



## BOARD OF TRUSTEES

441 3rd Street, Mead  
Monday, November 13, 2023

### AGENDA

- I. 5:30 p.m. to 6:00 p.m.**  
**Work Session: Boardroom Security**
- II. 6:00 p.m. to 10:00 p.m.**  
**REGULAR MEETING**

*In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.*

[https://us02web.zoom.us/webinar/register/WN\\_irDH4x\\_ER1yZSo6clo\\_2Zg](https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg)

#### 1. Call to Order – Roll Call

Mayor Colleen Whitlow  
Mayor Pro Tem Chris Cartwright  
Trustee David Adams  
Trustee Debra Brodhead  
Trustee Trisha Harris  
Trustee Chris Parr  
Trustee Herman Schranz

#### 2. Moment of Silence

#### 3. Pledge of Allegiance to the Flag

#### 4. Review and Approve Agenda

#### 5. Staff Report: Town Manager Report

[a.](#) Manager Report

#### 6. Informational Items

- [a.](#) Police Department Update: Co-responder Leslie Coblenz
- [b.](#) Little Thompson Water District
- [c.](#) Pavement Management

#### 7. Proclamations

[a.](#) A Woman's Place 45th Anniversary of Domestic Violence Advocacy November 2023

#### 8. Public Comment: 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

#### 9. Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

- [a.](#) Approval of Minutes - Regular Meeting October 30, 2023
- [b.](#) October 2023 Aging Report
- [c.](#) Check Register November 13, 2023

d. 3<sup>rd</sup> Quarter 2023 Investment Portfolio

e. **Resolution No. 69-R-2023** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the Public Improvements Associated with the Elevation 25 Filing No. 1 Final Plat (Phase 1 Only)

**10. Public Comment:** *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

**11. Elected Official Reports**

- a. Town Trustees
- b. Mayor Whitlow

**12. Adjournment**

*In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.*

TO: Honorable Mayor and Trustees  
FROM: Helen Migchelbrink, Town Manager  
DATE: November 13, 2023  
SUBJECT: Town Manager Report

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- Colorado Department of Local Affairs awarded the Town of Mead \$1,500,000 grant for the Community Center Construction. The grant award is part of the Main Street LIVE initiative. Award Letter is included in the packet.
- The Development Impact Fee schedule for 2024 will be increased by 5.52% based on the 5-year ENR Annual Average Index. The annual increase is in accordance with the Impact Fee Study recommendations adopted by the Town in 2021 and will be posted by December 1, 2023 and sent to all active developers.
- Annual renewals for business licenses are being emailed to all active business owners. Enhanced credit card acceptance for payments is available. Pet license renewals have been emailed to current pet owners.
- The November 7<sup>th</sup> Election had two statewide issues voted on by the residents of Mead. The Unofficial Results for those items are attached. It appears that Proposition HH has failed, and Proposition II has passed. Additional Weld County results can be found on the Weld County Elections website: <https://www.weld.gov/Government/Departments/Clerk-and-Recorder/Elections-Department>. Statewide election results can be found on the Secretary of State website: <https://www.sos.state.co.us/pubs/elections/resultsData.html>.
- Public hearings are scheduled for December 11, 2023, to consider adoption of the 2024 Town Budget and the 2024 Mead Urban Renewal Authority (MURA) and Mead Elevation 25 General Improvement District (GID) budgets. Drafts were presented at the respective October 9<sup>th</sup> meetings. Staff is making minor changes to the budget draft based on projects that may carry over from 2023. There are no changes to the proposed budget schedule due to Proposition HH as the referendum has failed.
- Agfinity was issued a building permit for a car wash at their site at 201 Third Street in Mead. This permit was anticipated to be issued in 2024 but appears that construction will commence sooner.
- The Built for Mead website is live with a variety of business interviews: <https://builtformead.com/>. New videos continue to be released and the website is updated quarterly. The business directory is live. Minor changes are being made to the business license renewal application for 2024 to ensure all Mead-based business are captured.
- CDOT is planning a ribbon cutting ceremony to officially open segments 6,7, and 8 of the I-25 toll lane project on December 5<sup>th</sup> from 11:00 to 12:00p.m. at the Centerra Mobility Hub in Loveland. Indications are that they will be opening the toll lanes to the traveling public on this day.
- The Employee Handbook amendment, which was presented to the Board of Trustees on 10/31, will be presented for adoption on November 27<sup>th</sup> after a final review is completed.
- Club Car Wash has broken ground on its new facility located on the west side of Foster Ridge Drive and west of the new QuikTrip Convenience Store and Gas Station.
- A restitution hearing is scheduled in Mead Municipal Court for November 13<sup>th</sup> for the graffiti damage earlier this year to Founders Park and other areas around town. The Town incurred \$4500 in damages. There are 43 cases on the docket for arraignment or review hearing on November 16<sup>th</sup>.
- CIRSA completed their Annual Property Survey on October 4, 2023. CIRSA is the Town's property/casualty insurance carrier. Public Works walks the Town's properties with CIRSA Risk

Control Consultant to identify potential hazards. The report is attached. Correction of the noted issues was completed in October and response sent to CIRSA.

- Staff is working with the Town Attorney's office on an ordinance which would codify the state's bag fee which was adopted in 2021. According to state legislation, retail stores in Colorado are obligated to charge a \$0.10 fee for each single-use plastic bag or paper bag (with some exemptions) commencing January 1, 2023. The retailer may retain four cents of the fee to cover their expenses and must remit six cents of the fee to the local municipality. Since retailers must start remitting in January 2024, information and reporting forms are being created for the Town's website.
- The Town paving and street maintenance projects are about wrapped up for the year. An update will be presented to the Board on November 13<sup>th</sup>. Several development-related road projects in Mead are still ongoing. Current road closures due to construction can be found on the town's website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
  - 3<sup>rd</sup> and Welker Intersection – Real estate acquisition continues. Staff is still awaiting CDOT comments on the plan set. An RFP was released for Construction Management services. Proposals are due December 15<sup>th</sup>.
  - Mead Community Center – Staff continues to correspond with OmniTRAX regarding the land lease agreement for use of railroad property for stormwater detention. The design team met with the PEMB contractor regarding structural coordination.
  - SH66 Pedestrian Crossing – Staff conducted the FIR meeting with the design team and CDOT on November 3<sup>rd</sup>.
- YTD totals for new single family home permits:
  - 2023 YTD: 87 SF Permits, 110 Certificates of Occupancy
- Boards and Commissions
  - The next Planning Commission meeting is scheduled for November 15<sup>th</sup> at 6:00 p.m. at Town Hall. A Public Hearing will be held for proposed land use code amendments.
  - There is a vacant seat for an Alternate Commissioner on the Planning Commission and a business member of the Finance Committee. Please invite those who may be interested to contact the Town Clerk's office to apply.
- Human Resources
  - The Town is advertising open positions using NeoGov recruiting platform: <https://www.governmentjobs.com/careers/townofmead>
  - Open full-time positions include one Police Officer. Interviews are underway.

### **Community Development**

- A community open house is being jointly scheduled by the Town of Mead, Mountain View Fire Rescue District and High Plains Library District for review of the Municipal Facilities Master Plan at Liberty Ranch. It is anticipated that the open house will be held in early December at the Fire Station attached to Town Hall.
- The library and fire districts are working with Town Staff to establish a pre-development agreement and finalize their applications for the municipal facilities property in Liberty Ranch. Applications for platting and site plan are expected sometime this autumn or winter.
- Staff has applied for a matching grant through DOLA for the Land Use Code major update. If the grant is awarded, it will significantly increase the available funds for this code amendment effort.

### **Public Works and Engineering**

- The WWTF Structures Rehab project is complete.
- The slurry seal project has been postponed to 2024 due to temperature limitations.
- Staff supported the Chamber Trick or Treat Street event on October 28<sup>th</sup>.



- The first snow removal activities of the season began on October 29<sup>th</sup>. The team is finalizing snow removal policies and procedures and new staff members are being trained.
- The Town's utility locate ticketing software has now formally transitioned to BOSS811.

### **Community Engagement**

- Winter Basketball for preschool through 2nd grade is scheduled at Mead Elementary School every Saturday through December 16<sup>th</sup>. 103 children are registered.
- Older Active Adults are heading to Jesters Dinner Theater on December 9<sup>th</sup> to see Scrooge! Tickets are \$20 per person. Registration is required, and the deadline is November 17<sup>th</sup>.
- Christmas in the Park is December 2<sup>nd</sup>, from 1-6 p.m. at Town Park. The community event will offer a variety of free activities and conclude with the Parade of Lights and Tree Lighting Ceremony. Registration to participate in the Parade of Lights is free, and the registration deadline is November 17<sup>th</sup>. Mead Area Chamber of Commerce will host its annual tree drawing from 1:00-4:30 p.m. Winners will be announced after the tree lighting. Participants must be present to win.
- The next Built for Mead blog will cover the importance of shopping locally in preparation for the holiday season.

### **Police Department**

- New officers Bustamante and Aguirre are progressing through field training.
- The Citizen's Academy graduation was held last Wednesday, November 1<sup>st</sup>.
- Chief Newbanks and Commander Smith attended the International Association of Chiefs of Police annual conference in October. Most of this training was paid for with grants. Law Enforcement from around the world were present, including members of the Israeli National Police.
- The monthly activity report is attached.



November 8, 2023

The Honorable Colleen Whitlow, Mayor  
Town of Mead  
441 3rd Street  
Mead, CO, 80542

RE: EIAF 9771 - MSL Mead Community Center Construction

Dear Mayor Whitlow:

Congratulations! After thorough review, I am excited to offer a grant award in the amount of \$1,500,000 from the Main Street LIVE Initiative to assist with the above mentioned project.

Your project was reviewed based on a variety of factors such as its connection to energy impact, degree of need, measurable outcomes, amount of request, relationship to community goals, level of local match and community support, management capacity, resiliency and readiness to go. Competition for these limited funds is intense and we are seeing great demand.

DOLA supports local governments with direct place-based development, redevelopment, and housing in downtowns as a critical component to a robust and active economy, local government fiscal health, and sustainable development patterns. The Main Street LIVE Initiative is designed to fund reinvestment in downtowns and enhance long-term sustainability, add to the built environment, attract workforce, and augment other energy and housing projects.

These grant funds will be from state severance tax proceeds, which may cause you to go to election to receive and spend them. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your DOLA Regional Manager, Chris La May, at 970-679-7679 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. Per our program guidelines, this offer is valid for one year from the date of this letter.

I wish you success with your project. Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Rick M. Garcia  
Executive Director

cc: Barbara Kirkmeyer, State Senator  
Ryan Armagost, State Representative  
Helen Migchelbrink, Town of Mead  
Lorelei Nelson, Town of Mead  
Chris La May, DOLA



# COLORADO ELECTION RESULTS

November 7, 2023  
2023 Coordinated Election

## RESULTS

Last updated

📅 Wednesday, November 8, 2023, 8:59:44 AM (2 hours ago)



★ (0)

### ☆ State Questions

#### ★ Proposition HH (STATUTORY) (Vote For 1)



Shall the state reduce property taxes for homes and businesses, including expanding property tax relief for seniors, and backfill counties, water districts, fire districts, ambulance and hospital districts, and other local governments and fund school districts by using a portion of the state surplus up to the proposition HH cap as defined in this measure?



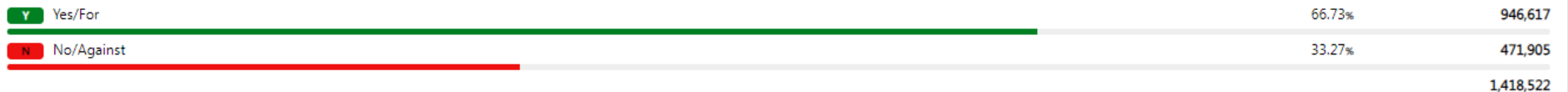
➦ Share

[Click to see the map →](#)

#### ★ Proposition II (STATUTORY) (Vote For 1)



Without raising taxes, may the state retain and spend revenues from taxes on cigarettes, tobacco, and other nicotine products and maintain tax rates on cigarettes, tobacco, and other nicotine products and use these revenues to invest twenty-three million six hundred fifty thousand dollars to enhance the voluntary Colorado preschool program and make it widely available for free instead of reducing these tax rates and refunding revenues to cigarette wholesalers, tobacco product distributors, nicotine products distributors, and other taxpayers, for exceeding an estimate included in the ballot information booklet for proposition EE?



➦ Share

[Click to see the map →](#)

October 16, 2023

Mary Strutt  
Town of Mead  
441 3rd St.  
Mead, Colorado 80542

Dear Mary:

This letter confirms the property survey and findings for the Town of Mead conducted on October 04, 2023. I would like to thank you for the time and the courtesy extended to me during the survey.

**Loss Analysis**

Year to date 2023 there has been six Property/Casualty claims, with a net incurred cost of \$185,350. The majority of this cost is related to the May hail storm.

As a result of the survey, the following recommendations were developed for your consideration and action. If you have any questions, or if I can be of further assistance, please give me a call.

Sincerely,



Nicholas Paoli, Risk Control Consultant

**Please send your written response to the recommendations.** It is not necessary that corrective action be completed on all recommendations before responding, but please outline your future abatement plans. Your response earns credit on the Loss Control Standards Audit.

This report is limited to those conditions actually observed and information provided by your personnel at the time of the on-site visit to the above location. The report and recommendations are advisory and designed to assist in CIRSA underwriting and reduce CIRSA losses. We are not undertaking to replace your own loss prevention or inspection efforts nor do we assume any duties you may have to provide safe facilities, equipment, machinery or operational procedures for your employees or the public.

CIRSA does not assume responsibility for implementing the recommendations in this report, nor does it represent that all hazardous or unsafe conditions at the location have been identified, nor that compliance with these recommendations will result in full compliance with applicable federal, state, or local regulations or avoid any injury or financial loss.



3665 Cherry Creek North Drive Denver, Colorado 80209 | 303-757-5475 800-228-7136 | www.cirsa.org

## CIRSA Loss Control Property Survey Recommendations

<b>Entity:</b>  Mead, Town of	<b>Loss Control Rep:</b>  Nicholas Paoli	<b>Survey Date:</b>  October 04, 2023
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### 2023-10-01- Ergonomics - Workstation Evaluation

Police: Upon arrival at the Police Department, it was noted that Madison's workstation was in need of an ergonomics evaluation and adjustments. An office ergonomics guide and evaluation form were sent directly to her. If she would like assistance with correcting her workstation, I can provide an evaluation upon request.

