	3,000.00	(65,736.29)	2291.2
01-47-5253 GAS & OIL	325.83	5,037.10	5,000.00	(37.10)	100.7
01-47-5300 TELEPHONE	372.03	3,434.45	2,880.00	(554.45)	119.3
01-47-5305 UTILITIES	1,285.05	19,462.17	15,000.00	(4,462.17)	129.8
01-47-5310 TRASH	179.79	2,003.12	1,500.00	(503.12)	133.5
01-47-5315 COPIER EXPENSES	272.75	1,985.27	5,000.00	3,014.73	39.7
01-47-5320 PROPERTY & LIABILITY INSURANCE	.00	5,791.87	9,390.00	3,598.13	61.7
01-47-5330 TRAINING	648.00	8,120.47	5,000.00	(3,120.47)	162.4
01-47-5331 DUES & SUBSCRIPTIONS	1,000.16	1,715.16	600.00	(1,115.16)	285.9
01-47-5399 OTHER PROFESSIONAL SERVICES	180.00	670.00	1,386.00	716.00	48.3
01-47-5405 ENGINEERING FEES	9,395.20	41,511.75	30,000.00	(11,511.75)	138.4
01-47-5700 MISC. EXPENSE	580.94	1,087.54	5,000.00	3,912.46	21.8
TOTAL ENGINEERING	159,869.13	823,264.14	630,754.00	(192,510.14)	130.5

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	5,682.06	43,426.39	48,673.00	5,246.61	89.2
01-48-5040 JUDGE	1,500.00	17,495.00	20,000.00	2,505.00	87.5
01-48-5055 OVERTIME	.00	392.12	.00	(392.12)	.0
01-48-5060 PAYROLL TAXES	436.62	3,328.85	3,724.00	395.15	89.4
01-48-5065 WORKERS COMP	.00	47.28	48.00	.72	98.5
01-48-5066 HEALTH INSURANCE	916.86	6,356.43	7,583.00	1,226.57	83.8
01-48-5067 DEFERRED COMP	121.35	1,055.34	2,483.00	1,427.66	42.5
01-48-5068 MEDICAL SAVINGS	61.43	338.37	84.00	(254.37)	402.8
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	.00	199.99	3,000.00	2,800.01	6.7
01-48-5203 UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5235 COURT COSTS	.00	751.33	1,500.00	748.67	50.1
01-48-5300 TELEPHONE	.00	65.62	800.00	734.38	8.2
01-48-5320 PROPERTY & LIABILITY INSURANCE	.00	2,316.75	3,756.00	1,439.25	61.7
01-48-5330 TRAINING	213.00	363.00	1,000.00	637.00	36.3
01-48-5331 DUES & MEMBERSHIPS	.00	50.00	100.00	50.00	50.0
01-48-5399 OTHER PROFESSIONAL SERVICES	148.40	1,998.60	1,881.00	(117.60)	106.3
01-48-5455 PROSECUTING ATTORNEY	1,000.00	18,532.50	25,000.00	6,467.50	74.1
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	14.60	300.35	1,000.00	699.65	30.0
TOTAL MUNICIPAL COURT	10,094.32	97,017.92	131,332.00	34,314.08	73.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	25,626.68	201,879.64	217,304.00	15,424.36	92.9
01-49-5055 OVERTIME	.00	1,018.98	5,000.00	3,981.02	20.4
01-49-5060 PAYROLL TAXES	1,988.50	15,441.01	17,006.00	1,564.99	90.8
01-49-5065 WORKERS COMP	.00	1,420.13	1,504.00	83.87	94.4
01-49-5066 HEALTH INSURANCE	2,300.19	18,359.62	21,597.00	3,237.38	85.0
01-49-5067 DEFERRED COMP	611.07	6,955.13	4,720.00	(2,235.13)	147.4
01-49-5068 MEDICAL SAVINGS	155.72	1,209.88	437.00	(772.88)	276.9
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	11.50	1,213.22	1,500.00	286.78	80.9
01-49-5201 COMPUTER/TECHNOLOGY	9.28	1,232.97	3,000.00	1,767.03	41.1
01-49-5202 PRINTING EXPENSE	195.26	4,279.20	10,000.00	5,720.80	42.8
01-49-5203 UNIFORMS	.00	816.18	1,500.00	683.82	54.4
01-49-5205 POSTAGE	.00	472.88	2,500.00	2,027.12	18.9
01-49-5216 FLEET R&M	.00	5,497.75	.00	(5,497.75)	.0
01-49-5220 TOWN DECORATIONS	3,647.93	8,243.66	10,000.00	1,756.34	82.4
01-49-5236 COMMUNITY ENGAGEMENT	30.00	11,201.84	10,000.00	(1,201.84)	112.0
01-49-5253 GAS & OIL	.00	315.57	.00	(315.57)	.0
01-49-5260 RECREATION PROGRAMS	5,091.02	51,882.58	50,000.00	(1,882.58)	103.8
01-49-5261 COMMUNITY DAY	(212.00)	50,273.87	48,000.00	(2,273.87)	104.7
01-49-5262 TOWN EVENTS	749.56	66,987.30	69,000.00	2,012.70	97.1
01-49-5265 SENIOR EVENTS	1,932.07	10,012.34	10,000.00	(12.34)	100.1
01-49-5300 TELEPHONE	232.01	1,520.76	1,080.00	(440.76)	140.8
01-49-5320 GENERAL LIABILITY INSURANCE	.00	9,735.71	15,374.00	5,638.29	63.3
01-49-5330 TRAINING	265.00	5,678.17	4,000.00	(1,678.17)	142.0
01-49-5331 DUES/MEMBERSHIPS	94.50	7,810.36	7,000.00	(810.36)	111.6
01-49-5349 WELLNESS PROGRAM	5,619.48	19,797.04	19,000.00	(797.04)	104.2
01-49-5399 OTHER PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
01-49-5401 CONSULTANTS	.00	12,377.50	25,000.00	12,622.50	49.5
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	25,000.00	25,000.00	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	9,396.94	12,000.00	2,603.06	78.3
01-49-5700 MISC. EXPENSE	122.92	1,449.93	2,000.00	550.07	72.5
TOTAL COMMUNITY ENGAGEMENT	48,470.69	526,480.16	595,522.00	69,041.84	88.4
<u>NON-DEPARTMENTAL</u>					
01-90-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	93,750.00	375,000.00	375,000.00	.00	100.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	345,112.75	1,380,451.00	1,380,451.00	.00	100.0
01-90-8151 SPECIAL PROJECTS	.00	.00	100,000.00	100,000.00	.0
01-90-8155 ARPA BROADBAND	.00	462.67	149,932.00	149,469.33	.3
TOTAL NON-DEPARTMENTAL	438,862.75	1,755,913.67	2,055,383.00	299,469.33	85.4
TOTAL FUND EXPENDITURES	1,302,592.75	8,540,620.69	9,159,841.00	619,220.31	93.2
NET REVENUE OVER EXPENDITURES	(670,970.95)	1,043,599.79	.00	(1,043,599.79)	.0

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	1,724,585.75
04-01-1301	A/R - GENERAL	343,625.75
04-01-1302	PREPAID EXPENSES	8,809.85
		2,077,021.35
	TOTAL ASSETS	2,077,021.35

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	53,072.73
04-02-2005	RETAINAGE PAYABLE	101,628.42
04-02-2300	457(B) DEFERRED COMP PAYABLE	763.17
04-02-2301	SALARIES & WAGES PAYABLE	10,209.62
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	21,988.14
04-02-2312	WORKERS COMP INSURANCE PAYABLE	12,322.08
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,017.36
04-02-2401	SOCIAL SECURITY TAX PAYABLE	1,588.08
04-02-2402	MEDICARE TAX PAYABLE	371.42
04-02-2403	STATE WITHHOLDING TAX PAYABLE	1,541.00
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	182.93
		204,684.95
	TOTAL LIABILITIES	204,684.95

FUND EQUITY

04-02-3001	FUND BALANCE	2,037,788.40
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	(165,452.00)
	BALANCE - CURRENT DATE	(165,452.00)
	TOTAL FUND EQUITY	1,872,336.40
	TOTAL LIABILITIES AND EQUITY	2,077,021.35

TOWN OF MEAD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 10</u>					
04-10-4005 HIGHWAY USERS TAX	23,117.69	250,932.20	235,190.00	(15,742.20)	106.7
04-10-4010 SALES TAX	195,167.86	2,012,059.13	2,004,325.00	(7,734.13)	100.4
04-10-4025 M.V. REGISTRATION	2,192.35	26,074.19	27,193.00	1,118.81	95.9
04-10-4030 BUILDING USE TAX	24,622.94	259,975.16	205,778.00	(54,197.16)	126.3
TOTAL SOURCE 10	245,100.84	2,549,040.68	2,472,486.00	(76,554.68)	103.1
<u>SOURCE 11</u>					
04-11-4102 RIGHT-OF-WAY PERMITS	4,850.00	116,536.50	.00	(116,536.50)	.0
TOTAL SOURCE 11	4,850.00	116,536.50	.00	(116,536.50)	.0
<u>SOURCE 16</u>					
04-16-4601 TRANSFER FROM GF	93,750.00	375,000.00	375,000.00	.00	100.0
TOTAL SOURCE 16	93,750.00	375,000.00	375,000.00	.00	100.0
<u>SOURCE 18</u>					
04-18-4619 INTEREST INCOME	7,889.31	110,316.40	.00	(110,316.40)	.0
TOTAL SOURCE 18	7,889.31	110,316.40	.00	(110,316.40)	.0
TOTAL FUND REVENUE	351,590.15	3,150,893.58	2,847,486.00	(303,407.58)	110.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES--STREET IMP FUND</u>					
04-44-5001 SALARIES & WAGES	42,061.37	347,817.15	238,136.00	(109,681.15)	146.1
04-44-5055 OVERTIME	479.62	5,610.28	9,000.00	3,389.72	62.3
04-44-5060 PAYROLL TAXES	3,161.05	26,201.38	18,906.00	(7,295.38)	138.6
04-44-5065 WORKERS COMPENSATION	.00	21,853.90	8,078.00	(13,775.90)	270.5
04-44-5066 HEALTH INSURANCE	6,260.25	48,849.88	40,410.00	(8,439.88)	120.9
04-44-5067 DEFERRED COMP	1,068.58	9,350.37	5,627.00	(3,723.37)	166.2
04-44-5068 MEDICAL SAVINGS	103.96	693.66	.00	(693.66)	.0
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	61.46	1,500.00	1,438.54	4.1
04-44-5201 COMPUTER/TECHNOLOGY	2,875.13	14,305.13	25,000.00	10,694.87	57.2
04-44-5203 UNIFORMS	244.94	2,823.51	2,000.00	(823.51)	141.2
04-44-5210 OPERATING SUPPLIES	338.40	2,608.91	2,500.00	(108.91)	104.4
04-44-5212 FURNISHINGS	4,000.00	4,000.00	5,000.00	1,000.00	80.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	16,503.51	209,765.81	240,000.00	30,234.19	87.4
04-44-5216 REPAIR & MAINT.--FLEET	6,100.86	37,910.63	40,000.00	2,089.37	94.8
04-44-5250 ASPHALT/STREET PATCHING	.00	1,800,000.00	1,800,000.00	.00	100.0
04-44-5252 STREET SIGNS & MARKERS	9,722.93	27,393.57	25,000.00	(2,393.57)	109.6
04-44-5253 GAS & OIL	1,707.45	21,761.89	20,000.00	(1,761.89)	108.8
04-44-5254 TOOLS	1,874.06	12,539.51	10,000.00	(2,539.51)	125.4
04-44-5255 SAFETY EQUIPMENT	5,762.57	10,649.22	3,500.00	(7,149.22)	304.3
04-44-5300 TELEPHONE	403.42	2,886.04	3,500.00	613.96	82.5
04-44-5305 UTILITIES	5,516.16	33,650.38	35,000.00	1,349.62	96.1
04-44-5310 TRASH DISPOSAL	.00	100.00	.00	(100.00)	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	.00	28,959.34	46,951.00	17,991.66	61.7
04-44-5330 TRAINING	.00	4,754.14	1,500.00	(3,254.14)	316.9
04-44-5331 DUES & MEMBERSHIPS	250.00	350.00	1,500.00	1,150.00	23.3
04-44-5360 STREET SWEEPING	7,884.00	36,612.00	15,000.00	(21,612.00)	244.1
04-44-5361 DUST CONTROL	.00	26,367.22	40,000.00	13,632.78	65.9
04-44-5362 GRAVEL	.00	8,246.03	38,000.00	29,753.97	21.7
04-44-5363 WEED CONTROL	.00	7,149.93	3,000.00	(4,149.93)	238.3
04-44-5364 SNOW REMOVAL	5,056.82	68,435.27	100,000.00	31,564.73	68.4
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	3,642.00	242,874.20	500,000.00	257,125.80	48.6
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	15,348.00	500,000.00	484,652.00	3.1
04-44-5367 STREET STRIPING	2,975.50	2,975.50	75,000.00	72,024.50	4.0
04-44-5369 EQUIPMENT RENTAL	9,109.77	53,162.45	127,620.00	74,457.55	41.7
04-44-5405 ENGINEERING FEES	.00	31,478.66	200,000.00	168,521.34	15.7
04-44-5491 VEHICLE LEASE EXPENSES	679.32	2,037.96	.00	(2,037.96)	.0
04-44-5500 CAPITAL OUTLAY	8,400.00	146,762.20	205,000.00	58,237.80	71.6
04-44-5604 2012 GRADER	.00	.00	2,500.00	2,500.00	.0
TOTAL EXPENDITURES--STREET IMP FUND	146,181.67	3,316,345.58	4,389,228.00	1,072,882.42	75.6
TOTAL FUND EXPENDITURES	146,181.67	3,316,345.58	4,389,228.00	1,072,882.42	75.6
NET REVENUE OVER EXPENDITURES	205,408.48	(165,452.00)	(1,541,742.00)	(1,376,290.00)	(10.7)

TOWN OF MEAD
 BALANCE SHEET
 DECEMBER 31, 2023

CONSERVATION TRUST FUND

<u>ASSETS</u>			
05-01-0100	CASH IN COMMON - CTF	112,855.53	
		<u>112,855.53</u>	
	TOTAL ASSETS		<u>112,855.53</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
05-02-3001	FUND BALANCE	36,128.17	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	76,727.36	
		<u>76,727.36</u>	
	BALANCE - CURRENT DATE	76,727.36	
		<u>76,727.36</u>	
	TOTAL FUND EQUITY		<u>112,855.53</u>
	TOTAL LIABILITIES AND EQUITY		<u>112,855.53</u>

TOWN OF MEAD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOTTERY REVENUE</u>					
05-17-4630 LOTTERY REVENUE	21,306.62	73,173.63	61,523.00	(11,650.63)	118.9
TOTAL LOTTERY REVENUE	21,306.62	73,173.63	61,523.00	(11,650.63)	118.9
<u>MISCELLANEOUS REVENUE</u>					
05-18-4619 INTEREST & DIVIDEND INCOME	516.27	3,553.73	.00	(3,553.73)	.0
TOTAL MISCELLANEOUS REVENUE	516.27	3,553.73	.00	(3,553.73)	.0
TOTAL FUND REVENUE	21,822.89	76,727.36	61,523.00	(15,204.36)	124.7
05-45-5506 CAPITAL OUTLAY--PARKS & EQUIP	.00	.00	98,500.00	98,500.00	.0
TOTAL DEPARTMENT 45	.00	.00	98,500.00	98,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	98,500.00	98,500.00	.0
NET REVENUE OVER EXPENDITURES	21,822.89	76,727.36	(36,977.00)	(113,704.36)	207.5

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,474,418.04
06-01-1302	PREPAID EXPENSE	2,418.87
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,537,093.14)
06-01-1306	A/R-UTILITY BILLING	106,007.04
06-01-1501	LAND	294,834.95
06-01-1502	LAND IMPROV.	322,159.37
06-01-1503	SEWER COLLECTION SYSTEM	1,753,546.08
06-01-1504	BUILDINGS	281,750.60
06-01-1506	MACH. & EQUIP.	179,757.28
06-01-1507	WASTEWATER TREATMENT PLANT	6,722,398.81
06-01-1510	CONSTRUCTION IN PROGRESS	42,103.93
		7,642,301.83
TOTAL ASSETS		7,642,301.83

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	116,394.48
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,391,698.93
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	79,497.38
06-02-2300	EMPLOYEE PENSION PAYABLE	703.80
06-02-2301	SALARY WAGES PAYABLE	4,849.56
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,604.78
06-02-2312	WORKERS COMP INSURANCE PAYABLE	1,252.00
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	55.32
06-02-2400	FED. WITHHOLDING TAX PAYABLE	737.27
06-02-2401	SOCIAL SECURITY TAX PAYABLE	819.83
06-02-2402	MEDICARE TAX PAYABLE	191.77
06-02-2403	STATE WITHHOLDING TAX PAYABLE	796.45
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	94.48
06-02-2410	MISC PAYROLL PAYABLE	5,746.00
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,094.99
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	9,854.89
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	21,393.65
06-02-2601	BOND PREMIUM--UNAMORTIZED	49,993.06
		1,686,778.64
TOTAL LIABILITIES		1,686,778.64

FUND EQUITY

06-02-3001	FUND BALANCE	5,746,434.27
UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00
	REVENUE OVER EXPENDITURES - YTD	(231,311.08)
		209,088.92
BALANCE - CURRENT DATE		209,088.92
TOTAL FUND EQUITY		5,955,523.19

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

SEWER FUND

TOTAL LIABILITIES AND EQUITY

7,642,301.83

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	78,575.85	943,153.77	982,183.00	39,029.23	96.0
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,020.00	12,200.00	.00	(12,200.00)	.0
06-11-4160 SEWER LATE/NSF FEES	1,830.00	16,110.24	16,000.00	(110.24)	100.7
06-11-4165 SEWER TAP FEES	6,407.00	187,218.00	494,932.00	307,714.00	37.8
TOTAL CHARGES FOR SERVICES	87,832.85	1,158,682.01	1,493,115.00	334,432.99	77.6
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	6,744.89	76,331.27	36,000.00	(40,331.27)	212.0
TOTAL MISCELLANEOUS REVENUE	6,744.89	76,331.27	36,000.00	(40,331.27)	212.0
TOTAL FUND REVENUE	94,577.74	1,235,013.28	1,529,115.00	294,101.72	80.8
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	20,569.54	176,872.41	169,869.00	(7,003.41)	104.1
06-40-5055 OVERTIME	149.08	5,416.43	.00	(5,416.43)	.0
06-40-5060 PAYROLL TAXES	1,477.10	13,470.69	12,995.00	(475.69)	103.7
06-40-5065 WORKERS COMP	.00	4,739.97	3,094.00	(1,645.97)	153.2
06-40-5066 HEALTH INSURANCE	2,692.17	21,731.57	25,845.00	4,113.43	84.1
06-40-5067 DEFERRED COMP/RETIREMENT	1,038.23	8,803.25	7,009.00	(1,794.25)	125.6
06-40-5068 MEDICAL SAVINGS	117.73	805.43	587.00	(218.43)	137.2
06-40-5205 POSTAGE	816.78	4,756.36	4,800.00	43.64	99.1
06-40-5300 TELEPHONE	127.01	1,025.68	720.00	(305.68)	142.5
06-40-5320 GENERAL LIABILITY INSURANCE	.00	5,791.87	9,390.00	3,598.13	61.7
06-40-5331 DUES AND MEMBERSHIP	.00	1,000.00	1,200.00	200.00	83.3
06-40-5399 OTHER PROFESSIONAL SERVICES	519.40	5,713.40	6,583.00	869.60	86.8
06-40-5400 LEGAL FEES	878.60	9,736.95	11,385.00	1,648.05	85.5
06-40-5401 CONSULTING FEES	1,166.43	14,808.33	13,647.00	(1,161.33)	108.5
06-40-5405 ENGINEERING FEES	13,429.76	40,962.61	70,000.00	29,037.39	58.5
06-40-5410 PLANNING/CONSULTANTS	413.33	2,478.82	2,040.00	(438.82)	121.5
06-40-5415 AUDIT FEES	.00	7,965.00	7,977.00	12.00	99.9
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	9,185.00	9,185.00	.0
06-40-5700 MISC. EXPENSE	.00	.00	500.00	500.00	.0
06-40-5701 BANK FEES	1,226.01	6,905.16	.00	(6,905.16)	.0
06-40-5705 MILEAGE	100.00	650.00	300.00	(350.00)	216.7
TOTAL ADMINISTRATION	44,721.17	333,633.93	357,126.00	23,492.07	93.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	1,500.00	1,500.00	.0
06-47-5215 REPAIRS & MAINT	11,687.50	200,307.23	160,500.00	(39,807.23)	124.8
06-47-5227 CHEMICALS	.00	.00	750.00	750.00	.0
06-47-5231 SLUDGE DISPOSAL	4,550.00	55,932.39	65,000.00	9,067.61	86.1
06-47-5248 SEWER LINE REPAIRS	.00	581.76	15,000.00	14,418.24	3.9
06-47-5253 GAS & OIL	592.07	7,836.35	6,000.00	(1,836.35)	130.6
06-47-5305 UTILITIES	4,290.51	46,101.46	68,284.00	22,182.54	67.5
06-47-5306 UTILITIES--RATERINK	53.89	635.62	.00	(635.62)	.0
06-47-5310 TRASH	93.72	1,124.64	1,125.00	.36	100.0
06-47-5390 SEWER MAINT. CONTRACT	10,390.32	73,269.34	85,638.00	12,368.66	85.6
06-47-5391 SEWER TESTING	2,455.68	7,997.65	6,000.00	(1,997.65)	133.3
06-47-5392 LINE LOCATOR	611.46	9,110.99	6,000.00	(3,110.99)	151.9
06-47-5393 STATE DISCHARGE PERMIT	.00	5,093.40	3,500.00	(1,593.40)	145.5
06-47-5394 SEWER LINE FLUSHING	.00	80,082.00	85,000.00	4,918.00	94.2
06-47-5396 R&M--RATERINK LIFT STATION	2,295.00	11,287.35	.00	(11,287.35)	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	.00	100,000.00	100,000.00	.0
06-47-5557 CAPITAL OUTLAY-HEADWORKS MECH	6,093.61	386,357.40	185,700.00	(200,657.40)	208.1
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	101,062.92	104,778.33	130,000.00	25,221.67	80.6
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	7,882.00	12,040.00	100,000.00	87,960.00	12.0
TOTAL OPERATIONS	152,058.68	1,002,535.91	1,019,997.00	17,461.09	98.3
<u>DEPARTMENT 98</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	79,497.38	79,497.00	(.38)	100.0
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	50,657.14	50,657.00	(.14)	100.0
TOTAL DEPARTMENT 98	.00	130,154.52	130,154.00	(.52)	100.0
TOTAL FUND EXPENDITURES	196,779.85	1,466,324.36	1,507,277.00	40,952.64	97.3
NET REVENUE OVER EXPENDITURES	(102,202.11)	(231,311.08)	21,838.00	253,149.08	(1059.

TOWN OF MEAD
 BALANCE SHEET
 DECEMBER 31, 2023

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	146,821.54	
	TOTAL ASSETS		<u>146,821.54</u>

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	250,667.54	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(103,276.00)	
	BALANCE - CURRENT DATE	<u>(103,276.00)</u>	
	TOTAL FUND EQUITY		<u>147,391.54</u>
	TOTAL LIABILITIES AND EQUITY		<u>147,391.54</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

POLICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
08-11-4165 IMPACT FEES	6,510.00	61,681.80	150,321.00	88,639.20	41.0
TOTAL SOURCE 11	6,510.00	61,681.80	150,321.00	88,639.20	41.0
<u>SOURCE 18</u>					
08-18-4619 INTEREST & DIVIDEND INCOME	671.65	9,219.49	5,400.00	(3,819.49)	170.7
TOTAL SOURCE 18	671.65	9,219.49	5,400.00	(3,819.49)	170.7
TOTAL FUND REVENUE	7,181.65	70,901.29	155,721.00	84,819.71	45.5
<u>DEPARTMENT 42</u>					
08-42-5491 VEHICLE LEASE EXPENSES	7,509.96	112,761.56	86,925.00	(25,836.56)	129.7
08-42-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	61,415.73	225,000.00	163,584.27	27.3
TOTAL DEPARTMENT 42	7,509.96	174,177.29	311,925.00	137,747.71	55.8
TOTAL FUND EXPENDITURES	7,509.96	174,177.29	311,925.00	137,747.71	55.8
NET REVENUE OVER EXPENDITURES	(328.31)	(103,276.00)	(156,204.00)	(52,928.00)	(66.1)

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

MUNICIPAL FACILITIES FUND

<u>ASSETS</u>			
09-01-0100	COMBINED CASH	3,846,810.25	
	TOTAL ASSETS		3,846,810.25
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
09-02-2000	ACCOUNTS PAYABLE	27,191.51	
09-02-2005	RETAINAGE PAYABLE	9,999.98	
	TOTAL LIABILITIES		37,191.49
<u>FUND EQUITY</u>			
09-02-3003	FUND BALANCE-MUNICIPAL	2,327,141.70	
09-02-3004	FUND BALANCE-RECREATION	67,630.83	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1,419,842.23	
	BALANCE - CURRENT DATE	1,419,842.23	
	TOTAL FUND EQUITY		3,814,614.76
	TOTAL LIABILITIES AND EQUITY		3,851,806.25

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
09-11-4165 IMPACT FEES	57,081.00	587,985.10	1,284,309.00	696,323.90	45.8
TOTAL FEES	57,081.00	587,985.10	1,284,309.00	696,323.90	45.8
<u>GRANTS</u>					
09-15-4545 GRANTS--EIAF 9349 STATE FUNDS	.00	21,097.62	40,000.00	18,902.38	52.7
TOTAL GRANTS	.00	21,097.62	40,000.00	18,902.38	52.7
<u>SOURCE 16</u>					
09-16-4806 TRANSFER FROM SEWER FUND	375,000.00	1,500,000.00	1,500,000.00	.00	100.0
09-16-4819 TRF FR CAPITAL IMPRVT FUND	200,000.00	800,000.00	800,000.00	.00	100.0
TOTAL SOURCE 16	575,000.00	2,300,000.00	2,300,000.00	.00	100.0
<u>MISCELLANEOUS REVENUE</u>					
09-18-4619 INTEREST & DIVIDEND INCOME	17,597.67	152,148.52	63,525.00	(88,623.52)	239.5
TOTAL MISCELLANEOUS REVENUE	17,597.67	152,148.52	63,525.00	(88,623.52)	239.5
TOTAL FUND REVENUE	649,678.67	3,061,231.24	3,687,834.00	626,602.76	83.0
<u>ADMINISTRATION</u>					
09-40-5410 PLANNING/CONSULTANTS	.00	14,240.00	30,000.00	15,760.00	47.5
TOTAL ADMINISTRATION	.00	14,240.00	30,000.00	15,760.00	47.5
<u>STREETS</u>					
09-44-5602 LEASE PURCH PRIN--2021 TRUCK 2	.00	38,287.18	38,287.00	(.18)	100.0
09-44-5603 LEASE PURCH INT--2021 TRUCK 2	.00	4,956.00	4,956.00	.00	100.0
09-44-5604 2021 LEASE PURCH PRIN--TRUCK 1	.00	39,470.08	39,470.00	(.08)	100.0
09-44-5605 2021 LEASE PURCH INT--TRUCK 1	.00	3,773.10	3,773.00	(.10)	100.0
TOTAL STREETS	.00	86,486.36	86,486.00	(.36)	100.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 45</u>					
09-45-5491 VEHICLE LEASE EXPENSES	4,975.50	65,934.17	63,140.00	(2,794.17)	104.4
TOTAL DEPARTMENT 45	4,975.50	65,934.17	63,140.00	(2,794.17)	104.4
<u>DEPARTMENT 49</u>					
09-49-5491 VEHICLE LEASE EXPENSES	934.30	9,135.28	12,333.00	3,197.72	74.1
TOTAL DEPARTMENT 49	934.30	9,135.28	12,333.00	3,197.72	74.1
<u>EXPENDITURES</u>					
09-50-5500 CAPITAL OUTLAY--BOARD/CT ROOM	210.00	662,289.07	400,000.00	(262,289.07)	165.6
09-50-5505 CAPITAL OUTLAY--OFFICE EQ	.00	3,310.50	.00	(3,310.50)	.0
09-50-5511 CAPITAL OUTLAY--PW FACILITY	2,506.00	237,945.15	175,000.00	(62,945.15)	136.0
09-50-5512 CAPITAL OUTLAY--TH IMPRVMTS	.00	.00	50,000.00	50,000.00	.0
09-50-5514 CAPITAL OUTLAY--GRADER SHED	3,176.09	42,597.23	50,000.00	7,402.77	85.2
TOTAL EXPENDITURES	5,892.09	946,141.95	675,000.00	(271,141.95)	140.2
<u>DEPARTMENT 51</u>					
09-51-5500 CAPITAL OUTLAY	105,503.27	519,451.25	5,385,000.00	4,865,548.75	9.7
TOTAL DEPARTMENT 51	105,503.27	519,451.25	5,385,000.00	4,865,548.75	9.7
TOTAL FUND EXPENDITURES	117,305.16	1,641,389.01	6,251,959.00	4,610,569.99	26.3
NET REVENUE OVER EXPENDITURES	532,373.51	1,419,842.23	(2,564,125.00)	(3,983,967.23)	55.4

TOWN OF MEAD
 BALANCE SHEET
 DECEMBER 31, 2023

TRANSPORTATION FUND

<u>ASSETS</u>			
14-01-0100	COMBINED CASH	6,756,732.61	
	TOTAL ASSETS		<u>6,756,732.61</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
14-02-2000	ACCOUNTS PAYABLE	86,167.32	
	TOTAL LIABILITIES		86,167.32
<u>FUND EQUITY</u>			
14-02-3001	FUND BALANCE	6,403,665.94	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>273,813.35</u>	
	BALANCE - CURRENT DATE	<u>273,813.35</u>	
	TOTAL FUND EQUITY		<u>6,677,479.29</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,763,646.61</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
14-11-4165 IMPACT FEES	78,986.00	706,052.12	2,056,551.00	1,350,498.88	34.3
TOTAL FEES	78,986.00	706,052.12	2,056,551.00	1,350,498.88	34.3
<u>GRANTS</u>					
14-15-4570 CDOT GRANT--SAFE ROUTES TO SCH	9,387.31	18,752.01	424,850.00	406,097.99	4.4
14-15-4571 CDOT GRANT--UNDERPASS	47,367.94	223,485.52	400,000.00	176,514.48	55.9
14-15-4575 CML GRANT--CR 34 BRIDGE	.00	.00	160,317.00	160,317.00	.0
14-15-4580 FEDERAL GRANT--3RD & WELKER	.00	.00	1,900,000.00	1,900,000.00	.0
14-15-4585 ENERGY COLO--EV CHARGING GRANT	.00	.00	40,000.00	40,000.00	.0
TOTAL GRANTS	56,755.25	242,237.53	2,925,167.00	2,682,929.47	8.3
<u>SOURCE 16</u>					
14-16-4820 TRANSFER FROM MURA	125,000.00	500,000.00	500,000.00	.00	100.0
TOTAL SOURCE 16	125,000.00	500,000.00	500,000.00	.00	100.0
<u>MISCELLANEOUS REVENUE</u>					
14-18-4619 INTEREST & DIVIDEND INCOME	30,909.44	327,234.26	.00	(327,234.26)	.0
TOTAL MISCELLANEOUS REVENUE	30,909.44	327,234.26	.00	(327,234.26)	.0
<u>SOURCE 19</u>					
14-19-4941 P.I.L.O.CONSTRUCTION	.00	146,341.87	500,000.00	353,658.13	29.3
TOTAL SOURCE 19	.00	146,341.87	500,000.00	353,658.13	29.3
TOTAL FUND REVENUE	291,650.69	1,921,865.78	5,981,718.00	4,059,852.22	32.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5405 ENGINEERING FEES	8,925.50	10,106.00	20,000.00	9,894.00	50.5
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	395,341.32	585,252.98	4,557,511.00	3,972,258.02	12.8
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	18,326.07	41,766.09	531,063.00	489,296.91	7.9
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	11,758.75	19,279.00	200,396.00	181,117.00	9.6
14-40-5564 CAPITAL OUTLAY--WING WALL	.00	18,875.16	.00	(18,875.16)	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	22,640.50	347,719.16	500,000.00	152,280.84	69.5
14-40-5566 CAPITAL -SH 66/CR7-ITERSECTION	.00	2,451.88	1,250,000.00	1,247,548.12	.2
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	2,473.20	3,762.20	20,000.00	16,237.80	18.8
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	.00	200,000.00	200,000.00	.0
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	900.00	40,000.00	39,100.00	2.3
14-40-5720 CONTINGENCIES	.00	617,939.96	175,000.00	(442,939.96)	353.1
TOTAL EXPENDITURES	459,465.34	1,648,052.43	8,743,970.00	7,095,917.57	18.9
TOTAL FUND EXPENDITURES	459,465.34	1,648,052.43	8,743,970.00	7,095,917.57	18.9
NET REVENUE OVER EXPENDITURES	(167,814.65)	273,813.35	(2,762,252.00)	(3,036,065.35)	9.9

TOWN OF MEAD
 BALANCE SHEET
 DECEMBER 31, 2023

PARKS & OPEN SPACE

<u>ASSETS</u>			
18-01-0100	CASH IN COMMON - PARKS & OPEN	472,938.41	
		<u>472,938.41</u>	
	TOTAL ASSETS		<u>472,938.41</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
18-02-3001	FUND BALANCE	1,110,903.68	
18-02-3005	FUND BALANCE - OPEN SPACE	619,757.05	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	<u>(1,254,640.32)</u>	
	BALANCE - CURRENT DATE	<u>(1,254,640.32)</u>	
	TOTAL FUND EQUITY		<u>476,020.41</u>
	TOTAL LIABILITIES AND EQUITY		<u>476,020.41</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
18-11-4165 IMPACT FEES	35,213.00	315,526.00	666,020.00	350,494.00	47.4
TOTAL FEES	35,213.00	315,526.00	666,020.00	350,494.00	47.4
<u>MISCELLANEOUS REVENUE</u>					
18-18-4527 GOCO GRANT--FISHING IS FUN	.00	.00	100,000.00	100,000.00	.0
18-18-4619 INTEREST & DIVIDEND INCOME	2,163.51	58,122.91	.00	(58,122.91)	.0
TOTAL MISCELLANEOUS REVENUE	2,163.51	58,122.91	100,000.00	41,877.09	58.1
TOTAL FUND REVENUE	37,376.51	373,648.91	766,020.00	392,371.09	48.8
<u>ADMINISTRATION</u>					
18-40-5410 PLANNING/CONSULTANTS	.00	.00	130,000.00	130,000.00	.0
TOTAL ADMINISTRATION	.00	.00	130,000.00	130,000.00	.0
<u>DEPARTMENT 45</u>					
18-45-5500 CAPITAL OUTLAY--LIBERTY RANCH	3,376.50	20,302.18	350,000.00	329,697.82	5.8
TOTAL DEPARTMENT 45	3,376.50	20,302.18	350,000.00	329,697.82	5.8
<u>CAPITAL PROJECTS</u>					
18-52-5500 CAPITAL OUTLAY	90,296.55	107,987.05	375,000.00	267,012.95	28.8
18-52-5909 TRANSFER TO MUNICIPAL FUND	375,000.00	1,500,000.00	1,500,000.00	.00	100.0
TOTAL CAPITAL PROJECTS	465,296.55	1,607,987.05	1,875,000.00	267,012.95	85.8
TOTAL FUND EXPENDITURES	468,673.05	1,628,289.23	2,355,000.00	726,710.77	69.1
NET REVENUE OVER EXPENDITURES	(431,296.54)	(1,254,640.32)	(1,588,980.00)	(334,339.68)	(79.0)

TOWN OF MEAD
 BALANCE SHEET
 DECEMBER 31, 2023

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
19-01-0100	COMBINED CASH	3,988,381.82	
	TOTAL ASSETS		<u>3,988,381.82</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
19-02-3001	FUND BALANCE	3,305,303.52	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>683,078.30</u>	
	BALANCE - CURRENT DATE	<u>683,078.30</u>	
	TOTAL FUND EQUITY		<u>3,988,381.82</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,988,381.82</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN</u>					
19-16-4615 TRANSFER IN FROM GENERAL	345,112.75	1,380,451.00	1,380,451.00	.00	100.0
TOTAL TRANSFERS IN	345,112.75	1,380,451.00	1,380,451.00	.00	100.0
<u>MISCELLANEOUS REVENUE</u>					
19-18-4619 INTEREST & DIVIDEND INCOME	18,245.30	102,627.30	21,000.00	(81,627.30)	488.7
TOTAL MISCELLANEOUS REVENUE	18,245.30	102,627.30	21,000.00	(81,627.30)	488.7
TOTAL FUND REVENUE	363,358.05	1,483,078.30	1,401,451.00	(81,627.30)	105.8
<u>DEPARTMENT 46</u>					
19-46-5909 TRANSFER TO MUNI FACIL FUND	200,000.00	800,000.00	800,000.00	.00	100.0
TOTAL DEPARTMENT 46	200,000.00	800,000.00	800,000.00	.00	100.0
TOTAL FUND EXPENDITURES	200,000.00	800,000.00	800,000.00	.00	100.0
NET REVENUE OVER EXPENDITURES	163,358.05	683,078.30	601,451.00	(81,627.30)	113.6

TOWN OF MEAD
BALANCE SHEET
DECEMBER 31, 2023

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	3,348,551.80	
20-01-1250	PROPERTY TAX RECEIVABLE	3,042,118.00	
20-01-1301	A/R - MURA	218.76	
20-01-1302	PREPAID EXPENSE	842.29	
	TOTAL ASSETS		6,391,730.85

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	ACCOUNTS PAYABLE	1,312.19	
20-02-2300	EMPLOYEE PENSION PAYABLE	851.28	
20-02-2301	SALARY WAGES PAYABLE	5,655.14	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	2,058.54	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	1,043.79	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	276.57	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	1,109.11	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	1,020.90	
20-02-2402	MEDICARE TAX PAYABLE	238.74	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	1,009.40	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	113.52	
20-02-2410	MISC PAYROLL PAYABLE	6,219.45	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	3,042,118.00	
	TOTAL LIABILITIES		3,063,026.63

FUND EQUITY

20-02-3001	FUND BALANCE	3,091,476.14	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	237,228.08	
	BALANCE - CURRENT DATE		237,228.08
	TOTAL FUND EQUITY		3,328,704.22
	TOTAL LIABILITIES AND EQUITY		6,391,730.85

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
20-10-4050 TAX INCREMENT REVENUE (TIF)	213.75	3,003,519.78	2,904,204.00	(99,315.78)	103.4
TOTAL TAXES	213.75	3,003,519.78	2,904,204.00	(99,315.78)	103.4
<u>FEES</u>					
20-11-4110 ADMINSTRATIVE FEE	.00	.00	15,240.00	15,240.00	.0
TOTAL FEES	.00	.00	15,240.00	15,240.00	.0
<u>MISCELLANEOUS REVENUE</u>					
20-18-4619 INTEREST & DIVIDEND INCOME	15,318.33	160,283.09	29,295.00	(130,988.09)	547.1
TOTAL MISCELLANEOUS REVENUE	15,318.33	160,283.09	29,295.00	(130,988.09)	547.1
TOTAL FUND REVENUE	15,532.08	3,163,802.87	2,948,739.00	(215,063.87)	107.3
<u>ADMINISTRATION</u>					
20-40-5001 SALARIES & WAGES	24,901.96	218,538.19	207,756.00	(10,782.19)	105.2
20-40-5055 OVERTIME	.00	276.58	.00	(276.58)	.0
20-40-5060 PAYROLL TAXES	1,526.43	15,203.23	15,893.00	689.77	95.7
20-40-5065 WORKERS COMP	.00	2,235.22	1,226.00	(1,009.22)	182.3
20-40-5066 HEALTH INSURANCE	3,013.65	23,925.93	23,307.00	(618.93)	102.7
20-40-5067 DEFERRED COMP/RETIREMENT	1,512.77	13,618.04	12,515.00	(1,103.04)	108.8
20-40-5068 MEDICAL SAVINGS	92.57	699.15	617.00	(82.15)	113.3
20-40-5100 TIF REVENUE SHARING	.00	1,707,258.34	1,655,481.00	(51,777.34)	103.1
20-40-5300 TELEPHONE	97.00	594.50	523.00	(71.50)	113.7
20-40-5320 GENERAL LIABILITY INSURANCE	.00	2,316.74	3,343.00	1,026.26	69.3
20-40-5400 LEGAL FEES	2,498.45	22,451.63	40,000.00	17,548.37	56.1
20-40-5401 CONSULTING FEES	1,050.10	13,738.83	13,187.00	(551.83)	104.2
20-40-5415 AUDIT FEES	.00	2,655.00	2,659.00	4.00	99.9
20-40-5425 COUNTY TREASURER'S FEE	3.22	16,705.21	43,563.00	26,857.79	38.4
20-40-5427 TIF ADVANCE	.00	382,987.10	1,100,000.00	717,012.90	34.8
20-40-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
20-40-5700 MISC. EXPENSE	.00	121.10	1,000.00	878.90	12.1
20-40-5705 MILEAGE	500.00	3,250.00	2,000.00	(1,250.00)	162.5
20-40-5914 TRANSFER TO TRANSPORTATION FD	125,000.00	500,000.00	500,000.00	.00	100.0
20-40-5999 OTHER PROJECTS	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL ADMINISTRATION	160,196.15	2,926,574.79	4,673,070.00	1,746,495.21	62.6
TOTAL FUND EXPENDITURES	160,196.15	2,926,574.79	4,673,070.00	1,746,495.21	62.6

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2023

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(144,664.07)	237,228.08	(1,724,331.00)	(1,961,559.08)	13.8

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	
01/24	01/23/2024	37593	LONGMONT FLORIST	00934675	01-40-5700	Funeral - Sekich - return of relay charge	.28	V
01/24	01/23/2024	37593	LONGMONT FLORIST	00937264	01-40-5700	Funeral - T Moorman	104.90-	V
Total 37593:							104.62-	
01/24	01/25/2024	37735	Void Check					V
Total 37735:							.00	
01/24	01/25/2024	37736	LONGMONT FLORIST	00934675	01-40-5700	Funeral - Sekich - return of relay charge	.28-	
01/24	01/25/2024	37736	LONGMONT FLORIST	00937264	01-40-5700	Funeral - T Moorman	104.90	
Total 37736:							104.62	
01/24	01/29/2024	37737	4Rivers Equipment Accounts Rec	1564335	04-44-5500	RkInd w Volvo trade-in	5,000.00	
Total 37737:							5,000.00	
01/24	01/29/2024	37738	AKS Industries, Inc	12122023-T	18-52-5500	Stage Cover - Park Concerts	15,964.00	
Total 37738:							15,964.00	
01/24	01/29/2024	37739	Alerus	92815	01-40-5068	FSA Administration	205.00	
Total 37739:							205.00	
01/24	01/29/2024	37740	All Copy Products, Inc.	AR4214499	01-42-5315	Copies - Dec	80.73	
01/24	01/29/2024	37740	All Copy Products, Inc.	AR4214500	01-40-5315	Copies	97.27	
01/24	01/29/2024	37740	All Copy Products, Inc.	AR4220180	01-47-5315	Copier	81.83	
Total 37740:							259.83	
01/24	01/29/2024	37741	Amazon Capital Services Inc	161W-W79D-	01-49-5260	Rec Supplies - 2023	17.86	
01/24	01/29/2024	37741	Amazon Capital Services Inc	16XD-CCPC-	01-41-5841	Ribbon Cuttings	107.98	
01/24	01/29/2024	37741	Amazon Capital Services Inc	17MQ-YPGF	01-49-5260	Rec Supplies - 2023	37.58	
01/24	01/29/2024	37741	Amazon Capital Services Inc	19H1-6HVV-	01-42-5200	Supplies	13.95	
01/24	01/29/2024	37741	Amazon Capital Services Inc	19H9-V7R1-	01-42-5330	Hooks	24.49	
01/24	01/29/2024	37741	Amazon Capital Services Inc	19TT-CJPK-	01-49-5262	Town Event - Christmas Tree	50.68	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1G7J-P6HL-	01-42-5200	Supplies	18.97	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1JQH-RNNJ-	01-49-5260	Rec - 2023	79.88	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1JYJ-TT4G-1	01-49-5260	Rec Supplies - 2023	599.10	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1NHM-PF9Y-	01-40-5210	Supplies	39.99	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1NQD-1MFT-	04-44-5216	Fleet R&M	211.94	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1NQD-1MFT-	04-44-5210	Operating Supplies (w/ promo/discounts)	49.97	
01/24	01/29/2024	37741	Amazon Capital Services Inc	1WTH-H3DX	01-47-5210	Shop Supplies	727.90	
Total 37741:							1,980.29	
01/24	01/29/2024	37742	Amerigas	805874153	06-47-5558	WWTP propane	489.92	
01/24	01/29/2024	37742	Amerigas	805874153	06-47-5558	Taxes Charged	27.56-	
Total 37742:							462.36	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/24	01/29/2024	37743	ASCAP	500753775 -	01-49-5331	Music License 2024	434.00
Total 37743:							434.00
01/24	01/29/2024	37744	Ausmus Law Firm PC	8552	01-48-5455	Municipal Prosecutor - Jan	1,000.00
Total 37744:							1,000.00
01/24	01/29/2024	37745	AXON ENTERPRISES, INC.	INUS214714	01-42-5255	Basic Bundle	2,097.79
01/24	01/29/2024	37745	AXON ENTERPRISES, INC.	INUS215110	01-42-5255	Equipment	1,341.02
01/24	01/29/2024	37745	AXON ENTERPRISES, INC.	INUS216954	01-42-5255	Camera; Device	12,150.00
Total 37745:							15,588.81
01/24	01/29/2024	37746	Barricade Holdings LLC	65159458-00	04-44-5252	Baqrricades	4,551.00
Total 37746:							4,551.00
01/24	01/29/2024	37747	BERTHOUD ACE HARDWARE	115867/1	01-42-5215	Keys for 201 Welker	27.90
01/24	01/29/2024	37747	BERTHOUD ACE HARDWARE	115933/1	01-40-5215	W.O. 638	73.97
Total 37747:							101.87
01/24	01/29/2024	37748	BUCKEYE WELDING SUPPLY C	05087968	04-44-5369	Cylinder Rental	7.65
Total 37748:							7.65
01/24	01/29/2024	37749	CASELLE	130077	01-40-5399	Fin Software Support - Admin	679.00
01/24	01/29/2024	37749	CASELLE	130077	01-48-5399	Fin Software Support - Court	151.00
01/24	01/29/2024	37749	CASELLE	130077	06-40-5399	Fin Software Support - Sewer	528.00
01/24	01/29/2024	37749	CASELLE	130077	01-49-5399	Fin Software Support - Comm Engmt	151.00
01/24	01/29/2024	37749	CASELLE	130304	01-40-5399	Fin Software Support - Admin	1,800.00
01/24	01/29/2024	37749	CASELLE	130304	01-48-5399	Fin Software Support - Court	400.00
01/24	01/29/2024	37749	CASELLE	130304	06-40-5399	Fin Software Support - Sewer	1,400.00
01/24	01/29/2024	37749	CASELLE	130304	01-49-5399	Fin Software Support - Comm Engmt	400.00
Total 37749:							5,509.00
01/24	01/29/2024	37750	CIRSA	232470	01-40-5320	Deductible - MS claim PC6021125-1	520.00
01/24	01/29/2024	37750	CIRSA	232470	01-42-5216	Deductible - MM claim PC6021554-1	500.00
01/24	01/29/2024	37750	CIRSA	232470	01-42-5216	Deductible - MR claim PC6021985-1	500.00
01/24	01/29/2024	37750	CIRSA	240514	01-40-5320	GL Ins - Admin	524.21
01/24	01/29/2024	37750	CIRSA	240514	01-41-5320	GL Ins - BOT	262.11
01/24	01/29/2024	37750	CIRSA	240514	01-42-5320	GL Ins - PD	6,552.65
01/24	01/29/2024	37750	CIRSA	240514	01-43-5320	GL Ins - Comm Dev	262.11
01/24	01/29/2024	37750	CIRSA	240514	04-44-5320	GL Ins - Streets	1,965.80
01/24	01/29/2024	37750	CIRSA	240514	01-45-5320	GL Ins - Parks	1,310.53
01/24	01/29/2024	37750	CIRSA	240514	01-47-5320	GL Ins - Engineering	524.21
01/24	01/29/2024	37750	CIRSA	240514	01-48-5320	GL Ins - Court	262.11
01/24	01/29/2024	37750	CIRSA	240514	01-49-5320	GL Ins - Comm Engage	524.21
01/24	01/29/2024	37750	CIRSA	240514	06-40-5320	GL Ins - Sewer	655.27
01/24	01/29/2024	37750	CIRSA	240514	20-40-5320	GL Ins - MURA	262.09
Total 37750:							14,625.30
01/24	01/29/2024	37751	CITY OF GREELEY POLICE DEP	2024	01-42-5075	NoCo Police Job Fair	250.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37751:							250.00
01/24	01/29/2024	37752	CivicPlus	288269	01-49-5560	ADA Software - 2024	7,156.59
01/24	01/29/2024	37752	CivicPlus	288549	01-41-5399	Municode Mtgs - Annl Renewal	3,400.00
01/24	01/29/2024	37752	CivicPlus	289879	01-40-5325	Town Website	5,720.00
01/24	01/29/2024	37752	CivicPlus	290462	01-41-5341	Codification - 2024	2,845.83
Total 37752:							19,122.42
01/24	01/29/2024	37753	Colo Water Resources & Power D	10508404	06-98-9801	Acct#104792954745 - W07A196 Princip	40,792.11
01/24	01/29/2024	37753	Colo Water Resources & Power D	10508404	06-98-9802	Acct#104792954745 - W07A196 Interest	24,285.15
Total 37753:							65,077.26
01/24	01/29/2024	37754	Colorado Contractors Association,	22414	01-47-5210	Spec Book	85.00
Total 37754:							85.00
01/24	01/29/2024	37755	Colorado Department of Transport	1800009299	01-02-2615	Acct #FAB0542 - SH66 @ WCR7 & WC	129,403.46
Total 37755:							129,403.46
01/24	01/29/2024	37756	Corn & Associates Environmental	24005	09-51-5500	Community Center - RR Parcel	2,500.00
Total 37756:							2,500.00
01/24	01/29/2024	37757	CORY ELLIS	010424 - ELL	01-42-5254	Reimbursement - Equipment	203.79
Total 37757:							203.79
01/24	01/29/2024	37758	Denali Water Solutions LLC	INV701084	06-47-5231	Sludge Disposal	1,365.00
Total 37758:							1,365.00
01/24	01/29/2024	37759	Denali Water Solutions LLC	INV699049	06-47-5231	Sludge Disposal	910.00
01/24	01/29/2024	37759	Denali Water Solutions LLC	INV700086	06-47-5231	Sludge Disposal	910.00
Total 37759:							1,820.00
01/24	01/29/2024	37760	Ditesco LLC	2023-752	09-50-5500	TOM- Courtroom Remodel	210.00
01/24	01/29/2024	37760	Ditesco LLC	2023-779	09-50-5511	PW Facility	2,506.00
01/24	01/29/2024	37760	Ditesco LLC	2023-790	09-51-5500	TOM - Community Center	2,062.87
Total 37760:							4,778.87
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5262	Christmas event supplies	83.29
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5349	wellness reward	398.75
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5262	Christmas event supplies	5.59
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5349	wellness subscription	140.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-43-5203	Karl staff apparel	183.75
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5260	rec supplies	859.98
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-40-5700	holiday party	2,598.62
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5236	social media ad	30.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5260	rec event supplies	60.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5260	rec event supplies	59.60

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5331	newsletter subscription	39.50
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-40-5700	holiday party food	800.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-40-5700	holiday party food	119.79
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-40-5700	holiday party	30.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5260	rec event food	89.33
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5331	URL subscription	35.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-49-5330	Kaitlyn Training 2024	265.00
01/24	01/29/2024	37761	Elan Cardmember Service	1368 12/27/2	01-40-5331	zoom webinar subscription	79.00
01/24	01/29/2024	37761	Elan Cardmember Service	1454 12/27/2	01-43-5700	Christmas Tree Decorating	69.34
01/24	01/29/2024	37761	Elan Cardmember Service	1454 12/27/2	01-43-5700	Christmas Tree Decorating	45.90
01/24	01/29/2024	37761	Elan Cardmember Service	1454 12/27/2	01-43-5700	Gift - JVecchi	5.40
01/24	01/29/2024	37761	Elan Cardmember Service	1454 12/27/2	01-43-5700	Card - JVecchi	28.46
01/24	01/29/2024	37761	Elan Cardmember Service	1454 12/27/2	01-43-5330	Animal Control Training - KF	561.00
01/24	01/29/2024	37761	Elan Cardmember Service	3514 12/27/2	01-42-5330	Tolls - PD Mtgs/Trainings	40.90
01/24	01/29/2024	37761	Elan Cardmember Service	3514 12/27/2	01-40-5331	Online Subscription - no receipt	6.99
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5331	CFM Renewal	80.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5330	Annl Concrete Pvmt Wksh - DK	125.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5216	Sr Inspector Monthly Car Wash	15.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5330	APWA Training - DK	225.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	04-44-5365	Pvmt Mgmt Slurry Seal Term	22.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5210	Operating Supplies	30.31
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5330	Training - DK, RC	298.00
01/24	01/29/2024	37761	Elan Cardmember Service	5590 12/27/2	01-47-5331	ArcGIS Online Viewer Annl Subscription	58.16
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5331	CACP Member Renewal	125.00
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5330	Credit Card Dispute Charge Reinstated -	234.00
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5700	Lunch for officers during Jury Trial	38.45
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5201	Monthly Subscription	39.00
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5201	Upgrade to Annual Subscription	261.54
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5330	Water for Defensive Tactics training	8.99
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5255	Law books for police staff	1,371.31
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5254	Ear pieces for radios	524.97
01/24	01/29/2024	37761	Elan Cardmember Service	6819 12/27/2	01-42-5210	Cones for Police Cars	567.20
01/24	01/29/2024	37761	Elan Cardmember Service	7665 12/27/2	04-44-5254	Shop Tools	267.21
01/24	01/29/2024	37761	Elan Cardmember Service	7665 12/27/2	01-42-5215	R&M PD	783.36
01/24	01/29/2024	37761	Elan Cardmember Service	7665 12/27/2	04-44-5254	Shop Tools	118.90
01/24	01/29/2024	37761	Elan Cardmember Service	8855 12/27/2	01-42-5255	Holster TQ Strap - Test	45.03
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5216	Carwash - 11/28 (x12)	144.00
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5216	Vehicle Remote Repair Shipping	31.43
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5216	Radiator Fluid	37.81
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5201	Adobe Subscription - MR	19.99
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5254	Training Polos	947.77
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5254	Duty Belt	199.94
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5254	Uniform - ear piece	174.99
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5700	Dept Mtg	198.43
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5700	Dept Mtg	59.21
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5700	Holiday Cards	38.49
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5201	Adobe Subscription - NB	12.99
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5210	Med Bags	122.97
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5331	Training	215.00
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5203	Clothing	56.86
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5203	Clothing	476.15
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5255	Save A Life	1,038.00
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5201	Adobe Subscription - MM	19.99
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5254	Crossing Guard Coat	78.70
01/24	01/29/2024	37761	Elan Cardmember Service	9596 12/27/2	01-42-5216	Carwash 12/27 (x13)	156.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37761:							15,902.34
01/24	01/29/2024	37762	Endeavor Business Media, LLC	33693695	01-42-5330	Training - BN	520.00
Total 37762:							520.00
01/24	01/29/2024	37763	Essenza Architecture	2206-11	09-51-5500	Comm Ctr	3,835.44
Total 37763:							3,835.44
01/24	01/29/2024	37764	EST Inc	2-303562-00	14-40-5562	CR34 Bridg Design - Nov	33,218.36
Total 37764:							33,218.36
01/24	01/29/2024	37765	FASTENAL	COLON1056	04-44-5252	Delineator/Sign Hardware	28.18
01/24	01/29/2024	37765	FASTENAL	COLON1058	04-44-5252	Sign/Delineator hardware	14.00
01/24	01/29/2024	37765	FASTENAL	COLON1058	01-47-5210	Sign hardware/locate paint	72.00
01/24	01/29/2024	37765	FASTENAL	COLON1058	04-44-5252	Sign hardware/locate paint	24.89
Total 37765:							139.07
01/24	01/29/2024	37766	Felsburg Holt & Ullevig	39534	14-40-5500	3rd & Welker - Proj 120299-01	50,757.82
Total 37766:							50,757.82
01/24	01/29/2024	37767	Fit For You Mead	1051	01-49-5265	Senior Exercise - Dec 2023	203.00
Total 37767:							203.00
01/24	01/29/2024	37768	Fox Tuttle Transportation Group	19021-57A	01-02-2615	Elevation 25 (296)	990.00
Total 37768:							990.00
01/24	01/29/2024	37769	FRONTIER SELF STORAGE	020124 - FR	01-40-5700	Storage	100.00
Total 37769:							100.00
01/24	01/29/2024	37770	GREAT WESTERN RAILWAY OF	010824 - LIC	14-40-5500	3rd St - Agt 410016 Public Road Crossin	45,000.00
01/24	01/29/2024	37770	GREAT WESTERN RAILWAY OF	010824 - LIC	14-40-5500	Welker Ave - Agt 410015 Public Road Cr	45,000.00
Total 37770:							90,000.00
01/24	01/29/2024	37771	GREELEY LOCK AND KEY	0000023768	01-47-5215	PW Facility - parts not functioning properl	3,805.32
01/24	01/29/2024	37771	GREELEY LOCK AND KEY	0000025257	01-40-5331	Annual Door Access Fee - Open Path	720.00
01/24	01/29/2024	37771	GREELEY LOCK AND KEY	0000025614	01-40-5215	TH - Maint.	1,803.46
01/24	01/29/2024	37771	GREELEY LOCK AND KEY	0000026157	01-42-5215	PD	345.77
01/24	01/29/2024	37771	GREELEY LOCK AND KEY	0000026173	01-45-5215	Parks - Rekey Maglocks	4,591.06
Total 37771:							11,265.61
01/24	01/29/2024	37772	Heath Steel LLC	2 10/31/23	09-51-5500	Community Center	21,300.00
Total 37772:							21,300.00
01/24	01/29/2024	37773	Immanuel Windhorst	123123 - MA	01-47-5203	Employee Reimbursement - clothing Am	148.48

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37773:							148.48
01/24	01/29/2024	37774	Invision GIS, LLC	2298	04-44-5201	GIS	1,978.13
01/24	01/29/2024	37774	Invision GIS, LLC	2298	01-43-5201	GIS	643.12
Total 37774:							2,621.25
01/24	01/29/2024	37775	Iworq Systems inc	202437	04-44-5201	Acct#2021 - Software Mgmt & Support	3,250.00
Total 37775:							3,250.00
01/24	01/29/2024	37776	JLL PIONEER INC	PSI1826341	01-45-5370	Mulch - Margil Park	4,800.00
Total 37776:							4,800.00
01/24	01/29/2024	37777	JVA INCORPORATED	12986	01-02-2615	Meadow Ridge (Benson) 297	668.00
01/24	01/29/2024	37777	JVA INCORPORATED	12987	09-51-5500	Community Center	154.80
01/24	01/29/2024	37777	JVA INCORPORATED	12988	01-02-2615	Elevation 25 (296)	516.00
01/24	01/29/2024	37777	JVA INCORPORATED	12989	01-02-2615	Club Carwash (329)	1,346.00
01/24	01/29/2024	37777	JVA INCORPORATED	12990	01-47-5405	Design Standards	1,288.80
01/24	01/29/2024	37777	JVA INCORPORATED	12991	01-02-2615	JMB Collection (338)	258.00
01/24	01/29/2024	37777	JVA INCORPORATED	12992	01-02-2615	Mead Towne Center (337)	86.00
01/24	01/29/2024	37777	JVA INCORPORATED	12993	01-02-2615	Gopher Gulch (239)	86.00
01/24	01/29/2024	37777	JVA INCORPORATED	12994	01-47-5405	General Engineering	2,297.00
Total 37777:							6,700.60
01/24	01/29/2024	37778	KLEEN-TECH SERVICES CORP	INVG004939	01-40-5050	Janitorial Services - Dec	677.54
01/24	01/29/2024	37778	KLEEN-TECH SERVICES CORP	INVG004939	01-42-5050	Janitorial Services - Dec	829.58
01/24	01/29/2024	37778	KLEEN-TECH SERVICES CORP	INVG004939	01-47-5050	Janitorial Services - Dec	746.00
Total 37778:							2,253.12
01/24	01/29/2024	37779	MAC EQUIPMENT INC	461312	01-45-5372	Irrigation	140.19
01/24	01/29/2024	37779	MAC EQUIPMENT INC	462170	01-45-5215	Chain Loop and File Guide	63.59
Total 37779:							203.78
01/24	01/29/2024	37780	MAIN STREET MAT COMPANY	201213	01-47-5210	Mat svcs	103.03
01/24	01/29/2024	37780	MAIN STREET MAT COMPANY	203078	01-40-5210	Mat svcs	69.36
01/24	01/29/2024	37780	MAIN STREET MAT COMPANY	203079	01-42-5210	Mat svcs	67.33
01/24	01/29/2024	37780	MAIN STREET MAT COMPANY	205205	01-40-5210	Mat svcs	69.36
Total 37780:							309.08
01/24	01/29/2024	37781	Martin Marietta Materials, Inc	41378362	04-44-5365	Asphalt Patching Contract #6350	3,620.00
01/24	01/29/2024	37781	Martin Marietta Materials, Inc	41378362	04-02-2005	Asphalt Patching Contract #6350	181.00
Total 37781:							3,439.00
01/24	01/29/2024	37782	MBI-Medicine for Business and In	820993	01-49-5075	Employment - JG	26.75
Total 37782:							26.75
01/24	01/29/2024	37783	MCCI LLC	RN16060	01-40-5399	Laserfiche Subscription 2024-2025	1,714.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
01/24	01/29/2024	37783	MCCI LLC	RN16060	01-41-5399	Laserfiche Subscription 2024-2025	4,285.00
01/24	01/29/2024	37783	MCCI LLC	RN16060	01-42-5399	Laserfiche Subscription 2024-2025	857.00
01/24	01/29/2024	37783	MCCI LLC	RN16060	01-49-5399	Laserfiche Subscription 2024-2025	1,714.00
Total 37783:							8,570.00
01/24	01/29/2024	37784	Michael Baker International	1200428	14-40-5405	WCR 38 Deck Replacement svcs thru 12/	5,551.00
Total 37784:							5,551.00
01/24	01/29/2024	37785	Minuteman Press	10130	01-42-5210	Business Cards - MR	53.85
01/24	01/29/2024	37785	Minuteman Press	10181	01-42-5210	Business Cards - BC	68.09
Total 37785:							121.94
01/24	01/29/2024	37786	MJT Communications	13986	01-40-5331	Sophos Renewal	5,740.00
Total 37786:							5,740.00
01/24	01/29/2024	37787	Nectar HR	18043	01-49-5349	2023 Wellness rewards - Nov	1,090.00
Total 37787:							1,090.00
01/24	01/29/2024	37788	NeoTreks, Inc	03624	04-44-5331	Subscription - Plow Ops	200.00
Total 37788:							200.00
01/24	01/29/2024	37789	NEXTRUST INC.	369112	06-40-5205	Sewer Bills	406.74
01/24	01/29/2024	37789	NEXTRUST INC.	369112	06-40-5410	Sewer Bills	206.00
Total 37789:							612.74
01/24	01/29/2024	37790	NOCO Roofing LLC	3245	01-45-5215	Cupola rebuilt - Margil Farms in Dec	750.00
Total 37790:							750.00
01/24	01/29/2024	37791	NORTH FRONT RANGE WATER	202415	06-40-5331	Annual Dues 2024 - Water Quality Planni	1,050.00
Total 37791:							1,050.00
01/24	01/29/2024	37792	Northern Overhead Door Co	9477	06-47-5215	Repair/Maint	1,597.83
Total 37792:							1,597.83
01/24	01/29/2024	37793	OCCUPATIONAL HEALTH CENT	I7036871	01-42-5075	eScreen - SO	61.50
01/24	01/29/2024	37793	OCCUPATIONAL HEALTH CENT	I7036871	01-49-5075	eScreen - CQ	61.50
Total 37793:							123.00
01/24	01/29/2024	37794	Otak, Inc	0000124000	14-40-5565	SH66/CR 7 Ped Crossing - Dec	78,037.05
Total 37794:							78,037.05
01/24	01/29/2024	37795	Paulette Dolin	032	01-49-5265	Senior Exercise - Dec 27	60.00
01/24	01/29/2024	37795	Paulette Dolin	032	01-49-5265	Senior Exercise - Jan 3, 8, 10, 17	240.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37795:							300.00
01/24	01/29/2024	37796	Pitney Bowes Inc	1024641335	01-40-5205	Ink	91.29
Total 37796:							91.29
01/24	01/29/2024	37797	PRAIRIE DOG PROS LLC	2220	06-47-5348	Pest Control at 4505 WCR 34 - WWTP	1,263.60
Total 37797:							1,263.60
01/24	01/29/2024	37798	Prairie Mountian Media	0000371811	01-41-5340	Published Notices	123.48
01/24	01/29/2024	37798	Prairie Mountian Media	0000371811	01-02-2615	Published Notices (341)	26.10
Total 37798:							149.58
01/24	01/29/2024	37799	Precision Concrete Cutting Inc	CO79593WH	04-44-5215	Concrete R&M	16,376.56
Total 37799:							16,376.56
01/24	01/29/2024	37800	Precision Employment Consulting	123123 - EL	01-40-5401	HR - Admin	5,423.15
01/24	01/29/2024	37800	Precision Employment Consulting	123123 - EL	06-40-5401	HR - Sewer	269.86
01/24	01/29/2024	37800	Precision Employment Consulting	123123 - EL	20-40-5401	HR - MURA	211.99
Total 37800:							5,905.00
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26799	06-47-5396	Raterink	735.00
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26834	06-47-5390	Wastewater svs - Dec	5,195.16
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26834	06-47-5391	Lab Services - Dec	1,548.48
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26888	06-47-5215	Mead Lake Thomas R&M	1,493.07
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26890	06-47-5396	Maintenance - Raterink	825.00
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26893	06-47-5215	Mead Lake Thomas R&M	528.11
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26946	06-47-5215	Wastewater svs - Equipment	372.90
01/24	01/29/2024	37801	RAMEY ENVIRONMENTAL COM	26946	06-47-5391	Lab Services	329.28
Total 37801:							11,027.00
01/24	01/29/2024	37802	Saela Pest Control	10296486	01-47-5215	Pest Services	149.00
Total 37802:							149.00
01/24	01/29/2024	37803	Safebuilt	176911	01-43-5460	Plan Review/ Permit Inspection	31,097.87
Total 37803:							31,097.87
01/24	01/29/2024	37804	Safety and Construction Supply	11917-IN	04-44-5255	Lens Cleaner	49.50
01/24	01/29/2024	37804	Safety and Construction Supply	12547-IN	01-44-5255	Winter Gloves	176.40
01/24	01/29/2024	37804	Safety and Construction Supply	12548-IN	04-44-5252	Delineators	389.35
01/24	01/29/2024	37804	Safety and Construction Supply	12637-IN	04-44-5255	Confined Space Harness Set	3,410.18
01/24	01/29/2024	37804	Safety and Construction Supply	12761-IN	04-44-5252	Traffic Safety	259.80
Total 37804:							4,285.23
01/24	01/29/2024	37805	Sara Feaster	000009	01-42-5330	CPR Training 1/10 & 1/17	1,105.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37805:							1,105.00
01/24	01/29/2024	37806	SESAC	159569 2024	01-49-5331	Music License 2024	581.00
Total 37806:							581.00
01/24	01/29/2024	37807	Slate Communications	3022	01-49-5401	Consultants - Built for Mead	12,377.50
Total 37807:							12,377.50
01/24	01/29/2024	37808	Smith Power Products, INC	12262023	06-47-5558	WWTP Generator	100,573.00
01/24	01/29/2024	37808	Smith Power Products, INC	556850	01-40-5215	TH Generator Repairs & Maint	2,034.28
Total 37808:							102,607.28
01/24	01/29/2024	37809	Spartan Towing & Recovery LLC	24-23039	01-42-5216	PD #9	107.00
01/24	01/29/2024	37809	Spartan Towing & Recovery LLC	24-23041	01-42-5216	PD #9	125.00
Total 37809:							232.00
01/24	01/29/2024	37810	SPGlass LLC	1-22750	04-44-5216	Auto Glass - Fleet R&M	376.28
01/24	01/29/2024	37810	SPGlass LLC	1-22751	01-40-5216	Auto Glass - VIN83685	35.00
01/24	01/29/2024	37810	SPGlass LLC	1-22752	04-44-5216	Auto Glass - Fleet R&M (VIN66829)	420.93
Total 37810:							832.21
01/24	01/29/2024	37811	SportsEngine, Inc	INV0174375	01-49-5260	Background Cks - Dec	161.00
Total 37811:							161.00
01/24	01/29/2024	37812	STERLING TALENT SOLUTIONS	9662438	01-49-5700	Employment Screening JG & CQ	122.92
01/24	01/29/2024	37812	STERLING TALENT SOLUTIONS	9662438	01-42-5700	Employment Screening SO	61.46
Total 37812:							184.38
01/24	01/29/2024	37813	TDS	0006545 1/1	01-40-5325	Internet	460.30
Total 37813:							460.30
01/24	01/29/2024	37814	TOWN OF FREDERICK	INV00359	01-42-5343	Victim Asst Program - 2023 Expenses	16,974.82
Total 37814:							16,974.82
01/24	01/29/2024	37815	Tradesman Elevator	11306	01-40-5215	Elevator Maintenance - Dec	180.25
Total 37815:							180.25
01/24	01/29/2024	37816	TRI TOWN PLUMBING & HEATIN	30086114	01-40-5215	Water Heater remove/install	6,625.00
Total 37816:							6,625.00
01/24	01/29/2024	37817	TRIDENT SECURITY SYSTEMS	35796	01-40-5399	441 3rd - Q1 Monitoring	105.00
01/24	01/29/2024	37817	TRIDENT SECURITY SYSTEMS	35796	01-42-5399	537 Main - Q1 Monitoring	105.00
01/24	01/29/2024	37817	TRIDENT SECURITY SYSTEMS	36291	01-42-5399	Deposit for WO #11032	1,498.15

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37817:							1,708.15
01/24	01/29/2024	37818	UNITED POWER, INC.	108004	14-40-5500	Acct 10812 - WO 202209051 - 3rd & Wel	160,069.51
Total 37818:							160,069.51
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel - Dec	2,340.44
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel - Dec	1,051.80
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel - Dec	357.70
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel - Dec	384.36
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel - Dec	46.42
01/24	01/29/2024	37819	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel - Dec	357.70
Total 37819:							4,538.42
01/24	01/29/2024	37820	Utility Notification Center of Color	223120855	06-47-5392	Lines Locates 12/2023	611.46
Total 37820:							611.46
01/24	01/29/2024	37821	Voiance Language Services LLC	2024005954	01-42-5343	OPI Interpretation Svs - Dec	57.96
Total 37821:							57.96
01/24	01/29/2024	37822	Watts Hydraulics Acquisition Corp	7157374	01-47-5210	Supplies	105.00
Total 37822:							105.00
01/24	01/29/2024	37823	Weld County	010824 - AR	01-49-5265	Mead Friendly Fork rent 2024-2025	2,500.00
Total 37823:							2,500.00
01/24	01/29/2024	37824	WELD COUNTY PUBLIC SAFET	MEADPD-4Q	01-42-5201	Tokens - DA and CC	199.74
Total 37824:							199.74
01/24	01/29/2024	37825	Wickham Tractor Company	D14419-1	04-44-5500	Posthole Dig	3,400.00
01/24	01/29/2024	37825	Wickham Tractor Company	IE20658	04-44-5216	R.O.W. Mower	32.48
Total 37825:							3,367.52
01/24	01/29/2024	37826	Wilson & Company Inc	121944	14-40-5501	SRTS 3rd St Trail	4,025.00
01/24	01/29/2024	37826	Wilson & Company Inc	121945	01-02-2615	CR 38 Interchange	6,554.59
Total 37826:							10,579.59
01/24	01/29/2024	37827	World Class Auto Body	14047373	01-42-5216	Maintenance 9528	183.17
Total 37827:							183.17
01/24	01/29/2024	37828	City of Loveland	10765251	01-42-5330	Firearm Training - Dec	400.00
Total 37828:							400.00
01/24	01/11/2024	11124100	XCEL ENERGY	858011346	01-47-5305	1341 CR 34	791.20

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 11124100:							791.20
01/24	01/11/2024	11124101	CEBT	INV 0062575	01-02-2310	Health Insurance	51,448.77
01/24	01/11/2024	11124101	CEBT	INV 0062575	06-02-2310	Health Insurance	2,186.36
01/24	01/11/2024	11124101	CEBT	INV 0062575	20-02-2310	Health Insurance	2,506.42
Total 11124101:							56,141.55
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5215	Pest Control - Grader Shed	74.99
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5215	Grader Shed	51.96
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	01-45-5216	Parks Trailer	19.99
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5216	Power Service 911	91.96
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5216	Tarp/Lights	143.95
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5364	Marker Kit and Coupler	132.94
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5364	Rotary Pump	49.99
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5364	Warranty Exchange Credit for Hand Pum	72.99
01/24	01/11/2024	11124102	TRACTOR SUPPLY CREDIT PLA	1350 12/21/2	04-44-5364	Warranty Exchange for Hand Pump	72.99
Total 11124102:							565.78
01/24	01/18/2024	11824100	JOHN DEERE FINANCIAL	2863493	04-44-5369	Motor Grader lease - Jan	5,871.01
01/24	01/18/2024	11824100	JOHN DEERE FINANCIAL	2864249	04-44-5369	Wheel Loader Lease - Jan	3,223.46
Total 11824100:							9,094.47
01/24	01/18/2024	11824101	John Deere Financial	27406 01.01.	04-44-5364	R&M	300.79
01/24	01/18/2024	11824101	John Deere Financial	27406 01.01.	01-47-5203	Clothing - DK	54.99
Total 11824101:							355.78
01/24	01/18/2024	11824102	PINNACOL ASSURANCE	21542899	01-02-2312	WC - Jan	12,477.25
01/24	01/18/2024	11824102	PINNACOL ASSURANCE	21542899	06-02-2312	WC - Jan	411.62
01/24	01/18/2024	11824102	PINNACOL ASSURANCE	21542899	20-02-2312	WC - Jan	389.04
Total 11824102:							13,277.91
01/24	01/18/2024	11824103	SAMSCLUB	4230 01.01.2	01-41-5841	BOT Retreat	9.34
01/24	01/18/2024	11824103	SAMSCLUB	4230 01.01.2	01-40-5210	Supplies	21.98
01/24	01/18/2024	11824103	SAMSCLUB	4230 01.01.2	01-40-5200	Supplies	18.48
Total 11824103:							49.80
01/24	01/22/2024	12224100	CENTURY LINK	4018 1/24/24	01-40-5300	Elevator Line	81.25
Total 12224100:							81.25
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-41-5700	BOT Meeting	114.73
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Employee Holiday Party	40.60
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5331	Digital Subscription	11.00
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Holiday Tree Decor	36.39
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Employee Holiday Party	40.44
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5331	Digital Subscription	23.82

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01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-48-5330	CAMCA - MH - Hotel Resort Fees	17.12
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Holiday Gifts	177.00
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Holiday Gifts	5,423.42
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	2023 Holiday Gifts	1,062.00
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5331	Online Subscription - No Receipt	9.99
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-41-5700	BOT Meeting	92.11
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	38.60
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	19.30
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-02-2615	Shipping (Mead Place - 45)	35.32
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	19.30
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5331	CCCMA Membership HM	200.00
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5205	Postage	9.65
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5700	Team Meeting	35.75
01/24	01/22/2024	12224101	Elan Cardmember Service	7700 12/27/2	01-40-5331	Microsoft 365 Subscription	826.00
Total 12224101:							8,280.79
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	04-44-5210	7013220	338.40
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	01-45-5216	6626014	52.97
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7014155	271.52
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7090038 - LED TUBE	249.84
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7090038 - Return of 7014155	271.52-
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7152705	79.96
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	01-47-5210	4152773 shop supplies	99.72
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	3010009 - Grader Shed Shelving	698.00
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	01-47-5210	9511964 - supplies	214.84
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	01-47-5210	8610582 - supplies	10.48
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7102558 - Return	34.98-
01/24	01/25/2024	12524100	HOME DEPOT CREDIT SERVIC	2769 12/21/2	09-50-5514	7102559 - Return	34.98-
Total 12524100:							1,674.25
01/24	01/25/2024	12524101	Loveland Pulse	303-007777	01-47-5305	Internet	269.90
Total 12524101:							269.90
01/24	01/25/2024	12524102	UNITED POWER	12650701 - 1	01-45-5305	Booster Pump Founders 12/2023	20.00
01/24	01/25/2024	12524102	UNITED POWER	12952800 -	01-45-5305	Mead Ponds 12/2023	20.00
01/24	01/25/2024	12524102	UNITED POWER	14305100 - 1	06-47-5305	WWTP 12/2023	4,771.60
01/24	01/25/2024	12524102	UNITED POWER	16836300 - 1	01-45-5305	Park Sprinkler Liberty 12/2023	21.42
01/24	01/25/2024	12524102	UNITED POWER	16909300 - 1	01-45-5305	Feather Ridge 12/2023	20.02
01/24	01/25/2024	12524102	UNITED POWER	17159100 - 1	01-45-5305	Sprinkler Clock Dtn 12/2023	20.02
01/24	01/25/2024	12524102	UNITED POWER	17618300 - 1	01-40-5305	Town Hall 12/2023	454.04
01/24	01/25/2024	12524102	UNITED POWER	17770000 - 1	01-45-5305	Gazebo 12/2023	53.84
01/24	01/25/2024	12524102	UNITED POWER	18949400 - 1	01-42-5305	Modular PD 12/2023	664.64
01/24	01/25/2024	12524102	UNITED POWER	21881700 - 1	01-47-5305	1341 CR 3412/2023	530.93
01/24	01/25/2024	12524102	UNITED POWER	22092202 - 1	06-47-5306	4133 CR 34 - Raterink	54.25
01/24	01/25/2024	12524102	UNITED POWER	61303 12/20/	01-45-5305	17029 County Rd 5 Area Light	10.25
01/24	01/25/2024	12524102	UNITED POWER	6753101 - 1/	01-45-5305	Irrig Sprinkler N Creek 12/2023	20.00
01/24	01/25/2024	12524102	UNITED POWER	7490500 - 1/	06-47-5305	Pump Lake Thomas 12/2023	30.15
01/24	01/25/2024	12524102	UNITED POWER	83701 - 1/4/2	01-42-5305	Shop 12/2023	97.41
01/24	01/25/2024	12524102	UNITED POWER	88601 12/20/	04-44-5305	Streetlights	2,716.85
01/24	01/25/2024	12524102	UNITED POWER	96302 - 1/4/2	06-47-5305	WWTP Lagoon 12/2023	40.99

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Total 12524102:							9,546.41
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	06-40-5300	Wireless bill 12-8 to 1-7	40.01
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	04-44-5300	Wireless bill 12-8 to 1-7	67.33
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	01-49-5300	Wireless bill 12-8 to 1-7	40.01
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	01-47-5300	Wireless bill 12-8 to 1-7	123.90
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	01-43-5300	Wireless bill 12-8 to 1-7	111.48
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	01-41-5210	Wireless bill 12-8 to 1-7	51.46
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627982	01-40-5300	Wireless bill 12-8 to 1-7	40.01
01/24	01/25/2024	12524103	VERIZON WIRELESS	9953627983	01-42-5300	Wireless bill	1,195.37
Total 12524103:							1,669.57
01/24	01/29/2024	12924100	All Copy Products Inc	520072596	01-40-5315	Copier Lease	126.42
01/24	01/29/2024	12924100	All Copy Products Inc	520072596	01-42-5315	Copier Lease	93.52
Total 12924100:							219.94
01/24	01/29/2024	12924101	KONICA MINOLTA PREMIER FIN	519709570	01-40-5315	Copier Lease - Final Pmt	95.79
Total 12924101:							95.79
01/24	01/29/2024	12924102	Land Title Guarantee Company L	PARCEL 7 -	14-40-5500	Parcel 7 ROW - Bentley - 242 Dillingham	332,171.80
Total 12924102:							332,171.80
Grand Totals:							1,477,294.75

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-02-2000	105.18	414,608.62-	414,503.44-
01-02-2310	51,448.77	.00	51,448.77
01-02-2312	12,477.25	.00	12,477.25
01-02-2615	139,969.47	.00	139,969.47
01-40-5050	677.54	.00	677.54
01-40-5068	205.00	.00	205.00
01-40-5200	18.48	.00	18.48
01-40-5205	226.39	.00	226.39
01-40-5210	200.69	.00	200.69
01-40-5215	10,716.96	.00	10,716.96
01-40-5216	35.00	.00	35.00
01-40-5300	121.26	.00	121.26
01-40-5305	454.04	.00	454.04
01-40-5315	319.48	.00	319.48
01-40-5320	1,044.21	.00	1,044.21
01-40-5325	6,180.30	.00	6,180.30
01-40-5331	7,616.80	.00	7,616.80
01-40-5399	4,298.00	.00	4,298.00
01-40-5401	5,423.15	.00	5,423.15
01-40-5700	10,569.19	105.18-	10,464.01
01-41-5210	51.46	.00	51.46

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-41-5320	262.11	.00	262.11
01-41-5340	123.48	.00	123.48
01-41-5341	2,845.83	.00	2,845.83
01-41-5399	7,685.00	.00	7,685.00
01-41-5700	206.84	.00	206.84
01-41-5841	117.32	.00	117.32
01-42-5050	829.58	.00	829.58
01-42-5075	311.50	.00	311.50
01-42-5200	32.92	.00	32.92
01-42-5201	553.25	.00	553.25
01-42-5203	533.01	.00	533.01
01-42-5210	879.44	.00	879.44
01-42-5215	1,157.03	.00	1,157.03
01-42-5216	1,784.41	.00	1,784.41
01-42-5253	2,340.44	.00	2,340.44
01-42-5254	2,130.16	.00	2,130.16
01-42-5255	18,043.15	.00	18,043.15
01-42-5300	1,195.37	.00	1,195.37
01-42-5305	762.05	.00	762.05
01-42-5315	174.25	.00	174.25
01-42-5320	6,552.65	.00	6,552.65
01-42-5330	2,333.38	.00	2,333.38
01-42-5331	340.00	.00	340.00
01-42-5343	17,032.78	.00	17,032.78
01-42-5399	2,460.15	.00	2,460.15
01-42-5700	396.04	.00	396.04
01-43-5201	643.12	.00	643.12
01-43-5203	183.75	.00	183.75
01-43-5300	111.48	.00	111.48
01-43-5320	262.11	.00	262.11
01-43-5330	561.00	.00	561.00
01-43-5460	31,097.87	.00	31,097.87
01-43-5700	149.10	.00	149.10
01-44-5255	176.40	.00	176.40
01-45-5215	5,404.65	.00	5,404.65
01-45-5216	72.96	.00	72.96
01-45-5253	357.70	.00	357.70
01-45-5305	185.55	.00	185.55
01-45-5320	1,310.53	.00	1,310.53
01-45-5370	4,800.00	.00	4,800.00
01-45-5372	140.19	.00	140.19
01-47-5050	746.00	.00	746.00
01-47-5203	203.47	.00	203.47
01-47-5210	1,448.28	.00	1,448.28
01-47-5215	3,954.32	.00	3,954.32
01-47-5216	15.00	.00	15.00
01-47-5253	384.36	.00	384.36
01-47-5300	123.90	.00	123.90
01-47-5305	1,592.03	.00	1,592.03
01-47-5315	81.83	.00	81.83
01-47-5320	524.21	.00	524.21
01-47-5330	648.00	.00	648.00
01-47-5331	138.16	.00	138.16
01-47-5405	3,585.80	.00	3,585.80
01-48-5320	262.11	.00	262.11
01-48-5330	17.12	.00	17.12
01-48-5399	551.00	.00	551.00

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GL Account	Debit	Credit	Proof
01-48-5455	1,000.00	.00	1,000.00
01-49-5075	88.25	.00	88.25
01-49-5236	30.00	.00	30.00
01-49-5253	46.42	.00	46.42
01-49-5260	1,964.33	.00	1,964.33
01-49-5262	139.56	.00	139.56
01-49-5265	3,003.00	.00	3,003.00
01-49-5300	40.01	.00	40.01
01-49-5320	524.21	.00	524.21
01-49-5330	265.00	.00	265.00
01-49-5331	1,089.50	.00	1,089.50
01-49-5349	1,628.75	.00	1,628.75
01-49-5399	2,265.00	.00	2,265.00
01-49-5401	12,377.50	.00	12,377.50
01-49-5560	7,156.59	.00	7,156.59
01-49-5700	122.92	.00	122.92
04-02-2000	286.47	60,180.69-	59,894.22-
04-02-2005	.00	181.00-	181.00-
04-44-5201	5,228.13	.00	5,228.13
04-44-5210	388.37	.00	388.37
04-44-5215	16,503.51	.00	16,503.51
04-44-5216	1,245.06	32.48-	1,212.58
04-44-5252	5,267.22	.00	5,267.22
04-44-5253	1,051.80	.00	1,051.80
04-44-5254	386.11	.00	386.11
04-44-5255	3,459.68	.00	3,459.68
04-44-5300	67.33	.00	67.33
04-44-5305	2,716.85	.00	2,716.85
04-44-5320	1,965.80	.00	1,965.80
04-44-5331	200.00	.00	200.00
04-44-5364	556.71	72.99-	483.72
04-44-5365	3,642.00	.00	3,642.00
04-44-5369	9,102.12	.00	9,102.12
04-44-5500	8,400.00	.00	8,400.00
06-02-2000	27.56	196,233.62-	196,206.06-
06-02-2310	2,186.36	.00	2,186.36
06-02-2312	411.62	.00	411.62
06-40-5205	406.74	.00	406.74
06-40-5300	40.01	.00	40.01
06-40-5320	655.27	.00	655.27
06-40-5331	1,050.00	.00	1,050.00
06-40-5399	1,928.00	.00	1,928.00
06-40-5401	269.86	.00	269.86
06-40-5410	206.00	.00	206.00
06-47-5215	3,991.91	.00	3,991.91
06-47-5231	3,185.00	.00	3,185.00
06-47-5253	357.70	.00	357.70
06-47-5305	4,842.74	.00	4,842.74
06-47-5306	54.25	.00	54.25
06-47-5348	1,263.60	.00	1,263.60
06-47-5390	5,195.16	.00	5,195.16
06-47-5391	1,877.76	.00	1,877.76
06-47-5392	611.46	.00	611.46
06-47-5396	1,560.00	.00	1,560.00
06-47-5558	101,062.92	27.56-	101,035.36
06-98-9801	40,792.11	.00	40,792.11
06-98-9802	24,285.15	.00	24,285.15

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
09-02-2000	341.48	33,868.43-	33,526.95-
09-50-5500	210.00	.00	210.00
09-50-5511	2,506.00	.00	2,506.00
09-50-5514	1,299.32	341.48-	957.84
09-51-5500	29,853.11	.00	29,853.11
14-02-2000	.00	753,830.54-	753,830.54-
14-40-5405	5,551.00	.00	5,551.00
14-40-5500	632,999.13	.00	632,999.13
14-40-5501	4,025.00	.00	4,025.00
14-40-5562	33,218.36	.00	33,218.36
14-40-5565	78,037.05	.00	78,037.05
18-02-2000	.00	15,964.00-	15,964.00-
18-52-5500	15,964.00	.00	15,964.00
20-02-2000	.00	3,369.54-	3,369.54-
20-02-2310	2,506.42	.00	2,506.42
20-02-2312	389.04	.00	389.04
20-40-5320	262.09	.00	262.09
20-40-5401	211.99	.00	211.99
99-01-1001	.00	.00	.00
Grand Totals:	<u>1,478,816.13</u>	<u>1,478,816.13-</u>	<u>.00</u>

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check



Agenda Item Summary

MEETING DATE: January 29, 2024

SUBJECT: **Resolution No. 09-R-2024** – A Resolution of the Town of Mead, Colorado, Adopting Updated General Guidelines for Public Comment at Open Meetings and General Guidelines for Conduct of Public Hearings

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

The Board of Trustees has previously adopted the following:

- GENERAL GUIDELINES FOR PUBLIC COMMENT AT OPEN MEETINGS (“Public Comment Guidelines”); and
- GENERAL GUIDELINES FOR THE CONDUCT OF PUBLIC HEARINGS (“Public Hearing Guidelines”).

Specifically, the Public Comment Guidelines and Public Hearing Guidelines were adopted by Resolution No. 23-R-2020 dated February 24, 2020.

The Town Attorney has recommended certain updates to the Public Comment Guidelines and Public Hearing Guidelines. The updates were discussed with the Board at an executive session held on November 27, 2023, and at the January 6, 2024, Board retreat.

Resolution No. 09-R-2024 (the “Proposed Resolution”) adopts the updated Public Comment Guidelines and the updated Public Hearing Guidelines. The Public Comment Guidelines are attached to the Proposed Resolution as **Exhibit 1** and the Public Hearing Guidelines are attached to the Proposed Resolution as **Exhibit 2**.

It is expected that the Town Clerk will make a copy of the Public Comment Guidelines and Public Hearing Guidelines (as updated by and through the Proposed Resolution) available to all members of the public in attendance at regular and special meetings of the Board.

FINANCIAL CONSIDERATIONS

No fiscal impact.

STAFF RECOMMENDATION/ACTION REQUIRED

Town Attorney recommends approval of the Resolution. A motion to approve the January 29, 2024 consent agenda will approve the Resolution resulting in the adoption of the updated Public Comment

Guidelines and Public Hearing Guidelines. In the event that the Proposed Resolution is pulled off of the consent agenda, the Town Attorney recommends the following motion:

Suggested Motion:

“I move to approve Resolution No. 09-R-2024 – A Resolution of the Town of Mead, Colorado, Adopting Updated General Guidelines for Public Comment at Open Meetings and Updated General Guidelines for the Conduct of Public Hearings.”

ATTACHMENTS

- Resolution No. 09-R-2024
- Exhibit 1 - General Guidelines for Public Comment at Open Meetings
- Exhibit 2 - General Guidelines for the Conduct of Public Hearings
- General Guidelines for Public Comment at Open Meetings Redline Edits
- General Guidelines for the Conduct of Public Hearings Redline Edits

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 09-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ADOPTING
UPDATED GENERAL GUIDELINES FOR PUBLIC COMMENT AT OPEN
MEETINGS AND UPDATED GENERAL GUIDELINES FOR THE CONDUCT
OF PUBLIC HEARINGS**

WHEREAS, the Town of Mead is committed to the principles of good governance; and

WHEREAS, the Board of Trustees previously adopted the *GENERAL GUIDELINES FOR PUBLIC COMMENT AT OPEN MEETINGS* (“Public Comment Guidelines”) and the *GENERAL GUIDELINES FOR THE CONDUCT OF PUBLIC HEARINGS* (“Public Hearing Guidelines”); and

WHEREAS, specifically, the Public Comment Guidelines and Public Hearing Guidelines were adopted by Resolution No. 23-R-2020 dated February 24, 2020; and

WHEREAS, the Town Attorney has recommended certain updates to the Public Comment Guidelines and Public Hearing Guidelines; and

WHEREAS, the Board of Trustees desires to adopt the updated Public Comment Guidelines in the form attached to this Resolution as **Exhibit 1**; and

WHEREAS, the Board of Trustees desires to adopt the updated Public Hearing Guidelines in the form attached to this Resolution as **Exhibit 2**; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Public Comment Guidelines are hereby adopted in the form attached hereto as **Exhibit 1**.

Section 2. The Public Hearing Guidelines are hereby adopted in the form attached hereto as **Exhibit 2**.

Section 3. The Board reserves the right to amend the Public Comment Guidelines and Public Hearing Guidelines in the future. Amendments to the same, if any, shall be memorialized by resolution of the Board of Trustees.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption.

Section 5. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 6. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 29th DAY OF JANUARY 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

GENERAL GUIDELINES FOR PUBLIC COMMENT AT OPEN MEETINGS

[See Attached]

EXHIBIT 2

GENERAL GUIDELINES FOR THE CONDUCT OF PUBLIC HEARINGS
[See Attached]



BOARD OF TRUSTEES

GENERAL GUIDELINES FOR PUBLIC COMMENT AT OPEN MEETINGS

Prior to the start of any regular or special meeting, the Mayor, as the chairperson of the meeting, or the Acting chairperson of the meeting, as applicable, may elect to review these general guidelines for public comment at open meetings. At the Mayor’s direction, the Town Clerk will make a copy of these guidelines available to all members of the public in attendance at regular or special meetings of the Board of Trustees (“Board”).

Participation by members of the public in open meetings of the Board is welcomed and encouraged. Adherence to these guidelines is expected.

PUBLIC COMMENT PERIOD GUIDELINES

- ❖ Speakers must be physically present at Town Hall (or the location of the regular or special meeting) to provide public comment to the Board. Speakers unable to attend in person are encouraged to submit written comments to the Town Clerk for distribution to the Board.
- ❖ There are two (2) public comment periods provided on the agenda of each regular and special meeting of the Board.
 - The first public comment period shall be limited to individuals who wish to address specific agenda items for which there is not a separate public hearing scheduled. The first public comment period shall be noticed on the meeting agenda generally as follows: “**Public comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.**”
 - The second public comment period shall be available to individuals who wish to make general announcements, address a topic whether it is on the agenda or not, or who wish to address specific agenda items for which there is not a separate public hearing. The second public comment period shall be noticed on the meeting agenda generally as follows: “**Public comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.**”

- ❖ Each public comment period is limited to fifteen (15) minutes. If any individual is unable to address the Board due to the 15-minute time limitation, the individual is encouraged to submit comments in writing to the Town Clerk for distribution to the Board.
- ❖ All individuals who wish to speak during a public comment period on the agenda must sign in using a sheet made available by the Town Clerk. The sign-up sheet shall contain columns for each speaker's name and address.
- ❖ Speakers are requested to keep comments short. Each speaker will be given a maximum of three (3) minutes to address the Board. Individuals representing a group, such as a homeowners' association or property owners' association, shall be given up to five (5) minutes to speak.
- ❖ Speakers shall be heard in the order in which they signed up to do so (on the sign-up sheet).
- ❖ Speakers should come to the podium to speak. Speakers are requested to speak into the microphone; giving their name and address before addressing the Board. All comments shall be addressed to the Board as a whole and not to any individual Board Members.
- ❖ Each individual may speak only once during each public comment period.
- ❖ Written materials that a speaker believes might be appropriate for the Board's consideration should be submitted in advance to the Town Clerk.
- ❖ The Board of Trustees retains the authority to vary these guidelines as may be necessary during the course of any public comment period and retains the authority to deviate from these guidelines as necessary. If the Board varies these guidelines for one speaker (such as waiving or extending the three-minute time limit), the variance shall generally be applied to all speakers, the intent being that all speakers are treated equally.
- ❖ The Mayor may permit public comment during any agenda item provided that such invitation does not hinder the ability of the Board of Trustees to conduct official Town business in an efficient manner. Any public comment permitted during any agenda item shall conform to these guidelines.

Updated January 29, 2024.



BOARD OF TRUSTEES

GENERAL GUIDELINES FOR THE CONDUCT OF PUBLIC HEARINGS

Prior to the start of any public hearing, the Mayor, as the chairperson of the meeting, or the Acting chairperson of the meeting, as applicable, shall review these general guidelines for the conduct of public hearings. The Mayor will emphasize that the public hearing is an opportunity for the public to voice positions about a matter that is before the Board of Trustees for action. A public hearing is not a debate and all comments should be directed to the Board of Trustees ("Board").

At the Mayor's direction, the Town Clerk will make a copy of these guidelines available to all members of the public in attendance at the public hearing. Adherence to these guidelines is expected.

PUBLIC HEARING GUIDELINES

- ❖ All individuals who wish to speak must sign in using a sheet made available by the Town Clerk prior to the opening of the public hearing. The sign-up sheet shall contain columns for each speaker's name and address.
- ❖ The Mayor shall formally open the public hearing and request that the appropriate Town staff member(s) generally describe the application or subject that is the subject of the public hearing.
- ❖ At the conclusion of the staff presentation, the Board members may ask questions of staff.
- ❖ The applicant shall then be allowed a period of time to present detailed information about the issue or application. As the applicant bears the burden to establish that his/her/its application should be approved, there is generally no time limit for the applicant's presentation unless otherwise restricted by the Mayor or Board.
- ❖ At the conclusion of the applicant's presentation, the Board members may ask questions of the applicant.

- ❖ When the initial period of Board questioning has ended, the public shall be invited to speak. Speakers shall be heard in the order in which they signed up to do so (on the sign-up sheet).
- ❖ Speakers should come to the podium to speak. Speakers are requested to speak into the microphone; giving their name and address before addressing the issue of the hearing.
 - Generally, all speakers must be physically present at Town Hall (or the location of the regular or special meeting) to participate in the public hearing. Speakers unable to attend in person are encouraged to submit written comments to the Town Clerk for distribution to the Board.
 - In accordance with the Town’s Remote Participation and Remote Meeting Policy adopted by the Board on March 13, 2023 (“Remote Meeting Policy”), remote participation by the public may be allowed, subject to available technology and staffing by the Town. As set forth in the Remote Meeting Policy, the Town Clerk has the authority to adopt best practices to ensure orderly participation by the public, including ensuring that only one (1) member of the public may speak at one time and that any inappropriate or profane public comment may be shut down in order to eliminate or substantially reduce any distractions. Additionally, the Town Clerk shall be authorized to shut down any remote participation where the speaker is making comments irrelevant to the topic of the public hearing.
- ❖ Speakers are requested to keep comments short. Each speaker will be given a maximum of three (3) minutes to address the Board. Individuals representing a group, such as a homeowners’ association or property owners’ association, shall be given up to five (5) minutes to speak.
- ❖ Each individual may speak only once at the public hearing.
- ❖ Each speaker should offer information or arguments not presented by prior speakers. Duplication of information or arguments OR discussion of irrelevant information is discouraged. If the Mayor determines that a speaker is making comments that are repetitious of previous presentations or irrelevant to the application(s) under consideration, the Mayor may halt the presentation prior to the expiration of the three (3) minute or five (5) minute maximum comment period, as applicable.
- ❖ When all speakers who register to speak have spoken, the floor will be opened to anyone who has not signed up but who wishes to address the Board.
- ❖ After everyone who wishes to speak has done so, the applicant will be granted a period of time to respond to what has been said by the public. The applicant will use this time to directly address public comments that have been received on the application or issue

which is the subject of the hearing or Board questions, and to present rebuttal evidence and testimony.

- ❖ At the conclusion of the applicant's rebuttal testimony (if any), the Board members may ask additional questions of the applicant or staff.
- ❖ Following questions from Board members (and responses from staff or the applicant, as applicable), the public comment portion of the hearing will be closed and the matter under consideration will be remanded to the Board so that the Board may deliberate and consider motions for approval, denial, conditional approval, or continuance.
- ❖ Upon the closure of the public comment portion of the hearing, the Board will avoid additional questioning of any hearing participant except as the Mayor finds necessary to clarify a factual question or resolve a factual matter of dispute between members of the Board. No additional, unsolicited testimony shall be entertained or accepted by the Board. The public comment portion of the hearing may be reopened only for good cause shown following a motion duly made, seconded and approved by a majority vote of the quorum present and for the sole purpose of receiving specifically identified and focused testimony. In the event the public comment portion of the hearing is reopened by the Board, all persons in attendance shall be provided an opportunity to provide testimony regarding the specifically identified matter for which the public comment portion of the hearing is reopened.
- ❖ The Board of Trustees retains the authority to vary these guidelines as may be necessary during the course of any public hearing and retains the authority to deviate from these guidelines as necessary. If the Board varies these guidelines for one speaker (such as waiving or extending the three-minute time limit), the variance shall generally be applied to all speakers participating in the public hearing, the intent being that all speakers are treated equally.

GENERAL RULES OF CONDUCT FOR THE HEARING

- ❖ All comments should be directed to the Mayor and the members of the Board of Trustees and not to the applicant or audience.
- ❖ Be considerate of your fellow speakers. There should be no applause, booing or other audible disruption to the proceedings. Through a show of hands, the Mayor may ask for a show of support for comments made by speakers.
- ❖ Speakers should not be interrupted by comments or applause in the audience.
- ❖ The Board of Trustees will **not** tolerate personal attacks by anyone on **any** of the participants in the proceedings.

- ❖ Anyone who violates the guidelines of the public hearing may be asked to leave by the Mayor or by majority vote of Board of Trustees.

We thank you for your participation in this public hearing. It is only through your active participation that the Board of Trustees fully understands the sentiments of the public on matters that come before the Board.

Updated January 29, 2024.



BOARD OF TRUSTEES

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 - The first public comment period shall be limited to individuals who wish to address specific agenda items for which there is not a separate public hearing scheduled. The first public comment period shall be noticed on the meeting agenda generally as follows: "**Public comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.**"
 - The second public comment period shall be available to individuals who wish to make general announcements, address a topic whether it is on the agenda or not, or who wish to address specific agenda items for which there is not a separate public hearing. The second public comment period shall be noticed on the meeting agenda generally as follows: "**Public comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.**"

- ❖ Each public comment period is limited to fifteen (15) minutes. If any individual is unable to address the Board due to the 15-minute time limitation, the individual is encouraged to submit comments in writing to the Town Clerk for distribution to the Board.
- ❖ All individuals who wish to speak during a public comment period on the agenda must sign in using a sheet made available by the Town Clerk. The sign-up sheet shall contain columns for each speaker's name and address.
- ~~❖ Individuals who wish to make general announcements, address a topic whether it is on the agenda or not, or who wish to address specific agenda items for which there is not a separate public hearing scheduled must do so during one of the two available "public comment" sections of the agenda.~~
- ~~❖ Individuals who wish to address the Board during a public hearing item, should sign in on the sign-up sheet available for the specific public hearing.~~
- ❖ Speakers are requested to keep comments short. Each speaker will be given a maximum of three (3) minutes to address the Board of Trustees, unless such time limit is waived by the Mayor. Individuals representing a group, recognized by the Mayor such as a homeowners' association or property owners' association, shall be given up to five (5) minutes to speak ~~or such time limit as may be set in advance of the public comment period by the Board of Trustees.~~
- ❖ Speakers shall be heard in the order in which they signed up to do so (on the sign-up sheet).
- ❖ Speakers should come to the podium to speak. Speakers are requested to speak into the microphone; giving their name and address before addressing the Board ~~of Trustees~~. All comments shall be addressed to the Board as a whole and not to any individual Board Members.
- ❖ Each individual may speak only once at during each public comment period.
- ~~❖ Respectful rhetoric is required.~~
- ❖ Written materials that a speaker believes might be appropriate for the Board's consideration should be submitted in advance to the Town Clerk.
- ❖ The Board of Trustees retains the authority to vary these guidelines as may be necessary during the course of any public comment period and retains the authority to deviate from these guidelines as necessary. If the Board varies these guidelines for one speaker (such as waiving or extending the three-minute time limit), the variance shall generally be

applied to all speakers, the intent being that all speakers are treated equally.

- ❖ The Mayor may permit public comment during any agenda item provided that such invitation does not hinder the ability of the Board of Trustees to conduct official Town business in an efficient manner. Any public comment permitted during any agenda item shall conform to these guidelines.

Updated January 29, 2024.



BOARD OF TRUSTEES

GENERAL GUIDELINES FOR THE CONDUCT OF PUBLIC HEARINGS

Prior to the start of any public hearing, the Mayor, as the chairperson of the meeting, or the Acting chairperson of the meeting, as applicable, shall review these general guidelines for the conduct of public hearings. The Mayor will emphasize that the public hearing is an opportunity for the public to voice positions about a matter that is before the Board of Trustees for action. A public hearing is not a debate and all comments should be directed to the Board of Trustees: (“Board”).

At the Mayor’s direction, the Town Clerk will make a copy of these guidelines available to all members of the public in attendance at the public hearing. Adherence to these guidelines is expected.

PUBLIC HEARING GUIDELINES

- ❖ All individuals who wish to speak must sign in using a sheet made available by the Town Clerk prior to the opening of the public hearing. The sign-up sheet shall contain columns for each speaker’s name and address.
- ❖ The Mayor shall formally open the public hearing and request that the appropriate Town staff member(s) generally describe the application (s) or subject that are/is the subject of the public hearing.
- ❖ At the conclusion of the staff presentation, the Board of Trustees members may ask questions of staff.
- ❖ The applicant (s) shall then be allowed a period of time to present detailed information about the issue or application. As the applicant bears the burden to establish that his or her/its application should be approved, there is generally no time limit for the applicant’s presentation unless otherwise restricted by the Mayor or Board of Trustees.
- ❖ At the conclusion of the applicant’s presentation, the Board of Trustees members may ask questions of the applicant.

- ❖ When the initial period of Board questioning has ended, the public shall be invited to speak. Speakers shall be heard in the order in which they signed up to do so (on the sign-up sheet).
- ❖ Speakers should come to the podium to speak. Speakers are requested to speak into the microphone; giving their name and address before addressing the issue of the hearing.
 - Generally, all speakers must be physically present at Town Hall (or the location of the regular or special meeting) to participate in the public hearing. Speakers unable to attend in person are encouraged to submit written comments to the Town Clerk for distribution to the Board.
 - In accordance with the Town’s Remote Participation and Remote Meeting Policy adopted by the Board on March 13, 2023 (“Remote Meeting Policy”), remote participation by the public may be allowed, subject to available technology and staffing by the Town. As set forth in the Remote Meeting Policy, the Town Clerk has the authority to adopt best practices to ensure orderly participation by the public, including ensuring that only one (1) member of the public may speak at one time and that any inappropriate or profane public comment may be shut down in order to eliminate or substantially reduce any distractions. Additionally, the Town Clerk shall be authorized to shut down any remote participation where the speaker is making comments irrelevant to the topic of the public hearing.
- ❖ Speakers are requested to keep comments short. Each speaker will be given a maximum of three (3) minutes to address ~~the Board of Trustees, unless such time limit is waived by the Mayor.~~ Individuals representing a group, recognized by the Mayor such as a homeowners’ association or property owners’ association, shall be given up to five (5) minutes to speak ~~or such time limit as may be set in advance of the hearing by the Board of Trustees.~~
- ❖ Each individual may speak only once at the public hearing.
- ❖ Each speaker should offer information or arguments not presented by prior speakers. Duplication of information or arguments OR discussion of irrelevant information is discouraged. If the Mayor determines that a speaker is making comments that are repetitious of previous presentations or irrelevant to the application(s) under consideration, the Mayor may halt the presentation prior to the expiration of the three (3) minute or five (5) minute maximum comment period, as applicable.
- ❖ When all speakers who register to speak have spoken, the floor will be opened to anyone who has not signed up but who wishes to address the Board.

- ❖ After everyone who wishes to speak has done so, the applicant will be granted a period of time to respond to what has been said by the public. The applicant will use this time to directly address public comments that have been received on the application or issue which is the subject of the hearing or Board questions, and to present rebuttal evidence and testimony.
- ❖ At the conclusion of the applicant's rebuttal testimony (if any), the Board of Trustees will have opportunities to members may ask additional questions after each presentation by the staff and of the applicant or staff.
- ❖ When all of the above has transpired, Following questions from Board members (and responses from staff or the applicant, as applicable), the public comment portion of the hearing will be closed and the matter under consideration will be remanded to the Board so that the Board may deliberate and consider motions for approval, denial, conditional approval, or continuance.
- ❖ Upon the closure of the public comment portion of the hearing, the Board will avoid additional questioning of any hearing participant except as the Mayor finds necessary to clarify a factual question or resolve a factual matter of dispute between members of the Board. No additional, unsolicited testimony shall be entertained or accepted by the Board. The public comment portion of the hearing may be reopened only for good cause shown following a motion duly made, seconded and approved by a majority vote of the quorum present and for the sole purpose of receiving specifically identified and focused testimony. In the event the public comment portion of the hearing is reopened by the Board, all persons in attendance shall be provided an opportunity to provide testimony regarding the specifically identified matter for which the public comment portion of the hearing is reopened.
- ❖ The Board of Trustees retains the authority to vary these guidelines as may be necessary during the course of any public hearing and retains the authority to deviate from these guidelines in any specific hearing as necessary. If the Board varies these guidelines for one speaker (such as waiving or extending the three-minute time limit), the variance shall generally be applied to all speakers participating in the public hearing, the intent being that all speakers are treated equally.

GENERAL RULES OF CONDUCT FOR THE HEARING

- ❖ All comments should be directed to the Mayor and the members of the Board of Trustees and not to the applicant or audience.
- ❖ Be considerate of your fellow speakers. There should be no applause, booing or other audible disruption to the proceedings. Through a show of hands, the Mayor may ask for a show of support for comments made by speakers.
- ❖ Speakers should not be interrupted by comments or applause in the audience.
- ❖ The Board of Trustees will **not** tolerate personal attacks by anyone on **any** of the participants in the proceedings.

- ❖ Anyone who violates the guidelines of the public hearing may be asked to leave by the Mayor or by majority vote of Board of Trustees.

We thank you for your participation in this public hearing. It is only through your active participation that the Board of Trustees fully understands the sentiments of the public on matters that come before the Board.

Updated January 29, 2024.



Agenda Item Summary

MEETING DATE: January 29, 2024

SUBJECT: **Resolution No. 10-R-2024** - A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and U.S. Immigration and Customs Enforcement Homeland Security Investigations Authorizing the Designation of Mead Police Department Employees as Customs Officers

PRESENTED BY: Brent Newbanks, Chief of Police

SUMMARY

Resolution 10-R-2024 (“Resolution”): (a) approves a memorandum of understanding between the Town and U.S. Immigration and Customs Enforcement (“ICE”) Homeland Security Investigations (“HSI”) to designate certain employees of the Mead Police Department (“Police Department”) as Customs Officers (the “MOU”); (b) authorizes the Town Attorney in cooperation with the Town Manager and Chief of Police to make non-material changes to the MOU; and (c) authorizes the Town Manager to execute the MOU on behalf of the Town when in final form.

A copy of the MOU is attached to the Resolution as EXHIBIT 1.

Pursuant to ICE HSI’s delegated authority under 19 U.S.C. § 1401(i) and § 1589(a), the MOU designates certain employees of the Police Department as Customs Officers, without additional compensation. The MOU authorizes the Customs Officers to enforce a full range of federal offenses, but does not convey the authority to enforce administrative violations of immigration law. Importantly, the MOU will allow the Town to access HSI support for the Police Department’s internet crimes against children (ICAC) investigations.

ICAC investigations require access and training that is primarily facilitated through affiliations with HSI and the Colorado Springs Police Department. This agreement allows the Mead Police Department to participate in these collaborations and assists greatly in the effectiveness of investigations involving internet crimes against children. The Mead Police Department has no intention of enforcing any federal laws outside of the normal scope and duties authorized under Colorado state law for police officers.

Only police officers who receive an approved “ICE Form 73-001” and successfully complete the appropriate HSI Task Force Officer Cross-Designation Training Course (“Training Course”) will be designated as Customs Officers. ICE Form 73-001 is attached to the MOU. The Police Department plans to designate Sergeant Cory Ellis as the Police Department’s Customs Officer following Sergeant Ellis’s completion of the Training Course.

FINANCIAL CONSIDERATIONS

None. The Customs Officer will not receive additional compensation and there will be no exchange of funds between the Town and ICE HSI.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends approval of the Resolution. A motion to approve the January 29, 2024 consent agenda will approve the Resolution. If the Board decides to remove this item from the consent agenda for questions or discussion, staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution No. 10-R-2024 - A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead and U.S. Immigration and Customs Enforcement Homeland Security Investigations Authorizing the Designation of Mead Police Department Employees as Customs Officers.”

ATTACHMENTS

Resolution No. 10-R-2024

Exhibit 1 to Resolution (Memorandum of Understanding Between the Town of Mead and U.S. Immigration and Customs Enforcement Homeland Security Investigations)
ICE Form 73-001 (attachment to MOU)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 10-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF MEAD
AND U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT HOMELAND
SECURITY INVESTIGATIONS AUTHORIZING THE DESIGNATION OF
MEAD POLICE DEPARTMENT EMPLOYEES AS CUSTOMS OFFICERS**

WHEREAS, the Town of Mead (“Town”) is authorized pursuant to C.R.S. §§ 29-1-201, *et seq.*, to cooperate or contract via intergovernmental agreement with departments of the state or federal government to provide functions, services, or facilities authorized to each cooperating government; and

WHEREAS, pursuant to 19 U.S.C. § 1401(i), the Secretary of Homeland Security is authorized to designate persons as Customs Officers to perform the duties of a Customs Officer; and

WHEREAS, within U.S. Immigration and Customs Enforcement (“ICE”), this authority has been delegated to the Homeland Security Investigations (“HSI”); and

WHEREAS, pursuant to 19 U.S.C. § 1589(a), Customs Officers are authorized to enforce the full range of federal offenses; and

WHEREAS, there may be instances when HSI determines that it is desirable for sworn law enforcement employees of the Mead Police Department to perform certain HSI duties; and

WHEREAS, the Mead Police Department desires to enter into a memorandum of understanding with ICE HSI (the “MOU”) to authorize the designation of certain employees of the Mead Police Department as Customs Officers so that the Town may utilize HSI support for the Mead Police Department’s internet crimes against children investigations; and

WHEREAS, the Board of Trustees desires to approve the MOU, substantially in the form attached to this Resolution as **Exhibit 1** and incorporated herein by reference, and further desires to delegate authority to the Town Manager to execute the MOU on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals incorporated as findings of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the MOU in substantially the form attached to this Resolution as **Exhibit 1**; (b) authorizes the Town Attorney in cooperation with the Town Manager and Chief of Police to make non-material changes to the MOU; (c) and authorizes the Town Manager to execute the MOU on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor

revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 29th DAY OF JANUARY, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF MEAD AND U.S.
IMMIGRATION AND CUSTOMS ENFORCEMENT HOMELAND SECURITY
INVESTIGATIONS

[See Attached]

MEMORANDUM OF UNDERSTANDING

between

**U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
HOMELAND SECURITY INVESTIGATIONS**

and

the Town of Mead

regarding

THE DESIGNATION OF

Mead Police Department

EMPLOYEES

AS CUSTOMS OFFICERS (EXCEPTED)

1. **PARTIES.** The Parties to this Memorandum of Understanding (MOU) are U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) and the Town of Mead.
2. **AUTHORITY.** Title 19, United States Code (U.S.C.), Section 1401(i); 19 U.S.C. § 1589a. This MOU is also authorized under the provisions of Part 2, Art. 1, Title 29, C.R.S.
3. **PURPOSE.** The Parties agree that effective enforcement of the laws relating to HSI jurisdiction requires close cooperation and coordination between the two Parties. The Parties have therefore entered into this MOU to govern the use of HSI designations by certain employees of Mead Police Department.

Pursuant to section 401(i), Tariff Act of 1930, as amended (19 U.S.C. § 1401(i)), the Secretary of Homeland Security is authorized to designate persons as Customs Officers (Excepted) to perform the duties of a Customs Officer. Within ICE, this authority has been delegated to the HSI Special Agents in Charge. Pursuant to 19 U.S.C. § 1589a, customs officers are authorized to enforce the full range of federal offenses. However, in designating Customs Officers (Excepted), *HSI is not conveying the authority to enforce administrative violations of immigration law.*

There may be instances when HSI determines that it is desirable for certain sworn law enforcement employees of Mead Police Department to perform certain HSI duties. This MOU sets forth the agreement and relationship between the Parties with respect to this determination.

4. RESPONSIBILITIES.

The Parties agree as follows:

HSI agrees to:

- a. Designate certain employees of Mead Police Department as Customs Officers (Excepted), without additional compensation, to perform the duties as noted on the "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001). This form is attached and is hereby made part of this MOU;
- b. Issue a "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001) to each qualified and designated employee;
- c. Provide appropriate training in laws, policies, and procedures to each designated employee;

- d. Advise the designated Customs Officers (Excepted) about court proceedings concerning seizures or arrests made by them in accordance with the authorities granted by HSI contemplated under this MOU; and
- e. Process, under appropriate regulations, any injury claim submitted as a result of injuries occurring to the designated Customs Officers (Excepted) while such individuals are acting pursuant to this MOU, for compensation under the Federal Employee Workers Compensation Act (5 U.S.C. § 8101, *et seq.*).

The Town of Mead _____ agrees:

- a. That only sworn law enforcement officers of _____ Mead Police Department who successfully complete the appropriate HSI Task Force Officer cross-designation Training Course and receive an approved "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001) will be designated as Customs Officers (Excepted);
- b. That each law enforcement officer will be bound by the Authorities Granted and the Endorsements and Restrictions as noted on the "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001);
- c. To advise HSI of each court proceeding in which the validity of a Customs Officer (Excepted)'s enforcement authority becomes an issue, and allow HSI to provide legal memoranda or other assistance as deemed necessary by HSI;
- d. That agency employees designated as Customs Officers (Excepted) will follow HSI directives and instructions when utilizing enforcement authority conveyed by HSI;
- e. To provide to HSI, before designation of each officer and on an ongoing basis, any derogatory information, or information that may call into question the officer's truthfulness or ability to testify in court; and
- f. To return all HSI-issued equipment and identification when a cross-designated officer terminates employment or when his or her cross-designation expires.

Both Parties agree:

- a. That any abuse of HSI cross-designation authority may lead to the revocation of such cross-designations by HSI; and
- b. To schedule periodic meetings to review this MOU, as required.

5. REPORTING AND DOCUMENTATION. HSI SAC offices will maintain the original signed "Designation, Customs Officer (Excepted) – Title 19 Task Force Officer" (ICE Form 73-001). Copies of this form will be held by the Contraband Smuggling Unit at HSI Headquarters, the designated Customs Officer (Excepted), and _____ Mead Police Department _____.

If applicable, the HSI office will maintain documentation of designated Customs Officers (Excepted) approved to use HSI vehicles and certification that the designated Customs Officers (Excepted) have completed the ICE Fleet Card Training in Virtual University and any other fleet related training.

6. POINTS OF CONTACT.

HSI Office: HSI Greeley
Name: Richard Ojala
Title: (A) Resident Agent-in-Charge
Address: 4645 West 18th Street, suite 500
Greeley, CO 80634
Telephone Number: +1 (303) 356-6002
Fax Number: +1 (970) 330-0312
E-mail Address: Richard.P.Ojala@hsi.dhs.gov

Mead Police Department :
Name: Brent Newbanks
Title: Chief of Police
Address: 441 3rd Street
Mead, CO 80542
Telephone Number: +1 (970) 805-4193
Fax Number: +1 (970) 535-4770
E-mail Address: bnewbanks@townofmead.org

7. OTHER PROVISIONS. This MOU is an internal agreement between the Parties and does not confer any rights, privileges, or benefits to any other party or the public.

Nothing in this MOU is intended to conflict with current laws, regulations, or policies of either Party. If a term of this MOU is inconsistent with such authority, that term shall be invalid but the remaining terms and conditions of this MOU shall remain in full force and effect.

Nothing in this MOU is intended or shall be construed to require the obligation, appropriation, or expenditure of any money from the U.S. Treasury in violation of the Anti-Deficiency Act, 31 U.S.C. §§ 1341-1519.

The forms and authorities referenced herein may be renamed or replaced by HSI without prejudice to this MOU.

8. EFFECTIVE DATE. The terms of this MOU will become effective on the date the last Party signs the MOU. The Designation Form of each Customs Officer (Excepted) is effective per the date on that document.

9. MODIFICATION. This MOU may be amended by the written concurrence of both Parties.

10. TERMINATION. This MOU may be terminated by either Party upon a 30-day written notification to the other Party.

APPROVED BY:

Name of HSI Official

Name of Other Party's Official

Title of HSI Official
Homeland Security Investigations
U.S. Immigration and Customs Enforcement

Title of Other Party's Official
Name of Other Party's Agency

Date: _____

Date: _____

EXPIRATION DATE:
Expires no later than 2 years from certification date (#10)

HSI Credential Number:
Badge Number: (if applicable)

DEPARTMENT OF HOMELAND SECURITY
 U.S. Immigration and Customs Enforcement
DESIGNATION, CUSTOMS OFFICER (EXCEPTED) – TITLE 19 TASK FORCE OFFICER
 (Homeland Security Investigations Directive 14-02)

Pursuant to the provisions of 19 U.S.C. § 1401(i) and as delegated, and by agreement with your employing agency, **you are hereby designated a Customs Officer (Excepted) without additional compensation, hereinafter referred to as a Title 19 Task Force Officer (TFO)**. This designation, for the performance of such duties as outlined below, will be in effect while you remain in your present position and location until the expiration date, unless revoked at an earlier date. In performing the duties of a TFO, you will be subject to guidelines, directives, and instructions of the Department of Homeland Security (DHS), U.S. Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HSI). Arrangements will be made for you to receive the training necessary to perform your duties as a TFO according to HSI Directive 14-02, "Law Enforcement Officers Designated to Act as Customs Officers (Excepted) for Investigative Purposes – Domestic", dated May 7, 2014, or as updated.

Duration of Designation: Designations under this Directive are valid for a period of 2 years from the date the TFO Course was completed. Title 19 TFOs may be redesignated for an additional 2 years, without additional training, upon the completion of a new Designation Form, ICE Form 73-001 (this form). Redesignation must be accomplished before the expiration of the original designation. Title 19 TFOs must attend the TFO Course no less than every 4 years to remain designated.

1. TFO's Full Legal Name:		2. Last 4 of Social Security Number:		3. Date of Birth:	
4. Parent Agency (Full Name – NO ACRONYMS):		4a. Phone Number:		4b. Parent Agency E-mail:	
Address		4c. ICE or DHS E-mail (Required for Full and Part-time TFOs):			
Street		5. Parent Agency Position/Rank:		6. Parent Agency Badge Number:	
City State Zip Code		7. Parent Agency Supervisor:		7a. Phone:	
				7b. E-mail:	
8. HSI Designated Supervisor:		8a. Phone:		8b. E-mail:	
9. HSI Office Assigned:		10. Certification/Recertification Date (Certification expires 2 years from): (Date of training completion or date recertified by the SAC for an additional 2 years prior to expiration of first 2 years.)			
11. Cancellation/Revoked Date:		Cancellation Authorizing Signature (HSI): (Expires 2 years from date above (#10), if no signature present)			

12. TFO Status:

Full-Time: A TFO who is co-located with HSI and is working directly for an HSI first- or second-line supervisor for a minimum of 30 hours per week and is significantly contributing to investigations. *(ICE or DHS e-mail required)*

Part-Time: A TFO who is co-located with HSI and is working directly for an HSI first- or second-line supervisor for a minimum of 8 hours per week and is significantly contributing to investigations. *(ICE or DHS e-mail required)*

On-Call: A TFO who does not meet the standards of either a Part-Time or Full-Time TFO, who is occasionally called upon to assist HSI, including officers working strictly in a uniformed capacity, who does not report directly to HSI. *(ICE or DHS e-mail recommended; required to fly armed.)*

13. Authorities Granted:

Only the marked duties are authorized for the TFO.

Carry a firearm, in accordance with federal law, that he or she is authorized and qualified to carry by his or her parent agency while on duty.

Execute and serve orders, search warrants, arrest warrants, subpoenas, summonses, and other processes issued under the authority of the United States, in accordance with laws administered and/or enforced by HSI.

Make arrests without warrant for any offense against the United States committed in his or her presence or for a felony, cognizable under the laws of the United States, committed outside his or her presence for which sufficient probable cause exists.

Perform other law enforcement duties which may be authorized under 19 U.S.C. § 1589a.

Make seizures of property in compliance with the Constitution of the United States and the Customs laws.

Conduct customs border searches for merchandise being imported into or exported from the United States, and detain such persons or articles necessary to that end, or as otherwise may be subject to seizure under the laws of the United States.

Other authorities: _____

14. Endorsements and Restrictions:

The following marked endorsements and restrictions apply to the TFO:

- This designation form is INVALID without accompanying HSI identification and employing agency identification.**
- The TFO shall follow the Interim ICE Use of Force Policy, dated July 7, 2004, or as updated or superseded.
- The TFO is not granted the authority to enforce administrative violations of immigration law.
- The TFO will present for inventory his or her HSI-issued credentials (and badge, if applicable) every 6 months or upon request of the HSI supervisor.
- Prior to using the authorities granted by this designation, notification will be made to an HSI supervisor or designee. (This restriction is *mandatory for On-Call TFOs*, and is otherwise discretionary.)
- The TFO is authorized to fly armed while conducting official HSI business. (ICE or DHS e-mail required.)
- The TFO is authorized to operate a government owned vehicle (GOV) in accordance with HSI policy.
- Other Endorsements and Restrictions: "Permitted to utilize parent issued BWC per Directive 21-04."

***Refer to HSI Directive 14-02, "Law Enforcement Officers Designated to Act as Customs Officers (Excepted) for Investigative Purposes - Domestic," dated May 7, 2014, or as updated, for a complete explanation of authorities, endorsements, and restrictions.**

15. TFO's Acknowledgement:

I have read and understand the authorities granted to me and the endorsements and restrictions listed above and in the referenced Directive.

Task Force Officer's Signature

Date

16. Authorizing Officer (HSI SAC):

Ryan L. Spradlin

Printed Name

Special Agent in Charge

Title

X

Signature

Date

PRIVACY ACT STATEMENT

AUTHORITY: Information about you, as a Task Force Officer (TFO) Customs Officer, is collected and maintained pursuant to the provisions of 19 U.S.C. § 1401(i), appropriate re-delegations, and by agreement with your employing agency. Through the Title 19 program, HSI enters into agreements with federal, state and local law enforcement agencies to delegate to the agencies' Law Enforcement Officers (LEOs) the authority to enforce certain federal laws. As a result, HSI is authorized to delegate the full range of law enforcement duties of a Customs Officer to LEOs in federal, state and local law enforcement agencies.

PRINCIPAL PURPOSE(S): Your information is collected on this form to acknowledge your selection and designation as a Customs Officer.

ROUTINE USE(S): Pursuant to the routine uses published in DHS/ALL-023 Department of Homeland Security Personnel Security Management System of Records (February 23, 2010 75 FR 8088), HSI may share your information with federal, state, local, tribal, foreign, or international agencies if the information is relevant and necessary to HSI's decision to delegate authority or issue a security clearance to you.

DISCLOSURE: The disclosure of information on this form is voluntary; however, failure to provide the information requested will disqualify you from further participation in the Title 19 Program.



Agenda Item Summary

MEETING DATE: January 29, 2024

SUBJECT: **Resolution No. 11-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Extensions of Engineering-Related Professional Service Agreements (JVA, Inc., Felsburg Holt & Ullevig, Inc., Fox Tuttle Transportation Group, Michael Baker International, Inc., Otak, Inc., Est, Inc., Ayres Associates, Inc., and InVision GIS, LLC)

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town desires to extend the term of the current Professional Services Agreements with the following engineering firms for calendar year 2024 to provide general and on-call engineering services to the Town of Mead:

- JVA, Inc. agreement dated March 18, 2019 (general and on-call engineering related services)
- Felsburg Holt & Ullevig, Inc., agreement dated April 8, 2019 (on-call traffic engineering services)
- Fox Tuttle Transportation Group agreement dated April 8, 2019 (on-call traffic engineering services)
- Michael Baker International agreement dated August 5, 2019 (bridge inspection and design services)
- Otak, Inc., agreement dated April 25, 2022 (on-call engineering)
- EST, Inc., agreement dated April 25, 2022 (on-call engineering)
- Ayres Associates Inc., agreement dated April 25, 2022 (on-call engineering)
- InVision GIS, LLC agreement dated January 8, 2020 (GIS consulting services)

(collectively, the “Prior Agreements”). Each of the Prior Agreements have been extended through calendar year 2023. These firms are currently under contract with the Town and have been performing these services satisfactorily to date. They are familiar with Town standards and processes, have historical knowledge and understanding of the Town’s facilities and operations, and are equipped with sufficient staff to react to the varying demands of development review, design, engineering analyses/studies, inspection and design services, and GIS consulting services, as applicable.

Resolution No. 11-R-2024: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2024; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior

Agreements reflecting the extension of the term and adjusted compensation amounts for calendar year 2024, following the review and approval of such written amendments or extensions by the Town Attorney.

FINANCIAL CONSIDERATIONS

The NTE amounts for the 2024 extensions of the Prior Agreements are set forth in the table below. These amounts are included in the adopted 2024 Town budget.

Vendor	Services	NTE Compensation for 2024
JVA, Inc.	General and on-call engineering services	\$100,000.00
Felsburg Holt & Ullevig, Inc.	On-call traffic engineering services	\$30,000.00
Fox Tuttle Transportation Group	On-call traffic engineering services	\$30,000.00
Michael Baker International, Inc.	Bridge inspection and engineering services	\$30,000.00
Otak, Inc.	On-call engineering services for State or Federally funded projects	\$25,000.00
EST, Inc.	On-call engineering services for State of Federally funded projects	\$25,000.00
Ayres Associates, Inc.	On-call engineering services for State or Federally funded projects	\$25,000.00
InVision GIS, LLC	GIS consulting services	\$20,000.00

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the January 29, 2024 consent agenda will approve this item. If the resolution is removed from the consent agenda, a suggested motion is set forth below.

Suggested Motion:

“I move to adopt Resolution No. 11-R-2024, a Resolution of the Town of Mead, Colorado, Approving Extensions of Certain Engineering-Related Professional Service Agreements (JVA, Inc., Felsburg Holt & Ullevig, Inc., Fox Tuttle Transportation Group, Michael Baker International, Inc., Otak, Inc., EST, Inc., Ayres Associates, Inc., and InVision GIS, LLC).”

ATTACHMENTS

Resolution No. 11-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 11-R-2024**

A RESOLUTION OF THE TOWN OF MEAD, COLORADO APPROVING EXTENSIONS OF CERTAIN ENGINEERING-RELATED PROFESSIONAL SERVICE AGREEMENTS (JVA, INC., FELSBURG HOLT & ULLEVIG, INC., FOX TUTTLE TRANSPORTATION GROUP, MICHAEL BAKER INTERNATIONAL, INC., OTAK, INC., EST, INC., AYRES ASSOCIATES, INC., AND INVISION GIS, LLC) FOR CALENDAR YEAR 2024

WHEREAS, the Town of Mead (“Town”) is authorized to enter into contracts for the performance of general municipal governance and services; and

WHEREAS, the Town previously entered into the following professional service agreements for engineering-related services:

- JVA, Inc. agreement dated March 18, 2019 (general and on-call engineering related services)
- Felsburg Holt & Ullevig, Inc., agreement dated April 8, 2019 (on-call traffic engineering services)
- Fox Tuttle Transportation Group agreement dated April 8, 2019 (on-call traffic engineering services)
- Michael Baker International agreement dated August 5, 2019 (bridge inspection and design services)
- Otak, Inc., agreement dated April 25, 2022 (on-call engineering)
- EST, Inc., agreement dated April 25, 2022 (on-call engineering)
- Ayres Associates Inc., agreement dated April 25, 2022 (on-call engineering)
- InVision GIS, LLC agreement dated January 8, 2020 (GIS consulting services)

(together, the “Prior Agreements”); and

WHEREAS, based on the satisfactory performance of the respective contractors and the ongoing need for the engineering-related services, the Town desires to extend the term of each of the Prior Agreements through December 31, 2024 for the specific not-to-exceed (“NTE”) compensation amounts set forth below in Section 1 of this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2024; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior Agreements reflecting the extension of the term and/or adjusted compensation amounts for calendar year 2024 following the review and approval of such written amendments or extensions by the Town Attorney.

Vendor	Services	NTE Compensation for 2024
JVA, Inc.	General and on-call engineering services	\$100,000.00
Felsburg Holt & Ullevig, Inc.	On-call traffic engineering services	\$30,000.00
Fox Tuttle Transportation Group	On-call traffic engineering services	\$30,000.00
Michael Baker International, Inc.	Bridge inspection and engineering services	\$30,000.00
Otak, Inc.	On-call engineering services for State or Federally funded projects	\$25,000.00
EST, Inc.	On-call engineering services for State of Federally funded projects	\$25,000.00
Ayres Associates, Inc.	On-call engineering services for State or Federally funded projects	\$25,000.00
InVision GIS, LLC	GIS consulting services	\$20,000.00

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 29th DAY OF JANUARY 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: January 29, 2024

SUBJECT: **Resolution No. 12-R-2024** - A Resolution of the Town of Mead, Colorado, Approving Extensions of Certain Public Works-Related Service Agreements (Kleen Tech Services, LLC, Vector Disease Control International, LLC, and Denali Water Solutions, LLC) for Calendar Year 2024

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town desires to extend the term of the current Professional Services Agreements with the following firms for calendar year 2024 to provide general public works-related services to the Town of Mead:

- Kleen Tech Services, LLC agreement dated April 10, 2019 (janitorial and cleaning services)
- Vector Disease Control International, LLC 2021 agreement, as amended (mosquito control services)
- Denali Water Solutions, LLC agreement dated January 1, 2021, as amended (biosolids loading, hauling and disposal services)

(together, the “Prior Agreements”).

Each of the Prior Agreements have been extended through calendar year 2023. These contractors are currently under contract with the Town and have been performing these services satisfactorily to date. They are familiar with Town standards and processes and have historical knowledge and understanding of the Town’s facilities and operations.

Resolution No. 12-R-2024: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2024; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior Agreements reflecting the extension of the term and adjusted compensation amounts for calendar year 2024, following the review and approval of such written amendments or extensions by the Town Attorney.

FINANCIAL CONSIDERATIONS

The NTE amounts for the 2024 extensions of the Prior Agreements are set forth in the table below. These amounts are included in the adopted 2024 Town budget.

Contractor	Services	NTE Compensation for 2024
Kleen Tech Services, LLC	Cleaning/janitorial services	\$30,500.00
Vector Disease Control International, LLC	Mosquito control services	\$30,000.00
Denali Water Solutions	Biosolids loading, hauling and disposal services	\$65,000.00

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the January 29, 2024 consent agenda will approve this item. If the resolution is removed from the consent agenda, a suggested motion is set forth below.

Suggested Motion:

“I move to adopt Resolution No. 12-R-2024, a Resolution of the Town of Mead Approving Extensions of Certain Public Works-Related Service Agreements (Kleen Tech Services, LLC, Vector Disease Control International, LLC, and Denali Water Solutions, LLC) for Calendar Year 2024.”

ATTACHMENTS

Resolution No. 12-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 12-R-2024**

A RESOLUTION OF THE TOWN OF MEAD, COLORADO APPROVING EXTENSIONS OF CERTAIN PUBLIC WORKS-RELATED PROFESSIONAL SERVICE AGREEMENTS (KLEEN TECH SERVICES, LLC, VECTOR DISEASE CONTROL INTERNATIONAL, LLC, AND DENALI WATER SOLUTIONS, LLC) FOR CALENDAR YEAR 2024

WHEREAS, the Town of Mead (“Town”) is authorized to enter into contracts for the performance of general municipal governance and services; and

WHEREAS, the Town previously entered into the following professional service agreements for public works-related services:

- Kleen Tech Services, LLC agreement dated April 10, 2019 (janitorial and cleaning services)
- Vector Disease Control International, LLC 2021 agreement, as amended (mosquito control services)
- Denali Water Solutions, LLC agreement dated January 1, 2021, as amended (biosolids loading, hauling and disposal services)

(together, the “Prior Agreements”); and

WHEREAS, based on the satisfactory performance of the respective contractors and the ongoing need for the general public works-related services, the Town desires to extend the term of each of the Prior Agreements through December 31, 2024 for the specific not-to-exceed (“NTE”) compensation amounts set forth below in Section 1 of this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves an extension of the term of each of the Prior Agreements to December 31, 2024; (b) approves NTE compensation amounts as set forth in the table below; and (c) authorizes the Mayor or Town Manager to execute written amendments or extensions to the Prior Agreements reflecting the extension of the term and/or adjusted compensation amounts for calendar year 2024 following the review and approval of such written amendments or extensions by the Town Attorney.

Contractor	Services	NTE Compensation for 2024
Kleen Tech Services, LLC	Cleaning/janitorial services	\$30,500.00
Vector Disease Control International, LLC	Mosquito control services	\$30,000.00
Denali Water Solutions	Biosolids loading, hauling and disposal services	\$65,000.00

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 29th DAY OF JANUARY, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor