



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, March 25, 2024

AGENDA

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 22-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

[a.](#) Manager Report

6. Informational Items

a. Police Update - ICAC

7. Proclamations

[a.](#) Vietnam War Veterans Day March 29, 2024

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

[a.](#) Approval of Minutes - Regular Meeting March 11, 2024

[b.](#) February 2024 Financial Statements

[c.](#) Check Register March 25, 2024

[d.](#) **Resolution No. 26-R-2024** - A Resolution Authorizing an Application for an Energy and Mineral Impact Assistance Fund, Tier I Grant, to Support the Design of the New Police Facility

[e.](#) **Resolution No. 27-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to Special Project Task Order for Felsburg Holt & Ullevig, Inc. to Complete Construction Phase Services for the 3rd and Welker Intersection

10. Public Hearing

a. **Public Hearing: Mead Community Center Preliminary Plat**

- i. **Resolution No. 28-R-2024** – A Resolution of the Town of Mead, Colorado, Conditionally Approving the Mead Community Center Subdivision Preliminary Plat

11. New Business

a. Resolutions in Opposition of Proposed Legislation

Resolution No. 29-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1304, Prohibiting Local Governments from Enacting or Enforcing Minimum Parking Requirements

Resolution No. 30-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1152, Requiring Accessory Dwelling Units

Resolution No. 31-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1168, Requiring Live-Streaming of and Video Conference Participation in All Public Meetings

Resolution No. 32-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1313, Increasing Housing Density in Transit-Oriented Communities

12. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

13. Legislative Update

14. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

15. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: March 25, 2024

SUBJECT: Town Manager Report

- The Town of Mead will host a Community Open House regarding projects and new development in and around Mead. A Doodle poll has been sent out to get all project leaders onboard. Mead will facilitate this event, which is anticipated to be held in April, to inform residents of significant projects that will impact Mead over the next few years, including the I-25 widening project, the High Plains Blvd extension, and municipal facilities.
- Registration is now open for the Colorado Municipal League's 102nd Annual Conference, to be held June 18 through June 21, 2024 in Loveland.
- In 2023, the Independent Ethics Commission increased the gift ban dollar limit from \$65 to \$75. Next review of limit will be in 2027. This means that public employees and elected officials may not accept gifts greater than \$75 in value.
- The new Community Center is out for bid for construction. The project is slated to begin later this spring with a completion date of early 2025. There has been a lot of interest from general contractors.
- Mead Police and TBK Bank are hosting a free Community Shred Event on April 6th from 9 a.m. to 12 p.m. This event allows residents to dispose of sensitive documents while being protected from identity theft. Shredders will be on-site at the north parking lot across from Town Hall.
- Mead Clean-Up Days will be held twice this year, in May and again in October. Each event will be open for a two-week period at Front Range Landfill. All residents may pick up a voucher at Town Hall for one free trip to the Front Range Landfill starting on April 22nd. These changes were implemented because the local site is no longer sustainable due to the amount of waste and environmental regulations. The move to Front Range Landfill provides increased drop-off hours and more drop-off days, plus they accept more types of waste.
- The Town's 2023 Financial Audit is scheduled for onsite work the week of April 22nd. Pre-audit work started last week with gathering financial statements and reports. The audit must be filed with the Office of the State Auditor by July 31, 2024.
- Meet, Greet and Eat with your Board of Trustees has been scheduled for summer of 2024. The Board hosts these events to engage with residents in their neighborhood. 2024 dates are: June 25th at Founders Park, July 30th at Margil Farms Park, and August 27th at Mead Town Park.
- Coffee with the Mayor will be held Saturday April 6th at 8:00 a.m. at Town Hall. Citizens are encouraged to attend and participate in an open discussion about any issues. Mayor Colleen Whitlow hosts this event on the first Saturday of each month.
- Mayor Whitlow and the Town Manager continue to participate in the I-25 Corridor Coalition which meets the first Wednesday of every month at 6:30 p.m. The Town is awaiting the design of Section 5 of the I-25 widening project. Section 5 includes the area between SH 56 in Berthoud south to SH 66 in Mead. Construction activities are slated to begin in May of this year.
- Attached to this report is a letter that Mayor Whitlow recently sent to Representative Caraveo in appreciation of her efforts in securing federal funding for local projects.
- Weld County Sheriff Steve Reams service reductions including cuts to animal control and call for service response. The Longmont Times Call article from March 20, 2024 is attached to this report.
- The police education survey was made available to residents and business owners to provide feedback on the police department's community policing efforts. The closing date was extended to

February 23, 2024, to allow for additional responses. The results indicated strong support for the police department and its community policing efforts. Survey results are attached to this report.

- The Colorado State Legislature is now in session and will consider bills that affect citizens and municipalities. Colorado Municipal League follows the legislative process and advocates for its members on several bills. The CML Statehouse Report is issued weekly on the CML website. Link: <https://www.cml.org/home/advocacy-legal/statehouse-report>.
- Weld County announced the acceptance of a grant in the amount of \$1 million from the Department of Local Affairs to assist with the first segment of High Plains Blvd (WCR 9.5) from WCR 32 to WCR 34.
- Municipal Court is scheduled for April 4th with 52 cases on the docket. The increase in cases appears to be based on increased police calls and Code violations.
- Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Staff prepared the construction phase services task order for the design engineer, FHU.
 - Community Center – The final addendum was issued March 18. Bids are due at the end of March.
 - SH66 Pedestrian Crossing – Staff is reviewing the oil and gas surface agreements on the property and finalizing the trail alignment to avoid as many utility conflicts as possible.
- YTD totals for new single family home permits:
 - 2024 YTD: 21 SF Permits, 24 Certificates of Occupancy
- Boards and Commissions
 - Several candidates for the open Alternate Planning Commissioner seat attended the Planning Commission meeting, on March 20th. Most of the candidates will still need to attend one (1) more meeting to be eligible to be appointed to the open alternate seat.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform: <https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Economic Development Director, Admin Clerk and Police Officer.

Community Development

- The Mead Community Center Final Plat and Site Plan will be presented to the Board on April 8th.
- The DRC members held a meeting on March 14th, with the High Plains Library District and Mountain View Fire Rescue District, to review staff comments regarding the PAC (Pre-Application Consultation) application.
- Staff is preparing a map of those County enclave parcels that are eligible for annexation and will seek guidance for a strategy to move forward from the Board.

Public Works and Engineering

- CR 38 Bridge Deck Replacement – CR 38 remains closed east of I-25 over the Mead Lateral through April. The detour route includes the I-25 frontage road, CR 36, and CR 13.
- High Plains Boulevard - Staff reviewed the Alternative Technical Concepts (ATC) for the design/build project and provided comments to the County project managers.
- Gold Star Families Monument/Liberty Ranch Restroom – Staff is reviewing the final bid documents and coordinating the agreement with the Woody Williams Foundation for supply of the granite monument.

- Staff evaluated a complaint from a citizen on 5th Street regarding the lack of sidewalks on the east side. The team is evaluating routes to school and remedy options.

Community Engagement

- The Town is hosting a Community Open House to engage and inform residents about upcoming projects and construction around the community. A poll has been sent to project leaders and the Board to determine a day in April.
- Girls on the Run participation doubled from fall to spring. Mead will host two teams this spring and run a 5K in May. The program aims to provide life lessons and build confidence while training for a 5K run.
- The Mead Motorheads have submitted their community event application. This year's car show is scheduled for May 27, and will include a 20th anniversary celebration.
- The Town of Mead has partnered with the Colorado Rockies to bring Mead baseball players to Coors Field. Players will participate in a parade around Coors Field prior to the game with other youth leagues in the state of Colorado and attend a Colorado Rockies game at a discounted price. Buy tickets for the June 21 game here: <https://www.mlb.com/rockies/tickets/specials/town-of-mead-recreation>
- All spring programs will be open for registration on April 1. This year's offerings include summer baseball, Crafty Critters, Miles of Smiles, and Adult Cornhole.

Police Department

- The March Mid-Month Report is attached.
- Training completed on Citations, Juvenile Justice Program, and Defensive Tactics this month.
- Two officers completed CIT (crisis intervention team) training last week.
- One officer is attending level two crash investigation training this week.
- The recent heavy snowstorm presented very few issues for the department.
- A patrol officer is out for at least two months on family leave. Note: Everyone is home, healthy, and doing great.



March 22, 2024

Dear Representative Caraveo:

On behalf of the Town of Mead, I would like to express our heartfelt appreciation for your dedicated efforts in securing federal funding that will substantially contribute to our community's development and safety.

The allocation of \$1 million towards the 3rd and Welker intersection project is pivotal to improving safety for motorists, bicyclists, and pedestrians. This project's importance cannot be overstated, as it addresses critical safety concerns and aligns with our town's objectives of fostering a secure and accessible transportation network. Your advocacy and commitment to prioritizing Mead's needs are commendable.

Furthermore, we are thrilled about the federal funding to support the High Plains Boulevard I-25 Arterial Road, as we recognize its potential to transform Mead's landscape. We are confident that this arterial road will leave a lasting, positive impact on Mead's transit infrastructure, facilitating efficient commutes and advancing community growth.

We eagerly anticipate the tangible benefits of these infrastructure investments, which will undoubtedly enhance the quality of life for all Mead residents. Thank you for your unwavering support and dedication to the 8th District of Colorado. Your efforts are genuinely appreciated and valued.

Warm regards,

A handwritten signature in cursive script that reads "Colleen Whitlow".

Colleen Whitlow
Mayor, Town of Mead

WELD COUNTY

Jail staff shortage forces sheriff to cut services

BY KATIE LANGFORD

KLANGFORD@DENVERPOST.COM

The Weld County Sheriff's Office will reduce services and reassign deputies to the jail because of an ongoing staffing shortage, Sheriff Steve Reams announced this week, shocking county leaders who just had approved an additional \$675,000 for the agency.

The sheriff's office will temporarily suspend animal control services in Weld County and handle some calls for service by phone or through an online reporting system rather than dispatching deputies, Reams said in a news release issued late Monday afternoon.

A lack of funding, workforce problems, changes in state laws regarding law enforcement and an "overall national narrative against law enforcement" made the move necessary, Reams said.

"The Weld County Sheriff's Office has been struggling with staffing for over two years. We have finally reached a point where a shift is required to give employees at the jail relief. I am disappointed we find ourselves here," Reams said in the statement.

Sheriff's office employees will be temporarily relocated and transferred to the jail effective immediately, according to the news release.

Reams' announcement did not specify how many employees will be reassigned. The sheriff did not respond to an interview request from The Denver Post, and agency officials did not provide further information about the planned reduction in services.

The sheriff's office is budgeted for 463 positions agencywide and, as of the beginning of the week, was down 31 positions between sworn deputies and civilian employees, sheriff's Capt. Matt Turner said in an email.

Weld County commissioners Kevin Ross and Lori Saine both told The Post that Reams' announcement, which came hours after the board met with him Monday and approved a budget increase, came as a surprise.

The commissioners asked Reams if he needed additional support and he said he didn't, said Ross, the board's chair.

“It’s shocking to all of us, I believe,” Ross said Monday night. “He’s got to do what he has to do ... he asked us for some budget help and we provided that, so maybe that can help out his situation and bring it back up.”

Saine said she isn’t aware of anyone else providing animal control services in unincorporated Weld County.

“I think there is more than one way to solve the problem, but I would have appreciated the opportunity to solve that problem,” Saine said Tuesday. “There are opportunities in our budget we could have cut to alleviate this problem.”

The main factor the sheriff’s office will use when responding to some calls for service is the severity of the crime being reported, Reams said in the news release. Deputies will respond to calls “based on the resources available.”

Reams said several factors contributed to staffing problems, including a lack of competitive funding for hiring and retaining employees. In his statement, Reams said the Weld County Board of County Commissioners is the source of funding for the sheriff’s office.

The sheriff has been working with the commissioners “for some time” to mitigate the problem, he said. Despite a mid-year funding increase from the county, “staff reallocation will still be necessary for the foreseeable future,” he said in the statement.

“This decision to change our operations and how we serve our community is not something the administrative staff took lightly. It is a sincere desire for the sheriff’s office administration to return to normal operations as soon as the Weld County jail is fully staffed,” Reams wrote.

County commissioners met with Reams on Monday to discuss the sheriff’s budget and approved a mid-year, \$675,000 funding increase for the agency, Ross said. The sheriff’s budget for 2024 is nearly \$66 million, according to county records.

The county commissioners stand by Reams and will do whatever they can to help him, Ross said.

“Even with the funding changes we approved (Monday), it’s going to take time for that to play out, to find people who want to be in law enforcement,” he said.

County commissioners could look at moving animal control to a different department or hiring an outside contractor, Saine said. They could also consider bringing in “outside eyes” to help address issues at the jail, which has seen high turnover rates, she said.

Saine and Ross, both Republicans, laid blame on lawmakers in the state’s Democrat-controlled legislature for creating an environment they said is not friendly to law enforcement.

Staffing shortages are not unique to Weld County — nearly a third of the Denver Sheriff Department’s jail deputy jobs were unfilled in late 2023.

“The sheriff has hit the nail on the head as far as the attitude in the state toward law enforcement,” Saine said. “...We’re seeing some of that repercussion now.”

Statewide applications for police training academies have increased since 2020, according to data from the Colorado Police Officer and Standards Training unit, or POST. Students enrolled in POST classes statewide increased from 936 in 2020 to 1,134 in 2021, dropping slightly to 1,096 in 2022.

More than 97% of POST students passed the certification test in 2022, according to state data.

While more law enforcement employees left their jobs in 2020 and 2021 than were hired, roughly the same number of employees were hired and left in 2022 and more were hired than left in 2023, according to data from POST.

Recruitment and retention are a “generational challenge” dating back to 2010, state spokesperson Lawrence Pacheco said Tuesday, and Attorney General Phil Weiser and POST have fought for additional legislative funding for those efforts.

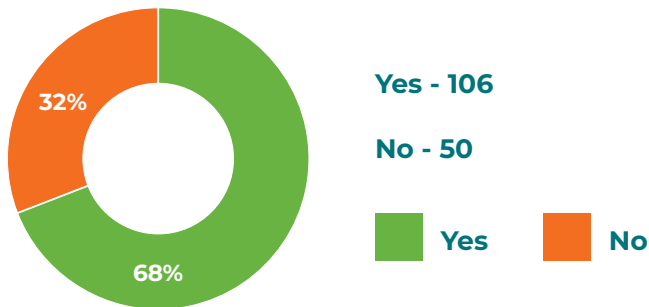


2024 TOWN OF MEAD

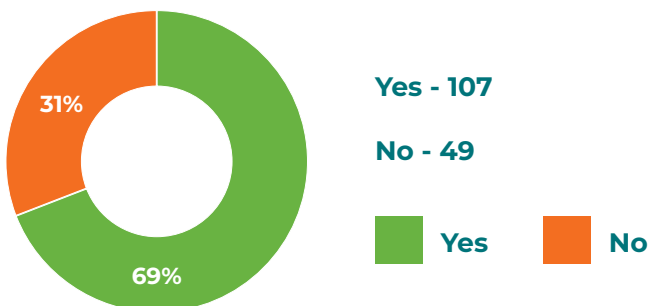
POLICE RESOURCES & SUPPORT SURVEY RESULTS

The Town of Mead conducted a short online community survey to gauge resident sentiment about public safety and police resources. 156 surveys were completed, and an overview of the results are below.

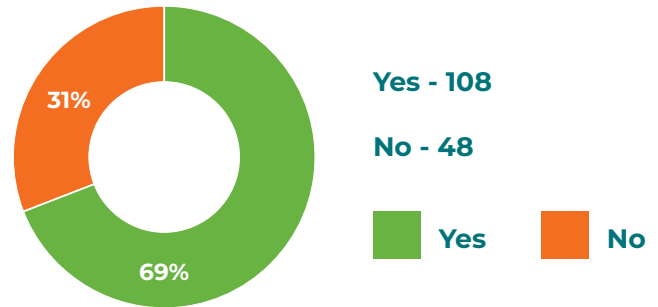
- 2. Current staffing includes one officer on patrol per shift. Would you support adding more officers per shift to help ensure patrol coverage across the entire Town, including local neighborhoods?



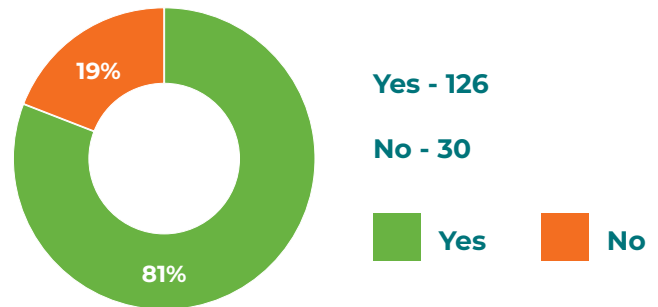
- 4. The Town's current police facility does Not have dedicated space for training, evidence storage, interview rooms, or holding cells. Do you support a better local police facility to improve police services in Mead?



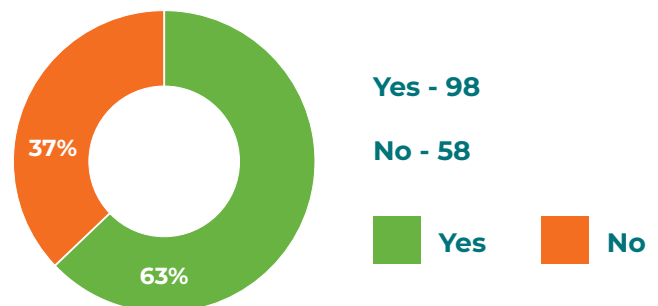
- 1. Knowing that the School District is planning to build a new school in Mead, would you support additional funding to have a dedicated School Resource Officer (SRO) at every school? Current funding supports two SROs in three Mead schools.

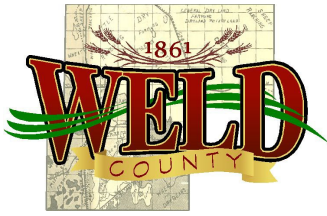


- 3. Do you support community policing strategies that enhance community connections and build relationships with residents? This includes visibility at school and community gatherings, hosting the annual Citizens Police Academy, and police ride-alongs.



- 5. Would you consider a sales tax increase that dedicates funds that can only be used for police services to support School Resource Officers (SROs), patrol officers, equipment and facilities?





OFFICE OF THE BOARD OF COMMISSIONERS

Phone: 970-336-7204
1150 O St., P.O. Box 758, Greeley, CO 80632

NEWS RELEASE

Date: 03/12/24

Contact: Jennifer Finch, 970-336-7203

GRANT TO ASSIST WITH FIRST SEGMENT OF HIGH PLAINS BOULEVARD PROJECT

WELD COUNTY, CO — High Plains Boulevard, a planned parallel arterial road running east of Interstate 25 is closer to becoming a reality. The Weld County Board of Commissioners has accepted a \$1 million Department of Local Affairs (DOLA) grant, which will be used to fund the design and construction of one mile at the southern end of a 14-mile corridor.

“As Weld County continues to grow, there will be greater demand on our transportation infrastructure,” said Kevin Ross, Weld County Commissioner Chair. “Projects like these are important to make sure we can meet the needs of the traveling public as safely and efficiently as possible. We’re pleased to have DOLA’s support.”

The first segment of the new multimodal road will extend Weld County Road (WCR) 9.5 from WCR 32 to WCR 34 east of Mead. It will be an interim cross section featuring two 12-foot lanes (one north and one south), shoulders and a sidewalk on one side. Both intersections at WCR 32 and 34 will include auxiliary lanes for safety. A stormwater system will also be installed to ensure proper drainage along the road.

While the first segment of High Plains Boulevard is only a one-mile road, the long-term vision for the project is much larger. In 2020, a High Plains Boulevard study was developed from the original 2003 Interstate 25 Parallel Arterial Study and included representatives from Weld County, Larimer County, the Colorado Department of Transportation and the towns of Mead, Berthoud, Johnstown and Loveland. The High Plains Boulevard Coalition discussed the need for another north/south corridor east of I-25 since the I-25 widening improvements will encompass the existing frontage road right-of-way and therefore, High Plains Boulevard would continue to ensure access to existing properties from CO 66 to U.S. 34.

“This project will provide the traveling public another north-south route throughout a heavy- traffic portion of our county and Northern Colorado,” said Curtis Hall, Director of the Weld County Department of Public Works. “We’re pleased to receive this grant, which we believe will enhance safety, mobility and efficiency.”

“We are excited to see the Town of Johnstown construct portions of High Plains Boulevard being in the northern portion of the corridor. This project is the first southern segment to be constructed within this multimodal corridor that will serve travelers for years to come,” said Elizabeth Relford, who submitted the grant as Deputy Director of Public Works and helped facilitate the coalition meetings. “We believe this project will be a benefit the entire northern region.”

The first segment of High Plains Boulevard will be designed and constructed by an outside contractor, chosen at a later date. Construction is expected to be complete by Dec. 31, 2025.

[Learn more about High Plains Boulevard.](#)

###

Leading with responsive, innovative and cost-effective services. Weld County – Proud to be Debt Free since 2007!

Connect with us on [Facebook](#), [Twitter](#) and [YouTube](#)



Mead Police Department

March Mid-Monthly Activity - 2024

CALLS FOR SERVICE (January 1 – 15): 421

TRAFFIC STOPS: 62

CRASHES: 19

WARNINGS: 49

CITATIONS: 13

REPORTS: 30

ARRESTS: 5

NOTABLE CALLS FOR SERVICE:

Harassment – [REDACTED] Bridle Drive – 24ML00135 – 03/01/2024

Meet – [REDACTED] WCR 7 – 24ML00137 – 03/01/2024

Code Violation – [REDACTED] WCR 7 – 24ML00136 – 03/01/2024

Code Violation – [REDACTED] WCR 7 – 24ML00138 – 03/01/2024

Sex Offense – 537 Main Street – 24ML00139 – 03/01/2024

Property – [REDACTED] Vail View Lane – 24ML00140 – 03/01/2024

Harassment – [REDACTED] Stage Coach Drive – 24ML00141 – 03/01/2024

Crash – Highway 66 / WCR 3 – 24ML00142 – 03/02/2024

Crash – WCR 7 / Highway 66 – 24ML00143 – 03/03/2024

Hit and Run – Highway 66 / WCR 5 – 24ML00144 – 03/04/2024

Hit and Run – Highway 66 / I25 Frontage Road – 24ML00145 – 03/04/2024

Meet – [REDACTED] 6th Street – 24ML00146 – 03/05/2024

Drug Related Activity – WCR 5 / Highway 66 – 24ML00147 / 148 / 149 – 03/06/2024

Crash – Highway 66 / I25 NB – 24ML00150 – 03/06/2024

Traffic Stop – Nesting Crane Lane / Highway 66 – 24ML00152 / 24ML00153 – 03/06/2024

Drug Related Activity – [REDACTED] WCR 7 – 24ML00154 – 03/08/2024

Drug Related Activity – [REDACTED] WCR 7 – 24ML00155 – 03/08/2024

Hit and Run – Highway 66 / WCR 3 – 24ML00156 – 03/09/2024

Theft – [REDACTED] Main Steet – 24ML00157 – 03/09/2024

Suspicious – [REDACTED] Highland Drive – 24ML00158 – 03/10/2024

Trespass – [REDACTED] Highland Drive – 24ML00159 – 03/11/2024

Assist Other Agency – [REDACTED] WCR 7 – 24ML00160 – 03/11/2024

Citizen Contact – [REDACTED] Highland Drive – 24ML00161 – 03/12/2024

Traffic Hazard – MM 244 I25 NB – 24ML00162 – 03/12/2024

Harassment – [REDACTED] Welker Avenue – 24ML00164 – 03/13/2024

Follow Up – [REDACTED] Garnet Way – 24ML00165 – 03/13/2024

Crash – WCR 7 / Highway 66 – 24ML00166 – 03/14/2024

Follow Up – 537 Main Street – 24ML00167 – 03/15/2024

Traffic Complaint – Welker Ave / WCR 5 – 24ML00168 – 03/15/2024



PROCLAMATION
National Vietnam War Veterans Day
March 29, 2024

WHEREAS, March 29th was designated as the annual observance of Vietnam War Veterans Day and provides the opportunity to recognize, honor and thank our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955, thru May 15, 1975; and

WHEREAS, our nation owes an immeasurable debt of gratitude to the more than 3 million veterans who served in Vietnam; the more than 58,000 who made the ultimate sacrifice, and to all who returned home more than 40 years ago to a nation in turmoil, and were denied a proper welcome; and

WHEREAS, while we cannot undo the past, we can right a wrong moving forward and ensure that our heroes know how much we value their service and sacrifice, and their courage and commitment to our nation.

NOW THEREFORE, **I, Colleen G. Whitlow, Mayor**, do hereby designate March 29, 2024, as Vietnam War Veterans Day in Mead.

Given under my hand and Seal of the Town of Mead, Colorado

On this 25th day of March 2024

Colleen G. Whitlow
Mayor



BOARD OF TRUSTEES

441 3rd Street, Mead
Monday, March 11, 2024

MINUTES

I. 6:00 p.m. to 10:00 p.m. REGULAR MEETING

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris (arrived at 6:06 p.m.)
Trustee Chris Parr
Trustee Herman Schranz

Absent

None

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Director of Administrative Services Mary Strutt; Police Chief Brent Newbanks; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Public Information Officer / Community Engagement Director Lorelei Nelson.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence in remembrance of police officers lost in the line of duty.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Schranz, seconded by Trustee Adams, to approve the agenda. Motion carried 6-0, on a roll call vote.

5. Staff Report: Town Manager Report

a. Manager Report

Town Manager Helen Migchelbrink discussed work on the stop light at Hwy 7 & 66; speed limit study to be completed on Hwy 66 east of I-25.

6. Informational Items

a. Police Life Saving Awards

Police Chief Brent Newbanks presented Police Life Saving Awards to Officers Patton, Hansen and Aguirre.

Trustee Harris arrived to the meeting at approximately 6:06 p.m.

b. Police Survey Results

Kristen Knoll, Slate Communications, presented the results of the police survey. About 60% of the respondents support the Mead Police Department and future funding efforts. The Board discussed providing information regarding the cost and future costs of the police department.

c. 2024 Spring Clean-Up Days

Public Information Officer / Community Engagement Director Lorelei Nelson discussed the Town Clean-Up Days scheduled for May. The Board discussed cost and social media posts.

7. Proclamations

a. National Agricultural Day March 19, 2024

Motion was made by Trustee Parr, seconded by Mayor Pro Tem Cartwright, to approve the signing of the Proclamation for National Agricultural Day March 19, 2024. Motion carried 7-0, on a roll call vote.

8. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

There was no public comment at this time.

9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- a. Approval of Minutes - Regular Meeting February 26, 2024
- b. February 2024 Aging Report
- c. Check Register March 11, 2024
- d. **Resolution No. 24-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services by and Between the Town of Mead and Cooperative Personnel Services, a California Joint Powers Authority (dba CPS HR Consulting), for Human Resources Services
- e. **Resolution No. 25-R-2024** – A Resolution of the Town of Mead, Colorado, Approving That Certain First Amendment to the Intergovernmental Agreement with the State of Colorado (acting by and through the Colorado Department of Transportation) for WCR 34 Bridge Over Mead Lateral Project (Project No. BRO M870-008 (24891))

Motion was made by Trustee Adams, seconded by Trustee Schranz, to approve the consent agenda. Motion carried 7-0, on a roll call vote.

10. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

11. Legislative Update

Town Attorney Marcus McAskin provided information regarding four bills: transportation oriented communities; eliminating minimum parking requirements; accessibility of meetings; and accessory dwelling units. The Board discussed resolutions in opposition to these bills for the next Board meeting.

12. Elected Official Reports

a. Town Trustees

Trustee Brodhead attended Senior Lunch. Town Manager Migchelbrink will be guest speaker March 21, 2024.

b. Mayor Whitlow

Mayor Whitlow discussed the Home for Heroes event; reports going to Mead residents including Mead Messenger, Manager Report and Police Department Report.

13. Adjournment

Motion was made by Trustee Schranz, seconded by Trustee Adams, to adjourn the meeting. Motion carried 7-0, on a roll call vote.

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:14 p.m. on Monday, March 11, 2024.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2024

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	1,673,198.14
99-01-1002	TBK BANK - OFFICE CHECK	68,969.53
99-01-1003	TBK BANK - MONEY MARKET	147,041.63
99-01-1005	TBK BANK - FLEX DEBIT CARDS	59,636.23
99-01-1011	XPRESS DEPOSIT ACCOUNT	94,090.81
99-01-1023	COLOTRUST PLUS	12,562,294.09
99-01-1024	COLOTRUST PRIME	10,739.12
99-01-1025	CSIP	5,455,916.86
99-01-1026	CSAFE	12,037,144.82
99-01-1075	UTILITY CASH CLEARING	179.04
99-01-1076	A/R CASH CLEARING	30,464.70
99-01-1077	COURT CASH CLEARING	(13,155.48)
99-01-1078	BUSINESS LICENSE CASH CLEARING	(2,473.75)
	TOTAL COMBINED CASH	32,124,045.74
99-01-0100	CASHALLOCATED TO OTHER FUNDS	(32,124,045.74)
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	10,559,611.04
4	ALLOCATION TO STREET IMPROVEMENT FUND	2,005,344.33
5	ALLOCATION TO CONSERVATION TRUST FUND	113,847.61
6	ALLOCATION TO SEWER FUND	1,396,674.99
8	ALLOCATION TO POLICE FUND	134,658.97
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	3,913,905.93
14	ALLOCATION TO TRANSPORTATION FUND	6,140,154.76
18	ALLOCATION TO PARKS & OPEN SPACE	499,490.95
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,023,442.74
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,321,396.95
30	ALLOCATION TO ELEVATION 25 GEN'L IMPVT DIST.	30.89
	TOTAL ALLOCATIONS TO OTHER FUNDS	32,108,559.16
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	(32,124,045.74)
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>(15,486.58)</u>

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	10,559,611.04	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1250	PROPERTY TAXES RECEIVABLE	1,614,048.94	
01-01-1300	A/R - BILLED ACCOUNTS	7,654.62	
01-01-1301	A/R - GENERAL	740,812.42	
01-01-1302	PREPAID EXPENSE	38,783.83	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		12,963,010.85

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	4,777.70	
01-02-2300	457(B) DEFERRED COMP PAYABLE	7,970.74	
01-02-2301	SALARIES & WAGES PAYABLE	101,140.79	
01-02-2302	FLEXPLAN PAYABLE	12,622.29	
01-02-2306	RESTITUTION PAYABLE	1,445.00	
01-02-2308	DEPOSITS PAYABLE	4,700.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	9,377.77	
01-02-2311	FPPA PAYABLE	13,883.39	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	813.13	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	16,710.06	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	9,941.53	
01-02-2402	MEDICARE TAX PAYABLE	3,986.38	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	15,412.18	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	1,342.44	
01-02-2410	MISC PAYROLL PAYABLE	106,646.43	
01-02-2600	WARRANTY FUNDS	2,022,405.23	
01-02-2610	DEVELOPER DEPOSITS	233,500.00	
01-02-2615	DEVELOPER LIABILITIES	40,949.07	
01-02-2700	DEFERRED INFLOWS- PROPERTY TAX	1,614,048.94	
01-02-2705	DEFERRED REVENUE	1,162,831.09	
01-02-2706	UNAVAILABLE REVENUE	5,647.14	
	TOTAL LIABILITIES		5,390,151.30

FUND EQUITY

01-02-3001	FUND BALANCE	7,527,459.58	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	45,399.97	
	BALANCE - CURRENT DATE	45,399.97	
	TOTAL FUND EQUITY		7,572,859.55
	TOTAL LIABILITIES AND EQUITY		12,963,010.85

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	2,052.57	2,079.83	2,832,450.00	2,830,370.17	.1
01-10-4010 SALES TAX	461,182.94	699,192.14	4,538,344.00	3,839,151.86	15.4
01-10-4012 LODGING TAX	38.00	56.00	800.00	744.00	7.0
01-10-4020 SPECIFIC OWNERSHIP TAX	10,162.09	16,013.81	85,000.00	68,986.19	18.8
01-10-4030 BUILDING PERMIT USE TAX	45,411.96	83,205.71	445,874.00	362,668.29	18.7
01-10-4040 CIGARETTE TAX	1,240.64	1,986.69	13,000.00	11,013.31	15.3
01-10-4050 MURA REVENUE SHARING	.00	.00	196,692.00	196,692.00	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	30,000.00	30,000.00	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	150,000.00	150,000.00	.0
TOTAL TAXES	520,088.20	802,534.18	8,292,160.00	7,489,625.82	9.7
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	47,246.32	89,477.41	553,205.00	463,727.59	16.2
01-11-4102 OTHER PERMITS	1,212.60	1,986.79	35,000.00	33,013.21	5.7
01-11-4103 CONVENIENCE FEE	2,946.02	4,191.22	30,000.00	25,808.78	14.0
01-11-4110 BUILDING PERMIT - ADMIN. FEES	5,400.00	9,000.00	56,520.00	47,520.00	15.9
01-11-4111 PASSPORT FEES	635.00	1,480.00	9,000.00	7,520.00	16.4
01-11-4112 TOWN HALL/PARK FEES	170.00	170.00	1,500.00	1,330.00	11.3
01-11-4120 FRANCHISE FEES	25,647.46	51,744.15	276,022.00	224,277.85	18.8
01-11-4130 DEVELOPER APPLICATION FEES	682.65	2,356.24	25,000.00	22,643.76	9.4
01-11-4140 ROYALTIES	3,214.21	22,176.50	200,000.00	177,823.50	11.1
TOTAL FEES AND PERMITS	87,154.26	182,582.31	1,186,247.00	1,003,664.69	15.4
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	1,610.00	4,195.81	12,500.00	8,304.19	33.6
01-12-4210 LIQUOR LICENSE	350.00	472.50	2,500.00	2,027.50	18.9
01-12-4220 PET LICENSES	90.00	215.00	600.00	385.00	35.8
TOTAL LICENSES	2,050.00	4,883.31	15,600.00	10,716.69	31.3
<u>CHARGES FOR SERVICES</u>					
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	171,232.00	171,232.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	1,120.00	2,800.00	20,000.00	17,200.00	14.0
01-13-4310 NEW DEVELOPMENT CHARGES	26,911.00	55,488.34	250,000.00	194,511.66	22.2
01-13-4360 SALES OF MERCHANDISE	.00	20.00	8,500.00	8,480.00	.2
01-13-4624 SENIOR EVENT FEES	.00	.00	400.00	400.00	.0
01-13-4625 RECREATION REGISTRATION FEES	5,890.00	16,220.00	62,725.00	46,505.00	25.9
TOTAL CHARGES FOR SERVICES	33,921.00	74,528.34	512,857.00	438,328.66	14.5

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	480.00	5,635.00	54,000.00	48,365.00	10.4
01-14-4422 COURT COSTS	121.00	1,975.00	15,000.00	13,025.00	13.2
01-14-4423 POLICE REPORTS	393.00	1,045.50	2,400.00	1,354.50	43.6
01-14-4620 MISC. POLICE INCOME	.00	234.00	1,000.00	766.00	23.4
TOTAL FINES AND FORFEITS	994.00	8,889.50	72,400.00	63,510.50	12.3
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4513 DOLA GRANT--LAND USE CODE	.00	.00	100,000.00	100,000.00	.0
01-15-4516 GRANT - UNITED WAY	.00	.00	2,500.00	2,500.00	.0
01-15-4519 GRANT--MAIN STREET GRANTS	.00	.00	100,000.00	100,000.00	.0
01-15-4526 POLICE GRANTS	623.30	2,213.30	127,500.00	125,286.70	1.7
TOTAL GRANTS & ECONOMIC DEVELOPME	623.30	2,213.30	330,000.00	327,786.70	.7
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	43,167.82	92,807.58	454,017.00	361,209.42	20.4
01-18-4620 MISC. INCOME	30,005.50	30,656.47	25,000.00	(5,656.47)	122.6
01-18-4622 DONATIONS/FUNDRAISING	600.00	600.00	5,000.00	4,400.00	12.0
01-18-4623 SALE OF ASSETS	.00	.00	10,000.00	10,000.00	.0
01-18-4625 METRO DISTRICT PAYMENTS	19,475.00	19,475.00	99,454.00	79,979.00	19.6
01-18-4628 CASH OVER/(SHORT)	.00	.00	2,500.00	2,500.00	.0
TOTAL MISCELLANEOUS	93,248.32	143,539.05	595,971.00	452,431.95	24.1
TOTAL FUND REVENUE	738,079.08	1,219,169.99	11,005,235.00	9,786,065.01	11.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	32,417.35	81,406.64	395,459.00	314,052.36	20.6
01-40-5050 CLEANING	.00	.00	10,000.00	10,000.00	.0
01-40-5055 OVERTIME	123.40	301.77	.00	(301.77)	.0
01-40-5060 PAYROLL TAXES	2,563.14	6,431.67	31,160.00	24,728.33	20.6
01-40-5065 WORKERS COMP	.00	.00	3,112.00	3,112.00	.0
01-40-5066 HEALTH INSURANCE	4,515.61	8,778.02	46,771.00	37,992.98	18.8
01-40-5067 DEFERRED COMP/RETIREMENT	2,405.68	4,759.83	30,880.00	26,120.17	15.4
01-40-5068 MEDICAL SAVINGS	154.16	513.32	3,621.00	3,107.68	14.2
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	500.00	500.00	10,000.00	9,500.00	5.0
01-40-5200 OFFICE SUPPLIES	504.24	504.24	7,500.00	6,995.76	6.7
01-40-5201 COMPUTER/TECHNOLOGY	18,426.00	18,426.00	45,000.00	26,574.00	41.0
01-40-5202 PRINTING EXPENSE	.00	.00	2,500.00	2,500.00	.0
01-40-5203 UNIFORMS	252.73	252.73	1,200.00	947.27	21.1
01-40-5205 POSTAGE	810.30	1,211.59	10,000.00	8,788.41	12.1
01-40-5210 OPERATING SUPPLIES	295.00	404.35	7,500.00	7,095.65	5.4
01-40-5212 FURNISHINGS	.00	.00	15,000.00	15,000.00	.0
01-40-5215 REPAIRS & MAINT	3,928.99	12,546.96	20,000.00	7,453.04	62.7
01-40-5216 FLEET R&M	.00	.00	500.00	500.00	.0
01-40-5253 GAS & OIL	.00	.00	1,000.00	1,000.00	.0
01-40-5300 TELEPHONE	576.35	1,078.26	7,210.00	6,131.74	15.0
01-40-5305 UTILITIES	1,077.19	1,077.19	10,300.00	9,222.81	10.5
01-40-5310 TRASH REMOVAL	82.28	164.56	1,236.00	1,071.44	13.3
01-40-5315 COPIER EXPENSES	333.66	555.87	9,000.00	8,444.13	6.2
01-40-5320 PROPERTY & LIABILITY INSURANCE	.00	2,350.50	8,606.00	6,255.50	27.3
01-40-5325 INTERNET/WEBSITE EXPENSE	460.30	16,351.65	12,500.00	(3,851.65)	130.8
01-40-5330 TRAINING	274.11	274.11	20,000.00	19,725.89	1.4
01-40-5331 DUES AND SUBSCRIPTIONS	6,116.54	18,499.54	35,000.00	16,500.46	52.9
01-40-5332 TUITION REIMBURSEMENT	.00	.00	3,000.00	3,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	.00	1,400.00	1,400.00	.0
01-40-5399 OTHER PROFESSIONAL SERVICES	1,321.50	6,435.70	14,600.00	8,164.30	44.1
01-40-5400 LEGAL FEES	26,567.66	26,567.66	258,923.00	232,355.34	10.3
01-40-5401 CONSULTING FEES	5,513.22	7,833.22	204,917.00	197,083.78	3.8
01-40-5415 AUDIT FEES	.00	.00	15,954.00	15,954.00	.0
01-40-5416 PASSPORT EXPENSES	.00	.00	400.00	400.00	.0
01-40-5425 COUNTY TREASURER'S FEE	20.53	20.80	28,325.00	28,304.20	.1
01-40-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	.00	25,000.00	25,000.00	.0
01-40-5700 MISC. EXPENSE	176.74	376.74	10,000.00	9,623.26	3.8
01-40-5701 BANK FEES	1,328.51	7,700.59	38,063.00	30,362.41	20.2
01-40-5705 MILEAGE	700.00	1,400.00	10,000.00	8,600.00	14.0
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	111,445.19	226,723.51	1,380,637.00	1,153,913.49	16.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	1,699.94	3,399.88	22,099.00	18,699.12	15.4
01-41-5030 MAYOR AND BOARD SALARIES	4,400.00	8,800.00	52,800.00	44,000.00	16.7
01-41-5060 PAYROLL TAXES	462.69	925.38	5,730.00	4,804.62	16.2
01-41-5065 WORKERS COMP	.00	.00	40.00	40.00	.0
01-41-5066 HEALTH INSURANCE	202.08	404.16	2,340.00	1,935.84	17.3
01-41-5067 DEFERRED COMP	85.00	170.00	1,078.00	908.00	15.8
01-41-5068 MEDICAL SAVINGS	6.24	12.48	82.00	69.52	15.2
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
01-41-5210 OPERATING SUPPLIES	51.46	51.46	2,000.00	1,948.54	2.6
01-41-5212 FURNISHINGS	168.83	168.83	11,500.00	11,331.17	1.5
01-41-5230 ELECTIONS	.00	.00	25,000.00	25,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	.00	1,175.25	4,303.00	3,127.75	27.3
01-41-5330 TRAINING	1,823.52	1,823.52	15,000.00	13,176.48	12.2
01-41-5331 DUES & SUBSCRIPTIONS	412.14	2,321.14	2,000.00	(321.14)	116.1
01-41-5340 PUBLISHED NOTICES	109.76	109.76	2,500.00	2,390.24	4.4
01-41-5341 ORDINANCE CODIFICATION	.00	2,845.83	7,500.00	4,654.17	37.9
01-41-5347 COMMUNITY CONTRIBUTIONS	.00	.00	24,000.00	24,000.00	.0
01-41-5399 OTHER PROFESSIONAL SERVICES	1,493.74	9,428.74	7,500.00	(1,928.74)	125.7
01-41-5430 RECORDING FEES	7.25	7.25	2,000.00	1,992.75	.4
01-41-5700 MISC. EXPENSE	823.29	823.29	7,500.00	6,676.71	11.0
01-41-5841 BOARD OUTREACH ACTIVITIES	796.11	904.09	35,000.00	34,095.91	2.6
TOTAL BOARD OF TRUSTEES	12,542.05	33,371.06	235,472.00	202,100.94	14.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	125,137.21	249,613.93	1,733,304.00	1,483,690.07	14.4
01-42-5050 CLEANING	.00	.00	9,000.00	9,000.00	.0
01-42-5055 OVERTIME	2,185.51	3,555.10	25,000.00	21,444.90	14.2
01-42-5060 PAYROLL TAXES	3,003.81	5,913.63	36,530.00	30,616.37	16.2
01-42-5065 WORKERS COMP	6,000.00	12,000.00	40,185.00	28,185.00	29.9
01-42-5066 HEALTH INSURANCE	18,044.16	36,088.31	202,843.00	166,754.69	17.8
01-42-5067 DEFERRED COMP	448.94	895.18	5,224.00	4,328.82	17.1
01-42-5068 MEDICAL SAVINGS	309.12	618.24	3,018.00	2,399.76	20.5
01-42-5069 FPPA	10,874.12	21,794.42	155,533.00	133,738.58	14.0
01-42-5071 D&D	3,914.70	7,846.02	52,881.00	45,034.98	14.8
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	1,025.35	1,275.35	3,000.00	1,724.65	42.5
01-42-5200 OFFICE SUPPLIES	336.14	350.09	4,000.00	3,649.91	8.8
01-42-5201 COMPUTER / TECHNOLOGY	11,976.85	11,976.85	47,450.00	35,473.15	25.2
01-42-5203 UNIFORMS	.00	.00	800.00	800.00	.0
01-42-5210 OPERATING SUPPLIES	231.07	457.46	16,000.00	15,542.54	2.9
01-42-5215 REPAIR & MAINTENANCE	2,510.47	2,538.37	5,000.00	2,461.63	50.8
01-42-5216 FLEET R&M	2,407.84	(686.85)	18,000.00	18,686.85	(3.8)
01-42-5253 GAS & OIL	2,320.40	2,320.40	30,000.00	27,679.60	7.7
01-42-5254 UNIFORMS & TOOLS	1,899.29	2,103.08	29,000.00	26,896.92	7.3
01-42-5255 OPERATING EQUIPMENT	6,060.11	21,648.92	78,950.00	57,301.08	27.4
01-42-5300 TELEPHONES	1,264.20	1,331.52	15,895.00	14,563.48	8.4
01-42-5305 UTILITIES	3,492.90	3,492.90	18,000.00	14,507.10	19.4
01-42-5310 TRASH REMOVAL	157.87	315.74	2,000.00	1,684.26	15.8
01-42-5315 COPIER EXPENSE	203.77	297.29	3,000.00	2,702.71	9.9
01-42-5320 GENERAL LIABILITY INSURANCE	.00	29,381.25	112,028.00	82,646.75	26.2
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	132.45	2,000.00	1,867.55	6.6
01-42-5330 TRAINING	12,161.51	13,786.51	70,600.00	56,813.49	19.5
01-42-5331 DUES & MEMBERSHIPS	650.49	9,930.59	12,145.00	2,214.41	81.8
01-42-5332 TUITION REIMBURSEMENT	845.00	845.00	6,000.00	5,155.00	14.1
01-42-5343 CONTRACTUAL SERVICES	73,798.38	73,798.38	159,700.00	85,901.62	46.2
01-42-5348 PEST CONTROL	.00	.00	2,000.00	2,000.00	.0
01-42-5349 WELLNESS PROGRAM	.00	.00	3,500.00	3,500.00	.0
01-42-5350 LAB FEES	.00	.00	500.00	500.00	.0
01-42-5399 OTHER PROFESSIONAL SERVICES	298.75	2,758.90	3,150.00	391.10	87.6
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5491 VEHICLE LEASE EXPENSES	1,279.43	2,558.86	13,652.00	11,093.14	18.7
01-42-5500 CAPITAL OUTLAY	.00	.00	8,000.00	8,000.00	.0
01-42-5700 MISC. EXPENSE	90.23	90.23	1,000.00	909.77	9.0
TOTAL POLICE	293,060.07	519,028.12	2,943,888.00	2,424,859.88	17.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	30,753.21	59,401.61	374,057.00	314,655.39	15.9
01-43-5060 PAYROLL TAXES	2,285.69	4,402.94	28,615.00	24,212.06	15.4
01-43-5065 WORKERS COMP	.00	.00	258.00	258.00	.0
01-43-5066 HEALTH INSURANCE	4,750.83	9,923.66	35,572.00	25,648.34	27.9
01-43-5067 DEFERRED COMP	1,201.74	2,403.28	12,997.00	10,593.72	18.5
01-43-5068 MEDICAL SAVINGS	61.45	122.90	393.00	270.10	31.3
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-43-5200 OFFICE SUPPLIES	14.89	14.89	800.00	785.11	1.9
01-43-5201 COMPUTER / TECHNOLOGY	854.38	854.38	9,000.00	8,145.62	9.5
01-43-5202 PRINTING EXPENSE	.00	.00	750.00	750.00	.0
01-43-5203 UNIFORMS	208.72	208.72	1,250.00	1,041.28	16.7
01-43-5216 REPAIRS & MAINT--FLEET	121.94	121.94	1,000.00	878.06	12.2
01-43-5253 GAS & OIL	74.62	74.62	1,000.00	925.38	7.5
01-43-5300 TELEPHONE	149.48	187.48	2,000.00	1,812.52	9.4
01-43-5320 PROPERTY & LIABILITY INSURANCE	.00	1,175.25	4,303.00	3,127.75	27.3
01-43-5330 TRAINING	153.32	153.32	6,000.00	5,846.68	2.6
01-43-5331 DUES & MEMBERSHIPS	.00	.00	1,200.00	1,200.00	.0
01-43-5401 CONSULTING FEES	.00	.00	225,000.00	225,000.00	.0
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	.00	15,000.00	15,000.00	.0
01-43-5460 BUILDING INSPECTIONS	24,235.83	24,235.83	304,263.00	280,027.17	8.0
01-43-5491 VEHICLE LEASE EXPENSES	1,198.83	2,397.66	6,201.00	3,803.34	38.7
01-43-5700 MISC.	84.79	84.79	2,000.00	1,915.21	4.2
TOTAL COMMUNITY DEVELOPMENT	66,149.72	105,763.27	1,032,159.00	926,395.73	10.3

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	30,735.14	60,673.35	377,274.00	316,600.65	16.1
01-45-5055 OVERTIME	1,442.47	2,162.08	5,614.00	3,451.92	38.5
01-45-5060 PAYROLL TAXES	2,430.20	4,741.35	29,291.00	24,549.65	16.2
01-45-5065 WORKERS COMP	.00	.00	6,859.00	6,859.00	.0
01-45-5066 HEALTH INSURANCE	4,594.59	8,640.56	36,553.00	27,912.44	23.6
01-45-5067 DEFERRED COMP	994.90	1,805.89	9,006.00	7,200.11	20.1
01-45-5068 MEDICAL SAVINGS	140.41	280.82	883.00	602.18	31.8
01-45-5201 COMPUTER/TECHNOLOGY	.00	.00	4,000.00	4,000.00	.0
01-45-5203 UNIFORMS	.00	.00	6,510.00	6,510.00	.0
01-45-5210 OPERATING SUPPLIES	.00	.00	6,000.00	6,000.00	.0
01-45-5215 REPAIRS & MAINTENANCE	6,151.80	6,215.39	40,000.00	33,784.61	15.5
01-45-5216 FLEET R&M	.00	.00	10,000.00	10,000.00	.0
01-45-5253 GAS & OIL	1,707.54	1,707.54	10,000.00	8,292.46	17.1
01-45-5254 TOOLS	.00	.00	3,000.00	3,000.00	.0
01-45-5300 TELEPHONE	257.00	462.00	2,200.00	1,738.00	21.0
01-45-5305 UTILITIES	760.52	760.52	40,000.00	39,239.48	1.9
01-45-5310 TRASH REMOVAL	.00	.00	2,500.00	2,500.00	.0
01-45-5320 PROPERTY & LIABILITY INSURANCE	.00	5,876.25	21,514.00	15,637.75	27.3
01-45-5330 TRAINING	.00	.00	4,000.00	4,000.00	.0
01-45-5348 PEST CONTROL	.00	.00	38,000.00	38,000.00	.0
01-45-5349 WELLNESS PROGRAM	15.00	30.00	.00	(30.00)	.0
01-45-5363 WEED CONTROL	.00	.00	15,000.00	15,000.00	.0
01-45-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
01-45-5370 LANDSCAPING	.00	.00	18,000.00	18,000.00	.0
01-45-5371 TREE MAINTENANCE	.00	.00	35,000.00	35,000.00	.0
01-45-5372 IRRIGATION SYSTEM	.00	.00	7,500.00	7,500.00	.0
01-45-5500 CAPITAL OUTLAY	.00	.00	170,000.00	170,000.00	.0
01-45-5700 MISC. EXPENSE	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS	49,229.57	93,355.75	902,204.00	808,848.25	10.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	32,399.80	64,209.08	433,144.00	368,934.92	14.8
01-47-5050 CLEANING	.00	.00	8,500.00	8,500.00	.0
01-47-5055 OVERTIME	.00	285.70	.00	(285.70)	.0
01-47-5060 PAYROLL TAXES	2,436.50	4,849.21	33,135.00	28,285.79	14.6
01-47-5065 WORKERS COMP	.00	.00	9,071.00	9,071.00	.0
01-47-5066 HEALTH INSURANCE	3,275.45	6,572.36	44,587.00	38,014.64	14.7
01-47-5067 DEFERRED COMP	1,608.83	3,213.58	20,276.00	17,062.42	15.9
01-47-5068 MEDICAL SAVINGS	120.38	240.76	1,658.00	1,417.24	14.5
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	180.30	180.30	800.00	619.70	22.5
01-47-5200 OFFICE SUPPLIES	547.68	547.68	5,000.00	4,452.32	11.0
01-47-5201 COMPUTER/TECHNOLOGY	.00	.00	8,000.00	8,000.00	.0
01-47-5203 UNIFORMS	519.40	519.40	4,250.00	3,730.60	12.2
01-47-5210 OPERATING SUPPLIES	1,575.26	2,565.16	10,000.00	7,434.84	25.7
01-47-5212 FURNISHINGS	.00	.00	1,000.00	1,000.00	.0
01-47-5215 REPAIRS & MAINTENANCE	3,006.26	3,006.26	30,000.00	26,993.74	10.0
01-47-5216 REPAIR & MAINTENANCE--FLEET	82.92	82.92	5,000.00	4,917.08	1.7
01-47-5253 GAS & OIL	204.19	204.19	7,500.00	7,295.81	2.7
01-47-5300 TELEPHONE	230.03	340.03	2,880.00	2,539.97	11.8
01-47-5305 UTILITIES	2,006.57	2,276.47	20,000.00	17,723.53	11.4
01-47-5310 TRASH	184.96	369.92	2,000.00	1,630.08	18.5
01-47-5315 COPIER EXPENSES	190.59	190.59	2,000.00	1,809.41	9.5
01-47-5320 PROPERTY & LIABILITY INSURANCE	.00	2,350.50	8,606.00	6,255.50	27.3
01-47-5330 TRAINING	.00	.00	5,000.00	5,000.00	.0
01-47-5331 DUES & SUBSCRIPTIONS	38.75	38.75	800.00	761.25	4.8
01-47-5399 OTHER PROFESSIONAL SERVICES	105.00	105.00	1,650.00	1,545.00	6.4
01-47-5405 ENGINEERING FEES	.00	.00	55,000.00	55,000.00	.0
01-47-5491 VEHICLE LEASE EXPENSES	.00	.00	13,633.00	13,633.00	.0
01-47-5599 CAPITAL OUTLAY--LEASES	.00	.00	54,533.00	54,533.00	.0
01-47-5700 MISC. EXPENSE	8.00	8.00	1,000.00	992.00	.8
TOTAL ENGINEERING	48,720.87	92,155.86	789,023.00	696,867.14	11.7