### 2023-10-02- Eyewash - Corrosive Chemicals

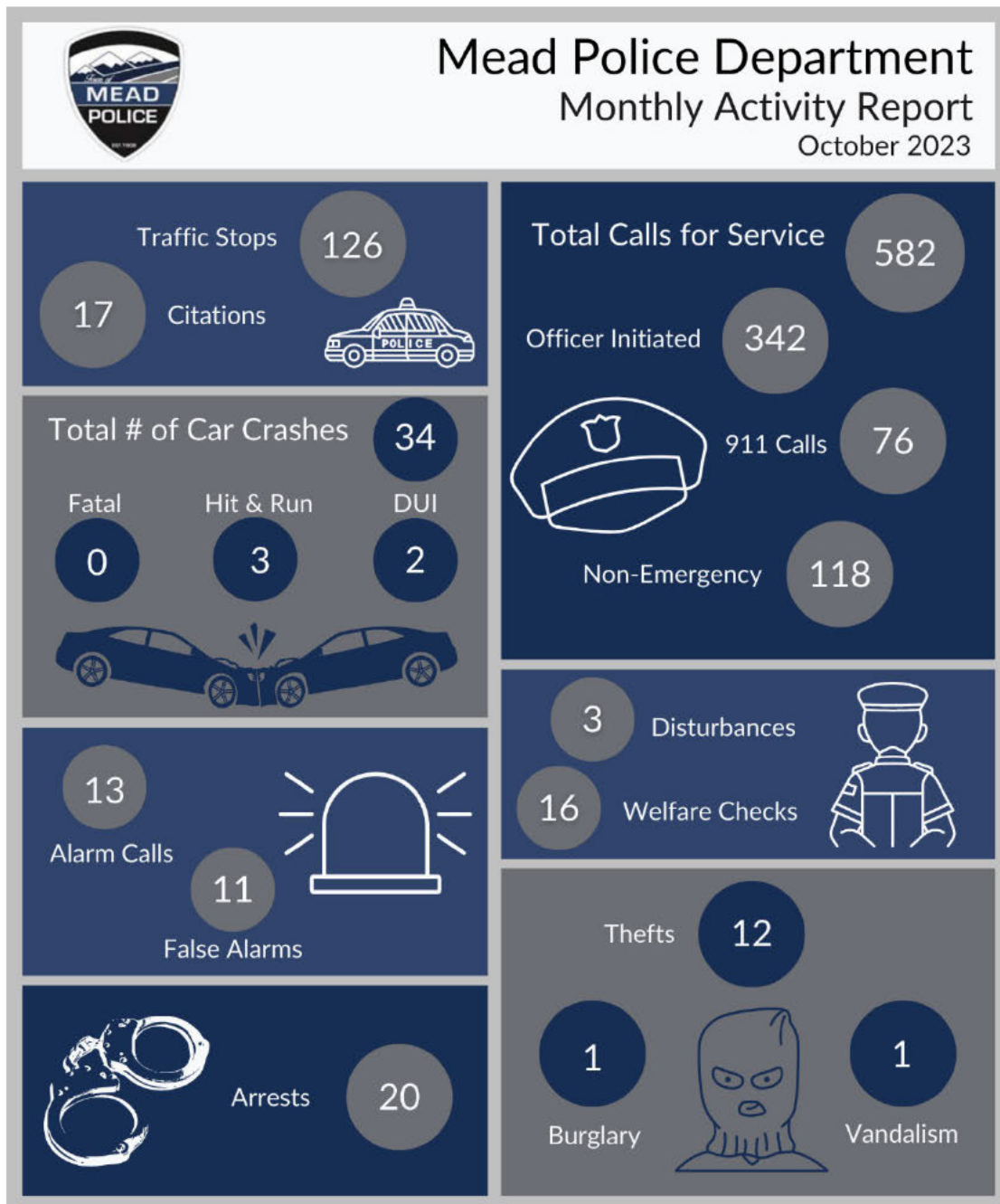
Police Department: There are two bottles of supplemental eyewash solution in the supply closet. Replace the bottles.



**2023-10-03- Compressed Air - PVC Pipes**

Police Department Garage: The air compressor is plumbed into a PVC piping system to distribute the air. PVC is not rated for compressed air and should not be used. Disconnect the PVC piping from the compressor.







OFFICER CONTACTS: 150

Action Taken / Outcome

0.00



TYPE	VALUE
● Warning	100 66.67%
● Citation	26 17.33%
● Arrest	12 8.00%
● No Action	11 7.33%
● Mental Health Transport	1 0.67%

**ARRESTS: 20**

<b>Case Number</b>	<b>Date/Time</b>	<b>Location</b>	<b>Charge</b>
23ML00681	10/30/2023 11:46:00 PM	MEAD ST / HIGHWAY 66	18-18-403.5(1),(2.5)(A) POSSESSION OF - FENTANYL LESS THAN 1 GRAM
23ML00682	10/30/2023 11:46:00 PM	MEAD ST / HIGHWAY 66	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
23ML00667	10/24/2023 08:09:00 PM	HIGHWAY 66 / FOSTER RIDGE DR	10-4-1006(1)(b) INSURANCE-FAIL PROVIDE INFO/AUTH AGENCY
23ML00662	10/21/2023 08:39:00 PM	16000 Block of 10TH ST	10-4-90 CRIMINAL TAMPERING - SECOND DEGREE
23ML00653	10/18/2023 01:08:00 AM	██████ PACIFIC CIR	42-2-138(1)(a) DRIVING UNDER RESTRAINT
23ML00652	10/17/2023 10:00:00 PM	██████ BONSMARA DR	18-3-412.5(2)(a) FAILURE TO REGISTER AS A SEX OFFENDER
23ML00651	10/17/2023 06:05:00 PM	██████ MEAD ST	18-8-111.5 FALSE REPORTING OF IDENTIFYING INFORMATION TO LAW ENFORCEMENT
23ML00650	10/17/2023 06:05:00 PM	██████ MEAD ST	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
23ML00641	10/12/2023 07:45:00 AM	██████ WCR 7	10-15-50(b) UNDERAGE POSSESSION- CONSUMPTION OF MARIJUANA
23ML00637	10/10/2023 06:00:00 PM	██████ MUSTANG DR	18-3-412.5(3) FAILURE TO REGISTER AS A SEX OFFENDER
23ML00636	10/10/2023 01:03:00 PM	2507-2733 HIGHWAY 66	42-4-1305(2)(A) DRANK FROM/POSSESSED OPEN ALCOHOLIC BEVERAGE CONTAINER
23ML00635	10/09/2023 08:19:00 PM	██████ PACIFIC CIR	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
23ML00634	10/08/2023 03:40:00 PM	██████ CHARBRAY ST	7-6-180 VICIOUS ANIMALS
23ML00627	10/06/2023 10:30:00 AM	██████ WCR 7	10-15-40(b) UNDERAGE POSSESSION- CONSUMPTION ALCOHOL
23ML00626	10/05/2023 11:00:00 AM	██████ WCR 7	10-15-50(b) UNDERAGE POSSESSION- CONSUMPTION OF MARIJUANA
23ML00626	10/05/2023 11:00:00 AM	██████ WCR 7	10-15-50(b) UNDERAGE POSSESSION- CONSUMPTION OF MARIJUANA

23ML00624	10/04/2023 06:07:00 PM	HIGHWAY 66 / INTERSTATE 25 RAMP S	16-19-103 FOJ WANTED BY OTHER AGENCY MISDEMEANOR
23ML00621	10/03/2023 12:15:00 PM	██████ WCR 7	10-15-50(b) UNDERAGE POSSESSION- CONSUMPTION OF MARIJUANA
23ML00621	10/03/2023 12:15:00 PM	██████ WCR 7	10-15-50(b) UNDERAGE POSSESSION- CONSUMPTION OF MARIJUANA
23ML00616	10/01/2023 08:22:00 PM	██████ HIGHWAY 66	16-19-103 FOJ WANTED BY OTHER AGENCY FELONY
23ML00615	10/01/2023 04:51:00 PM	██████ HIGHLAND DR	16-19-103 FOJ WANTED BY OTHER AGENCY FELONY

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## **STAFFING:**

Sergeants Ellis (Blue Side), Holmen (Red Side), and Officers Cramblet, Hansen, Lima, Palmer, Patton, Rollins, and Synn are working patrol.

Officers Barker and Salazar are assigned to Mead Schools as SROs.

New Officers Bustamante and Aguirre are in field training.

Administrative Technician Madison McCullough and Michelle Rae in Administration, Records, and Evidence.

## **TRAINING:**

All officers attended the following training.

- Legal Update
- Co-Responder Update
- Human Trafficking
- Investigative Techniques
- Records and Reports
- OC / Use of Force

## **NOTABLE CALLS FOR SERVICE:**

Harassment – █████ Wrangler Way – 23ML00614 – 10/01/2023

Suspicious – █████ Highland Drive – 23ML00615 – 10/01/2023

Subject with a Warrant – █████ Highway 66 – 23ML00616 – 10/01/2023

Harassment – █████ WCR 7 – 23ML00617 – 10/02/2023

Trespass – █████ Angus Street – 23ML00619 – 10/03/2023

Crash – WCR 7 / Highway 66 – 23ML00620 – 10/03/2023

Drug Related Activity – █████ WCR 7 – 23ML00621 – 10/03/2023

Sex Offense – █████ Welker Avenue – 23ML00622 – 10/03/2023

Crash – Colorado Blvd / Highway 66 – 23ML00623 – 10/03/2023

Subject with a Warrant – Highway 66 / Interstate 25 Ramp S – 23ML00234 – 10/04/2023

Harassment – Mountain View Drive / Mulligan Lake Drive – 23ML00625 – 10/04/2023

Drug Related Activity – █████ WCR 7 – 23ML00626 – 10/05/2023

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Suspicious – [REDACTED] WCR 7 – 23ML00627 – 10/06/2023  
Follow Up – [REDACTED] Main Street – 23ML00628 – 10/06/2023  
Sex Offense – [REDACTED] Margil Road – 23ML00629 – 10/06/2023  
Trespass – [REDACTED] Angus Street – 23ML00631 – 10/07/2023  
Suspicious – Welker Ave / Interstate 25 SB – 23ML00632 – 10/07/2023  
Crash – 13650-13998 Deere Court – 23ML00633 – 10/08/2023  
Animal Complaint – [REDACTED] Charbray Street – 23ML00634 – 10/08/2023  
Subject with a Warrant – [REDACTED] Pacific Circle – 23ML00635 – 10/09/2023  
Crash – 2507-2733 Highway 66 – 23ML00636 – 10/10/2023  
Sex Offender Registration – [REDACTED] Mustang Dr – 23ML00637 – 10/10/2023  
Check Wellbeing – [REDACTED] Eagle Ave – 23ML00638 – 10/11/2023  
Crash – 4501-4993 Highway 66 – 23ML00639 – 10/11/2023  
Check Wellbeing – [REDACTED] Hughes Dr – 23ML00640 – 10/11/2023  
Drug Related Activity – [REDACTED] WCR 7 – 23ML00641 – 10/12/2023  
Code Violation – [REDACTED] WCR 7 – 23ML00642 – 10/12/2023  
Crash – 1341 WCR 34 – 23ML00643 – 10/13/2023  
Crash – 4350-4494 Highway 66 – 23ML00644 – 10/14/2023  
Crash – Highway 66 / Interstate 25 NB – 23ML00645 – 10/14/2023  
Crash – Adams Ave / 3<sup>rd</sup> Street – 23ML00647 – 10/15/2023  
Subject with a Warrant – [REDACTED] Mead St – 23ML00650 / 23ML00651 – 10/17/2023  
Follow Up – [REDACTED] Bonsmara Drive – 23ML00652 – 10/17/2023  
Suspicious – [REDACTED] Pacific Circle – 23ML00653 – 10/18/2023  
Theft [REDACTED] Red Barn Ave – 23ML00654 – 10/18/2023  
Suspicious – [REDACTED] Garnet Way – 23ML00655 – 10/18/2023  
Medical – [REDACTED] Branding Iron Way – 23ML00656 – 10/18/2023

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Harassment – █████ WCR 7 – 23ML00657 – 10/19/2023  
Code Violation – █████ WCR 7 – 23ML00658 – 10/19/2023  
Crash – █████ WCR 7 – 23ML00659 – 10/19/2023  
Theft – █████ Longs Peak Ct – 23ML00660 – 10/20/2023  
Sex Offense – █████ Basil Dr – 23ML00661 – 10/20/2023  
Hit and Run – █████ 10<sup>th</sup> St – 23ML00662 – 10/21/2023  
Traffic Complaint – MM 245 I25 SB – 23ML00663 – 10/22/2023  
Medical Assist – █████ Longhorn Dr – 23ML00664 – 10/23/2023  
Crash – Mead St / Highway 66 – 23ML0665 – 10/23/2023  
Theft – █████ Grand View Dr – 23ML00666 – 10/24/2023  
Traffic Stop – Highway 66 / Foster Ridge Dr – 23ML00667 – 10/24/2023  
Suspicious – █████ Cinnamon Cir – 23ML00668 – 10/24/2023  
Crash – E I25 Frontage Road / WCR 35 – 23ML00669 – 10/24/2023  
Theft – Colorado Blvd / Highway 66 – 23ML00670 – 10/25/2023  
Suspicious – Foster Ridge Dr / Highway Dr – 23ML00671 – 10/26/2023  
Trespass – █████ WCR 36 – 23ML00672 – 10/26/2023  
Theft – █████ Jarett Dr – 23ML00673 - 10/26/2023  
Theft – █████ Pineywoods St – 23ML00674 – 10/27/2023  
Animal Complaint – █████ 11<sup>th</sup> St – 23ML00676 – 10/28/2023  
Crash – Highway 66 / WCR 17 – 23ML00678 – 10/29/2023  
Traffic Stop – Interstate 25 SB / Highway 66 – 23ML00679 – 10/30/2023  
Crash – 3<sup>rd</sup> St / Welker Ave – 23ML00680 – 10/30/2023  
Traffic Stop – Mead St / Highway 66 – 23ML00681, 23ML00682 – 10/30/2023  
Vandalism – █████ Homestead Dr – 23ML00683 – 10/30/2023



An aerial photograph of a braided river system. The water channels are a mix of blue and yellow, winding through a landscape of brown and tan earth. The channels are interconnected, creating a complex, web-like pattern.

# Landscaping and Water Conservation

Amanda Hoff  
Holly Suess  
Garrett Dickson





- History of Little Thompson
- Evolving District
- Water and Land Use Integration
- LTWD Water Conservation

# Little Thompson

- Local farming community formed the district in the '60s to manage and deliver drinking water
- We have absorbed other municipal entities and changed customer base over time
- Currently, we serve 9,500 residential and 350 non-residential customers in five municipalities across three counties





# Future Growth along the Front Range

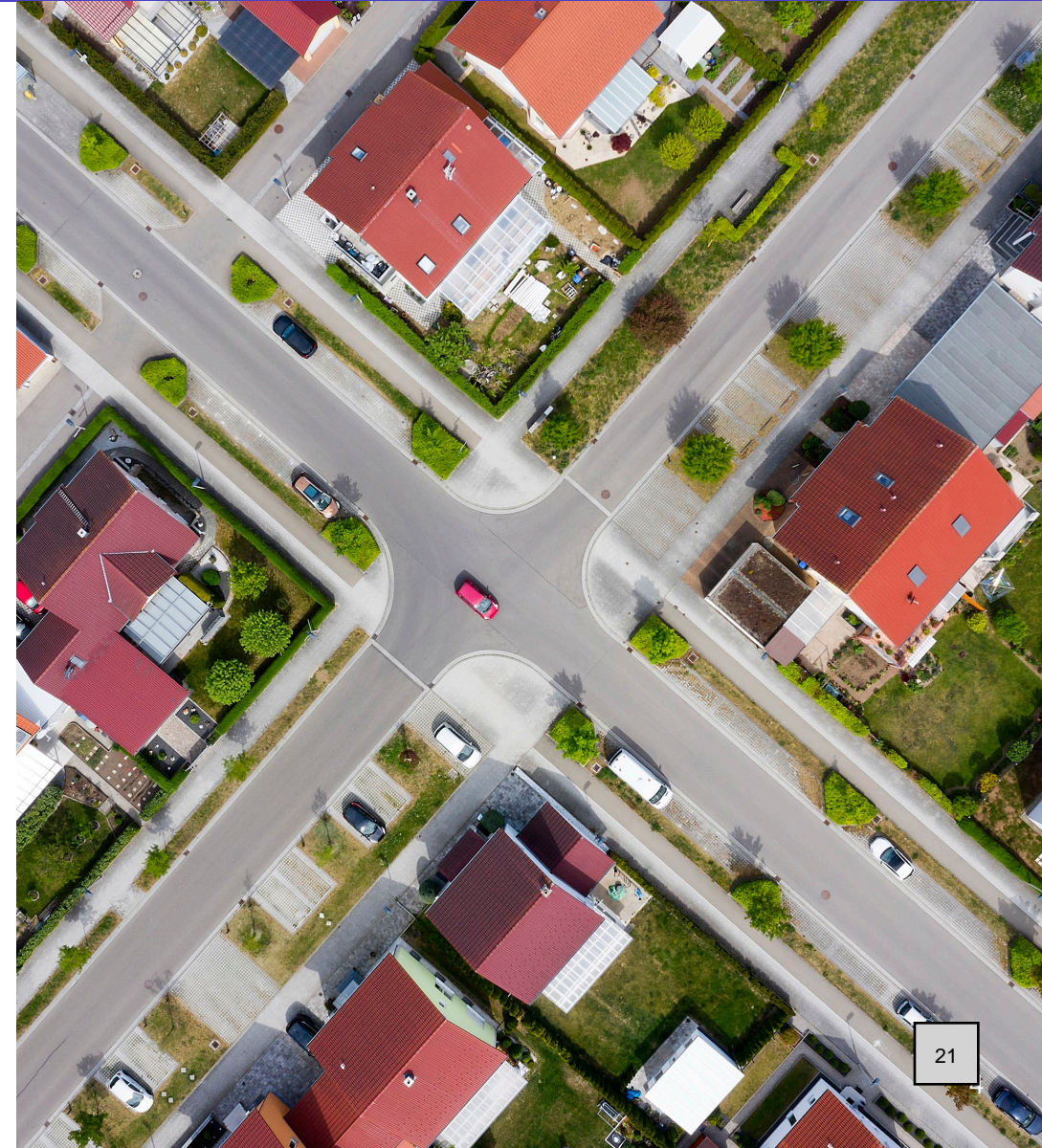
Colorado Population versus Front Range Population

2023:  
5.7 million

Front Range:  
4.9 million

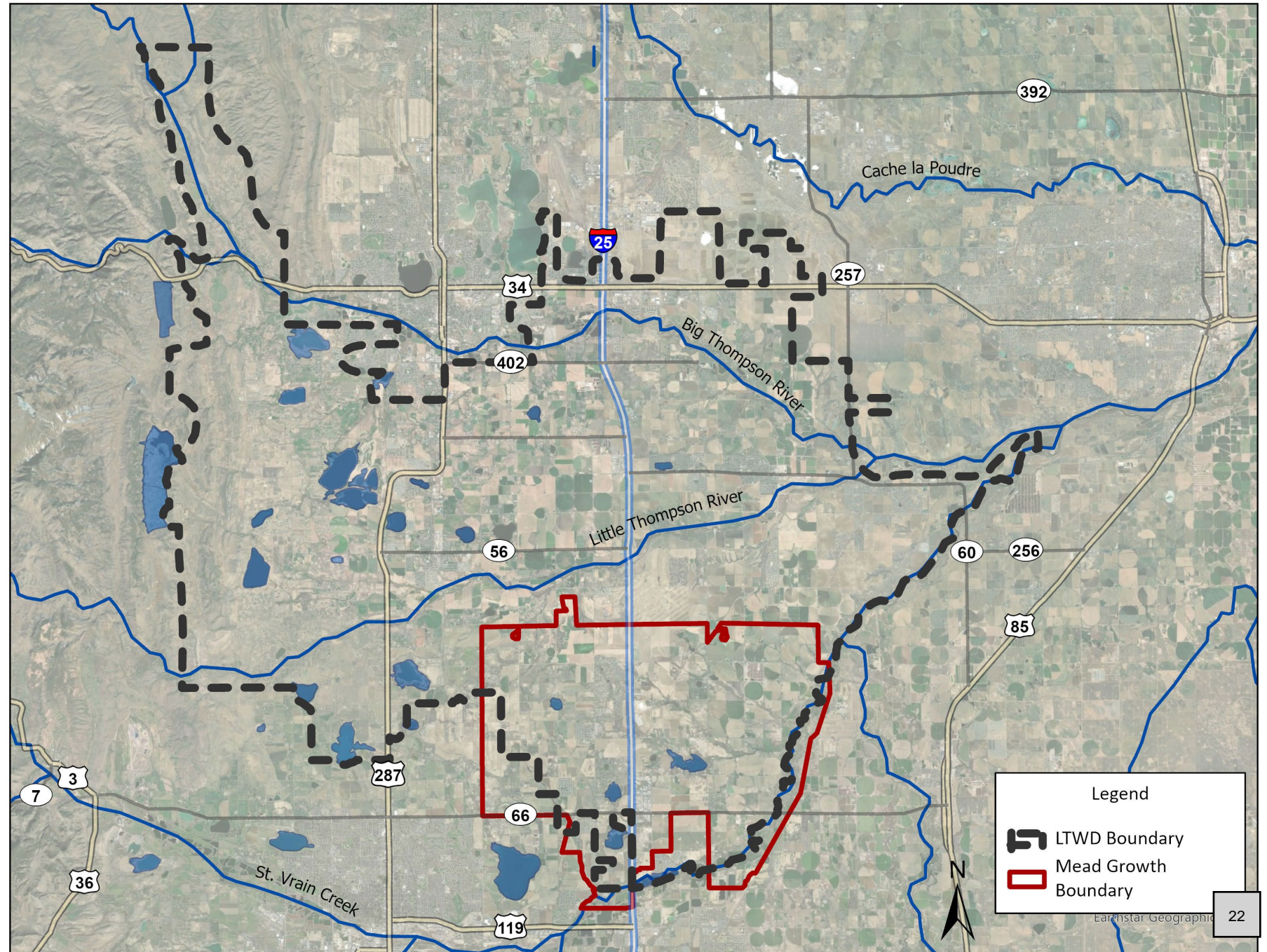
2025:  
7.5 million

Front Range:  
6.4 million





# Mead Growth Boundary within Little Thompson







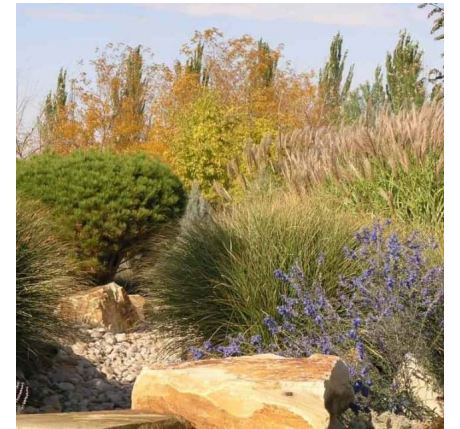
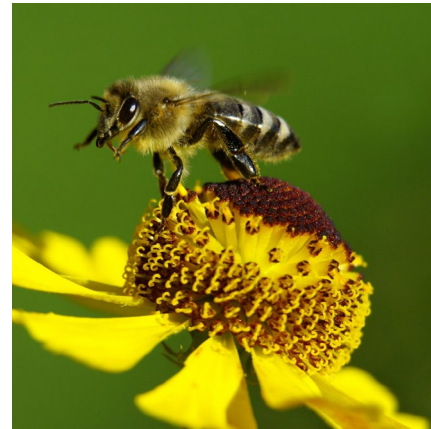
Section 6, Item b.

# Landscaping Historically

- Largely turf driven
- Water-abundant mentality
- Non-essential turf popular
- Inefficient irrigation systems
- Little to no water use restrictions

# Landscaping Moving Forward

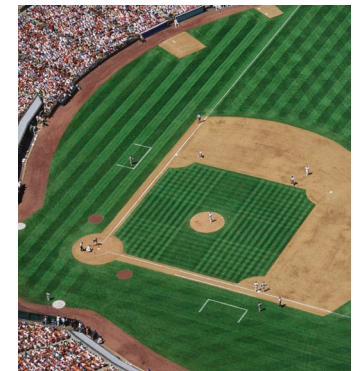
- Reduce outdoor water use
  - Utilize high efficiency irrigation systems
  - Prioritize native or hydrozone-appropriate plants
  - Prioritize essential turf
  - Increase habitat
  - Limit turf to the back yard
  - Buffer between turf areas and pavement





# Essential Turf

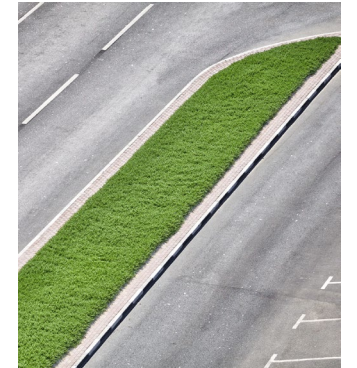
- What is essential turf?
  - Irrigated lawn grass area that provides recreational benefit
  - Located 10 feet away from streets
  - Slopes less than 25%
  - Not installed within street medians, along streetscapes or at the entryways to parks, commercial sites or neighborhoods



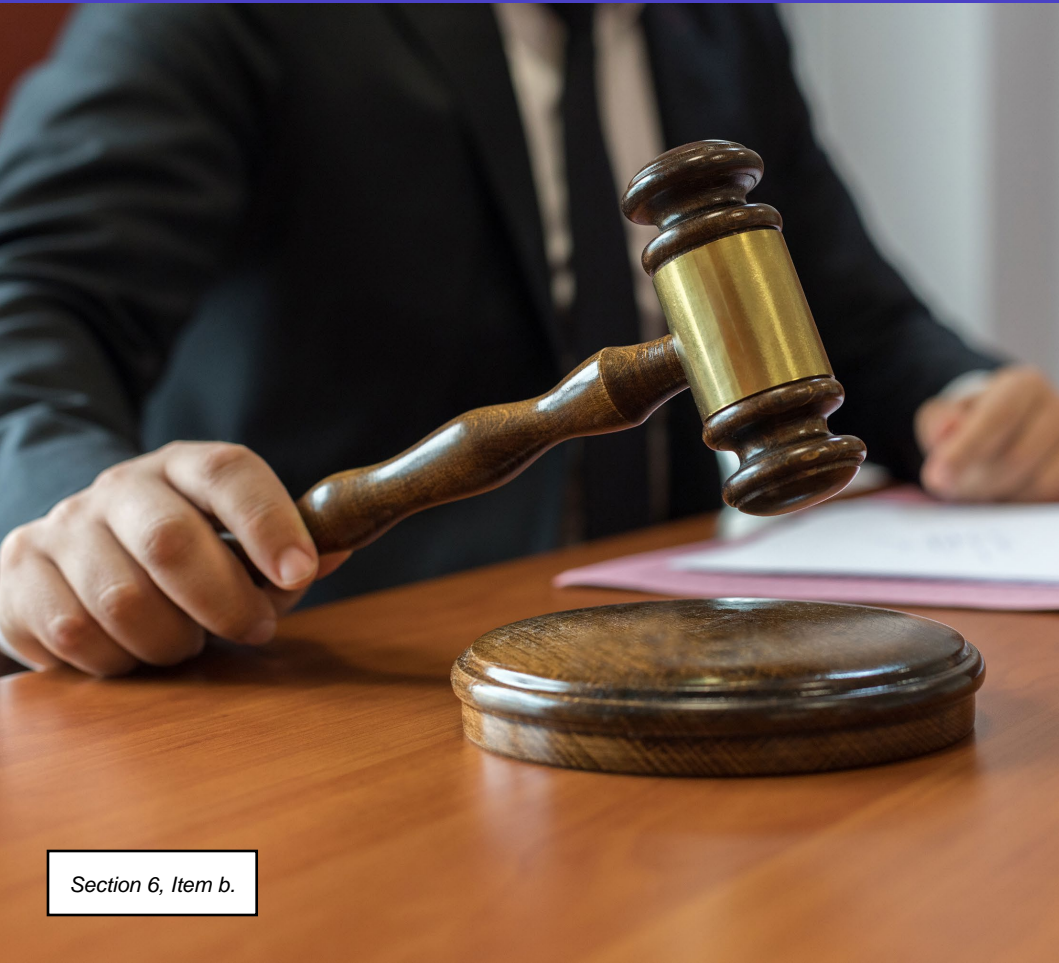


# Non-Essential Turf

- What is non-essential turf?
  - Turf along streets
  - Turf on steep slopes
  - Turf in medians or entryways
  - Turf in building frontage or courtyards
  - Turf in medians or roundabouts
  - Turf in community frontage



# Little Thompson's Authority



- LTWD has **no land use authority**
- Need Mead's help in fostering a waterwise community
- Regional land use code review shared with the Town of Mead

# How can the Town of Mead Help?

**Mead has the opportunity to implement land use code to help with water efficiency.**



- Articulate maximum allowable turf
- Incentivize waterwise landscaping with rebates
- Coordinate with developers
- Deliver consistent and relevant regional messaging
- Advertise resources for success

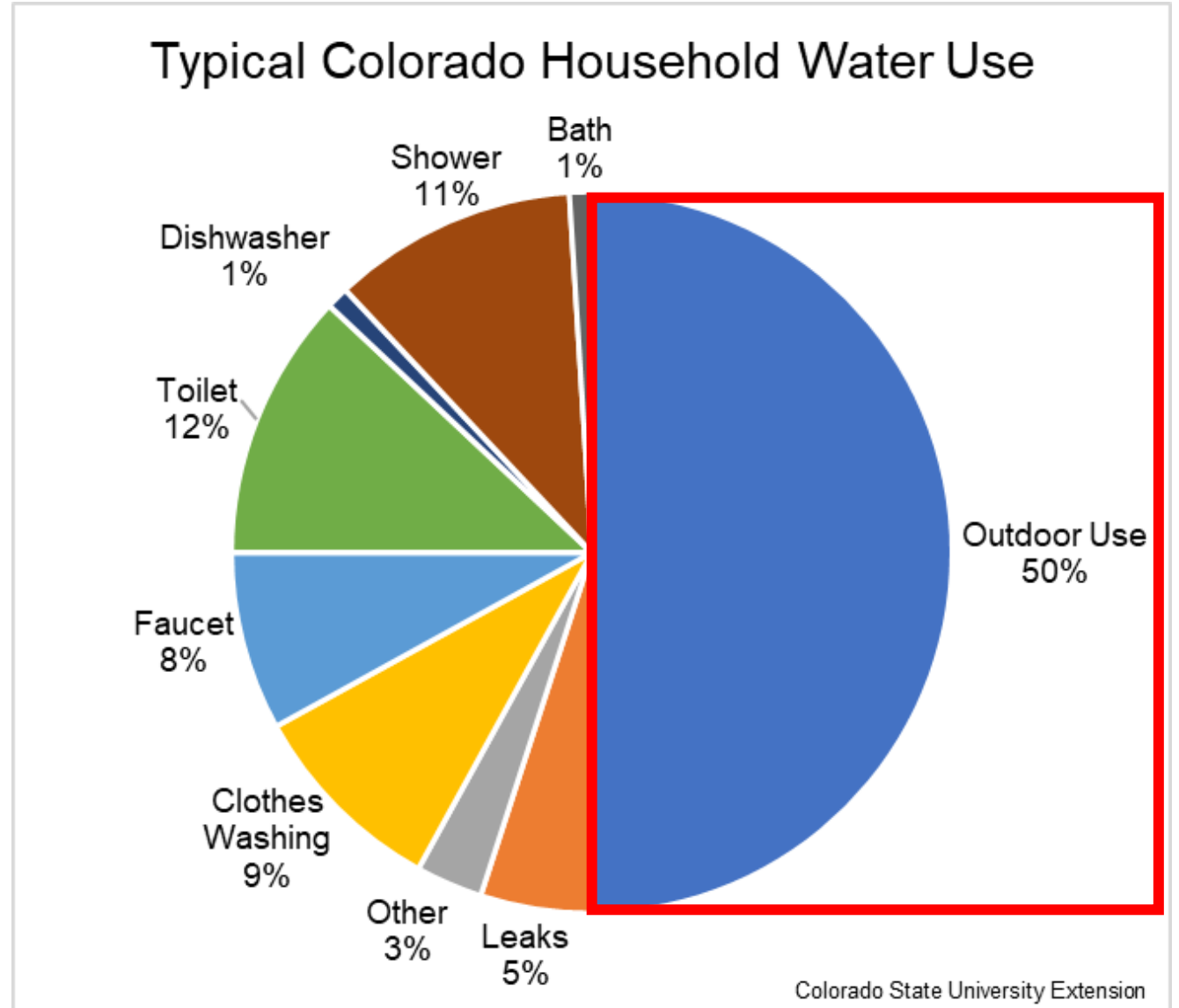


An aerial photograph showing a narrow, winding river or stream cutting through a vast, dry, brown landscape. The terrain appears to be a marsh or wetland area with sparse, dry vegetation. The river flows from the upper left towards the lower right, with several small bends and tributaries. The overall color palette is dominated by earthy browns and tans, suggesting a dry or arid environment.

# LTWDs efforts to conserve water

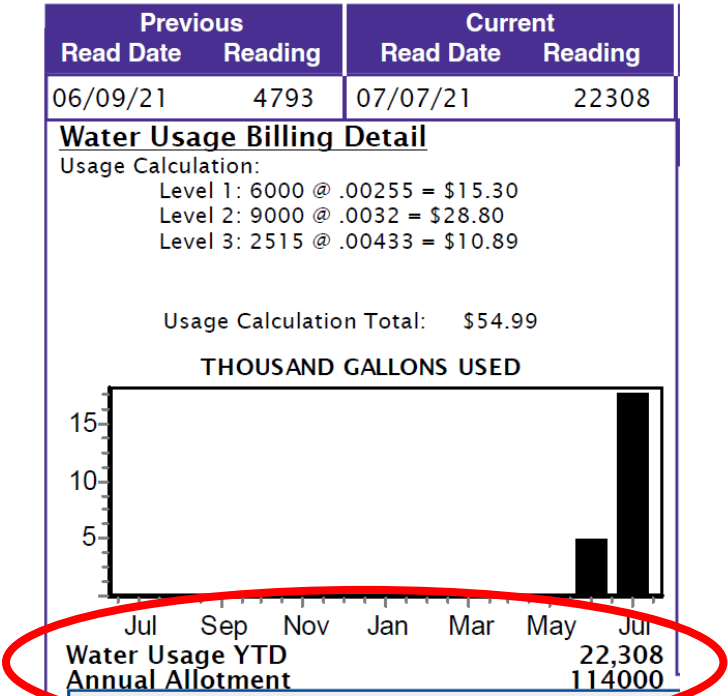
- Water Shortage Contingency Plan
  - Mandatory 3-day per week watering days
- Encourage customers to stay within allotment
  - Increasing upper tier rates
  - Recommended turf size
- Introduce new tap sizes to address evolving district

# Water Use



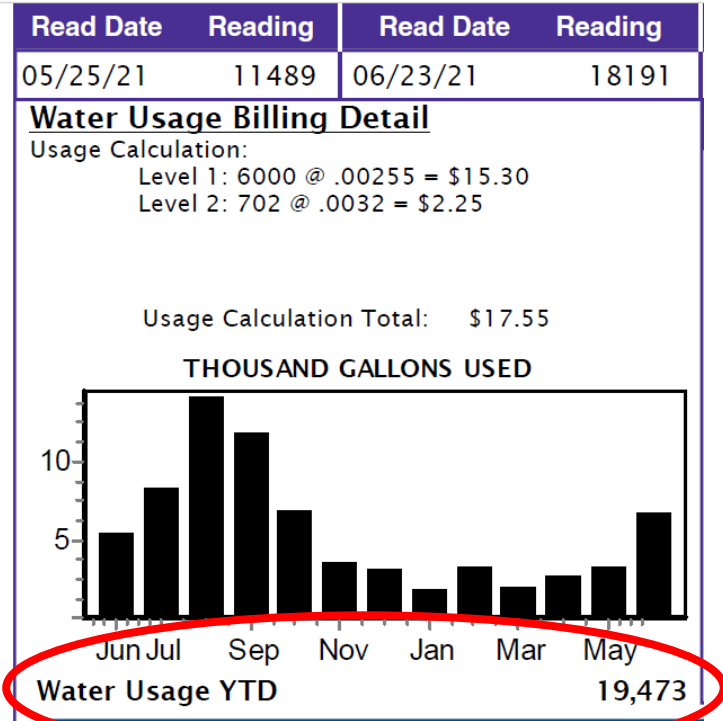
# Annual Water Allotments

**Urban Tap:  
114,000 gallons**



Section 6, Item b.

**Standard Tap:  
228,000 gallons**





# Mead's Help

- Water Contingency Plan Action Level
  - Mandatory Watering Days before 10 am or after 6 pm
    - Even addresses: Monday, Wednesday, and Saturday
    - Odd addresses: Tuesday, Thursday, and Sunday
- Annual allotments
  - Eye on Water App
- Water and Land Use Integration
- Non-Potable
- Long-term supplies





# Water Conservation Resources



Section 6, Item b.

- Resource Central
  - Lawn Replacement
  - Slow the Flow Sprinkler Audits
  - Waterwise Landscape Seminars
- LTWD Rebates
  - Soil Amendment
  - Water-Saving Tree and Plants
  - Smart Irrigation Controller
- CSU Extension
- Colorado Waterwise
- Northern Water
- Follow us on Facebook

# Thank you

- Amanda Hoff - [ahoff@ltwd.org](mailto:ahoff@ltwd.org)
- Holly Suess - [hsuess@ltwd.org](mailto:hsuess@ltwd.org)
- Garrett Dickson - [gdickson@ltwd.org](mailto:gdickson@ltwd.org)



**PROCLAMATION**

**A Woman’s Place  
45<sup>th</sup> Anniversary of Domestic Violence Advocacy  
November 2023**

WHEREAS, for forty-five years A Woman’s Place has responded to community needs and advocated for survivors of domestic violence, building hope through community collaboration, and working to create a better community for all; and

WHEREAS, A Woman’s Place seeks to follow its mission “to shelter and empower survivors of domestic violence to become safe, secure, and self-reliant, and to mobilize our community through education and collaboration to prevent domestic violence.”; and

WHEREAS, A Woman’s Place continues to work closely with local law enforcement offering resources through coordinated community response that provides hope to survivors and saves lives; and

WHEREAS, A Woman’s Place helps domestic violence survivors and their children through 24/7 crisis line support, safe shelter, and confidential services completely free of charge. Providing crisis advocacy, case management, legal advocacy, employment advocacy, housing advocacy, and behavioral health support to the community in multiple languages; and

WHEREAS, A Woman’s Place served the needs of survivors in our community without interruption throughout the COVID-19 pandemic; and

NOW, THEREFORE, I, Colleen Whitlow as Mayor of the Town of Mead, do hereby recognize and express gratitude to A Woman’s Place for its ongoing efforts to strengthen our community and recognize A Woman’s Place in honor of their 45th Anniversary.

Given under my hand and Seal of the Town of Mead, Colorado  
On this 13th day of November 2023

---

Colleen G. Whitlow  
Mayor



**MINUTES**

**I. 6:00 p.m. to 10:00 p.m.  
REGULAR MEETING**

*In accordance with the Town’s Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation was enabled for the meeting.*

**1. Call to Order – Roll Call**

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

**Present**

- Mayor Colleen Whitlow
- Mayor Pro Tem Chris Cartwright
- Trustee David Adams (via remote access)
- Trustee Debra Brodhead
- Trustee Trisha Harris
- Trustee Chris Parr
- Trustee Herman Schranz

**Absent**

None

Also present: Town Manager Helen Migchelbrink; Town Attorney Marcus McAskin; Administrative Services Director Mary Strutt; Police Chief Brent Newbanks; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Public Information Officer / Community Engagement Director Lorelei Nelson.

Attending via remote access: members of the public.

**2. Moment of Silence**

Mayor Whitlow requested the observance of a moment of silence for those living under the threat of war.

**3. Pledge of Allegiance to the Flag**

The assembly pledged allegiance to the flag.

**4. Review and Approve Agenda**

*Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Parr, to approve the agenda. Motion carried 7-0, on a roll call vote.*

**5. Staff Report: Town Manager Report**

- a. Manager Report

Town Manager Helen Migchelbrink discussed recent grant awards, Adams Ave turn lane striping and intersection improvements for Hwy 66 & WCR 7.

**6. Informational Items**

- a. Employee Handbook

Elaine Alberding, Precision Employment Consulting, discussed proposed changes to the handbook. The Board discussed bereavement leave.

b. Weld County Planning Referral

Planner Kyle Estrada-Clarke discussed a planning referral from Weld County for a storage facility near I-25 and WCR 38. The Board discussed the proposed response.

***Motion was made by Trustee Parr, seconded by Trustee Schranz, to authorize Mayor Whitlow to execute the letter to Weld County Planning in opposition of the zoning request for 17820 E I-25 Frontage Rd. Motion carried 7-0, on a roll call vote.***

c. Clean Up Days

Public Information Officer / Community Engagement Director Lorelei Nelson discussed Clean Up Days. After reviewing costs, environmental concerns and resident requests for longer hours and more flexibility in drop off items, staff recommends a voucher program for the Front Range Landfill. The Board supports a program which would allow two vouchers per year for two-week periods.

**7. Proclamations**

a. Native American Heritage Month November 2023

***Motion was made by Trustee Parr, seconded by Trustee Harris, to approve the signing of a proclamation for Native American Heritage Month November 2023. Motion carried 7-0, on a roll call vote.***

b. Law Enforcement Records Personnel Week November 6-10, 2023

***Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Schranz, to approve the signing of a proclamation for Law Enforcement Records Personnel Week November 6-10, 2023. Motion carried 7-0, on a roll call vote.***

**8. Public Comment:** 3 minute time limit. Comment is for any item whether it is on the agenda or not unless it is set for public hearing.

There was no public comment at this time.

**9. Consent Agenda:** Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:

a. Approval of Minutes - Regular Meeting October 09, 2023

b. September 2023 Financials

c. Check Register October 30, 2023

d. **Resolution No. 68-R-2023** – A Resolution of the Town of Mead, Colorado, Granting Final Acceptance of the Phase 1 through Phase 5 Public Improvements Associated with the Sorrento Subdivision Final Plat

***Motion was made by Trustee Harris, seconded by Trustee Brodhead, to approve the consent agenda. Motion carried 7-0, on a roll call vote.***

**10. Public Comment:** 3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.

There was no public comment at this time.

**11. Elected Official Reports**

a. Town Trustees

The Trustees discussed the October 13, 2023 CML Policy Committee Meeting. Topics discussed for the upcoming legislative session were housing, police bodycams, substance abuse, construction defect, sales and use tax, home rule, STR and lodging tax, and railroad safety.

b. Mayor Whitlow

Mayor Whitlow discussed upcoming meetings: DRCOG, CDOT North I-25 Coalition, Christmas in Park planning meeting, introduction to new transportation commissioner and Coffee with the Mayor.

**12. Adjournment**

*Motion was made by Trustee Schranz, seconded by Trustee Brodhead, to adjourn the meeting. Motion carried 7-0, on a roll call vote.*

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 7:20 p.m. on Monday, October 30, 2023.

\_\_\_\_\_  
Colleen G. Whitlow, Mayor

ATTEST:

\_\_\_\_\_  
Mary E. Strutt, MMC, Town Clerk

Report Criteria:

- Aging by Date
- Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1	St. Vrain Valley School District	1,905.00	1,905.00	-	-	-	-	-	-
45	Mead Development Group, Inc.	3,175.50-	-	1,982.50-	-	-	-	-	1,193.00-
214	Mead Towne Center	5,750.00	-	-	-	-	-	-	5,750.00
239	Gopher Gulch	1,012.50	-	1,012.50	-	-	-	-	-
256	Prosper Land & Development LLC	9,525.93	-	2,521.43	3,552.00	3,452.50	-	-	-
263	Eagle Development	28,405.00	-	12,187.50	13,357.50	2,756.25	103.75	-	-
277	Front Range Investment Holdings LLC	860.00	-	750.00	110.00	-	-	-	-
280	Benson Farms - MD	2,430.25-	-	-	-	-	-	-	2,430.25-
282	Agfinity, Inc	173.72	-	-	-	173.72	-	-	-
285	Boulder Scientific Company, LLC	2,360.00-	-	-	-	-	-	-	2,360.00-
287	Eagle Development LRMD	1,855.00-	-	-	-	-	-	-	1,855.00-
290	Forestar Real Estate Group	75.50-	-	-	-	-	75.50-	-	-
292	BREG Industrial Development	12,991.70	-	83.33	-	-	-	316.25	12,592.12
294	QuikTrip Corp	1,465.51	-	1,465.51	-	-	-	-	-
296	Silver Point Development	4,341.25	-	4,341.25	-	-	-	-	-
297	Meadow Ridge Development, Inc	3,240.52-	-	-	-	-	-	-	3,240.52-
298	Century Land Holdings LLC	4,906.00	-	4,906.00	-	-	-	-	-
299	Lizondo Futbol Academy LLC	182.30	-	-	-	51.00	-	131.30	-
301	BREG Industrial Devel. c/o Broe Real Es	262.60	-	-	-	262.60	-	-	-
307	Tharaldson c/o Ventana Capital, Inc	385.57	-	53.53	200.74	131.30	-	-	-
318	Mead Investor LLC	381.30	-	381.30	-	-	-	-	-
320	Lorson South Land Corp c/o Landhuis C	2,133.99	-	-	-	-	-	-	2,133.99
323	Enyo Power Partners, LLC	6,817.86	-	5,821.75	996.11	-	-	-	-
325	Red Barn Metropolitan District	1,321.83-	-	-	-	881.22-	-	-	440.61-
326	AMK Properties LLC	300.47-	-	-	-	-	-	-	300.47-
327	17790 CR 7 LLC	256.00	256.00	-	-	-	-	-	-
328	Homerun Properties LLC	702.46	-	-	-	-	702.46	-	-
330	TCA Construction	1,094.24	136.00	736.09	222.15	-	-	-	-
331	Mountain Legacy LLC	3,005.77	-	-	-	722.66	-	535.30	1,747.81
334	BUFFBRAKER, LLC / BAS 2020 LLC	5,933.36	3,700.75	-	2,232.61	-	-	-	-
335	34 9.5 Metropolitan District	1,771.79	-	1,771.79	-	-	-	-	-
336	Front Range Investment Holdings LLC	195,537.50-	-	195,537.50	-	-	-	-	-
337	Welcome to Realty, LLC 401k PSP	631.25	-	631.25	-	-	-	-	-
<b>Grand Totals:</b>		<b>115,401.47-</b>	<b>5,997.75</b>	<b>160,856.77</b>	<b>20,671.11</b>	<b>6,668.81</b>	<b>730.71</b>	<b>982.85</b>	<b>10,404.07</b>

Report Criteria:  
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	37417	4Rivers Equipment	1545471	04-44-5216	JD Backhoe	303.66
Total 37417:							303.66
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV403929	01-42-5254	Tools	266.14
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV403938	01-42-5254	Uniform	513.87
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV403980	01-42-5254	Uniform	396.00
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV404222	01-42-5254	Tools	43.14
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV404612	01-42-5254	Tools	107.95
11/23	11/13/2023	37418	ADAMSON POLICE PRODUCTS	INV404739	01-42-5254	Uniform	188.95
Total 37418:							1,516.05
11/23	11/13/2023	37419	All Copy Products, Inc.	AR4142614	01-40-5315	Copies	89.06
Total 37419:							89.06
11/23	11/13/2023	37420	Amazon Capital Services Inc	1411-QMH7-	01-40-5200	supplies	45.31
11/23	11/13/2023	37420	Amazon Capital Services Inc	1411-QMH7-	01-40-5210	supplies	31.96
11/23	11/13/2023	37420	Amazon Capital Services Inc	19TN-GT34-	01-42-5201	External DVD	55.99
11/23	11/13/2023	37420	Amazon Capital Services Inc	1CCQ-DF3Q-	01-49-5700	Office Lamp	26.99
11/23	11/13/2023	37420	Amazon Capital Services Inc	1CCX-K6KT-	01-42-5200	Supplies	19.74
11/23	11/13/2023	37420	Amazon Capital Services Inc	1G1D-FN6C-	01-40-5200	supplies	22.42
11/23	11/13/2023	37420	Amazon Capital Services Inc	1G1D-FN6C-	01-40-5216	scraper/snow brush	15.69
11/23	11/13/2023	37420	Amazon Capital Services Inc	1G1D-FN6C-	01-43-5216	scraper/snow brush	20.64
11/23	11/13/2023	37420	Amazon Capital Services Inc	1HV9-J7W1-	01-49-5260	Basketball	12.97
11/23	11/13/2023	37420	Amazon Capital Services Inc	1HYP-C7TL-	01-42-5200	Supplies	7.19
11/23	11/13/2023	37420	Amazon Capital Services Inc	1HYP-C7TL-	01-40-5200	Supplies	87.73
11/23	11/13/2023	37420	Amazon Capital Services Inc	1MMV-K6DJ-	01-42-5210	Supplies	287.70
11/23	11/13/2023	37420	Amazon Capital Services Inc	1QTM-TQWP	01-40-5210	supplies	8.19
Total 37420:							642.52
11/23	11/13/2023	37421	Amerigas	805800567	06-47-5558	WWTP - blower replacement	49.91
Total 37421:							49.91
11/23	11/13/2023	37422	Ausmus Law Firm PC	8430	01-48-5455	Municipal Prosecutor - Nov	1,000.00
Total 37422:							1,000.00
11/23	11/13/2023	37423	BK Tire	33282	04-44-5216	PW02	201.25
11/23	11/13/2023	37423	BK Tire	33444	04-44-5216	PW05	24.00
Total 37423:							225.25
11/23	11/13/2023	37424	Brent Newbanks	103123 - BN	01-42-5330	Meals reimbursement 10/13 - 1018	276.00
Total 37424:							276.00
11/23	11/13/2023	37425	BUCKEYE WELDING SUPPLY C	05085653	04-44-5369	Cylinder Rental	7.65

M = Manual Check, V = Void Check



GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37425:							7.65
11/23	11/13/2023	37426	Camelot Camel Dairy LLC	101823 - CA	01-49-5262	Reindeer at Christmas in the Park	2,500.00
Total 37426:							2,500.00
11/23	11/13/2023	37427	Carmen Pedrego	2023-6-VIRT;	01-48-5235	Court Interpreter	475.80
Total 37427:							475.80
11/23	11/13/2023	37428	CASELLE	128545	01-40-5399	Fin Software Support - Admin	816.20
11/23	11/13/2023	37428	CASELLE	128545	01-48-5399	Fin Software Support - Court	148.40
11/23	11/13/2023	37428	CASELLE	128545	06-40-5399	Fin Software Support - Sewer	519.40
Total 37428:							1,484.00
11/23	11/13/2023	37429	CASFM	02809	01-01-1302	CASFM - E Rasmussen Membership Re	40.00
Total 37429:							40.00
11/23	11/13/2023	37430	Colorado Association of Chiefs of	4472	01-01-1302	Dues/Membership	125.00
Total 37430:							125.00
11/23	11/13/2023	37431	Danelle Rivera	103123 - RIV	01-40-5705	Employee Reimbursements - Mileage 10	14.41
Total 37431:							14.41
11/23	11/13/2023	37432	David Jay Thrower	11012023ME	01-48-5040	Municipal court judge - Oct 2023	1,500.00
Total 37432:							1,500.00
11/23	11/13/2023	37433	Denali Water Solutions LLC	INV627990	06-47-5231	Sludge Disposal	910.00
Total 37433:							910.00
11/23	11/13/2023	37434	Ditesco LLC	2023-643	09-51-5500	Community Center - Proj #22-03-17	1,730.37
Total 37434:							1,730.37
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness reward	308.08
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-40-5700	cyber month rewards	1,044.34
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness event	50.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5260	Officials Certification	90.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness event	15.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness event	23.71
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness subscription	140.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5236	outreach social media	2.41
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5265	senior program Kaitlyn lunch	10.80
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5262	Disputed charge-paid via check	555.00-
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness Christmas event	228.74
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5260	basketball program supplies	3,482.84
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5331	newsletter subscription	20.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness event	71.50
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5236	outreach Christmas event	104.88

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5331	URL subscription	35.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness event	143.78
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5236	welcome bag supplies	552.62
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5349	wellness reward	164.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-40-5331	zoom webinar subscription	79.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5203	mead logo vest	117.85
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5260	basketball program supplies	225.00
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5265	senior bingo program	115.83
11/23	11/13/2023	37435	Elan Cardmember Service	1368 10/26/2	01-49-5075	job fair registration-rec aide position	50.00
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-40-5330	2023 ICMA Annl Conf	1,247.37
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-40-5331	Online Subscription - Coloradoan	19.99
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-42-5330	E470 Tolls - PD Training	28.45
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-40-5331	Online Subscription - Greeley Tribune	6.99
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-40-5331	DORA License Renewal	60.00
11/23	11/13/2023	37435	Elan Cardmember Service	3514 10/26/2	01-40-5700	Grant Presentation for DOLA in Avon	58.30
11/23	11/13/2023	37435	Elan Cardmember Service	5590 10/26/2	01-47-5331	Dept of Regulatory-TTC dues	60.00
11/23	11/13/2023	37435	Elan Cardmember Service	5590 10/26/2	01-47-5331	Northern Co Bran Clover Dues	25.00
11/23	11/13/2023	37435	Elan Cardmember Service	5590 10/26/2	01-47-5216	Monthly Carwash	15.00
11/23	11/13/2023	37435	Elan Cardmember Service	6742 10/26/2	01-42-5331	Notary Renewal Fee	10.00
11/23	11/13/2023	37435	Elan Cardmember Service	6742 10/26/2	01-42-5216	Carwash	10.00
11/23	11/13/2023	37435	Elan Cardmember Service	6742 10/26/2	01-42-5700	Team Training Lunch	156.23
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5216	Wipers x 2 / Tire Blocks x 2 sets	96.46
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5201	Monthly subscription	39.00
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian	545.00
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Records Training - Michelle	239.68
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Ride from Airport to	27.59
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Luggage Fee	35.00
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Parking @ DIA	62.49
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Ride from Hotel to A	18.74
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Luggage Fee	35.00
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5201	Refund for double charge from August St	589.86-
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5330	Conference - Brian - Hotel	1,798.55
11/23	11/13/2023	37435	Elan Cardmember Service	6819 10/26/2	01-42-5343	Analytics Personnel Usage (Software)	20.20
11/23	11/13/2023	37435	Elan Cardmember Service	6994 10/26/2	01-43-5331	APA and AICP Certification Fee	768.00
11/23	11/13/2023	37435	Elan Cardmember Service	7665 10/26/2	01-47-5210	postage	17.65
11/23	11/13/2023	37435	Elan Cardmember Service	7665 10/26/2	01-49-5262	Lunch - Clean up days	110.18
11/23	11/13/2023	37435	Elan Cardmember Service	7665 10/26/2	01-49-5262	Lunch - Clean up days	133.27
11/23	11/13/2023	37435	Elan Cardmember Service	7665 10/26/2	01-47-5700	DEV/COM Quarterly Lunch	237.18
11/23	11/13/2023	37435	Elan Cardmember Service	7665 10/26/2	04-44-5252	Post Drivers for Delineators	232.00
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5700	BOT Meeting	100.35
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	28.95
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5200	Office Supplies	21.68
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5331	Digital Subscription	9.00
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5331	Digital Subscription- No Receipt	23.82
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5700	Clerk Lunch	55.36
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5700	BOT Meeting	92.45
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	19.30
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	28.95
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5841	Town & County Dinner 2023	34.00
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5330	Hotel for Caselle Conference - KB	512.28
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5330	DIA Parking Caselle Conference - KB	54.00
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5330	CMCA Conference	156.79

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5330	CMCA Conference	313.58
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-43-5700	Mead Vet Medical Center - Restitution	304.99
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5330	CMCA Conference	.03
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5331	Microsoft 365 subscription	826.00
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-41-5330	CMCA Conference	53.40-
11/23	11/13/2023	37435	Elan Cardmember Service	7700 10/26/2	01-40-5205	Postage	9.65
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5216	Carwash - 9/27; 9/28; 10/26 (12)	144.00
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5200	Amazon - supplies	18.72
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5331	Adobe Subscription	19.99
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5331	Adobe Subscription	12.99
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5331	Adobe Subscription	19.99
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5330	National Assoc. - Training	40.00
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5210	Notary	25.90
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5254	Uniform	8.00
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5200	Amazon - Supplies	35.15
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5330	Parking	62.98
11/23	11/13/2023	37435	Elan Cardmember Service	9596 10/26/2	01-42-5330	Hotel	1,798.70
Total 37435:							16,816.29
11/23	11/13/2023	37436	Felsburg Holt & Ullevig	38890	14-40-5500	Proj 120299-01 - 3rd & Welker - Sept.	11,511.65
Total 37436:							11,511.65
11/23	11/13/2023	37437	First Responder Trauma Counsel	000906	01-42-5343	Contractual Services - Oct	1,350.00
Total 37437:							1,350.00
11/23	11/13/2023	37438	FRONT RANGE PORTABLE RES	11724	01-49-5260	Liberty Ranch - Soccer Oct	157.50
Total 37438:							157.50
11/23	11/13/2023	37439	Garretson's Sports Center	11555	01-45-5203	Logo - JM	60.00
Total 37439:							60.00
11/23	11/13/2023	37440	Girls on the Run of the Rockies	F23-035	01-49-5260	Run Program	800.00
Total 37440:							800.00
11/23	11/13/2023	37441	GRC Consulting Inc	14757	04-44-5360	Street Sweeping - Oct	3,942.00
Total 37441:							3,942.00
11/23	11/13/2023	37442	Green Hills Sod Farm, Inc	75609	01-45-5370	Main Park	240.30
Total 37442:							240.30
11/23	11/13/2023	37443	HOME DEPOT CREDIT SERVIC	2769 10/20/2	01-45-5372	Margil HOA Sprinkler Head	6.99
11/23	11/13/2023	37443	HOME DEPOT CREDIT SERVIC	2769 10/20/2	04-44-5216	6142766 - paint/line post	64.12
11/23	11/13/2023	37443	HOME DEPOT CREDIT SERVIC	2769 10/20/2	01-47-5215	6142766 - sandpaper/towels	47.90
Total 37443:							119.01
11/23	11/13/2023	37444	INFUSION ARCHITECTS	4	09-50-5500	Proj #21023 - Courtroom remodel	1,714.63

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37444:							1,714.63
11/23	11/13/2023	37445	Joann Mullin	10262023 - 1	99-01-1075	Refund overpayment. Account 1008.01	35.51
Total 37445:							35.51
11/23	11/13/2023	37446	Kimball Midwest	101562646	04-44-5254	Tools	399.00
11/23	11/13/2023	37446	Kimball Midwest	101574273	04-44-5254	Drill Set	475.00
11/23	11/13/2023	37446	Kimball Midwest	101574273	04-44-5216	Restorer	169.00
11/23	11/13/2023	37446	Kimball Midwest	101574273	04-44-5364	Plow Bolt	75.50
Total 37446:							1,118.50
11/23	11/13/2023	37447	KLEEN-TECH SERVICES CORP	INVG004016	01-47-5050	Janitorial Services	746.00
11/23	11/13/2023	37447	KLEEN-TECH SERVICES CORP	INVG004016	01-42-5050	Janitorial Services	829.58
11/23	11/13/2023	37447	KLEEN-TECH SERVICES CORP	INVG004016	01-40-5050	Janitorial Services	677.54
Total 37447:							2,253.12
11/23	11/13/2023	37448	KONICA MINOLTA BUSINESS S	289953873	01-40-5315	Copies	177.79
Total 37448:							177.79
11/23	11/13/2023	37449	KONICA MINOLTA PREMIER FIN	514975325	01-40-5315	Copier Lease	95.79
Total 37449:							95.79
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	1003301 10/	01-47-5305	1341 WC 34	141.57
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	347002 10/2	04-44-5305	1782 WC 32	32.37
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	607001 10/2	06-47-5305	5423 WC 32	31.84
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	618801 10/2	01-45-5305	150 Main St	34.49
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	619202 10/2	01-45-5305	401 3rd St	31.84
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	620201 10/2	01-45-5305	2700 WC 34.5	2,498.73
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	621801 10/2	01-45-5305	190 1st St	862.46
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	622501 10/2	01-45-5305	365 Welker	34.49
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	624409 10/2	01-42-5305	201 Welker	31.91
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	650402 10/2	01-40-5305	242 Main St	31.84
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	657602 10/2	06-47-5305	4504 E Welker	45.47
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	657701 10/2	01-45-5305	156 Eagle	109.46
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	657801 10/2	01-42-5305	537 Main Police	62.47
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	657901 10/2	01-45-5305	16775 North Creek	338.73
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	658001 10/2	01-45-5305	441 3rd St (6580)	720.01
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	658101 10/2	01-45-5305	10 Fairburn	34.65
11/23	11/13/2023	37450	LITTLE THOMPSON WATER DIS	658201 10/2	01-40-5305	441 3rd St	40.80
Total 37450:							5,083.13
11/23	11/13/2023	37451	LONGS PEAK WATER DISTRICT	5200605.01	01-45-5305	Libert Ranch Irrigation - Penalty	5.00
11/23	11/13/2023	37451	LONGS PEAK WATER DISTRICT	5200605.01	01-45-5305	Libert Ranch Irrigation	2,841.85
Total 37451:							2,846.85
11/23	11/13/2023	37452	LOVELAND BARRICADE LLC	21538	04-44-5252	Signs - Fines Dbld	360.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37452:							360.00
11/23	11/13/2023	37453	MAIN STREET MAT COMPANY	193279	01-40-5210	Mat svcs	65.50
11/23	11/13/2023	37453	MAIN STREET MAT COMPANY	193284	01-47-5210	Mat svcs	103.03
Total 37453:							168.53
11/23	11/13/2023	37454	MBI-Medicine for Business and In	795208	01-47-5075	DOT Physical - JM	96.30
11/23	11/13/2023	37454	MBI-Medicine for Business and In	795243	01-47-5075	Drug Screen - JF	38.52
11/23	11/13/2023	37454	MBI-Medicine for Business and In	797023	01-47-5075	DOT Physical - ZB	96.30
Total 37454:							231.12
11/23	11/13/2023	37455	McDonald Farms Enterprises	0092998-IN	01-47-5215	Vac tanker - Facilities PW	1,364.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	00930636-IN	01-49-5262	Clean up days - WO 28718110, 8111, 81	1,857.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093195-IN	01-49-5262	Clean up days - WO 28718112	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093196-IN	01-49-5262	Clean up days - WO 28718113	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093197-IN	01-49-5262	Clean up days - WO 28718117	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093226-IN	01-49-5262	Clean up days - WO 28718114	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093227-IN	01-49-5262	Clean up days - WO 28718115	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093228-IN	01-49-5262	Clean up days - WO 28718116	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093229-IN	01-49-5262	Clean up days - WO 28718118	619.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093311-IN	01-49-5262	Clean up days - WO 28743078, 3079, 30	2,545.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093355-IN	01-49-5262	Clean up days - WO28743085, 3086, 30	2,036.00
11/23	11/13/2023	37455	McDonald Farms Enterprises	0093357-IN	01-49-5262	Clean up days - WO 28743088 & 3089	1,065.50
11/23	11/13/2023	37455	McDonald Farms Enterprises	0094179-IN	01-49-5262	Clean up days - WO 28743101	665.00
Total 37455:							13,865.50
11/23	11/13/2023	37456	Michael Baker International	2023-008	14-40-5405	WCR 38 Deck Replacement - Sept	1,180.50
Total 37456:							1,180.50
11/23	11/13/2023	37457	Mile High Tree Care Inc	5554	01-49-5262	Tub Grinding - Clean up day	6,670.00
Total 37457:							6,670.00
11/23	11/13/2023	37458	Minuteman Press	9247	01-42-5210	Business Cards - DA	67.70
11/23	11/13/2023	37458	Minuteman Press	9284	01-47-5210	Business Cards - RC	53.85
Total 37458:							121.55
11/23	11/13/2023	37459	MJT Communications	13937	01-40-5401	Computer - Admin	1,100.00
11/23	11/13/2023	37459	MJT Communications	13937	06-40-5401	Computer - Sewer	137.50
11/23	11/13/2023	37459	MJT Communications	13937	20-40-5401	Computer - MURA	137.50
Total 37459:							1,375.00
11/23	11/13/2023	37460	MOUNTAIN TRUCK & EQUIP	14760-36256	04-44-5216	PW06	101.46
11/23	11/13/2023	37460	MOUNTAIN TRUCK & EQUIP	14760-36354	04-44-5216	PW11	100.00
Total 37460:							201.46
11/23	11/13/2023	37461	MURRAY DAHL BEERY & RENA	18276	01-40-5400	Litigation	125.10

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Total 37461:							125.10
11/23	11/13/2023	37462	NAPA AUTO PARTS	245157	04-44-5216	PW02	100.79
Total 37462:							100.79
11/23	11/13/2023	37463	Nectar HR	16807	01-49-5349	Wellness	90.00
Total 37463:							90.00
11/23	11/13/2023	37464	NEXTRUST INC.	364879	06-40-5205	Sewer Bills	408.86
11/23	11/13/2023	37464	NEXTRUST INC.	364879	06-40-5410	Sewer Bills	207.55
Total 37464:							616.41
11/23	11/13/2023	37465	NOCO Roofing LLC	3174	01-45-5215	16775 N Creek Cir - hail damage	8,703.64
Total 37465:							8,703.64
11/23	11/13/2023	37466	OCCUPATIONAL HEALTH CENT	16888613	01-42-5075	Screening - MM	61.50
Total 37466:							61.50
11/23	11/13/2023	37467	One Way Inc	314607	01-47-5310	D13927G - 1341 County Road 34 Trash	77.18
11/23	11/13/2023	37467	One Way Inc	314740	01-47-5310	D13927H - 1341 County Rd 34 Recycle	102.61
11/23	11/13/2023	37467	One Way Inc	314795	01-42-5310	D13927A - 537 Main St Trash	77.18
11/23	11/13/2023	37467	One Way Inc	314796	01-42-5310	D13927B - 537 Main St Recycle	49.61
11/23	11/13/2023	37467	One Way Inc	314805	01-40-5310	D13927C - 441 Third St Trash	77.18
11/23	11/13/2023	37467	One Way Inc	314806	01-40-5310	D13927D - 441 Third St Recycle	49.61
11/23	11/13/2023	37467	One Way Inc	314812	06-47-5310	D13927E - 4504 Welker Trash	93.72
11/23	11/13/2023	37467	One Way Inc	314852	01-42-5310	D13927F - 201 Welker	26.44
Total 37467:							553.53
11/23	11/13/2023	37468	Orion Environmental, Inc	E22078 - 6-R	09-02-2005	Bean Plant Retainage Release	12,567.71
Total 37468:							12,567.71
11/23	11/13/2023	37469	PETTY CASH	103023 - PE	01-42-5700	EE Drug Test	40.00
Total 37469:							40.00
11/23	11/13/2023	37470	Prairie Mountian Media	0000364491	01-41-5340	Acct #1051153 - Published Notices	181.51
Total 37470:							181.51
11/23	11/13/2023	37471	Precision Employment Consulting	10312023	01-40-5401	HR - Admin	8,153.10
11/23	11/13/2023	37471	Precision Employment Consulting	10312023	06-40-5401	HR - Sewer	405.70
11/23	11/13/2023	37471	Precision Employment Consulting	10312023	20-40-5401	HR - MURA	318.70
Total 37471:							8,877.50
11/23	11/13/2023	37472	RAMEY ENVIRONMENTAL COM	26491	06-47-5396	Raterink	735.00
11/23	11/13/2023	37472	RAMEY ENVIRONMENTAL COM	26525	06-47-5390	Wastewater svcs - Oct	5,195.16
11/23	11/13/2023	37472	RAMEY ENVIRONMENTAL COM	26525	06-47-5215	Facility Operator	219.83

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11/23	11/13/2023	37472	RAMEY ENVIRONMENTAL COM	26525	06-47-5391	Lab Services	990.96
Total 37472:							7,140.95
11/23	11/13/2023	37473	Saela Pest Control	10151966	01-47-5215	Pest Watch Svs	149.00
Total 37473:							149.00
11/23	11/13/2023	37474	Safebuilt	0104853-IN	01-43-5460	Plan Review/ Permit Inspection	28,982.48
11/23	11/13/2023	37474	Safebuilt	0105376-IN	01-43-5460	Plan Review/ Permit Inspection	29,766.43
Total 37474:							58,748.91
11/23	11/13/2023	37475	Scott Staggenborg	10262023 - 1	99-01-1075	Utility Billing Overpmt - Acct 1347.02	56.36
Total 37475:							56.36
11/23	11/13/2023	37476	Sophia Hassman	9823	01-40-5401	Consulting	843.75
Total 37476:							843.75
11/23	11/13/2023	37477	SportsEngine, Inc	INV0170344	01-49-5260	background checks	184.00
Total 37477:							184.00
11/23	11/13/2023	37478	ST. VRAIN VALLEY SCHOOL DIS	672	01-49-5260	Volleyball	2,630.00
Total 37478:							2,630.00
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-40-5200	3551189640 - Supplies	14.83
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-41-5841	3551189640 - Supplies	19.09
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-40-5200	3551189641 - supplies	51.92
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-40-5200	3551189642 - supplies	22.19
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-40-5200	3551189646 - supplies	42.72
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-47-5200	3551189638 - Supplies	15.28
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-47-5200	3551189644 - Supplies	43.63
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-47-5200	3551189645 - Supplies error returned	43.63
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-47-5200	3551189639 - Supplies	28.35
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-40-5210	3551189647 - supplies	29.94
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-42-5210	3551189647 - supplies	6.00
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-42-5200	3551189648 - supplies	16.22
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-42-5200	3551189651 - Supplies	44.49
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-42-5200	3551189650 - Supplies	39.75
11/23	11/13/2023	37479	STAPLES ADVANTAGE	8072118455	01-42-5200	3551189652 - supplies	39.16
Total 37479:							369.94
11/23	11/13/2023	37480	TDS	0014762 10/	01-42-5325	Internet	132.45
Total 37480:							132.45
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-40-5066	STD / LTD Insurance - Nov	191.38
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-41-5066	STD / LTD Insurance - Nov	10.14
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-42-5066	STD / LTD Insurance - Nov	384.70
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-43-5066	STD / LTD Insurance - Nov	234.09
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	04-44-5066	STD / LTD Insurance - Nov	229.84

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-45-5066	STD / LTD Insurance - Nov	224.57
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-47-5066	STD / LTD Insurance - Nov	241.99
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-48-5066	STD / LTD Insurance - Nov	32.34
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	01-49-5066	STD / LTD Insurance - Nov	119.49
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	06-40-5066	STD/LTD Insurance - Nov	108.34
11/23	11/13/2023	37481	THE HARTFORD-GROUP BENE	92470159117	20-40-5066	STD/LTD Insurance - Nov	100.82
Total 37481:							1,877.70
11/23	11/13/2023	37482	Void Check				V
Total 37482:							.00
11/23	11/13/2023	37483	Tradesman Elevator	11178	01-40-5215	Elevator Maint - Oct	180.25
Total 37483:							180.25
11/23	11/13/2023	37484	TRAFFIC SIGNAL CONTROLS, I	7279	04-44-5252	Flasher	71.00
Total 37484:							71.00
11/23	11/13/2023	37485	TRIDENT SECURITY SYSTEMS	33019	01-47-5215	Repairs/Maint	95.00
11/23	11/13/2023	37485	TRIDENT SECURITY SYSTEMS	34303	01-47-5305	Q4 alarm monitoring - 1341 CR 34	105.00
Total 37485:							200.00
11/23	11/13/2023	37486	University Auto Parts, Inc	289778	04-44-5216	PW06	66.48
11/23	11/13/2023	37486	University Auto Parts, Inc	290873	04-44-5216	PW02 - brakes/rotor	502.36
Total 37486:							568.84
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	01-40-5253	Fuel	38.05
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	2,847.96
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	2,906.71
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	981.15
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	592.65
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel	60.55
11/23	11/13/2023	37487	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	981.15
Total 37487:							8,408.22
11/23	11/13/2023	37488	USASIA LLC	102623 - US	14-40-5500	Appraisal - 3rd & Welker project	6,500.00
Total 37488:							6,500.00
11/23	11/13/2023	37489	VECCHI & ASSOCIATES LLC	3183	01-43-5410	Planning Consultant	1,200.00
11/23	11/13/2023	37489	VECCHI & ASSOCIATES LLC	3183-A	01-02-2615	Meadow Ridge (297)	415.00
11/23	11/13/2023	37489	VECCHI & ASSOCIATES LLC	3183-B	01-02-2615	Sugar Beet Solar (323)	765.00
Total 37489:							2,380.00
11/23	11/13/2023	37490	WELD COUNTY SHERIFF'S OFF	2444	01-48-5235	#443780 - D Guerrero	37.83
Total 37490:							37.83
11/23	11/13/2023	37491	WHITE BEAR ANKELE TANAKA	30694	20-40-5400	MURA Legal	2,319.07

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 37491:							2,319.07
11/23	11/13/2023	37492	Wilson & Company Inc	120626	14-40-5501	SRTS - 3rd St Trail - Sept to Oct	11,734.14
11/23	11/13/2023	37492	Wilson & Company Inc	120627	01-02-2615	1601 CR 38 Interchange (336)	6,862.30
Total 37492:							18,596.44
11/23	11/13/2023	37493	TOWN OF MEAD	31.11 - 11.20	01-42-5305	201 Welker Sewer	44.39
11/23	11/13/2023	37493	TOWN OF MEAD	338.01 - 11.2	01-40-5305	Town Hall Sewer	58.60
11/23	11/13/2023	37493	TOWN OF MEAD	453.01 - 11.2	01-42-5305	PD Sewer (535 Main St)	58.60
11/23	11/13/2023	37493	TOWN OF MEAD	478.02 - 11.2	01-40-5305	242 Main St	48.84
11/23	11/13/2023	37493	TOWN OF MEAD	566.02 - 11.2	01-45-5305	Bean Plant Sewer (401 Third St)	48.84
11/23	11/13/2023	37493	TOWN OF MEAD	630.04 - 11.2	01-40-5305	505 3rd St Sewer	44.39
Total 37493:							303.66
11/23	11/07/2023	110723100	UNITED POWER	61303 - 10/1	01-45-5305	17029 CR 5	10.25
11/23	11/07/2023	110723100	UNITED POWER	88601 - 10/1	04-44-5305	Streetlights	2,732.95
11/23	11/07/2023	110723100	UNITED POWER	92015 - 10/1	01-42-5305	201 Welker	49.47
Total 110723100:							2,792.67
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	06-40-5300	Wireless bill	40.01
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	04-44-5300	Wireless bill	67.42
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	01-49-5300	Wireless bill	40.01
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	01-47-5300	Wireless bill	116.03
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	01-43-5300	Wireless bill	101.74
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	01-41-5210	Wireless bill	51.58
11/23	11/07/2023	110723101	VERIZON WIRELESS	9946265662	01-40-5300	Wireless bill	40.01
Total 110723101:							456.80
11/23	11/07/2023	110723102	XCEL ENERGY	849987630	01-42-5305	53-0013609291-7 - Sept/Oct	30.32
11/23	11/07/2023	110723102	XCEL ENERGY	850012791	01-40-5305	53-0012949706-8 - Sept/Oct	62.42
11/23	11/07/2023	110723102	XCEL ENERGY	850039189	01-47-5305	53-0013365944-9 - Sept/Oct	151.96
11/23	11/07/2023	110723102	XCEL ENERGY	850072405	01-42-5305	53-2929790-5 - Sept/Oct	74.99
Total 110723102:							319.69
11/23	11/07/2023	110723103	Xpress Bill Pay	INV-XPR005	06-40-5701	Credit Trans - Oct	635.42
11/23	11/07/2023	110723103	Xpress Bill Pay	INV-XPR005	01-40-5701	Credit Trans - Oct	158.85
Total 110723103:							794.27
11/23	11/09/2023	110923100	CEBT	INV 0061135	01-02-2310	Health Insurance	46,186.17
11/23	11/09/2023	110923100	CEBT	INV 0061135	06-02-2310	Health Insurance	1,886.16
11/23	11/09/2023	110923100	CEBT	INV 0061135	20-02-2310	Health Insurance	2,320.22
Total 110923100:							50,392.55
11/23	11/09/2023	110923101	Fusion Cloud Company	9770648	01-40-5300	Phone Bill	273.66
Total 110923101:							273.66
11/23	11/13/2023	111323100	All Copy Products Inc	513479469	01-47-5315	Copier Lease - late fee refunded	23.46-

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	111323100	All Copy Products Inc	513479469	01-47-5315	Copier Lease	78.23
Total 111323100:							54.77
11/23	11/13/2023	111323101	CENTURY LINK	0831 10/25/2	01-40-5300	TH fax - Oct/Nov	71.29
11/23	11/13/2023	111323101	CENTURY LINK	4018 11/01/2	01-40-5300	Elevator Line	79.70
11/23	11/13/2023	111323101	CENTURY LINK	4770 10/25/2	01-42-5300	PD Fax	67.27
Total 111323101:							218.26
11/23	11/13/2023	111323102	John Deere Financial	27406 -11/01/	01-45-5203	Clothing	286.92
11/23	11/13/2023	111323102	John Deere Financial	27406 -11/01/	04-44-5203	14122050 - Clothing	94.98
11/23	11/13/2023	111323102	John Deere Financial	27406 -11/01/	01-47-5210	14122347 - supplies	239.97
11/23	11/13/2023	111323102	John Deere Financial	2841564	04-44-5369	772G - Motor Grader	5,933.11
Total 111323102:							6,554.98
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-42-5200	10/04/23 - Supplies	29.68
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-42-5200	10/04/23 - Supplies	62.10
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-47-5200	10/13/23 - Supplies	161.61
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-49-5236	10/18/23 - Halloween	339.16
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-47-5200	10/19/23 - supplies	394.88
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-42-5200	10/24/23 - supplies	73.22
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-42-5700	10/24/23 - Trick or Treet Street	115.47
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-40-5200	10/24/23 - Supplies	88.46
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-40-5210	10/24/23 - Supplies	21.98
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-40-5200	11/1/23 - supplies	4.48
11/23	11/13/2023	111323103	SAMSCLUB	4230 11/1/23	01-42-5200	11/1/23 - supplies	81.92
Total 111323103:							1,372.96
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5364	Hydro Plows	43.98
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5254	9514200182 - Tools	237.96
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5254	9913284601 - Tools	311.40
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	01-47-5210	9514184731 - Welding Shop Supplies	23.97
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5216	9514184731 - Paint	28.96
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5216	333181857001 - Lube/Battery	163.45
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5216	335904630001 -Tube Mnt Swivl	84.99
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5216	333857790001 - Tube/Pin n Clips	107.94
11/23	11/13/2023	111323104	TRACTOR SUPPLY CREDIT PLA	1350 11/1/23	04-44-5364	334745147001 - Hand Pump	145.98
Total 111323104:							1,148.63
11/23	11/09/2023	111323105	TOWN OF MEAD	31.11 - 11.20	01-42-5305	201 Welker Sewer	44.39- V
11/23	11/13/2023	111323105	TOWN OF MEAD	31.11 - 11.20	01-42-5305	201 Welker Sewer	44.39
11/23	11/09/2023	111323105	TOWN OF MEAD	338.01 - 11.2	01-40-5305	Town Hall Sewer	58.60- V
11/23	11/13/2023	111323105	TOWN OF MEAD	338.01 - 11.2	01-40-5305	Town Hall Sewer	58.60
11/23	11/09/2023	111323105	TOWN OF MEAD	453.01 - 082	01-42-5305	PD Sewer (535 Main St)	58.60- V
11/23	11/13/2023	111323105	TOWN OF MEAD	453.01 - 082	01-42-5305	PD Sewer (535 Main St)	58.60
11/23	11/09/2023	111323105	TOWN OF MEAD	453.01 - 11.2	01-42-5305	PD Sewer (535 Main St)	58.60- V
11/23	11/13/2023	111323105	TOWN OF MEAD	453.01 - 11.2	01-42-5305	PD Sewer (535 Main St)	58.60
11/23	11/09/2023	111323105	TOWN OF MEAD	453.01 0720	01-42-5305	PD Sewer (535 Main St)	58.60- V
11/23	11/13/2023	111323105	TOWN OF MEAD	453.01 0720	01-42-5305	PD Sewer (535 Main St)	58.60
11/23	11/09/2023	111323105	TOWN OF MEAD	453.01 9.202	01-42-5305	PD Sewer (535 Main St)	58.60- V
11/23	11/13/2023	111323105	TOWN OF MEAD	453.01 9.202	01-42-5305	PD Sewer (535 Main St)	58.60
11/23	11/09/2023	111323105	TOWN OF MEAD	478.02 - 11.2	01-40-5305	242 Main St	48.84- V

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
11/23	11/13/2023	111323105	TOWN OF MEAD	478.02 - 11.2	01-40-5305	242 Main St	48.84
11/23	11/09/2023	111323105	TOWN OF MEAD	566.02 - 11.2	01-45-5305	Bean Plant Sewer (401 Third St)	48.84- V
11/23	11/13/2023	111323105	TOWN OF MEAD	566.02 - 11.2	01-45-5305	Bean Plant Sewer (401 Third St)	48.84
11/23	11/09/2023	111323105	TOWN OF MEAD	630.04 - 11.2	01-40-5305	505 3rd St Sewer	44.39- V
11/23	11/13/2023	111323105	TOWN OF MEAD	630.04 - 11.2	01-40-5305	505 3rd St Sewer	44.39
Total 111323105:							.00
Grand Totals:							293,380.71

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1302	165.00	.00	165.00
01-02-2000	1,744.81	208,979.05-	207,234.24-
01-02-2310	46,186.17	.00	46,186.17
01-02-2615	8,042.30	.00	8,042.30
01-40-5050	677.54	.00	677.54
01-40-5066	191.38	.00	191.38
01-40-5200	401.74	.00	401.74
01-40-5205	135.10	.00	135.10
01-40-5210	157.57	.00	157.57
01-40-5215	180.25	.00	180.25
01-40-5216	15.69	.00	15.69
01-40-5253	38.05	.00	38.05
01-40-5300	464.66	.00	464.66
01-40-5305	438.72	151.83-	286.89
01-40-5310	126.79	.00	126.79
01-40-5315	362.64	.00	362.64
01-40-5330	1,813.65	.00	1,813.65
01-40-5331	1,024.80	.00	1,024.80
01-40-5399	816.20	.00	816.20
01-40-5400	125.10	.00	125.10
01-40-5401	10,096.85	.00	10,096.85
01-40-5700	1,102.64	.00	1,102.64
01-40-5701	158.85	.00	158.85
01-40-5705	14.41	.00	14.41
01-41-5066	10.14	.00	10.14
01-41-5210	51.58	.00	51.58
01-41-5330	470.40	53.40-	417.00
01-41-5340	181.51	.00	181.51
01-41-5700	248.16	.00	248.16
01-41-5841	53.09	.00	53.09
01-42-5050	829.58	.00	829.58
01-42-5066	384.70	.00	384.70
01-42-5075	61.50	.00	61.50
01-42-5200	467.34	.00	467.34
01-42-5201	94.99	589.86-	494.87-
01-42-5210	387.30	.00	387.30
01-42-5216	250.46	.00	250.46
01-42-5253	2,847.96	.00	2,847.96
01-42-5254	1,524.05	.00	1,524.05
01-42-5300	67.27	.00	67.27

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GL Account	Debit	Credit	Proof
01-42-5305	630.94	278.79-	352.15
01-42-5310	153.23	.00	153.23
01-42-5325	132.45	.00	132.45
01-42-5330	4,968.18	.00	4,968.18
01-42-5331	62.97	.00	62.97
01-42-5343	1,370.20	.00	1,370.20
01-42-5700	311.70	.00	311.70
01-43-5066	234.09	.00	234.09
01-43-5216	20.64	.00	20.64
01-43-5300	101.74	.00	101.74
01-43-5331	768.00	.00	768.00
01-43-5410	1,200.00	.00	1,200.00
01-43-5460	58,748.91	.00	58,748.91
01-43-5700	304.99	.00	304.99
01-45-5066	224.57	.00	224.57
01-45-5203	346.92	.00	346.92
01-45-5215	8,703.64	.00	8,703.64
01-45-5253	981.15	.00	981.15
01-45-5305	7,619.64	48.84-	7,570.80
01-45-5370	240.30	.00	240.30
01-45-5372	6.99	.00	6.99
01-47-5050	746.00	.00	746.00
01-47-5066	241.99	.00	241.99
01-47-5075	231.12	.00	231.12
01-47-5200	643.75	43.63-	600.12
01-47-5210	438.47	.00	438.47
01-47-5215	1,655.90	.00	1,655.90
01-47-5216	15.00	.00	15.00
01-47-5253	592.65	.00	592.65
01-47-5300	116.03	.00	116.03
01-47-5305	398.53	.00	398.53
01-47-5310	179.79	.00	179.79
01-47-5315	78.23	23.46-	54.77
01-47-5331	85.00	.00	85.00
01-47-5700	237.18	.00	237.18
01-48-5040	1,500.00	.00	1,500.00
01-48-5066	32.34	.00	32.34
01-48-5235	513.63	.00	513.63
01-48-5399	148.40	.00	148.40
01-48-5455	1,000.00	.00	1,000.00
01-49-5066	119.49	.00	119.49
01-49-5075	50.00	.00	50.00
01-49-5203	117.85	.00	117.85
01-49-5236	999.07	.00	999.07
01-49-5253	60.55	.00	60.55
01-49-5260	7,582.31	.00	7,582.31
01-49-5262	21,914.95	555.00-	21,359.95
01-49-5265	126.63	.00	126.63
01-49-5300	40.01	.00	40.01
01-49-5331	55.00	.00	55.00
01-49-5349	1,234.81	.00	1,234.81
01-49-5700	26.99	.00	26.99
04-02-2000	.00	20,317.31-	20,317.31-
04-44-5066	229.84	.00	229.84
04-44-5203	94.98	.00	94.98
04-44-5216	2,018.46	.00	2,018.46
04-44-5252	663.00	.00	663.00

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GL Account	Debit	Credit	Proof
04-44-5253	2,906.71	.00	2,906.71
04-44-5254	1,423.36	.00	1,423.36
04-44-5300	67.42	.00	67.42
04-44-5305	2,765.32	.00	2,765.32
04-44-5360	3,942.00	.00	3,942.00
04-44-5364	265.46	.00	265.46
04-44-5369	5,940.76	.00	5,940.76
06-02-2000	.00	13,601.98-	13,601.98-
06-02-2310	1,886.16	.00	1,886.16
06-40-5066	108.34	.00	108.34
06-40-5205	408.86	.00	408.86
06-40-5300	40.01	.00	40.01
06-40-5399	519.40	.00	519.40
06-40-5401	543.20	.00	543.20
06-40-5410	207.55	.00	207.55
06-40-5701	635.42	.00	635.42
06-47-5215	219.83	.00	219.83
06-47-5231	910.00	.00	910.00
06-47-5253	981.15	.00	981.15
06-47-5305	77.31	.00	77.31
06-47-5310	93.72	.00	93.72
06-47-5390	5,195.16	.00	5,195.16
06-47-5391	990.96	.00	990.96
06-47-5396	735.00	.00	735.00
06-47-5558	49.91	.00	49.91
09-02-2000	.00	16,012.71-	16,012.71-
09-02-2005	12,567.71	.00	12,567.71
09-50-5500	1,714.63	.00	1,714.63
09-51-5500	1,730.37	.00	1,730.37
14-02-2000	.00	30,926.29-	30,926.29-
14-40-5405	1,180.50	.00	1,180.50
14-40-5500	18,011.65	.00	18,011.65
14-40-5501	11,734.14	.00	11,734.14
20-02-2000	.00	5,196.31-	5,196.31-
20-02-2310	2,320.22	.00	2,320.22
20-40-5066	100.82	.00	100.82
20-40-5400	2,319.07	.00	2,319.07
20-40-5401	456.20	.00	456.20
99-01-1001	.00	.00	.00
99-01-1075	91.87	.00	91.87
99-02-2000	.00	91.87-	91.87-
Grand Totals:	296,870.33	296,870.33-	.00

Report Criteria:  
 Report type: GL detail

M = Manual Check, V = Void Check



## Agenda Item Summary

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MEETING DATE: November 13, 2023  
SUBJECT: 3<sup>rd</sup> Quarter 2023 Investment Portfolio  
PRESENTED BY: Mary Strutt, Administrative Services Director

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### SUMMARY

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The Town of Mead investment portfolio for the third quarter of 2023 is attached for the Board's review. This investment portfolio does not include funds held in the Town's operating accounts.

All the Town's investment holdings are being held in Local Government Investment Pools ("LGIPs") in accordance with the Town's Investment Policy. The LGIPs tend to have higher yields and liquidity. Funds may be easily transferred into/out of the LGIPs from the operating accounts. For additional diversification and security, the Town does invest in three different LGIPs.

Current yields have again increased and are now 5.1665 – 5.5058%. Due to these high yields, interest and dividend income revenues are trending more than 200% higher than the 2023 budget. According to economic indicators, investment rates are anticipated to remain in the 5.0-5.5% range until at least mid-year 2024.

Funds held in the Town's investment accounts include the reserve funds and funds which have been appropriated for upcoming capital projects including the Community Center, 3<sup>rd</sup> & Welker Intersection, CR 7 & Hwy 66 Underpass, Gold Star Memorial and Liberty Ranch Restrooms

### ATTACHMENTS

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Investment Portfolio 09/30/2023

## Town of Mead Investment Portfolio

Total Funds Invested as of: 09/30/23

Investment Category *	Authorized and Suitable Investments	Rating Moody/S&P	Coupon	Maturity	Average Monthly Yield	Par Value	Purchase Date	Purchase Price - Principal Value	Value	Percentage Per Issuer	Total Percentage of Portfolio
<b>A</b> Maximum % per Issuer: 100% ---- Maximum % of Portfolio: 100%	US Treasuries:  <div style="text-align: right;"><b>Total Treasuries:</b></div>							\$ - \$ -		0.00%	<b>0.0%</b>
<b>B</b> Maximum % per Issuer: 35% ---- Maximum % of Portfolio: 75%	US Agencies:  <div style="text-align: right;"><b>Total Agencies:</b></div>							\$ - \$ -		0.00%	<b>0.0%</b>
<b>C</b> Maximum % per Issuer: FDIC limit ---- Maximum % of Portfolio: 50%	CD's / Term Bank Deposits:  <div style="text-align: right;"><b>Total Term Bank Deposits:</b></div>							\$ - \$ -		0.0%	<b>0.0%</b>
<b>D</b> Maximum % per Issuer: 50% ---- Maximum % of Portfolio: 35%	Money Market Accounts  <div style="text-align: right;"><b>Total Money Markets:</b></div>							\$ -		0.0% 0.0% 0.0%	<b>0.0%</b>
<b>E</b> Maximum % per Issuer: 50% ---- Maximum % of Portfolio: 100%	Investment Pools COLOTRUST - PLUS+ COLOTRUST - PRIME CSAFE CSIP  <div style="text-align: right;"><b>Total Investment Pools:</b></div>	N/A N/A N/A N/A	N/A N/A N/A N/A	N/A N/A N/A N/A	5.5058% 5.1665% 5.4800% 5.5000%	N/A N/A N/A N/A	N/A N/A N/A N/A	\$ 13,257,465.83 \$ 10,508.35 \$ 12,745,080.76 \$ 5,332,379.42 \$ 31,345,434.36	42.29% 0.03% 40.66% 17.01%		<b>100.0%</b>
<b>F</b> Maximum % per Issuer: 15% ---- Maximum % of Portfolio: 25%	All Other Allowable Securities:  <div style="text-align: right;"><b>Total Other:</b></div>							\$ - \$ -		0.00%	<b>0.0%</b>

**Total Market Value:**

**\$ 31,345,434.36**

\* Per Town Investment Policy - Sec. VIII. Investment Parameters



## Agenda Item Summary

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MEETING DATE: November 13, 2023

SUBJECT: **Resolution No. 69-R-2023** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the Public Improvements Associated with the Elevation 25 Filing No. 1 Final Plat (Phase 1 Only)

PRESENTED BY: Robyn Brown, Deputy Town Engineer

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### SUMMARY

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Elevation 25 Industrial Owner, LLC, a Delaware limited liability company (“Developer”) has requested Conditional Acceptance of the public improvements constructed as part of Phase 1 of the Elevation 25 project (the “Phase 1 Improvements”), specifically the installation of concrete sidewalk, curb and gutter, asphalt paving, and storm sewer drainage facilities specifically identified in that certain Subdivision Improvement Agreement for Elevation 25 Filing No. 1 Final Plat dated March 17, 2022 and recorded on May 10, 2022 at Reception No. 4825841 in the real property records of Weld County, Colorado (the “SIA”).

Town staff completed punch list walkthroughs In September and October, 2023, with the Developer’s contractor and determined that all final punch list items are complete.

Staff recommends that the Board of Trustees proceed to grant Conditional Acceptance of the Phase 1 Improvements completed by Developer. Resolution No. 69-R-2023 (the “Resolution”) memorializes the Board’s Conditional Acceptance of the Public Improvements, effective as of November 13, 2023 (being the effective date of the Resolution). In accordance with Section 202.8.A.1.a of the *Town of Mead Design Standards and Construction Specifications*, the two-year warranty guaranty period shall not begin until May 1, 2024.

For a two-year period from the commencement date of the warranty guaranty period, the Developer is required, at its own expense, to take all actions necessary to maintain the Public Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, become necessary. If within thirty (30) days after the Developer’s receipt of written notice form the Town requesting replacement of, or repairs to, the Public Improvements, the Developer has not completed such repairs, the Town may exercise enforcement actions to secure performance, including enforcement of contractual rights and other actions set forth in Article VI of Chapter 16 of the MMC. The Resolution also requires the Developer to post a warranty letter of credit with the Town to secure the Developer’s obligation to make the necessary repairs or replacements.

Town staff will complete a final inspection prior to final acceptance of the Public Improvements at the conclusion of the two-year warranty period.

### FINANCIAL CONSIDERATIONS

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There are no financial considerations associated with this request.



## STAFF RECOMMENDATION/ACTION REQUIRED

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Staff recommends the Board of Trustees approve the Resolution granting Conditional Acceptance of the Phase 1 Improvements for the Elevation 25 Development. A motion to approve the November 13, 2023, consent agenda will approve the Resolution. If this item is pulled off the consent agenda for questions or further discussion, Staff recommends the following motion:

### Suggested Motion:

“I move to adopt Resolution No. 69-R-2023, a Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the Public Improvements for Elevation 25 Filing No. 1 Final Plat (Phase 1 Only).”

## ATTACHMENTS

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Resolution No. 69-R-2023

Exhibit A to Resolution – Letter from the Town to Developer, dated November 14, 2023

Exhibit B to Resolution – Additional Conditions

**TOWN OF MEAD, COLORADO  
RESOLUTION NO. 69-R-2023**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, GRANTING  
CONDITIONAL ACCEPTANCE OF THE PUBLIC IMPROVEMENTS FOR  
ELEVATION 25 FILING NO. 1 FINAL PLAT (PHASE 1 ONLY)**

**WHEREAS**, Elevation 25 Industrial Owner, LLC, a Delaware limited liability company (the “Developer”), has caused the completion of certain public improvements benefitting the Elevation 25 Filing No. 1 Final Plat (“Development”), specifically the public improvements associated with Phase 1 on Lots 1 and 2 of the Development, including the installation of concrete curb and gutter, sidewalks, asphalt paving, landscaping, and storm drainage facilities (collectively, the “Phase 1 Improvements”); and

**WHEREAS**, the Phase 1 Improvements are identified in that certain Subdivision Improvement Agreement dated March 17, 2022, and recorded on May 10, 2022, at Reception No. 4825841 in the Weld County property records (the “SIA”); and

**WHEREAS**, the Phase 1 Improvements are subject to a warranty period of two (2) years following the conditional acceptance of the improvements, and conditional acceptance is accomplished by resolution of the Board of Trustees per Section 16-4-130 of the *Mead Municipal Code* (“MMC”); and

**WHEREAS**, Developer has requested conditional acceptance of the Phase 1 Improvements by the Board of Trustees of the Town of Mead; and

**WHEREAS**, the Town Engineer has reviewed the construction of Phase 1 Improvements, has determined that the Phase 1 Improvements have been constructed and installed in substantial conformance with the Town’s construction standards, and is recommending that the Board grant conditional acceptance of the Phase 1 Improvements, subject to the additional conditions attached to this Resolution as **Exhibit B**; and

**WHEREAS**, the Board of Trustees desires to grant conditional acceptance of the Phase 1 Improvements subject to the conditions set forth in this Resolution; and

**WHEREAS**, the MMC requires the Developer to maintain the Phase 1 Improvements during the two (2) year warranty guaranty period and clarifies that the Developer shall, at its own expense, take all actions necessary to maintain the Phase 1 Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary; and

**WHEREAS**, if the Developer fails to make necessary repairs to the Phase 1 Improvements in accordance with the requirements set forth in the MMC, the Town may withhold final acceptance of the Phase 1 Improvements, may proceed to withhold building permits, temporary certificates of occupancy, or certificates of occupancy for those lots located within boundaries of the Development, or may take any other action authorized by the SIA.

**NOW THEREFORE, BE IT RESOLVED** by the Town of Mead, Weld County, Colorado, that:  
**Section 1. Recitals.** The foregoing recitals are incorporated herein by reference as findings and determinations of Board of Trustees.

**Section 2. Conditional Acceptance of Phase 1 Public Improvements.** The Board of Trustees on behalf of the Town of Mead, hereby grants “conditional acceptance” of the Phase 1 Improvements identified in this Resolution as of the effective date of this Resolution. In accordance with Section 202.8.A.1.a of the *Town of Mead Design Standards and Construction Specifications* (“[f]or all

projects where Conditional Acceptance is granted between the dates of November 1st and April 30th, the two (2) year warranty guarantee period shall not begin until May 1st") the two-year warranty guaranty period applicable to the Phase 1 Improvements shall not commence until May 1, 2024. Conditioned on approval of this Resolution by the Board of Trustees, Town Staff shall be authorized to finalize and deliver the correspondence to Developer, in substantially the form attached to this Resolution as **Exhibit A** (draft correspondence dated November 14, 2024).

**Section 3. Developer Obligation to Maintain Improvements during Warranty Guarantee Period.** Developer shall maintain the Phase 1 Improvements for a two (2) year period commencing May 1, 2024 and ending on May 1, 2026 (the "Guarantee Period"). Developer shall, at its own expense, take all actions necessary to maintain the Phase 1 Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary during the Guarantee Period. Failure of the Developer to maintain the Phase 1 Improvements during the Guarantee Period shall violate the requirements this Section 3 and shall constitute a violation of the MMC pursuant to MMC Sec. 16-6-10(c)(1)(g). In addition to any contractual remedies available to the Town under the SIA, Town Staff shall be authorized to take any and all enforcement actions as necessary to ensure that the Developer completes necessary repairs and replacements of the Phase 1 Improvements during the Guarantee Period and prior to final acceptance of the Phase 1 Improvements, as authorized by the MMC, including but not limited to the enforcement actions set forth in Article VI of Chapter 16 of the MMC.

**Section 4. Severability.** If any part, section, subsection, sentence, clause or phrase of this resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the resolution. The Town Board hereby declares that it would have passed the resolution including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses or phrases are declared invalid.

**Section 5. Repealer.** All resolutions and motions of the Board of Trustees of the Town of Mead or parts thereof, in conflict with this resolution are, to the extent of such conflict, hereby superseded and repealed.

**Section 6. Effective Date.** This resolution shall become effective immediately upon adoption.

**Section 7. Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 13<sup>TH</sup> DAY OF NOVEMBER, 2023.**

**ATTEST:**

**TOWN OF MEAD:**

By: \_\_\_\_\_  
Mary E. Strutt, Town Clerk

By: \_\_\_\_\_  
Colleen G. Whitlow, Mayor

**Exhibit A**

Letter from the Town to Developer, dated November 14, 2023

*(attached, two (2) pages)*



**Exhibit B**

Additional conditions (Conditional Acceptance)

1. With respect to the collateral reduction contemplated in Section X.A. of that certain Subdivision Improvement Agreement dated March 17, 2022 and recorded on May 10, 2022 at Reception No. 4825841 of the Weld County records (“SIA”), there are two options:

OPTION 1

Developer shall replace Letter of Credit (LOC) No. 181245-340044, dated April 11, 2022, in the amount of \$2,257,953.00 (having an expiration date of April 11, 2024) (the “Existing Lots 1 and 2 LOC”) with **one new replacement LOC** in the form required by the SIA in the amount of **three hundred thirty-eight thousand six hundred ninety-two and 95/100 dollars (\$338,692.95)** (representing 15% of the face amount of the Existing Lots 1 and 2 LOC) and having an expiration date **not earlier than July 1, 2026** (the “Warranty LOC”).

OPTION 2

At Developer’s request, the Town will send a letter to CIBC Bank USA requesting an amendment to the Existing Lots 1 and 2 LOC as follows:

- Reduce face amount of LOC No. 181245-340044 from \$2,257,953.00 to **\$338,692.95**, and
- Extend final expiration date from April 11, 2024 to **July 1, 2026**

(the “AMENDED LOC – Warranty Period”).

2. If Developer selects OPTION 1, the Developer shall proceed to have CIBC Bank USA file the Warranty LOC with the Town Engineer on or before December 1, 2023. Upon filing of the Warranty LOC, the Town Engineer or designee shall cause the Existing Lots 1 and 2 LOC to be released.
3. If Developer selects OPTION 2, the Developer shall proceed to have CIBC Bank USA process the requested amendments and file the AMENDED LOC – Warranty Period with the Town Engineer on or before December 1, 2023.



SENT VIA EMAIL to: Brad Cushard at [bcushard@logisticspropco.com](mailto:bcushard@logisticspropco.com)

November 14, 2023

Elevation 25 Industrial Owner, LLC  
c/o Silver Point Development, LLC  
ATTN: Mr. Brad Cushard, Manager  
6500 S Quebec St Ste 300  
Englewood, CO 80111

RE: Elevation 25 (Phase 1)  
Conditional Acceptance Phase 1 Public Improvements

Dear Mr. Cushard,

This letter and the attached Resolution are to notify you that the public improvements in Filing 1, Lots 1 and 2, of the Elevation 25 development (the “Phase 1 Improvements”) have been granted Conditional Acceptance by the Board of Trustees. In accordance with the Town of Mead *Design Standards and Construction Specifications*, Section 202.8.A.1.a<sup>1</sup>, the two-year warranty guaranty period shall not begin until May 1, 2024.

In September and October 2023, Town of Mead Staff completed inspections of the Phase 1 Improvements. The purpose of these inspections was to confirm completion of construction of the Improvements, assess the condition of the Improvements installed, and generate a punchlist detailing deficiencies requiring completion. All punchlist items have been corrected and accepted.

During the two-year warranty period, the developer shall, at its own expense, take all actions necessary to maintain the Phase 1 Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, shall become necessary. With respect to the collateral reduction contemplated in Section X.A. of that certain Subdivision Improvement Agreement dated March 17, 2022 and recorded on May 10, 2022 at Reception No. 4825841 of the Weld County records (“SIA”), there are two options:

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<sup>1</sup> For all projects where Conditional Acceptance is granted between the dates of November 1st and April 30th, the two (2) year warranty guarantee period shall not begin until May 1st.

### OPTION 1

Developer shall replace Letter of Credit (LOC) No. 181245-340044, dated April 11, 2022, in the amount of \$2,257,953.00 (having an expiration date of April 11, 2024) (the “Existing Lots 1 and 2 LOC”) with **one new replacement LOC** in the form required by the SIA in the amount of **three hundred thirty-eight thousand six hundred ninety-two and 95/100 dollars (\$338,692.95)** (representing 15% of the face amount of the Existing Lots 1 and 2 LOC) and having an expiration date **not earlier than July 1, 2026** (the “Warranty LOC”). If Developer selects OPTION 1, the Developer shall proceed to have CIBC Bank USA file the Warranty LOC with the Town Engineer on or before December 1, 2023. Upon filing of the Warranty LOC, the Town Engineer or designee shall cause the Existing Lots 1 and 2 LOC to be released.

### OPTION 2

At Developer’s request, the Town will send a letter to CIBC Bank USA requesting an amendment to the Existing Lots 1 and 2 LOC as follows:

- Reduce face amount of LOC No. 181245-340044 from \$2,257,953.00 to \$338,692.95, and
- Extend final expiration date from April 11, 2024 to July 1, 2026

(the “AMENDED LOC – Warranty Period”).

If Developer selects OPTION 2, the Developer shall proceed to have CIBC Bank USA process the requested amendments and file the AMENDED LOC – Warranty Period with the Town Engineer on or before December 1, 2023.

The Warranty LOC (or the AMENDED LOC – Warranty Period, if OPTION 2 is selected) shall be released in accordance with the terms of the SIA and the *Mead Municipal Code*.

No sooner than sixty (60) days, and at least thirty (30) days, before the end of the 2-year warranty period, and during the growing season (May 1 through October 31), the Developer shall request an inspection of the public improvements. Once the public improvements are judged by the Town to be in satisfactory condition, the Town shall grant Final Acceptance by resolution of the Board of Trustees.

Sincerely,

Robyn Brown, P.E.  
Deputy Town Engineer

### ATTACHMENT:

- Resolution No. 69-R-2023 dated November 13, 2023