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>						
01-48-5001	SALARIES & WAGES	3,909.54	7,819.08	51,687.00	43,867.92	15.1
01-48-5040	JUDGE	1,500.00	1,500.00	21,000.00	19,500.00	7.1
01-48-5060	PAYROLL TAXES	296.84	593.68	3,954.00	3,360.32	15.0
01-48-5065	WORKERS COMP	.00	.00	84.00	84.00	.0
01-48-5066	HEALTH INSURANCE	646.28	1,292.56	7,560.00	6,267.44	17.1
01-48-5067	DEFERRED COMP	85.00	170.00	1,122.00	952.00	15.2
01-48-5068	MEDICAL SAVINGS	27.06	54.12	384.00	329.88	14.1
01-48-5075	EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201	COMPUTER/TECHNOLOGY	.00	.00	4,000.00	4,000.00	.0
01-48-5203	UNIFORMS	.00	.00	200.00	200.00	.0
01-48-5235	COURT COSTS	.00	.00	1,500.00	1,500.00	.0
01-48-5320	PROPERTY & LIABILITY INSURANCE	.00	1,175.25	4,303.00	3,127.75	27.3
01-48-5330	TRAINING	.00	.00	1,000.00	1,000.00	.0
01-48-5331	DUES & MEMBERSHIPS	.00	.00	100.00	100.00	.0
01-48-5399	OTHER PROFESSIONAL SERVICES	161.00	860.40	2,200.00	1,339.60	39.1
01-48-5455	PROSECUTING ATTORNEY	1,000.00	2,000.00	18,000.00	16,000.00	11.1
01-48-5456	PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700	MISC. EXPENSE	13.47	13.47	1,000.00	986.53	1.4
TOTAL MUNICIPAL COURT		7,639.19	15,478.56	128,594.00	113,115.44	12.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	18,496.47	36,740.28	272,760.00	236,019.72	13.5
01-49-5055 OVERTIME	.00	.00	5,000.00	5,000.00	.0
01-49-5060 PAYROLL TAXES	1,408.69	2,797.61	21,249.00	18,451.39	13.2
01-49-5065 WORKERS COMP	.00	.00	2,194.00	2,194.00	.0
01-49-5066 HEALTH INSURANCE	1,621.37	3,242.74	17,807.00	14,564.26	18.2
01-49-5067 DEFERRED COMP	455.20	910.40	8,198.00	7,287.60	11.1
01-49-5068 MEDICAL SAVINGS	99.98	199.96	1,179.00	979.04	17.0
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	117.52	117.52	1,500.00	1,382.48	7.8
01-49-5160 MERCHANDISE FOR RESALE	.00	.00	8,000.00	8,000.00	.0
01-49-5201 COMPUTER/TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
01-49-5202 PRINTING EXPENSE	4,029.88	4,029.88	15,000.00	10,970.12	26.9
01-49-5203 UNIFORMS	.00	.00	1,500.00	1,500.00	.0
01-49-5205 POSTAGE	1,196.82	1,196.82	1,500.00	303.18	79.8
01-49-5212 FURNISHINGS	.00	.00	4,000.00	4,000.00	.0
01-49-5216 FLEET R&M	.00	.00	2,000.00	2,000.00	.0
01-49-5220 TOWN DECORATIONS	69.96	69.96	10,000.00	9,930.04	.7
01-49-5236 COMMUNITY ENGAGEMENT	7,193.91	7,193.91	10,000.00	2,806.09	71.9
01-49-5253 GAS & OIL	31.82	31.82	1,200.00	1,168.18	2.7
01-49-5260 RECREATION PROGRAMS	4,327.75	4,407.63	52,000.00	47,592.37	8.5
01-49-5261 COMMUNITY DAY	.00	.00	55,000.00	55,000.00	.0
01-49-5262 TOWN EVENTS	129.00	129.00	89,000.00	88,871.00	.1
01-49-5265 SENIOR EVENTS	810.23	3,550.23	15,500.00	11,949.77	22.9
01-49-5300 TELEPHONE	136.01	232.01	1,080.00	847.99	21.5
01-49-5320 GENERAL LIABILITY INSURANCE	.00	2,350.50	8,956.00	6,605.50	26.2
01-49-5330 TRAINING	1,970.62	1,970.62	10,000.00	8,029.38	19.7
01-49-5331 DUES/MEMBERSHIPS	773.13	5,976.13	9,000.00	3,023.87	66.4
01-49-5349 WELLNESS PROGRAM	2,266.78	2,566.78	25,000.00	22,433.22	10.3
01-49-5399 OTHER PROFESSIONAL SERVICES	758.50	3,023.50	35,700.00	32,676.50	8.5
01-49-5401 CONSULTANTS	.00	.00	50,000.00	50,000.00	.0
01-49-5421 ECONOMIC DEVELOPMENT PROGRAMS	.00	.00	40,000.00	40,000.00	.0
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	25,000.00	25,000.00	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	7,156.59	40,000.00	32,843.41	17.9
01-49-5700 MISC. EXPENSE	.00	.00	2,000.00	2,000.00	.0
TOTAL COMMUNITY ENGAGEMENT	45,893.64	87,893.89	846,323.00	758,429.11	10.4
<u>NON-DEPARTMENTAL</u>					
01-90-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	.00	.00	375,000.00	375,000.00	.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	.00	.00	2,495,312.00	2,495,312.00	.0
01-90-8151 SPECIAL PROJECTS	.00	.00	100,000.00	100,000.00	.0
01-90-8155 ARPA BROADBAND	.00	.00	148,932.00	148,932.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	3,169,244.00	3,169,244.00	.0
TOTAL FUND EXPENDITURES	634,680.30	1,173,770.02	11,427,544.00	10,253,773.98	10.3

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	103,398.78	45,399.97	(422,309.00)	(467,708.97)	10.8

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	2,005,344.33	
04-01-1301	A/R - GENERAL	343,625.75	
04-01-1302	PREPAID EXPENSES	8,809.85	
	TOTAL ASSETS		2,357,779.93

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	218.97	
04-02-2005	RETAINAGE PAYABLE	101,628.42	
04-02-2300	457(B) DEFERRED COMP PAYABLE	880.02	
04-02-2301	SALARIES & WAGES PAYABLE	11,201.70	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	34,226.32	
04-02-2312	WORKERS COMP INSURANCE PAYABLE	12,322.08	
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,242.59	
04-02-2401	SOCIAL SECURITY TAX PAYABLE	1,786.33	
04-02-2402	MEDICARE TAX PAYABLE	417.77	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	1,666.90	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	138.67	
	TOTAL LIABILITIES		165,729.77

FUND EQUITY

04-02-3001	FUND BALANCE	1,867,309.01	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	324,741.15	
	BALANCE - CURRENT DATE	324,741.15	
	TOTAL FUND EQUITY		2,192,050.16
	TOTAL LIABILITIES AND EQUITY		2,357,779.93

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES</u>						
04-10-4005	HIGHWAY USERS TAX	20,701.83	42,149.10	242,317.00	200,167.90	17.4
04-10-4010	SALES TAX	230,591.46	349,596.05	2,269,172.00	1,919,575.95	15.4
04-10-4015	ROAD & BRIDGE TAX	.00	.00	70,000.00	70,000.00	.0
04-10-4025	M.V. REGISTRATION	2,334.65	4,090.57	26,000.00	21,909.43	15.7
04-10-4030	BUILDING USE TAX	22,683.50	41,580.39	222,937.00	181,356.61	18.7
	TOTAL TAXES	276,311.44	437,416.11	2,830,426.00	2,393,009.89	15.5
<u>FEES AND PERMITS</u>						
04-11-4102	RIGHT-OF-WAY PERMITS	2,605.50	5,824.00	63,165.00	57,341.00	9.2
	TOTAL FEES AND PERMITS	2,605.50	5,824.00	63,165.00	57,341.00	9.2
<u>TRANSFERS IN</u>						
04-16-4601	TRANSFER FROM GF	.00	.00	375,000.00	375,000.00	.0
	TOTAL TRANSFERS IN	.00	.00	375,000.00	375,000.00	.0
<u>MISCELLANEOUS</u>						
04-18-4619	INTEREST INCOME	8,240.93	16,542.76	.00	(16,542.76)	.0
	TOTAL MISCELLANEOUS	8,240.93	16,542.76	.00	(16,542.76)	.0
	TOTAL FUND REVENUE	287,157.87	459,782.87	3,268,591.00	2,808,808.13	14.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
04-44-5001 SALARIES & WAGES	29,905.16	59,590.04	461,521.00	401,930.96	12.9
04-44-5055 OVERTIME	542.38	762.31	10,000.00	9,237.69	7.6
04-44-5060 PAYROLL TAXES	2,261.19	4,479.72	36,071.00	31,591.28	12.4
04-44-5065 WORKERS COMPENSATION	6,000.00	12,000.00	21,313.00	9,313.00	56.3
04-44-5066 HEALTH INSURANCE	4,752.51	9,483.57	45,134.00	35,650.43	21.0
04-44-5067 DEFERRED COMP	813.40	1,607.93	10,331.00	8,723.07	15.6
04-44-5068 MEDICAL SAVINGS	89.16	178.32	715.00	536.68	24.9
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,500.00	1,500.00	.0
04-44-5201 COMPUTER/TECHNOLOGY	1,326.87	4,576.87	22,000.00	17,423.13	20.8
04-44-5202 PRINTING EXPENSE	.00	.00	15,000.00	15,000.00	.0
04-44-5203 UNIFORMS	4,696.28	4,696.28	5,720.00	1,023.72	82.1
04-44-5210 OPERATING SUPPLIES	.00	49.97	2,500.00	2,450.03	2.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	.00	.00	250,000.00	250,000.00	.0
04-44-5216 REPAIR & MAINT.--FLEET	418.92	630.86	40,000.00	39,369.14	1.6
04-44-5250 ASPHALT/STREET PATCHING	.00	.00	2,300,000.00	2,300,000.00	.0
04-44-5252 STREET SIGNS & MARKERS	5,226.53	5,525.22	10,000.00	4,474.78	55.3
04-44-5253 GAS & OIL	41.73	41.73	25,000.00	24,958.27	.2
04-44-5254 TOOLS	396.24	396.24	25,000.00	24,603.76	1.6
04-44-5255 SAFETY EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
04-44-5300 TELEPHONE	241.33	415.33	3,500.00	3,084.67	11.9
04-44-5305 UTILITIES	2,726.82	2,726.82	35,000.00	32,273.18	7.8
04-44-5310 TRASH DISPOSAL	.00	.00	1,000.00	1,000.00	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	.00	8,814.38	32,271.00	23,456.62	27.3
04-44-5330 TRAINING	.00	.00	13,500.00	13,500.00	.0
04-44-5331 DUES & MEMBERSHIPS	.00	200.00	1,500.00	1,300.00	13.3
04-44-5360 STREET SWEEPING	.00	.00	40,000.00	40,000.00	.0
04-44-5361 DUST CONTROL	.00	.00	45,000.00	45,000.00	.0
04-44-5362 GRAVEL	.00	.00	20,000.00	20,000.00	.0
04-44-5363 WEED CONTROL	.00	.00	5,000.00	5,000.00	.0
04-44-5364 SNOW REMOVAL	839.84	839.84	100,000.00	99,160.16	.8
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	.00	150,000.00	150,000.00	.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	.00	20,000.00	20,000.00	.0
04-44-5367 STREET STRIPING	.00	.00	150,000.00	150,000.00	.0
04-44-5369 EQUIPMENT RENTAL	9,102.12	12,325.58	170,000.00	157,674.42	7.3
04-44-5391 MATERIALS TESTING	.00	.00	40,000.00	40,000.00	.0
04-44-5405 ENGINEERING FEES	.00	.00	200,000.00	200,000.00	.0
04-44-5491 VEHICLE LEASE EXPENSES	679.32	1,358.64	118,180.00	116,821.36	1.2
04-44-5500 CAPITAL OUTLAY	4,342.07	4,342.07	69,000.00	64,657.93	6.3
04-44-5501 CAPITAL OUTLAY-GRADER SHED	.00	.00	50,000.00	50,000.00	.0
04-44-5720 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
04-44-8151 SPECIAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
TOTAL STREETS	74,401.87	135,041.72	4,699,256.00	4,564,214.28	2.9
TOTAL FUND EXPENDITURES	74,401.87	135,041.72	4,699,256.00	4,564,214.28	2.9
NET REVENUE OVER EXPENDITURES	212,756.00	324,741.15	(1,430,665.00)	(1,755,406.15)	22.7

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

CONSERVATION TRUST FUND

<u>ASSETS</u>			
05-01-0100	CASH IN COMMON - CTF	113,847.61	
		<u>113,847.61</u>	
	TOTAL ASSETS		<u>113,847.61</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
05-02-3001	FUND BALANCE	112,855.53	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	992.08	
		<u>992.08</u>	
	BALANCE - CURRENT DATE	992.08	
		<u>992.08</u>	
	TOTAL FUND EQUITY		<u>113,847.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>113,847.61</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOTTERY REVENUE</u>					
05-17-4630 LOTTERY REVENUE	.00	.00	65,000.00	65,000.00	.0
TOTAL LOTTERY REVENUE	.00	.00	65,000.00	65,000.00	.0
<u>MISCELLANEOUS REVENUE</u>					
05-18-4619 INTEREST & DIVIDEND INCOME	465.95	992.08	1,000.00	7.92	99.2
TOTAL MISCELLANEOUS REVENUE	465.95	992.08	1,000.00	7.92	99.2
TOTAL FUND REVENUE	465.95	992.08	66,000.00	65,007.92	1.5
<u>PARKS</u>					
05-45-5212 FURNISHINGS	.00	.00	30,000.00	30,000.00	.0
TOTAL PARKS	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
NET REVENUE OVER EXPENDITURES	465.95	992.08	36,000.00	35,007.92	2.8

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,396,674.99
06-01-1302	PREPAID EXPENSE	2,418.87
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,537,093.14)
06-01-1306	A/R-UTILITY BILLING	112,592.55
06-01-1501	LAND	294,834.95
06-01-1502	LAND IMPROV.	322,159.37
06-01-1503	SEWER COLLECTION SYSTEM	1,753,546.08
06-01-1504	BUILDINGS	281,750.60
06-01-1506	MACH. & EQUIP.	179,757.28
06-01-1507	WASTEWATER TREATMENT PLANT	6,722,398.81
06-01-1510	CONSTRUCTION IN PROGRESS	42,103.93
		7,571,144.29
	TOTAL ASSETS	7,571,144.29

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	1,724.00
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,391,698.93
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	79,497.38
06-02-2300	EMPLOYEE PENSION PAYABLE	754.16
06-02-2301	SALARY WAGES PAYABLE	5,105.17
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	1,648.83
06-02-2312	WORKERS COMP INSURANCE PAYABLE	(677.91)
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	58.08
06-02-2400	FED. WITHHOLDING TAX PAYABLE	756.28
06-02-2401	SOCIAL SECURITY TAX PAYABLE	862.72
06-02-2402	MEDICARE TAX PAYABLE	201.77
06-02-2403	STATE WITHHOLDING TAX PAYABLE	882.35
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	71.16
06-02-2410	MISC PAYROLL PAYABLE	5,746.00
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,094.99
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	9,854.89
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	21,393.65
06-02-2601	BOND PREMIUM--UNAMORTIZED	49,993.06
		1,570,665.51
	TOTAL LIABILITIES	1,570,665.51

FUND EQUITY

06-02-3001	FUND BALANCE	5,489,514.54
	UNAPPROPRIATED FUND BALANCE:	
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00
	REVENUE OVER EXPENDITURES - YTD	70,564.24
		510,964.24
	BALANCE - CURRENT DATE	510,964.24
	TOTAL FUND EQUITY	6,000,478.78

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

SEWER FUND

TOTAL LIABILITIES AND EQUITY

7,571,144.29

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	78,973.25	157,594.24	981,690.00	824,095.76	16.1
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,020.00	2,040.00	12,444.00	10,404.00	16.4
06-11-4160 SEWER LATE/NSF FEES	1,190.00	2,600.00	15,124.00	12,524.00	17.2
06-11-4165 SEWER TAP FEES	19,221.00	44,849.00	277,307.00	232,458.00	16.2
TOTAL CHARGES FOR SERVICES	100,404.25	207,083.24	1,286,565.00	1,079,481.76	16.1
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	5,723.02	12,072.51	75,667.00	63,594.49	16.0
TOTAL MISCELLANEOUS REVENUE	5,723.02	12,072.51	75,667.00	63,594.49	16.0
TOTAL FUND REVENUE	106,127.27	219,155.75	1,362,232.00	1,143,076.25	16.1
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	14,246.39	29,575.92	188,268.00	158,692.08	15.7
06-40-5055 OVERTIME	110.95	266.08	.00	(266.08)	.0
06-40-5060 PAYROLL TAXES	1,098.87	2,286.28	14,403.00	12,116.72	15.9
06-40-5065 WORKERS COMP	533.00	533.00	3,469.00	2,936.00	15.4
06-40-5066 HEALTH INSURANCE	2,048.82	4,055.46	22,523.00	18,467.54	18.0
06-40-5067 DEFERRED COMP/RETIREMENT	732.81	1,458.76	9,019.00	7,560.24	16.2
06-40-5068 MEDICAL SAVINGS	72.88	145.76	696.00	550.24	20.9
06-40-5201 COMPUTER / TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
06-40-5205 POSTAGE	407.66	407.66	5,500.00	5,092.34	7.4
06-40-5254 UNIFORMS	.00	.00	2,270.00	2,270.00	.0
06-40-5300 TELEPHONE	87.53	131.03	720.00	588.97	18.2
06-40-5320 GENERAL LIABILITY INSURANCE	.00	2,938.13	10,757.00	7,818.87	27.3
06-40-5331 DUES AND MEMBERSHIP	.00	1,050.00	1,200.00	150.00	87.5
06-40-5399 OTHER PROFESSIONAL SERVICES	563.00	3,010.40	7,700.00	4,689.60	39.1
06-40-5400 LEGAL FEES	985.16	985.16	13,628.00	12,642.84	7.2
06-40-5401 CONSULTING FEES	361.62	651.62	16,208.00	15,556.38	4.0
06-40-5405 ENGINEERING FEES	.00	.00	30,000.00	30,000.00	.0
06-40-5410 PLANNING/CONSULTANTS	211.97	211.97	2,040.00	1,828.03	10.4
06-40-5415 AUDIT FEES	.00	.00	7,977.00	7,977.00	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	8,942.00	8,942.00	.0
06-40-5701 BANK FEES	672.54	672.54	6,082.00	5,409.46	11.1
06-40-5705 MILEAGE	50.00	100.00	1,000.00	900.00	10.0
TOTAL ADMINISTRATION	22,183.20	48,479.77	357,402.00	308,922.23	13.6

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
06-47-5215 REPAIRS & MAINT	11,842.50	12,292.50	92,500.00	80,207.50	13.3
06-47-5216 REPAIRS & MAINT GRIT CLASSIFIE	.00	.00	10,000.00	10,000.00	.0
06-47-5227 CHEMICALS	.00	.00	750.00	750.00	.0
06-47-5231 SLUDGE DISPOSAL	6,375.18	6,375.18	85,000.00	78,624.82	7.5
06-47-5248 SEWER LINE REPAIRS	.00	.00	15,000.00	15,000.00	.0
06-47-5253 GAS & OIL	184.21	184.21	6,000.00	5,815.79	3.1
06-47-5305 UTILITIES	5,826.82	5,826.82	70,000.00	64,173.18	8.3
06-47-5306 UTILITIES--RATERINK	59.61	59.61	.00	(59.61)	.0
06-47-5310 TRASH	126.42	222.95	1,500.00	1,277.05	14.9
06-47-5348 PEST CONTROL	.00	1,263.60	.00	(1,263.60)	.0
06-47-5363 WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
06-47-5390 SEWER MAINT. CONTRACT	5,558.82	5,558.82	95,000.00	89,441.18	5.9
06-47-5391 SEWER TESTING	659.52	659.52	6,500.00	5,840.48	10.2
06-47-5392 LINE LOCATOR	528.90	528.90	4,000.00	3,471.10	13.2
06-47-5393 STATE DISCHARGE PERMIT	.00	.00	3,500.00	3,500.00	.0
06-47-5394 SEWER LINE FLUSHING	.00	.00	100,000.00	100,000.00	.0
06-47-5396 R&M--RATERINK LIFT STATION	786.45	786.45	20,000.00	19,213.55	3.9
06-47-5503 CAPITAL OUTLAY--COAT CHANNELS	.00	.00	30,000.00	30,000.00	.0
06-47-5554 CAPITAL OUTLAY--CO/ORP PROBES	.00	.00	250,000.00	250,000.00	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	.00	150,000.00	150,000.00	.0
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	1,275.92	1,275.92	130,000.00	128,724.08	1.0
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	.00	.00	125,000.00	125,000.00	.0
06-47-5720 CONTINGENCIES	.00	.00	50,000.00	50,000.00	.0
TOTAL OPERATIONS	33,224.35	35,034.48	1,246,750.00	1,211,715.52	2.8
<u>DEBT SERVICE</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	40,792.11	82,296.00	41,503.89	49.6
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	24,285.15	47,858.00	23,572.85	50.7
TOTAL DEBT SERVICE	.00	65,077.26	130,154.00	65,076.74	50.0
TOTAL FUND EXPENDITURES	55,407.55	148,591.51	1,734,306.00	1,585,714.49	8.6
NET REVENUE OVER EXPENDITURES	50,719.72	70,564.24	(372,074.00)	(442,638.24)	19.0

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	134,658.97	
	TOTAL ASSETS		<u>134,658.97</u>

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	146,821.54	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(12,162.57)	
	BALANCE - CURRENT DATE	(12,162.57)	
	TOTAL FUND EQUITY		<u>134,658.97</u>
	TOTAL LIABILITIES AND EQUITY		<u>134,658.97</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

POLICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
08-11-4165 IMPACT FEES	7,267.00	10,687.00	113,079.00	102,392.00	9.5
TOTAL FEES AND PERMITS	7,267.00	10,687.00	113,079.00	102,392.00	9.5
<u>MISCELLANEOUS</u>					
08-18-4619 INTEREST & DIVIDEND INCOME	551.13	1,216.55	10,808.00	9,591.45	11.3
TOTAL MISCELLANEOUS	551.13	1,216.55	10,808.00	9,591.45	11.3
TOTAL FUND REVENUE	7,818.13	11,903.55	123,887.00	111,983.45	9.6
<u>POLICE</u>					
08-42-5491 VEHICLE LEASE EXPENSES	7,509.96	15,019.92	80,724.00	65,704.08	18.6
08-42-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	9,046.20	9,046.20	35,000.00	25,953.80	25.9
TOTAL POLICE	16,556.16	24,066.12	115,724.00	91,657.88	20.8
TOTAL FUND EXPENDITURES	16,556.16	24,066.12	115,724.00	91,657.88	20.8
NET REVENUE OVER EXPENDITURES	(8,738.03)	(12,162.57)	8,163.00	20,325.57	(149.0)

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

MUNICIPAL FACILITIES FUND

<u>ASSETS</u>			
09-01-0100	COMBINED CASH	3,913,905.93	
	TOTAL ASSETS		<u>3,913,905.93</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
09-02-2005	RETAINAGE PAYABLE	9,999.98	
	TOTAL LIABILITIES		9,999.98
<u>FUND EQUITY</u>			
09-02-3003	FUND BALANCE-MUNICIPAL	3,802,506.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>101,399.00</u>	
	BALANCE - CURRENT DATE	<u>101,399.00</u>	
	TOTAL FUND EQUITY		<u>3,903,905.95</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,913,905.93</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
09-11-4165 IMPACT FEES	59,952.00	89,928.00	919,812.00	829,884.00	9.8
TOTAL FEES	59,952.00	89,928.00	919,812.00	829,884.00	9.8
<u>GRANTS</u>					
09-15-4527 CNTY EMERGENCY MANAGEMENT GR	.00	.00	40,000.00	40,000.00	.0
09-15-4546 DOLA EIAF GRANT-COMMUNITY CENT	.00	.00	1,500,000.00	1,500,000.00	.0
TOTAL GRANTS	.00	.00	1,540,000.00	1,540,000.00	.0
<u>TRANSFERS IN</u>					
09-16-4819 TRF FR CAPITAL IMPRVT FUND	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL TRANSFERS IN	.00	.00	2,500,000.00	2,500,000.00	.0
<u>MISCELLANEOUS REVENUE</u>					
09-18-4619 INTEREST & DIVIDEND INCOME	16,018.75	33,908.50	204,965.00	171,056.50	16.5
TOTAL MISCELLANEOUS REVENUE	16,018.75	33,908.50	204,965.00	171,056.50	16.5
TOTAL FUND REVENUE	75,970.75	123,836.50	5,164,777.00	5,040,940.50	2.4
<u>ADMINISTRATION</u>					
09-40-5500 CAPITAL OUTLAY	.00	.00	25,000.00	25,000.00	.0
09-40-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	200,000.00	200,000.00	.0
09-40-5720 CONTINGENCIES	.00	.00	30,000.00	30,000.00	.0
TOTAL ADMINISTRATION	.00	.00	255,000.00	255,000.00	.0
<u>STREETS</u>					
09-44-5502 CAPITAL OUTLAY--EQUIPMENT	.00	.00	7,675,000.00	7,675,000.00	.0
09-44-5602 LEASE PURCH PRIN--2021 TRUCK 2	.00	.00	40,690.00	40,690.00	.0
09-44-5603 LEASE PURCH INT--2021 TRUCK 2	.00	.00	2,554.00	2,554.00	.0
09-44-5604 2021 LEASE PURCH PRIN--TRUCK 1	.00	.00	41,947.00	41,947.00	.0
09-44-5605 2021 LEASE PURCH INT--TRUCK 1	.00	.00	1,296.00	1,296.00	.0
TOTAL STREETS	.00	.00	7,761,487.00	7,761,487.00	.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
09-45-5491 VEHICLE LEASE EXPENSES	4,997.90	9,973.40	63,602.00	53,628.60	15.7
TOTAL PARKS	4,997.90	9,973.40	63,602.00	53,628.60	15.7
<u>COMMUNITY ENGAGEMENT</u>					
09-49-5491 VEHICLE LEASE EXPENSES	934.30	1,868.60	12,333.00	10,464.40	15.2
TOTAL COMMUNITY ENGAGEMENT	934.30	1,868.60	12,333.00	10,464.40	15.2
<u>EXPENDITURES</u>					
09-50-5500 CAPITAL OUTLAY--BOARD/CT ROOM	8,095.50	8,095.50	.00	(8,095.50)	.0
TOTAL EXPENDITURES	8,095.50	8,095.50	.00	(8,095.50)	.0
<u>OTHER CAPITAL OUTLAY</u>					
09-51-5500 CAPITAL OUTLAY	.00	2,500.00	.00	(2,500.00)	.0
TOTAL OTHER CAPITAL OUTLAY	.00	2,500.00	.00	(2,500.00)	.0
TOTAL FUND EXPENDITURES	14,027.70	22,437.50	8,092,422.00	8,069,984.50	.3
NET REVENUE OVER EXPENDITURES	61,943.05	101,399.00	(2,927,645.00)	(3,029,044.00)	3.5

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

TRANSPORTATION FUND

<u>ASSETS</u>			
14-01-0100	COMBINED CASH	6,140,154.76	
	TOTAL ASSETS		<u>6,140,154.76</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
14-02-2000	ACCOUNTS PAYABLE	20,608.31	
	TOTAL LIABILITIES		20,608.31
<u>FUND EQUITY</u>			
14-02-3001	FUND BALANCE	6,491,987.88	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(372,441.43)	
	BALANCE - CURRENT DATE	(372,441.43)	
	TOTAL FUND EQUITY		<u>6,119,546.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,140,154.76</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
14-11-4165 IMPACT FEES	82,968.00	124,452.00	1,422,154.00	1,297,702.00	8.8
TOTAL FEES	82,968.00	124,452.00	1,422,154.00	1,297,702.00	8.8
<u>GRANTS</u>					
14-15-4570 CDOT GRANT--SAFE ROUTES TO SCH	11,440.86	11,440.86	324,000.00	312,559.14	3.5
14-15-4571 CDOT GRANT--UNDERPASS	54,689.80	54,689.80	2,000,000.00	1,945,310.20	2.7
14-15-4572 CDOT GRANT--CR 5 BRIDGE	.00	.00	160,000.00	160,000.00	.0
14-15-4575 CML GRANT--CR 34 BRIDGE	.00	.00	60,317.00	60,317.00	.0
14-15-4580 FEDERAL GRANT--3RD & WELKER	.00	.00	1,900,000.00	1,900,000.00	.0
14-15-4585 ENERGY COLO--EV CHARGING GRANT	.00	.00	12,500.00	12,500.00	.0
TOTAL GRANTS	66,130.66	66,130.66	4,456,817.00	4,390,686.34	1.5
<u>MISCELLANEOUS REVENUE</u>					
14-18-4581 FEDERAL GRANT--CARAVEO	.00	.00	1,000,000.00	1,000,000.00	.0
14-18-4582 FEDERAL GRANT--DOT UNDERPASS	.00	.00	1,360,000.00	1,360,000.00	.0
14-18-4619 INTEREST & DIVIDEND INCOME	25,130.30	53,177.45	.00	(53,177.45)	.0
TOTAL MISCELLANEOUS REVENUE	25,130.30	53,177.45	2,360,000.00	2,306,822.55	2.3
<u>OTHER SOURCES</u>					
14-19-4941 P.I.L.O.CONSTRUCTION	.00	.00	400,000.00	400,000.00	.0
TOTAL OTHER SOURCES	.00	.00	400,000.00	400,000.00	.0
TOTAL FUND REVENUE	174,228.96	243,760.11	8,638,971.00	8,395,210.89	2.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	9,936.50	592,177.81	4,800,000.00	4,207,822.19	12.3
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	6,143.23	6,143.23	600,000.00	593,856.77	1.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	.00	175,000.00	175,000.00	.0
14-40-5563 CAPITAL OUTLAY-CR 5 BRIDGE	.00	.00	200,000.00	200,000.00	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	17,880.50	17,880.50	4,700,000.00	4,682,119.50	.4
14-40-5566 CAPITAL -SH 66/CR7-ITERSECTION	.00	.00	200,000.00	200,000.00	.0
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	.00	200,000.00	200,000.00	.0
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	.00	40,000.00	40,000.00	.0
14-40-5592 SEGMENT 5 I-25 ENHANCEMENTS	.00	.00	1,000,000.00	1,000,000.00	.0
14-40-5720 CONTINGENCIES	.00	.00	600,000.00	600,000.00	.0
TOTAL EXPENDITURES	33,960.23	616,201.54	13,765,000.00	13,148,798.46	4.5
TOTAL FUND EXPENDITURES	33,960.23	616,201.54	13,765,000.00	13,148,798.46	4.5
NET REVENUE OVER EXPENDITURES	140,268.73	(372,441.43)	(5,126,029.00)	(4,753,587.57)	(7.3)

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

PARKS & OPEN SPACE

<u>ASSETS</u>			
18-01-0100	CASH IN COMMON - PARKS & OPEN	499,490.95	
		<u>499,490.95</u>	
	TOTAL ASSETS		<u>499,490.95</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
18-02-3001	FUND BALANCE	460,306.01	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	39,184.94	
		<u>39,184.94</u>	
	BALANCE - CURRENT DATE		<u>499,490.95</u>
	TOTAL FUND EQUITY		<u>499,490.95</u>
	TOTAL LIABILITIES AND EQUITY		<u>499,490.95</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
18-11-4165 IMPACT FEES	36,984.00	55,476.00	493,158.00	437,682.00	11.3
TOTAL FEES	36,984.00	55,476.00	493,158.00	437,682.00	11.3
<u>MISCELLANEOUS REVENUE</u>					
18-18-4528 GRANTS FOR TRAILS MASTER PLAN	.00	.00	100,000.00	100,000.00	.0
18-18-4619 INTEREST & DIVIDEND INCOME	2,044.31	4,260.94	27,973.00	23,712.06	15.2
TOTAL MISCELLANEOUS REVENUE	2,044.31	4,260.94	127,973.00	123,712.06	3.3
TOTAL FUND REVENUE	39,028.31	59,736.94	621,131.00	561,394.06	9.6
<u>ADMINISTRATION</u>					
18-40-5347 CONTRIBUTION TO WELD COUNTY	.00	.00	100,000.00	100,000.00	.0
18-40-5410 PLANNING/CONSULTANTS	.00	.00	325,000.00	325,000.00	.0
TOTAL ADMINISTRATION	.00	.00	425,000.00	425,000.00	.0
<u>PARKS</u>					
18-45-5500 CAPITAL OUTLAY--LIBERTY RANCH	3,439.00	3,439.00	350,000.00	346,561.00	1.0
TOTAL PARKS	3,439.00	3,439.00	350,000.00	346,561.00	1.0
<u>DEPARTMENT 49</u>					
18-49-5500 CAPITAL OUTLAY	.00	.00	51,100.00	51,100.00	.0
TOTAL DEPARTMENT 49	.00	.00	51,100.00	51,100.00	.0
<u>CAPITAL PROJECTS</u>					
18-52-5500 CAPITAL OUTLAY	.00	15,964.00	.00	(15,964.00)	.0
18-52-5501 CAPITAL OUTLAY--GOLD STAR	1,149.00	1,149.00	350,000.00	348,851.00	.3
18-52-5502 CAPITAL OUTLAY--RESURF TEN CTS	.00	.00	100,000.00	100,000.00	.0
18-52-5503 CAPITAL OUTLAY--ELECTRICITY	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL PROJECTS	1,149.00	17,113.00	465,000.00	447,887.00	3.7
TOTAL FUND EXPENDITURES	4,588.00	20,552.00	1,291,100.00	1,270,548.00	1.6

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	34,440.31	39,184.94	(669,969.00)	(709,153.94)	5.9

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
19-01-0100	COMBINED CASH	4,023,442.74	
	TOTAL ASSETS		4,023,442.74
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
19-02-3001	FUND BALANCE	3,988,381.82	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	35,060.92	
	BALANCE - CURRENT DATE	35,060.92	
	TOTAL FUND EQUITY		4,023,442.74
	TOTAL LIABILITIES AND EQUITY		4,023,442.74

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN</u>					
19-16-4615 TRANSFER IN FROM GENERAL	.00	.00	2,495,312.00	2,495,312.00	.0
TOTAL TRANSFERS IN	.00	.00	2,495,312.00	2,495,312.00	.0
<u>MISCELLANEOUS REVENUE</u>					
19-18-4619 INTEREST & DIVIDEND INCOME	16,467.06	35,060.92	46,899.00	11,838.08	74.8
TOTAL MISCELLANEOUS REVENUE	16,467.06	35,060.92	46,899.00	11,838.08	74.8
TOTAL FUND REVENUE	16,467.06	35,060.92	2,542,211.00	2,507,150.08	1.4
<u>OTHER CAPITAL OUTLAY</u>					
19-46-5909 TRANSFER TO MUNI FACIL FUND	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL OTHER CAPITAL OUTLAY	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,500,000.00	2,500,000.00	.0
NET REVENUE OVER EXPENDITURES	16,467.06	35,060.92	42,211.00	7,150.08	83.1

TOWN OF MEAD
BALANCE SHEET
FEBRUARY 29, 2024

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	3,321,396.95	
20-01-1250	PROPERTY TAX RECEIVABLE	3,042,118.00	
20-01-1301	A/R - MURA	218.76	
20-01-1302	PREPAID EXPENSE	842.29	
	TOTAL ASSETS		6,364,576.00

LIABILITIES AND EQUITY

LIABILITIES

20-02-2300	EMPLOYEE PENSION PAYABLE	889.32	
20-02-2301	SALARY WAGES PAYABLE	5,951.79	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	2,057.72	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	(600.00)	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	290.41	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	1,136.33	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	1,069.45	
20-02-2402	MEDICARE TAX PAYABLE	250.08	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	1,325.57	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	96.28	
20-02-2410	MISC PAYROLL PAYABLE	6,219.45	
20-02-2700	DEFERRED INFLOWS- PROPERTY TAX	3,042,118.00	
	TOTAL LIABILITIES		3,060,804.40

FUND EQUITY

20-02-3001	FUND BALANCE	3,328,080.22	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(24,308.62)	
	BALANCE - CURRENT DATE	(24,308.62)	
	TOTAL FUND EQUITY		3,303,771.60
	TOTAL LIABILITIES AND EQUITY		6,364,576.00

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
20-10-4050 TAX INCREMENT REVENUE (TIF)	.00	213.75	3,980,644.00	3,980,430.25	.0
TOTAL TAXES	.00	213.75	3,980,644.00	3,980,430.25	.0
<u>FEES</u>					
20-11-4110 ADMINSTRATIVE FEE	.00	.00	20,237.00	20,237.00	.0
TOTAL FEES	.00	.00	20,237.00	20,237.00	.0
<u>MISCELLANEOUS REVENUE</u>					
20-18-4619 INTEREST & DIVIDEND INCOME	13,599.36	29,094.62	229,413.00	200,318.38	12.7
TOTAL MISCELLANEOUS REVENUE	13,599.36	29,094.62	229,413.00	200,318.38	12.7
TOTAL FUND REVENUE	13,599.36	29,308.37	4,230,294.00	4,200,985.63	.7
<u>ADMINISTRATION</u>					
20-40-5001 SALARIES & WAGES	17,376.60	40,803.33	241,344.00	200,540.67	16.9
20-40-5060 PAYROLL TAXES	1,330.82	3,136.59	18,463.00	15,326.41	17.0
20-40-5065 WORKERS COMP	500.00	500.00	1,857.00	1,357.00	26.9
20-40-5066 HEALTH INSURANCE	2,130.28	4,260.56	23,248.00	18,987.44	18.3
20-40-5067 DEFERRED COMP/RETIREMENT	1,070.46	2,140.92	14,574.00	12,433.08	14.7
20-40-5068 MEDICAL SAVINGS	57.32	114.64	672.00	557.36	17.1
20-40-5100 TIF REVENUE SHARING	.00	.00	2,284,837.00	2,284,837.00	.0
20-40-5300 TELEPHONE	48.50	97.00	600.00	503.00	16.2
20-40-5320 GENERAL LIABILITY INSURANCE	.00	1,175.23	4,303.00	3,127.77	27.3
20-40-5340 PUBLISHED NOTICES	.00	.00	100.00	100.00	.0
20-40-5400 LEGAL FEES	280.34	280.34	40,000.00	39,719.66	.7
20-40-5401 CONSULTING FEES	315.16	605.16	15,229.00	14,623.84	4.0
20-40-5415 AUDIT FEES	.00	.00	2,659.00	2,659.00	.0
20-40-5425 COUNTY TREASURER'S FEE	.00	3.22	59,710.00	59,706.78	.0
20-40-5427 TIF ADVANCE	.00	.00	1,100,000.00	1,100,000.00	.0
20-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	8,912.00	8,912.00	.0
20-40-5500 CAPITAL OUTLAY	.00	.00	100,000.00	100,000.00	.0
20-40-5700 MISC. EXPENSE	.00	.00	1,000.00	1,000.00	.0
20-40-5705 MILEAGE	250.00	500.00	3,000.00	2,500.00	16.7
20-40-5999 OTHER PROJECTS	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL ADMINISTRATION	23,359.48	53,616.99	4,920,508.00	4,866,891.01	1.1
TOTAL FUND EXPENDITURES	23,359.48	53,616.99	4,920,508.00	4,866,891.01	1.1

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(9,760.12)	(24,308.62)	(690,214.00)	(665,905.38)	(3.5)

TOWN OF MEAD
 BALANCE SHEET
 FEBRUARY 29, 2024

ELEVATION 25 GEN'L IMPVT DIST.

<u>ASSETS</u>		
30-01-0100	COMBINED CASH	30.89
		<u>30.89</u>
	TOTAL ASSETS	<u><u>30.89</u></u>
 <u>LIABILITIES AND EQUITY</u>		
 <u>FUND EQUITY</u>		
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	30.89
		<u>30.89</u>
	BALANCE - CURRENT DATE	30.89
		<u>30.89</u>
	TOTAL FUND EQUITY	<u>30.89</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>30.89</u></u>

TOWN OF MEAD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2024

ELEVATION 25 GEN'L IMPVT DIST.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES</u>						
30-10-4050	PROPERTY TAX	30.89	30.89	10,253.00	10,222.11	.3
	TOTAL TAXES	30.89	30.89	10,253.00	10,222.11	.3
<u>MISCELLANEOUS</u>						
30-18-4619	INTEREST & DIVIDEND INCOME	.00	.00	231.00	231.00	.0
	TOTAL MISCELLANEOUS	.00	.00	231.00	231.00	.0
	TOTAL FUND REVENUE	30.89	30.89	10,484.00	10,453.11	.3
<u>ADMINISTRATION</u>						
30-40-5425	COUNTY TREASURER'S FEE	.00	.00	30.00	30.00	.0
30-40-5460	ADMINISTRATIVE OVERHEAD	.00	.00	4,101.00	4,101.00	.0
	TOTAL ADMINISTRATION	.00	.00	4,131.00	4,131.00	.0
<u>STREETS</u>						
30-44-5215	REPAIRS & MAINTENANCE	.00	.00	6,037.00	6,037.00	.0
	TOTAL STREETS	.00	.00	6,037.00	6,037.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,168.00	10,168.00	.0
	NET REVENUE OVER EXPENDITURES	30.89	30.89	316.00	285.11	9.8

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/25/2024	38022	4Rivers Equipment Accounts Rec	1592947	04-44-5216	PW 11	342.82
Total 38022:							342.82
03/24	03/25/2024	38023	Alderman Bernstein LLC	19681	14-40-5500	3rd & Welker - 00667 Mead	2,034.73
Total 38023:							2,034.73
03/24	03/25/2024	38024	All Copy Products, Inc.	AR4292998	01-42-5315	Copies	94.58
03/24	03/25/2024	38024	All Copy Products, Inc.	AR4292999	01-40-5315	Copies	82.17
03/24	03/25/2024	38024	All Copy Products, Inc.	AR4301724	01-47-5315	Copier	113.35
03/24	03/25/2024	38024	All Copy Products, Inc.	AR4301727	01-40-5315	Copies - C250i	338.01
Total 38024:							628.11
03/24	03/25/2024	38025	Amazon Capital Services Inc	11DL-VFLH-1	01-47-5210	Supplies	84.14
03/24	03/25/2024	38025	Amazon Capital Services Inc	17YF-7QH7-	01-47-5210	Supplies	6.10
03/24	03/25/2024	38025	Amazon Capital Services Inc	1DYQ-WJM9	01-42-5201	supplies	121.95
03/24	03/25/2024	38025	Amazon Capital Services Inc	1NPF-6DTN-	01-47-5210	Supplies	191.99
03/24	03/25/2024	38025	Amazon Capital Services Inc	1NPF-6DTN-	01-47-5200	Supplies	55.98
03/24	03/25/2024	38025	Amazon Capital Services Inc	1QKP-G1FV-	01-49-5260	Rec Supplies	6.80
03/24	03/25/2024	38025	Amazon Capital Services Inc	1VKJ-YTXQ-	01-40-5201	Supplies	622.02
03/24	03/25/2024	38025	Amazon Capital Services Inc	1VKJ-YTXQ-	01-40-5200	Supplies	59.36
03/24	03/25/2024	38025	Amazon Capital Services Inc	1VKJ-YTXQ-	01-40-5210	Supplies	48.47
03/24	03/25/2024	38025	Amazon Capital Services Inc	1XNY-LJRL-	01-47-5210	Refund of 1RVF-DT1Y-Q471 (never recei	84.14-
Total 38025:							1,112.67
03/24	03/25/2024	38026	Ausmus Law Firm PC	8658	01-48-5455	Municipal Prosecutor	1,000.00
Total 38026:							1,000.00
03/24	03/25/2024	38027	BERTHOUD ACE HARDWARE	116474/1	01-45-5216	R&M	7.38
Total 38027:							7.38
03/24	03/25/2024	38028	BK Tire	36073	01-42-5216	Tire Repair - Unit 12	24.00
03/24	03/25/2024	38028	BK Tire	36271	01-42-5216	Tire Repair - Unit 11	24.00
Total 38028:							48.00
03/24	03/25/2024	38029	BLACK EAGLE FENCE INC	2897	01-42-5215	R&M - Gate Service 1/29	684.68
Total 38029:							684.68
03/24	03/25/2024	38030	CIRSA	240834	01-40-5320	GL Ins - Admin	1,826.29
03/24	03/25/2024	38030	CIRSA	240834	01-41-5320	GL Ins - BOT	913.14
03/24	03/25/2024	38030	CIRSA	240834	01-42-5320	GL Ins - PD	22,828.59
03/24	03/25/2024	38030	CIRSA	240834	01-43-5320	GL Ins - Comm Dev	913.14
03/24	03/25/2024	38030	CIRSA	240834	04-44-5320	GL Ins - Streets	6,848.58
03/24	03/25/2024	38030	CIRSA	240834	01-45-5320	GL Ins - Parks	4,565.72
03/24	03/25/2024	38030	CIRSA	240834	01-47-5320	GL Ins - Engineering	1,826.29
03/24	03/25/2024	38030	CIRSA	240834	01-48-5320	GL Ins - Court	913.14

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/25/2024	38030	CIRSA	240834	01-49-5320	GL Ins - Comm Engage	1,826.29
03/24	03/25/2024	38030	CIRSA	240834	06-40-5320	GL Ins - Sewer	2,282.86
03/24	03/25/2024	38030	CIRSA	240834	20-40-5320	GL Ins - MURA	913.14
Total 38030:							45,657.18
03/24	03/25/2024	38031	Denali Water Solutions LLC	INV743361	06-47-5231	Sludge Disposal	910.00
03/24	03/25/2024	38031	Denali Water Solutions LLC	INV752103	06-47-5231	Sludge Disposal	910.00
03/24	03/25/2024	38031	Denali Water Solutions LLC	INV753613	06-47-5231	Sludge Disposal	3,191.44
Total 38031:							5,011.44
03/24	03/25/2024	38032	DetectaChem, Inc	INV14232	01-42-5210	Supplies	183.25
Total 38032:							183.25
03/24	03/25/2024	38033	DYNAMIC DESIGNS PRINTING,	54796	01-49-5202	Print Services - clean up days	706.76
03/24	03/25/2024	38033	DYNAMIC DESIGNS PRINTING,	54796	01-49-5205	Print Services - clean up days	697.54
03/24	03/25/2024	38033	DYNAMIC DESIGNS PRINTING,	54812	01-49-5236	Postcards - rerun (x30); 2 Posters	140.00
Total 38033:							1,544.30
03/24	03/25/2024	38034	Eagle Development - LMMD	030624 - EA	01-02-2610	Acct #287 - Liberty Mead Metro - Refund	1,855.00
Total 38034:							1,855.00
03/24	03/25/2024	38035	Erika Pflipsen	030124 - PFL	01-47-5700	employee reimb - going away for JR	36.44
Total 38035:							36.44
03/24	03/25/2024	38036	EST Inc	2-303562-00	14-40-5562	CR34 Bridge Replacement - Jan	42,668.41
Total 38036:							42,668.41
03/24	03/25/2024	38037	Freedom Fun USA LLC	1640	01-49-5262	Movie screen rental - 6/21/24	628.16
03/24	03/25/2024	38037	Freedom Fun USA LLC	1641	01-49-5262	Movie screen rental - 7/5/24	628.16
Total 38037:							1,256.32
03/24	03/25/2024	38038	Gavin Reeder	030124 - RE	01-45-5203	EE Reimbursement - Uniforms	318.70
Total 38038:							318.70
03/24	03/25/2024	38039	Imprints Fort Collins	E 33386	01-40-5203	Uniforms - MS	65.96
03/24	03/25/2024	38039	Imprints Fort Collins	E 33386	01-43-5203	Uniforms - KEC	118.08
Total 38039:							184.04
03/24	03/25/2024	38040	Jack Kelly	022624 - JKE	99-01-1075	Refund overpayment. Account 709.04	102.51
Total 38040:							102.51
03/24	03/25/2024	38041	Joe & Mary Docheff	022624 - JD	99-01-1075	Refund overpayment. Account 439.09	47.26
Total 38041:							47.26

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/25/2024	38042	Johnston Enterprises Inc	520012691	01-45-5215	Pond Bathroom	124.95
Total 38042:							124.95
03/24	03/25/2024	38043	JVA INCORPORATED	14256	06-40-5405	Sanitary Sewer Flow Metering and Model	3,199.00
03/24	03/25/2024	38043	JVA INCORPORATED	14257	14-40-5567	N Creek Flood Plain	3,992.40
03/24	03/25/2024	38043	JVA INCORPORATED	14275	06-40-5405	TOM - Wastewater On-Call	2,165.40
03/24	03/25/2024	38043	JVA INCORPORATED	14602	01-02-2615	Elevation 25 (296)	630.00
03/24	03/25/2024	38043	JVA INCORPORATED	14604	01-02-2615	QuikTrip (294)	270.00
03/24	03/25/2024	38043	JVA INCORPORATED	14607	01-02-2615	Buffalo Highlands (321)	180.00
03/24	03/25/2024	38043	JVA INCORPORATED	14609	01-02-2615	AMK Properties (326)	180.00
03/24	03/25/2024	38043	JVA INCORPORATED	14610	01-02-2615	Club Carwash (329)	180.00
03/24	03/25/2024	38043	JVA INCORPORATED	14613	01-02-2615	Mead Towne Center (337)	836.00
03/24	03/25/2024	38043	JVA INCORPORATED	14619	01-02-2615	333 Main Street Dev	90.00
Total 38043:							11,722.80
03/24	03/25/2024	38044	Kathryn Herrmann	022624 - HE	99-01-1075	Refund overpayment. Account 1649.03	33.09
Total 38044:							33.09
03/24	03/25/2024	38045	Kimball Midwest	102007661	01-47-5210	Shop	113.05
Total 38045:							113.05
03/24	03/25/2024	38046	LONGMONT FLORIST	00947086	01-42-5700	Funeral - Newbanks	95.90
Total 38046:							95.90
03/24	03/25/2024	38047	Loveland Pulse	303-007777 -	01-47-5305	Internet	269.90
Total 38047:							269.90
03/24	03/25/2024	38048	MAC EQUIPMENT INC	465790	01-45-5216	Parks R & M Fleet	107.95
Total 38048:							107.95
03/24	03/25/2024	38049	MAIN STREET MAT COMPANY	213207	01-40-5210	Mat svcs	69.36
03/24	03/25/2024	38049	MAIN STREET MAT COMPANY	213212	01-47-5210	Mat svcs	103.03
Total 38049:							172.39
03/24	03/25/2024	38050	MBI-Medicine for Business and In	844148	01-47-5075	Drug Screening - Randoms (BH, DK, JS)	136.44
03/24	03/25/2024	38050	MBI-Medicine for Business and In	844427	01-47-5075	Drug Screening - CW 9/27/22	15.00
Total 38050:							151.44
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0074448-IN	01-45-5310	Rolloff Demo	479.00
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0094120-IN	06-47-5231	Vac tanker	3,711.50
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0094380-IN	06-47-5231	Vac tanker	4,318.00
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0094469-IN	06-47-5231	Vac tanker	3,748.00
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0094991-IN	06-47-5231	Hauling - 2023	2,001.50
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0096355-IN	01-47-5215	Wash Bay - PW	1,649.00
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0099691-IN	06-47-5231	Vac tanker	2,186.50
03/24	03/25/2024	38051	MCDONALD FARMS ENTERPRI	0099703-IN	06-47-5231	Vac tanker	1,539.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38051:							19,632.50
03/24	03/25/2024	38052	MCDONALD FARMS ENTERPRI	0100220-IN	01-47-5215	Wash Bay Pumpout - last service	2,099.00
03/24	03/25/2024	38052	MCDONALD FARMS ENTERPRI	0103720-IN	06-47-5231	Vac tanker-WWTP	2,094.00
03/24	03/25/2024	38052	MCDONALD FARMS ENTERPRI	0104344-IN	06-47-5231	Vac tanker	891.50
Total 38052:							5,084.50
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	February 202	01-40-5400	Legal Services - February	16,197.50
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	February 202	06-40-5400	Legal Services - February	852.50
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-40-5400	Litigation (Schell Property)	540.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-40-5400	Litigation (Scooterhinge Property)	3,777.50
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-40-5400	Litigation (3rd & Welker Intersection)	787.50
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Sugar Beet Solar (323)	1,206.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Waterfront (307)	418.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Meadow Ridge (297)	1,450.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Buffalo Highlands (334)	150.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Red Barn (298)	1,423.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Gopher Gulch (239)	1,338.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Liberty Ranch (Lorson) (320)	150.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Access 25 South	87.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-02-2615	Mead Crossings Amdt 3 (329)	580.00
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	MEAD.FEB2	01-40-5400	Mileage/Cert Mail Reimbursement	68.83
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	MEAD.FEB2	06-40-5400	Mileage/Cert Mail Reimbursement	68.83
03/24	03/25/2024	38053	Michow Guckenberger McAskin L	Mead.Feb20	01-40-5400	Alderman Bill - LTWD Condemnation	175.00
Total 38053:							29,269.66
03/24	03/25/2024	38054	Minuteman Press	10820	01-47-5210	Business Cards - BH	63.54
Total 38054:							63.54
03/24	03/25/2024	38055	MJT Communications	14033	01-40-5401	Computer - Admin	1,160.00
03/24	03/25/2024	38055	MJT Communications	14033	06-40-5401	Computer - Sewer	145.00
03/24	03/25/2024	38055	MJT Communications	14033	20-40-5401	Computer - MURA	145.00
Total 38055:							1,450.00
03/24	03/25/2024	38056	NAPA AUTO PARTS	283736	04-44-5216	R&M	94.32
Total 38056:							94.32
03/24	03/25/2024	38057	NeoTorks, Inc	03696	04-44-5331	Subscription - Plow Ops	230.00
03/24	03/25/2024	38057	NeoTorks, Inc	03719	04-44-5364	Snow	598.00
Total 38057:							828.00
03/24	03/25/2024	38058	NEXTRUST INC.	373372	06-40-5205	Sewer Bills	416.34
03/24	03/25/2024	38058	NEXTRUST INC.	373372	06-40-5410	Sewer Bills	212.85
Total 38058:							629.19
03/24	03/25/2024	38059	Northern Overhead Door Co	9535	01-47-5215	R&M	482.86

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38059:							482.86
03/24	03/25/2024	38060	One Way Inc	326158	06-47-5310	D13927E - 4504 Welker Trash	132.74
03/24	03/25/2024	38060	One Way Inc	326184	01-47-5310	D13927G - 1341 County Road 34 Trash	79.49
03/24	03/25/2024	38060	One Way Inc	326319	01-47-5310	D13927H - 1341 County Rd 34 Recycle	105.47
03/24	03/25/2024	38060	One Way Inc	326373	01-42-5310	D13927A - 537 Main St Trash	79.49
03/24	03/25/2024	38060	One Way Inc	326374	01-42-5310	D13927B - 537 Main St Recycle	51.09
03/24	03/25/2024	38060	One Way Inc	326382	01-40-5310	D13927C - 441 Third St Trash	79.49
03/24	03/25/2024	38060	One Way Inc	326383	01-40-5310	D13927D - 441 Third St Recycle	51.09
03/24	03/25/2024	38060	One Way Inc	326428	01-42-5310	D13927F - 201 Welker	27.29
Total 38060:							606.15
03/24	03/25/2024	38061	Paulette Dolin	034	01-49-5265	Senior Exercise - Feb & Mar 4,6,11,13	480.00
Total 38061:							480.00
03/24	03/25/2024	38062	PRAIRIE DOG PROS LLC	2240	01-45-5348	Pest Control	299.00
Total 38062:							299.00
03/24	03/25/2024	38063	Prairie Mountian Media	0000377335	01-41-5340	Published Notices	230.92
Total 38063:							230.92
03/24	03/25/2024	38064	RAMEY ENVIRONMENTAL COM	27279	06-47-5390	Equipment	565.26
03/24	03/25/2024	38064	RAMEY ENVIRONMENTAL COM	27279	06-47-5391	Lab Services	234.24
Total 38064:							799.50
03/24	03/25/2024	38065	REXEL	S138569811.	01-40-5215	Lights at Town Hall	2,660.94
Total 38065:							2,660.94
03/24	03/25/2024	38066	Richard L. Roehm	0000007	01-45-5330	Pesticide application training	1,500.00
03/24	03/25/2024	38066	Richard L. Roehm	0000007	04-44-5330	Pesticide application training	1,500.00
Total 38066:							3,000.00
03/24	03/25/2024	38067	Safebuilt	276481	01-43-5460	Plan Review/ Permit Inspection	25,517.97
Total 38067:							25,517.97
03/24	03/25/2024	38068	Slate Communications	3055	01-49-5262	Event Postcard	962.50
03/24	03/25/2024	38068	Slate Communications	3055	01-49-5401	PD Relations	1,750.00
Total 38068:							2,712.50
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-48-5700	3561227466 - Supplies	26.94
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227466 - Supplies	23.47
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227467 - Supplies	18.93
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227468 - Supplies	45.35
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227469 - Supplies	274.06
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-48-5700	3561227469 - Supplies	9.91
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5210	3561227471 - supplies	195.22

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-43-5200	3561227471 - supplies	93.56
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227477 - supplies	15.16
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-48-5700	3561227480 - supplies	153.10
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5210	3561227480 - supplies	43.04
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227480 - supplies	88.54
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5200	3561227484 - supplies	16.61
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-40-5210	3561227486 - supplies	39.92
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-42-5210	3561227486 - supplies	6.00
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-42-5200	3561227488 - supplies	13.28
03/24	03/25/2024	38069	STAPLES ADVANTAGE	8073481470	01-42-5200	3561227490 - supplies	76.35
Total 38069:							1,139.44
03/24	03/25/2024	38070	SULLIVAN SEPTIC, LLC	24-122	01-47-5215	Service Septic	420.00
Total 38070:							420.00
03/24	03/25/2024	38071	SUPPLY IRRIGATING DITCH CO	8425	01-40-5353	Special Assessment - x4	413.50
Total 38071:							413.50
03/24	03/25/2024	38072	Times Call	109263708 -	01-40-5331	Subscription - 2024 Times Call	810.95
Total 38072:							810.95
03/24	03/25/2024	38073	TRIDENT SECURITY SYSTEMS	36982	01-47-5399	Alarm Monitoring	180.00
Total 38073:							180.00
03/24	03/25/2024	38074	University Auto Parts, Inc	303496	04-44-5216	PW 11 - Backhoe	92.93
03/24	03/25/2024	38074	University Auto Parts, Inc	303496	01-45-5216	Toro	13.04
03/24	03/25/2024	38074	University Auto Parts, Inc	303588	01-47-5210	Shop	83.88
03/24	03/25/2024	38074	University Auto Parts, Inc	303996	04-44-5216	PW 04	27.47
03/24	03/25/2024	38074	University Auto Parts, Inc	304144	04-44-5216	PW 11 - Backhoe	15.18
Total 38074:							232.50
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	1,959.46
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	01-43-5253	Fuel	104.81
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	960.70
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	1,620.62
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	261.72
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel	36.87
03/24	03/25/2024	38075	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	173.18
Total 38075:							5,117.36
03/24	03/25/2024	38076	Utility Notification Center of Color	224020856	06-47-5392	Line locates	479.88
Total 38076:							479.88
03/24	03/25/2024	38077	VALLEY FIRE EXTINGUISHER I	159618	01-42-5210	Recharge; R&M	40.00
Total 38077:							40.00
03/24	03/25/2024	38078	VALLEY HEATING & AIR CONDI	24-49899	06-47-5215	R&M WWTF	219.67

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38078:							219.67
03/24	03/25/2024	38079	Voiance Language Services LLC	2024019159	01-42-5343	OPI Interpretation Services - Feb.	8.97
Total 38079:							8.97
03/24	03/25/2024	38080	Wear Parts & Equipment Co, Inc	52305	04-44-5364	Snow Plow	254.72
Total 38080:							254.72
03/24	03/25/2024	38081	Weld County Clerk and Recorder	030724 - ME	01-01-1302	Prepay Recording Fees for Town of Mea	2,000.00
Total 38081:							2,000.00
03/24	03/25/2024	38082	WHITE BEAR ANKELE TANAKA	33610	20-40-5400	MURA Legal	328.00
Total 38082:							328.00
03/24	03/25/2024	38083	Wilson & Company Inc	124038	14-40-5501	SRTS - 3rd St Trail	4,758.00
03/24	03/25/2024	38083	Wilson & Company Inc	124039	01-02-2615	1601 CR 38 Interchange (336)	9,715.50
Total 38083:							14,473.50
03/24	03/12/2024	31224100	Pitney Bowes Global Financial Se	031124	01-01-1302	Postage reserve	600.00
Total 31224100:							600.00
03/24	03/12/2024	31224101	UNITED POWER	61303 02/20/	01-45-5305	17029 CR 5 Area Light	10.78
03/24	03/12/2024	31224101	UNITED POWER	88601 2/20/2	04-44-5305	Street lights	2,968.86
Total 31224101:							2,979.64
03/24	03/15/2024	31524156	CENTURY LINK	0831 02/25/2	01-40-5300	TH Fax	72.84
03/24	03/15/2024	31524156	CENTURY LINK	4018 - 03/01/	01-40-5300	Acct #334105308 - Elevator Line	80.67
03/24	03/15/2024	31524156	CENTURY LINK	4770 - 02/25/	01-42-5300	Acct #333845176 - PD Fax	70.54
Total 31524156:							224.05
03/24	03/19/2024	31924100	All Copy Products Inc	524142296	01-40-5315	Copier Lease; delivery;	221.41
03/24	03/19/2024	31924100	All Copy Products Inc	524615556	01-40-5315	Copier Lease	126.42
03/24	03/19/2024	31924100	All Copy Products Inc	524615556	01-42-5315	Copier Lease	93.52
Total 31924100:							441.35
03/24	03/19/2024	31924101	UNITED POWER	12650701 - 0	01-45-5305	Booster Pump Founders 2/2024	20.00
03/24	03/19/2024	31924101	UNITED POWER	12952800 -	01-45-5305	Mead Ponds 2/2024	20.00
03/24	03/19/2024	31924101	UNITED POWER	14305100 - 0	06-47-5305	WWTP 2/2024	5,172.64
03/24	03/19/2024	31924101	UNITED POWER	16836300 - 0	01-45-5305	Park Sprinkler Liberty 2/2024	22.89
03/24	03/19/2024	31924101	UNITED POWER	16909300 - 0	01-45-5305	Feather Ridge 2/2024	20.00
03/24	03/19/2024	31924101	UNITED POWER	17159100 - 0	01-45-5305	Sprinkler Clock Dtn 2/2024	20.15
03/24	03/19/2024	31924101	UNITED POWER	17618300 - 0	01-40-5305	Town Hall 2/2024	537.24
03/24	03/19/2024	31924101	UNITED POWER	17770000 - 0	01-45-5305	Gazebo 2/2024	24.94
03/24	03/19/2024	31924101	UNITED POWER	18949400 - 0	01-42-5305	Modular PD 2/2024	633.16
03/24	03/19/2024	31924101	UNITED POWER	21881700 - 0	01-47-5305	1341 CR 342/2024	612.18
03/24	03/19/2024	31924101	UNITED POWER	22092202 - 0	06-47-5306	4133 CR 34 - Raterink 2/2024	73.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/19/2024	31924101	UNITED POWER	6753101 - 03	01-45-5305	Irrig Sprinkler N Creek 2/2024	20.00
03/24	03/19/2024	31924101	UNITED POWER	7490500 - 03	06-47-5305	Pump Lake Thomas 2/2024	49.97
03/24	03/19/2024	31924101	UNITED POWER	83701 - 03/0	01-42-5305	Shop 2/2024	156.06
03/24	03/19/2024	31924101	UNITED POWER	96302 - 2/5/2	06-47-5305	WWTP Lagoon 2/2024	39.69
Total 31924101:							7,422.16
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	608136 21 Ford Police - 23TPHZ	1,012.95
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 21 Ford Ranger - 23VQXP	627.31
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 22 Ford F-250 - 23WMJ2	855.83
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 22 Ford F-350 - 23WQX4	1,201.11
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 22 Ford F-250 - 23WQX9	899.60
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	04-44-5491	608136 22 Ford Ranger - 25G6J7	679.32
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	608136 22 Ford Utility Interceptor - 25H	1,269.87
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	608136 22 Ford Utility Interceptor - 25HL	1,333.91
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	01-43-5491	608136 22 Ford F-150 - 25HL9T	1,198.83
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 22 Ford Escape - 25S5SM	648.09
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-45-5491	608136 21 Ford Ranger - 26G3JG	743.56
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	608136 22 Ford Utility Interceptor - 26G	766.36
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	09-49-5491	608136 23 Chev Silverado - 26MD7X	934.30
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	01-42-5491	608136 23 Toyota Highlander - 26N9DS	1,279.43
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	60813623 Ford Interceptor277KHZ	1,042.29
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	60813623 Ford Interceptor277KPK	1,042.29
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	08-42-5491	60813623 Ford Interceptor277KQJ	1,042.29
03/24	03/20/2024	32024100	Enterprise FM Trust	FBN4984761	01-47-5491	60813623 Chevy Silverado27PB84	1,265.29
Total 32024100:							17,842.63
03/24	03/20/2024	32024101	JOHN DEERE FINANCIAL	27406 03/01/	01-45-5203	45306599 Uniforms	471.73
03/24	03/20/2024	32024101	JOHN DEERE FINANCIAL	27406 03/01/	01-45-5203	14527304 - Uniforms - GR	85.03
03/24	03/20/2024	32024101	JOHN DEERE FINANCIAL	27406 03/01/	04-44-5254	14332143 - Tools	42.96
Total 32024101:							599.72
03/24	03/20/2024	32024102	John Deere Financial	2884355	04-44-5369	Motor Grader Lease	5,871.01
03/24	03/20/2024	32024102	John Deere Financial	2885427	04-44-5369	Wheel Loader Lease	3,223.46
Total 32024102:							9,094.47
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-49-5349	EE Wellness Activity	118.30
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-40-5200	Supplies	73.96
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-41-5700	Supplies	83.40
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-41-5700	BOT Mtg	20.98
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-40-5200	Supplies	39.04
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-40-5200	Crackes Kitchen	8.88
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-49-5262	Event Candy	190.50
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-47-5200	Supplies	431.52
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-43-5700	Farewell - JR	20.98
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-42-5200	Supplies	40.96
03/24	03/20/2024	32024103	SAMSCLUB	4230 03/02/2	01-49-5262	Egg Hunt Candy	746.38
Total 32024103:							1,774.90
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	01-40-5300	Wireless bill	40.01
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	01-41-5210	Wireless bill	51.46
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	01-43-5300	Wireless bill	111.48

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	01-47-5300	Wireless bill	120.03
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	01-49-5300	Wireless bill	40.01
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	04-44-5300	Wireless bill	67.33
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557860	06-40-5300	Wireless bill	40.01
03/24	03/20/2024	32024104	VERIZON WIRELESS	9958557861	01-42-5300	Wireless bill	1,590.87
Total 32024104:							2,061.20
Grand Totals:							280,514.87

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1302	2,600.00	.00	2,600.00
01-02-2000	84.14	146,314.31-	146,230.17-
01-02-2610	1,855.00	.00	1,855.00
01-02-2615	18,883.50	.00	18,883.50
01-40-5200	663.36	.00	663.36
01-40-5201	622.02	.00	622.02
01-40-5203	65.96	.00	65.96
01-40-5210	396.01	.00	396.01
01-40-5215	2,660.94	.00	2,660.94
01-40-5300	193.52	.00	193.52
01-40-5305	537.24	.00	537.24
01-40-5310	130.58	.00	130.58
01-40-5315	768.01	.00	768.01
01-40-5320	1,826.29	.00	1,826.29
01-40-5331	810.95	.00	810.95
01-40-5353	413.50	.00	413.50
01-40-5400	21,546.33	.00	21,546.33
01-40-5401	1,160.00	.00	1,160.00
01-41-5210	51.46	.00	51.46
01-41-5320	913.14	.00	913.14
01-41-5340	230.92	.00	230.92
01-41-5700	104.38	.00	104.38
01-42-5200	130.59	.00	130.59
01-42-5201	121.95	.00	121.95
01-42-5210	229.25	.00	229.25
01-42-5215	684.68	.00	684.68
01-42-5216	48.00	.00	48.00
01-42-5253	1,959.46	.00	1,959.46
01-42-5300	1,661.41	.00	1,661.41
01-42-5305	789.22	.00	789.22
01-42-5310	157.87	.00	157.87
01-42-5315	188.10	.00	188.10
01-42-5320	22,828.59	.00	22,828.59
01-42-5343	8.97	.00	8.97
01-42-5491	1,279.43	.00	1,279.43
01-42-5700	95.90	.00	95.90
01-43-5200	93.56	.00	93.56
01-43-5203	118.08	.00	118.08
01-43-5253	104.81	.00	104.81
01-43-5300	111.48	.00	111.48

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-43-5320	913.14	.00	913.14
01-43-5460	25,517.97	.00	25,517.97
01-43-5491	1,198.83	.00	1,198.83
01-43-5700	20.98	.00	20.98
01-45-5203	875.46	.00	875.46
01-45-5215	124.95	.00	124.95
01-45-5216	128.37	.00	128.37
01-45-5253	1,620.62	.00	1,620.62
01-45-5305	158.76	.00	158.76
01-45-5310	479.00	.00	479.00
01-45-5320	4,565.72	.00	4,565.72
01-45-5330	1,500.00	.00	1,500.00
01-45-5348	299.00	.00	299.00
01-47-5075	151.44	.00	151.44
01-47-5200	487.50	.00	487.50
01-47-5210	645.73	84.14-	561.59
01-47-5215	4,650.86	.00	4,650.86
01-47-5253	261.72	.00	261.72
01-47-5300	120.03	.00	120.03
01-47-5305	882.08	.00	882.08
01-47-5310	184.96	.00	184.96
01-47-5315	113.35	.00	113.35
01-47-5320	1,826.29	.00	1,826.29
01-47-5399	180.00	.00	180.00
01-47-5491	1,265.29	.00	1,265.29
01-47-5700	36.44	.00	36.44
01-48-5320	913.14	.00	913.14
01-48-5455	1,000.00	.00	1,000.00
01-48-5700	189.95	.00	189.95
01-49-5202	706.76	.00	706.76
01-49-5205	697.54	.00	697.54
01-49-5236	140.00	.00	140.00
01-49-5253	36.87	.00	36.87
01-49-5260	6.80	.00	6.80
01-49-5262	3,155.70	.00	3,155.70
01-49-5265	480.00	.00	480.00
01-49-5300	40.01	.00	40.01
01-49-5320	1,826.29	.00	1,826.29
01-49-5349	118.30	.00	118.30
01-49-5401	1,750.00	.00	1,750.00
04-02-2000	.00	23,817.66-	23,817.66-
04-44-5216	572.72	.00	572.72
04-44-5253	960.70	.00	960.70
04-44-5254	42.96	.00	42.96
04-44-5300	67.33	.00	67.33
04-44-5305	2,968.86	.00	2,968.86
04-44-5320	6,848.58	.00	6,848.58
04-44-5330	1,500.00	.00	1,500.00
04-44-5331	230.00	.00	230.00
04-44-5364	852.72	.00	852.72
04-44-5369	9,094.47	.00	9,094.47
04-44-5491	679.32	.00	679.32
06-02-2000	.00	42,024.74-	42,024.74-
06-40-5205	416.34	.00	416.34
06-40-5300	40.01	.00	40.01
06-40-5320	2,282.86	.00	2,282.86
06-40-5400	921.33	.00	921.33

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
06-40-5401	145.00	.00	145.00
06-40-5405	5,364.40	.00	5,364.40
06-40-5410	212.85	.00	212.85
06-47-5215	219.67	.00	219.67
06-47-5231	25,501.44	.00	25,501.44
06-47-5253	173.18	.00	173.18
06-47-5305	5,262.30	.00	5,262.30
06-47-5306	73.24	.00	73.24
06-47-5310	132.74	.00	132.74
06-47-5390	565.26	.00	565.26
06-47-5391	234.24	.00	234.24
06-47-5392	479.88	.00	479.88
08-02-2000	.00	7,509.96-	7,509.96-
08-42-5491	7,509.96	.00	7,509.96
09-02-2000	.00	5,909.80-	5,909.80-
09-45-5491	4,975.50	.00	4,975.50
09-49-5491	934.30	.00	934.30
14-02-2000	.00	53,453.54-	53,453.54-
14-40-5500	2,034.73	.00	2,034.73
14-40-5501	4,758.00	.00	4,758.00
14-40-5562	42,668.41	.00	42,668.41
14-40-5567	3,992.40	.00	3,992.40
20-02-2000	.00	1,386.14-	1,386.14-
20-40-5320	913.14	.00	913.14
20-40-5400	328.00	.00	328.00
20-40-5401	145.00	.00	145.00
99-01-1075	182.86	.00	182.86
99-02-2000	.00	182.86-	182.86-
Grand Totals:	280,683.15	280,683.15-	.00

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check



Agenda Item Summary

MEETING DATE: March 25, 2024

SUBJECT: **Resolution No. 26-R-2024** - A Resolution Authorizing an Application for an Energy and Mineral Impact Assistance Fund, Tier I Grant, to Support the Design of the New Police Facility

PRESENTED BY: Chief Brent Newbanks, Town of Mead Police Department

SUMMARY

Resolution No. 26-R-2024 (the “Resolution”) authorizes the Town of Mead Police Department (“Mead PD”) to finalize and submit a grant application for the Colorado Department of Local Affairs (“DOLA”) Energy and Mineral Impact Assistance Fund (“Fund”) Tier I Grant to assist with the design of a new facility for the Town of Mead Police Department (“Police Facility”).

The Mead PD desires to finalize and submit an application seeking the Fund’s Tier I grant maximum amount of two hundred thousand dollars (\$200,000). If awarded, the funds will be used to support the design of the Police Facility.

As set forth in the Fund application documentation, the Town would be responsible for providing a 1:1 match of the total amount granted. The deadline for grant applications for the current grant cycle is April 1, 2024.

Approval of the consent agenda will approve the Resolution. Chief Newbanks will be available to answer questions regarding the grant application to the extent that the Board of Trustees elects to pull the Resolution off of the consent agenda for questions or further discussion.

The Mead PD recommends approval of the Resolution.

FINANCIAL CONSIDERATIONS

If awarded, the Town will be responsible for providing a 1:1 match for the grant of up to \$200,000.00.

STAFF RECOMMENDATION/ACTION REQUIRED

As set forth above, approval of the March 25, 2024 consent agenda will approve the Resolution. If the Resolution is pulled off of the consent agenda, I recommend that the following motion be made and approved by the Board of Trustees following further discussion:

Suggested Motion – “I move to adopt Resolution No. 26-R-2024, A Resolution Authorizing an Application for an Energy and Mineral Impact Assistance Fund, Tier I Grant, to Support the Design of the New Police Facility.”

ATTACHMENTS

Resolution No. 26-R-2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 26-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO,
AUTHORIZING AN APPLICATION FOR AN ENERGY AND MINERAL
IMPACT ASSISTANCE FUND, TIER I GRANT, TO SUPPORT THE DESIGN
OF THE NEW POLICE FACILITY**

WHEREAS, the Town of Mead (“Town”) desires to apply for a Tier I grant through the Department of Local Affairs (DOLA) Energy and Mineral Impact Assistance Fund (“Fund”) to assist with the design of a new facility for the Town of Mead Police Department (“Police Facility”); and

WHEREAS, the Town’s grant application will seek the Tier I maximum of \$200,000 to be funded by the grant available through the Fund; and

WHEREAS, if the Town were to be awarded a grant under the Fund, the Town would be responsible for providing a 1:1 match of the amount granted; and

WHEREAS, it is the desire of the Board of Trustees to authorize the submittal of a Fund grant application; and

WHEREAS, the Board further desires to authorize the Mead Police Department (“MPD”) Chief of Police or the Town Manager (or their respective designee(s)) to finalize and submit an application for a grant for the Fund on behalf of the Town; and

WHEREAS, the new Police Facility is an important project for the Town, and the Board of Trustees is committed to providing matching funds for the project.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees of the Town of Mead hereby: (1) authorizes the submittal of a grant application for the Fund prior to the application deadline; and (2) authorizes the MPD Chief of Police or the Town Manager (or their respective designee(s)) to finalize and submit the grant application to DOLA on behalf of the Town and to provide such other information to DOLA as may be required or requested during the grant award cycle with respect to the Town’s application.

Section 2. Effective Date. This resolution shall be effective immediately upon adoption.

Section 3. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 4. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD

By _____
Mary E. Strutt, MMC, Town Clerk

By _____
Colleen G. Whitlow, Mayor



Agenda Item Summary

MEETING DATE: March 25, 2024

SUBJECT: **Resolution No. 27-R-2024** – A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to Special Project Task Order for Felsburg Holt & Ullevig, Inc. to Complete Construction Phase Services for the 3rd and Welker Intersection

PRESENTED BY: Erika Rasmussen Town Engineer/Public Works Director

SUMMARY

In 2020, the Town contracted with Felsburg Holt & Ullevig, Inc. (“FHU”) to design the 3rd Street and Welker intersection improvement project (“Project”). The Board previously approved Task Order No. 2020-010 by Resolution No. 67-R-2020 dated July 27, 2020 (“Original Task Order”) for design services related to the Project, and has since approved a 1st, 2nd and 3rd Amendment to the Original Task Order for additional design services. While the design effort is generally complete, additional scope is needed for construction phase services which were not included in the original design scope.

The cost of additional services to provide construction phase services and support during construction provided by FHU is \$34,330. The additional services include attending construction progress meetings, reviewing submittals and answering questions during construction, and preparing final as-built drawings. Staff recommends approval of a 4th Amendment to the Original Task Order (“Task Order- 4th Amendment”) for an amount not to exceed \$34,330.

Resolution No. 27-R-2024: (a) approves the Task Order – 4th Amendment with FHU; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order – 4th Amendment; and (c) authorizes the Town Manager to execute the Task Order – 4th Amendment when in final form. A copy of the Task Order – 4th Amendment and Task Order Memorandum are attached to the Resolution as Exhibit 1.

FINANCIAL CONSIDERATIONS

Original Task Order	\$ 268,391	Design
1 st Amendment	\$ 24,990	Design - Traffic signal design
2 nd Amendment	\$ 293,896	Design - New scope for federal process due to grant
3 rd Amendment	\$ 81,325	Design - ROW modifications and CDOT clearances
4th Amendment	\$ 34,330	Construction – Provide construction phase services
Project Total	\$ 702,932	

Funds are available in the Transportation Fund (14-40-5500). As set forth above, this request is for an amount not to exceed \$34,330.

For reference, the project funding sources include:

Mead Urban Renewal Authority	\$1,250,000
DRCOG TIP Grant	\$1,600,000
<u>Transportation Impact Fund</u>	<u>\$1,450,000</u>
Project Cost	\$4,300,000

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for March 25, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 27-R-2024 – A Resolution of the Town of Mead, Colorado, Approving the 4th Amendment to Special Project Task Order for Felsburg Holt & Ullevig, Inc. to Complete Construction Phase Services for the 3rd and Welker Intersection.”

ATTACHMENTS

Resolution No. 27-R-2024
Task Order – 4th Amendment
Task Order Memorandum
FHU Proposal dated March 12, 2024 (4 pages)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 27-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING THE
4TH AMENDMENT TO SPECIAL PROJECT TASK ORDER FOR FELSBURG
HOLT & ULLEVIG, INC. TO COMPLETE CONSTRUCTION PHASE
SERVICES FOR THE 3RD AND WELKER INTERSECTION**

WHEREAS, the Town of Mead is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Board of Trustees previously approved that certain Agreement for Professional Services between Felsburg Holt & Ullevig, Inc. (“Contractor”) and the Town of Mead for on-call traffic engineering services, including special projects, dated April 8, 2019, as extended by that certain Agreement for Professional Services 2024 Extension (the “Agreement”); and

WHEREAS, the Board of Trustees previously approved Task Order No. 2020-010 by Resolution No. 67-R-2020 dated July 27, 2020 (“Original Task Order”) for design services related to the 3rd and Welker Intersection Improvement Project (the “Project”); and

WHEREAS, the Town previously approved Task Order No. 2020-016 (“Task Order - 1st Amendment”), Task Order No. 2022-005 (“Task Order – 2nd Amendment”), and Task Order No. 2023-005 (“Task Order – 3rd Amendment”) for additional design services related to the Project; and

WHEREAS, the Town has need of Contractor’s services to assist with construction progress meetings, reviewing submittals and answering questions during construction, and preparing final as-built drawings (the “Construction Phase Services”); and

WHEREAS, in accordance with the terms of the Agreement, Task Order No. 2024-001 – 4th Amendment, attached hereto as **Exhibit 1** (“Task Order – 4th Amendment”), has been prepared for the Construction Phase Services; and

WHEREAS, the total cost for completion of the Construction Phase Services is thirty-four thousand three hundred thirty dollars (\$34,330.00), inclusive of costs of the Contractor and approved Project subcontractors, as set forth and detailed in the Task Order – 4th Amendment; and

WHEREAS, approval of the Task Order – 4th Amendment will authorize total expenditures on Project design services of seven hundred two thousand nine hundred thirty-two dollars (\$702,932.00) (inclusive of funds encumbered under the Original Task Order, Task Order – 1st Amendment, Task Order – 2nd Amendment, and Task Order – 3rd Amendment); and

WHEREAS, the Board of Trustees desires to approve the Task Order – 4th Amendment in substantially the form attached to this Resolution and delegate authority to the Town Manager to execute the Task Order – 4th Amendment on behalf of the Town.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Task Order – 4th Amendment with the Contractor in substantially the same form as is attached hereto and incorporated herein; (b) authorizes

the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order – 4th Amendment as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order – 4th Amendment when in final form.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

Exhibit 1
Task Order No. 2024-001

[see attached task order and memorandum]



TASK ORDER - SPECIAL PROJECTS

TASK ORDER NO.: 2024-001- 4th Amendment

Task Name: Additional Design Services for 3rd Street/Welker Avenue Intersection Improvements

Requested By: Erika Rasmussen, Town Engineer **Proposed Start Date:** Mar 25, 2024

Funding Source: 14-40-5500 **Proposed Completion Date:** Summer 2025

Tasks / Deliverables: See attached memorandum **Total Task Order Budget:** \$34,330.

Approval:

_____ **Date:** _____
Town Manager

Additional Comments: This Task Order is not valid without attached Task Order memorandum, approved by the Town Engineer.

Attachment: Task Order Memorandum

FINANCE DIRECTOR REVIEW:

Finance has reviewed this Task Order and the funds:

- are appropriated*
- are not appropriated (note: _____)*

By: _____

Account reference/information:
14-40-5500 – Transportation Fund



TASK ORDER MEMORANDUM

To: Helen Migchelbrink, Town Manager

From: Erika Rasmussen, Town Engineer

Date: March 14, 2024

Subject: Construction Phase Services for 3rd Street/Welker Avenue Intersection

Task Order No.: 2024-001

This Task Order Memorandum has been prepared in accordance with the Town's Professional Services Agreement (PSA) with **Felsburg, Holt & Ullevig**, (the "Contractor") for engineering services, including special projects. No special projects shall be performed by the Contractor until the Town's Authorized Representative has executed a Task Order authorizing the Contractor to proceed with the Task(s) identified below.

Task(s) to be performed: Attend construction progress meetings, review submittals and answer questions during construction, and prepare final as-built drawings, as described in Contractor proposal dated March 12, 2024 (copy attached to this Task Order Memo).

Time schedule: Construction is expected to start in early summer 2024 and will continue through project completion.

Deliverables: See attached Contractor proposal dated March 12, 2024 (four (4) pages).

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, unless otherwise set forth herein. A copy of the Letter Agreement related to the Task(s) outlined above is attached to this Task Order Memorandum. I have reviewed and approved the Letter Agreement, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Engineer to proceed with the special project described above for the not to exceed fee of **\$34,330.00**

Review and approval of Task Order Memorandum:

Erika Rasmussen, Town Engineer

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Finance Director.)

Attachment: Contractor proposal dated March 12, 2024 (4 pages)



Agenda Item Summary

MEETING DATE: March 25, 2024

SUBJECT: **Resolution No. 28-R-2024** – A Resolution of the Town of Mead, Colorado, Conditionally Approving the Mead Community Center Subdivision Preliminary Plat

PRESENTED BY: Kyle Estrada-Clarke, Planner I

SUMMARY

This is a request for the Board of Trustees to review and consider the proposed Mead Community Center Subdivision Preliminary Plat (“**Preliminary Plat**”) for the 1.58-acre property located south of Martin Avenue and west of Weld County Road 7 (3rd Street), as more particularly described in the Preliminary Plat (“**Property**”).

The Town of Mead (“**Applicant**”) proposes to replat the Property and consolidate it into one lot. Staff has determined that the application satisfies the relevant requirements set forth in the Mead Municipal Code (“**MMC**”) and recommends approval of the Preliminary Plat by the Board of Trustees.

DETAIL OF REQUEST

Applicant:	Town of Mead
Property Owner:	Town of Mead
Property Location:	Southwest corner of Martin Ave. and 3 rd St.
Zoning Classification:	DMU
Comp. Plan Designation:	Downtown Mixed Use

Surrounding Land Uses:

North:	Civic within the Town of Mead’s municipal limits, zoned DMU (Downtown Mixed Use)
South:	A commercial building currently under construction, zoned DMU (Downtown Mixed Use)
East:	Light industrial, including the Boulder Scientific and Agfinity Developments (within the Town of Mead)
West:	Residential use with single family homes, zoned DMU (Downtown Mixed Use)

OVERVIEW

The Town has submitted an application for the Preliminary Plat pursuant to MMC Section 16-4-60. The Planning Commission recommended approval of the Preliminary Plat, with conditions, following the conclusion of a public hearing held on March 20, 2024.

The Preliminary Plat vacates the lot lines for eighteen lots and consolidates these lots with adjacent property currently owned by Great Western Railway of Colorado, L.L.C. (“**Great Western Railway Parcel**”). The Town is currently negotiating purchase of the Great Western Railway Parcel, and closing on same is a recommended condition of approval of the Preliminary Plat, in addition to the standard condition. The Preliminary Plat is the first step towards construction and management of a community center that will serve the residents of the Town of Mead (the “**Community Center Project**”).

REVIEW CRITERIA – PRELIMINARY PLAT

The following is a detailed analysis of the Preliminary Plat application as it relates to the review criteria for preliminary plats set forth in MMC Section 16-4-60(c).

1) The preliminary plat represents a functional system of land use and is consistent with the rationale and criteria set forth in this Code and the Town Comprehensive Plan.

Staff finds that the Preliminary Plat provides a functional system for land use. The lot provides adequate access to the roadway network. The lot size meets the minimum dimensional standards for the applicable DMU zoning. Planned drainage facilities will be maintained in accordance with the final plat, once approved. Easements will be provided at final platting for the location of utilities to serve the lot.

2) The land use mix within the project conforms to the Town's Zoning District Map and Land Use Map and furthers the goals and policies of the Town Comprehensive Plan including:

a. The proposed development promotes the Town's small town, rural character:

Many goals and strategies identified in the Town’s 2018 Comprehensive Plan, related to promoting the Town’s small town, rural character, emphasize the importance of establishing a vibrant downtown, establishing attractive gateway corridors, supporting historic preservation and the arts, and enforcing design standards that promote a rural image. The successful completion of the Community Center Project will assist the Town with establishing a vibrant downtown which is a specific goal set forth in the Comprehensive Plan.

Specifically, completion of the Community Center Project will further activate the downtown area, drawing in residents and visitors alike, providing potential customers for the businesses downtown, contributing to a dynamic and vibrant downtown.

b. Parks and open space and trails are incorporated into the site design:

The primary use for the Community Center Project is recreational in nature. The Preliminary Plat provides adequate space for the main building associated with the Community Center Project as well as adequate space for outdoor gatherings and a splash pad. Given the primary use of recreation, Town Staff believes that the development satisfies the above requirement.

c. The proposed project protects the Town's environmental quality:

The proposed Community Center Project protects the Town's environmental quality in the following ways:

- 1) The prior use of the Property was light industrial, with no known environmental contamination requiring mitigation.
- 2) The development incorporates drainage facilities designed to protect water quality.
- 3) The development is not anticipated to cause any disturbance to natural areas within the Town of Mead.

d. The development enhances cultural, historical, educational and/or human service opportunities:

The development of the Community Center Project will result in the addition of community focused space for residents to congregate and to engage in a variety of activities and events focused on bolstering the recreational and civic opportunities found within the Town of Mead.

3) The utility and transportation design is adequate, given existing and planned capacities of those systems.

Proposed utility and transportation systems have been reviewed by Town staff and external agencies and found to be adequate to serve the proposed development. The proposal complies with the Town's adopted Transportation Plan and the Town's engineering standards regarding transportation, drainage, and utility system design. This infrastructure will be constructed at the time of development in order to provide adequate facilities to accommodate the proposed use.

4) Negative impacts on adjacent land uses have been identified and satisfactorily mitigated.

One of the anticipated impacts of the Community Center Project will be the increased number of vehicle trips into the Town's downtown area. The Town will be responsible for constructing the necessary parking required to mitigate this additional traffic. Details related to the design, cost, and timing of completion of required improvements will be fleshed out through review of the final plat. The impact of increased impervious surface on the site regarding stormwater drainage will be mitigated through construction of adequate drainage facilities. There are no additional negative impacts on adjacent property that have been identified.

5) There is a need or desirability within the community for the applicant's development and the development will help achieve a balance of land use and/or housing types within the Town of Mead.

The Community Center Project will help address the growing demand for recreational opportunities and spaces within the Town of Mead, providing a number of basketball courts, a splash pad, and multipurpose areas for a myriad of recreational needs. Currently, Town Staff anticipates that recreational programming will include age-appropriate activities, including programming focused on active seniors. The development will also provide much needed pedestrian connectivity to the rest of the downtown area.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff finds that the proposed Preliminary Plat satisfactorily meets the criteria for approval as set forth in Section 16-4-60 of the MMC. Staff recommends that the Board of Trustees approve with conditions the Preliminary Plat by approving Resolution No. 28-R-2024 , via the following motion:

Suggested Motion:

“I MOVE TO APPROVE RESOLUTION 28-R-2024, A RESOLUTION CONDITIONALLY APPROVING THE MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT BASED ON A FINDING THAT THE REVIEW CRITERIA SET FORTH IN SECTION 16-4-160 OF THE CODE HAVE BEEN SATISFIED, AS DETAILED IN THE AGENDA ITEM SUMMARY REPORT PREPARED FOR THE MARCH 25, 2024 BOARD OF TRUSTEES MEETING.”

ATTACHMENTS

Resolution No. 28-R-2024

Planning Commission Resolution No. 01-PC-2024

**TOWN OF MEAD, COLORADO
BOARD OF TRUSTEES
RESOLUTION NO. 28-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, CONDITIONALLY APPROVING
THE MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT**

WHEREAS, the Town of Mead, Colorado (the “Town”) is authorized pursuant to Title 31, Article 23, C.R.S. and the Town Municipal Code (the “MMC”) to regulate the development of land, streets and utilities within the Town for the purposes of promoting the public health, safety, convenience, and the general welfare of the community; and

WHEREAS, the Town (the “Applicant”) has submitted an application for the Mead Community Center Subdivision Preliminary Plat (the “Preliminary Plat”) for the 1.58-acre property generally located south of Martin Ave., and west of Weld County Road 7 (3rd St.), in the Town of Mead, County of Weld, State of Colorado, as more particularly described in **Exhibit 1**, attached hereto and incorporated into this Resolution (the “Property”); and

WHEREAS, the Applicant is the current record owner of the Property, with the exception of the portion of the Property described in **Exhibit 2**, attached hereto and incorporated herein (“Great Western Railway Parcel”); and

WHEREAS, the Applicant is negotiating the acquisition of the Great Western Railway Parcel; and

WHEREAS, the Preliminary Plat consolidates the Property into a single 1.58-acre lot, in accordance with the Downtown Mixed Use (DMU) underlying zoning; and

WHEREAS, following the conclusion of a public hearing held on March 20, 2024, the Planning Commission recommended approval of the Preliminary Plat to the Board of Trustees, subject to conditions; and

WHEREAS, the Planning Commission’s recommendation is memorialized in Resolution No. 01-PC-2024, a copy of which has been provided to the Board of Trustees; and

WHEREAS, in accordance with Section 16-4-60 of the MMC, the Board of Trustees held a duly noticed public hearing on March 25, 2024 to consider the Preliminary Plat, and

WHEREAS, the administrative record for this case includes, but is not limited to, the Town of Mead Land Use Code, the Town of Mead Comprehensive Plan, all other applicable ordinances, resolutions and regulations, the staff files and reports of the Community Development Director and Town Engineer for this case, any and all submittals by the Applicant and members of the public, and the audio recordings and minutes of the Board of Trustees meeting at which this application was considered; and

WHEREAS, the Board of Trustees has reviewed the proposed Preliminary Plat and has determined that the Preliminary Plat meets all applicable requirements of the Town of Mead Land Use Code and MMC and that the review criteria set forth in Section 16-4-60 of the MMC have been satisfied; and

WHEREAS, the Board of Trustees has further determined that approval of the Preliminary Plat will advance the public health, safety, convenience, and general welfare of the residents of the Town, subject to the conditions of approval as hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Board of Trustees.

Section 2. The Board of Trustees approves the Mead Community Center Preliminary Plat subject to the following conditions of approval:

a. The Applicant shall resolve and correct any technical issues as directed by Town staff prior to signature of Town officials on the Preliminary Plat; and

b. The Applicant shall secure ownership of the Great Western Railway Parcel prior to the signature of Town officials on the Preliminary Plat, as evidenced by an executed and recorded deed conveying the Great Western Railway Parcel to the Town.

Section 3. Approval of the Preliminary Plat shall be deemed effective upon signing by the Applicant and Town officials in conformance herewith. The Preliminary Plat shall not be recorded in the Weld County real property records. In accordance with Section 16-4-60 of the MMC, the Preliminary Plat shall be valid for one (1) year and shall automatically expire thereafter. If a final plat is not submitted within one (1) year or within such extended time as may be granted by the Board of Trustees, a new preliminary plat must be submitted and processed in accordance with applicable provisions of the Land Use Code.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 5. Repealer. All resolutions, or parts thereof, in conflict with this Resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 6. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

Mead Community Center Subdivision
Preliminary Plat (Exhibit begins on the next
page)

EXHIBIT 2

Great Western Railway Parcel

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

CONSIDERING THE SOUTH LINE OF VACATED FAIRBARIN AVENUE AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON MAY 7, 2001, AT RECEPTION NO. 2846383, AND ON DECEMBER 21, 2001, AT RECEPTION NO. 2911126 TO BEAR NORTH 89°44'30" EAST, A DISTANCE OF 86.35 FEET, BETWEEN A FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP "PATTERSON 26971" AT A POINT ON SAID SOUTH LINE AND A FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP PARTIALLY LEGIBLE "LS 11625" AT THE SOUTHEAST CORNER OF SAID VACATED FAIRBAIRN AVENUE, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

BEGINNING AT A POINT ON THE SAID SOUTH LINE OF FAIRBAIRN AVENUE;
THENCE ALONG SAID SOUTH LINE NORTH 89°44'30" EAST, A DISTANCE OF 86.35 FEET TO SAID SOUTHEAST CORNER;

THENCE DEPARTING SAID SOUTH LINE, SOUTH 20°20'37" WEST, A DISTANCE OF 80.36 FEET TO A POINT ON THE NORTHERLY LINE OF A PARCEL OF LAND DESCRIBED IN THE RECORDS OF WELD COUNTY ON JULY 14, 2008, AT RECEPTION NO. 3566174, EXTENDED EASTERLY;

THENCE ALONG SAID NORTHERLY EXTENDED EASTERLY, SOUTH 89°48'41" WEST, A DISTANCE OF 86.58 FEET TO THE SOUTHEAST CORNER OF THE NORTH 75' OF BLOCK 6, TOWN OF MEAD AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON FEBRUARY 12, 1906, AT RECEPTION NO. 106433;

THENCE ALONG THE EASTERLY LINE OF SAID BLOCK 6, NORTH 20°31'26" EAST, A DISTANCE OF 80.34 FEET, MORE OR LESS, TO THE POINT OF BEGINNING, COUNTY OF WELD, STATE OF COLORADO.

MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT

A RESUBDIVISION OF A PORTION OF BLOCKS 6 AND 7, AND VACATED FAIRBAIRN AVE, TOWN OF MEAD, AND A PORTION OF THE GREAT WESTERN RAILWAY, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO

SHEET 1 OF 4

Sheet Index

SHEET 1 COVER SHEET
 SHEET 2 CONTROL DIAGRAM
 SHEET 3 EXISTING CONDITIONS WITH EXISTING EASEMENTS, PROPOSED LOT AND EASEMENT
 SHEET 4 EXISTING EASEMENTS, PROPOSED LOT AND EASEMENT

Ownership and Dedication:

KNOW ALL MEN BY THESE PRESENTS THAT THE TOWN OF MEAD, BEING THE OWNER OF CERTAIN LANDS IN MEAD, COLORADO, DESCRIBED AS FOLLOWS:

A PORTION OF BLOCKS 6 AND 7, TOWN OF MEAD AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON FEBRUARY 12, 1906, AT RECEPTION NO. 106433, AND VACATED FAIRBAIRN AVENUE AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON MAY 7, 2001 AT RECEPTION NO. 2846383, AND ON DECEMBER 21, 2001, AT RECEPTION NO. 2911126, AND A PORTION OF VACATED GREAT WESTERN RAILWAY, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

CONSIDERING THE WESTERLY LINE OF SAID VACATED FAIRBAIRN AVENUE DESCRIBED AT REC. NO. 2846383, AND THE EASTERLY LINE OF A 20' WIDE PLATTED ALLEY, SAID BLOCK 7, TOWN OF MEAD TO BEAR NORTH 00°32'45" WEST, A DISTANCE OF 379.17 FEET BETWEEN A FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP, "FLATIRONS SURV 29038" AT THE SOUTHWEST CORNER OF SAID VACATED FAIRBAIRN AVENUE AND A FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP, ILLEGIBLE AT THE NORTHWEST CORNER OF LOT 1, SAID BLOCK 7, AS SHOWN HEREON. COLORADO STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NORTH AMERICAN DATUM 1983 (NAD83). ALL BEARINGS SHOWN HEREON ARE RELATIVE THERETO.

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1;
 THENCE ALONG THE WESTERLY RIGHT-OF-WAY LINE OF 3RD STREET, SOUTH 00°28'25" EAST, A DISTANCE OF 266.76 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF THE GREAT WESTERN RAILWAY COMPANY;
 THENCE ALONG THE WESTERLY LINE OF SAID RIGHT-OF-WAY LINE SOUTH 20°20'37" WEST, A DISTANCE OF 201.85 FEET;
 THENCE DEPARTING SAID WESTERLY RIGHT-OF-WAY LINE, SOUTH 89°48'41" WEST, A DISTANCE OF 227.35 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF MAIN STREET;
 THENCE ALONG SAID EASTERLY RIGHT-OF-WAY LINE, NORTH 00°23'40" WEST, A DISTANCE OF 74.94 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF FAIRBAIRN AVENUE;
 THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE, NORTH 89°44'30" EAST, A DISTANCE OF 159.39 FEET TO THE SOUTHWEST CORNER OF VACATED FAIRBAIRN AVENUE AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON MAY 7, 2001, AT RECEPTION NO. 2846383;
 THENCE ALONG THE WESTERLY LINE OF SAID VACATED FAIRBAIRN AVENUE, AND ALONG THE EASTERLY LINE OF A 20' WIDE PLATTED ALLEY, NORTH 00°32'45" WEST, A DISTANCE OF 379.17 FEET TO THE NORTHWEST CORNER OF SAID LOT 1;
 THENCE ALONG THE NORTH LINE OF SAID LOT 1, NORTH 89°12'07" EAST, A DISTANCE OF 140.08 FEET, MORE OR LESS TO THE POINT OF BEGINNING.

THUS-DESCRIBED FINAL PLAT CONTAINS 68,798 SQ. FT. OR 1.58 ACRES MORE OR LESS, TOGETHER WITH AND SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY EXISTING AND/OR OF PUBLIC RECORD.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HAND AND SEAL THIS ___ DAY OF _____ 20__.

OWNER: TOWN OF MEAD, COLORADO ATTEST: _____
 MAYOR TOWN CLERK



Vicinity Map
 SCALE: 1" = 500'

Notes

- OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY FOR LAND TITLE GUARANTEE COMPANY COMMITMENT NUMBER ABJ25180322, DATED SEPTEMBER 28, 2020 AT 5:00 P.M., AND UNIFIED TITLE COMPANY OF NORTHERN COLORADO, LLC COMMITMENT NUMBER 15404UTG, DATED APRIL 02, 2018, WERE ENTIRELY RELIED UPON FOR RECORDED INFORMATION REGARDING RIGHTS-OF-WAY, EASEMENTS AND ENCUMBRANCES IN THE PREPARATION OF THIS PRELIMINARY PLAT. THE PROPERTY SHOWN AND DESCRIBED HEREON IS ALL OF THE PROPERTY DESCRIBED IN SAID TITLE COMMITMENTS.
- ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.
- BASIS OF BEARINGS: GPS DERIVED BEARINGS BASED ON A BEARING OF N00°32'45"W ALONG THE WESTERLY LINE OF VACATED FAIRBAIRN AVENUE, AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON MAY 7, 2001 AT RECEPTION NO. 2846383 AND THE EASTERLY LINE OF A 20' WIDE PLATTED ALLEY, BLOCK 7, TOWN OF MEAD, AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON FEBRUARY 12, 1906, AT RECEPTION NO. 106433, BETWEEN A FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP, "FLATIRONS SURV 29038" AT THE SOUTHWEST CORNER OF SAID VACATED FAIRBAIRN AVENUE AND A FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP, ILLEGIBLE AT THE NO. 2846383.
- AS SHOWN HEREON. COLORADO STATE PLANE COORDINATE SYSTEM, NORTH ZONE, NORTH AMERICAN DATUM 1983 (NAD83). ALL BEARINGS SHOWN HEREON ARE RELATIVE THERETO.
- SOURCE INFORMATION FROM PLANS AND MARKINGS HAVE BEEN COMBINED WITH OBSERVED EVIDENCE OF UTILITIES TO DEVELOP A VIEW OF THOSE UNDERGROUND UTILITIES. HOWEVER LACKING EXCAVATION, THE EXACT LOCATION OF UNDERGROUND FEATURES CANNOT BE ACCURATELY, COMPLETELY AND RELIABLY DEPICTED. WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT EXCAVATION MAY BE NECESSARY. NO EXCAVATIONS WERE MADE DURING THE PROGRESS OF THIS SURVEY TO LOCATE BURIED UTILITIES AND STRUCTURES. ALL UNDERGROUND UTILITIES MUST BE FIELD LOCATED BY THE APPROPRIATE AGENCY OR UTILITY COMPANY PRIOR TO ANY EXCAVATION, PURSUANT TO C.R.S. SEC. 9-1.5-103.
- ANY PERSON WHO KNOWINGLY REMOVES, ALTERS OR DEFACTS ANY PUBLIC LAND SURVEY MONUMENT AND/OR BOUNDARY MONUMENT OR ACCESSORY, COMMITS A CLASS TWO (2) MISDEMEANOR PURSUANT TO STATE STATUTE C.R.S. SEC 18-4-508.
- THE DISTANCE MEASUREMENTS SHOWN HEREON ARE U.S. SURVEY FOOT.
- THE CONTOURS REPRESENTED HEREON WERE INTERPOLATED BY AUTOCAD CIVIL 3D (DIGITAL TERRAIN MODELING) SOFTWARE BETWEEN ACTUAL MEASURED SPOT ELEVATIONS. DEPENDING ON THE DISTANCE FROM A MEASURED SPOT ELEVATION AND LOCAL VARIATIONS IN TOPOGRAPHY, THE CONTOUR SHOWN MAY NOT BE AN EXACT REPRESENTATION OF THE SITE TOPOGRAPHY. THE PURPOSE OF THIS TOPOGRAPHIC MAP IS FOR SITE EVALUATION AND TO SHOW SURFACE DRAINAGE FEATURES. ADDITIONAL TOPOGRAPHIC OBSERVATIONS MAY BE NECESSARY IN SPECIFIC AREAS OF DESIGN. TOPOGRAPHY SHOWN HEREON COMPLIES WITH NATIONAL MAP ACCURACY STANDARDS.
- BENCHMARK INFORMATION: SMARTNET NORTH AMERICA CONTINUOUSLY OPERATING REFERENCE STATIONS (CORS) NETWORK WAS USED TO ESTABLISH A GPS DERIVED ELEVATION ON AN ON-SITE BENCHMARK ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF MARTIN AVENUE, BEING A SET #4 REBAR WITH 1" PINK PLASTIC CAP "FLATIRONS CONTROL" WITH AN ELEVATION OF 5001.92 FEET (NAVD 88). NGS POINT L 329, BEING A 3 1/2" BRASS CAP "L329 1951" LOCATED 2.3 MILES FROM THE SITE AT THE INTERSECTION OF U.S. HWY 66 AND COUNTY ROAD 5, WITH A PUBLISHED ELEVATION OF 4982.16 FEET, WAS CHECKED INTO WITH AN AS-MEASURED ELEVATION OF 4982.18' FEET. NO DIFFERENTIAL LEVELING WAS PERFORMED TO ESTABLISH THE ELEVATION OF THE ON-SITE BENCHMARK.
- DATES OF FIELDWORK: JANUARY 30 - FEBRUARY 7, 2023, AND APRIL 3, 2023.
- THE FOLLOWING DOCUMENTS ARE MENTIONED IN THE ABOVE REFERENCED TITLE DOCUMENT (NUMBER ABJ25180322) AND APPEAR TO AFFECT THE SUBJECT PROPERTY BUT CANNOT BE SHOWN GRAPHICALLY. THE FOLLOWING LIST CONTAINS THE TITLE DOCUMENT EXCEPTION NUMBER, DATE RECORDED, RECEPTION NUMBER AND/OR BOOK AND PAGE.

#9 NOV 26, 1877	BK 22, PG 217	DENVER PACIFIC RAILWAY & TELEGRAPH COMPANY RIGHT-OF-WAY, NO SPECIFIC WIDTH GIVEN
#10 MAY 17, 1907	BK 258, PG 314	LIQUOR RESTRICTIONS
#16 OCT 24, 2013	REC. NO. 3973325	OIL AND GAS LEASE
DEC 21, 2017	REC. NO. 4362399	DECLARATION OF POOLING
FEB 5, 2019	REC. NO. 4464778	EXTENSION OF LEASES (SUBJECT PARCEL APPEARS TO BE EXCEPTED)
- THE FOLLOWING DOCUMENTS ARE MENTIONED IN THE ABOVE REFERENCED TITLE DOCUMENT (NUMBER 15404UTG) AND APPEAR TO AFFECT THE SUBJECT PROPERTY BUT CANNOT BE SHOWN GRAPHICALLY. THE FOLLOWING LIST CONTAINS THE TITLE DOCUMENT EXCEPTION NUMBER, DATE RECORDED, RECEPTION NUMBER AND/OR BOOK AND PAGE.

#9 NOV 26, 1877	BK 22, PG 217	DENVER PACIFIC RAILWAY & TELEGRAPH COMPANY RIGHT-OF-WAY, NO SPECIFIC WIDTH GIVEN
#10 MARCH 3, 1882	REC. NO. 8091	MINERAL RESERVATIONS.
#16 MARCH 19, 2014	REC. NO. 4003113	OIL AND GAS LEASE
#17 AUGUST 29, 2013	REC. NO. 3959913	OIL AND GAS LEASE
- FLOOD INFORMATION: THE SUBJECT PROPERTY IS LOCATED IN ZONE X UNSHADED, AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, ACCORDING TO THE FEMA FLOOD INSURANCE RATE MAP; COMMUNITY-PANEL NO. 08123C-1880 E, DATED JANUARY 20, 2016. FLOOD INFORMATION IS SUBJECT TO CHANGE.
- THE TOTAL AREA OF THE SUBJECT PROPERTY IS 68,798 SQ. FT. OR 1.58 ACRES, MORE OR LESS. AREA AS SHOWN HEREON IS A RESULTANT FACTOR, NOT A DETERMINATIVE FACTOR, AND MAY CHANGE SIGNIFICANTLY WITH MINOR VARIATIONS IN FIELD MEASUREMENTS OR THE SOFTWARE USED TO PERFORM THE CALCULATIONS. FOR THIS REASON, THE AREA IS SHOWN AS A "MORE OR LESS" FIGURE, AND IS NOT TO BE RELIED UPON AS AN ACCURATE FACTOR FOR REAL ESTATE SALES PURPOSES.
- EASEMENTS RECORDED AT REC. NOS. 2846383, 2911126, 3397569, AND 3767169 ARE EXTINGUISHED BY MERGER OF THE TOWN'S FEE OWNERSHIP AND EASEMENT INTERESTS.
- FENCES ARE NOT COINCIDENT WITH PARCEL LINES AS SHOWN HEREON.

Certificate of Approval by the Board of Trustees:
 THIS PRELIMINARY PLAT OF "MEAD COMMUNITY CENTER SUBDIVISION" IS APPROVED AND ACCEPTED BY RESOLUTION NO. _____, PASSED AND ADOPTED AT THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEAD, COLORADO, HELD ON _____ 20____. THE APPROVAL OF THE PRELIMINARY PLAT SHALL BE EFFECTIVE FOR ONE (1) YEAR FROM THE DATE OF APPROVAL, SAID APPROVAL BECOMING NULL AND VOID IF A FINAL PLAT APPLICATION IS NOT SUBMITTED TO THE TOWN WITHIN SAID TIME LIMIT OR ANY EXTENSION GRANTED BY THE BOARD OF TRUSTEES. APPROVAL OF THE PRELIMINARY PLAT DOES NOT RESULT IN THE VESTING OF PROPERTY RIGHTS UNDER TITLE 24, ARTICLE 68, C.R.S., AS AMENDED.

ATTEST: _____
 TOWN CLERK

Planning Commission Certificate:
 APPROVED BY THE MEAD PLANNING COMMISSION THIS _____ DAY OF _____ 20____.

 CHAIRMAN

 PLANNING COMMISSION SECRETARY

Surveyor's Certificate:
 I JAMES Z. GOWAN, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THE PRELIMINARY PLAT MAP SHOWN HEREON IS A CORRECT DELINEATION OF THE ABOVE DESCRIBED PARCEL OF LAND.
 I FURTHER CERTIFY THAT THIS PRELIMINARY PLAT MAP AND LEGAL DESCRIPTION WERE PREPARED UNDER MY PERSONAL SUPERVISION AND IN ACCORD WITH APPLICABLE STATE OF COLORADO REQUIREMENTS ON THIS _____ TH DAY OF _____ 20____.
 IS ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, IS IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE AND IS NOT A GUARANTY OR WARRANTY, EITHER EXPRESSED OR IMPLIED.

JAMES Z. GOWAN, COLORADO P.L.S. #29038
 VICE PRESIDENT, FLATIRONS, INC.

Site Data Table		
SITE AREA (SF/AC)	68,798 SQ.FT.	1.58 AC
TOTAL LOT COVERAGE	0.62 AC	
BUILDING (SF)	11,551 SF	
LAND USE	OFFICE/BUSINESS USES	
BLDG HEIGHT PROPOSED	31'-5"	
NUMBER OF EMPLOYEES	6	
	*REQUIRED	PROPOSED
PARKING SPACES	23	64
ACCESSIBLE SPACES	3	3
BICYCLE SPACES	2	6

*PER MEAD MUNICIPAL COE - CHARTER 16 - ARTICLE II - TABLE 2.1 PARKING REQUIREMENTS

DATE: 2024-07-24 EP

REVISION: REVISIONS PER CLIENT

PRELIMINARY PLAT

COPYRIGHT 2024 FLATIRONS, INC.

Flatirons, Inc.
 Land Surveying Services
 www.FlatironsInc.com
 3825 IRLS AVE. STE. 395 BOULDER, CO 80301
 PH: (303) 443-7001 PH: (303) 936-6997
 655 FOURTH AVE. LONGMONT, CO 80501
 PH: (303) 776-1733 PH: (303) 443-9830
 FAX: (303) 776-4355 FAX: (303) 443-9830 FAX: (303) 923-3180

4501 LOGAN ST. DENVER, CO 80216
 PH: (303) 936-6997
 FAX: (303) 923-3180

DRAFT
 WORKING COPY ONLY
 ONLY FINAL VERSION
 WILL HAVE STAMP
 AND SIGNATURE

JOB NUMBER: 23-79,499
 DATE: 7/24/2023
 DRAWN BY: E. PRESCOTT
 CHECKED BY: JK/JZG

Engineer
 MPD ENGINEERING, LLC
 BOULDER, CO
 MARC DOLEZAL, P.E.

Owner/Developer/Applicant
 TOWN OF MEAD
 441 THIRD STREET
 MEAD, CO 80542

SHEET 1 OF 4

BY:PRESCOTT FILE:79499 PRELIMINARY PLAT C21.DWG DATE:1/4/2024 4:17 PM

MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT

A RESUBDIVISION OF A PORTION OF BLOCKS 6 AND 7, AND VACATED FAIRBAIRN AVE, TOWN OF MEAD, AND A PORTION OF THE GREAT WESTERN RAILWAY, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO

SHEET 2 OF 4

- Legend**
- FOUND MONUMENT AS DESCRIBED
 - ① FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP "PATTERSON 26971"
 - ⊕ FOUND BRASS TAG AS DESCRIBED
 - △ BM SET TEMPORARY BENCHMARK AS DESCRIBED
 - FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP "FLATIRONS SURV 29038"
 - ++++ CENTERLINE OF RAILROAD TRACKS

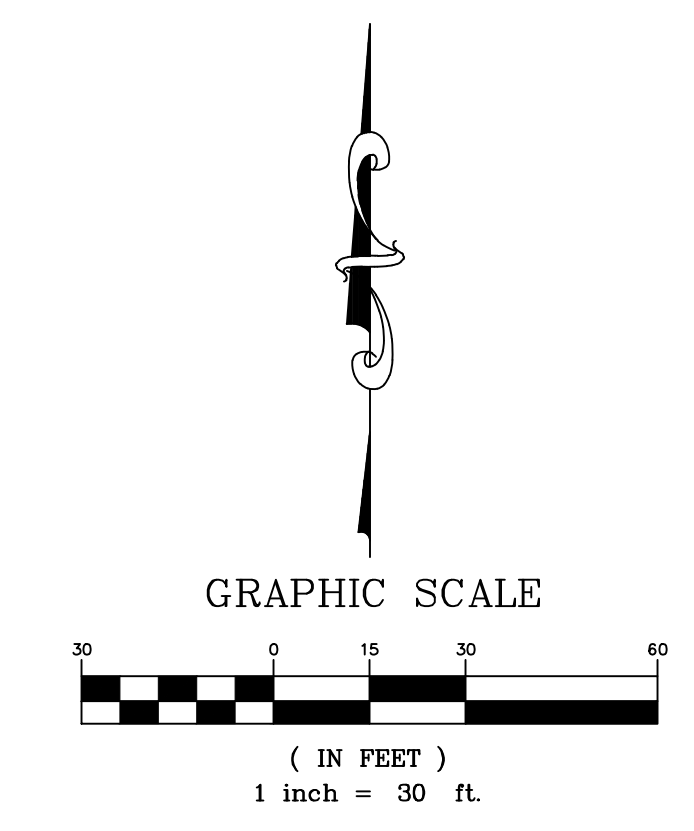
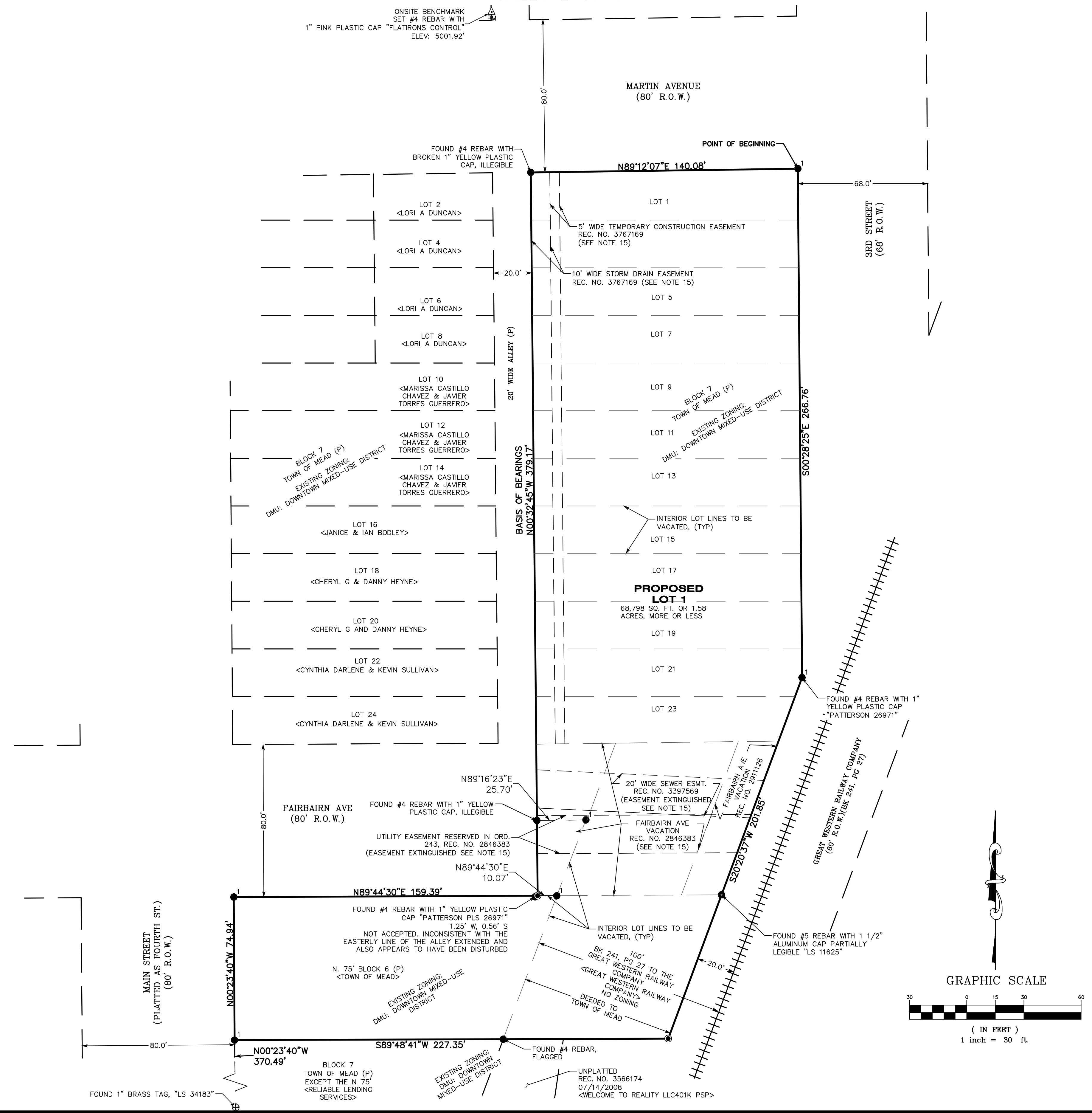
Boundary Closure Report

COURSE: S00°28'25"E	LENGTH: 266.76'
COURSE: S20°20'37"W	LENGTH: 201.85'
COURSE: S89°48'41"W	LENGTH: 227.35'
COURSE: N00°23'40"W	LENGTH: 74.94'
COURSE: N89°44'30"E	LENGTH: 159.39'
COURSE: N00°32'45"W	LENGTH: 379.17'
COURSE: N89°12'07"E	LENGTH: 140.08'

AREA: 68798 SQ. FT.
 ERROR CLOSURE: 0.01
 ERROR NORTH: 0.002

COURSE: N79°06'18"E
 EAST: 0.010

PRECISION 1: 144954



BY:PRESCOTT FILE:79499 PRELIMINARY PLAT C21.DWG DATE:1/4/2024 4:17 PM

REVISION	DATE
1 - REVISIONS PER CLIENT	2024-01-04 EP

PRELIMINARY PLAT

COPYRIGHT 2024 FLATIRONS, INC.

Flatirons, Inc.
 Land Surveying Services
 www.FlatironsInc.com
 3825 IRLS AVE, STE. 395
 BOULDER, CO 80301
 PH: (303) 443-7001
 PH: (303) 776-1733
 PH: (303) 443-9830
 PH: (303) 776-4355
 PH: (303) 936-6997
 PH: (303) 443-9830
 PH: (303) 923-3180



DRAFT
 WORKING COPY ONLY
 ONLY FINAL VERSION
 WILL HAVE STAMP
 AND SIGNATURE

JOB NUMBER:
23-79,499

DATE:
7/24/2023

DRAWN BY:
E. PRESCOTT

CHECKED BY:
JK/JZG

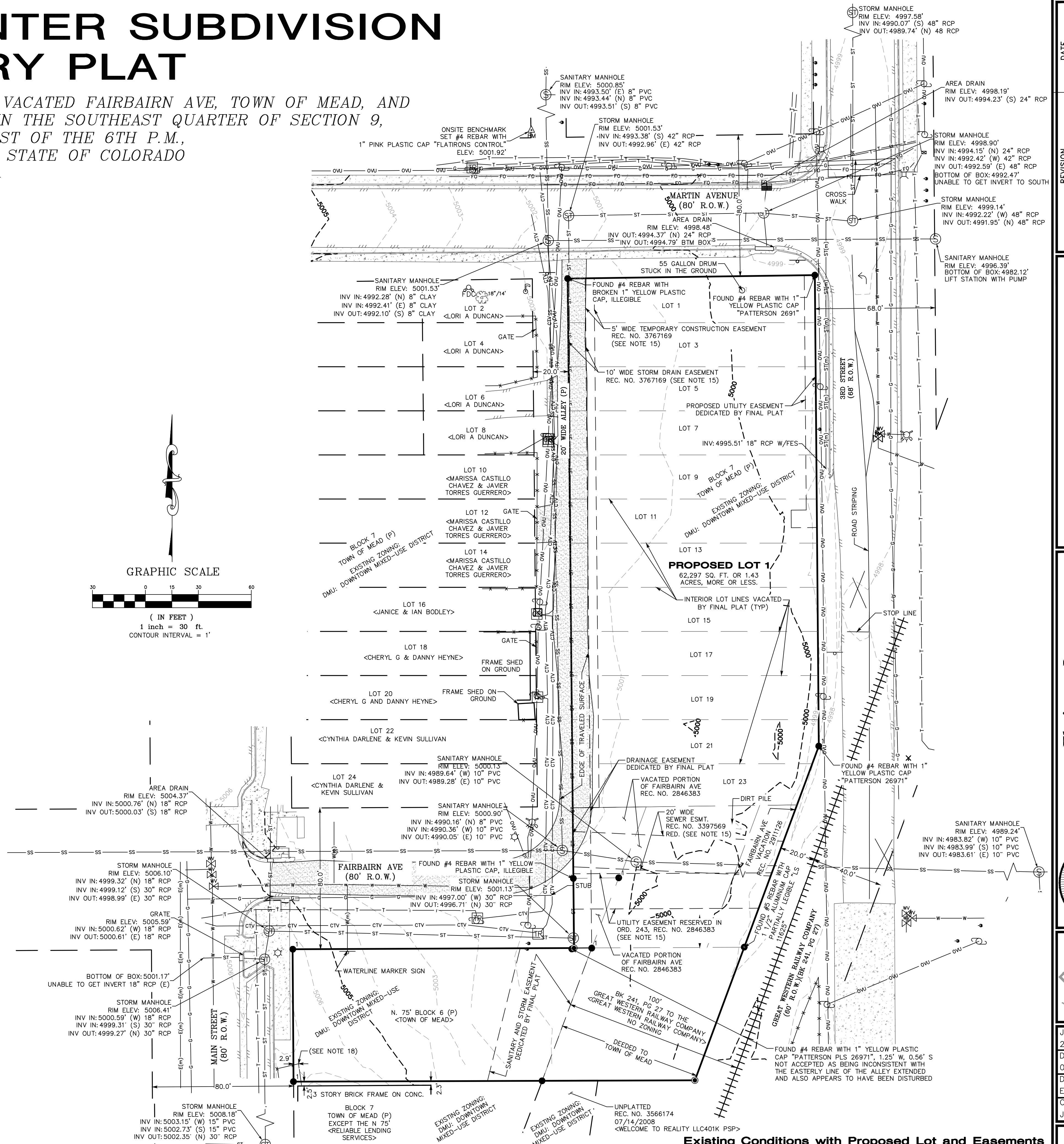
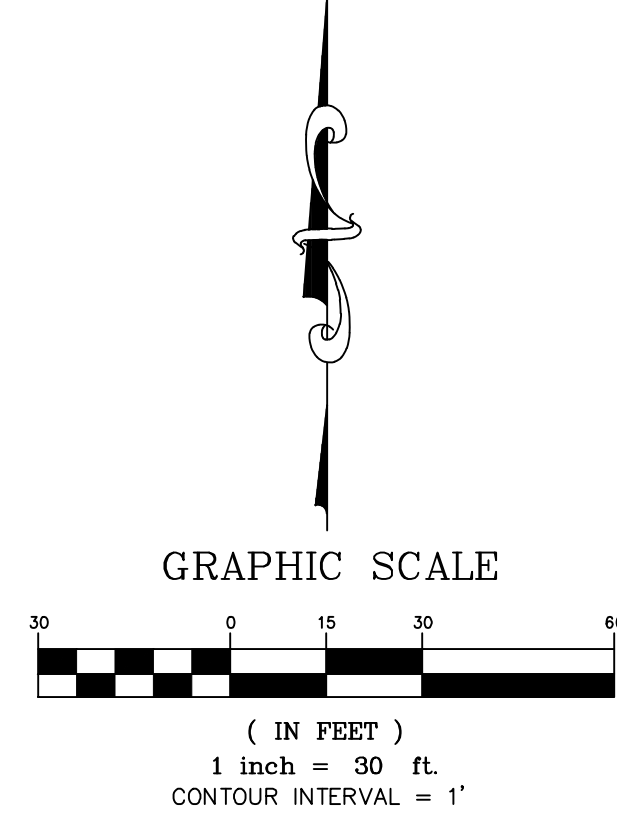
SHEET 2 OF 4

Control Diagram

MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT

A RESUBDIVISION OF A PORTION OF BLOCKS 6 AND 7, AND VACATED FAIRBAIRN AVE, TOWN OF MEAD, AND A PORTION OF THE GREAT WESTERN RAILWAY, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO
SHEET 3 OF 4

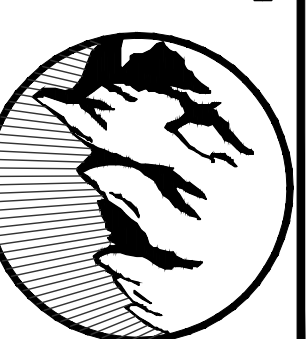
- Legend**
- FOUND MONUMENT AS DESCRIBED
 - FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP "PATTERSON 26971"
 - ⊕ FOUND BRASS TAG AS DESCRIBED
 - ⊕ SET TEMPORARY BENCHMARK AS DESCRIBED
 - FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP "FLATIRONS SURV 29038"
 - (P) AS PER THE PLAT OF TOWN OF MEAD, REC. NO. 106433, 2/12/1906
 - CONCRETE
 - TRAVELED SURFACE FOR 20' WIDE ALLEY (P) AND FAIRBAIRN AVE
 - EDGE OF ASPHALT
 - FENCE
 - SIGN
 - DECIDUOUS TREE (TRUNK DIAMETER/DRIP LINE RADIUS)
 - WATER LINE
 - WATER LINE SCALED FROM MAPS
 - WATER VALVE
 - WATER METER
 - FIRE HYDRANT
 - SANITARY SEWER LINE
 - SANITARY SEWER MANHOLE
 - STORM SEWER LINE
 - STORM SEWER MANHOLE
 - ELECTRIC LINE
 - TRANSFORMER
 - LIGHT POLE
 - OVERHEAD UTILITY LINE
 - UTILITY POLE
 - GUY WIRE
 - TRAFFIC LIGHT
 - CABLE TV LINE
 - CABLE/FIBEROPTIC RISER
 - FIBEROPTIC LINE
 - FIBEROPTIC VAULT
 - TELEPHONE LINE
 - TELEPHONE RISER
 - GAS LINE
 - FLAGPOLE
 - RAILROAD CROSSING
 - ELEVATION
 - INVERT
 - PVC PLASTIC PIPE
 - RCP REINFORCED CONCRETE PIPE
 - CENTER LINE OF RAILROAD TRACKS



NO.	REVISION	DATE
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

PRELIMINARY PLAT
COPYRIGHT 2024 FLATIRONS, INC.

Flatirons, Inc.
Land Surveying Services
www.FlatironsInc.com
4501 LOGAN ST.
DENVER, CO 80216
3825 IRLS AVE, STE. 395
BOULDER, CO 80301
PH: (303) 936-6997
PH: (303) 443-7001
FAX: (303) 443-9830
FAX: (303) 923-3180



DRAFT
WORKING COPY ONLY
ONLY FINAL VERSION
WILL HAVE STAMP
AND SIGNATURE

JOB NUMBER:
23-79,499
DATE:
07-24-2023
DRAWN BY:
E. PRESCOTT
CHECKED BY:
JK/JZG

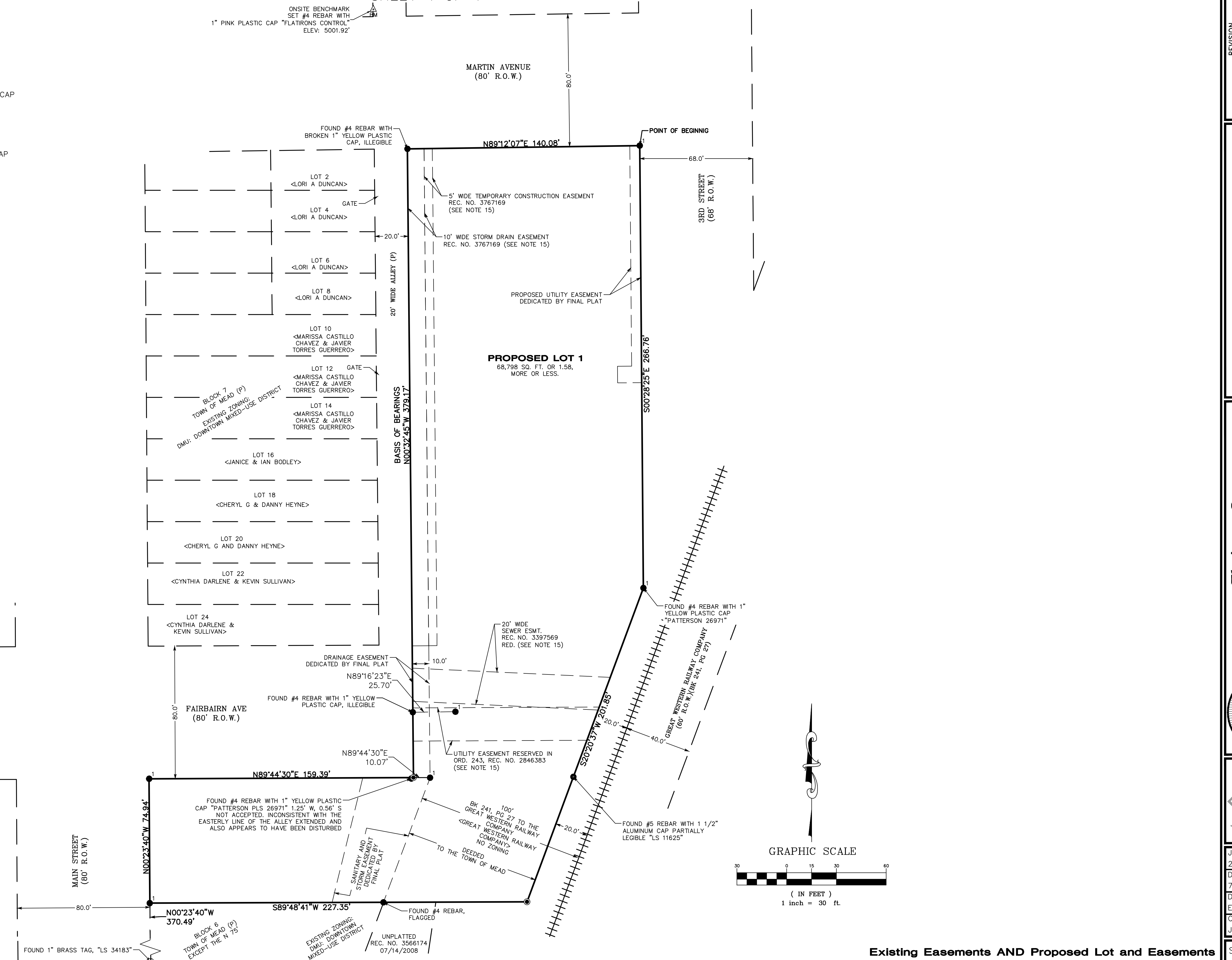
BY:EPRESCOTT FILE:79499 PRELIMINARY PLAT C21.DWG DATE:11/4/2024 4:17 PM

MEAD COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT

A RESUBDIVISION OF A PORTION OF BLOCKS 6 AND 7, AND VACATED FAIRBAIRN AVE, TOWN OF MEAD, AND A PORTION OF THE GREAT WESTERN RAILWAY, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO

SHEET 4 OF 4

- Legend**
- FOUND MONUMENT AS DESCRIBED
 - ① FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP "PATTERSON 26971"
 - ⊕ FOUND BRASS TAG AS DESCRIBED
 - △ SET TEMPORARY BENCHMARK AS DESCRIBED
 - FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP "FLATIRONS SURV 29038"
 - ++++ CENTERLINE OF RAILROAD TRACKS



REVISION	DATE
1 - REVISIONS PER CLIENT	2024-07-24

PRELIMINARY PLAT

COPYRIGHT 2024 FLATIRONS, INC.

Flatirons, Inc.
Land Surveying Services
www.flatironsinc.com

3825 IRLS AVE. STE. 395
BOULDER, CO 80301
PH: (303) 443-7001
FAX: (303) 443-9830

4501 LOGAN ST.
DENVER, CO 80216
PH: (303) 936-6997
FAX: (303) 923-3180

655 FOURTH AVE
LONGMONT, CO 80501
PH: (303) 776-1733
FAX: (303) 776-4355

DRAFT
WORKING COPY ONLY
ONLY FINAL VERSION
WILL HAVE STAMP
AND SIGNATURE

JOB NUMBER:
23-79,499
DATE:
7/24/2023
DRAWN BY:
E. PRESCOTT
CHECKED BY:
JK/JZG

Existing Easements AND Proposed Lot and Easements

SHEET 4 OF 4

BY:EPRESCOTT FILE:79499 PRELIMINARY PLAT C21.DWG DATE:1/4/2024 4:17 PM

**TOWN OF MEAD, COLORADO
PLANNING COMMISSION
RESOLUTION NO. 01-PC-2024**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE TOWN OF MEAD,
COLORADO, RECOMMENDING CONDITIONAL APPROVAL OF THE MEAD
COMMUNITY CENTER SUBDIVISION PRELIMINARY PLAT**

WHEREAS, the Town of Mead, Colorado (the “Town”) is authorized pursuant to Title 31, Article 23, C.R.S. and the Town Municipal Code (the “MMC”) to regulate the development of land, streets and utilities within the Town for the purposes of promoting the public health, safety, convenience, and the general welfare of the community; and

WHEREAS, pursuant to Section 16-4-60 of the MMC, following review of a preliminary plat by the Town Planning Commission (the “Planning Commission”), the Planning Commission shall recommend that the Town Board of Trustees approve, deny, or approve with conditions the preliminary plat; and

WHEREAS, the Town (the “Applicant”) has submitted an application for the Mead Community Center Subdivision Preliminary Plat (the “Preliminary Plat”) for the 1.58-acre property generally located south of Martin Ave., and west of Weld County Road 7 (3rd St.), in the Town of Mead, County of Weld, State of Colorado, as more particularly described in **Exhibit 1**, attached hereto and incorporated into this Resolution (the “Property”); and

WHEREAS, the Applicant is the current record owner of the Property, with the exception of the portion of the Property described in **Exhibit 2**, attached hereto and incorporated herein (“Great Western Railway Parcel”); and

WHEREAS, the Applicant is negotiating the acquisition of the Great Western Railway Parcel; and

WHEREAS, the Preliminary Plat consolidates the Property into a single 1.58-acre lot, in accordance with the Downtown Mixed Use (DMU) underlying zoning; and

WHEREAS, in accordance with Section 16-4-60 of the MMC, the Planning Commission held a duly noticed public hearing on March 20, 2024 to consider the Preliminary Plat, and

WHEREAS, the administrative record for this case includes, but is not limited to, the Town of Mead Land Use Code, the Town of Mead Comprehensive Plan, all other applicable ordinances, resolutions and regulations, the staff files and reports of the Community Development Director and Town Engineer for this case, any and all submittals by the Applicant and members of the public, and the audio recordings and minutes of the Planning Commission meeting at which this application was considered; and

WHEREAS, the Planning Commission has reviewed the proposed Preliminary Plat and has determined that the Preliminary Plat meets all applicable requirements of the Town of Mead Land Use Code and MMC and that the review criteria set forth in Section 16-4-60 of the MMC have been satisfied.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the Town of Mead, Colorado, that:

Section 1. The foregoing recitals and findings are incorporated herein as findings and conclusions of the Planning Commission.

Section 2. The Planning Commission recommends that the Board of Trustees approve the Mead Community Center Preliminary Plat subject to the following conditions of approval:

a. The Applicant shall resolve and correct any technical issues as directed by Town staff prior to signature of Town officials on the Preliminary Plat; and

b. The Applicant shall secure ownership of the Great Western Railway Parcel prior to the signature of Town officials on the Preliminary Plat, as evidenced by an executed and recorded deed conveying the Great Western Railway Parcel to the Town.

Section 3. Town staff shall distribute a copy of this Resolution to the Board of Trustees at or prior to the date at which the Board of Trustees is scheduled to consider the Preliminary Plat at a public hearing held for that purpose.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption.

INTRODUCED, READ, PASSED AND ADOPTED THIS 20th DAY OF MARCH, 2024.

ATTEST:

**TOWN OF MEAD PLANNING
COMMISSION:**

By: 
Secretary
Town Clerk




By: 
Chairman or Acting Chair

EXHIBIT 1

Mead Community Center Subdivision
Preliminary Plat (Exhibit begins on the next
page)

EXHIBIT 2

Great Western Railway Parcel

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 9, TOWNSHIP 3 NORTH, RANGE 68 WEST OF THE 6TH P.M., TOWN OF MEAD, COUNTY OF WELD, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

CONSIDERING THE SOUTH LINE OF VACATED FAIRBARIN AVENUE AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON MAY 7, 2001, AT RECEPTION NO. 2846383, AND ON DECEMBER 21, 2001, AT RECEPTION NO. 2911126 TO BEAR NORTH 89°44'30" EAST, A DISTANCE OF 86.35 FEET, BETWEEN A FOUND #4 REBAR WITH 1" YELLOW PLASTIC CAP "PATTERSON 26971" AT A POINT ON SAID SOUTH LINE AND A FOUND #5 REBAR WITH 1 1/2" ALUMINUM CAP PARTIALLY LEGIBLE "LS 11625" AT THE SOUTHEAST CORNER OF SAID VACATED FAIRBAIRN AVENUE, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

BEGINNING AT A POINT ON THE SAID SOUTH LINE OF FAIRBAIRN AVENUE; THENCE ALONG SAID SOUTH LINE NORTH 89°44'30" EAST, A DISTANCE OF 86.35 FEET TO SAID SOUTHEAST CORNER;

THENCE DEPARTING SAID SOUTH LINE, SOUTH 20°20'37" WEST, A DISTANCE OF 80.36 FEET TO A POINT ON THE NORTHERLY LINE OF A PARCEL OF LAND DESCRIBED IN THE RECORDS OF WELD COUNTY ON JULY 14, 2008, AT RECEPTION NO. 3566174, EXTENDED EASTERLY;

THENCE ALONG SAID NORTHERLY EXTENDED EASTERLY, SOUTH 89°48'41" WEST, A DISTANCE OF 86.58 FEET TO THE SOUTHEAST CORNER OF THE NORTH 75' OF BLOCK 6, TOWN OF MEAD AS DESCRIBED IN THE RECORDS OF WELD COUNTY ON FEBRUARY 12, 1906, AT RECEPTION NO. 106433;

THENCE ALONG THE EASTERLY LINE OF SAID BLOCK 6, NORTH 20°31'26" EAST, A DISTANCE OF 80.34 FEET, MORE OR LESS, TO THE POINT OF BEGINNING, COUNTY OF WELD, STATE OF COLORADO.



Agenda Item Summary

MEETING DATE: March 25, 2024

SUBJECT: Resolutions in Opposition of Proposed Legislation

Resolution No. 29-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1304, Prohibiting Local Governments from Enacting or Enforcing Minimum Parking Requirements

Resolution No. 30-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1152, Requiring Accessory Dwelling Units

Resolution No. 31-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1168, Requiring Live-Streaming of and Video Conference Participation in All Public Meetings

Resolution No. 32-R-2024 - A Resolution of the Town of Mead, Colorado, Opposing House Bill 24-1313, Increasing Housing Density in Transit-Oriented Communities

PRESENTED BY: Marcus McAskin, Town Attorney

SUMMARY

At the March 11, 2024 regular meeting, the Board of Trustees instructed the Town Attorney to prepare resolutions in opposition to the following proposed legislation that is currently under consideration by the Colorado General Assembly during the 2024 legislative session:

- (1) House Bill 24-1304, Prohibiting Local Governments from Enacting or Enforcing Minimum Parking Requirements
- (2) House Bill 24-1152, Requiring Accessory Dwelling Units (ADUs)
- (3) House Bill 24-1168, Requiring Live-Streaming of and Video Conference Participation in All Public Meetings, and
- (4) House Bill 24-1313, Increasing Housing Density in Transit-Oriented Communities

The four (4) resolutions are attached to this *Agenda Item Summary* (AIS) and are incorporated by reference.

The Board, after considering each resolution, may: (1) approve each resolution as written (in opposition to the specific House Bill), or (2) move to instruct the Town Attorney/Town Staff to continue to monitor the legislation and delay taking a formal position on the proposed legislation at the current time.

Each resolution instructs the Town Clerk to deliver a copy of the resolution to each of the (applicable) legislative sponsors and to provide a courtesy copy to the Colorado Municipal League.

FINANCIAL CONSIDERATIONS

N/A.

STAFF RECOMMENDATION/ACTION REQUIRED

As set forth above, the four (4) resolutions attached to this AIS were prepared following direction of the Board of Trustees at the March 11, 2024 regular meeting.

The Board, after considering each resolution, may either approve the resolution as written (in opposition to the specific legislation) or may move to instruct the Town Attorney/Town Staff to continue to monitor the legislation and delay taking a formal position on the legislation.

Recommended motions follow below.

House Bill 24-1304, Prohibiting Local Governments from Enacting or Enforcing Minimum Parking Requirements

- “I move to approve Resolution 29-R-2024 **Opposing House Bill 24-1304**, Prohibiting Local Governments from Enacting or Enforcing Minimum Parking Requirements.”

Alternate motion:

- “I move to request staff to continue to monitor House Bill 24-1304, and further move that the board delay taking a formal position until later in the 2024 legislative session.”

House Bill 24-1152, Requiring Accessory Dwelling Units (ADUs)

- “I move to approve Resolution 30-R-2024 **Opposing House Bill 24-1152**, Requiring Accessory Dwelling Units.”

Alternate motion:

- “I move to request staff to continue to monitor House Bill 24-1152, and further move that the board delay taking a formal position until later in the 2024 legislative session.”

House Bill 24-1168, Requiring Live-Streaming of and Video Conference Participation in All Public Meetings

- “I move to approve Resolution 31-R-2024 **Opposing House Bill 24-1168**, Requiring Live-Streaming of and Video Conference Participation in All Public Meetings.”

Alternate motion:

- “I move to request staff to continue to monitor House Bill 24-1168, and further move that the board delay taking a formal position until later in the 2024 legislative session.”

House Bill 24-1313, Increasing Housing Density in Transit-Oriented Communities

- “I move to approve Resolution 32-R-2024 **Opposing House Bill 24-1313**, Increasing Housing Density in Transit-Oriented Communities.”

Alternate motion:

- “I move to request staff to continue to monitor House Bill 24-1313, and further move that the board delay taking a formal position until later in the 2024 legislative session.”

ATTACHMENTS

Resolution No. 29-R-2024 (Opposing HB 24-1304)

Resolution No. 30-R-2024 (Opposing HB 24-1152)

Resolution No. 31-R-2024 (Opposing HB 24-1168)

Resolution No. 32-R-2024 (Opposing HB 24-1313)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 29-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, OPPOSING HOUSE BILL
24-1304, PROHIBITING LOCAL GOVERNMENTS FROM ENACTING OR ENFORCING
MINIMUM PARKING REQUIREMENTS**

WHEREAS, for a century, the State of Colorado has committed both in statute and in the state constitution to the local control of land use planning because local governments are closest to the land and to the people that occupy it; and

WHEREAS, local ordinances establishing minimum requirements for parking in retail and residential developments reflect local needs, density, and traffic patterns, determined in conjunction with larger land use plans, and cannot be viewed separately from the broader ability of a community to plan for its own future, including the ability to provide access to public safety services, schools, and recreational services; to make sure that sufficient and safe transportation options are available to citizens of all abilities; to handle increased population or more intense uses; and to align development with a community's long-term goals; and

WHEREAS, House Bill 24-1304, which would prohibit municipalities within a metropolitan planning organization from enacting and enforcing local minimum parking requirements for real property, would: (1) place statewide mandates on hyper-local land use matters; (2) rely on the judgment of state legislators and regulators who lack the understanding needed to make reasoned and informed decisions for our community concerning minimum parking requirements; (3) undermine long-range and short-range planning efforts; and (4) severely limit the Town's ability to regulate traffic and transportation; and

WHEREAS, House Bill 24-1304 silences the voices of our residents by prohibiting the enactment or enforcement of local codes and ordinances.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. It is the position of the Town of Mead that municipalities are best suited to determine appropriate parking requirements for motor vehicles in their communities and that collaboration and cooperation, not top-down statewide mandates, are the best way to address transportation and environmental challenges.

Section 2. The Board of Trustees of the Town of Mead opposes House Bill 24-1304 as written and strongly urges the General Assembly to vote NO on this preemption of local control of land use planning and zoning matters.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification and Delivery. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours. The Town Clerk shall also deliver a copy of this resolution to each of the bill's sponsors, and provide a courtesy copy to the Colorado Municipal League.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 30-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO OPPOSING HOUSE BILL
24-1152, REQUIRING ACCESSORY DWELLING UNITS**

WHEREAS, for a century, the State of Colorado has committed both in statute and in the state constitution to the local control of land use planning and zoning because local governments are closest to the land and to the people that occupy it; and

WHEREAS, zoning and land use cannot be viewed separately from broader planning goals of the community as a whole, including the ability to ensure adequate water and utilities or to provide enough public safety services, schools, and recreational services for all citizens; and

WHEREAS, House Bill 24-1152 would place statewide mandates on hyper-local land use matters and rely on the judgment of state legislators and regulators who lack the understanding needed to make reasoned and informed decisions for our community, and require the Town of Mead to allow accessory dwelling units (“ADUs”) in all residential zone districts that allow single-family detached homes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. It is the position of the Board of Trustees of the Town of Mead (“Board”) that municipalities are best suited to determine appropriate zoning laws for their communities and that collaboration and cooperation are the key ingredients to finding a solution to Colorado’s affordable housing problem. The Board specifically finds that collaboration and cooperation is preferred over top-down statewide mandates, including a mandate to allow ADUs in all residential zone districts that allows single-family detached homes.

Section 2. The Board of Trustees of the Town of Mead opposes House Bill 24-1152 as written and strongly urges the Colorado General Assembly to vote NO on House Bill 24-1152.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification and Delivery. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours. The Town Clerk shall also deliver a copy of this resolution to each of the bill’s sponsors, and provide a courtesy copy to the Colorado Municipal League.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 31-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO OPPOSING HOUSE BILL
24-1168, REQUIRING LIVE-STREAMING OF AND VIDEO CONFERENCE
PARTICIPATION IN ALL PUBLIC MEETINGS**

WHEREAS, local public meetings are held for the benefit and engagement of local populations, are currently posted and accessible in accordance with the applicable requirements of the Americans with Disabilities Act of 1990 (“ADA”) and Colorado law, and are required to comply with the Colorado Open Meetings Law; and

WHEREAS, as introduced, House Bill 24-1168 (“HB 1168”) would require local government bodies to allow authorized speakers and participants to provide public testimony through video conferencing at all public meetings, ignoring the reality that live-streamed open meetings have enabled “Zoom-bombing” and provided platforms for external hate groups to inject inflammatory rhetoric into meetings of municipal governing bodies in Colorado; and

WHEREAS, in its current form, HB 1168 constitutes an unfunded statewide mandate that requires local public bodies to live-stream all public meetings, together with absorbing costs related to adhering to additional recording, retention, and accessibility requirements; and

WHEREAS, those fixed costs, together with costs associated with initial and ongoing staff training will place additional burdens on constrained local government budgets; and

WHEREAS, HB 1168 will undermine local governing bodies’ ability to regulate their own public meetings, which are already subject to federal and state regulation, and impose additional unfunded costs on local jurisdictions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. It is the position of the Board of Trustees of the Town of Mead (the “Board”) that HB 1168 is superfluous because Colorado municipalities are already required to provide access to all public meetings in compliance with the ADA and Colorado law. The Board also specifically finds that HB 1168, if adopted, will impose onerous mandates that will require municipalities to increase staffing and technical capabilities while increasing opportunities for outside groups or individuals to disrupt public meetings with irrelevant, hateful messages.

Section 2. The Board opposes and strongly urges the Colorado General Assembly to vote NO on House Bill 24-1168.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification and Delivery. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours. The Town Clerk shall also deliver a copy of this resolution to each of the bill’s sponsors, and provide a courtesy copy to the Colorado Municipal League.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 32-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, OPPOSING HB 24-1313,
INCREASING HOUSING DENSITY IN TRANSIT-ORIENTED COMMUNITIES**

WHEREAS, for a century, the State of Colorado has committed both in statute and in the state constitution to the local control of land use planning and zoning issues because local governments are best positioned to regulate these matters; and

WHEREAS, zoning and land use cannot be viewed separately from the impacts of proposed uses of land on surrounding properties and a community as a whole, including ensuring that sufficient and safe infrastructure is available to handle increased population or more intense uses; and

WHEREAS, House Bill 24-1313, which would require higher density residential development near transit and allow the state to withhold vital transportation tax funding from local communities for failing to meet certain housing goals and other requirements, would place statewide mandates on local land use matters and rely on the judgment of state legislators and regulators who lack the understanding needed to make reasoned and informed decisions for local communities; and

WHEREAS, House Bill 24-1313 will undermine long-range planning efforts and will severely limit the Town’s ability to maintain reasonable housing density regulations to ensure a high quality of life and sound environment for our current and future residents, workers, and business owners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. It is the position of the Board of Trustees of the Town of Mead (“Board”) that municipalities are best suited to determine appropriate zoning laws for their communities and that collaboration and cooperation are the key ingredients to finding a solution to Colorado’s affordable housing problem. The Board specifically finds that collaboration and cooperation is preferred over top-down statewide mandates and potential penalties, including the ability of the state to withhold important transportation funding dollars.

Section 2. The Board opposes House Bill 24-1313 as written and strongly urges the General Assembly to vote NO on House Bill 24-1313.

Section 3. Effective Date. This resolution shall become effective immediately upon adoption.

Section 4. Certification and Delivery. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours. The Town Clerk shall also deliver a copy of this resolution to each of the bill’s sponsors, and provide a courtesy copy to the Colorado Municipal League.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 25th DAY OF MARCH, 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor