



BOARD OF TRUSTEES

441 3rd Street, Mead
Tuesday, May 28, 2024

AGENDA

- I. 5:30 p.m. to 6:00 p.m.**
WORK SESSION:
Dr Don Haddad, Superintendent
St Vrain Valley School District

- II. 6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

In accordance with the Town's Remote Participation and Remote Meeting Policy adopted by the Board of Trustees on March 13, 2023 by Resolution No. 21-R-2023, remote participation will be allowed. The meeting link will be provided on the Town's website/designated posting place at least 24 hours prior to the meeting.

https://us02web.zoom.us/webinar/register/WN_irDH4x_ER1yZSo6clo_2Zg

1. Call to Order – Roll Call

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr
Trustee Herman Schranz

2. Moment of Silence

3. Pledge of Allegiance to the Flag

4. Review and Approve Agenda

5. Staff Report: Town Manager Report

a. Manager Report

6. Public Comment: 3 minute time limit. Comment is for any item on the agenda unless it is set for public hearing.

7. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

a. Approval of Minutes - Regular Meeting May 13, 2024

b. April 2024 Financial Statements

c. Check Register May 28, 2024

d. **Resolution No. 43-R-2024** – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule

e. **Resolution No. 44-R-2024** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the County Road 32 Widening Improvements Associated with Phase 1A and Future Phase (Range View Estates Final Plat)

f. **Resolution No. 45-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services with CTL/Thompson, Inc. for On-Call Materials Testing and Special Inspection Services for Local, State, or Federally Funded Projects

g. **Resolution No. 46-R-2024** – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and A-1 Chipseal Company for the Street Resurfacing Project (IFB 2024-004)

h. **Resolution No. 47-R-2024** – A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Complete Topographic Survey and Design Services for the Sekich Business Park

8. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

9. Legislative Session Recap

10. Elected Official Reports

- a. Town Trustees
- b. Mayor Whitlow

11. Adjournment

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact the Town Clerk's Office at 970-805-4182 within 48 hours prior to the meeting in order to request such assistance.

TO: Honorable Mayor and Trustees

FROM: Helen Migchelbrink, Town Manager

DATE: May 28, 2024

SUBJECT: Town Manager Report

- Meet, Greet, and Eat with the Board of Trustees has been scheduled for the summer of 2024. The Board hosts these events to engage with residents in their neighborhood. The 2024 dates are June 25th at Founders Park, July 30th at Margil Farms Park, and August 27th at Mead Town Park. Each event includes a free entrée and dessert from a food truck.
- The next Coffee with the Mayor will be held Saturday, June 1st, at 8:00 a.m. at Town Hall. Citizens are encouraged to attend and participate in an open discussion about any issues. Mayor Colleen Whitlow hosts this event on the first Saturday of each month.
- The Town now has two commercial car washes up and running. Agfinity's car wash is located at 201 3rd Street and Club Car Wash is located at 3531 Highland Drive. Both are open for business.
- Mead Motorheads held its annual car show festival on Memorial Day in the Town Park.
- On April 11th, Weld County hosted a meeting with towns and cities to discuss the respective planning roles of the County and municipalities. Mayor Whitlow, Trustee Brodhead and Community Development Director, Jason Bradford, attended on behalf of the Town. Attached is a letter sent to Weld County memorializing the position of the Town.
- CDOT will hold a groundbreaking ceremony on Thursday, May 30th at 11:00 a.m. at the Berthoud exit off I-25 to commemorate the beginning of the Segment 5 I-25 Construction Project. The public is invited to attend. Further details can be found in this link:
<https://mailchi.mp/codot/i-25-north-segment-5-groundbreaking-ceremony?e=545ae8540d>
- The Colorado Municipal League annual conference is scheduled for June 18th-June 21st at the Embassy suites in Loveland. Several staff and Board members will attend the educational seminars. CML is also hosting the District 2 Spring meeting on May 29th at 5:00 p.m. at the Urban Egg in Johnstown.
- The fall Mead Police Citizens' Academy will be held every Wednesday from September 11th to October 16th, from 6:30 p.m. to 9:00 p.m. Applications are now being accepted. Last year's Academy was very well received. This is an opportunity for citizens to learn about and interact with the Mead Police Department. More information about the Academy can be found on the town's website:
<https://www.townofmead.org/police/page/citizens-police-academy>
- The Community Center will soon be under construction. The project is slated to begin later this spring with a completion date of early 2025.
- The Town's 2023 Financial Audit kicked off the onsite work on April 22nd. The audit team completed its onsite work and is continuing with their efforts. The audit must be filed with the Office of the State Auditor by July 31, 2024.
- Mead Spring Clean-Up Days wrapped up on May 18th. The Town issued 297 vouchers, between May 4 and May 15, 131 vouchers were redeemed at Front Range Landfill. Staff will have a final report by early June.
- The Colorado State Legislature ended its 2024 session on May 8th. Several bills are still being considered by the Governor for his signature. The Town Attorney will provide a legislative session recap at tonight's Board meeting.
- At the May 16th Municipal Court arraignment and review hearing there were over 40 cases on the docket. One trial is scheduled for June 10th. The second, which was scheduled for that date, has been resolved. Due to the increasing docket, Judge Thrower will move up the start time to 5:00 p.m. beginning in July and will also consider adding a second monthly court date starting later this fall.

- Current road closures due to construction can be found on the town’s website: <https://www.townofmead.org/engineering/page/street-maintenanceroad-closures>.
- Key projects update:
 - 3rd and Welker Intersection – Staff continues real estate transactions and utility relocation coordination.
 - Community Center – The contract with Dohn has been executed and Staff will be scheduling a pre-construction soon.
 - SH66 Pedestrian Crossing – A draft agreement was routed to the affected ditch companies for review now that the trail alignment design has been finalized.
- YTD totals for new single family home permits:
 - 2024 YTD: 41 SF Permits, 36 Certificates of Occupancy
- Boards and Commissions
 - The June Planning Commission meeting has been rescheduled to June 26th, due to the Juneteenth holiday. In June the Commission will consider solar regulations.
 - Staff is preparing a recommendation to the Board of Trustees for the Planning Commission Alternate position. There were five candidates for the vacant position. Three have attended the two meetings as required by the Mead Municipal Code.
- Human Resources
 - The Town is advertising open positions using NeoGov recruiting platform: <https://www.governmentjobs.com/careers/townofmead>
 - Open full-time positions include Maintenance Worker and Police Officer.

Community Development

- The RFP for the Land Use Code Revision was posted on May 10th with a closing date of June 14th. This effort will include drafting new Land Use Codes and completing public outreach.
- Staff is drafting the proposed renewable energy regulations which will be scheduled to be presented to the Board in late July.
- O’Reilly Auto Parts has revised their plans and will be submitting their 2nd submittal of the Site Plan in the next week. Construction is planned for later this year.
- Both the Agfinity Carwash and the Club Carwash received their certificates of occupancy.
- Our busy streak for PACs (pre-application consultation) continues. Staff received more PAC meeting requests this week, including for Elevation 25 – Phase 2, Liberty Ranch Filing No. 2 (the commercial property on the SE corner of Hwy 66 and CR 5.5), the Red Barn Community Center and pool, and a vacant industrial property located south of Hwy 66 and west of CR 9.5, north of Elevation 25. These are all in the preliminary stages of conceptual review before official applications are submitted.

Public Works and Engineering

- The annual pavement marking contract closed May 7th. No bids were received. Staff is making modifications to the scope of work and will rebid at the end of May.
- The concrete removal and replacement project started May 20th. Staff is preparing a Board update of the project along with the 2024 pavement management plan for the June 10th meeting.
- Staff met with Berthoud regarding an IGA for designing CR 7 between the two municipalities. The final agreement will be presented to the Board at the next meeting.
- Staff met with CDOT regarding the I-25 widening project and its effect on Town utilities.
- Public Works sprayed weeds in the right-of-way and public property.

Community Engagement

- Fishing is Fun! The town's annual fishing clinic will be held June 1st, from 8 a.m. to 12 p.m., at Lorin Mead Park at Highland Lake. Participants will receive a free fishing pole from Colorado Parks and Wildlife and a free lunch from the Mead Area Chamber of Commerce.
- Youth summer baseball will begin June 15th and run through July. Currently 108 participants have registered.
- Staff is coordinating with the Children's Entrepreneur Market program to attend Mead movie nights. Youth vendors will set up on Main St. before movies in the park. It's a farmers' market...run entirely by kids! <https://childrensentrepreneurmarket.com/markets/?state=CO>
- The Mead Area Chamber of Commerce will host the Summer Block Party on June 8th from 3:00 to 8:00 p.m. featuring vendors, live music, and food.
- Rockin' N Reelin' Music and Movies begin June 14th. Each music and movie night will offer adult beverages and food truck options for purchase.

Police Department

- The May Mid Monthly Report is attached.
- Police Officer candidate interviews are scheduled for the first week of June. We are still looking for one officer.
- Mead's two School Resource Officers are wrapping up their school duties this month. The last day of school was Thursday May 23rd. The officers will be supplementing patrol this summer when not attending training.
- The outpouring of support during Police Week was much appreciated.



May 22, 2024

Weld County Board of County Commissioners
c/o Mr. Kevin Ross, Chair
PO Box 758
Greeley, CO 80631

RE: Ordinance 2023-18. Town of Mead Comments.

Dear Weld County Commissioners,

On behalf of the Mayor and Board of Trustees of the Town of Mead, I would like to express my sincere thanks and appreciation for the invitation to dialogue with the County Commissioners at the April 11th stakeholder meeting regarding the County's PUD regulations, the future of development in Weld County, and the future of the County's relationship with its incorporated cities and towns. I attended the meeting with Mead's Mayor, Colleen Whitlow, and Town Trustee Debra Brodhead. The three of us found the meeting to be very productive and encouraging, and we appreciated the County Commissioners' willingness to listen to comments from the towns and cities within Weld County.

The Town of Mead is very supportive of Weld County moving away from urbanized development through PUDs or other development tools that encourage urban densities within the County. We are also very encouraged to see that the County is willing to consider the establishment of more meaningful Cooperative Planning Agreements (CPAs) between the County and its incorporated municipalities.

The elected officials and residents of the Town of Mead are proud of the long-standing agricultural heritage that is so essential to our area. We appreciate the long-standing policy to protect the "right to farm." As a result of this strong stance, Weld County exists as one of the most successful and robust farming communities in America.

In addition to its adoption of pro-farming regulations, Weld County has also long embraced the need to accommodate urbanized development. Colorado's front range is one of the fastest-growing regions in the Country, and it is important to provide opportunities to establish urban communities within Weld County.

Urbanized development is most successful and appropriate when located within an incorporated town or city. Towns and cities were established by the County to provide opportunities for robust and vigorous interactions between residents and businesses through the establishment of concentrated areas of higher-density residential, commercial, and industrial development.



This dense urbanized development pattern is generally inappropriate within the context of the rural county landscape. When urban patterns of development and urbanized densities are encouraged to be established outside of the boundaries of incorporated towns and cities, it can result in many problems, such as urban sprawl, ineffective roadway networks, and inefficient delivery of essential utilities.

In addition to these problems, urbanized development in the County can lead to strained relationships between the residents of the County and their urban neighbors. When urban-style development occurs within the context of the rural county, there can be fractious interactions between residents of urban communities and the residents of rural and farming communities. Often, prospective developers will leverage the threat of developing their projects in the County rather than follow the guidelines established in the incorporated municipality. The encouragement of urbanized development in the County also leads to the loss of the rural lifestyle for residents of the County and the loss of valuable farmland.

Thank you for your commitment to collaborative relationships with your incorporated towns and cities and for inviting comments from the many communities within Weld County. The Town of Mead appreciates the effort to reflect on the county's future development patterns, and we look forward to being a strong partner in shaping its future.

Respectfully,



JASON BRADFORD, AICP

Director

COMMUNITY DEVELOPMENT

441 Third Street | Mead, CO 80542

p: 970.805.4192 | w: townofmead.org



Mead Police Department May Mid Monthly Activity - 2024

CALLS FOR SERVICE (May 1 – 15): 585

TRAFFIC STOPS: 76

CRASHES: 23

WARNINGS: 56

CITATIONS: 20

REPORTS: 15

ARRESTS: 6

NOTABLE CALLS FOR SERVICE:

Mental Health Crisis – [REDACTED] Garnet Way – 24ML00271 – 05/01/2024

Subject with a Warrant – Martin Ave / 3rd St – 24ML00272 – 05/02/2024

Traffic Stop – Highway 66 / I25 Ramp S – 24ML00273 – 05/02/2024

Suspicious – [REDACTED] WCR 28 – 24ML00274 – 05/03/2024

Medical Assist – [REDACTED] Mustang Dr – 24ML00275 – 05/04/2024

Sex Offense – [REDACTED] 5th St – 24ML00276 – 05/06/2024

Drug Related Activity – [REDACTED] Highland Dr – 24ML00276 – 05/06/2024

Sex Offense – [REDACTED] WCR 34 – 24ML00278 – 05/07/2024

Subject with a Warrant – [REDACTED] Pacific Cir – 24ML00280 – 05/07/2024

Citizen Assist – [REDACTED] Welker Ave – 24ML00281 – 05/08/2024

Suspicious – [REDACTED] Falcon Cir – 24ML00283 – 05/09/2024

Crash – [REDACTED] Highland Dr – 24ML00284 – 05/10/2024

Vandalism – 1600-16640 E I25 Frontage Rd – 24ML00285 – 05/10/2024

Harass – [REDACTED] Bridle Dr – 24ML00286 – 05/10/2024

Crash – Mead St / Highway 66 – 24ML00287 – 05/12/2024

Traffic Stop – Highway 66 / Foster Ridge Dr – 24ML00288 / 24ML00289 – 05/12/2024

Theft – [REDACTED] Main St – 24ML00290 – 05/13/2024

Check Wellbeing – [REDACTED] Dexter St -24ML00291 – 05/13/2024

Vandalism – 9th St / Palmer Ave – 24ML000292 – 05/14/2024

Crash – Highway 66 / 9.5 St – 24ML00293 – 05/14/2024

Meet – [REDACTED] Main St – 24ML00294 – 05/14/2024

Code Violation – [REDACTED] WCR 7 – 24ML00295 – 05/15/2024



MINUTES

- I. 5:30 p.m. to 6:00 p.m.**
WORK SESSION: Police Planning
- II. 6:00 p.m. to 10:00 p.m.**
REGULAR MEETING

Mayor Colleen Whitlow called the Regular Meeting of the Board of Trustees to order at 6:00 p.m.

1. Call to Order – Roll Call

Present

Mayor Colleen Whitlow
Mayor Pro Tem Chris Cartwright
Trustee David Adams
Trustee Debra Brodhead
Trustee Trisha Harris
Trustee Chris Parr

Absent

Trustee Herman Schranz

Also present: Town Manager Helen Migchelbrink; Deputy Town Attorney Joshua Myers; Administrative Services Director Mary Strutt; Police Commander Brian Smith; Community Development Director Jason Bradford; Town Engineer / Public Works Director Erika Rasmussen; Public Information Officer / Community Engagement Director Lorelei Nelson.

Attending via remote access: members of the public.

2. Moment of Silence

Mayor Whitlow requested the observance of a moment of silence for the 282 fallen police officers being honored in Washington D.C tonight.

3. Pledge of Allegiance to the Flag

The assembly pledged allegiance to the flag.

4. Review and Approve Agenda

Motion was made by Trustee Parr, seconded by Trustee Harris, to approve the agenda. Motion carried 6-0, on a roll call vote.

5. Staff Report: Town Manager Report

- a. Manager Report

Town Manager Helen Migchelbrink discussed scheduling a board retreat and paving the parking lot across from Town Hall.

6. Informational Items

- a. Community Engagement Update

Public Information Officer / Community Engagement Director Lorelei Nelson discussed youth sports programming, summer corn hole tournament, youth camps, Older Active Adults program, community events, partner events and an overview of 2024.

b. Weld County Referral

Community Development Director Jason Bradford introduced the proposed Drieth Property Solar Energy Production Facility which has been referred to the Town of Mead for comment by Weld County. Due to the location outside of town limits, the direction of the Board was to not pursue annexation of the property.

7. Proclamations

a. National Police Week May 12-18, 2024

Motion was made by Trustee Parr, seconded by Trustee Adams, to approve the signing of the Proclamation for National Police Week May 12 – May 18, 2024. Motion carried 6-0, on a roll call vote.

b. National Public Works Week May 19-25, 2024

Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Brodhead, to approve the signing of the Proclamation for National Public Works Week May 19 – May 25, 2024. Motion carried 6-0, on a roll call vote.

c. Building Safety Month May 2024

Motion was made by Trustee Parr, seconded by Trustee Adams, to approve the signing of the Proclamation for Building Safety Month May 2024. Motion carried 6-0, on a roll call vote.

8. Public Comment

There was no public comment at this time.

9. Consent Agenda: *Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda. Because the Consent Agenda includes Town payables (bills list/check register) and routinely includes contracts and other items involving the expenditure of Town funds, the town Clerk shall require a roll call vote on the Consent Agenda, as required by MMC Sec 2-2-190(a). Consent Agenda includes:*

a. Approval of Minutes - Regular Meeting April 29, 2024

b. April 2024 Aging Report

c. Check Register May 13, 2024

d. **Resolution No. 40-R-2024** – A Resolution of the Town of Mead, Colorado, Awarding a Downtown Revitalization Grant for Improvements to the Property Addressed as 323 Main Street

e. **Resolution No. 41-R-2024** – A Resolution of the Town of Mead, Colorado, Approving a Memorandum of Understanding Between the Town of Mead, the Woody Williams Foundation, Inc., and the Northern Colorado Gold Star Families Memorial Monument Committee for the Installation of the Gold Star Families Memorial Monument

f. **Resolution No. 42-R-2024** – A Resolution of the Town of Mead, Colorado, Approving Change Order 3 to the Agreement for Professional Services by and Between the Town of Mead and Essenza Architecture, LLC Concerning the Architectural and Engineering Design of the Town of Mead Community Center

Motion was made by Trustee Adams, seconded by Trustee Parr, to approve the consent agenda. Motion carried 6-0, on a roll call vote.

10. Public Comment: *3 minute time limit. Comment is for any item whether it is on the agenda or not, unless it is set for public hearing.*

There was no public comment at this time.

11. Elected Official Reports

a. Town Trustees

The Trustees had no further comments at this time.

b. Mayor Whitlow

Mayor Whitlow discussed the Mead Elementary School 3rd grade class visit to learn about local government.

12. Adjournment

*Motion was made by Mayor Pro Tem Cartwright, seconded by Trustee Adams, to adjourn the meeting.
Motion carried 6-0, on a roll call vote.*

The Regular Meeting of the Town of Mead Board of Trustees adjourned at approximately 6:44 p.m. on Monday, May 13, 2024.

Colleen G. Whitlow, Mayor

ATTEST:

Mary E. Strutt, MMC, Town Clerk

TOWN OF MEAD
 COMBINED CASH INVESTMENT
 APRIL 30, 2024

COMBINED CASH ACCOUNTS

99-01-1001	INDEPENDENT BANK - CHECKING	2,769,211.01
99-01-1002	TBK BANK - OFFICE CHECK	71,365.94
99-01-1003	TBK BANK - MONEY MARKET	147,078.49
99-01-1005	TBK BANK - FLEX DEBIT CARDS	49,695.28
99-01-1011	XPRESS DEPOSIT ACCOUNT	125,485.91
99-01-1023	COLOTRUST PLUS	12,676,698.01
99-01-1024	COLOTRUST PRIME	10,833.33
99-01-1025	CSIP	5,505,213.96
99-01-1026	CSAFE	12,148,324.94
99-01-1075	UTILITY CASH CLEARING	(54.55)
99-01-1076	A/R CASH CLEARING	(1,290.40)
99-01-1077	COURT CASH CLEARING	(9,794.50)
	TOTAL COMBINED CASH	<u>33,492,767.42</u>
99-01-0100	CASHALLOCATED TO OTHER FUNDS	<u>(33,492,767.42)</u>
	TOTAL UNALLOCATED CASH	<u><u>.00</u></u>

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	10,336,381.27
4	ALLOCATION TO STREET IMPROVEMENT FUND	2,135,582.19
5	ALLOCATION TO CONSERVATION TRUST FUND	136,916.65
6	ALLOCATION TO SEWER FUND	1,525,112.99
8	ALLOCATION TO POLICE FUND	145,150.23
9	ALLOCATION TO MUNICIPAL FACILITIES FUND	4,386,126.00
14	ALLOCATION TO TRANSPORTATION FUND	6,249,247.11
18	ALLOCATION TO PARKS & OPEN SPACE	626,291.02
19	ALLOCATION TO CAPITAL IMPROVEMENT FUND	3,963,470.85
20	ALLOCATION TO MEAD URBAN RENEWAL AUTHORITY	3,988,394.70
30	ALLOCATION TO ELEVATION 25 GEN'L IMPVT DIST.	94.41
	TOTAL ALLOCATIONS TO OTHER FUNDS	<u>33,492,767.42</u>
	ALLOCATION FROM COMBINED CASH FUND - 99-01-0100	<u>(33,492,767.42)</u>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u><u>.00</u></u>

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2024

GENERAL FUND

ASSETS

01-01-0100	COMBINED CASH	10,336,381.27	
01-01-1007	CASH DRAWER - TOWN HALL	500.00	
01-01-1008	CASH DRAWER - POLICE	100.00	
01-01-1240	TREE TRIMMING COSTS RECEIVABLE	500.00	
01-01-1300	A/R - BILLED ACCOUNTS	(83,470.48)	
01-01-1301	A/R - GENERAL	815,901.96	
01-01-1302	PREPAID EXPENSE	34,222.70	
01-01-1307	24HOUR FLEX DEPOSIT	1,500.00	
	TOTAL ASSETS		11,105,635.45

LIABILITIES AND EQUITY

LIABILITIES

01-02-2000	ACCOUNTS PAYABLE	35,162.56	
01-02-2300	457(B) DEFERRED COMP PAYABLE	7,553.66	
01-02-2302	FLEXPLAN PAYABLE	9,614.02	
01-02-2306	RESTITUTION PAYABLE	(250.00)	
01-02-2308	DEPOSITS PAYABLE	9,800.00	
01-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(21,026.18)	
01-02-2311	FPPA PAYABLE	13,883.38	
01-02-2312	WORKERS COMP INSURANCE PAYABLE	(14,126.21)	
01-02-2314	401(A) CONTRIBUTIONS PAYABLE	813.13	
01-02-2400	FED. WITHHOLDING TAX PAYABLE	13,093.46	
01-02-2401	SOCIAL SECURITY TAX PAYABLE	9,947.34	
01-02-2402	MEDICARE TAX PAYABLE	3,820.76	
01-02-2403	STATE WITHHOLDING TAX PAYABLE	9,544.51	
01-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	516.54	
01-02-2600	WARRANTY FUNDS	2,022,405.23	
01-02-2610	DEVELOPER DEPOSITS	231,590.45	
01-02-2615	DEVELOPER LIABILITIES	123,182.00	
01-02-2705	DEFERRED REVENUE	1,162,831.09	
01-02-2706	UNAVAILABLE REVENUE	50,462.67	
	TOTAL LIABILITIES		3,668,818.41

FUND EQUITY

01-02-3001	FUND BALANCE	7,538,441.21	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(101,624.17)	
	BALANCE - CURRENT DATE	(101,624.17)	
	TOTAL FUND EQUITY		7,436,817.04
	TOTAL LIABILITIES AND EQUITY		11,105,635.45

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-10-4000 PROPERTY TAX	177,088.22	643,490.43	2,832,450.00	2,188,959.57	22.7
01-10-4010 SALES TAX	208,353.40	1,130,080.49	4,538,344.00	3,408,263.51	24.9
01-10-4012 LODGING TAX	34.00	312.00	800.00	488.00	39.0
01-10-4020 SPECIFIC OWNERSHIP TAX	9,486.68	35,451.29	85,000.00	49,548.71	41.7
01-10-4030 BUILDING PERMIT USE TAX	71,846.70	175,504.80	445,874.00	270,369.20	39.4
01-10-4040 CIGARETTE TAX	439.48	3,274.04	13,000.00	9,725.96	25.2
01-10-4050 MURA REVENUE SHARING	.00	.00	196,692.00	196,692.00	.0
01-10-4070 FEDERAL MINERAL LEASE	.00	.00	30,000.00	30,000.00	.0
01-10-4071 STATE SEVERANCE TAXES	.00	.00	150,000.00	150,000.00	.0
TOTAL TAXES	467,248.48	1,988,113.05	8,292,160.00	6,304,046.95	24.0
<u>FEES AND PERMITS</u>					
01-11-4100 BUILDING PERMIT FEES	75,233.56	191,438.51	553,205.00	361,766.49	34.6
01-11-4102 OTHER PERMITS	1,250.00	3,936.79	35,000.00	31,063.21	11.3
01-11-4103 CONVENIENCE FEE	5,875.01	11,089.50	30,000.00	18,910.50	37.0
01-11-4110 BUILDING PERMIT - ADMIN. FEES	5,850.00	17,900.00	56,520.00	38,620.00	31.7
01-11-4111 PASSPORT FEES	100.00	2,110.00	9,000.00	6,890.00	23.4
01-11-4112 TOWN HALL/PARK FEES	350.00	785.00	1,500.00	715.00	52.3
01-11-4120 FRANCHISE FEES	29,392.65	111,784.69	276,022.00	164,237.31	40.5
01-11-4130 DEVELOPER APPLICATION FEES	1,468.21	6,024.72	25,000.00	18,975.28	24.1
01-11-4140 ROYALTIES	8,498.21	47,343.29	200,000.00	152,656.71	23.7
TOTAL FEES AND PERMITS	128,017.64	392,412.50	1,186,247.00	793,834.50	33.1
<u>LICENSES</u>					
01-12-4200 BUSINESS/SALES TAX LICENSE	810.00	6,065.81	12,500.00	6,434.19	48.5
01-12-4210 LIQUOR LICENSE	1,725.00	2,301.25	2,500.00	198.75	92.1
01-12-4220 PET LICENSES	60.00	310.00	600.00	290.00	51.7
TOTAL LICENSES	2,595.00	8,677.06	15,600.00	6,922.94	55.6
<u>CHARGES FOR SERVICES</u>					
01-13-4304 IGA--SCHOOL RESOURCE OFFICERS	.00	.00	171,232.00	171,232.00	.0
01-13-4305 SCHOOL GUARD REIMBURSEMENT	2,352.00	7,168.00	20,000.00	12,832.00	35.8
01-13-4310 NEW DEVELOPMENT CHARGES	23,389.60	108,193.42	250,000.00	141,806.58	43.3
01-13-4360 SALES OF MERCHANDISE	40.00	80.00	8,500.00	8,420.00	.9
01-13-4624 SENIOR EVENT FEES	40.00	40.00	400.00	360.00	10.0
01-13-4625 RECREATION REGISTRATION FEES	5,680.00	29,205.00	62,725.00	33,520.00	46.6
TOTAL CHARGES FOR SERVICES	31,501.60	144,686.42	512,857.00	368,170.58	28.2

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITS</u>					
01-14-4420 COURT FINES	8,125.00	12,843.09	54,000.00	41,156.91	23.8
01-14-4422 COURT COSTS	2,400.00	6,225.00	15,000.00	8,775.00	41.5
01-14-4423 POLICE REPORTS	310.50	1,533.50	2,400.00	866.50	63.9
01-14-4620 MISC. POLICE INCOME	.00	309.00	1,000.00	691.00	30.9
TOTAL FINES AND FORFEITS	10,835.50	20,910.59	72,400.00	51,489.41	28.9
<u>GRANTS & ECONOMIC DEVELOPMENT</u>					
01-15-4513 DOLA GRANT--LAND USE CODE	.00	.00	100,000.00	100,000.00	.0
01-15-4516 GRANT - UNITED WAY	1,000.00	1,000.00	2,500.00	1,500.00	40.0
01-15-4519 GRANT--MAIN STREET GRANTS	.00	.00	100,000.00	100,000.00	.0
01-15-4526 POLICE GRANTS	.00	7,571.18	127,500.00	119,928.82	5.9
TOTAL GRANTS & ECONOMIC DEVELOPME	1,000.00	8,571.18	330,000.00	321,428.82	2.6
<u>MISCELLANEOUS</u>					
01-18-4619 INTEREST & DIVIDEND INCOME	41,715.32	177,794.53	454,017.00	276,222.47	39.2
01-18-4620 MISC. INCOME	(100.00)	33,511.32	25,000.00	(8,511.32)	134.1
01-18-4622 DONATIONS/FUNDRAISING	.00	600.00	5,000.00	4,400.00	12.0
01-18-4623 SALE OF ASSETS	.00	.00	10,000.00	10,000.00	.0
01-18-4625 METRO DISTRICT PAYMENTS	.00	23,450.60	99,454.00	76,003.40	23.6
01-18-4628 CASH OVER/(SHORT)	.00	.00	2,500.00	2,500.00	.0
01-18-4648 DELINQUENT INTEREST EARNED	9.32	9.32	.00	(9.32)	.0
TOTAL MISCELLANEOUS	41,624.64	235,365.77	595,971.00	360,605.23	39.5
TOTAL FUND REVENUE	682,822.86	2,798,736.57	11,005,235.00	8,206,498.43	25.4

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-40-5001 SALARIES & WAGES	29,914.10	142,872.34	395,459.00	252,586.66	36.1
01-40-5050 CLEANING	715.48	2,146.44	10,000.00	7,853.56	21.5
01-40-5055 OVERTIME	10.36	411.35	.00	(411.35)	.0
01-40-5060 PAYROLL TAXES	2,358.29	11,249.20	31,160.00	19,910.80	36.1
01-40-5065 WORKERS COMP	350.92	1,556.61	3,112.00	1,555.39	50.0
01-40-5066 HEALTH INSURANCE	4,151.95	15,410.06	46,771.00	31,360.94	33.0
01-40-5067 DEFERRED COMP/RETIREMENT	2,320.43	9,483.35	30,880.00	21,396.65	30.7
01-40-5068 MEDICAL SAVINGS	125.00	1,125.40	3,621.00	2,495.60	31.1
01-40-5075 EMPLOYMENT/RECRUITMENT EXPENSE	134.26	634.26	10,000.00	9,365.74	6.3
01-40-5200 OFFICE SUPPLIES	103.01	2,190.36	7,500.00	5,309.64	29.2
01-40-5201 COMPUTER/TECHNOLOGY	134.99	19,272.51	45,000.00	25,727.49	42.8
01-40-5202 PRINTING EXPENSE	.00	.00	2,500.00	2,500.00	.0
01-40-5203 UNIFORMS	(178.24)	539.17	1,200.00	660.83	44.9
01-40-5205 POSTAGE	187.15	2,145.89	10,000.00	7,854.11	21.5
01-40-5210 OPERATING SUPPLIES	669.61	1,539.33	7,500.00	5,960.67	20.5
01-40-5212 FURNISHINGS	.00	.00	15,000.00	15,000.00	.0
01-40-5215 REPAIRS & MAINT	814.45	16,038.00	20,000.00	3,962.00	80.2
01-40-5216 FLEET R&M	3,297.67	3,297.67	500.00	(2,797.67)	659.5
01-40-5253 GAS & OIL	37.90	37.90	1,000.00	962.10	3.8
01-40-5300 TELEPHONE	292.18	2,118.28	7,210.00	5,091.72	29.4
01-40-5305 UTILITIES	1,036.08	3,022.51	10,300.00	7,277.49	29.3
01-40-5310 TRASH REMOVAL	78.35	321.26	1,236.00	914.74	26.0
01-40-5315 COPIER EXPENSES	402.62	1,822.91	9,000.00	7,177.09	20.3
01-40-5320 PROPERTY & LIABILITY INSURANCE	31.85	4,208.64	8,606.00	4,397.36	48.9
01-40-5325 INTERNET/WEBSITE EXPENSE	460.30	17,272.25	12,500.00	(4,772.25)	138.2
01-40-5330 TRAINING	30.00	374.11	20,000.00	19,625.89	1.9
01-40-5331 DUES AND SUBSCRIPTIONS	3,655.57	24,006.85	35,000.00	10,993.15	68.6
01-40-5332 TUITION REIMBURSEMENT	.00	.00	3,000.00	3,000.00	.0
01-40-5353 WATER ASSESSMENTS	.00	413.50	1,400.00	986.50	29.5
01-40-5399 OTHER PROFESSIONAL SERVICES	724.05	7,883.75	14,600.00	6,716.25	54.0
01-40-5400 LEGAL FEES	26,643.83	74,757.82	258,923.00	184,165.18	28.9
01-40-5401 CONSULTING FEES	15,378.94	39,768.00	204,917.00	165,149.00	19.4
01-40-5415 AUDIT FEES	.00	.00	15,954.00	15,954.00	.0
01-40-5416 PASSPORT EXPENSES	.00	.00	400.00	400.00	.0
01-40-5425 COUNTY TREASURER'S FEE	1,771.15	6,599.46	28,325.00	21,725.54	23.3
01-40-5560 CAPITAL OUTLAY--COMPUTERS	24,850.00	24,850.00	25,000.00	150.00	99.4
01-40-5700 MISC. EXPENSE	435.33	986.43	10,000.00	9,013.57	9.9
01-40-5701 BANK FEES	1,205.10	11,958.10	38,063.00	26,104.90	31.4
01-40-5705 MILEAGE	1,085.92	2,485.92	10,000.00	7,514.08	24.9
01-40-5720 CONTINGENCIES	.00	.00	25,000.00	25,000.00	.0
TOTAL ADMINISTRATION	123,228.60	452,799.63	1,380,637.00	927,837.37	32.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOARD OF TRUSTEES</u>					
01-41-5001 SALARIES & WAGES	1,699.94	6,799.75	22,099.00	15,299.25	30.8
01-41-5030 MAYOR AND BOARD SALARIES	4,400.00	13,200.00	52,800.00	39,600.00	25.0
01-41-5060 PAYROLL TAXES	462.69	1,517.75	5,730.00	4,212.25	26.5
01-41-5065 WORKERS COMP	3.70	12.86	40.00	27.14	32.2
01-41-5066 HEALTH INSURANCE	202.08	712.35	2,340.00	1,627.65	30.4
01-41-5067 DEFERRED COMP	85.00	340.00	1,078.00	738.00	31.5
01-41-5068 MEDICAL SAVINGS	6.24	21.84	82.00	60.16	26.6
01-41-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-41-5201 COMPUTER / TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
01-41-5210 OPERATING SUPPLIES	51.44	188.32	2,000.00	1,811.68	9.4
01-41-5212 FURNISHINGS	.00	132.07	11,500.00	11,367.93	1.2
01-41-5230 ELECTIONS	.00	.00	25,000.00	25,000.00	.0
01-41-5320 PROPERTY & LIABILITY INSURANCE	15.92	2,104.31	4,303.00	2,198.69	48.9
01-41-5330 TRAINING	1,283.88	4,372.40	15,000.00	10,627.60	29.2
01-41-5331 DUES & SUBSCRIPTIONS	.00	2,321.14	2,000.00	(321.14)	116.1
01-41-5340 PUBLISHED NOTICES	233.93	574.61	2,500.00	1,925.39	23.0
01-41-5341 ORDINANCE CODIFICATION	.00	2,845.83	7,500.00	4,654.17	37.9
01-41-5347 COMMUNITY CONTRIBUTIONS	10,800.00	10,800.00	24,000.00	13,200.00	45.0
01-41-5399 OTHER PROFESSIONAL SERVICES	.00	9,428.74	7,500.00	(1,928.74)	125.7
01-41-5430 RECORDING FEES	.00	7.25	2,000.00	1,992.75	.4
01-41-5700 MISC. EXPENSE	409.32	1,562.49	7,500.00	5,937.51	20.8
01-41-5841 BOARD OUTREACH ACTIVITIES	375.82	1,558.55	35,000.00	33,441.45	4.5
TOTAL BOARD OF TRUSTEES	20,029.96	58,500.26	235,472.00	176,971.74	24.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-42-5001 SALARIES & WAGES	129,685.37	503,496.18	1,733,304.00	1,229,807.82	29.1
01-42-5050 CLEANING	876.03	2,628.09	9,000.00	6,371.91	29.2
01-42-5055 OVERTIME	1,137.06	5,142.77	25,000.00	19,857.23	20.6
01-42-5060 PAYROLL TAXES	3,360.56	12,248.16	36,530.00	24,281.84	33.5
01-42-5065 WORKERS COMP	3,539.18	25,742.06	40,185.00	14,442.94	64.1
01-42-5066 HEALTH INSURANCE	18,044.16	63,358.39	202,843.00	139,484.61	31.2
01-42-5067 DEFERRED COMP	452.24	1,799.66	5,224.00	3,424.34	34.5
01-42-5068 MEDICAL SAVINGS	309.12	1,081.92	3,018.00	1,936.08	35.9
01-42-5069 FPPA	10,846.40	43,487.22	155,533.00	112,045.78	28.0
01-42-5071 D&D	3,904.72	15,655.46	52,881.00	37,225.54	29.6
01-42-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	1,275.35	3,000.00	1,724.65	42.5
01-42-5200 OFFICE SUPPLIES	638.57	1,185.84	4,000.00	2,814.16	29.7
01-42-5201 COMPUTER / TECHNOLOGY	169.71	13,161.47	47,450.00	34,288.53	27.7
01-42-5203 UNIFORMS	.00	.00	800.00	800.00	.0
01-42-5210 OPERATING SUPPLIES	867.31	1,790.34	16,000.00	14,209.66	11.2
01-42-5215 REPAIR & MAINTENANCE	.00	3,200.86	5,000.00	1,799.14	64.0
01-42-5216 FLEET R&M	3,217.88	4,187.98	18,000.00	13,812.02	23.3
01-42-5253 GAS & OIL	2,209.67	6,489.53	30,000.00	23,510.47	21.6
01-42-5254 UNIFORMS & TOOLS	517.42	3,036.45	29,000.00	25,963.55	10.5
01-42-5255 OPERATING EQUIPMENT	299.94	28,377.98	78,950.00	50,572.02	35.9
01-42-5300 TELEPHONES	1,354.38	4,382.17	15,895.00	11,512.83	27.6
01-42-5305 UTILITIES	1,445.34	6,478.55	18,000.00	11,521.45	36.0
01-42-5310 TRASH REMOVAL	157.87	631.48	2,000.00	1,368.52	31.6
01-42-5315 COPIER EXPENSE	190.54	675.93	3,000.00	2,324.07	22.5
01-42-5320 GENERAL LIABILITY INSURANCE	398.11	52,607.95	112,028.00	59,420.05	47.0
01-42-5325 INTERNET/WEBSITE EXPENSE	132.45	397.35	2,000.00	1,602.65	19.9
01-42-5330 TRAINING	1,241.56	17,135.53	70,600.00	53,464.47	24.3
01-42-5331 DUES & MEMBERSHIPS	749.85	10,680.44	12,145.00	1,464.56	87.9
01-42-5332 TUITION REIMBURSEMENT	.00	845.00	6,000.00	5,155.00	14.1
01-42-5343 CONTRACTUAL SERVICES	1,038.25	77,545.60	159,700.00	82,154.40	48.6
01-42-5348 PEST CONTROL	.00	.00	2,000.00	2,000.00	.0
01-42-5349 WELLNESS PROGRAM	.00	.00	3,500.00	3,500.00	.0
01-42-5350 LAB FEES	(8.00)	(16.00)	500.00	516.00	(3.2)
01-42-5399 OTHER PROFESSIONAL SERVICES	.00	2,758.90	3,150.00	391.10	87.6
01-42-5400 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
01-42-5491 VEHICLE LEASE EXPENSES	1,279.43	5,117.72	13,652.00	8,534.28	37.5
01-42-5500 CAPITAL OUTLAY	.00	.00	8,000.00	8,000.00	.0
01-42-5700 MISC. EXPENSE	.00	1,019.38	1,000.00	(19.38)	101.9
TOTAL POLICE	188,055.12	917,605.71	2,943,888.00	2,026,282.29	31.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-43-5001 SALARIES & WAGES	26,233.09	109,780.93	374,057.00	264,276.07	29.4
01-43-5060 PAYROLL TAXES	1,934.08	8,168.91	28,615.00	20,446.09	28.6
01-43-5065 WORKERS COMP	100.75	408.05	258.00	(150.05)	158.2
01-43-5066 HEALTH INSURANCE	4,292.78	16,454.85	35,572.00	19,117.15	46.3
01-43-5067 DEFERRED COMP	969.86	4,343.00	12,997.00	8,654.00	33.4
01-43-5068 MEDICAL SAVINGS	61.45	215.08	393.00	177.92	54.7
01-43-5075 EMPLOYMENT/RECRUITMENT EXPENSE	61.26	61.26	500.00	438.74	12.3
01-43-5200 OFFICE SUPPLIES	.00	108.45	800.00	691.55	13.6
01-43-5201 COMPUTER / TECHNOLOGY	1,140.00	2,216.88	9,000.00	6,783.12	24.6
01-43-5202 PRINTING EXPENSE	.00	146.84	750.00	603.16	19.6
01-43-5203 UNIFORMS	.00	440.67	1,250.00	809.33	35.3
01-43-5216 REPAIRS & MAINT--FLEET	.00	121.94	1,000.00	878.06	12.2
01-43-5253 GAS & OIL	113.53	292.96	1,000.00	707.04	29.3
01-43-5300 TELEPHONE	149.46	448.42	2,000.00	1,551.58	22.4
01-43-5320 PROPERTY & LIABILITY INSURANCE	(484.08)	1,604.31	4,303.00	2,698.69	37.3
01-43-5330 TRAINING	1,210.89	2,376.91	6,000.00	3,623.09	39.6
01-43-5331 DUES & MEMBERSHIPS	.00	.00	1,200.00	1,200.00	.0
01-43-5401 CONSULTING FEES	.00	.00	225,000.00	225,000.00	.0
01-43-5411 ANNEXATIONS & REZONING EXPENSE	.00	20.32	15,000.00	14,979.68	.1
01-43-5460 BUILDING INSPECTIONS	15,125.38	64,879.18	304,263.00	239,383.82	21.3
01-43-5491 VEHICLE LEASE EXPENSES	1,198.83	4,795.32	6,201.00	1,405.68	77.3
01-43-5700 MISC.	.00	246.82	2,000.00	1,753.18	12.3
TOTAL COMMUNITY DEVELOPMENT	52,107.28	217,131.10	1,032,159.00	815,027.90	21.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
01-45-5001 SALARIES & WAGES	27,342.99	118,890.43	377,274.00	258,383.57	31.5
01-45-5055 OVERTIME	.00	2,162.08	5,614.00	3,451.92	38.5
01-45-5060 PAYROLL TAXES	2,049.54	9,167.67	29,291.00	20,123.33	31.3
01-45-5065 WORKERS COMP	1,286.89	4,840.25	6,859.00	2,018.75	70.6
01-45-5066 HEALTH INSURANCE	5,163.43	16,595.54	36,553.00	19,957.46	45.4
01-45-5067 DEFERRED COMP	1,083.46	3,972.28	9,006.00	5,033.72	44.1
01-45-5068 MEDICAL SAVINGS	140.41	496.65	883.00	386.35	56.3
01-45-5201 COMPUTER/TECHNOLOGY	.00	1,464.00	4,000.00	2,536.00	36.6
01-45-5203 UNIFORMS	45.00	1,185.43	6,510.00	5,324.57	18.2
01-45-5210 OPERATING SUPPLIES	54.96	317.47	6,000.00	5,682.53	5.3
01-45-5215 REPAIRS & MAINTENANCE	.00	6,541.64	40,000.00	33,458.36	16.4
01-45-5216 FLEET R&M	480.65	609.02	10,000.00	9,390.98	6.1
01-45-5253 GAS & OIL	1,647.29	4,975.45	10,000.00	5,024.55	49.8
01-45-5254 TOOLS	.00	38.56	3,000.00	2,961.44	1.3
01-45-5300 TELEPHONE	231.00	693.00	2,200.00	1,507.00	31.5
01-45-5305 UTILITIES	1,065.68	2,625.72	40,000.00	37,374.28	6.6
01-45-5310 TRASH REMOVAL	556.50	1,065.50	2,500.00	1,434.50	42.6
01-45-5320 PROPERTY & LIABILITY INSURANCE	79.62	10,521.59	21,514.00	10,992.41	48.9
01-45-5330 TRAINING	198.56	1,698.56	4,000.00	2,301.44	42.5
01-45-5348 PEST CONTROL	.00	299.00	38,000.00	37,701.00	.8
01-45-5349 WELLNESS PROGRAM	15.00	45.00	.00	(45.00)	.0
01-45-5363 WEED CONTROL	.00	.00	15,000.00	15,000.00	.0
01-45-5369 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
01-45-5370 LANDSCAPING	4,508.00	4,508.00	18,000.00	13,492.00	25.0
01-45-5371 TREE MAINTENANCE	.00	.00	35,000.00	35,000.00	.0
01-45-5372 IRRIGATION SYSTEM	627.72	1,102.56	7,500.00	6,397.44	14.7
01-45-5405 PARK ENGINEERING	.00	660.00	.00	(660.00)	.0
01-45-5500 CAPITAL OUTLAY	.00	22,515.00	170,000.00	147,485.00	13.2
01-45-5700 MISC. EXPENSE	233.27	233.27	2,500.00	2,266.73	9.3
TOTAL PARKS	46,809.97	217,223.67	902,204.00	684,980.33	24.1

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING</u>					
01-47-5001 SALARIES & WAGES	32,177.99	128,830.64	433,144.00	304,313.36	29.7
01-47-5050 CLEANING	787.78	2,363.34	8,500.00	6,136.66	27.8
01-47-5055 OVERTIME	.00	499.97	.00	(499.97)	.0
01-47-5060 PAYROLL TAXES	2,418.98	9,780.86	33,135.00	23,354.14	29.5
01-47-5065 WORKERS COMP	474.55	1,785.05	9,071.00	7,285.95	19.7
01-47-5066 HEALTH INSURANCE	3,275.45	11,595.80	44,587.00	32,991.20	26.0
01-47-5067 DEFERRED COMP	1,608.89	6,455.37	20,276.00	13,820.63	31.8
01-47-5068 MEDICAL SAVINGS	120.38	437.99	1,658.00	1,220.01	26.4
01-47-5075 EMPLOYMENT/RECRUITMENT EXPENSE	45.48	437.22	800.00	362.78	54.7
01-47-5200 OFFICE SUPPLIES	628.81	1,744.16	5,000.00	3,255.84	34.9
01-47-5201 COMPUTER/TECHNOLOGY	167.52	2,808.52	8,000.00	5,191.48	35.1
01-47-5203 UNIFORMS	189.00	708.40	4,250.00	3,541.60	16.7
01-47-5210 OPERATING SUPPLIES	396.54	4,521.66	10,000.00	5,478.34	45.2
01-47-5212 FURNISHINGS	.00	190.56	1,000.00	809.44	19.1
01-47-5215 REPAIRS & MAINTENANCE	690.07	6,771.12	30,000.00	23,228.88	22.6
01-47-5216 REPAIR & MAINTENANCE--FLEET	18.00	118.92	5,000.00	4,881.08	2.4
01-47-5253 GAS & OIL	357.12	823.03	7,500.00	6,676.97	11.0
01-47-5300 TELEPHONE	230.03	690.09	2,880.00	2,189.91	24.0
01-47-5305 UTILITIES	1,437.78	5,308.79	20,000.00	14,691.21	26.5
01-47-5310 TRASH	184.96	1,358.84	2,000.00	641.16	67.9
01-47-5315 COPIER EXPENSES	150.22	532.39	2,000.00	1,467.61	26.6
01-47-5320 PROPERTY & LIABILITY INSURANCE	31.85	4,208.64	8,606.00	4,397.36	48.9
01-47-5330 TRAINING	13.90	33.05	5,000.00	4,966.95	.7
01-47-5331 DUES & SUBSCRIPTIONS	.00	38.75	800.00	761.25	4.8
01-47-5399 OTHER PROFESSIONAL SERVICES	.00	285.00	1,650.00	1,365.00	17.3
01-47-5405 ENGINEERING FEES	2,631.30	2,631.30	55,000.00	52,368.70	4.8
01-47-5491 VEHICLE LEASE EXPENSES	1,039.47	2,304.76	13,633.00	11,328.24	16.9
01-47-5599 CAPITAL OUTLAY--LEASES	.00	.00	54,533.00	54,533.00	.0
01-47-5700 MISC. EXPENSE	.00	248.87	1,000.00	751.13	24.9
TOTAL ENGINEERING	49,076.07	197,513.09	789,023.00	591,509.91	25.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MUNICIPAL COURT</u>					
01-48-5001 SALARIES & WAGES	3,909.53	15,638.14	51,687.00	36,048.86	30.3
01-48-5040 JUDGE	1,900.00	4,900.00	21,000.00	16,100.00	23.3
01-48-5055 OVERTIME	10.36	10.36	.00	(10.36)	.0
01-48-5060 PAYROLL TAXES	297.65	1,192.83	3,954.00	2,761.17	30.2
01-48-5065 WORKERS COMP	4.06	16.24	84.00	67.76	19.3
01-48-5066 HEALTH INSURANCE	646.28	2,278.15	7,560.00	5,281.85	30.1
01-48-5067 DEFERRED COMP	85.00	340.00	1,122.00	782.00	30.3
01-48-5068 MEDICAL SAVINGS	27.06	94.71	384.00	289.29	24.7
01-48-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	500.00	500.00	.0
01-48-5201 COMPUTER/TECHNOLOGY	.00	.00	4,000.00	4,000.00	.0
01-48-5203 UNIFORMS	.00	110.77	200.00	89.23	55.4
01-48-5235 COURT COSTS	.00	.00	1,500.00	1,500.00	.0
01-48-5320 PROPERTY & LIABILITY INSURANCE	15.92	2,104.31	4,303.00	2,198.69	48.9
01-48-5330 TRAINING	.00	.00	1,000.00	1,000.00	.0
01-48-5331 DUES & MEMBERSHIPS	.00	.00	100.00	100.00	.0
01-48-5399 OTHER PROFESSIONAL SERVICES	160.90	1,182.30	2,200.00	1,017.70	53.7
01-48-5455 PROSECUTING ATTORNEY	2,150.00	5,150.00	18,000.00	12,850.00	28.6
01-48-5456 PUBLIC DEFENDER	.00	.00	10,000.00	10,000.00	.0
01-48-5700 MISC. EXPENSE	.00	203.42	1,000.00	796.58	20.3
TOTAL MUNICIPAL COURT	9,206.76	33,221.23	128,594.00	95,372.77	25.8

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENGAGEMENT</u>					
01-49-5001 SALARIES & WAGES	17,656.50	72,124.57	272,760.00	200,635.43	26.4
01-49-5055 OVERTIME	.00	.00	5,000.00	5,000.00	.0
01-49-5060 PAYROLL TAXES	1,343.01	5,509.56	21,249.00	15,739.44	25.9
01-49-5065 WORKERS COMP	239.67	948.45	2,194.00	1,245.55	43.2
01-49-5066 HEALTH INSURANCE	1,621.37	5,734.54	17,807.00	12,072.46	32.2
01-49-5067 DEFERRED COMP	459.84	1,827.25	8,198.00	6,370.75	22.3
01-49-5068 MEDICAL SAVINGS	99.98	349.93	1,179.00	829.07	29.7
01-49-5075 EMPLOYMENT/RECRUITMENT EXPENSE	288.58	406.10	1,500.00	1,093.90	27.1
01-49-5160 MERCHANDISE FOR RESALE	.00	.00	8,000.00	8,000.00	.0
01-49-5201 COMPUTER/TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
01-49-5202 PRINTING EXPENSE	.00	4,736.64	15,000.00	10,263.36	31.6
01-49-5203 UNIFORMS	.00	557.75	1,500.00	942.25	37.2
01-49-5205 POSTAGE	.00	1,894.36	1,500.00	(394.36)	126.3
01-49-5212 FURNISHINGS	.00	.00	4,000.00	4,000.00	.0
01-49-5216 FLEET R&M	.00	.00	2,000.00	2,000.00	.0
01-49-5220 TOWN DECORATIONS	.00	69.96	10,000.00	9,930.04	.7
01-49-5236 COMMUNITY ENGAGEMENT	.00	7,333.91	10,000.00	2,666.09	73.3
01-49-5253 GAS & OIL	35.89	104.58	1,200.00	1,095.42	8.7
01-49-5260 RECREATION PROGRAMS	6,391.72	14,482.15	52,000.00	37,517.85	27.9
01-49-5261 COMMUNITY DAY	7,050.00	7,050.00	55,000.00	47,950.00	12.8
01-49-5262 TOWN EVENTS	5,250.38	10,654.68	89,000.00	78,345.32	12.0
01-49-5265 SENIOR EVENTS	727.20	4,970.31	15,500.00	10,529.69	32.1
01-49-5300 TELEPHONE	136.01	408.03	1,080.00	671.97	37.8
01-49-5320 GENERAL LIABILITY INSURANCE	31.85	4,119.36	8,956.00	4,836.64	46.0
01-49-5330 TRAINING	197.00	2,367.15	10,000.00	7,632.85	23.7
01-49-5331 DUES/MEMBERSHIPS	80.00	7,976.25	9,000.00	1,023.75	88.6
01-49-5349 WELLNESS PROGRAM	818.23	4,149.18	25,000.00	20,850.82	16.6
01-49-5399 OTHER PROFESSIONAL SERVICES	10,160.90	13,345.40	35,700.00	22,354.60	37.4
01-49-5401 CONSULTANTS	109.00	1,859.00	50,000.00	48,141.00	3.7
01-49-5421 ECONOMIC DEVELOPMENT PROGRAMS	.00	132.99	40,000.00	39,867.01	.3
01-49-5500 CAPITAL OUTLAY--WAYFINDING	.00	.00	25,000.00	25,000.00	.0
01-49-5560 CAPITAL OUTLAY--SFTWR UPGRADES	.00	7,156.59	40,000.00	32,843.41	17.9
01-49-5700 MISC. EXPENSE	228.74	461.86	2,000.00	1,538.14	23.1
TOTAL COMMUNITY ENGAGEMENT	52,925.87	180,730.55	846,323.00	665,592.45	21.4
<u>NON-DEPARTMENTAL</u>					
01-90-5500 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
01-90-5804 TRANSFER TO STREET IMPVT FD	.00	93,750.00	375,000.00	281,250.00	25.0
01-90-5805 TRANSFER TO CAPITAL IMPROVEMEN	.00	531,885.50	2,495,312.00	1,963,426.50	21.3
01-90-8151 SPECIAL PROJECTS	.00	.00	100,000.00	100,000.00	.0
01-90-8155 ARPA BROADBAND	.00	.00	148,932.00	148,932.00	.0
TOTAL NON-DEPARTMENTAL	.00	625,635.50	3,169,244.00	2,543,608.50	19.7
TOTAL FUND EXPENDITURES	541,439.63	2,900,360.74	11,427,544.00	8,527,183.26	25.4

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	141,383.23	(101,624.17)	(422,309.00)	(320,684.83)	(24.1)

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

STREET IMPROVEMENT FUND

ASSETS

04-01-0100	COMBINED CASH	2,135,582.19	
04-01-1301	A/R - GENERAL	374,750.99	
	TOTAL ASSETS		2,510,333.18

LIABILITIES AND EQUITY

LIABILITIES

04-02-2000	ACCOUNTS PAYABLE	(638.08)	
04-02-2005	RETAINAGE PAYABLE	7,778.03	
04-02-2300	457(B) DEFERRED COMP PAYABLE	866.26	
04-02-2310	EMPLOYEE HEALTH INS. PAYABLE	23,774.62	
04-02-2400	FED. WITHHOLDING TAX PAYABLE	1,142.00	
04-02-2401	SOCIAL SECURITY TAX PAYABLE	1,650.08	
04-02-2402	MEDICARE TAX PAYABLE	385.90	
04-02-2403	STATE WITHHOLDING TAX PAYABLE	1,042.80	
04-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	52.86	
	TOTAL LIABILITIES		36,054.47

FUND EQUITY

04-02-3001	FUND BALANCE	1,981,738.14	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	492,540.57	
	BALANCE - CURRENT DATE	492,540.57	
	TOTAL FUND EQUITY		2,474,278.71
	TOTAL LIABILITIES AND EQUITY		2,510,333.18

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES</u>						
04-10-4005	HIGHWAY USERS TAX	22,692.28	88,450.62	242,317.00	153,866.38	36.5
04-10-4010	SALES TAX	104,177.41	565,040.94	2,269,172.00	1,704,131.06	24.9
04-10-4015	ROAD & BRIDGE TAX	.00	.00	70,000.00	70,000.00	.0
04-10-4025	M.V. REGISTRATION	2,120.60	8,724.99	26,000.00	17,275.01	33.6
04-10-4030	BUILDING USE TAX	35,950.33	87,756.95	222,937.00	135,180.05	39.4
	TOTAL TAXES	164,940.62	749,973.50	2,830,426.00	2,080,452.50	26.5
<u>FEES AND PERMITS</u>						
04-11-4102	RIGHT-OF-WAY PERMITS	28,820.50	35,184.50	63,165.00	27,980.50	55.7
	TOTAL FEES AND PERMITS	28,820.50	35,184.50	63,165.00	27,980.50	55.7
<u>TRANSFERS IN</u>						
04-16-4601	TRANSFER FROM GF	.00	93,750.00	375,000.00	281,250.00	25.0
	TOTAL TRANSFERS IN	.00	93,750.00	375,000.00	281,250.00	25.0
<u>MISCELLANEOUS</u>						
04-18-4619	INTEREST INCOME	8,618.57	34,360.84	.00	(34,360.84)	.0
	TOTAL MISCELLANEOUS	8,618.57	34,360.84	.00	(34,360.84)	.0
	TOTAL FUND REVENUE	202,379.69	913,268.84	3,268,591.00	2,355,322.16	27.9

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
04-44-5001 SALARIES & WAGES	28,289.22	117,878.17	461,521.00	343,642.83	25.5
04-44-5055 OVERTIME	.00	762.31	10,000.00	9,237.69	7.6
04-44-5060 PAYROLL TAXES	2,092.18	8,871.79	36,071.00	27,199.21	24.6
04-44-5065 WORKERS COMPENSATION	1,247.14	16,991.71	21,313.00	4,321.29	79.7
04-44-5066 HEALTH INSURANCE	4,761.85	16,797.01	45,134.00	28,336.99	37.2
04-44-5067 DEFERRED COMP	809.55	3,230.81	10,331.00	7,100.19	31.3
04-44-5068 MEDICAL SAVINGS	89.16	326.64	715.00	388.36	45.7
04-44-5075 EMPLOYMENT/RECRUITMENT EXPENSE	.00	.00	1,500.00	1,500.00	.0
04-44-5201 COMPUTER/TECHNOLOGY	1,346.57	11,495.08	22,000.00	10,504.92	52.3
04-44-5202 PRINTING EXPENSE	.00	.00	15,000.00	15,000.00	.0
04-44-5203 UNIFORMS	36.00	5,102.22	5,720.00	617.78	89.2
04-44-5210 OPERATING SUPPLIES	.00	49.97	2,500.00	2,450.03	2.0
04-44-5215 REPAIRS & MAINTENANCE--STREETS	12.48	12.48	250,000.00	249,987.52	.0
04-44-5216 REPAIR & MAINT.--FLEET	3,521.32	7,009.44	40,000.00	32,990.56	17.5
04-44-5217 REPAIR & MAINTENANCE--BRIDGES	124,142.50	124,142.50	.00	(124,142.50)	.0
04-44-5250 ASPHALT/STREET PATCHING	4,392.00	4,392.00	2,300,000.00	2,295,608.00	.2
04-44-5252 STREET SIGNS & MARKERS	825.74	6,443.85	10,000.00	3,556.15	64.4
04-44-5253 GAS & OIL	1,066.34	2,068.77	25,000.00	22,931.23	8.3
04-44-5254 TOOLS	1,083.89	12,190.27	25,000.00	12,809.73	48.8
04-44-5255 SAFETY EQUIPMENT	2,756.53	2,756.53	3,500.00	743.47	78.8
04-44-5300 TELEPHONE	229.19	711.85	3,500.00	2,788.15	20.3
04-44-5305 UTILITIES	3,010.26	8,741.60	35,000.00	26,258.40	25.0
04-44-5310 TRASH DISPOSAL	.00	.00	1,000.00	1,000.00	.0
04-44-5320 PROPERTY & LIABILITY INSURANCE	119.43	15,782.39	32,271.00	16,488.61	48.9
04-44-5330 TRAINING	172.96	3,413.96	13,500.00	10,086.04	25.3
04-44-5331 DUES & MEMBERSHIPS	.00	430.00	1,500.00	1,070.00	28.7
04-44-5360 STREET SWEEPING	3,942.00	3,942.00	40,000.00	36,058.00	9.9
04-44-5361 DUST CONTROL	.00	.00	45,000.00	45,000.00	.0
04-44-5362 GRAVEL	.00	.00	20,000.00	20,000.00	.0
04-44-5363 WEED CONTROL	.00	.00	5,000.00	5,000.00	.0
04-44-5364 SNOW REMOVAL	1,261.40	3,091.91	100,000.00	96,908.09	3.1
04-44-5365 REPAIR & MAINTENANCE--SEALCOAT	.00	.00	150,000.00	150,000.00	.0
04-44-5366 REPAIR & MAINTENANCE--DRAINAGE	.00	.00	20,000.00	20,000.00	.0
04-44-5367 STREET STRIPING	.00	.00	150,000.00	150,000.00	.0
04-44-5369 EQUIPMENT RENTAL	.00	27,306.36	170,000.00	142,693.64	16.1
04-44-5391 MATERIALS TESTING	.00	.00	40,000.00	40,000.00	.0
04-44-5405 ENGINEERING FEES	.00	.00	200,000.00	200,000.00	.0
04-44-5491 VEHICLE LEASE EXPENSES	9,773.79	11,811.75	118,180.00	106,368.25	10.0
04-44-5500 CAPITAL OUTLAY	(638.08)	3,703.99	69,000.00	65,296.01	5.4
04-44-5501 CAPITAL OUTLAY-GRADER SHED	1,270.91	1,270.91	50,000.00	48,729.09	2.5
04-44-5720 CONTINGENCY	.00	.00	100,000.00	100,000.00	.0
04-44-8151 SPECIAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
TOTAL STREETS	195,614.33	420,728.27	4,699,256.00	4,278,527.73	9.0
TOTAL FUND EXPENDITURES	195,614.33	420,728.27	4,699,256.00	4,278,527.73	9.0
NET REVENUE OVER EXPENDITURES	6,765.36	492,540.57	(1,430,665.00)	(1,923,205.57)	34.4

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

CONSERVATION TRUST FUND

<u>ASSETS</u>			
05-01-0100	CASH IN COMMON - CTF	136,916.65	
		<u>136,916.65</u>	
	TOTAL ASSETS		<u>136,916.65</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>FUND EQUITY</u>			
05-02-3001	FUND BALANCE	112,855.53	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	24,061.12	
		<u>24,061.12</u>	
	BALANCE - CURRENT DATE	24,061.12	
		<u>24,061.12</u>	
	TOTAL FUND EQUITY		<u>136,916.65</u>
	TOTAL LIABILITIES AND EQUITY		<u>136,916.65</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOTTERY REVENUE</u>					
05-17-4630 LOTTERY REVENUE	.00	21,924.15	65,000.00	43,075.85	33.7
TOTAL LOTTERY REVENUE	.00	21,924.15	65,000.00	43,075.85	33.7
<u>MISCELLANEOUS REVENUE</u>					
05-18-4619 INTEREST & DIVIDEND INCOME	552.55	2,136.97	1,000.00	(1,136.97)	213.7
TOTAL MISCELLANEOUS REVENUE	552.55	2,136.97	1,000.00	(1,136.97)	213.7
TOTAL FUND REVENUE	552.55	24,061.12	66,000.00	41,938.88	36.5
<u>PARKS</u>					
05-45-5212 FURNISHINGS	.00	.00	30,000.00	30,000.00	.0
TOTAL PARKS	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
NET REVENUE OVER EXPENDITURES	552.55	24,061.12	36,000.00	11,938.88	66.8

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2024

SEWER FUND

ASSETS

06-01-0100	COMBINED CASH	1,525,112.99	
06-01-1302	PREPAID EXPENSE	1,106.90	
06-01-1305	ACCUM DEPRECIATION - PLANT & E	(3,882,320.56)	
06-01-1306	A/R-UTILITY BILLING	111,305.17	
06-01-1501	LAND	294,834.95	
06-01-1502	LAND IMPROV.	322,159.37	
06-01-1503	SEWER COLLECTION SYSTEM	1,792,246.08	
06-01-1504	BUILDINGS	281,750.60	
06-01-1506	MACH. & EQUIP.	179,757.28	
06-01-1507	WASTEWATER TREATMENT PLANT	7,402,156.31	
	TOTAL ASSETS		<u>8,028,109.09</u>

LIABILITIES AND EQUITY

LIABILITIES

06-02-2000	ACCOUNTS PAYABLE	1,730.90	
06-02-2200	LOAN PAYABLE CWRPDA--LT	1,309,402.88	
06-02-2201	LOAN PAYABLE CWRPDA--CURRENT	82,296.05	
06-02-2300	EMPLOYEE PENSION PAYABLE	692.99	
06-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(.35)	
06-02-2312	WORKERS COMP INSURANCE PAYABLE	(677.91)	
06-02-2314	401(A) CONTRIBUTIONS PAYABLE	58.08	
06-02-2400	FED. WITHHOLDING TAX PAYABLE	665.62	
06-02-2401	SOCIAL SECURITY TAX PAYABLE	777.33	
06-02-2402	MEDICARE TAX PAYABLE	181.81	
06-02-2403	STATE WITHHOLDING TAX PAYABLE	491.80	
06-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	24.88	
06-02-2500	ACC'D COMPENSATED ABS--CURRENT	1,386.13	
06-02-2501	ACCR'D COMPENSATED ABSENCES-LT	12,475.17	
06-02-2502	ACCRUED INT PAYABLE--CWRPDA	20,237.62	
06-02-2601	BOND PREMIUM--UNAMORTIZED	46,320.00	
	TOTAL LIABILITIES		1,476,063.00

FUND EQUITY

06-02-3001	FUND BALANCE	5,887,732.74	
	UNAPPROPRIATED FUND BALANCE:		
06-02-3010	CONTRIBUTIONS FROM DEVELOPERS	15,000.00	
06-02-3020	CONTRIBUTIONS SEWER TAPS	425,400.00	
	REVENUE OVER EXPENDITURES - YTD	223,913.35	
	BALANCE - CURRENT DATE		<u>664,313.35</u>
	TOTAL FUND EQUITY		<u>6,552,046.09</u>
	TOTAL LIABILITIES AND EQUITY		<u>8,028,109.09</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-11-4150 SEWER USER FEES	84,290.49	325,440.42	981,690.00	656,249.58	33.2
06-11-4152 RATERINK LIFT STA. SURCHARGE	1,040.40	4,120.80	12,444.00	8,323.20	33.1
06-11-4160 SEWER LATE/NSF FEES	1,380.00	5,210.00	15,124.00	9,914.00	34.5
06-11-4165 SEWER TAP FEES	61,119.00	119,550.00	277,307.00	157,757.00	43.1
TOTAL CHARGES FOR SERVICES	147,829.89	454,321.22	1,286,565.00	832,243.78	35.3
<u>MISCELLANEOUS REVENUE</u>					
06-18-4619 INTEREST & DIVIDEND INCOME	6,154.90	24,415.99	75,667.00	51,251.01	32.3
TOTAL MISCELLANEOUS REVENUE	6,154.90	24,415.99	75,667.00	51,251.01	32.3
TOTAL FUND REVENUE	153,984.79	478,737.21	1,362,232.00	883,494.79	35.1
<u>ADMINISTRATION</u>					
06-40-5001 SALARIES & WAGES	12,866.46	56,345.98	188,268.00	131,922.02	29.9
06-40-5055 OVERTIME	.00	362.18	.00	(362.18)	.0
06-40-5060 PAYROLL TAXES	982.40	4,352.57	14,403.00	10,050.43	30.2
06-40-5065 WORKERS COMP	226.06	1,501.78	3,469.00	1,967.22	43.3
06-40-5066 HEALTH INSURANCE	1,828.20	6,991.61	22,523.00	15,531.39	31.0
06-40-5067 DEFERRED COMP/RETIREMENT	683.49	2,866.97	9,019.00	6,152.03	31.8
06-40-5068 MEDICAL SAVINGS	60.38	247.79	696.00	448.21	35.6
06-40-5201 COMPUTER / TECHNOLOGY	.00	.00	5,000.00	5,000.00	.0
06-40-5205 POSTAGE	411.16	1,235.16	5,500.00	4,264.84	22.5
06-40-5254 UNIFORMS	.00	.00	2,270.00	2,270.00	.0
06-40-5300 TELEPHONE	85.51	256.55	720.00	463.45	35.6
06-40-5320 GENERAL LIABILITY INSURANCE	39.81	5,260.80	10,757.00	5,496.20	48.9
06-40-5331 DUES AND MEMBERSHIP	.00	1,050.00	1,200.00	150.00	87.5
06-40-5399 OTHER PROFESSIONAL SERVICES	563.15	4,136.55	7,700.00	3,563.45	53.7
06-40-5400 LEGAL FEES	991.33	2,897.82	13,628.00	10,730.18	21.3
06-40-5401 CONSULTING FEES	1,210.98	3,625.20	16,208.00	12,582.80	22.4
06-40-5405 ENGINEERING FEES	5,039.20	10,403.60	30,000.00	19,596.40	34.7
06-40-5410 PLANNING/CONSULTANTS	210.42	635.24	2,040.00	1,404.76	31.1
06-40-5415 AUDIT FEES	.00	.00	7,977.00	7,977.00	.0
06-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	8,942.00	8,942.00	.0
06-40-5701 BANK FEES	578.42	1,848.19	6,082.00	4,233.81	30.4
06-40-5705 MILEAGE	50.00	150.00	1,000.00	850.00	15.0
TOTAL ADMINISTRATION	25,826.97	104,167.99	357,402.00	253,234.01	29.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
06-47-5210 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
06-47-5215 REPAIRS & MAINT	45.50	14,835.23	92,500.00	77,664.77	16.0
06-47-5216 REPAIRS & MAINT GRIT CLASSIFIE	.00	.00	10,000.00	10,000.00	.0
06-47-5227 CHEMICALS	.00	.00	750.00	750.00	.0
06-47-5231 SLUDGE DISPOSAL	5,069.12	23,541.98	85,000.00	61,458.02	27.7
06-47-5248 SEWER LINE REPAIRS	.00	.00	15,000.00	15,000.00	.0
06-47-5253 GAS & OIL	188.27	545.66	6,000.00	5,454.34	9.1
06-47-5305 UTILITIES	5,603.50	16,777.81	70,000.00	53,222.19	24.0
06-47-5306 UTILITIES--RATERINK	74.44	207.29	.00	(207.29)	.0
06-47-5310 TRASH	132.74	488.43	1,500.00	1,011.57	32.6
06-47-5348 PEST CONTROL	.00	1,263.60	.00	(1,263.60)	.0
06-47-5363 WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
06-47-5390 SEWER MAINT. CONTRACT	6,585.09	18,655.18	95,000.00	76,344.82	19.6
06-47-5391 SEWER TESTING	894.54	2,559.26	6,500.00	3,940.74	39.4
06-47-5392 LINE LOCATOR	518.58	1,527.36	4,000.00	2,472.64	38.2
06-47-5393 STATE DISCHARGE PERMIT	.00	.00	3,500.00	3,500.00	.0
06-47-5394 SEWER LINE FLUSHING	.00	.00	100,000.00	100,000.00	.0
06-47-5396 R&M--RATERINK LIFT STATION	977.42	2,253.04	20,000.00	17,746.96	11.3
06-47-5503 CAPITAL OUTLAY--COAT CHANNELS	.00	.00	30,000.00	30,000.00	.0
06-47-5554 CAPITAL OUTLAY--CO/ORP PROBES	.00	.00	250,000.00	250,000.00	.0
06-47-5556 CAPITAL OUTLAY--CIPP	.00	.00	150,000.00	150,000.00	.0
06-47-5558 CAPITAL OUTLAY-BLOWER REPLACE	1,647.85	2,923.77	130,000.00	127,076.23	2.3
06-47-5559 CAPITAL OUTLAY-CHEMICAL PHOSOP	.00	.00	125,000.00	125,000.00	.0
06-47-5720 CONTINGENCIES	.00	.00	50,000.00	50,000.00	.0
TOTAL OPERATIONS	21,737.05	85,578.61	1,246,750.00	1,161,171.39	6.9
<u>DEBT SERVICE</u>					
06-98-9801 2007 CWRPDA LOAN--PRINCIPAL	.00	40,792.11	82,296.00	41,503.89	49.6
06-98-9802 2007 CWRPDA LOAN--INTEREST	.00	24,285.15	47,858.00	23,572.85	50.7
TOTAL DEBT SERVICE	.00	65,077.26	130,154.00	65,076.74	50.0
TOTAL FUND EXPENDITURES	47,564.02	254,823.86	1,734,306.00	1,479,482.14	14.7
NET REVENUE OVER EXPENDITURES	106,420.77	223,913.35	(372,074.00)	(595,987.35)	60.2

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

POLICE FUND

ASSETS

08-01-0100	CASH IN COMMON - POLICE	145,150.23	
	TOTAL ASSETS		145,150.23

LIABILITIES AND EQUITY

FUND EQUITY

08-02-3001	FUND BALANCE	158,445.15	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(13,294.92)	
	BALANCE - CURRENT DATE	(13,294.92)	
	TOTAL FUND EQUITY		145,150.23
	TOTAL LIABILITIES AND EQUITY		145,150.23

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

POLICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES AND PERMITS</u>					
08-11-4165 IMPACT FEES	10,276.67	23,293.67	113,079.00	89,785.33	20.6
TOTAL FEES AND PERMITS	10,276.67	23,293.67	113,079.00	89,785.33	20.6
<u>MISCELLANEOUS</u>					
08-18-4619 INTEREST & DIVIDEND INCOME	585.78	2,418.28	10,808.00	8,389.72	22.4
TOTAL MISCELLANEOUS	585.78	2,418.28	10,808.00	8,389.72	22.4
TOTAL FUND REVENUE	10,862.45	25,711.95	123,887.00	98,175.05	20.8
<u>POLICE</u>					
08-42-5491 VEHICLE LEASE EXPENSES	7,509.96	30,039.84	80,724.00	50,684.16	37.2
08-42-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	79.17	8,967.03	35,000.00	26,032.97	25.6
TOTAL POLICE	7,589.13	39,006.87	115,724.00	76,717.13	33.7
TOTAL FUND EXPENDITURES	7,589.13	39,006.87	115,724.00	76,717.13	33.7
NET REVENUE OVER EXPENDITURES	3,273.32	(13,294.92)	8,163.00	21,457.92	(162.9)

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

MUNICIPAL FACILITIES FUND

<u>ASSETS</u>			
09-01-0100	COMBINED CASH	4,386,126.00	
	TOTAL ASSETS		4,386,126.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
09-02-3003	FUND BALANCE-MUNICIPAL	3,808,620.83	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	577,505.17	
	BALANCE - CURRENT DATE	577,505.17	
	TOTAL FUND EQUITY		4,386,126.00
	TOTAL LIABILITIES AND EQUITY		4,386,126.00

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
09-11-4165 IMPACT FEES	89,928.00	199,840.00	919,812.00	719,972.00	21.7
TOTAL FEES	89,928.00	199,840.00	919,812.00	719,972.00	21.7
<u>GRANTS</u>					
09-15-4527 CNTY EMERGENCY MANAGEMENT GR	.00	.00	40,000.00	40,000.00	.0
09-15-4546 DOLA EIAF GRANT-COMMUNITY CENT	.00	.00	1,500,000.00	1,500,000.00	.0
TOTAL GRANTS	.00	.00	1,540,000.00	1,540,000.00	.0
<u>TRANSFERS IN</u>					
09-16-4819 TRF FR CAPITAL IMPRVT FUND	.00	625,000.00	2,500,000.00	1,875,000.00	25.0
TOTAL TRANSFERS IN	.00	625,000.00	2,500,000.00	1,875,000.00	25.0
<u>MISCELLANEOUS REVENUE</u>					
09-18-4619 INTEREST & DIVIDEND INCOME	17,701.10	70,615.85	204,965.00	134,349.15	34.5
TOTAL MISCELLANEOUS REVENUE	17,701.10	70,615.85	204,965.00	134,349.15	34.5
TOTAL FUND REVENUE	107,629.10	895,455.85	5,164,777.00	4,269,321.15	17.3
<u>ADMINISTRATION</u>					
09-40-5500 CAPITAL OUTLAY	.00	.00	25,000.00	25,000.00	.0
09-40-5511 CAPITAL OUTLAY--BLDGS & IMPVTS	.00	.00	200,000.00	200,000.00	.0
09-40-5720 CONTINGENCIES	.00	.00	30,000.00	30,000.00	.0
TOTAL ADMINISTRATION	.00	.00	255,000.00	255,000.00	.0
<u>STREETS</u>					
09-44-5602 LEASE PURCH PRIN--2021 TRUCK 2	40,689.18	40,689.18	40,690.00	.82	100.0
09-44-5603 LEASE PURCH INT--2021 TRUCK 2	2,554.00	2,554.00	2,554.00	.00	100.0
09-44-5604 2021 LEASE PURCH PRIN--TRUCK 1	.00	.00	41,947.00	41,947.00	.0
09-44-5605 2021 LEASE PURCH INT--TRUCK 1	.00	.00	1,296.00	1,296.00	.0
TOTAL STREETS	43,243.18	43,243.18	86,487.00	43,243.82	50.0

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

MUNICIPAL FACILITIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
09-45-5491 VEHICLE LEASE EXPENSES	6,675.00	21,423.90	63,602.00	42,178.10	33.7
TOTAL PARKS	6,675.00	21,423.90	63,602.00	42,178.10	33.7
<u>COMMUNITY ENGAGEMENT</u>					
09-49-5491 VEHICLE LEASE EXPENSES	934.30	3,737.20	12,333.00	8,595.80	30.3
TOTAL COMMUNITY ENGAGEMENT	934.30	3,737.20	12,333.00	8,595.80	30.3
<u>EXPENDITURES</u>					
09-50-5500 CAPITAL OUTLAY--BOARD/CT ROOM	3,620.00	11,715.50	.00	(11,715.50)	.0
TOTAL EXPENDITURES	3,620.00	11,715.50	.00	(11,715.50)	.0
<u>OTHER CAPITAL OUTLAY</u>					
09-51-5500 CAPITAL OUTLAY	926.00	237,830.90	7,675,000.00	7,437,169.10	3.1
TOTAL OTHER CAPITAL OUTLAY	926.00	237,830.90	7,675,000.00	7,437,169.10	3.1
TOTAL FUND EXPENDITURES	55,398.48	317,950.68	8,092,422.00	7,774,471.32	3.9
NET REVENUE OVER EXPENDITURES	52,230.62	577,505.17	(2,927,645.00)	(3,505,150.17)	19.7

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

TRANSPORTATION FUND

<u>ASSETS</u>			
14-01-0100	COMBINED CASH	6,249,247.11	
14-01-1300	A/R - MISCELLANEOUS	173,062.73	
		<u> </u>	
	TOTAL ASSETS		<u>6,422,309.84</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
14-02-3001	FUND BALANCE	6,677,018.11	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(254,708.27)	
		<u> </u>	
	BALANCE - CURRENT DATE	(254,708.27)	
		<u> </u>	
	TOTAL FUND EQUITY		<u>6,422,309.84</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,422,309.84</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
14-11-4165 IMPACT FEES	124,452.00	276,560.00	1,422,154.00	1,145,594.00	19.5
TOTAL FEES	124,452.00	276,560.00	1,422,154.00	1,145,594.00	19.5
<u>GRANTS</u>					
14-15-4570 CDOT GRANT--SAFE ROUTES TO SCH	3,402.86	18,063.72	324,000.00	305,936.28	5.6
14-15-4571 CDOT GRANT--UNDERPASS	.00	96,514.47	2,000,000.00	1,903,485.53	4.8
14-15-4572 CDOT GRANT--CR 5 BRIDGE	.00	.00	160,000.00	160,000.00	.0
14-15-4575 CML GRANT--CR 34 BRIDGE	.00	41,997.89	60,317.00	18,319.11	69.6
14-15-4580 FEDERAL GRANT--3RD & WELKER	.00	.00	1,900,000.00	1,900,000.00	.0
14-15-4585 ENERGY COLO--EV CHARGING GRANT	.00	.00	12,500.00	12,500.00	.0
TOTAL GRANTS	3,402.86	156,576.08	4,456,817.00	4,300,240.92	3.5
<u>MISCELLANEOUS REVENUE</u>					
14-18-4581 FEDERAL GRANT--CARAVEO	.00	.00	1,000,000.00	1,000,000.00	.0
14-18-4582 FEDERAL GRANT--DOT UNDERPASS	.00	.00	1,360,000.00	1,360,000.00	.0
14-18-4619 INTEREST & DIVIDEND INCOME	25,220.10	105,461.73	.00	(105,461.73)	.0
TOTAL MISCELLANEOUS REVENUE	25,220.10	105,461.73	2,360,000.00	2,254,538.27	4.5
<u>OTHER SOURCES</u>					
14-19-4941 P.I.L.O.CONSTRUCTION	.00	.00	400,000.00	400,000.00	.0
TOTAL OTHER SOURCES	.00	.00	400,000.00	400,000.00	.0
TOTAL FUND REVENUE	153,074.96	538,597.81	8,638,971.00	8,100,373.19	6.2

TOWN OF MEAD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

TRANSPORTATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-5405 ENGINEERING FEES	.00	346.50	.00	(346.50)	.0
14-40-5500 CAPITAL OUTLAY--WELKER/3RD	21,020.75	643,737.66	4,800,000.00	4,156,262.34	13.4
14-40-5501 CAPITAL OUTLAY--SAFE RTESTOSCH	1,955.50	12,856.73	600,000.00	587,143.27	2.1
14-40-5558 CAPITAL OUTLAY--3RD ST. IMPVTS	.00	(2,250.00)	.00	2,250.00	.0
14-40-5562 CAPITAL OUTLAY-Y BRIDGE DESIGN	.00	73,864.89	175,000.00	101,135.11	42.2
14-40-5563 CAPITAL OUTLAY-CR 5 BRIDGE	.00	.00	200,000.00	200,000.00	.0
14-40-5565 CAPITAL OUTLAY-SH66/CR7 UNDER	33,202.00	51,082.50	4,700,000.00	4,648,917.50	1.1
14-40-5566 CAPITAL -SH 66/CR7-ITERSECTION	.00	2,750.00	200,000.00	197,250.00	1.4
14-40-5567 CAPITAL OUTLAY-NORTH CREEK	3,425.40	7,417.80	.00	(7,417.80)	.0
14-40-5568 CAPITAL OUTLAY-ALLEY IMPTS	.00	.00	1,250,000.00	1,250,000.00	.0
14-40-5569 CAPITAL OUTLAY-INT CR 38 & I	.00	3,500.00	200,000.00	196,500.00	1.8
14-40-5570 CAPITAL OUTLAY-EV CHARGING ST	.00	.00	40,000.00	40,000.00	.0
14-40-5592 SEGMENT 5 I-25 ENHANCEMENTS	.00	.00	1,000,000.00	1,000,000.00	.0
14-40-5720 CONTINGENCIES	.00	.00	600,000.00	600,000.00	.0
TOTAL EXPENDITURES	<u>59,603.65</u>	<u>793,306.08</u>	<u>13,765,000.00</u>	<u>12,971,693.92</u>	<u>5.8</u>
TOTAL FUND EXPENDITURES	<u>59,603.65</u>	<u>793,306.08</u>	<u>13,765,000.00</u>	<u>12,971,693.92</u>	<u>5.8</u>
NET REVENUE OVER EXPENDITURES	<u><u>93,471.31</u></u>	<u><u>(254,708.27)</u></u>	<u><u>(5,126,029.00)</u></u>	<u><u>(4,871,320.73)</u></u>	<u><u>(5.0)</u></u>

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

PARKS & OPEN SPACE

ASSETS

18-01-0100	CASH IN COMMON - PARKS & OPEN	626,291.02	
	TOTAL ASSETS		626,291.02

LIABILITIES AND EQUITY

FUND EQUITY

18-02-3001	FUND BALANCE	442,615.51	
18-02-3005	FUND BALANCE - OPEN SPACE	17,690.50	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	165,985.01	
	BALANCE - CURRENT DATE	165,985.01	
	TOTAL FUND EQUITY		626,291.02
	TOTAL LIABILITIES AND EQUITY		626,291.02

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEES</u>					
18-11-4165 IMPACT FEES	55,476.00	123,280.00	493,158.00	369,878.00	25.0
TOTAL FEES	55,476.00	123,280.00	493,158.00	369,878.00	25.0
<u>MISCELLANEOUS REVENUE</u>					
18-18-4528 GRANTS FOR TRAILS MASTER PLAN	.00	.00	100,000.00	100,000.00	.0
18-18-4619 INTEREST & DIVIDEND INCOME	2,527.52	9,257.01	27,973.00	18,715.99	33.1
18-18-4622 DONATIONS/FUNDRAISING	.00	54,000.00	.00	(54,000.00)	.0
TOTAL MISCELLANEOUS REVENUE	2,527.52	63,257.01	127,973.00	64,715.99	49.4
TOTAL FUND REVENUE	58,003.52	186,537.01	621,131.00	434,593.99	30.0
<u>ADMINISTRATION</u>					
18-40-5347 CONTRIBUTION TO WELD COUNTY	.00	.00	100,000.00	100,000.00	.0
18-40-5410 PLANNING/CONSULTANTS	.00	.00	325,000.00	325,000.00	.0
TOTAL ADMINISTRATION	.00	.00	425,000.00	425,000.00	.0
<u>PARKS</u>					
18-45-5500 CAPITAL OUTLAY--LIBERTY RANCH	.00	3,439.00	350,000.00	346,561.00	1.0
TOTAL PARKS	.00	3,439.00	350,000.00	346,561.00	1.0
<u>DEPARTMENT 49</u>					
18-49-5500 CAPITAL OUTLAY	.00	.00	51,100.00	51,100.00	.0
TOTAL DEPARTMENT 49	.00	.00	51,100.00	51,100.00	.0
<u>CAPITAL PROJECTS</u>					
18-52-5500 CAPITAL OUTLAY	.00	15,964.00	.00	(15,964.00)	.0
18-52-5501 CAPITAL OUTLAY--GOLD STAR	.00	1,149.00	350,000.00	348,851.00	.3
18-52-5502 CAPITAL OUTLAY--RESURF TEN CTS	.00	.00	100,000.00	100,000.00	.0
18-52-5503 CAPITAL OUTLAY--ELECTRICITY	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL PROJECTS	.00	17,113.00	465,000.00	447,887.00	3.7

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2024

PARKS & OPEN SPACE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	.00	20,552.00	1,291,100.00	1,270,548.00	1.6
NET REVENUE OVER EXPENDITURES	58,003.52	165,985.01	(669,969.00)	(835,954.01)	24.8

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
19-01-0100	COMBINED CASH	3,963,470.85	
	TOTAL ASSETS		<u>3,963,470.85</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
19-02-3001	FUND BALANCE	3,988,381.82	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>(24,910.97)</u>	
	BALANCE - CURRENT DATE	<u>(24,910.97)</u>	
	TOTAL FUND EQUITY		<u>3,963,470.85</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,963,470.85</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN</u>					
19-16-4615 TRANSFER IN FROM GENERAL	.00	531,885.50	2,495,312.00	1,963,426.50	21.3
TOTAL TRANSFERS IN	.00	531,885.50	2,495,312.00	1,963,426.50	21.3
<u>MISCELLANEOUS REVENUE</u>					
19-18-4619 INTEREST & DIVIDEND INCOME	15,995.39	68,203.53	46,899.00	(21,304.53)	145.4
TOTAL MISCELLANEOUS REVENUE	15,995.39	68,203.53	46,899.00	(21,304.53)	145.4
TOTAL FUND REVENUE	15,995.39	600,089.03	2,542,211.00	1,942,121.97	23.6
<u>OTHER CAPITAL OUTLAY</u>					
19-46-5909 TRANSFER TO MUNI FACIL FUND	.00	625,000.00	2,500,000.00	1,875,000.00	25.0
TOTAL OTHER CAPITAL OUTLAY	.00	625,000.00	2,500,000.00	1,875,000.00	25.0
TOTAL FUND EXPENDITURES	.00	625,000.00	2,500,000.00	1,875,000.00	25.0
NET REVENUE OVER EXPENDITURES	15,995.39	(24,910.97)	42,211.00	67,121.97	(59.0)

TOWN OF MEAD
BALANCE SHEET
APRIL 30, 2024

MEAD URBAN RENEWAL AUTHORITY

ASSETS

20-01-0100	COMBINED CASH	3,988,394.70	
20-01-1301	A/R - MURA	210.53	
20-01-1302	PREPAID EXPENSE	137.50	
	TOTAL ASSETS		3,988,742.73

LIABILITIES AND EQUITY

LIABILITIES

20-02-2000	ACCOUNTS PAYABLE	761.50	
20-02-2300	EMPLOYEE PENSION PAYABLE	891.32	
20-02-2310	EMPLOYEE HEALTH INS. PAYABLE	(2.49)	
20-02-2312	WORKERS COMP INSURANCE PAYABLE	(600.00)	
20-02-2314	401(A) CONTRIBUTIONS PAYABLE	290.41	
20-02-2400	FED. WITHHOLDING TAX PAYABLE	1,077.97	
20-02-2401	SOCIAL SECURITY TAX PAYABLE	1,039.63	
20-02-2402	MEDICARE TAX PAYABLE	243.13	
20-02-2403	STATE WITHHOLDING TAX PAYABLE	699.89	
20-02-2404	STATE UNEMPLOYMENT TAX PAYABLE	33.97	
	TOTAL LIABILITIES		4,435.33

FUND EQUITY

20-02-3001	FUND BALANCE	3,333,630.48	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	650,676.92	
	BALANCE - CURRENT DATE	650,676.92	
	TOTAL FUND EQUITY		3,984,307.40
	TOTAL LIABILITIES AND EQUITY		3,988,742.73

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
20-10-4050 TAX INCREMENT REVENUE (TIF)	697,771.89	697,985.64	3,980,644.00	3,282,658.36	17.5
TOTAL TAXES	697,771.89	697,985.64	3,980,644.00	3,282,658.36	17.5
<u>FEES</u>					
20-11-4110 ADMINSTRATIVE FEE	.00	.00	20,237.00	20,237.00	.0
TOTAL FEES	.00	.00	20,237.00	20,237.00	.0
<u>MISCELLANEOUS REVENUE</u>					
20-18-4619 INTEREST & DIVIDEND INCOME	16,095.97	59,544.77	229,413.00	169,868.23	26.0
TOTAL MISCELLANEOUS REVENUE	16,095.97	59,544.77	229,413.00	169,868.23	26.0
TOTAL FUND REVENUE	713,867.86	757,530.41	4,230,294.00	3,472,763.59	17.9
<u>ADMINISTRATION</u>					
20-40-5001 SALARIES & WAGES	17,423.76	75,626.14	241,344.00	165,717.86	31.3
20-40-5060 PAYROLL TAXES	1,334.52	5,809.91	18,463.00	12,653.09	31.5
20-40-5065 WORKERS COMP	164.24	1,225.73	1,857.00	631.27	66.0
20-40-5066 HEALTH INSURANCE	2,130.29	7,506.40	23,248.00	15,741.60	32.3
20-40-5067 DEFERRED COMP/RETIREMENT	1,072.46	4,284.62	14,574.00	10,289.38	29.4
20-40-5068 MEDICAL SAVINGS	57.32	200.62	672.00	471.38	29.9
20-40-5100 TIF REVENUE SHARING	.00	.00	2,284,837.00	2,284,837.00	.0
20-40-5300 TELEPHONE	48.50	145.50	600.00	454.50	24.3
20-40-5320 GENERAL LIABILITY INSURANCE	15.94	2,104.31	4,303.00	2,198.69	48.9
20-40-5340 PUBLISHED NOTICES	.00	.00	100.00	100.00	.0
20-40-5400 LEGAL FEES	410.00	1,018.34	40,000.00	38,981.66	2.6
20-40-5401 CONSULTING FEES	1,110.09	3,434.31	15,229.00	11,794.69	22.6
20-40-5415 AUDIT FEES	.00	.00	2,659.00	2,659.00	.0
20-40-5425 COUNTY TREASURER'S FEE	4,744.39	4,747.61	59,710.00	54,962.39	8.0
20-40-5427 TIF ADVANCE	.00	.00	1,100,000.00	1,100,000.00	.0
20-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	8,912.00	8,912.00	.0
20-40-5500 CAPITAL OUTLAY	.00	.00	100,000.00	100,000.00	.0
20-40-5700 MISC. EXPENSE	.00	.00	1,000.00	1,000.00	.0
20-40-5705 MILEAGE	250.00	750.00	3,000.00	2,250.00	25.0
20-40-5999 OTHER PROJECTS	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL ADMINISTRATION	28,761.51	106,853.49	4,920,508.00	4,813,654.51	2.2
TOTAL FUND EXPENDITURES	28,761.51	106,853.49	4,920,508.00	4,813,654.51	2.2

TOWN OF MEAD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2024

MEAD URBAN RENEWAL AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	685,106.35	650,676.92	(690,214.00)	(1,340,890.92)	94.3

TOWN OF MEAD
 BALANCE SHEET
 APRIL 30, 2024

ELEVATION 25 GEN'L IMPVT DIST.

<u>ASSETS</u>		
30-01-0100	COMBINED CASH	94.41
		<u>94.41</u>
	TOTAL ASSETS	<u>94.41</u>
 <u>LIABILITIES AND EQUITY</u>		
 <u>FUND EQUITY</u>		
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	94.41
		<u>94.41</u>
	BALANCE - CURRENT DATE	94.41
		<u>94.41</u>
	TOTAL FUND EQUITY	<u>94.41</u>
	TOTAL LIABILITIES AND EQUITY	<u>94.41</u>

TOWN OF MEAD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

ELEVATION 25 GEN'L IMPVT DIST.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
30-10-4050 PROPERTY TAX	28.84	94.48	10,253.00	10,158.52	.9
TOTAL TAXES	28.84	94.48	10,253.00	10,158.52	.9
<u>MISCELLANEOUS</u>					
30-18-4619 INTEREST & DIVIDEND INCOME	.00	.00	231.00	231.00	.0
TOTAL MISCELLANEOUS	.00	.00	231.00	231.00	.0
TOTAL FUND REVENUE	28.84	94.48	10,484.00	10,389.52	.9
<u>ADMINISTRATION</u>					
30-40-5425 COUNTY TREASURER'S FEE	.00	.07	30.00	29.93	.2
30-40-5460 ADMINISTRATIVE OVERHEAD	.00	.00	4,101.00	4,101.00	.0
TOTAL ADMINISTRATION	.00	.07	4,131.00	4,130.93	.0
<u>STREETS</u>					
30-44-5215 REPAIRS & MAINTENANCE	.00	.00	6,037.00	6,037.00	.0
TOTAL STREETS	.00	.00	6,037.00	6,037.00	.0
TOTAL FUND EXPENDITURES	.00	.07	10,168.00	10,167.93	.0
NET REVENUE OVER EXPENDITURES	28.84	94.41	316.00	221.59	29.9

Report Criteria:
 Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/28/2024	38289	Alerus	98460	01-40-5068	FSA Administration	210.00
Total 38289:							210.00
05/24	05/28/2024	38290	All Copy Products, Inc.	AR4379148	01-40-5315	Copies	110.44
Total 38290:							110.44
05/24	05/28/2024	38291	Amanda V Sings	6/08/24 - BL	01-49-5262	Chamber Summer Block Party	1,200.00
Total 38291:							1,200.00
05/24	05/28/2024	38292	Amazon Capital Services Inc	11PK-9JJW-	01-49-5260	Rec supplies	141.25
05/24	05/28/2024	38292	Amazon Capital Services Inc	11RY-JD37-X	01-49-5260	Rec Supplies	149.06
05/24	05/28/2024	38292	Amazon Capital Services Inc	1MQX-Q7ND	01-49-5260	Rec Supplies	83.17
05/24	05/28/2024	38292	Amazon Capital Services Inc	1MQX-Q7ND	01-49-5700	Keyboard	34.98
05/24	05/28/2024	38292	Amazon Capital Services Inc	1NRR-PLMP-	01-49-5262	Rec Event	193.24
05/24	05/28/2024	38292	Amazon Capital Services Inc	1QCC-JPVF-	01-49-5260	Credit for Inv 11RY-JD37-XMLJ	40.99-
05/24	05/28/2024	38292	Amazon Capital Services Inc	1VJC-W7VN-	01-42-5216	Fleet	135.21
05/24	05/28/2024	38292	Amazon Capital Services Inc	1WL9-4KQF-	01-49-5265	Bingo	9.64
Total 38292:							705.56
05/24	05/28/2024	38293	Barricade Holdings LLC	65161321-00	04-44-5252	Signs	605.00
Total 38293:							605.00
05/24	05/28/2024	38294	BERTHOUD ACE HARDWARE	117032/1	01-47-5215	Pipe - Grader Shed	44.95
05/24	05/28/2024	38294	BERTHOUD ACE HARDWARE	117032/1	04-44-5254	Measuring Wheel	79.99
05/24	05/28/2024	38294	BERTHOUD ACE HARDWARE	117278/1	01-45-5216	BRKR Eaton	9.99
05/24	05/28/2024	38294	BERTHOUD ACE HARDWARE	117451/1	01-47-5210	Trash Can for Grader Shed	30.99
05/24	05/28/2024	38294	BERTHOUD ACE HARDWARE	117502/1	01-45-5210	Dog bag hooks	8.37
Total 38294:							174.29
05/24	05/28/2024	38295	Best Event Rentals	15937	01-49-5261	CD Rental	1,033.38
Total 38295:							1,033.38
05/24	05/28/2024	38296	BK Tire	37657	01-42-5216	R&M - PD12	162.55
Total 38296:							162.55
05/24	05/28/2024	38297	Bobcat of the Rockies	15275606	04-44-5215	Caps for roadside delineators	745.00
05/24	05/28/2024	38297	Bobcat of the Rockies	15275606	04-44-5215	Caps for roadside delineators	745.00-
05/24	05/28/2024	38297	Bobcat of the Rockies	15275606	04-44-5252	Caps for roadside delineators	745.00
Total 38297:							745.00
05/24	05/28/2024	38298	BOWMAN CONSTRUCTION SUP	BCS168464	01-45-5215	Soil Treatments	7,080.00
Total 38298:							7,080.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/28/2024	38299	BUCKEYE WELDING SUPPLY C	05092606	04-44-5369	Cylinder Rental	7.65
Total 38299:							7.65
05/24	05/28/2024	38300	Christina Sonnenburg	052024 - SO	99-01-1078	Bus Lic Fee Refund - 2020961 - denied	30.00
Total 38300:							30.00
05/24	05/28/2024	38301	CO Municipal Clerks Association	CEV-01780	01-40-5330	Full Institute - CMCA Member 7/15-7/19 -	1,300.00
05/24	05/28/2024	38301	CO Municipal Clerks Association	CVI-00979	01-40-5330	ALD Registration 6/28 - MH	100.00
Total 38301:							1,400.00
05/24	05/28/2024	38302	Colorado Association of School R	01712	01-42-5330	Training - TB	475.00
Total 38302:							475.00
05/24	05/28/2024	38303	Colorado Department of Transport	1800009645	01-02-2615	Customer #FAB0542 - Mead Place (45)	68,117.36
Total 38303:							68,117.36
05/24	05/28/2024	38304	Courtesy Lawn & Tree Care Inc	31651	01-45-5363	Open Space Weed Control	6,300.00
Total 38304:							6,300.00
05/24	05/28/2024	38305	CPS DISTRIBUTORS, INC	0014983325-	01-45-5215	Soil Treatment	1,613.29
05/24	05/28/2024	38305	CPS DISTRIBUTORS, INC	0015165740-	01-45-5215	Soil Treatment	1,583.01-
Total 38305:							30.28
05/24	05/28/2024	38306	DBC Irrigation Supply	S5189314.00	01-45-5372	Rotor - refund	700.04-
05/24	05/28/2024	38306	DBC Irrigation Supply	S5199711.00	01-45-5372	Irrigation	172.03
05/24	05/28/2024	38306	DBC Irrigation Supply	S5268301.00	01-45-5372	Irrigation	5.73
05/24	05/28/2024	38306	DBC Irrigation Supply	S5379963.00	01-45-5372	Irrigation	89.15
05/24	05/28/2024	38306	DBC Irrigation Supply	S5381472.00	01-45-5372	Irrigation	9.79
05/24	05/28/2024	38306	DBC Irrigation Supply	S5432038.00	01-45-5372	Backflow Repair Kit	740.12
Total 38306:							316.78
05/24	05/28/2024	38307	Denali Water Solutions LLC	INV795455	06-47-5231	Sludge Disposal	1,820.28
05/24	05/28/2024	38307	Denali Water Solutions LLC	INV798411	06-47-5231	Sludge Disposal	1,365.56
Total 38307:							3,185.84
05/24	05/28/2024	38308	Dietzler Construction Corp	IFB 2024-003	04-44-5217	Proj 2024.05 - WCR 38 Bridge Deck Rep	49,964.80
05/24	05/28/2024	38308	Dietzler Construction Corp	IFB 2024-003	04-02-2005	Proj 2024.05 - WCR 38 Bridge Deck Rep	2,498.24-
Total 38308:							47,466.56
05/24	05/28/2024	38309	FEDEX	2740018440	14-40-5570	EV Charging - freight	152.08
Total 38309:							152.08
05/24	05/28/2024	38310	Firestone Ace Hardware	541166/2	01-47-5210	Shop supplies	4.47

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38310:							4.47
05/24	05/28/2024	38311	Fit For You Mead	1064	01-49-5265	Sr Exercise - 4/30	261.00
Total 38311:							261.00
05/24	05/28/2024	38312	Flagpoles & Patriot Colors	16212	01-49-5220	3 Nylon Flags	297.00
Total 38312:							297.00
05/24	05/28/2024	38313	Flock Group Inc	INV-39734	01-42-5343	Flock Safety Falcon Flex	3,500.00
Total 38313:							3,500.00
05/24	05/28/2024	38314	Front Range Landfill	72300E305	01-49-5262	Acct #5305-356 - Clean up days (5/4 - 5/	10,122.37
Total 38314:							10,122.37
05/24	05/28/2024	38315	FRONT RANGE PORTABLE RES	1184	01-49-5260	Liberty Ranch Park - Restroom	231.00
Total 38315:							231.00
05/24	05/28/2024	38316	FRONTIER SELF STORAGE	06/01/2024 -	01-40-5700	Storage	100.00
Total 38316:							100.00
05/24	05/28/2024	38317	Governmentjobs.com, Inc	INV-42321	01-40-5331	Gov Jobs Subscription	798.75
Total 38317:							798.75
05/24	05/28/2024	38318	GRC Consulting Inc	15585	04-44-5360	Street Sweeping	3,942.00
05/24	05/28/2024	38318	GRC Consulting Inc	15798	04-44-5360	Street Sweeping	3,942.00
Total 38318:							7,884.00
05/24	05/28/2024	38319	GREELEY LOCK AND KEY	0000029213	01-40-5215	Annual Access 2024	710.40
05/24	05/28/2024	38319	GREELEY LOCK AND KEY	0000029213	01-42-5215	Annual Access 2024	307.20
05/24	05/28/2024	38319	GREELEY LOCK AND KEY	0000029213	01-47-5215	Annual Access 2024	902.40
Total 38319:							1,920.00
05/24	05/28/2024	38320	Hayden Stienike	22-8177 - ST	99-01-1077	Overpayment of Case 22-8177 refund	25.00
Total 38320:							25.00
05/24	05/28/2024	38321	Invision GIS, LLC	2340	04-44-5201	GIS Services	1,247.50
05/24	05/28/2024	38321	Invision GIS, LLC	2340	01-43-5201	GIS Services	1,247.50
05/24	05/28/2024	38321	Invision GIS, LLC	2340	01-42-5201	GIS Services	78.75
Total 38321:							2,573.75
05/24	05/28/2024	38322	J&M Displays, Inc	60381	01-49-5261	Cust #14000 - Fireworks for Community	10,000.00
Total 38322:							10,000.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/28/2024	38323	Jerry Bergeson	05102024	01-49-5262	Rockin' & Reelin' Concert	2,500.00
Total 38323:							2,500.00
05/24	05/28/2024	38324	JVA INCORPORATED	15347	14-40-5567	N. Creek Floodplain Analysis	7,697.70
05/24	05/28/2024	38324	JVA INCORPORATED	15638	01-02-2615	Grandview Estates Res & Pump Station (90.00
05/24	05/28/2024	38324	JVA INCORPORATED	15639	01-02-2615	333 Main St. Development Review	180.00
05/24	05/28/2024	38324	JVA INCORPORATED	15640	01-02-2615	Red Barn Annexation (298)	90.00
05/24	05/28/2024	38324	JVA INCORPORATED	15641	01-02-2615	Mead Town Center (337)	180.00
05/24	05/28/2024	38324	JVA INCORPORATED	15642	01-02-2615	JMB Collection Annexation (338)	180.00
05/24	05/28/2024	38324	JVA INCORPORATED	15643	01-47-5405	TOM Design Standards & Specs	81.00
05/24	05/28/2024	38324	JVA INCORPORATED	15644	01-02-2615	AMK Property Development (326)	360.00
05/24	05/28/2024	38324	JVA INCORPORATED	15645	01-02-2615	Buffalo Highlands Development (321)	90.00
05/24	05/28/2024	38324	JVA INCORPORATED	15646	01-02-2615	Liberty Ranch Filing #3 (320)	180.00
05/24	05/28/2024	38324	JVA INCORPORATED	15647	01-02-2615	Quicktrip (294)	90.00
05/24	05/28/2024	38324	JVA INCORPORATED	15648	01-02-2615	Highlands Construction (256)	392.75
05/24	05/28/2024	38324	JVA INCORPORATED	15806	01-47-5405	TOM General Engineering	1,241.20
05/24	05/28/2024	38324	JVA INCORPORATED	15807	01-02-2615	Elevations 25 (296)	634.00
05/24	05/28/2024	38324	JVA INCORPORATED	15888	01-02-2615	Municipal Facilities (346)	450.00
05/24	05/28/2024	38324	JVA INCORPORATED	15889	01-02-2615	Access 25 (South Postle)	720.00
05/24	05/28/2024	38324	JVA INCORPORATED	15894	01-02-2615	Waterfront Sub Dev (307)	90.00
Total 38324:							12,746.65
05/24	05/28/2024	38325	Kaitlyn Newbanks	050124 - KN	01-49-5260	EE Reimbursement - Mileage	13.00
Total 38325:							13.00
05/24	05/28/2024	38326	MAC EQUIPMENT INC	464760	01-45-5500	Kohler Mowers	47,424.00
05/24	05/28/2024	38326	MAC EQUIPMENT INC	473341	01-45-5254	Tools	179.99
Total 38326:							47,603.99
05/24	05/28/2024	38327	MAIN STREET MAT COMPANY	221905	01-40-5210	Mat svcs	69.36
05/24	05/28/2024	38327	MAIN STREET MAT COMPANY	221910	01-47-5210	Mat svcs	103.03
Total 38327:							172.39
05/24	05/28/2024	38328	Michael Baker International	1210619	04-44-5405	Mead Bridge Inspections	11,555.62
Total 38328:							11,555.62
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	APRIL 2024 -	01-40-5400	Legal Services - April	17,575.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	APRIL 2024 -	06-40-5400	Legal Services - April	925.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-40-5400	Litigation (Schell Property)	1,432.50
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-40-5400	Litigation (3rd & Welker Intersection)	212.50
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-40-5400	Litigation (Zera v MPD)	1,312.50
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Sugar Beet Solar (323)	3,991.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Waterfront (307)	300.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Gopher Gulch (239)	657.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	AMK (326)	3,352.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	JMB (338)	348.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	QuikTrip (294)	268.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Highlands (256)	255.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Zak Dirt (345)	261.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Grand Meadow (341)	1,508.00

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Meadow Ridge (297)	145.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Elevation 25 (296)	300.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Mead Crossing Amdt 3 (329)	464.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Tract B - Liberty Ranch (MVFPD/HPDL)	2,969.00
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-02-2615	Special Proj - WCR 9.5	2,767.50
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	01-40-5400	Mileage/Cert Mail Reimbursement	66.33
05/24	05/28/2024	38329	Michow Guckenberger McAskin L	MEAD.APR2	06-40-5400	Mileage/Cert Mail Reimbursement	66.33
Total 38329:							39,175.66
05/24	05/28/2024	38330	Minuteman Press	11628	01-42-5210	Business Cards - MV	63.54
Total 38330:							63.54
05/24	05/28/2024	38331	National Car Charging LLC	3188	14-40-5570	Charge Point Equip	14,898.00
Total 38331:							14,898.00
05/24	05/28/2024	38332	NCO Holdings Mead LLC	2023 MURA	20-40-5427	NCO/Anytime Fitness Bus Incentive 202	5,686.39
Total 38332:							5,686.39
05/24	05/28/2024	38333	NEXT STEP COMMUNICATION L	12817	01-40-5201	Service Call	325.00
05/24	05/28/2024	38333	NEXT STEP COMMUNICATION L	12817	01-42-5201	Service Call & Camera Replace	550.00
Total 38333:							875.00
05/24	05/28/2024	38334	O.J. WATSON EQUIPMENT	S13333	04-44-5216	Solenoid Air Valve	105.17
Total 38334:							105.17
05/24	05/28/2024	38335	Paulette Dolin	036	01-49-5265	Senior Fitness 04/15-05/8/2024	480.00
05/24	05/28/2024	38335	Paulette Dolin	036A	01-49-5265	Fitness - 5/13 & 5/15	120.00
Total 38335:							600.00
05/24	05/28/2024	38336	PINNACOL ASSURANCE	21692459	01-02-2312	Worker's Comp	13,033.00
Total 38336:							13,033.00
05/24	05/28/2024	38337	Pitney Bowes Global Financial Se	3319113989	01-40-5205	Q2 Lease	164.97
Total 38337:							164.97
05/24	05/28/2024	38338	Prairie Mountian Media	0000383583	01-41-5340	Published Notices	68.60
05/24	05/28/2024	38338	Prairie Mountian Media	0000383583	01-02-2615	Published Notices (326)	104.11
Total 38338:							172.71
05/24	05/28/2024	38339	Professional Management System	84925	01-40-5401	Finance - Admin	4,224.00
05/24	05/28/2024	38339	Professional Management System	84925	06-40-5401	Finance - Sewer	528.00
05/24	05/28/2024	38339	Professional Management System	84925	20-40-5401	Finance - MURA	528.00
05/24	05/28/2024	38339	Professional Management System	84925	01-40-5401	Audit - Admin	6,324.00
05/24	05/28/2024	38339	Professional Management System	84925	06-40-5401	Audit - Sewer	790.50
05/24	05/28/2024	38339	Professional Management System	84925	20-40-5401	Audit - MURA	790.50

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38339:							13,185.00
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27473	06-47-5390	Wastewater svcs -	6,297.79
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27473	06-47-5227	Wastewater svcs -	538.20
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27473	06-47-5215	Wastewater svcs -	3,997.74
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27473	06-47-5391	Wastewater svcs -	350.40
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27576	06-47-5215	Wastewater svcs	679.87
05/24	05/28/2024	38340	RAMEY ENVIRONMENTAL COM	27576	06-47-5391	Lab Services	327.36
Total 38340:							12,191.36
05/24	05/28/2024	38341	Slate Communications	3102	01-49-5401	PD Education - Mar - Apr 2024	4,200.00
Total 38341:							4,200.00
05/24	05/28/2024	38342	ST. VRAIN VALLEY SCHOOL DIS	870	01-49-5260	Volleyball	3,897.50
Total 38342:							3,897.50
05/24	05/28/2024	38343	STERLING TALENT SOLUTIONS	9812328	01-49-5075	Background Check - Rec	65.26
Total 38343:							65.26
05/24	05/28/2024	38344	The Sherwin-Williams Co Inc	6574-8	01-47-5215	PW Facility	95.88
Total 38344:							95.88
05/24	05/28/2024	38345	TinyMobileRobots US LLC	2445	18-49-5500	SO214918 - LineMarker ProX and 6 yr S	31,100.00
Total 38345:							31,100.00
05/24	05/28/2024	38346	Tommy Boy Mini Donuts LLC	24003	01-49-5262	Donuts at event	1,000.00
Total 38346:							1,000.00
05/24	05/28/2024	38347	TOWN OF BERTHOUD	1475 - RENT	01-49-5260	Baseball Field Rental - 2024	720.00
Total 38347:							720.00
05/24	05/28/2024	38348	TRIDENT SECURITY SYSTEMS	38624	01-47-5399	Alarm Monitoring - PW	105.00
Total 38348:							105.00
05/24	05/28/2024	38349	University Auto Parts, Inc	311876	01-45-5216	Park Mowers R&M	7.49
Total 38349:							7.49
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	01-42-5253	Fuel	2,243.37
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	01-43-5253	Fuel	94.66
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	04-44-5253	Fuel	1,017.73
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	01-45-5253	Fuel	1,567.33
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	01-47-5253	Fuel	238.35
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	01-49-5253	Fuel	39.10
05/24	05/28/2024	38350	US Bank Voyager Fleet Systems	8694028342	06-47-5253	Fuel	173.80

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
Total 38350:							5,374.34
05/24	05/28/2024	38351	Utility Notification Center of Color	224040911	06-47-5392	Acct 49590 - Line locates	454.08
Total 38351:							454.08
05/24	05/28/2024	38352	VALLEY FIRE EXTINGUISHER I	161612	01-40-5215	Fire Extinguishers/Inspection	127.00
05/24	05/28/2024	38352	VALLEY FIRE EXTINGUISHER I	161612	01-42-5215	Fire Extinguishers/Inspection	342.00
05/24	05/28/2024	38352	VALLEY FIRE EXTINGUISHER I	161612	01-47-5215	Fire Extinguishers/Inspection	592.00
Total 38352:							1,061.00
05/24	05/28/2024	38353	VECTOR DISEASE CONTROL	PI-A0001415	01-45-5348	Pest Contol - 1 of 5	4,548.48
Total 38353:							4,548.48
05/24	05/28/2024	38354	Wear Parts & Equipment Co, Inc	54761	04-44-5216	Grader Blades	759.00
05/24	05/28/2024	38354	Wear Parts & Equipment Co, Inc	54761	04-44-5364	Plow Boltgrade & Serrated Flange	88.80
Total 38354:							847.80
05/24	05/28/2024	38355	Welcome to Realty, LLC 401k PS	337 - REBAT	01-01-1300	Sewer Easement Rebate Acct 337 - rev	15,000.00
Total 38355:							15,000.00
05/24	05/28/2024	38356	Wickham Tractor Company	IE21740	01-45-5216	R&M Kubota	38.35
05/24	05/28/2024	38356	Wickham Tractor Company	IE22051	01-45-5216	R&M Kubota	12.00
Total 38356:							50.35
05/24	05/28/2024	38357	Wilson & Company Inc	125517	14-40-5501	Proj #2210001901 - SRTS 3rd St Trail	7,412.12
05/24	05/28/2024	38357	Wilson & Company Inc	125518	01-02-2615	1601 CR 38 Interchange (336)	23,121.46
Total 38357:							30,533.58
05/24	05/20/2024	52024100	JOHN DEERE FINANCIAL	2905492	04-44-5491	Grader	5,871.01
05/24	05/20/2024	52024100	JOHN DEERE FINANCIAL	2907376	04-44-5491	Wheel Loader	3,223.46
Total 52024100:							9,094.47
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-41-5700	4/3/24 - Supplies	7.49
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-40-5210	4/3/24 - Supplies	22.47
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-41-5700	4/3/24 - Supplies	88.74
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-42-5210	4/3/24 - Supplies	14.98
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-40-5200	4/3/24 - Supplies	196.30
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-40-5210	4/3/24 - Supplies	19.98
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-41-5700	04/29/24 - supplies	59.96
05/24	05/20/2024	52024101	SAMSCLUB	4230 05/01/2	01-40-5200	04/29/24 - supplies	133.74
Total 52024101:							543.66
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	608136 21 Ford Police - 23TPHZ	1,012.95
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 21 Ford Ranger - 23VQXP	627.31
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 22 Ford F-250 - 23WMJ2	855.83
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 22 Ford F-350 - 23WQX4	1,201.11

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 22 Ford F-250 - 23WQX9	899.60
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	04-44-5491	608136 22 Ford Ranger - 25G6J7	679.32
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	608136 22 Ford Utility Interceptor - 25H	1,269.87
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	608136 22 Ford Utility Interceptor - 25HL	1,333.91
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	01-43-5491	608136 22 Ford F-150 - 25HL9T	1,198.83
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 22 Ford Escape - 25S5SM	648.09
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	608136 21 Ford Ranger - 26G3JG	743.56
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	608136 22 Ford Utility Interceptor - 26G	766.36
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-49-5491	608136 23 Chev Silverado - 26MD7X	934.30
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	01-42-5491	608136 23 Toyota Highlander - 26N9DS	1,279.43
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	60813623 Ford Interceptor277KHZ	1,042.29
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	60813623 Ford Interceptor277KPK	1,042.29
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	08-42-5491	60813623 Ford Interceptor277KQJ	1,042.29
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	01-47-5491	60813623 Chevy Silverado27PB84	1,026.44
05/24	05/20/2024	52024102	Enterprise FM Trust	FBN5037915	09-45-5491	60813624 Nissan Frontier27QCF6	901.57
Total 52024102:							18,505.35
05/24	05/21/2024	52124100	CENTURY LINK	4018 - 05/01/	01-40-5300	Elevator Line	80.33
Total 52124100:							80.33
05/24	05/22/2024	52224100	John Deere Financial	27406 05/01/	01-47-5203	Clothing - RC	189.99
05/24	05/22/2024	52224100	John Deere Financial	27406 05/01/	01-47-5203	Clothing - MW	498.89
05/24	05/22/2024	52224100	John Deere Financial	27406 05/01/	01-47-5203	Clothing - MW	69.99
Total 52224100:							758.87
05/24	05/22/2024	52224101	UNITED POWER	12650701 - 0	01-45-5305	Booster Pump Founders 4/2024	20.00
05/24	05/22/2024	52224101	UNITED POWER	12952800 -	01-45-5305	Mead Ponds 4/2024	20.00
05/24	05/22/2024	52224101	UNITED POWER	14305100 - 0	06-47-5305	WWTP 4/2024	4,302.28
05/24	05/22/2024	52224101	UNITED POWER	16836300 - 0	01-45-5305	Park Sprinkler Liberty 4/2024	21.68
05/24	05/22/2024	52224101	UNITED POWER	16909300 - 0	01-45-5305	Feather Ridge 4/2024	20.03
05/24	05/22/2024	52224101	UNITED POWER	17159100 - 0	01-45-5305	Sprinkler Clock Dtn 4/2024	20.04
05/24	05/22/2024	52224101	UNITED POWER	17618300 - 0	01-40-5305	Town Hall 4/2024	530.02
05/24	05/22/2024	52224101	UNITED POWER	17770000 - 0	01-45-5305	Gazebo 4/2024	25.25
05/24	05/22/2024	52224101	UNITED POWER	18949400 - 0	01-42-5305	535 4th PD 4/2024	410.80
05/24	05/22/2024	52224101	UNITED POWER	21881700 - 0	01-47-5305	1341 CR 344/2024	530.84
05/24	05/22/2024	52224101	UNITED POWER	22092202 - 0	06-47-5306	4133 CR 34 - Raterink 2/2024	90.76
05/24	05/22/2024	52224101	UNITED POWER	6753101 - 05	01-45-5305	Irrig Sprinkler N Creek 4/2024	20.00
05/24	05/22/2024	52224101	UNITED POWER	7490500 - 05	06-47-5305	Pump Lake Thomas 4/2024	49.71
05/24	05/22/2024	52224101	UNITED POWER	83701 - 05/0	01-42-5305	Shop 4/2024	135.76
05/24	05/22/2024	52224101	UNITED POWER	96302 - 05/0	06-47-5305	WWTP Lagoon 4/2024	38.17
Total 52224101:							6,235.34
05/24	05/28/2024	52824100	Official with the Whistle	3	01-49-5260	5/11 - Soccer Red	210.00
05/24	05/28/2024	52824100	Official with the Whistle	4	01-49-5260	Soccer ref - 5/18	350.00
Total 52824100:							560.00
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	06-40-5300	Wireless bill	40.01
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	04-44-5300	Wireless bill	67.19
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	01-49-5300	Wireless bill	40.01
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	01-47-5300	Wireless bill	178.72
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	01-43-5300	Wireless bill	111.46

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GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	01-41-5210	Wireless bill	51.44
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550603	01-40-5300	Wireless bill	40.01
05/24	05/28/2024	52824101	VERIZON WIRELESS	9963550604	01-42-5300	Wireless bill	1,296.44
Total 52824101:							1,825.28
Grand Totals:							488,631.62

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-01-1300	15,000.00	.00	15,000.00
01-02-2000	2,324.04	304,075.70-	301,751.66-
01-02-2312	13,033.00	.00	13,033.00
01-02-2615	112,655.18	.00	112,655.18
01-40-5068	210.00	.00	210.00
01-40-5200	330.04	.00	330.04
01-40-5201	325.00	.00	325.00
01-40-5205	164.97	.00	164.97
01-40-5210	111.81	.00	111.81
01-40-5215	837.40	.00	837.40
01-40-5300	120.34	.00	120.34
01-40-5305	530.02	.00	530.02
01-40-5315	110.44	.00	110.44
01-40-5330	1,400.00	.00	1,400.00
01-40-5331	798.75	.00	798.75
01-40-5400	20,598.83	.00	20,598.83
01-40-5401	10,548.00	.00	10,548.00
01-40-5700	100.00	.00	100.00
01-41-5210	51.44	.00	51.44
01-41-5340	68.60	.00	68.60
01-41-5700	156.19	.00	156.19
01-42-5201	628.75	.00	628.75
01-42-5210	78.52	.00	78.52
01-42-5215	649.20	.00	649.20
01-42-5216	297.76	.00	297.76
01-42-5253	2,243.37	.00	2,243.37
01-42-5300	1,296.44	.00	1,296.44
01-42-5305	546.56	.00	546.56
01-42-5330	475.00	.00	475.00
01-42-5343	3,500.00	.00	3,500.00
01-42-5491	1,279.43	.00	1,279.43
01-43-5201	1,247.50	.00	1,247.50
01-43-5253	94.66	.00	94.66
01-43-5300	111.46	.00	111.46
01-43-5491	1,198.83	.00	1,198.83
01-45-5210	8.37	.00	8.37
01-45-5215	8,693.29	1,583.01-	7,110.28
01-45-5216	67.83	.00	67.83
01-45-5253	1,567.33	.00	1,567.33
01-45-5254	179.99	.00	179.99
01-45-5305	147.00	.00	147.00
01-45-5348	4,548.48	.00	4,548.48

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GL Account	Debit	Credit	Proof
01-45-5363	6,300.00	.00	6,300.00
01-45-5372	1,016.82	700.04-	316.78
01-45-5500	47,424.00	.00	47,424.00
01-47-5203	758.87	.00	758.87
01-47-5210	138.49	.00	138.49
01-47-5215	1,635.23	.00	1,635.23
01-47-5253	238.35	.00	238.35
01-47-5300	178.72	.00	178.72
01-47-5305	530.84	.00	530.84
01-47-5399	105.00	.00	105.00
01-47-5405	1,322.20	.00	1,322.20
01-47-5491	1,026.44	.00	1,026.44
01-49-5075	65.26	.00	65.26
01-49-5220	297.00	.00	297.00
01-49-5253	39.10	.00	39.10
01-49-5260	5,794.98	40.99-	5,753.99
01-49-5261	11,033.38	.00	11,033.38
01-49-5262	15,015.61	.00	15,015.61
01-49-5265	870.64	.00	870.64
01-49-5300	40.01	.00	40.01
01-49-5401	4,200.00	.00	4,200.00
01-49-5700	34.98	.00	34.98
04-02-2000	3,243.24	84,646.24-	81,403.00-
04-02-2005	.00	2,498.24-	2,498.24-
04-44-5201	1,247.50	.00	1,247.50
04-44-5215	745.00	745.00-	.00
04-44-5216	864.17	.00	864.17
04-44-5217	49,964.80	.00	49,964.80
04-44-5252	1,350.00	.00	1,350.00
04-44-5253	1,017.73	.00	1,017.73
04-44-5254	79.99	.00	79.99
04-44-5300	67.19	.00	67.19
04-44-5360	7,884.00	.00	7,884.00
04-44-5364	88.80	.00	88.80
04-44-5369	7.65	.00	7.65
04-44-5405	11,555.62	.00	11,555.62
04-44-5491	9,773.79	.00	9,773.79
06-02-2000	.00	22,835.84-	22,835.84-
06-40-5300	40.01	.00	40.01
06-40-5400	991.33	.00	991.33
06-40-5401	1,318.50	.00	1,318.50
06-47-5215	4,677.61	.00	4,677.61
06-47-5227	538.20	.00	538.20
06-47-5231	3,185.84	.00	3,185.84
06-47-5253	173.80	.00	173.80
06-47-5305	4,390.16	.00	4,390.16
06-47-5306	90.76	.00	90.76
06-47-5390	6,297.79	.00	6,297.79
06-47-5391	677.76	.00	677.76
06-47-5392	454.08	.00	454.08
08-02-2000	.00	7,509.96-	7,509.96-
08-42-5491	7,509.96	.00	7,509.96
09-02-2000	.00	6,811.37-	6,811.37-
09-45-5491	5,877.07	.00	5,877.07
09-49-5491	934.30	.00	934.30
14-02-2000	.00	30,159.90-	30,159.90-
14-40-5501	7,412.12	.00	7,412.12

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
14-40-5567	7,697.70	.00	7,697.70
14-40-5570	15,050.08	.00	15,050.08
18-02-2000	.00	31,100.00-	31,100.00-
18-49-5500	31,100.00	.00	31,100.00
20-02-2000	.00	7,004.89-	7,004.89-
20-40-5401	1,318.50	.00	1,318.50
20-40-5427	5,686.39	.00	5,686.39
99-01-1077	25.00	.00	25.00
99-01-1078	30.00	.00	30.00
99-02-2000	.00	55.00-	55.00-
Grand Totals:	499,766.18	499,766.18-	.00

Report Criteria:
Report type: GL detail

M = Manual Check, V = Void Check



Agenda Item Summary

MEETING DATE: May 28, 2024
SUBJECT: **Resolution No. 43-R-2024** – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule
PRESENTED BY: Mary Strutt, Administrative Services Director

SUMMARY

Annually the Board of Trustees reviews and readopts the Town’s Comprehensive Fee Schedule (“Fee Schedule”). The Fee Schedule is a compilation of all fees from all departments. It is available at Town Hall and is posted to the website for access by the citizens of Mead and users of any facility. It is written in an easy to review format with a table of contents for reference. The Fee Schedule refers to the *Mead Municipal Code* where appropriate. The Fee Schedule is meant to be reviewed and updated annually with an effective date of June 1.

Below is a list of changes made to the Fee Schedule for 2024:

- Mead Municipal Court Fine and Fee Schedule (updated by order of the Mead Municipal Court January 2, 2024)
- Police Department Administrative: Video Redaction Fee and Special Events Fees
- Building Code Permit Fees: Temporary Certificate of Occupancy
- Development Impact Fees (annual adjustment effective January 1, 2024)
- Engineering / Construction Management: Development Inspections and Development Review
- Land Use and Development: updates to several application fees and deposits
- Sewer Tap, Plant Investment Fee and User Fees (updated by Resolution 19-R-2024 effective March 1, 2024) and Raterink Lift Station Surcharge increased based on a review of related expenses.
- General formatting updates including changes to the Table of Contents to group fees by department and function

FINANCIAL CONSIDERATIONS

Staff regularly reviews the Town’s fees to ensure that any fees or charges cover the reasonable cost and expenses incurred by the Town in administering Town programs and services.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the May 28, 2024 consent agenda will approve this Resolution. If the item is pulled off of the consent agenda for additional discussion, staff recommends the following motion:

Suggested Motion:

“I move to adopt Resolution No. 43-R-2024 – A Resolution of the Town of Mead, Colorado, Adopting a Comprehensive Fee Schedule.”

ATTACHMENTS

Resolution No. 43-R-2024
Comprehensive Fee Schedule June 1, 2024

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 43-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, ADOPTING A
COMPREHENSIVE FEE SCHEDULE**

WHEREAS, the Town of Mead (“Town”) is authorized under Article 15 of Title 31 of the Colorado Revised Statutes to exercise general police and financial powers; and

WHEREAS, such powers include but are not limited to the ability to impose and collect fees for the processing of licenses and applications, the performance of other administrative services, and collection of fines and fees for violations of the *Mead Municipal Code* (“MMC”); and

WHEREAS, the Board of Trustees previously adopted Ordinance No. 941 which added Article VIII of Chapter 1 (titled “Fees and Charges”) to the MMC, and authorizes the Town to establish fees, charges and assessments for permits, licenses and services to cover the reasonable costs and expenses incurred by the Town in administering Town programs, and to include such fees and charges in a Comprehensive Fee Schedule; and

WHEREAS, Sec. 1-8-20 of the MMC authorizes the Board of Trustees to amend the Comprehensive Fee Schedule by resolution; and

WHEREAS, the Board of Trustees desires to amend the Town’s Comprehensive Fee Schedule (“Fee Schedule”) in order to incorporate certain changes in the Fee Schedule, including but not limited to:

- Mead Municipal Court Fine and Fee Schedule (updated by order of the Mead Municipal Court January 2, 2024)
- Development Impact Fees (annual adjustment effective January 1, 2024)
- Sewer Tap, Plant Investment Fee and User Fees (updated by Resolution 19-R-2024 effective March 1, 2024)
- Other fees listed in the Agenda Item Summary prepared for the May 28, 2024 Board of Trustees Meeting regarding Comprehensive Fee Schedule

WHEREAS, a copy of the revised Fee Schedule is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Board of Trustees desires to make the Fee Schedule attached to this Resolution effective on June 1, 2024.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Revised Comprehensive Fee Schedule Adopted. The Board of Trustees hereby: (a) adopts the Fee Schedule attached hereto as **Exhibit 1**; and (b) directs Town staff to take all steps necessary to implement the Fee Schedule effective as of the effective date set forth in Section 2 of this Resolution.

Section 2. Effective Date. This Resolution shall become effective on **June 1, 2024**. The Town Clerk shall cause a copy of the Fee Schedule to be uploaded to the Town’s website and a copy shall be made available for public inspection in the office of the Town Clerk.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28TH DAY OF MAY, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1

COMPREHENSIVE FEE SCHEDULE
(effective June 1, 2024)



Comprehensive Fee Schedule

June 1, 2024

Administrative Fees:

General Administrative	Page 2
Liquor Licensing	Page 4
Municipal Court	Page 6
Parks and Facilities Reservations	Page 8
Police Department Administrative	Page 9

Building and Development Fees:

Building Code Permit Fees	Page 10
Development Impact Fees	Page 13
Engineering / Construction Management	Page 14
FTTP or Comparable Network Deployment	
Oversize / Overweight Vehicles	
Land Use and Development	Page 16
Metropolitan Districts	Page 18

Sewer Utility Fees:

Sewer Tap and Plant Investment Fee	Page 19
Sewer User Rates	Page 20
Sewer - Industrial Discharge Permit and Surcharge	Page 22

GENERAL ADMINISTRATIVE

	Fee
Animal Impound (<i>see MMC § 7-6-340</i>)	
Impound Fee	\$190.00
Impound Fee – daily feeding/maintenance (daily fee is in addition to above impound fee)	\$35.00 / day
Animal Special Use Permit (<i>see MMC § 7-6-40</i>)	\$50.00
Animal Special Use Permit – chicken hens (<i>see MMC § 7-6-45</i>)	\$50.00
Business License (annual) (<i>see MMC § 6-1-40</i>)	\$30.00
Business License – General Business (<i>see MMC § 6-2-10</i>)	\$30.00
Business License – Refuse Hauler (<i>see MMC § 6-2-110</i>)	\$30.00
Business License – Sexually Oriented Businesses (<i>see MMC § 6-2-120</i>)	\$30.00
Business License – Medical Marijuana Caregiver (<i>see MMC § 6-2-130</i>)	\$30.00
Business License Late Fee – per month (<i>see MMC § 6-1-40</i>)	\$30.00
Fiber-Optic Cable Annual License (<i>see MMC § 6-4-30</i>)	\$500.00
Franchise Agreement – Deposit (<i>see MMC § 5-2-40 and 5-2-60</i>)	
Application Fee	\$5000.00
Deposit	\$5000.00
Hunting Permit (<i>see MMC § 10-10-20</i>)	\$20.00
Insufficient Funds / Returned Check Fee	\$35.00 or actual cost
Mead Municipal Code Book (<i>see MMC § 1-3-110</i>)	Actual Cost
Mead Municipal Code Violation - General Penalty (<i>see MMC § 1-4-20</i>)	Up to \$1000
Medical Marijuana Primary Caregiver Background (<i>see MMC § 6-2-130</i>)	Actual up to \$250.00
Open Records (CORA) Requests	
Research/Retrieval Services	\$0.00 for the first hour, \$33.58 / hour thereafter, pro-rated in 15 minute increments
Black & White Copies	\$0.25 per page (up to 11"x17")
Color Copies	\$1.00 per page (up to 11"x17")
Certified Copies	\$1.00 additional per document
Electronic Copies (if available)	\$0.00 per page
Large Format Copies – printed or electronic	Actual Cost
Black & White Maps	Actual Cost
Mylars	Actual Cost
Photographic Reproductions	Actual Cost
Audio Tapes	Actual Cost
Diskettes / USB	Actual Cost
Electronic Retrieval	Actual Cost
Overnight Camping Refundable Cleanup Fee (<i>see MMC § 11-3-30</i>)	\$50.00
Parking Permit – Recreational Vehicles (<i>see MMC § 8-6-120</i>)	\$0

Pet License	
License – spayed or neutered (annual) (<i>see MMC § 7-6-220</i>)	\$5.00
License – unaltered (annual) (<i>see MMC § 7-6-220</i>)	\$10.00
Lost / Replacement Tag (<i>see MMC § 7-6-250</i>)	\$1.00
Solicitor / Peddler Permit (<i>see MMC § 6-5-50</i>)	
Application Fee (annual)	\$75.00
Bond / Deposit	\$1000.00
Renewal Fee (annual) (<i>see MMC § 6-5-140</i>)	\$25.00
Taxes	
Lodging Tax (per day) (<i>see MMC § 4-7-30</i>)	\$2.00
Lodging Tax-late penalties (<i>see MMC § 4-7-100</i>)	Greater of 10% or \$10.00
Property Tax	11.522 mills
Sales & Use Tax (<i>see MMC § 4-4-40</i>)	3.0%
Telephone Utility Occupation and Business Tax (<i>see MMC § 5-5-20</i>)	\$150.00/month

LIQUOR LICENSING
(see MMC Chapter 6, Article 3)

Liquor: Application Fees

	Fee
Application fee for any new license (with or without concurrent review)	\$1000.00
Application fee – transfer of Ownership	\$ 750.00
Application Fee Additional Liquor Licensed Drugstore (with or without concurrent review)	\$1000.00
Application late renewal fee (less than 90 days after expiration date)	\$ 500.00
Application reissue fee (more than 90 days, but less than 180 days after expiration)	\$500.00 plus \$25.00 per day fine for each day beyond 90 days after expiration
Annual renewal application fee	\$ 100.00
Annual art gallery fee	\$ 100.00

Liquor: Local Retail License Fees

(in addition to application fee above and related additional fees)

	Fee
Art	\$ 41.25
Beer & Wine	\$ 48.75
Brew Pub	\$ 75.00
Club	\$ 41.25
Distillery Pub	\$ 75.00
Hotel & Restaurant	\$ 75.00
H & R with one or more optional premises	\$ 75.00
Resort Complex	\$ 75.00
Campus Liquor Complex	\$ 75.00
Related Facility – Resort Complex	\$ 15.00
Related Facility – Campus Liquor Complex	\$ 15.00
Liquor-Licensed Drug Store	\$ 22.50
Lodging & Entertainment	\$ 75.00
Optional Premises	\$ 75.00
Racetrack	\$ 75.00
Retail Gaming Tavern	\$ 75.00
Retail Liquor Store	\$ 22.50
Tavern	\$ 75.00
Vintner’s Restaurant	\$ 75.00
Fermented Malt Beverage On Premises	\$ 3.75
Fermented Malt Beverage Off Premises	\$ 3.75
Fermented Malt Beverage On/Off Premises	\$ 3.75

Liquor: Other Permits

	Fee
Art Gallery Permit	\$ 103.75
Bed & Breakfast Permit	\$ 103.75
Each Resort-Complex-Related Facility Permit	\$ 15.00
Mini Bar Permit with Hotel Restaurant License	\$ 48.75
Special Event Permits	
Malt, Vinous and Spirituous Liquor	\$ 50.00
Fermented Malt Beverage	\$ 50.00
Tasting Permit	\$ 125.00
Temporary Permit (for transfers)	\$ 100.00

Additional Fees

(in addition to the application fee and license/permit fee)

	Fee
Background investigation (per CRS 44-3-505(5))	\$ 100.00
Change of Location	\$ 750.00
Change of Trade Name/Corporate Name	No local fee
Corporate/ LLC Change (per person)	\$ 100.00
Fingerprinting	Set by CBI
Manager Registration (H&R; Tavern; L&E; Campus Liquor Complex)	\$ 75.00
Master File	No local fee
Modification of Premises	No local fee

MUNICIPAL COURT FINES AND FEES

ALL FINES AND FEES SET FORTH IN THIS SCHEDULE ARE SUBJECT TO THE DISCRETION OF THE MUNICIPAL COURT JUDGE EXCEPT AS DICTATED BY STATE STATUTE AND MAY BE INCREASED OR DECREASED IF THERE ARE MITIGATING OR AGGRAVATING FACTORS AT THE TIME OF SENTENCING.

ALL VIOLATIONS/ORDINANCES NOT LISTED REQUIRE A MANDATORY COURT APPEARANCE AND ARE SUBJECT TO FINES UP TO \$1000.00 AND MAY BE SUBJECT TO INCARCERATION FOR UP TO 364 DAYS PURSUANT TO MEAD MUNICIPAL CODE SECTION 1-4-20.

*MMC = Mead Municipal Code

*MTC = Model Traffic Code

Fines for Traffic Violations 4 Points and Under <i>(may be modified at Court's discretion)</i>	
1 st violation within 2 years	\$30.00 per point
2 nd violation within 2 years	\$35.00 per point
All Zero and One Point Violations	\$60.00
On all traffic violations, add an additional \$5.00 per point for an accident and/or each subsequent violation within the past 24 months	
3rd Violation in 24 months – Mandatory Court Appearance	
No proof of insurance	Set by state statute
No proof of insurance charge dismissal	\$25.00 administrative fee
All violation fines will have an added \$50.00 in court costs when paid prior to arraignments.	
*Speeding in a construction or school zone - fines will be DOUBLED based on original charge.	
*Fines for violations 6 points and above are set by the Municipal Judge.	

Court Costs and Miscellaneous Code Violations <i>(may be modified at Court's discretion)</i>	
Parking Violation - HANDICAP ONLY	\$150.00
Parking Violation – RV/Trailer 1 st Offense	\$50.00
Parking Violation – RV/Trailer 2 nd Offense	\$75.00
Parking Violation – RV/Trailer 3 rd Offense	Mandatory Appearance
All other parking Violations	\$50.00
Seat Belt Violation	\$60.00
Child Restraint	\$150.00
Obstructed Window	\$60.00
Fireworks 1 st Offense	\$100.00
Dog at Large – 1 st Offense (subsequent offense mandatory appearance)	50.00
Court Costs	\$50.00
Community Service	\$20.00
Show Cause Fee	\$35.00
Warrant Fee	\$75.00
Default Fee (*from MMC § 2-5-270)	\$30.00

Deferred Judgement / Prosecution Fee	\$100.00
Deferred Prosecution	\$75.00
Bad Check Charge	\$20.00
Contempt (<i>*from MMC § 2-5-100</i>)	\$0.00 to \$100.00
Witness fee (per witness) upon conviction after trial or hearing (<i>from MMC §§ 2-5-270, 4-7-140</i>)	\$5.00
Outstanding judgment warrant (<i>*from MMC § 2-5-270</i>)	\$30.00
Underage possession/consumption of alcohol (MMC § 10-11-50)	Up to \$500.00
Curfew (MMC § 10-12-30)	\$10.00 to \$100.00

All eligible mail in payments shall consist of the presumptive fine plus Court Costs of \$50.00
In addition to assessed fines, fees and court costs, the costs of collections shall be added to any matter sent to a collection agency for failure to pay.

Updated by Order of Mead Municipal Court January 2, 2024

Traffic Code Violations <i>(may be modified at Court's discretion)</i>	
MTC Sec. 116 (restrictions on minor drivers) (<i>see MMC § 8-1-30(1)</i>)	First Offense – Up to \$100.00 Second Offense – Up to \$200.00 Third or Subsequent Offenses – Up to \$300.00
MTC Sec. 1406 (foreign matter on highway) (<i>see MMC § 8-1-30(13)</i>)	\$500.00
MTC Sec. 1701 (traffic infractions) (<i>*from MMC § 8-1-30(16); see also MMC § 8-1-50</i>)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
MTC Sec. 1701 (misdemeanor traffic infractions) (<i>*from MMC § 8-1-30(16)</i>)	Class 1: Minimum - \$50.00/10 days imprisonment/both Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
Conviction, judgment, guilty plea, admission of liability for traffic infraction violation (<i>*from MMC § 8-1-50</i>)	\$10.00 to \$500.00, exclusive of costs and surcharges
Safety belt (<i>see MMC § 8-4-10</i>)	\$60.00
Child restraints (<i>see MMC § 8-4-20</i>)	Up to \$150.00
Civil traffic infractions MMC Ch. 8, Art. V (<i>see MMC § 8-5-170</i>)	Class A: \$25.00 to \$500.00 Class B: \$25.00 to \$500.00
Non-civil traffic infractions MMC Ch. 8, Art. V (<i>see MMC § 8-5-170</i>)	Class 1: Minimum - \$50.00/10 days imprisonment/both Maximum - \$1,000.00/364 days imprisonment/both Class 2: Minimum - \$50.00/10 days imprisonment/both Maximum - \$500.00/90 days imprisonment/both
ATV/snowmobile on public right-of-way (MMC § 8-6-140)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00
Golf cars on public right-of-way (MMC § 8-6-150)	First infraction – Up to \$50.00 Subsequent infractions – Up to \$500.00

PARKS AND FACILITIES RESERVATIONS

(see MMC § 11-3-10)

	Resident	Non-Resident	Non-Profit	Deposit
Park & Shelter Reservation				
Town Park Gazebo	\$85	\$105	\$0	\$100
Town-Park Horseshoe Pit	\$85	\$105	\$0	\$100
Town Park – NW Corner	\$85	\$105	\$0	\$100
Lorin Mead Park at Highland Lake Shelter	\$85	\$105	\$0	\$100
Ames Park Shelter – 1 - North	\$65	\$85	\$0	\$100
Ames Park Shelter – 2 - Middle	\$65	\$85	\$0	\$100
Ames Park Shelter – 3 - South	\$65	\$85	\$0	\$100
Mead Ponds	\$65	\$85	\$0	\$100
Founders Park Shelter	\$65	\$85	\$0	\$100
Liberty Ranch Shelter	\$65	\$85	\$0	\$100
Margil Farms Gazebo	\$65	\$85	\$0	\$100
North Creek Shelter	\$65	\$85	\$0	\$100
Park & Field Reservation				
Town Park	\$400	\$500	\$200	\$300
Founders Park	\$200	\$300	\$100	\$100
Liberty Ranch T-Ball Field	\$100	\$200	\$50	\$100
Ames Park	\$100	\$200	\$50	\$100
Extras				
Electrical in Park*	\$50	\$50	\$50	
Water in Park*	\$50	\$50	\$50	
Field Prep/Paint Fee ²	\$100	\$100	\$100	

Reservation fee will increase by 50% on all Town observed holidays. All reservations are limited to ½ day. Only one reservation per park, per day. Rentals must be booked at least 10 days in advance and payment is due at time of reservation.

*Electrical and water are only available at Town Park.

POLICE DEPARTMENT ADMINISTRATIVE

	Fee
Research, Retrieval, Compilation & Redaction of Records (non-video)*	\$33.58/hour (first hour waived)
Reports	\$7.50 per report (emailed) \$7.50 (printed) up to 10 pages (\$0.25 per additional page)
Video, Audio, Photocopies (1 CD or DVD included)	\$25.00 per CD plus \$33.58 for each hour of review / copying / handling
Sex Offender Registration	\$75 new, \$25 annual or quarterly
VIN Checks	\$20.00 (non-residents)
Warrant Surcharge, each	\$50.00
Certified Copies	\$1.00 per page
Video Redaction Fee (Body Worn Camera, etc)	\$300 to \$420 per hour of video depending on complexity(\$100 minimum) (charged at actual cost)
Additional Cost for Media (CD, DVD, USB Drive)	Costs vary depending on storage required.
Special Events Fees	
Officer	\$99.00 per hour
Supervisor	\$115.50 per hour
Postage	If records are not picked up, actual postage cost will apply

Deposit will be required based on the minimum estimate of the request, when it is estimated to be \$50.00 or more.

BUILDING CODE PERMIT FEES

Primary Fee Schedule:	
Building permit fee (covers initial inspection)	Calculated using Building Permit Fee Schedule; project valuation calculated using most current International Code Council valuation data.
Plan review fees	65% of the Building permit fee
Additional plan review required by changes, conditions or revisions to plans	\$75/hour
Stock Model/"Same As" Plan Review	\$70 (No changes) \$125 (Minor changes)
Structural Engineering Plan Review	\$150.00 per hour – one (1) hour minimum
Inspection outside of normal business hours (One (1) hour minimum)	\$100/hour *Time tracked will start when Consultant checks in at Municipality or first inspection site.
Reinspection Fee	\$75
Cancellation of inspection without notice, (4 hrs. min.) including scheduling inspection prior to completion of work to be inspected	First instance: \$75 Subsequent instances add \$75 per instance of cancellation without notice
Business License Inspection	\$75
Inspections for which no fee is specifically indicated (1/2 hour min)	\$100/hour
Investigation Fee	50% of permit fee
Penalty for performing unpermitted work	Double building permit fee
Reactivation/issuance of new permit following expiration, suspension or abandonment of previously permitted work (Administration fee)	\$50
Issuance of new permit for change of contractor on existing job	\$50
Electrical Fees	Calculated according to the most current version of the State of Colorado Electrical Board fee schedule (+/-15%)
Sewer service/line replacement	\$65
Water service/line replacement	\$65
Mobile/Manufactured/Factory Built Home – placed in an approved mobile home park	\$235 (Mobile = \$150; Electrical = \$45; State Insignia = \$40)
Mobile/Manufactured/Factory Built Home – used as an accessory structure	\$75
Mobile/Manufactured/Factory Built Home – placed on permanent foundation in other than approved mobile home park	To be calculated as site built home plus state insignia fee of \$40 – see building permit fee schedule for valuation and fee

Sales Trailers or Similar Modular Units	\$75
Pre-Move Inspection of Dwellings	\$150.00 – Within 30 miles of Town \$250.00 – Greater than 30 miles of Town
Contractor Licensing	\$150
Fence permit (6 feet and over)	\$50
Demolition	\$50
Administrative Permitting Fees (covers plot/site plan review, inspections for CO, etc.)	\$300 – New Residential \$600 – New Commercial (not including tenant improvement permits)
Planning review (plot/site plan, use, etc.) fee	\$50
Temporary Certificate of Occupancy (TCO)	\$500 (30 days)
	\$1,000 (30 days extension)
	\$5,000 (each subsequent 30-day extension)

Single Stop Permit Fees:	
Administrative Processing Fee	\$50
Furnace/Air Conditioner Replacement	\$70
Roof /Reroof	\$60
Water Heater Replacement	\$60
Lawn Sprinkler System	\$60
Siding or Window Replacement	\$70

Building Permit Fee Schedule:							
<i>* Project valuation calculated using most current International Code Council valuation data.</i>							
<i>Total Valuation</i>			<i>Fee</i>	<i>Total Valuation</i>			<i>Fee</i>
\$1	to	\$1,000	\$44.56	\$27,001	to	\$28,000	\$484.78
\$1,001	to	\$1,100	\$48.07	\$28,001	to	\$29,000	\$496.40
\$1,101	to	\$1,200	\$51.58	\$29,001	to	\$30,000	\$508.01
\$1,201	to	\$1,300	\$55.09	\$30,001	to	\$31,000	\$519.63
\$1,301	to	\$1,400	\$58.59	\$31,001	to	\$32,000	\$531.24
\$1,401	to	\$1,500	\$62.10	\$32,001	to	\$33,000	\$542.86
\$1,501	to	\$1,600	\$65.61	\$33,001	to	\$34,000	\$554.47
\$1,601	to	\$1,700	\$69.12	\$34,001	to	\$35,000	\$566.09
\$1,701	to	\$1,800	\$72.62	\$35,001	to	\$36,000	\$577.70
\$1,801	to	\$1,900	\$76.13	\$36,001	to	\$37,000	\$589.32
\$1,901	to	\$2,000	\$79.64	\$37,001	to	\$38,000	\$600.93
\$2,001	to	\$3,000	\$95.74	\$38,001	to	\$39,000	\$612.55
\$3,001	to	\$4,000	\$111.84	\$39,001	to	\$40,000	\$624.16
\$4,001	to	\$5,000	\$127.94	\$40,001	to	\$41,000	\$635.78
\$5,001	to	\$6,000	\$144.04	\$41,001	to	\$42,000	\$647.39
\$6,001	to	\$7,000	\$160.14	\$42,001	to	\$43,000	\$659.01
\$7,001	to	\$8,000	\$176.24	\$43,001	to	\$44,000	\$670.62

\$8,001	to	\$9,000	\$192.34	\$44,001	to	\$45,000	\$682.24
\$9,001	to	\$10,000	\$208.44	\$45,001	to	\$46,000	\$693.85
\$10,001	to	\$11,000	\$224.54	\$46,001	to	\$47,000	\$705.47
\$11,001	to	\$12,000	\$240.64	\$47,001	to	\$48,000	\$717.08
\$12,001	to	\$13,000	\$256.74	\$48,001	to	\$49,000	\$728.70
\$13,001	to	\$14,000	\$272.84	\$49,001	to	\$50,000	\$740.31
\$14,001	to	\$15,000	\$288.94	\$50,001	to	\$51,000	\$748.36
\$15,001	to	\$16,000	\$305.04	\$51,001	to	\$52,000	\$756.41
\$16,001	to	\$17,000	\$321.14	\$52,001	to	\$53,000	\$764.46
\$17,001	to	\$18,000	\$337.24	\$53,001	to	\$54,000	\$772.51
\$18,001	to	\$19,000	\$353.34	\$54,001	to	\$55,000	\$780.56
\$19,001	to	\$20,000	\$369.44	\$55,001	to	\$56,000	\$788.61
\$20,001	to	\$21,000	\$385.54	\$56,001	to	\$57,000	\$796.66
\$21,001	to	\$22,000	\$401.64	\$57,001	to	\$58,000	\$804.71
\$22,001	to	\$23,000	\$417.74	\$58,001	to	\$59,000	\$812.76
\$23,001	to	\$24,000	\$433.84	\$59,001	to	\$60,000	\$820.81
\$24,001	to	\$25,000	\$449.88	\$60,001	to	\$61,000	\$828.86
\$25,001	to	\$26,000	\$461.55	\$61,001	to	\$62,000	\$836.91
\$26,001	to	\$27,000	\$473.17	\$62,001	to	\$63,000	\$844.96
\$63,001	to	\$64,000	\$853.01	\$82,001	to	\$83,000	\$1,005.96
\$64,001	to	\$65,000	\$861.06	\$83,001	to	\$84,000	\$1,014.01
\$65,001	to	\$66,000	\$869.11	\$84,001	to	\$85,000	\$1,022.06
\$66,001	to	\$67,000	\$877.16	\$85,001	to	\$86,000	\$1,030.11
\$67,001	to	\$68,000	\$885.21	\$86,001	to	\$87,000	\$1,038.16
\$68,001	to	\$69,000	\$893.26	\$87,001	to	\$88,000	\$1,046.21
\$69,001	to	\$70,000	\$901.31	\$88,001	to	\$89,000	\$1,054.26
\$70,001	to	\$71,000	\$909.36	\$89,001	to	\$90,000	\$1,062.31
\$71,001	to	\$72,000	\$917.41	\$90,001	to	\$91,000	\$1,070.36
\$72,001	to	\$73,000	\$925.46	\$91,001	to	\$92,000	\$1,078.41
\$73,001	to	\$74,000	\$933.51	\$92,001	to	\$93,000	\$1,086.46
\$74,001	to	\$75,000	\$941.56	\$93,001	to	\$94,000	\$1,094.51
\$75,001	to	\$76,000	\$949.61	\$94,001	to	\$95,000	\$1,102.56
\$76,001	to	\$77,000	\$957.66	\$95,001	to	\$96,000	\$1,110.61
\$77,001	to	\$78,000	\$965.71	\$96,001	to	\$97,000	\$1,118.66
\$78,001	to	\$79,000	\$973.76	\$97,001	to	\$98,000	\$1,126.71
\$79,001	to	\$80,000	\$981.81	\$98,001	to	\$99,000	\$1,134.76
\$80,001	to	\$81,000	\$989.86	\$99,001	to	\$100,000	\$1,142.81
\$81,001	to	\$82,000	\$997.91				
<p>\$100,001 to \$500,000, \$1,142.81 for the first \$100,000, plus \$6.44 for each additional \$1,000 or fraction thereof, to and including \$500,000.</p>							
<p>\$500,001 to \$1,000,000, \$3,718.81 for the first \$500,000, plus \$5.46 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.</p>							
<p>\$1,000,001 and up, \$6,450.06 for the first \$1,000,000, plus \$3.62 for each additional \$1,000 or fraction thereof.</p>							

DEVELOPMENT IMPACT FEES SCHEDULE

(see MMC Chapter 4, Article VI)

Development Type	Municipal Facilities	Police	Parks and Open Space	Storm Drainage and Streets	Total Fee
Single Family	\$ 4,996	\$570	\$3,082	Single Family- (detached) \$6,914 Single Family (attached)- \$5,441	Single Family- (detached)\$15,562 Single Family (attached)- \$14,089
Multi-Family	\$2,541	\$289	\$1,568	\$4,751	\$9,149
Nonresidential (per 1,000 square feet or per room/unit for lodging)					
General Retail/ Commercial	\$1,227	\$225	--	General Retail/ Commercial- \$4,503 RV Park (per stall/site/pad)- \$3,582 Lodging (per room): \$1,257	General Retail/ Commercial- \$5,955 RV Park- \$5,034 Lodging- \$2,709
Office & Institutional	\$1,559	\$285		\$3,266	\$5,110
Industrial	\$609	\$111		\$1,818	\$2,538

* effective January 1, 2024

ENGINEERING / CONSTRUCTION MANAGEMENT

Application(s)	Nonrefundable Application Fees		Application Deposits¹
Development Inspections by staff	\$140/hr - Outside of regular business hours charged at time and a half		
Development Review by Staff	\$140/hr		
Excavate / Obstruction Permit (<i>see MMC § 1-2-70</i>)	Base Fee	\$50	
	Road Cut Service Fee	Actual Cost	
	Inspection Fee	Actual Cost	
	Culvert or Driveway Permit	\$250	
	Street / Subdivision	\$500	
Flood Plain Development Permit	\$500		\$2,500
Grading Permit	Less than 4.99 acres	\$250	
	5 to 9.99 acres	\$500	
	10 to 39.99 acres	\$750	
	40 acres and over	\$750 + \$15 per acre	
Oil and Gas Special Use Permit	Per well	\$3,000	
Oil and Gas Activity		\$2,500	\$5,000
Right-of-Way Permit		\$50	
Right-of-Way Permit Extension Fee		\$1,000/day	

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the nonrefundable application fee.

FTTP OR COMPARABLE NETWORK DEPLOYMENT PERMIT FEES

(see MMC § 11-2-120)

(effective September 1, 2022)

FTTP or Comparable Network Permit Fee	\$1.00 per structure (max 1,000 structures per application)
<p>* For structures that are multi-family dwelling units, the fee is \$1.00 per unit.</p> <p>** If a network deployment does not require more than one central office or related structure within the Town, the total amount of the permit fee set forth above plus any additional Town permit fees shall not exceed the total of \$1.00 multiplied by the total Town population as estimated on the date of the permit application. This limitation does not apply to any permits required by entities other than the Town, such as railroad or ditch companies.</p>	

Engineering: Oversize / Overweight Permits

Oversize / Overweight Vehicle Permits (see MMC § 8-1-30(4)(11))			
Oversize vehicle ¹	Width - over 17' (204") Height - over 14'6" Length - over 45' (single unit) - over 75' (combination)	Trip \$15.00	Annual \$250.00
Overweight wheel/axle ²	Wheel - solid rubber or cushion tire - over 8,000 lbs. Wheel - pneumatic tire - over 8,000 lbs. Wheel - steel - over 500 lbs./inch of width Single axle - solid rubber or cushion tire - over 16,000 lbs. Single axle - pneumatic tire - over 20,000 lbs. Tandem axle - pneumatic tire - over 40,000 lbs.	Trip \$15.00 + \$5.00 per axle. Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Overweight vehicle ³	2 axles - over 36,000 lbs. 3 axles - over 54,000 lbs. 4 axles - over 80,000 lbs. 5 axles - over 85,000 lbs.	Trip \$15.00 + \$5.00 per axle Oversized Permit included in the fee	Annual \$400.00 Oversized Permit included in the fee
Special transport permit - over 17' wide, or weight exceeding 200,000 lbs.		Trip \$125.00	
Drill Rig Move		\$1,000.00	

¹ Exceptions to width, height and length limit as provided by Sections 42-4-502 through 42-4-506, C.R.S.

² Exceptions to wheel and axle loads as provided by Section 42-4-507, C.R.S.

³ Exceptions to weight limit as provided by Section 42-4-507 through 42-4-508, C.R.S."

LAND USE AND DEVELOPMENT

(see MMC § 16-1-110)

Application(s)	Nonrefundable Application Fees		Application Deposits¹
Administrative Plat		\$750	\$1,500
Administrative Relief		\$1,000	
Amendments to Annexation and Subdivision Improvement Agreements	Amendment to each section of the Agreement	\$500	\$2,500
Annexation, Zoning, Concept Plan and Annexation Agreement	Up to 1 acre	\$750	\$5,000
	1 to 10 acres	\$1,500	
	More than 10 acres	\$2,500	
Appeal of Administrative Decision		\$500	\$1,500
Comprehensive Plan Amendment		\$1,500	\$2,500
Conditional Use Permit		\$500	\$5,000
Development Review by Town Staff (planning, engineering, etc)		\$140/hour	
Disconnection of Property from Town		\$1,500	\$5,000
Final Plat and Subdivision Improvement Agreement (SIA)	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Home Occupation Permit		\$50	
Land Use Code Text Amendment		\$1,500	\$2,500
Minor Subdivision Plat – Less than 10 acres; less than 6 lots		\$750	\$5,000
Pre-Application Review Planning and/or Engineering (minor)		\$1,000	N/A
Pre-Application Review Planning and/or Engineering (major)		\$1,000	2,500
Preliminary Plat	Up to 10 lots	\$750	\$10,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Public Hearing Posting of Property		\$200	N/A
Public Hearing Signage Removal		\$200	N/A
Residential Design Standards (RDS) review		\$250 per model	
Re-Subdivision (Re-Plat)	Up to 10 lots	\$750	\$5,000
	Up to 100 lots	\$1,500	
	More than 100 lots	\$2,500	
Sign Abatement on Public/Private Property		Min \$200	\$0
Sign Permit		\$250	\$500
Site Plan and Site Plan Agreement (SPA)		\$1,000	\$5,000
Temporary Use Permit		\$250	\$500
Temporary Use Permit Mobile Retail Food Establishment		\$50	\$0

Vacation of Right-of-Way or Easement	For one easement or ROW vacation request	\$250	\$2,500
	For each additional easement or ROW vacation request	\$100	
Variance Application	Residential (single home/lot)	\$250	\$3,500
	Nonresidential or residential (multi-lot)	\$1,000	
Wireless Telecommunication Services		\$500	\$5,000
Zoning Compliance Letter without Land Use Application		\$250	
Zoning Map Amendment	One zoning district change	\$750	\$5,000
	More than one zoning district change	\$1,000	

¹ For deposits, applicant is required to enter into a consultant reimbursement agreement and submit the application deposit fee in addition to the nonrefundable application fee.

METROPOLITAN DISTRICTS
(see MMC Chapter 12)

Application(s)	Nonrefundable Application Fees¹	Deposit for Review Fees²
Proposed Metropolitan District	\$2,500	\$2,500
Service Plan Amendment	\$1,500	\$2,500

¹The Application Fee is per metropolitan district and/or service plan submittal. In the event that multiple districts are proposed in one consolidated service plan, the Application Fee is per district.

² Each applicant is required to enter into a consultant reimbursement agreement and submit the Deposit for Review Fees for each proposed service plan or amendment with one deposit paid for one submittal, a second deposit is due for 2+ submittals (reference Sec. 12-2-10(c) of the MMC).

SEWER TAP AND PLANT INVESTMENT FEES

(see MMC § 13-1-80)

Tap Diameter	Plant Investment Fee Effective March 1, 2024	Plant Investment Fee Outside-Town ¹
5/8 inch	\$6,791.00	\$13,582.00
3/4 inch	\$11,290.00	\$22,580.00
1 inch	\$18,104.00	\$36,208.00
1½ inch	\$22,632.00	\$45,264.00
2 inch	\$72,419.00	\$144,838.00
3 inch	\$144,838.00	\$289,676.00

¹Outside Rate is double the In-Town Rate.

SEWER TRANSFER APPLICATION FEES

(see MMC § 13-1-80(j))

Number of Service Connections to Town System	Application Fee	Deposit for Study
1 Service	\$250.00	\$1,000.00
Up to 10 Services	\$500.00	\$5,000.00
10 or More Services	\$500.00	\$10,000.00

SEWER USER FEES
(see MMC § 13-1-210)

Effective March 1, 2024 ¹	2024 ¹	
	In-Town	Outside-Town ²
Monthly Service Charge		
Residential		
Base Charge - Low User - 0- 2,000 gal ³	\$45.28	\$90.56
Base Charge - Medium User - 2,001- 4,000 gal (base fee) ⁴	\$49.82	\$99.63
Monthly Service Charge		
Nonresidential - includes 4,000 gal (base fee) ⁴		
Commercial - Low	\$49.82	\$99.63
Commercial - Medium	\$59.77	\$119.54
Commercial - High	\$69.74	\$139.47
Schools	\$59.77	\$119.54
Raterink Lift Station Surcharge	\$600.00	\$1,200.00
Sewer Late Fee (per month)	\$10.00	\$10.00

Volume charge - for each additional 1,000 gal over the 4,000-gal base used during the winter base period		
Residential		
Single-Family	\$13.58	\$27.15
Multi-Family	\$13.58	\$27.15
Non-Residential		
Commercial - Low ⁵	\$13.58	\$27.15
Commercial - Medium ⁶	\$16.29	\$32.58
Commercial - High ^{6, 7}	\$19.00	\$38.01
Schools ⁸	\$16.29	\$32.58
Industrial/Special Uses (Strength Surcharge) ⁹	Varies ⁹	Varies ⁹

¹ This means beginning with the usage for that month. Because billing is done in arrears of usage, the new rate will be reflected on bills generated on April 1.

² Outside Rate is double the In-Town Rate.

³ Base charge includes the first two thousand (2,000) gallons.

⁴ Base charge includes the first four thousand (4,000) gallons.

⁵ Commercial with ten (10) or fewer employees.

⁶ Commercial with more than ten (10) employees and fewer than forty-five (45) employees, including all restaurants and automobile repair facilities. Medium strength effluent charged twenty percent (20%) more than Residential.

⁷ Commercial with forty-five (45) or more employees and those determined to require sampling and flow metering manholes. High strength effluent charged forty percent (40%) more than Residential

⁸ Schools charged twenty percent (20%) more than Residential.

⁹ Strength Surcharge for excessive BOD, COD, and TSS as established by Schedule C, Section 13-1-270.

SEWER INDUSTRIAL DISCHARGE PERMIT FEES

(see MMC § 13-1-270)

Item - Description	Amount
Industrial discharge permits	
Administration	\$50.00 annually
Initial permit review	Cost plus 15%
Annual permit review	Cost plus 15%
Surveillance	Determined for each user annually, billed monthly
Laboratory support services	Cost plus 15%
Material and labor provided by Town	Cost plus 15%

SEWER INDUSTRIAL DISCHARGE SURCHARGE

(see MMC § 13-1-270)

Parameter	Excess Over	Rates per 1,000 Gallons per 1 mg/l excess over
BOD	200 mg/l	\$0.02000
COD	300 mg/l	0.01233
TSS	250 mg/l	0.12010



Agenda Item Summary

MEETING DATE: May 28, 2024

SUBJECT: **Resolution No. 44-R-2024** – A Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the County Road 32 Widening Improvements Associated with Phase 1A and Future Phase (Range View Estates Final Plat)

PRESENTED BY: Robyn Brown, Deputy Town Engineer

SUMMARY

Mr. Ryan Goforth, Construction Manager for the Hillside Commercial Group, Inc., developer for Range View Estates, LLC, a Colorado limited liability company, having a principal office address of 6355 Fairgrounds Avenue, Suite 300, Windsor, Colorado 80550 (“Developer”) has requested conditional acceptance of certain public infrastructure improvements associated with Phase 1A and a Future Phase, constructed as part of the Range View Estates development, specifically the installation of concrete sidewalk, curb and gutter, asphalt paving, and stormwater drainage facilities (collectively, the “County Road 32 Widening Improvements” or the “Improvements”).

The County Road 32 Widening Improvements are identified in the Subdivision Improvement Agreement, dated October 26, 2020, and recorded on April 2, 2021, at Reception No. 4700507 in the Weld County property records (the “SIA”).

Town staff completed a punch list walkthrough in April 2024 and created a final punch list of items for the Developer’s contractor to complete for the County Road 32 Widening Improvements. The punch list is attached and incorporated into the proposed Resolution. All punchlist items shall be completed and/or corrected by June 30, 2024.

Staff recommends granting Conditional Acceptance of the County Road 32 Widening Improvements.

Resolution No. 44-R-2024 (the “Resolution”) memorializes the Board’s Conditional Acceptance of the Improvements. The two-year warranty period will start on May 29, 2024.

For a two-year period from the commencement date of the warranty period, the Developer is required, at its own expense, to take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, become necessary. If within thirty (30) days after the Developer’s receipt of written notice from the Town requesting replacement of or repairs to the Improvements, the Developer has not completed such repairs, the Town may exercise enforcement actions to secure performance, including enforcement of contractual rights and other actions set forth in Article VI of Chapter 16 of the MMC. The Resolution also requires the Developer to post a warranty letter of credit with the Town to secure the Developer’s obligation to make the necessary repairs or replacements.

Town staff will complete a final inspection prior to final acceptance of the County Road 32 Widening Improvements at the conclusion of the two-year warranty period.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this request.

STAFF RECOMMENDATION/ACTION REQUIRED

Staff recommends the Board of Trustees approve the Resolution granting Conditional Acceptance of the County Road 32 Widening Improvements.

A motion to approve the consent agenda for May 28, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 44-R-2024, a Resolution of the Town of Mead, Colorado, Granting Conditional Acceptance of the County Road 32 Widening Improvements Associated with Phase 1A and Future Phase (Range View Estates Final Plat).”

ATTACHMENTS

Resolution No. 44-R-2024

Exhibit A to Resolution – Final Punchlist (for Conditional Acceptance – Range View Estates – CR 32 (Adams Ave.) Improvements excluding Landscaping (*3 pages, including applicable photos and drawing*))

Exhibit B to Resolution – Additional Conditions

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 44-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, GRANTING
CONDITIONAL ACCEPTANCE OF THE COUNTY ROAD 32 WIDENING
IMPROVEMENTS ASSOCIATED WITH PHASE 1A AND FUTURE PHASE
(RANGE VIEW ESTATES FINAL PLAT)**

WHEREAS, Range View Estates LLC, a Colorado limited liability company having a principal office address of 6355 Fairgrounds Avenue, Suite 300, Windsor, Colorado 80550 (“Developer”) has caused the completion of certain public improvements benefitting the Range View Estates Final Plat (“Development”), specifically the County Road 32/Adams Avenue public improvements associated with **Phase 1A and Future Phase** of the Development (collectively, the “Improvements”); and

WHEREAS, the Improvements are identified in that certain Subdivision Improvement Agreement dated October 26, 2020, and recorded on April 2, 2021, at Reception No. 4700507 in the Weld County property records (the “SIA”); and

WHEREAS, the Improvements are subject to a warranty period of two (2) years following the conditional acceptance of the improvements; and

WHEREAS, Developer has requested conditional acceptance of the Improvements by the Board of Trustees of the Town of Mead; and

WHEREAS, the Town Engineer has reviewed the construction of Improvements, has determined that the Improvements have been constructed and installed in substantial conformance with the Town’s construction standards, and is recommending that the Board grant conditional acceptance of the Improvements effective as of May 29, 2024, subject to the conditions set forth in the Final Punchlist, a copy of which is attached to this Resolution as **Exhibit A**, and subject to the additional conditions attached to this Resolution as **Exhibit B**; and

WHEREAS, the Board of Trustees desires to grant conditional acceptance of the Improvements subject to the conditions set forth in this Resolution; and

WHEREAS, the *Mead Municipal Code* (“MMC”) requires the Developer to maintain the Improvements for a two (2) year period from the date of conditional acceptance and clarifies that the Developer shall, at its own expense, take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary; and

WHEREAS, if the Developer fails to make necessary repairs to the Improvements in accordance with the requirements set forth in the MMC, the Town may withhold final acceptance of the Improvements, may proceed to withhold building permits, temporary certificates of occupancy, or certificates of occupancy for those lots located within boundaries of the Development, or may take any other action authorized by the SIA.

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. Conditional Acceptance of Public Improvements. The Board of Trustees on behalf of the Town of Mead, hereby grants “conditional acceptance” of the Improvements identified in this Resolution and orders the commencement of the two (2) year warranty period on May 29, 2024.

Section 2. Developer Obligation to Maintain Improvements during Guarantee Period. Developer shall maintain the Improvements for a two (2) year period from the date of conditional acceptance (the “Guarantee Period”). Developer shall, at its own expense, take all actions necessary to maintain the Improvements and make needed repairs or replacements that, in the reasonable opinion of the Town (and the Town Engineer), shall become necessary during the Guarantee Period. Failure of the Developer to maintain the Improvements during the Guarantee Period shall violate the requirements this Section 2 and shall constitute a violation of the MMC pursuant to MMC Sec. 16-6-10(c)(1)(g). In addition to any contractual remedies available to the Town under the SIA, Town Staff shall be authorized to take any and all enforcement actions as necessary to ensure that the Developer completes necessary repairs and replacements of the Improvements during the Guarantee Period and prior to final acceptance of the Improvements, as authorized by the MMC, including but not limited to the enforcement actions set forth in Article VI of Chapter 16 of the MMC.

Section 3. Severability. If any part, section, subsection, sentence, clause or phrase of this resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the resolution. The Town Board hereby declares that it would have passed the resolution including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses or phrases are declared invalid.

Section 4. Repealer. All resolutions and motions of the Board of Trustees of the Town of Mead or parts thereof, in conflict with this resolution are to the extent of such conflict hereby superseded and repealed, provided that such repealer shall not repeal the repealer clauses of such resolution or motion, no revive any resolution or motion thereby.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption.

Section 6. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28TH DAY OF MAY, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT A

Final Punchlist (for Conditional Acceptance – County Road 32 Widening Improvements associated with
Phase 1A and Future Phase)

(Attached – 3 pages)



Project Name: Range View Estates- CR32 (Adams Ave) Improvements excluding ROW landscaping

Contractor: Hillside Commercial Group

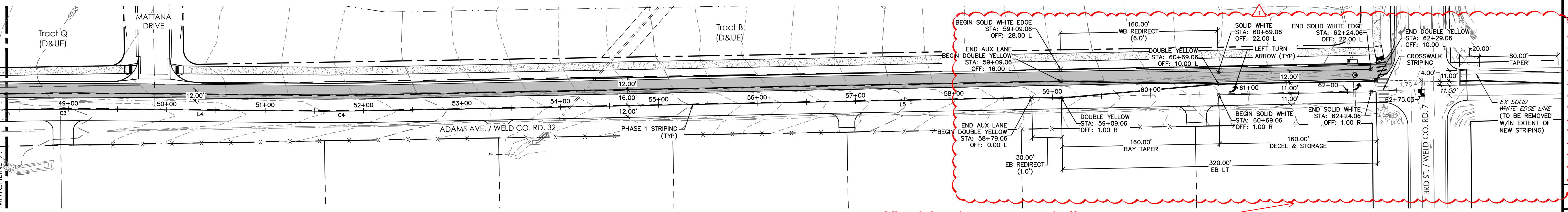
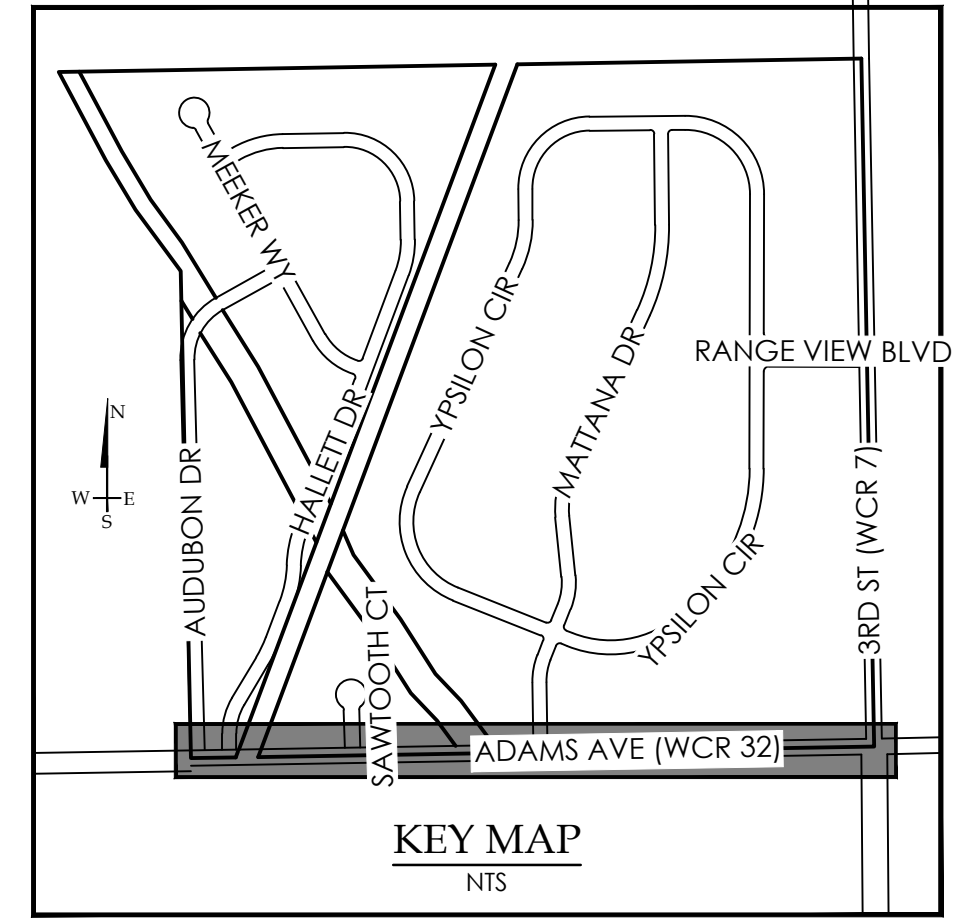
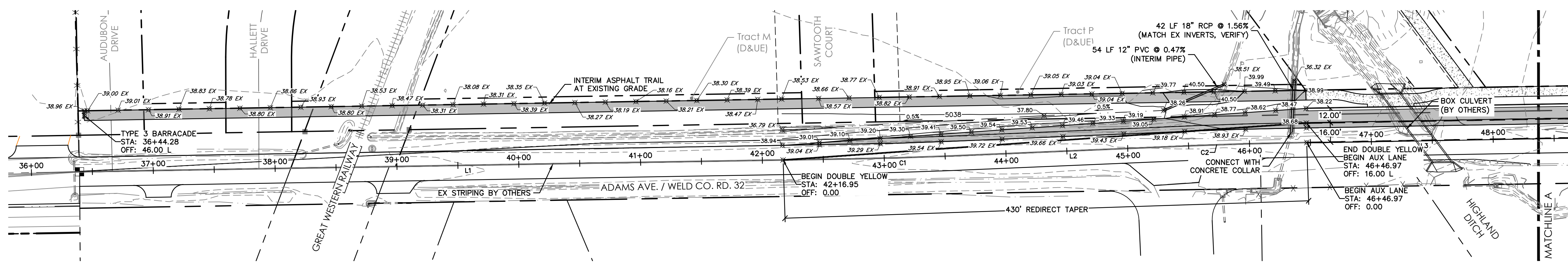
Inspector: Ryan Corbett

Punchwalk Dates:

Pre-Walk for Conditional Acceptance: 4/18/2024

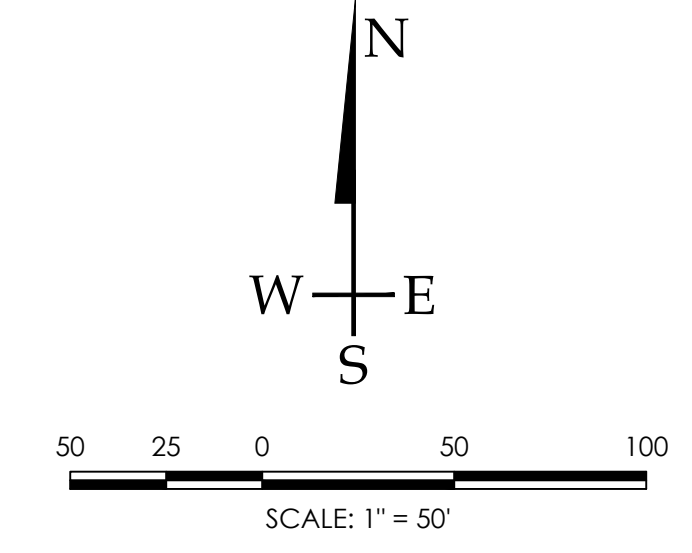
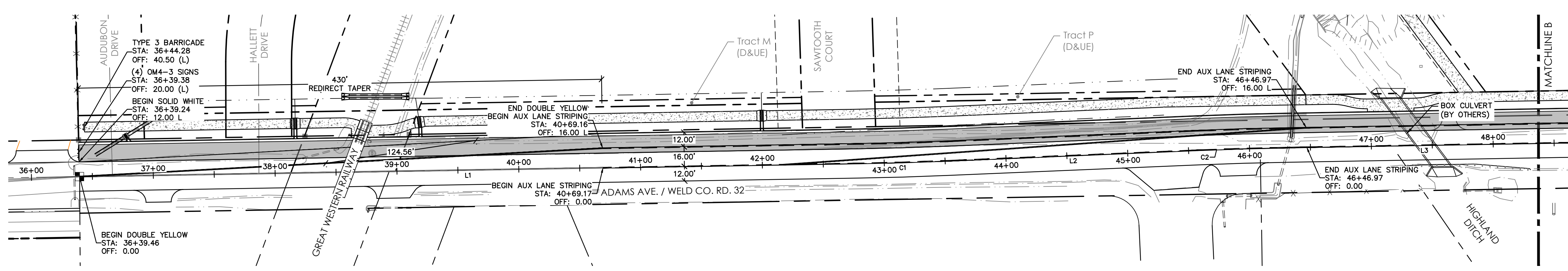
Punch List Items						
No.	Item	Description	Location	Observation Date	Completion Date	Town Sign-Off
1	Concrete	No issues noted.		4/18/2024		RCC
2	Detention Basin	No issues noted.		4/18/2024		RCC
5	As-Builts					
6	Storm	No issues noted.		4/18/2024		RCC
7	Erosion Control	No issues noted.		4/18/2024		RCC
8	Housekeeping	No issues noted.		4/18/2024		RCC
9	Stockpiles/Grading	No issues noted.		4/18/2024		RCC
12	Asphalt	All areas that had striping removed needs to be seal coated	Adams Ave both east & west of CR7	4/18/2024		RCC
13	Thermoplastic Symbols	No issues noted.		4/18/2024		RCC
14	Inlet	No issues noted.		4/18/2024		RCC



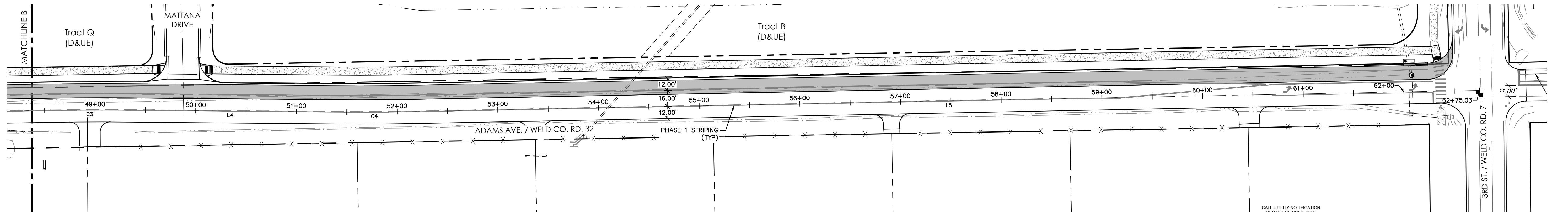


PROPOSED STRIPING PLAN

FUTURE STRIPING PLAN

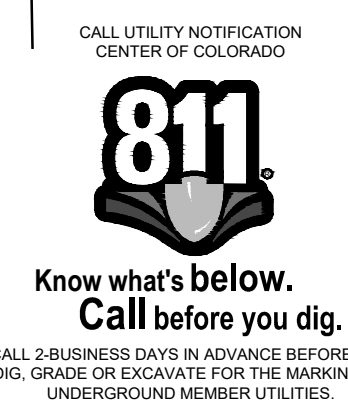


- NOTES:
- CENTERLINE ELEVATIONS AND DESIGN ARE IN REFERENCE TO THE "PUBLIC IMPROVEMENT PLANS FOR WELD COUNTY ROAD 32 & WELD COUNTY ROAD 7", DATED 3/3/20, AND PREPARED BY NORTHERN ENGINEERING. IT IS ANTICIPATED THAT THE IMPROVEMENTS PRESENTED WITHIN THE REFERENCED PLANS WILL BE CONSTRUCTED PRIOR TO THE IMPROVEMENTS PRESENTED HERE.
 - IMPROVEMENTS BEGINNING AT APPROX FLOWLINE STATION 39+39 TO APPROX FLOWLINE STATION 46+47 ARE CONSIDERED FUTURE IMPROVEMENTS AND ARE NOT PROPOSED TO BE CONSTRUCTED WITH THIS PHASE OF DEVELOPMENT.
 - REMOVE EXISTING STRIPING NECESSARY TO COMPLETE NEW STRIPING.



CENTERLINE LINE TABLE			
LINE	LENGTH	DIRECTION	START (N/E)
L1	637.50	N89° 02' 14.71"E	N 1323231.45, E 3138317.46
L2	204.67	N87° 35' 11.66"E	N 1323244.40, E 3139030.80
L3	223.10	N89° 00' 36.04"E	N 1323255.23, E 3139309.78
L4	199.77	S89° 28' 34.52"E	N 1323259.41, E 3139612.11
L5	1054.17	N88° 52' 05.61"E	N 1323258.04, E 3139898.55

CENTERLINE CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH	START (N/E)
C1	75.97	3000.00	1.45'	N88° 18' 43"E	75.96	N 1323242.16, E 3138954.87
C2	74.53	3000.00	1.42'	S88° 17' 54"W	74.53	N 1323255.23, E 3139309.78
C3	79.26	3000.00	1.51'	S89° 46' 01"W	79.26	N 1323259.41, E 3139612.11
C4	86.68	3000.00	1.66'	N89° 41' 46"E	86.68	N 1323257.58, E 3139811.87



TOWN OF MEAD, COLORADO
 DRAWING APPROVAL
 THESE PLANS ARE HEREBY APPROVED FOR ONE YEAR FROM THE DATE OF THE TOWN ENGINEER'S APPROVAL.
 APPROVED BY: _____ Date _____
 Town Engineer

NO.	REVISION	BY	DATE
1	ADAMS AVE (WCR32) INTERSECTION STRIPING REVISION	ZMW	11/04/23

RANGE VIEW ESTATES - PHASE I
ADAMS AVE - STRIPING PLAN & INTERIM GRADING PLAN

PREPARED BY OR UNDER THE DIRECT SUPERVISION OF:

REVIEW SET NOT FOR CONSTRUCTION

FOR AND ON BEHALF OF HIGHLAND DEVELOPMENT SERVICES

DATE: 10/28/20
 SCALE (H): 1"=50'
 SCALE (V): N/A
 DRAWN BY: JTC
 CHECKED BY: JTC
 HDS PROJECT #: 19-1007-00

STRP
 SHEET 59 OF 82

EXHIBIT B

Additional conditions (Conditional Acceptance – County Road 32 Widening Improvements associated with **Phase 1A and Future Phase**)

The Developer shall reduce the collateral for the Improvements by selecting one of the two options set forth below.

1. **OPTION 1 (Developer to post replacement LOC with Town).** Developer shall replace Letter of Credit (LOC) No. 33120, dated April 19, 2023, in the amount of \$494,616.36 (having a current expiration date of April 19, 2025) (“Existing County Road 32 Improvements LOC”), with a **new replacement LOC** in the form required by the SIA in the amount of **seventy four thousand one hundred ninety two dollars (\$74,192.00)** (representing 15% of the face amount of the Existing County Road 32 Improvements LOC) and having an expiration date **not earlier than August 1, 2026** (the “Warranty LOC”). If Developer selects OPTION 1, the Developer shall proceed to have POINTS WEST COMMUNITY BANK file the Warranty LOC with the Town Engineer on or before June 30, 2024. Upon filing of the Warranty LOC, the Town Engineer or designee shall cause the Existing County Road 32 Improvements LOC to be released.
2. **OPTION 2 (Existing LOC to be amended/reduced during Warranty Period).** Alternatively, Developer shall request the Town send a letter to POINTS WEST COMMUNITY BANK requesting an amendment to the Existing County Road 32 Improvements LOC, as follows:
 - Reduce amount of LOC No. 33120 from \$494,616.36 to **\$74,192.00** and expiration date to **August 1, 2026**

(the “AMENDED LOC – Warranty Period”).

If Developer selects OPTION 2, the Developer shall proceed to have POINTS WEST COMMUNITY BANK process the requested amendment and file the AMENDED LOC – Warranty Period with the Town Engineer or designee on or before June 30, 2024.



SENT VIA EMAIL to: Ryan@hillsidecommercialgroup.com

May 29, 2024

Hillside Commercial Group, Inc.
c/o Range View Estates, LLC
Attn: Mr. Ryan Goforth, Construction Manager
6355 Fairgrounds Avenue, Suite 300
Windsor, Colorado 80550

RE: Conditional Acceptance of Range View Estates, County Road 32 Widening Improvements associated with Phase 1A and Future Phase

Dear Mr. Goforth,

This letter is to notify you that the County Road 32 (CR 32) Widening Improvements associated with Phase 1A and Future Phase of the Range View Estates Subdivision have been granted Conditional Acceptance by the Town of Mead Board of Trustees on May 28, 2024, pursuant to the attached Resolution No. 44-R-2024 (the "Conditional Acceptance Resolution"). **Public Right-of-Way (ROW) Landscaping Improvements in Phases 1A and Future Phase are not included in this Conditional Acceptance.**

In April 2024, Town of Mead Staff completed inspections of the referenced public infrastructure improvements. The purpose of these inspections was to confirm completion of construction of those improvements, assess the condition of the improvements installed, and generate a punchlist detailing deficiencies requiring completion. A copy of the punchlist is attached to this letter and incorporated into the Conditional Acceptance Resolution. All punchlist items shall be completed and/or corrected by June 30, 2024, unless otherwise directed by Town Staff.

Please note that, in accordance with the Town of Mead *Design Standards and Construction Specifications*, Section 202.8.A.1.a, the two-year warranty period for the CR 32 Widening Improvements will begin on May 29, 2024. During the two-year warranty period, the developer shall, at developer's own expense, take all actions necessary to maintain the public improvements and make needed repairs or replacements that, in the reasonable opinion of the Town, shall become necessary.



No sooner than sixty (60) days, and at least thirty (30) days, before the end of the two-year warranty period, and during the growing season (May 1 through October 31), the Developer shall request an inspection of the CR 32 Widening Improvements granted conditional acceptance pursuant to the Conditional Acceptance Resolution. Once the CR 32 Widening Improvements are judged by the Town to be in satisfactory condition, the Town shall grant Final Acceptance of the CR 32 Widening Improvements by resolution of the Board of Trustees.

With respect to the collateral reduction contemplated in Section X.A. of that certain Subdivision Improvement Agreement dated October 26, 2020, and recorded on April 2, 2021, at Reception No. 4700507 in the Weld County property records (“SIA”), there are two options to accomplish the collateral reduction, outlined below:

OPTION 1

Developer shall replace Letter of Credit (LOC) No. 33120, dated April 19, 2023, in the amount of \$494,616.36 (having a current expiration date of April 19, 2025) (“Existing County Road 32 Improvements LOC”), with a **new replacement LOC** in the form required by the SIA in the amount of **seventy four thousand one hundred ninety two dollars (\$74,192.00)** (representing 15% of the face amount of the Existing County Road 32 Improvements LOC) and having an expiration date **not earlier than August 1, 2026** (the “Warranty LOC”). If Developer selects OPTION 1, the Developer shall proceed to have POINTS WEST COMMUNITY BANK file the Warranty LOC with the Town Engineer on or before June 30, 2024. Upon filing of the Warranty LOC, the Town Engineer or designee shall cause the Existing County Road 32 Improvements LOC to be released.

OPTION 2

At Developer’s request, the Town will send a letter to POINTS WEST COMMUNITY BANK requesting an amendment to the Existing County Road 32 Improvements LOC, as follows:

- Reduce face amount of LOC No. 33120 from \$494,616.36 to **\$74,192.00** and amend expiration date to **August 1, 2026**

(the “AMENDED LOC – Warranty Period”).



If Developer selects OPTION 2, the Developer shall proceed to have POINTS WEST COMMUNITY BANK process the requested amendment and file the AMENDED LOC - Warranty Period with the Town Engineer or designee on or before June 30, 2024.

At the time of Final Acceptance, the Warranty LOC (or the AMENDED LOC - Warranty Period, if OPTION 2 is selected) shall be released in accordance with the terms of the SIA and the *Mead Municipal Code*.

Sincerely,

Robyn Brown, P.E.
Deputy Town Engineer

ATTACHMENTS:

Attachment 1 - Range View Estates, County Road 32 Widening Improvements associated with Phase A1 and Future Phase - Punchlist



Agenda Item Summary

MEETING DATE: May 28, 2024

SUBJECT: **Resolution No. 45-R-2024** – A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services with CTL/Thompson, Inc. for On-Call Materials Testing and Special Inspection Services for Local, State, or Federally Funded Projects

PRESENTED BY: Erika Rasmussen, Town Engineer/Public Works Director

SUMMARY

The Town of Mead issued a Request for Proposals #2024-005 on March 25, 2024, for On-Call Materials Testing and Special Inspection Services for Local, State or Federally Funded Projects (the “Services”). The Town received eight proposals for consideration from qualified firms. After careful evaluation, the review panel unanimously selected CTL/Thompson, Inc. (“Contractor”). Staff recommends approving a Professional Services Agreement with Contractor for an amount not to exceed \$80,000 (the “PSA”).

The Contractor will be utilized for multiple Town projects, primarily the annual street maintenance program (estimated to cost about \$40,000) and the upcoming 3rd and Welker intersection project (estimated to cost about \$40,000). Contractor will provide the Services pursuant to one or more task orders that set forth the scope of work and project cost for the specific projects to be performed. Contractor will provide materials testing and special inspections and will be responsible for completing the required CDOT inspection, reporting, and testing documentation.

Resolution No. 45-R-2024: (a) approves the PSA with Contractor; (b) authorizes the Town Attorney in cooperation with the Town Manager to make non-material changes to the PSA that do not increase the Town’s financial obligations prior to execution by the Town; and (c) authorizes the Town Manager to execute the PSA on behalf of the Town when in final form.

FINANCIAL CONSIDERATIONS

As stated above, the not-to-exceed amount for the Services will be \$80,000. The approved 2024 budget identified funds for the Services in the Street Improvement and Transportation Funds.

04-44-5391	Street Improvement Fund - Materials Testing	\$ 40,000
14-40-5500	Transportation Fund – 3 rd and Welker Intersection	\$4,800,000

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the May 28, 2024, consent agenda will approve the Resolution. If this item is pulled off the consent for further discussion or questions, Staff recommends the following motion:

Suggested Motion:

“I move to approve Resolution No. 45-R-2024, A Resolution of the Town of Mead, Colorado, Approving an Agreement for Professional Services with CTL/Thompson, Inc. for On-Call Materials Testing and Special Inspection Services for Local, State, or Federally Funded Projects, for an amount not to Exceed \$40,000.00.”

ATTACHMENTS

Resolution No. 45-R-2024
CTL/Thompson, Inc. PSA

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 45-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING AN AGREEMENT
FOR PROFESSIONAL SERVICES WITH CTL/THOMPSON, INC. FOR ON-CALL
MATERIALS TESTING AND SPECIAL INSPECTION SERVICES FOR LOCAL, STATE, OR
FEDERALLY FUNDED PROJECTS**

WHEREAS, on or about March 25, 2024 the Town issued that certain Request for Proposals for Materials Testing and Special Inspection Services for Local, State or Federally Funded Projects (RFP 2024-005); and

WHEREAS, the Town has need for on-call materials testing and special inspection services for annual street maintenance and for the 3rd and Welker intersection project (the “Services”); and

WHEREAS, CTL/Thompson, Inc., a Colorado corporation (“Contractor”), represents that it has the requisite expertise and experience to perform the Services; and

WHEREAS, the Town wishes to enter into an agreement for professional services with Contractor (“Agreement”), a copy of which is attached to this Resolution as **Exhibit 1** and is incorporated herein by reference; and

WHEREAS, the Agreement establishes a not-to-exceed amount of Eighty Thousand and 00/100 Dollars (\$80,000.00) for performance of the Services; and

WHEREAS, pursuant to Section I.B. of the Agreement, Contractor will provide the Services in accordance with one or more task orders that set forth the scope of work and project cost for specific projects to be performed as part of the Services; and

WHEREAS, the Board of Trustees desires to approve the Agreement and delegate authority to the Town Manager to execute the Agreement on behalf of the Town once in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The foregoing recitals incorporated as findings of the Board of Trustees.

Section 2. The Board of Trustees hereby: (a) approves the Agreement with the Contractor in substantially the form attached to this Resolution as **Exhibit 1** for a not-to-exceed compensation amount of Eighty Thousand and 00/100 Dollars (\$80,000.00); (b) authorizes the Town Attorney in cooperation with the Town Manager to make non-material changes to the Agreement that do not increase the Town’s financial obligations prior to execution by the Town; and (c) authorizes the Town Manager to execute the Agreement on behalf of the Town when in final form.

Section 3. Effective Date. This resolution shall be effective immediately upon adoption.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28TH DAY OF MAY, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
AGREEMENT FOR PROFESSIONAL SERVICES
[See Attached]

Town of Mead, Colorado
AGREEMENT FOR PROFESSIONAL SERVICES

Project/Services Name:
**Materials Testing and Special Inspection Services for Local, State or Federally
Funded Projects (RFP No. 2024-005)**

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is made and entered into by and between the Town of Mead, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “Town”), and CTL/THOMPSON, INC., a Colorado corporation with offices at 1971 W 12th Ave., Denver, CO 80204 (“Contractor”) (each individually a “Party” and collectively the “Parties”).

RECITALS

WHEREAS, the Town requires certain professional services as more fully described in **Exhibit A**; and

WHEREAS, Consultant represents that it has the requisite expertise and experience to perform the professional services; and

WHEREAS, the Town desires to contract with the Consultant subject to the terms of this Agreement.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. SCOPE OF SERVICES

A. Services. Consultant shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from the Scope of Services set forth in **Exhibit A**, attached hereto and incorporated herein by this reference (the “Services” or “Scope of Services”). The Parties recognize and acknowledge that, although the Town has requested certain general services to be performed or certain work product to be produced, the Consultant has offered to the Town the process, procedures, terms, and conditions under which the Consultant plans and proposes to achieve or produce the services and/or work product(s) and the Town, through this Agreement, has accepted such process, procedures, terms, and conditions as binding on the Parties.

B. Task Orders. The Consultant shall provide the Services pursuant to one or more task orders, the form of which is attached hereto as **Exhibit C**, that set forth the scope of work and project cost for specific projects to be performed as part of the Services. The Consultant shall provide no Services except pursuant to task orders completed and executed by the Parties in accordance with this Agreement. The aggregate cost of all task orders issued hereunder shall not

exceed the Not-to-Exceed Amount set forth in Section IV below. All Services provided pursuant to task orders issued hereunder shall be in compliance with the terms and conditions of this Agreement. Task orders with a total task order budget exceeding Fifty Thousand Dollars (\$50,000.00) require approval by the Town Board of Trustees.

C. Changes to Services. A change in the Scope of Services shall not be effective unless authorized through a written amendment to this Agreement signed by both Parties. If Consultant proceeds without such written authorization, Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein or as otherwise provided in writing by the Town, no agent, employee, or representative of the Town is authorized to modify any term of this Agreement.

D. Duty to Inform. The Consultant shall perform the Services in accordance with this Agreement and shall promptly inform the Town concerning ambiguities and uncertainties related to the Consultant's performance that are not addressed by the Agreement.

E. Time of Performance. The Consultant shall perform all Services in accordance with this Agreement commencing on the Effective Date, as set forth in Section II of this Agreement, until such Services are completed, or terminated or suspended in accordance with this Agreement. The Consultant shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the Town Board of Trustees, Town Manager, or a person expressly authorized in writing to direct the Consultant's services.

II. TERM AND TERMINATION

A. Term. This Agreement shall commence on the date of mutual execution of the Parties (the "Effective Date") and shall continue until **December 31, 2025** or until terminated as provided herein ("Termination Date"). The Parties may mutually agree in writing to renew this Agreement for up to three additional one-year terms, subject to annual appropriation. Any writing renewing this Agreement shall include the not-to-exceed amount and any updated rate schedule for the renewal year.

B. Town Unilateral Termination. This Agreement may be terminated by the Town for any or no reason upon written notice delivered to the Consultant at least ten (10) days prior to termination. In the event of the Town's exercise of the right of unilateral termination as provided by this paragraph:

1. Unless otherwise provided in any notice of termination, the Consultant shall provide no further services in connection with this Agreement after Consultant's receipt of a notice of termination; and

2. The Consultant shall deliver all finished or unfinished documents, data, studies and reports prepared by the Consultant pursuant to this Agreement to the Town and such documents, data, studies, and reports shall become the property of the Town; and

3. The Consultant shall submit to the Town a final accounting and final invoice of charges for all outstanding and unpaid Services and reimbursable expenses authorized by this Agreement and performed prior to the Consultant's receipt of notice of termination and for any Services authorized to be performed by the notice of termination as provided by Section II.B of this Agreement. The Consultant shall deliver such final accounting and final invoice to the Town within thirty (30) days of the date of termination; thereafter, the Town shall not accept and Consultant shall not submit any other invoice, bill, or other form of statement of charges owing to the Consultant.

C. Termination for Non-Performance. Should a party to this Agreement fail to materially perform in accordance with the terms and conditions of this Agreement, this Agreement may be terminated by the performing party if the performing party first provides written notice to the non-performing party. Such notice shall specify the non-performance, provide a demand to cure the non-performance and reasonable time to cure the non-performance, and state a date upon which the Agreement shall be terminated if there is a failure to timely cure the non-performance. For purpose of this Section II.C, "reasonable time" shall not be less than five (5) business days. In the event of a failure to timely cure a non-performance and upon the date of the resulting termination for non-performance, the Consultant shall prepare a final accounting and final invoice of charges for all performed but unpaid Services and any reimbursable expenses authorized by this Agreement. Such final accounting and final invoice shall be delivered to the Town within fifteen (15) days of the termination date contained in the written notice. Thereafter, the Town shall not accept and Consultant shall not submit any other invoice, bill, or other form of statement of charges owing to the Consultant. Provided that notice of non-performance is provided in accordance with this Section II.C, nothing in this Section II.C shall prevent, preclude, or limit any claim or action for default or breach of contract resulting from non-performance by a Party.

D. Suspension of Services. The Town may suspend the Consultant's performance of the Services at the Town's discretion and for any reason by delivery of written notice of suspension to the Consultant, which notice shall state a specific date of suspension. Upon Consultant's receipt of such notice of suspension from the Town, the Consultant shall immediately cease performance of the Services on the date of suspension except: (1) as may be specifically authorized by the notice of suspension (e.g., to secure the work area from damage due to weather or to complete a specific report or study); or (2) for the submission of an invoice for Services performed prior to the date of suspension in accordance with this Agreement. Consultant shall not re-commence performance of the Services until it receives written notice of re-commencement from the Town.

E. Delivery of Notices. Any notice permitted by this Section II and its subsections shall be addressed to the Town Representative or the Consultant Representative at the address set forth in Section XII.D of this Agreement or such other address as either Party may notify the other of and shall be deemed given upon delivery if personally delivered, or forty-eight (48) hours after deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested.

III. REPRESENTATIVES AND SUPERVISION

A. Town Representative. The Town representative responsible for oversight of this Agreement and the Consultant's performance of Services hereunder shall be the Town Manager or his or her designee ("Town Representative"). The Town Representative shall act as the Town's primary point of contact with the Consultant.

B. Consultant Representative. The Consultant representative under this Agreement shall be R.B. "Chip" Leaderbetter, Geotechnical Department ("Consultant Representative"). The Consultant Representative shall act as the Consultant's primary point of contact with the Town. The Consultant shall not designate another person to be the Consultant Representative without prior written notice to the Town.

C. Town Supervision. The Consultant shall provide all Services with little or no daily supervision by Town staff or other Consultants. Inability or failure of the Consultant to perform with little or no daily supervision which results in the Town's need to allocate resources in time or expense for daily supervision shall constitute a material breach of this Agreement and be subject to cure or remedy, including possible termination of the Agreement, as provided in this Agreement.

IV. COMPENSATION

A. Not-to-Exceed Amount. Following execution of this Agreement by the Parties, the Consultant shall be authorized to and shall commence performance of the Services as described in **Exhibit A**, subject to the requirements and limitations on compensation as provided by this Section IV and its subsections. Compensation to be paid hereunder shall not exceed **Eighty Thousand and 00/100 Dollars (\$80,000)** ("**Not-to-Exceed Amount**") unless a different amount is agreed to by and between the Parties in accordance with the amendment requirements of this Agreement. Notwithstanding the amount specified in this Section, Consultant shall be paid only for work performed. Consultant shall not be paid until tasks identified in the Scope of Services are performed to the satisfaction of the Town. In consideration for the completion of the Scope of Services by Consultant, the Town shall pay Consultant as follows:

- If this box is checked, the Town shall pay Consultant on a time and materials basis in accordance with the rate schedule shown in **Exhibit B**. This amount shall include all fees, costs and expenses incurred by Consultant, and no additional amounts shall be paid by the Town for any fees, costs and expenses. Final payment may be requested by the Consultant upon completion of the Services and the Town's acceptance of all work or Services as set forth in **Exhibit A**.
- If this box is checked, the Town shall pay the Consultant the Not-to-Exceed Amount in a single lump sum payment on [insert date here, if applicable] .

B. Receipts. The Town, before making any payment, may require the Consultant to furnish at no additional charge releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Consultant, or any subcontractor if this

is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Consultant without requiring the furnishing of such releases or receipts.

C. Reimbursable Expenses.

1. If this Agreement is for lump sum compensation, there shall be no reimbursable expenses.

2. If the Agreement is for compensation based on a time and materials basis, the following shall be considered "reimbursable expenses" for purposes of this Agreement and may be billed to the Town without administrative mark-up, which must be accounted for by the Consultant, and proof of payment shall be provided by the Consultant with the Consultant's monthly invoices:

- None
- Vehicle Mileage (billed at not more than the prevailing per mile charge permitted by the IRS as a tax-deductible business expense)
- Printing and Photocopying Related to the Services (billed at actual cost)
- Long Distance Telephone Charges Related to the Services
- Postage and Delivery Services

3. Other Expenses. Any fee, cost, charge, or expense incurred by the Consultant not otherwise specifically authorized by this Agreement shall be deemed a non-reimbursable cost that shall be borne by the Consultant and shall not be billed or invoiced to the Town and shall not be paid by the Town.

D. No Waiver. The Town's review, approval or acceptance of, or payment for any services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

V. **PROFESSIONAL RESPONSIBILITY**

A. General. Consultant hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing required by law.

B. Standard of Performance. The work performed by Consultant shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Consultant hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations including environmental, health and safety laws and regulations.

C. Subcontractors. The Parties recognize and agree that subcontractors may be utilized by the Consultant for the performance of certain Services if included and as described more particularly in **Exhibit A**; however, the engagement or use of subcontractors will not relieve or excuse the Consultant from performance of any obligations imposed in accordance with this Agreement and Consultant shall remain solely responsible for ensuring that any subcontractors engaged to perform Services hereunder shall perform such Services in accordance with all terms and conditions of this Agreement.

VI. INDEPENDENT CONTRACTOR

A. General. Consultant is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Consultant to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Consultant for all purposes. Consultant shall make no representation that it is a Town employee for any purposes.

B. Liability for Employment-Related Rights and Compensation. The Consultant shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Consultant, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment. The Consultant will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Consultant's employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees' citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits or any other amenities of employment to any of the Consultant's employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

B. Insurance Coverage and Employment Benefits. The Town will not include the Consultant as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Consultant or the Consultant's employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

CONSULTANT ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS CONSULTANT OR SOME ENTITY OTHER THAN THE TOWN PROVIDES SUCH BENEFITS. CONSULTANT FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR

EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. CONSULTANT ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS AGREEMENT.

C. Employee Benefits Claims. To the maximum extent permitted by law, the Consultant waives all claims against the Town for any Employee Benefits; the Consultant will defend the Town from any claim and will indemnify the Town against any liability for any Employee Benefits for the Consultant imposed on the Town; and the Consultant will reimburse the Town for any award, judgment, or fine against the Town based on the position the Consultant was ever the Town's employee, and all attorneys' fees and costs the Town reasonably incurs defending itself against any such liability.

VII. INSURANCE

A. General. During the term of this Agreement, the Consultant shall obtain and shall continuously maintain, at the Consultant's expense, insurance of the kind and in the minimum amounts specified as follows by checking the appropriate boxes:

- The Consultant shall obtain and maintain the types, forms, and coverage(s) of insurance deemed by the Consultant to be sufficient to meet or exceed the Consultant's minimum statutory and legal obligations arising under this Agreement ("Consultant Insurance"); OR
- The Consultant shall secure and maintain the following ("Required Insurance"):
 - Worker's Compensation Insurance in the minimum amount required by applicable law for all employees and other persons as may be required by law. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.
 - Comprehensive General Liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000.00) each occurrence and of Two Million Dollars (\$2,000,000.00) aggregate. The policy shall be applicable to all premises and all operations of the Consultant. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests provision. Coverage shall be provided on an "occurrence" basis as opposed to a "claims made" basis. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.

- ☒ Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000.00) each occurrence with respect to each of the Consultant's owned, hired and non-owned vehicles assigned to or used in performance of the Services. The policy shall contain a severability of interests provision. Such insurance coverage must extend to all levels of subcontractors or sub-consultants. Such coverage must include all automotive equipment used in the performance of the Services, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the Town as Certificate Holder and name the Town, and its elected officials, officers, employees and agents as additional insured parties.
- ☒ Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of One Million Dollars (\$1,000,000.00) per claim and annual aggregate. Such policy of insurance shall be obtained and maintained for one (1) year following completion of all Services under this Agreement. Such policy of insurance shall be endorsed to include the Town as a Certificate Holder.

B. Additional Requirements. Such insurance shall be in addition to any other insurance requirements imposed by law. The coverages afforded under the policies shall not be canceled, terminated or materially changed without at least thirty (30) days prior written notice to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Any insurance carried by the Town, its officers, its employees, or its Consultants shall be excess and not contributory insurance to that provided by Consultant. Consultant shall be solely responsible for any deductible losses under any policy.

C. Insurance Certificates. Consultant shall provide to the Town a certificate of insurance as evidence that the required policies are in full force and effect prior to the commencement of the Services. The certificate shall identify this the Project/Services Name as set forth on the first page of this Agreement.

D. Failure to Obtain or Maintain Insurance. The Consultant's failure to obtain and continuously maintain policies of insurance shall not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Consultant arising from performance or non-performance of this Agreement. Failure on the part of the Consultant to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits shall constitute a material breach of this Agreement upon which the Town may immediately terminate this Agreement, or, at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith. All monies so paid by the Town, together with an additional five percent (5%) administrative fee, shall be repaid by the Consultant to the Town immediately upon demand

by the Town. At the Town's sole discretion, the Town may offset the cost of the premiums against any monies due to the Consultant from the Town pursuant to this Agreement.

VIII. INDEMNIFICATION

A. Consultant agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representatives, agents, employees, and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Consultant, any subcontractor of Consultant, or any officer, employee, representative, or agent of Consultant, or which arise out of a worker's compensation claim of any employee of Consultant or of any employee of any subcontractor of Consultant. Consultant's liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Consultant, any subcontractors of Consultant, or any officer, employee, representative, or agent of Consultant or of any subcontractor of Consultant.

B. If Consultant is providing architectural, engineering, surveying or other design services under this Agreement, the extent of Consultant's obligation to indemnify and hold harmless the Town may be determined only after Consultant's liability or fault has been determined by adjudication, alternative dispute resolution or otherwise resolved by mutual agreement between the Parties, as provided by C.R.S. § 13-50.5-102(8)(c).

IX. [RESERVED]

X. REMEDIES

A. In addition to any other remedies provided for in this Agreement, and without limiting its remedies available at law, the Town may exercise the following remedial actions if the Consultant substantially fails to perform the duties and obligations of this Agreement. Substantial failure to perform the duties and obligations of this Agreement shall mean a significant, insufficient, incorrect, or improper performance, activities or inactions by the Consultant. The remedial actions include:

1. Suspend the Consultant's performance pending necessary corrective action as specified by the Town without the Consultant's entitlement to an adjustment in any charge, fee, rate, price, cost, or schedule; and/or
2. Withhold payment to the Consultant until the necessary services or corrections in performance are satisfactorily completed; and/or

3. Deny payment for those services which have not been satisfactorily performed, and which, due to circumstances caused by the Consultant, cannot be performed, or if performed would be of no value to the Town; and/or

4. Terminate this Agreement in accordance with this Agreement.

B. The foregoing remedies are cumulative and the Town, in its sole discretion, may exercise any or all of the remedies individually or simultaneously.

XI. RECORDS AND OWNERSHIP

A. Retention and Open Records Act Compliance. All records of the Consultant related to the provision of Services hereunder, including public records as defined in the Colorado Open Records Act (“CORA”), and records produced or maintained in accordance with this Agreement, are to be retained and stored in accordance with the Town’s records retention and disposal policies. Those records which constitute “public records” under CORA are to be at the Town offices or accessible and opened for public inspection in accordance with CORA and Town policies. Public records requests for such records shall be processed in accordance with Town policies. Consultant agrees to allow access by the Town and the public to all documents subject to disclosure under applicable law. Consultant’s willful failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the Town. For purposes of CORA, the Town Clerk is the custodian of all records produced or created as a result of this Agreement. Nothing contained herein shall limit the Consultant’s right to defend against disclosure of records alleged to be public.

B. Town’s Right of Inspection. The Town shall have the right to request that the Consultant provide to the Town a list of all records of the Consultant related to the provision of Services hereunder retained by the Consultant in accordance with this subsection and the location and method of storage of such records. Consultant agrees to allow inspection at reasonable times by the Town of all documents and records produced or maintained in accordance with this Agreement.

C. Ownership. Any work product, materials, and documents produced by the Consultant pursuant to this Agreement shall become property of the Town of Mead upon delivery and shall not be made subject to any copyright by the Consultant unless authorized by the Town. Other materials, statistical data derived from other clients and other client projects, software, methodology and proprietary work used or provided by the Consultant to the Town not specifically created and delivered pursuant to the Services outlined in this Agreement shall not be owned by the Town and may be protected by a copyright held by the Consultant and the Consultant reserves all rights granted to it by any copyright. The Town shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by Town staff and/or employees; or (2) pursuant to a request under the Colorado Open Records Act, § 24-72-203, C.R.S., to the extent that such statute applies; or (3) pursuant to law, regulation, or court order. The Consultant waives any right to prevent its name from being used

in connection with the Services. The Consultant may publicly state that it performs the Services for the Town.

D. Return of Records to Town. At the Town’s request, upon expiration or termination of this Agreement, all records of the Consultant related to the provision of Services hereunder, including public records as defined in the CORA, and records produced or maintained in accordance with this Agreement, are to be returned to the Town in a reasonable format and with an index as determined and requested by the Town.

XII. MISCELLANEOUS

A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

B. No Waiver. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligations of this Agreement.

C. Integration. This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

D. Notice. Unless otherwise provided in this Agreement, any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent via pre-paid, first class United States Mail, to the party at the address set forth below.

If to the Town:

If to Consultant:

Town of Mead Attn: Town Manager 441 Third Street P.O. Box 626 Mead, Colorado 80542	CTL Thompson, Inc. Attn: R.B. “Chip” Leaderbetter, III 400 N. Link Lane Fort Collins, CO 80524
With Copy to: Michow Guckenberger McAskin LLP Attn: Mead Town Attorney 5299 DTC Blvd, Suite 300 Greenwood Village, CO 80111	With Copy to:

E. Severability. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

F. Modification. This Agreement may only be modified upon written agreement signed by the Parties.

G. Assignment. Neither this Agreement nor any of the rights or obligations of the Parties hereto, shall be assigned by either Party without the written consent of the other.

H. Affirmative Action. The Consultant warrants that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Consultant warrants that it will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

I. Governmental Immunity. The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended (“CGIA”), or otherwise available to the Town and its officers or employees.

J. Rights and Remedies. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted.

K. Annual Appropriation. Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town not performed during the current fiscal year is subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

L. Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this Section XII.L. shall not authorize assignment.

M. No Third-Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Consultant. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

N. Release of Information. The Consultant shall not, without the prior written approval of the Town, release any privileged or confidential information obtained in connection with the Services or this Agreement.

O. Attorneys' Fees. If the Consultant breaches this Agreement, then it shall pay the Town's reasonable costs and attorney's fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

P. Survival. The provisions of Sections VI (Independent Contractor), VII (Insurance), VIII (Indemnification) and XII (A) (Governing Law and Venue), (J) (Rights and Remedies), (K) Annual Appropriation), (N) (Release of Information) and (O) Attorneys' Fees, shall survive the expiration or termination of this Agreement. Any additional terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

Q. Agreement Controls. In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit.

R. Force Majeure. Neither the Consultant nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

S. Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Consultant and bind their respective entities.

T. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

U. Protection of Personal Identifying Information. In the event the Services include or require the Town to disclose to Consultant any personal identifying information as defined in C.R.S. § 24-73-101, Consultant shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

V. Web Accessibility Compliance Requirements. In the event the Services include Services related to the Town internet or intranet, or otherwise require the Consultant to provide documents that will be posted to the Town website, Consultant shall provide the Services subject to all applicable web accessibility requirements of C.R.S. § 24-34-802, as the same may be amended

from time to time.

SIGNATURE PAGES FOLLOW

Mead PSA (CTL/THOMPSON, INC.)
Project/Services Name: Materials Testing and Special Inspection Services for Local, State or
Federally Funded Projects

Page 14 of 21

THIS AGREEMENT is executed and made effective as provided above.

TOWN OF MEAD, COLORADO

By: _____
Helen Migchelbrink, Town Manager

Date of execution: _____

ATTEST:

Mary Strutt, MMC, Town Clerk

APPROVED AS TO FORM (*excluding exhibits*):

Marcus McAskin, Town Attorney

[*Consultant signature page follows*].

[Consultant signature page to Agreement for Professional Services].

CTL/THOMPSON, INC., a Colorado corporation:

By: _____

Printed Name: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Agreement for Professional Services was subscribed, sworn to and acknowledged before me this ___ day of _____, 2024, by _____ as _____ of CTL/THOMPSON, INC., a Colorado corporation

My commission expires: _____

(S E A L)

Notary Public
(Required for all contracts (C.R.S. § 8-40-202(2)(b)(IV)))

EXHIBIT A
SCOPE OF SERVICES

(See attachment)

Mead PSA (CTL/THOMPSON, INC.)
Project/Services Name: Materials Testing and Special Inspection Services for Local, State or
Federally Funded Projects

Page 17 of 21

April 23, 2024

Prepared for:
Erika Rasmussen, P.E.
Public Works Director/Town Engineer
441 Third Street
Mead, Colorado 80542

Prepared by:
CTL | Thompson, Inc.
400 N. Link Lane
Fort Collins, Colorado 80524
970-206-9455
HGrubb@CTLThompson.com

Attn: Erika Rasmussen, P.E.

Re: Town of Mead RFP #2024-005
Materials Testing and Special Inspection Services for Local, State or Federally Funded Projects
CTL|T Proposal No. FC-24-0126

The Request for Proposal #2024-005 describes the requested services as materials testing and special inspections services for various capital improvement projects with local, state or federally funding. We understand that this will be on an on-call or as-needed basis contract for projects in the Town of Mead such as the 3rd Street & Welker Avenue Intersection Improvement. In addition, we have received and reviewed Addendum 1 to this RFP, dated April 17, 2024 and have no comments. Our service of this contract would be supplied from our Fort Collins Office – our Field Department would provide the materials testing and construction observation services while our Geotechnical Engineering Department would provide the geotechnical consulting and pavement design services.

We understand the Town of Mead will use this contract for materials testing and observation services such as soils and aggregate sampling and testing, asphalt sampling and testing, concrete sampling and testing (air, slump, compressive strength) and specialized services as needed. We have experienced and certified technicians who are available on a full-time or part-time basis as required to perform the above testing as well as a wide range of other inspection services including, but not limited to, structural steel weld and bolt inspection, epoxied anchor inspection, masonry observation and sampling, drilled pier installation observation, and reinforcing steel observation.

We understand the geotechnical engineering component of the contract would involve the planning and execution of subsurface testing, performance of laboratory testing, and the preparation of pavement designs. Our reports would identify the subsurface conditions and provide a variety of pavement options describing the risks related to each one.

The terms of this proposal shall remain in effect for thirty (30) days following April 23, 2024. We are ready and our team is available immediately upon notice to proceed. If we may be of further assistance, please contact us at (970) 206-9455.

Respectfully Submitted,
CTL|THOMPSON, INC.



R.B. "Chip" Leaderbetter, III, P.E.
Geotechnical Department Manager



Heather Grubb
Field Department Manager

Firm Capabilities & Company Resources

Inspection & Materials Testing

CTL|Thompson, Inc. is celebrating its 53rd year of business in Colorado. Our Fort Collins branch consists of approximately 32 engineers, certified technicians, and support staff and has been operating in Northern Colorado and Wyoming for nearly 27 years. We therefore have the experience with soil investigations, construction materials testing, special inspections, and construction observation services that will be required for the Town of Mead's projects.

Our Fort Collins office offers a full range of construction observation and materials testing services to assist the Town of Mead in sampling, testing, and documenting the quality of construction processes and materials. We make a point of maintaining an experienced staff with the capabilities and certifications to meet all our clients' needs. It will be our approach to provide all of the materials testing and engineering work from this office in order to provide a streamlined set of contacts, quicker response times to testing and observation requests, and a consistent product. Our Fort Collins office is located near I-25 and our technicians all live locally in Northern Colorado allowing for easy mobilization to the Town of Mead. Our Fort Collins Field Department currently has 11 technicians that are 100% dedicated to field testing and have been cross-trained to provide flexibility and better responsiveness for the Town's projects. We understand the demands of an aggressive schedule and will be able to respond to last-minute testing requests (within 2 hours of the request and usually sooner). We are also able to adjust our schedules so that technicians can stay on site longer to test additional concrete trucks or make additional site visits as needed. We are committed to helping the Town and its contractors produce a quality product so will spend whatever time is necessary on the site. Our experienced technicians are able to give recommendations and suggestions in the case of failing soils tests, and they are authorized to make additional site visits for retesting without having to check in with the office or wait until the following day. In addition, our engineers make themselves available for phone calls or site visits for further input and expertise.

Our field technicians are WAQTC, ACI, CAPA, Nicet, and ICC certified and will be assigned to your projects appropriately. We stress continuing education and increased flexibility, so our technicians are always working toward additional certifications to help with this emphasis. Our technicians have worked on CDOT projects and federally funded projects, so understand the additional testing and documentation requirements that come with these projects for both field and lab test results. With multiple areas of competency, we provide our clients a single source for construction observation and material testing services including:

- Field welding and erection inspection including embeds
- High strength bolting connection inspection
- Shop welding & fabrication inspection
- Welding procedure & welding qualifications
- Cold form steel framing
- Structural concrete placement of regular and lightweight concrete
- Reinforcing steel placement inspection
- Concrete testing for physical properties (air/slump, unit weight and temperature)
- Concrete cylinder fabrications (compressive strength testing)
- Flowfill testing
- Masonry reinforcement observation and masonry materials testing
- CMU block sampling and testing
- Mortar & grout sampling and specimen fabrication
- Site excavation observation

- Compaction testing of fill and backfill for utilities, roadways, flatwork, etc.
- Proof roll observation
- Subgrade observation and stabilization recommendations
- Asphalt compaction testing and testing of asphalt physical properties
- Cable layout and measurement of post-tension strand elongation
- Drilled shaft and helical pier installation observation

We have experience with federally funding projects such as the Little Thompson River Trail project in Johnstown and the Rocky Mountain National Park Fall River Entrance project. We also have staff available full-time for questions regarding laboratory test results, and we have experience providing recommendations to municipalities and contractors regarding soil compaction methods, asphalt placement techniques, and concrete strength issues.

Laboratories

The majority of the laboratory testing will be completed at our Fort Collins branch office with a few specialized tests being sent to our Denver laboratory. Our laboratories participate in the AASHTO Materials Reference Laboratory (AMRL), the Cement and Concrete Reference Laboratory (CCRL), and the CDOT round robin proficiency sample programs to maintain a high level of performance and consistency in our laboratory. Our Fort Collins and Denver laboratories have successfully maintained AASHTO Accreditation for over 20 years.

Geotechnical Engineering

CTL offers a wide range of geotechnical and geologic expertise for preliminary design, final design, and forensic evaluations.

Geotechnical Engineering represents the core of CTL's practice. Our engineers, geologists, and environmental specialists can provide geologic mapping and hazard analysis, shallow and deep foundation design, expansive soil evaluations, and groundwater investigations including de-watering studies and pump tests. Our staff includes engineers and geologists with specific expertise in the evaluation of landslides and rockfalls, including design of remedial measures using mechanically stabilized earth, soil nailing, and tie-back structures in addition to more traditional earthwork measures. Our knowledge of Northern Colorado soil conditions will assist in maintaining continuity from design to construction. Our geotechnical department also has experience with federally funding projects such as the Kwajalein Geotechnical Support Services and Diego Garcia projects.

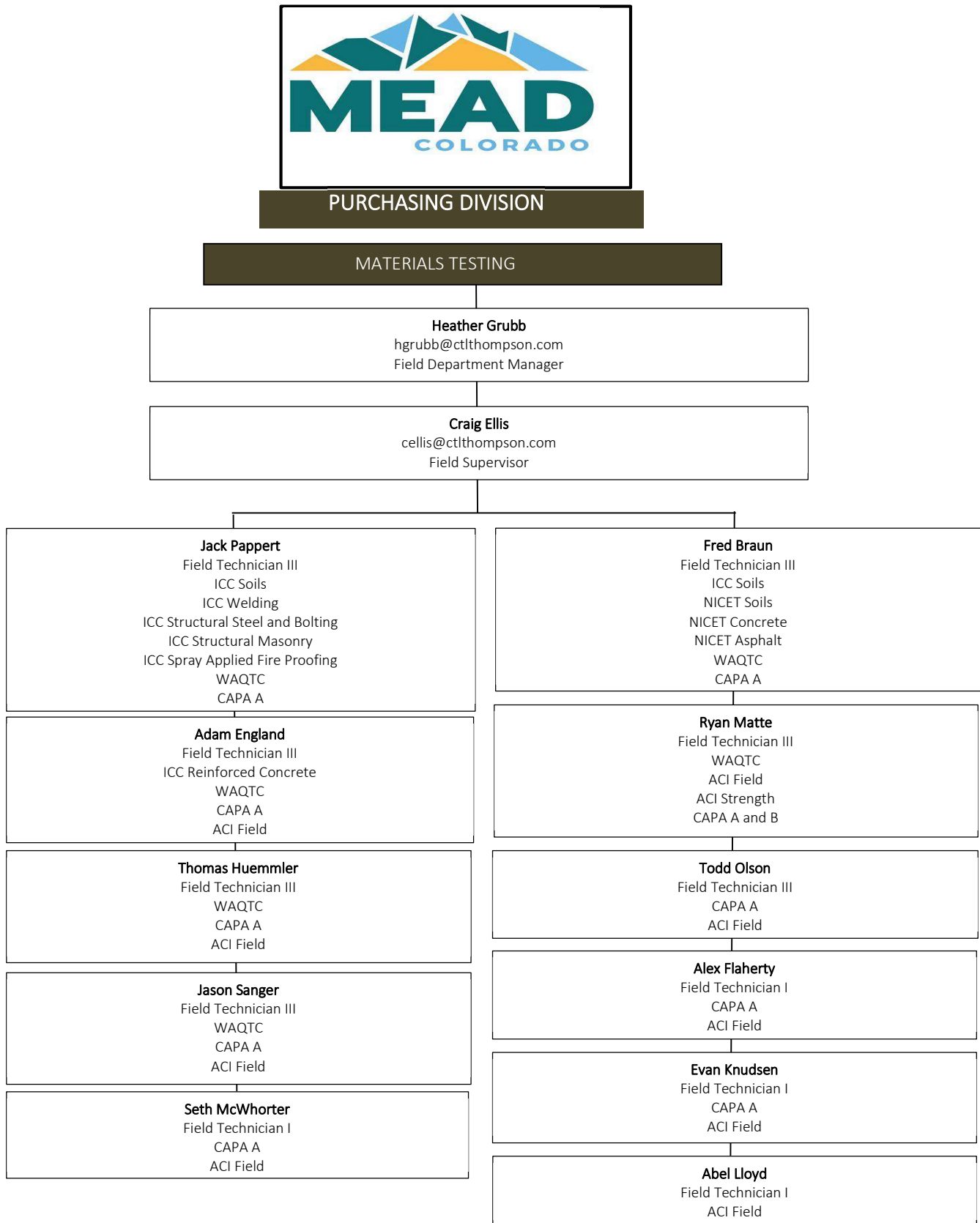
Pavement

Our firm is a leader in rigid and flexible pavement design and management technologies. Our Fort Collins geotechnical department is fully capable to perform preliminary surveys, provide design of pavement rehabilitation, complete Pavement Design Reports, and develop materials portions of project plans. We routinely perform destructive testing to evaluate pavement conditions including pavement and base thickness and to collect samples of the base and subgrade soils. CTL is also fully capable of evaluating the pavements structural capacity based on field investigations and laboratory testing. Our pavement evaluation and design capabilities include lime/fly ash stabilization mixture design, pavement distress investigations, profilograph testing, finite element and elastic layered computer analysis, life cycle cost analysis, and development of long-term maintenance.

In summary, CTL|Thompson maintains a large local staff of highly trained and capable people who focus on the needs of our clients. We seek to partner with our clients to identify the critical time constraints and other potential issues they face and present innovative solutions to solve those problems. We are also open and willing to adapt our staff and services to best serve your projects and your staff. Our experience in Colorado is unmatched, allowing us to provide the highest level of service and timely turnaround of test results and reports in order to keep Town of Mead's projects on-time and within budget.

Project Team & Structure

Material Testing and Inspections



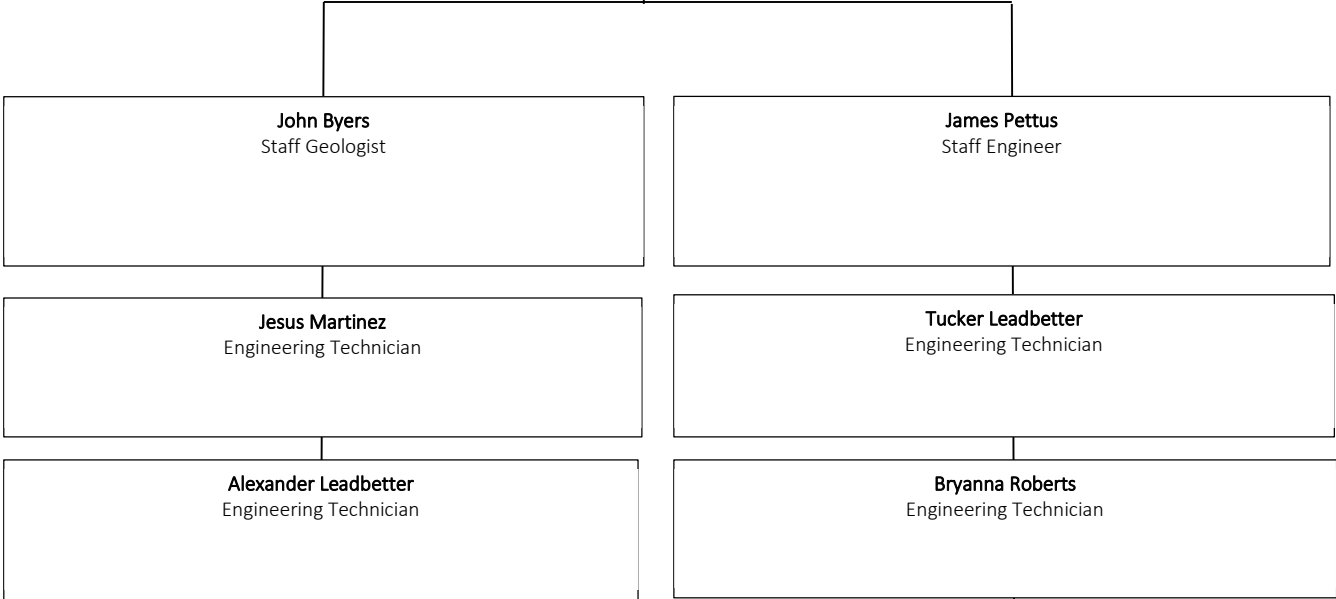
Geotechnical Services



PURCHASING DIVISION

Geotechnical Services

R.B. "Chip" Leadbetter, III P.E.
 Geotechnical Department Manager



Resumes & Qualifications of Key Personnel

Resumes & Qualifications of Key Personnel

Staffing plan

We staff our projects based on the schedules called in by 5pm the day before they are required. We have a dedicated administrative assistant in our Field Department who takes all scheduling calls/emails and confirms when schedules are received. There is a direct scheduling phone line and email address where messages are distributed to multiple individuals for quicker response times to schedule requests, changes, and cancellations. In addition, the field administrative assistant distributes all field and lab test reports to anyone designated by the Town for each project. We also have an office receptionist who takes calls for the engineering departments and helps distribute geotechnical reports.

We understand state and federally funded projects require specific certifications and will only send personnel with those qualifications to cover these projects. We will make every effort to keep the same personnel on the Town's projects for better familiarity with the project personnel, site and conditions. We feel this is particularly necessary for soils testing, where understanding of the various soils and aggregates being used on each project is essential. All of our field technicians are available 24 hours a day, 7 days a week, so we are able to cover early morning, late day, and weekend work with qualified, properly certified technicians. The technicians that would be assigned to the Town of Mead projects have experience in providing materials testing for other on-call contracts in the past and are committed to prioritizing the Town's projects and needs.

Heather Grubb, Field Department Manager

Experience: 19 years

Ms. Grubb is the Field Department Manager for our Fort Collins branch office. She has fulfilled this role for similar annual construction observation and materials testing service contracts for the past 15 years. She is responsible for managing the technicians' daily schedules, reviewing field reports, providing fee estimates for each Task Order, and invoicing projects. She would also be responsible for ensuring the properly certified personnel are assigned to Town of Mead's projects.

Craig Ellis, Field and Laboratory Supervisor

Experience: 38 years

Mr. Ellis is the Field and Laboratory Supervisor for our Fort Collins branch office. He has fulfilled this role for similar annual construction observation and materials testing service contracts for the over 20 years. He is responsible for overseeing the laboratory testing of soils, concrete, and asphalt. He is also responsible for the daily supervision of the technicians' testing in the field.

Expertise: aggregates, concrete, and asphalt.

Certifications: CAPA A and B.

Frederick Braun, Senior Field Technician

Experience: 34 years

Mr. Braun's career began at CTL|Thompson, Inc. in 1990. As a Field Technician with 34 years of experience, his duties include the observation and testing of fill, backfill, and subgrade materials,

asphalt testing, concrete testing, drilled pier and sheet pile installation, observation and testing of masonry materials, observation of reinforcing steel, and laboratory testing of soil and aggregates.

Expertise: soils, asphalt, concrete, commercial drilled piers, reinforcing steel, and masonry.

Certifications: EIT in the State of Colorado, WAQTC Embankment and Base Testing, ICC Soils Special Inspector, ACI Field Testing Grade I, NICET Level II for Soils, Asphalt, and Concrete, CAPA A

Jack Pappert, Senior Field Technician

Experience: 23 years

Mr. Pappert's career at CTL|Thompson, Inc. began in 2001. Prior to that time, Jack held various positions on a Seismic crew as well as working as a Geophysicist, Geologist, and a Senior Laboratory Technician. As a Field Technician with 23 years of experience, his duties include the inspection and testing of fill, backfill, and subgrade materials, asphalt testing, drilled pier observation, concrete testing, residential inspection, masonry observation and testing, structural steel weld and bolt inspection, and spray-applied fireproofing inspection.

Expertise: soils, asphalt, concrete, reinforcing steel, masonry, spray-applied fireproofing, and structural steel weld and bolt.

Certifications: WAQTC Embankment and Base Testing, CAPA A, ICC Structural Steel and Bolt Special Inspector, ICC Structural Welding Special Inspector, ICC Structural Masonry Special Inspector, ICC Soils Special Inspector, ICC Spray-Applied Fireproofing Special Inspector

Adam England, Field Technician III

Experience: 19 years

Mr. England's career began at CTL|Thompson, Inc. in 2005. As a field technician with 19 years of experience, his duties include the observation and testing of fill, backfill, and subgrade materials, asphalt testing, concrete testing, observation and testing of masonry materials, observation of reinforcing steel, as well as residential observations and observation and testing of helical piers and drilled piers.

Expertise: soils, asphalt, concrete, helical piers, drilled piers, reinforcing steel, and masonry.

Certifications: ICC Reinforced Concrete Special Inspector, ACI Field Testing Grade I, WAQTC Embankment and Base Testing, CAPA A

Ryan Matte, Field Technician III

Experience: 10 years

Mr. Matte's career began at CTL|Thompson, Inc. in 2014. As a field technician with 10 years of experience, his duties include the observation and testing of fill, backfill, and subgrade materials, asphalt testing, concrete testing, observation of reinforcing steel, observation and testing of masonry materials, drilled pier observation and residential observations.

Expertise: soils, asphalt, concrete, drilled piers, reinforcing steel, and masonry.

Certifications: ACI Strength Testing, ACI Field Testing Grade I, WAQTC Embankment and Base Testing, CAPA A and B

Thomas Huemmler, Field Technician III

Experience: 10 years

Mr. Huemmler’s career began at CTL|Thompson, Inc. in 2014. As a field technician with 10 years of experience, his duties include the observation and testing of fill, backfill, and subgrade materials, asphalt testing, concrete testing, observation of reinforcing steel, drilled pier observation and residential observations.

Expertise: soils, asphalt, concrete, drilled piers, and reinforcing steel

Certifications: WAQTC Embankment and Base Testing, ACI Field Testing Grade I, CAPA A

Todd Olson, Field Technician III

Experience: 8 years

Mr. Olson’s career began at CTL|Thompson, Inc. in 2016. As a field technician with 8 years of experience, his duties include the observation and testing of fill, backfill, and subgrade materials, asphalt testing, concrete testing, observation of reinforcing steel, bolting inspections, and residential observations.

Expertise: soils, concrete, asphalt, bolting and reinforcing steel

Certifications: ACI Field Testing Grade I, CAPA A

Jason Sanger, Field Technician III

Experience: 11 years

Mr. Sanger’s career began at CTL|Thompson, Inc. in 2004. He left in 2009 to pursue other interests, then was rehired in 2018. As a field technician with 11 years of experience, his duties include observation and testing of fill, backfill, and subgrade materials, asphalt testing, concrete testing, observation of reinforcing steel, drilled pier observation and residential observations.

Expertise: soils, concrete, asphalt, drilled piers and reinforcing steel

Certifications: WAQTC Embankment and Base, ACI Field Testing Grade I, CAPA A

R.B. “Chip” Leadbetter, III, P.E., Geotechnical Department Manager

Experience: 30 years

Mr. Leadbetter has over 30 years of varied geotechnical engineering experience. He is currently the Geotechnical Department Manager at our Fort Collins location and has worked on a diverse set of projects throughout Colorado and several other states. Mr. Leadbetter provides project engineering for geological and geotechnical explorations for residential, commercial, and public works projects.

Mr. Leadbetter’s experience includes large bridge projects, roadway and highway engineering, utility installation and tunneling, power generation and transmission facilities, wind farms, embankment stability analysis, soft soil remediation, design and installation of wicking drains, shallow and deep foundations for commercial and residential structures, alternative foundation systems, percolation testing and residential septic design, geologic reviews, insitu testing and full-scale load tests.

Relevant Project Experience

Our Fort Collins Office has experience with local, state, and federally funded projects. We have worked on projects for the Town of Mead in the past such as the 3rd Street – Phase 1 project and the Adams Avenue Widening project. We are familiar with state, federal, and the Town of Mead’s standards, policies, and procedures and promise to adhere to these while performing our work. Our Fort Collins geotechnical and field departments have provided services for the below federally funded projects in the past 5 years. In addition, we have provided these services for the annual contract with the City of Fort Collins for over 20 years, as a part of which, we have provided services for federally funded projects in the past.

Little Thompson River Trail

March 2023 – February 2024

Town of Johnstown

Mark Stanley – (970) 587-4664; email: mstanley@townofjohnstown.com

CTL|Thompson provided Construction Observation and Materials Testing for the Little Thompson River Trail located at CR-14 ½ and CR 19 in Johnstown Colorado. This federally funded project is aimed to provide safe walking trails along the Little Thompson River for the residence of Johnstown. Our Geotechnical Department provided the original Geotechnical Investigation report. Our Field Department performed testing and inspection services, which included soil compaction testing, concrete testing. The geotechnical project team included Chip Leadbetter, John Byers, Alexander Leadbetter. The field testing project team included Heather Grubb, Craig Ellis, Fred Braun, Jason Sanger, Todd Olson, Alex Flaherty, Evan Juarez-Knudsen, and Seth McWhorter.

Rocky Mountain National Park Fall River Entrance

January 2023 – Current

Leisnoi Incorporated

Michael Resty – (719) 659-7076; email: mresty@leisnoi.com

CTL|Thompson has been providing construction observation and materials testing services for the Rocky Mountain National Park Fall River Entrance project. This federally funded project aimed to improve the Fall River Entrance to Rocky Mountain National Park. Our Geotechnical Department performed geotechnical consulting services. Our Field Department performed testing and inspection services, which included soil testing, asphalt testing, concrete testing, reinforcing steel observation, masonry observation, masonry sample fabrication, field weld observation, and framing observations. The geotechnical project team included Chip Leadbetter. The field testing project team included Heather Grubb, Craig Ellis, Fred Braun, Jack Pappert, Adam England, Ryan Matte, Thomas Huemmler, Todd Olson, Alex Flaherty, Evan Juarez-Knudsen, and Abel Lloyd.

City of Fort Collins On-Call Geotechnical Services 2003- Current

Dan Woodward – (970) 221-6605; email: dwoodward@fcgov.com

Mark Laken – (970) 416-2907; email: mlaken@fcgov.com

Phil Martinez – (970) 221-6615; email: pmartinez@fcgov.com

Martin Shaffer – (970) 221-6700; email: mshaffer@fcgov.com

The City has used CTL|Thompson’s services for projects such as the annual street mill and pave and overlay programs, concrete rehabilitation program, park improvement projects, bike trail rehabilitation projects, road construction projects, and building construction projects such as the Discovery Museum and Utility Administration Building. CTL|Thompson also works regularly with the Utilities Department to provide testing for utility trench backfill, asphalt, and concrete for stormwater projects, water and wastewater treatment facilities, waterline improvements and other utility infrastructure projects. Many of these projects received CDOT funding. Our Geotechnical Department provides Geotechnical Investigations, Engineering Consultations, and Pavement Design Recommendations for this contract, and our Field Department performs testing and inspection services, which include, but aren’t limited to soil compaction, asphalt testing and compaction, reinforcing steel observations, concrete testing, drilled caisson observations, masonry observations and testing, and structural steel weld and bolt inspections. The geotechnical project team included Chip Leadbetter, John Byers, Jesus Martinez, Tucker Leadbetter, and Alexander Leadbetter. The field testing project team included Heather Grubb, Craig Ellis, Fred Braun, Jack Pappert, Adam England, Ryan Matte, Thomas Huemmler, Todd Olson, Jason Sanger, Alex Flaherty, Evan Juarez-Knudsen, Seth McWhorter, and Abel Lloyd.

Project Management

It would be our approach to work closely with the Town’s Project Manager and to keep an open dialog before, during, and after projects. Heather Grubb would be your contact to provide an estimated fee for the project prior to the work starting in order to help in budgeting and creating a Task Order for our work. We would then be available to attend a pre-construction meeting with the Town Project Manager, engineer, contractor, and other parties to discuss the test types and frequencies with regard to the quantities of materials being placed and the requirements of the various agencies involved. During this meeting, we would determine a going-in position for when and how the testing will take place to make sure all required tests will be performed for each material. We would then work closely with the Town Project Manager, engineer, and contractor throughout the project to ensure all required tests are covered within budget and in a timely, efficient manner. We would alert the Town Manager immediately whenever failing tests occur either on the project site in the case of soils or after lab testing in the case with concrete breaks. We would send out draft copies of our failing reports within 2 hours of the testing taking place. Any other reports would be sent out within 24 hours of the testing taking place.

Our approach to the geotechnical engineering portion of the contract would be to evaluate the project site and provide alternatives, which could then be evaluated by the owner and design team to assist determining efficiencies and overall cost savings without impacting the performance of the improvements. Our approach to evaluating subsurface conditions at the project site would be to

provide alternatives and associated risks in order for the owner and design team to select the option most suitable for their needs and budget considerations.

Our approach would need Town assistance in providing the initial information for the project such as plans, specifications, and geotechnical investigation information (if provided by a company other than CTL Thompson). We would also request the Town provide a copy of the federal and/or state form with testing requirements so that we can ensure all tests are completed. Finally, we would ask the Town to provide a report distribution list for each project, which includes what types of reports are to go to each individual.

Our goal is to work as an integral part of a team consisting of our staff, Town personnel, contractors, and suppliers. We believe the keys to successful projects include constant and open communication as well as a commitment to resolving problems as quickly as possible. Our engineers and technicians have developed a solid working relationship and open dialog that is invaluable in keeping projects on track and within budget limits.

Appendix

ATTACHMENT 2

CERTIFICATION OF PROPOSAL

The undersigned hereby submits its proposal and agrees to be bound by the terms and conditions of this Request for Qualifications. By signing this Certification of Proposal and submitting a proposal to the Town in response to this Request for Qualifications, the Proposer hereby represents and certifies that:

1. No elected or appointed official, officer or employee of the Town has been or shall be compensated, directly or indirectly, in connection with this proposal or for any work connected with this proposal; should any agreement be approved in connection with this Request for Qualifications ("Agreement") no elected or appointed official, officer or employee of the Town, during the term of his/her service with the Town, shall have any direct or indirect financial interest in the Agreement, or obtain any present, anticipated, or future financial interest or other material benefit arising therefrom;
2. No elected or appointed official, officer or employee of the Town shall have any financial interest, direct or indirect, in the Agreement nor shall any such official, officer or employee participate in any decision relating to the Agreement which effects his/her personal financial interest or the financial interest of any corporation, partnership or association in which they are, directly or indirectly, interested in violation of state law;
3. The Proposer and its principals do not have now, nor shall it acquire any financial or business interest that would conflict with the performance of services under the Agreement;
4. Proposer shall represent and certify that it does not and will not discriminate against any employee or applicant for employment because of race, religion, gender, color, national origin, sexual orientation, ancestry, marital status, physical condition, pregnancy or pregnancy related conditions, political affiliation or opinion, age or medical condition;
5. By submitting the response to this request, Proposer agrees, if selected, to furnish services to the Town in accordance with this RFP;
6. Proposer has carefully reviewed its proposal and _____ agrees that the Town responsible for any errors or omissions on the part of the Proposer and that the Proposer is responsible for them;
7. It is understood and agreed that the Town reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the Town;
8. The proposal response includes all of the commentary, figures and data required by the Request for Proposals, dated March 25, 2024.
9. The proposal shall be valid for 30 days from the due date of this RFP.

Name of Proposer: CTL|Thompson

By: 

Name: Heather Grubb

Title: Field Department Manager

Date: 4/23/24

EXHIBIT B
COMPENSATION

(See attachment)

Mead PSA (CTL/THOMPSON, INC.)
Project/Services Name: Materials Testing and Special Inspection Services for Local, State or
Federally Funded Projects

Page 18 of 21

Fee Schedule – 2024

Personnel¹	Engineering Technician I	75 / hour
	Engineering Technician II / Administrative Assistant	80 / hour
	Engineering Technician III / CADD / Draftsperson	85 / hour
	Senior Engineering Technician	110 / hour
	Environmental Technician	90 / hour
	Staff Engineer / Geologist / Scientist	120 / hour
	Project Engineer / Geologist / Scientist	135 / hour
	Project Manager	155 / hour
	Associate	190 / hour
	Principal	230 / hour
	Senior Principal	290 / hour
	Expert Consultation / Witness	Quote on Request
¹ Applies to analysis and preparation of reports, calculation time, travel, consultation, sample preparation and direct supervision of the CTL T project, when not covered by task specific pricing.		
Field Investigation Services	Drilling and Sampling with a 4-inch Solid-Stem Auger	210 / hour
	Drilling and Sampling with Hollow-Stem Auger	225 / hour
	Drilling and Sampling with Track-Mounted Rig or Rotary Drill	Cost + 15%
	Drilling Rig Mobilization	
	Metro Area	Hourly Rate
	Outlying Areas (Over 75 Miles)	2.90 / mile
	Auto or Pickup Mileage (Out of Town Mobilization)	100 / hour
	Labor, Out-of-Town Living Expenses, Travel Costs, Equipment Rental, Subconsultants, Supplies	Cost + 15%
	Coring (2 Hour Minimum)	175 / hour
	Deflection Testing - Benkelman Beam, Operator & Truck	250 / hour
Bond Testing	150 / hour	
Specialized Testing and Services	Environmental Services	
	Environmental Assessment, Remediation Design, Underground Storage Tanks, Drilling and Sampling, Methane Hazard, Compliance Assistance, Site Audits, Hazmat Surveys	Quote on Request
	Industrial Hygiene and Safety Services	
	Indoor Air Quality, Asbestos Services, Lead Services, Exposure Assessments, Compliance Assistance, Training, Sampling, Program Development	Quote on Request
	Biological Services	
	Endangered Species Review, Wetlands Delineation, Environmental Assessments	Quote on Request
	Geophysical Services	
	Pier Integrity, Profiles by Reflection or Refraction, Resistivity Surveys, Dynamic Soil Properties	Quote on Request
	Specialized Testing Equipment Charges	
	Portable Drill Rig, Pressuremeter, Resistivity, Photoionization Device, Field Permeability, Down-Hole Moisture / Density	Quote on Request
	NDT Equipment (Pulse-Velocity, Windsor Probe Test System, Pachometer, Half-Cell)	44 / hour
	Torsional Strength Tests & Calibrations	
Up to 1 million inch-pounds	Quote on Request	

Fee Schedule – 2024

Construction Observation and Materials Testing Services²	City / County of Denver Third Party Inspection (TPI)		85 / hour
	Earthwork Compaction Testing		85 / hour
	Standard Proctor	(ASTM D698)	135 / each
	Modified Proctor	(ASTM D1557)	145 / each
	Grain Size Analysis, 1-inch to #200 sieve	(ASTM D3613)	60 / each
	Grain Size Analysis, 1-inch to #200 sieve	(ASTM D3613)	45 / each
	Atterberg Limits (LL & PI)	(ASTM D4318)	95 / set
	Drilled Pier Installation		80 / hour
	Asphalt Placement and Compaction		85 / hour
	Asphalt Coring (2 Hour Minimum)		175 / hour
	Asphalt Core Thickness (Per Core)		60 / each
	Asphalt Core Density (Per Lift)		60 / each
	Concrete Testing and Cylinder Pickup		70 / hour
	4x8 Cylinders Cast by CTL T	(ASTM C39) (AASHTO T22)	20 / cyl
	6x12 Cylinders Cast by CTL T	(ASTM C39) (AASHTO T22)	30 / cyl
	Cylinders Cast by Others	(ASTM C39) (AASHTO T22)	40 / cyl
	Flexural Beams		70 / beam
	Shotcrete, Includes Preparation and Report (Set of 5)		375 / set
	On Site Curing Service		300 / month
	Concrete Maturity Meter Method		3,000 / mix
	Data Loggers - Temperature or Maturity Probes		Cost + 15%
	Moisture Emissions or Relative Humidity Testing		90 / hour
	Moisture Kit or Probes		Cost + 15%
	Floor Flatness (FF and FL and/or 10-Foot Straightedge)		125 / hour
	Concrete Reinforcing Steel Placement Observation		80 / hour
	Masonry Special Inspection		90 / hour
	Proof Load of Anchor or Dowels		110 / hour
	Weld & Bolt Inspection		110 / hour
	Framing Observation		110 / hour
	Post Tension - Strand Observation - Elongation Measurements		90 / hour
	Dampproofing		90 / hour
	Insulation		90 / hour
	Sprayed on Fireproofing or Firestopping		110 / hour
Report Review / Supervision for Construction Observation and Materials Testing Services		60 / report	
Overtime Charge - Increase for work done on Saturday, Sunday, Holidays and off normal shift hours		25 / hour	
² Time is charged for travel, testing and observation and field report preparation (2-hour minimum trip charge). Fuel surcharge may be assessed on individual project basis, based on market conditions.			
Asphalt Concrete Laboratory Services	Core Density	(ASTM D2725) (AASHTO T166)	60 / each
	Core Thickness	(ASTM D3549)	60 / each
	Theoretical Maximum Density (Rice)	(ASTM D2041) (AASHTO T209)	130 / each
	Asphalt Content by Chemical Extraction and Gradation	(ASTM D2172 and D5444) (AASHTO T164)	275 / each
	Asphalt Content by Ignition Oven and Gradation	(ASTM D6307 and D5444) (AASHTO T308)	265 / each
	Superpave Gyratory Compaction	(ASTM D6925) (AASHTO T312) (CDOT 5115)	60 / each
	Mixture Volumetrics	(CDOT 48)	60 / each
	Hveem Stability	(CDOT 5106)	60 / each
	Resistance to Moisture Induced Damage (Lottman)	(ASTM D4867) (AASHTO T283) (CDOT 5109)	465 / each
	Sample Preparation Fees May Apply		Hourly Rate

Fee Schedule – 2024

**Soil and Rock
Laboratory Services**

Soil Testing

Natural Moisture and Density	(ASTM D2216 and D7263)	20 / each
Grain Size Analysis, 1-inch to #200 sieve	(ASTM D3613)	60 / each
Grain Size Analysis, #200 sieve only	(ASTM D1140)	45 / each
Hydrometer Analysis	(ASTM D422)	95 / each
Atterberg Limits (LL & PI)	(ASTM D4318)	85 / set
Specific Gravity	(ASTM D854)	60 / each
Standard Proctor Compaction Test	(ASTM D698)	135 / each
Modified Proctor Compaction Test	(ASTM D1557)	145 / each
Relative Density	(ASTM D4253 and D4254)	220 / each
Soil Suction	(ASTM D5298)	60 / each
One-Dimensional Swell Test	(ASTM D4546)	
Set up and Initial Load		55 / each
With Load Back for Swell Pressure		65 / each
One-Dimensional Time Consolidation Test	(ASTM D2435)	
Set up and Initial Load		185 / each
Additional Increments		50 / each
California Bearing Ratio (3 Points)	(ASTM D1883)	600 / each
Hveem Stabilometer (3 Points)	(ASTM D2844)	600 / each
Resilient Modulus	(AASHTO T307)	1,250 / each
Water Soluble Sulfates	(CDOT CP-L2103)	55 / each
pH	(AASHTO T289)	50 / each
Electrical Resistivity (Natural Moisture & Saturated)	(ASTM G57)	120 / each
Thermal Resistivity		900 / each
Unconfined Compression - Soils	(ASTM D2166)	50 / each
With Stress / Strain Curve		60 / each
Direct Shear	(ASTM D3080)	140 / each
Triaxial or Direct Shear Tests, per point		
Unconsolidated-Undrained	(ASTM D2850)	140 / each
Consolidated-Undrained with Pore Pressure	(ASTM D4767)	480 / each
Permeability		
Flexible Membrane (Triaxial Cell)	(ASTM D5084)	480 / each
Remolded Sample (Falling or Constant Head)	(ASTM D2434)	300 / each

Rock Testing

Specific Gravity		55 / each
Two-Cycle Slake-Durability, per point		115 / each
Unconfined Compression, per point		
Peak Load Only		120 / each
With Stress / Strain Curve, Static E, and Poisson's Ratio		Quote on Request
Unconfined Compression - Rock Cores ³		
Peak Load Only		Quote on Request
With MOE		Quote on Request
With MOE and Poisson's Ratio		Quote on Request
Triaxial Compression - NX Per Point		160 / each
With Stress / Strain Curve, Static E and Poisson's Ratio		310 / each
Point Load Test		60 / each

³ Additional for Sample Preparation of Rock Cores

Hourly Rate

Fee Schedule – 2024

Aggregate Laboratory Services	Moisture Content	(ASTM C566) (AASHTO T255)	35 / each
	Rodded Unit Weight + Voids	(ASTM C29) (AASHTO T19)	60 / each
	Loose Unit Weight + Voids	(ASTM C29) (AASHTO T19)	60 / each
	Uncompacted Void Content	(ASTM C1252) (AASHTO T304)	130 / each
	Gradation Analysis (per Fraction)	(ASTM C136) (AASHTO T27)	60 / each
	Gradation Analysis (Pit-Run Samples, Larger than 12-inch)	(ASTM C136) AASHTO T27)	100 / hour
	Passing No. 200 Sieve	(ASTM C117) (AASHTO T11)	45 / each
	Sand Equivalency	(ASTM D2419) (AASHTO T176) (CP 37)	115 / each
	Specific Gravity / Absorption		
	Fine Aggregate	(ASTM C128) (AASHTO T84)	60 / each
	Coarse Aggregate	(ASTM C127) (AASHTO T85)	60 / each
	Flat and Elongated Particles	(ASTM D4791) (CRD C119)	210 / each
	Fractured Face Determination		
	Fine Aggregate		340 / each
	Coarse Aggregate	(ASTM D5821) (AASHTO T335)	155 / each
	Organic Impurities	(ASTM C40) (AASHTO 721)	52 / each
	Clay Lumps and Friable Particles	(ASTM C142) (AASHTO T112)	95 / each
	Lightweight Particles - 2.0 or 2.4 Specific Gravity	(ASTM C123) (AASHTO T113)	225 / each
	Pop-out of Lightweight Aggregates	(ASTM C331 and C151)	315 / each
	Staining Test (Lightweight Aggregates)	(ASTM C641)	130 / each
	Sodium or Magnesium Soundness	(ASTM C88) (AASHTO T104)	
	5-Cycles ⁴		245 / each
	12-Cycles ⁴		500 / each
	Potential Reactivity	(ASTM C227) Withdrawn	2,000 / each
	Potential Reactivity - 14 Day	(ASTM C1260 or C1567) (CRD 662) (AASHTO T303)	900 / each
	Potential Reactivity - 28 Day	(ASTM C1260 or C1567) (CRD 662) (AASHTO T303)	1,000 / each
	Potential Reactivity - 1 Year	(ASTM C1293)	1,250 / each
	Alkali Carbonate Reactivity	(ASTM C1105)	1,210 / each
	Scratch Hardness	(CRD C130)	160 / each
	Micro Deval	(ASTM D6928) (AASHTO T327)	245 / set
	L.A. Abrasion		
	Small-Sized Aggregate	(ASTM C131) (AASHTO T96)	110 / each
	Large-Sized Aggregate	(ASTM C535)	145 / each
	Aggregate Freeze/Thaw		
	Fine Aggregate		375 / each
	Coarse Aggregate	(AASHTO T103)	375 / each
	Mill Abrasion	(UPBN / BNSF)	250 / each
	Insoluble Residue in Carbonate Aggregates	(ASTM D3042)	200 / each
	Desorption of Lightweight Aggregates	(ASTM C1761)	300 / each
	Chloride in Aggregate	(ASTM C1524)	225 / each
Crushing		150 / sample	
Blending, Sampling and Miscellaneous Testing		100 / hour	

⁴ "Rip Rap" Type sample add \$15 to \$25 depending on size.

Fee Schedule – 2024

**Masonry and Dimensional Stone
Laboratory Services**

Block and Segmental Retaining Wall Units

Q-Block Test Series (Compressive, Dimensional, Absorption) (ASTM C140)	330 / each
Compressive Strength Tests (Set of 3) (ASTM C140)	150 / set
Dimension (ASTM C140)	90 / set
Density (ASTM C140)	150 / set
British Shrinkage (Set of 3) (ASTM C426)	425 / set
British Shrinkage - Additional Samples (ASTM C426)	125 / each
Fire Rating (UL618)	225 / each
Freeze/Thaw 100 Cycle (ASTM C1262)	975 / each
Freeze/Thaw 150 Cycle (ASTM C1262)	1,425 / each

Brick

Compressive Strength Tests (Set of 5) (ASTM C67)	230 / set
Coefficient of Saturation (Set of 5) (ASTM C67)	190 / set
Absorption Analysis (Set of 5) (ASTM C67)	175 / set
Initial Rate of Absorption (Set of 5) (ASTM C67)	310 / set
Efflorescence (Set of 5) (ASTM C67)	150 / set
Dimensional Analysis (Set of 5) (ASTM C67)	100 / set
Modulus of Rupture (Flexural Strength) (Set of 5) (ASTM C67)	260 / set
Freeze / Thaw, 50 cycle (ASTM C67)	525 / each
Adobe Brick Properties (ASTM C67)	790 / each

Mortar and Grout

Mortar Mix Properties (Includes 6 Cubes Per Mix) (ASTM C780)	215 / mix
Compressive Strength - Field Sampled Mortar (6 Cubes) (ASTM C109)	150 / each
Compressive Strength - Cored Grout (Includes Coring) (ASTM C42) (ASTM C1019)	60 / each

Compressive Strength Prisms

Hollow Prisms, Brick or Block (ASTM C1314)	130 / each
Grout Filled Prisms, Brick or Block (ASTM C1314)	200 / each

Dimensional Stone

Specific Gravity / Absorption (ASTM C127) (AASHTO T85)	135 / each
Compressive Strength (ASTM C170)	500 / set
Modulus of Rupture (ASTM C99)	560 / set
Freeze / Thaw (ASTM D5312) (AASHTO T103)	900 / each
Flexural Strength (ASTM C880)	550 / set
Saw Cutting	105 / hour

**Steel
Laboratory
Services**

Ultimate Tensile Strength (Including Post-Tension Strands) (ASTM A370) (AASHTO T244)	150 / each
Ultimate Tensile Strength & Percent Elongation (ASTM A370) (AASHTO T244)	175 / each
Ultimate Tensile Strength & Yield Tensile Strength (ASTM A370) (AASHTO T244)	175 / each
Ultimate Tensile Strength & Area Reduction (ASTM A370) (AASHTO T244)	175 / each
Torsional Strength Up to 1 million inch-pounds	Quote on Request
Sample Preparation Fees May Apply	Hourly Rate

Fee Schedule – 2024

Concrete Laboratory Services	Density / Absorption of Hardened Concrete	(ASTM C642)	125 / core
	Compressive Strength, Cylinders	(ASTM C39) (AASHTO T22)	
	4x8 Cylinders Cast by CTL T		20 / cyl
	6x12 Cylinders Cast by CTL T		30 / cyl
	Cylinders Cast by Others		40 / cyl
	Compressive Strength & Density, Core Samples	(ASTM C42) (AASHTO T24)	60 / each
	Flexural Strength, Beams	(ASTM C78, C293) (AASHTO T97, T177)	70 / each
	Splitting Tensile Test, Cylinders	(ASTM C496) (AASHTO T198)	65 / each
	Modulus of Elasticity Tests (Frame Method)	(ASTM C469)	450 / set
	Chloride Content, Chemical Analysis	(ASTM C1152)	110 / each
	Concrete Freeze / Thaw, 300 Cycles	(ASTM C666) (AASHTO T161)	2,200 / set
	Cracking Tendency of Concrete	(AASHTO T334)	2,000 / each
	Length Change of Hardened Concrete	(ASTM C157) (AASHTO T160)	350 / each
	Abrasion Resistance	(ASTM C779)	375 / each
	Chloride Ion Penetration / Rapid Chloride Permeability	(ASTM C1202) (AASHTO T277)	435 / each
	Surface Resistivity	(AASHTO T358)	325 / set
	Scaling Resistance	(ASTM C672)	1,250 / set
	Pulse Velocity	(ASTM C597)	125 / hour
	Blocking Assessment	(ASTM C1621)	60 / each
	Static Segregation	(ASTM C1610)	60 / each
Height Change of Hardened Concrete	(ASTM C1090)	500 / each	
Shear Bond	(ASTM C882)	600 / each	
Direct Tension of Cores	(ASTM D2936)	350 / each	
Electrical Conductivity	(ASTM 1760)	400 / each	
Mixing Fee - Required for Some Tests		550 / each	
Concrete Laboratory Trial-Mix Batches	3-Point Curve - Cylinders for Compressive Strength		2,400 / each
	3-Point Curve - Beams for Flexural Strength & Cylinders		2,550 / each
	CDOT Compressive Mix (Mix Only)		2,000 / each
	CDOT Flexural Mix (Mix Only)		2,100 / each
	Single Mix, Compressive Strength		1,500 / each
	Single Mix, Flexural Strength		1,600 / each
	Additional Compressive Strength Mixes		600 / each
	Additional Flexural Strength Mixes		700 / each
	Mini-Mixes		250 / each
	Time of Sets		75 / add.
	Mix with Lightweight Aggregate (Additional Charge per Mix)		150 / add.
	Maturity Meter Calibration & Report (Does not include probes)		3,000 / each
	Maturity Meter Probes		Cost + 15%
Roller Compacted Concrete Mix		Quote on Request	

Fee Schedule – 2024

Cement Laboratory Services	Sulfate Expansion	(ASTM C452)	710 / each
	Compressive Strength Tests (6 Cubes / Mix)	(ASTM C109) (AASHTO T106)	240 / set
	Additional Cubes	(ASTM C109) (AASHTO T106)	33 / each
	Flexural Strength - 3 Beams	(ASTM C348)	147 / set
	Time of Set: Vicat	(ASTM C191) (AASHTO T131)	192 / each
	Standard Properties	(ASTM C150)	800 / each
	Density	(ASTM C188) (AASHTO T133)	100 / each
	Blaine Fineness	(ASTM C204) (AASHTO T153)	110 / each
	False Set - Paste Method	(ASTM C191, C266, C359, C451, C807)	93 / each
	Chemical Analysis	(ASTM C114) (AASHTO T105)	317 / each
	Autoclave Expansion	(ASTM C151) (AASHTO T107)	241 / each
	Sulfate Expansion	(ASTM C1012)	1,650 / each
	Air Content	(ASTM C185) (AASHTO T137)	160 / each
	Cement Content		819 / each
Pozzolan Laboratory Services	Blaine Fineness	(ASTM C204) (AASHTO T153)	328 / each
	Loss on Ignition, Moisture	(ASTM C311)	100 / each
	Air Content	(ASTM C185) (AASHTO T137)	160 / each
	Alkali Reactivity	(ASTM C441)	591 / each
	Standard Properties (Includes Tests Below)	(ASTM C618)	1,400 / set
	Fineness, No. 325 Sieve	(ASTM C430) (AASHTO T192)	100 / each
	Density	(ASTM C188) (ASTM C604) (AASHTO T133)	100 / each
	Chemical Analysis	(ASTM C114) (AASHTO T105)	306 / each
	Strength Activity Index	(ASTM C109) (AASHTO T106)	247 / each
	Drying-Shrinkage (Mortar Bar Method)	(ASTM C157) (AASHTO T160)	247 / each
	Autoclave Expansion	(ASTM C151) (AASHTO T107)	247 / each
	Available Alkali	(ASTM C311)	197 / each
Miscellaneous Services	Wood Moisture Content		105 / each
	Hydraulic Ram Calibration, Less than 200 Ton		500 / each
	Hydraulic Ram Calibration, 200 Ton & Higher		600 / each
	Hydraulic Ram Calibration, Same Day Turnaround		120 / add.
	Petrographic Analysis		Quote on Request
	Ground Penetrating Radar	(ASTM C457, C295, C856, C1324, C1723)	Quote on Request
	Report Review (All Laboratory Test Results)		125 / each
	Report Review (Coring Results)		250 / each

**EXHIBIT C
TASK ORDER FORM**



**TASK ORDER
SPECIAL PROJECT**

TASK ORDER NO.: _____

Task Name:

Requested By: _____
(Town Dept. / Project Mgr.)

Proposed Start Date: _____

Funding Source: _____

Proposed Completion Date: _____

Tasks / Deliverables: See attached memorandum

Total Task Order Budget: _____

Approval:

_____ **Date:** _____
Town Manager

Additional Comments: This Task Order is not valid without attached Task Order memorandum, approved by _____. Task orders with a total task order budget exceeding Fifty Thousand Dollars (\$50,000.00) require approval by the Town Board of Trustees. If applicable, the Board resolution authorizing the Town Manager to execute this Task Order shall be attached hereto.

Attachment: Task Order Memorandum

TOWN TREASURER/FINANCE DEPARTMENT REVIEW:

The Town Treasurer/Finance Department has reviewed this Task Order and the funds:

- are appropriated*
 are not appropriated (note: _____)

By: _____

Mead PSA (CTL/THOMPSON, INC.)
Project/Services Name: Materials Testing and Special Inspection Services for Local, State or Federally Funded Projects

Page 19 of 21

Account reference/information: _____



TASK ORDER MEMORANDUM

To: Town Manager

From:

Date:

Subject: _____

Task Order No. _____

This Task Order Memorandum has been prepared in accordance with the Town's Agreement for Professional Services (PSA) with _____ (the "Consultant") for _____. As set forth in the PSA, the Consultant shall provide no Services except pursuant to one or more task orders completed and executed by the Town and Consultant.

Task(s) to be performed: _____ [*insert specific description of Task(s) to be performed*]. Following approval of this task order ("Task Order"), the Consultant shall provide engineering and inspection services and provide all necessary personnel, material, transportation, lodging, instrumentation, and the specialized facilities and equipment necessary to satisfy all appropriate agencies and ensure compliance with all federal, state, and local statutes, laws, codes, regulations, policies, procedures, ordinances, standards, specifications, performance standards, and guidelines applicable to the Consultant's services and work product. The Consultant is responsible for supplying and providing all necessary equipment and protective clothing in accordance with Town standards. The project location, project limits, purpose, expected results, project deliverables, period of performance, project schedule, and scope of work to be performed are described with particularity in this Task Order Memorandum and Consultant's proposal related to the specific Task(s) outlined above dated _____, 202____, a copy of which is attached to this Task Order Memorandum as ATTACHMENT A and incorporated by reference ("Consultant Task Order Proposal").

Time schedule: _____ [*insert*].

Deliverables: _____ [*insert*].

Mead PSA (CTL/THOMPSON, INC.)
Project/Services Name: Materials Testing and Special Inspection Services for Local, State or Federally Funded Projects

Page 20 of 21

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, unless otherwise set forth herein. A copy of the Consultant Task Order Proposal is attached to this Task Order Memorandum as ATTACHMENT A. I have reviewed and approved the Consultant Task Order Proposal, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Consultant to proceed with the Task(s) described above for the not to exceed fee of _____.

Review and approval of Task Order Memorandum: _____
Name and Title: _____

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Town Treasurer/Town Finance Department. *Task orders with a total task order budget exceeding Fifty Thousand Dollars (\$50,000.00) require approval by the Town Board of Trustees.*)

Attachment(s) to Task Order Memorandum:

ATTACHMENT A – Consultant Task Order Proposal dated _____, 202__ (___ pages).



Agenda Item Summary

MEETING DATE: May 28, 2024

SUBJECT: **Resolution No. 46-R-2024** – A Resolution of the Town of Mead, Colorado, Awarding the Bid and Approving a Construction Agreement Between the Town and A-1 Chipseal Company for the Street Resurfacing Project (IFB 2024-004)

PRESENTED BY: Manny Windhorst, Pavement Management Program Manager

SUMMARY

The Town received two bid proposals in response to IFB 2024-004 from qualified contractors to provide asphalt pavement resurfacing (chip, slurry, and crack seal) at general street maintenance locations throughout the Town (the “Project”).

Proposals ranged from \$267,789.50 to \$269,856.47. The apparent lowest bidder is Vance Brothers, Inc. (VBI). However, a contract was awarded to VBI for the 2023 Street Surfacing Project and VBI failed to perform the work. Specifically, the contract was terminated due to VBI’s failure to complete the slurry seal portion of the contract. The other bid is from A-1 Chipseal Company, a Colorado corporation (the “Contractor”), and Town staff has determined that the Contractor is qualified to complete the work associated with the Project.

Vance Brothers, Inc.	\$267,789.50
A-1 Chipseal Company	\$269,856.47

Following a review of the bids submitted and the applicable review criteria, Town Staff recommends that the Project be awarded to the Contractor and that the Town enter a construction agreement with Contractor for an amount not to exceed \$269,856.47 (the “Construction Agreement”).

Resolution 46-R-2024: (a) awards the bid to Contractor in the not to exceed amount of \$269,856.47; (b) authorizes the Town Attorney to make such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Town Public Works Director/Town Engineer, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; and (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance and payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents.

FINANCIAL CONSIDERATIONS

The approved 2024 budget provided \$150,000 in the Street Improvement Fund for the Project. The additional Funds listed below will have funds saved from unused line items and reductions in quantities for previous contracts that can be used for the Project.

04-44-5365	\$150,000	Repairs and Maintenance – Seal Coating
04-44-5250	\$2,300,000	Asphalt/Street Patching
04-44-5215	\$250,000	Repairs and Maintenance-Streets

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for May 28, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 46-R-2024, A Resolution of the Town of Mead, Colorado Awarding the Bid and Approving a Construction Agreement Between the Town of Mead and A-1 Chipseal Company for the Street Resurfacing Project (IFB 2024-004), for an amount not to Exceed \$269,856.47.”

ATTACHMENTS

Resolution No. 46-R-2024
Construction Agreement (Exhibit 1 to Resolution)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 46- R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, AWARDING THE
BID AND APPROVING A CONSTRUCTION AGREEMENT BETWEEN THE
TOWN AND A-1 CHIPSEAL COMPANY FOR THE STREET RESURFACING
PROJECT (IFB 2024-004)**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Town requires asphalt pavement resurfacing, including chip, slurry, and crack seal, at general street maintenance locations throughout the Town, as more particularly described in IFB No. 2024-004 (the “Project” or “Work”) and solicited bids for the Project in accordance with Colorado law by posting the IFB on the Rocky Mountain E-Purchasing System; and

WHEREAS, Town Staff has reviewed and evaluated all complete and responsive bids submitted, and is recommending award of the Project to the bidder whose bid is in the best interests of the Town; and

WHEREAS, it is the desire and intent of the Board of Trustees to award a construction agreement to the bidder who submitted a bid in compliance with the reasonable and stated specifications contained within the IFB; and

WHEREAS, the Board of Trustees, after full consideration of the bids submitted and the recommendation of Town Staff presented at the May 28, 2024 regular meeting, finds that **A-1 Chipseal Company**, a Colorado corporation (the successful bidder, hereinafter “Contractor”), submitted the bid that has been determined to be in the best interests of the Town; and

WHEREAS, the Board further finds that it is in the best interests of the Town to award the bid for the Project to the Contractor in the not-to-exceed amount of **Two Hundred Sixty-Nine Thousand Eight Hundred Fifty Six Dollars and 47/100 (\$269,856.47)**, based on total cost and unit pricing set forth in the Contractor’s bid proposal, which includes all necessary labor, supervision, equipment, tools and materials for the Work to be performed; and

WHEREAS, the Town desires to enter into a construction agreement with the Contractor to have the Contractor perform the Work described with particularity in the IFB and contract documents for the benefit of the Town, which construction agreement shall be substantially in the form attached hereto as **Exhibit 1** (the “Construction Agreement”).

NOW THEREFORE, BE IT RESOLVED by the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) awards the Project to the Contractor in the not to exceed amount of **Two Hundred Sixty-Nine Thousand Eight Hundred Fifty Six Dollars and 47/100 (\$269,856.47)**; (b) authorizes the Town Attorney to make such changes as may be needed to correct any non-material errors or language or to negotiate such changes to the Construction Agreement as may be appropriate and that do not substantially increase the obligations of the Town; (c) authorizes the Town

Public Works Director/Town Engineer, or designee, to execute the Notice of Award for the Project and deliver a copy of said Notice of Award to the Contractor; and (d) authorizes the Mayor to execute the Construction Agreement on behalf of the Town on or after such date as the Contractor has delivered the executed Construction Agreement to the Town, together with the proof of insurance, performance and payment bond, and other documents specifically required by the IFB, the Construction Agreement, the Notice of Award, and other Contract Documents.

Section 2. Effective Date. This resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28TH DAY OF MAY, 2024.

ATTEST:

TOWN OF MEAD

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
Construction Agreement

**TOWN OF MEAD, COLORADO
CONSTRUCTION AGREEMENT
Project Number IFB 2024-004, Street Resurfacing Project (“Project”)**

This CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into by and between the TOWN OF MEAD, COLORADO, a municipal corporation of the State of Colorado, with offices at 441 Third Street, Mead, Colorado 80542 (the “Town” or “Owner”), and A-1 CHIPSEAL COMPANY, a Colorado corporation, whose address is 2505 E. 74th Ave, Denver, CO 80229 (the “Contractor”).

RECITALS

WHEREAS, the Town desires to obtain all necessary components to complete the scope of work for the Project; and

WHEREAS, the Town received bids or proposals for the Project, including one from the Contractor (“Bid Proposal”); and

WHEREAS, the Town has reviewed the Bid Proposal from the Contractor for the completion of the Project, and the Town finds said Bid Proposal acceptable; and

WHEREAS, the Town desires to contract with the Contractor subject to the terms of this Agreement and all other Contract Documents.

NOW, THEREFORE, for the consideration herein expressed, it is agreed as follows by and between the Town and the Contractor that the Contractor shall perform the following:

THE PARTIES AGREE AS FOLLOWS:

1.00 SCOPE OF WORK: The Contractor will furnish all tools, equipment, machinery, materials, supplies, superintendence, insurance, transportation, other construction accessories, and services specified or required to be incorporated in and form a permanent part of the construction and completion of the work proposed to be done under this Agreement (“Work” or “Scope of Work”). In addition, the Contractor shall provide and perform all necessary labor in a first-class and workmanlike manner and in accordance with the conditions and prices stated in the Bid Proposal and the requirements, stipulations, provisions, and conditions of the Contract Documents. The Contractor shall further perform, execute, construct, and complete all things mentioned to be done by the Contractor and all work covered by the Owner’s official award of this contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor’s bid, or part thereof.

2.00 THE CONTRACT DOCUMENTS: This Agreement incorporates all the Contract Documents, which together represent the entire and integrated agreement between the parties hereto and supersede prior negotiations, written or oral representations, and agreements. The Contract Documents consist of this Construction Agreement, which Agreement also incorporates by this reference all of the instruments set forth in the Contract Documents as fully as if they were set forth in this Agreement in full. The Contract Documents consist of, without limitation, the following documents:

1. Invitation for Bid or Request for Proposals and Instructions to Bidders
2. Contractor’s Bid Form (with Unit Pricing as indicated), which is **Exhibit A** to this Agreement
3. This Construction Agreement and any addendums, exhibits or attachments to this Agreement
4. Performance and Payment Bond
5. Bid Proposal
6. Notice of Award
7. Notice to Proceed
8. Bid Bond (Minimum 5% equivalent of the Bid Proposal price or as otherwise set forth in the Bid Bond form provided as part of the Bid Pack)

9. General Conditions

10. The following documents if the box is checked:

- Special Provisions
- Design Documents, including all Drawings and Plans
- Project Specifications
- Addendums to Specifications and Standards
- The following manual of construction design standards and specifications:

- Town of Mead “Design Standards and Construction Specifications”
- Colorado Department of Transportation “Standard Specifications for Road and Bridge Construction”

Change Orders, Field Orders or other similar revisions properly authorized after the execution of this Agreement

Others: _____

3.00 TIME AND COMMENCEMENT OF COMPLETION: RENEWAL OPTION: This Agreement shall commence as of the date the Agreement is fully executed by both parties and shall continue through December 31, 2024, or until the Scope of Work is completed. Consistent with the IFB, the Town reserves the right to enter into additional construction agreements for work to be performed in each of calendar year 2025, 2026, 2027 and 2028 (each, an "Extension Agreement"). Any Extension Agreement shall be subject to substantially the same terms and conditions contained herein and at the renewal prices indicated in Section 5.00(c) of this Agreement below. Exercise of any renewal option shall be at the Town’s sole discretion and shall be conditioned, at a minimum, on the Contractor's satisfactory performance of the terms and conditions of this Agreement, the appropriation of funds by the Town for any Extension Agreement, and approval by the Town's Board of Trustees (if necessary). The Town, if it desires to exercise its renewal option for 2025, 2026, 2027 or 2028, will provide written notice to the Contractor no later than sixty (60) days prior to the date on which the Town desires to obtain final proposed pricing for the Extension Agreement.

4.00 LIQUIDATED DAMAGES: All time limits stated in this Agreement and the Contract Documents are of the essence of the Agreement. The Town and Contractor recognize the completion of the work as shown in the contractual time frame, or as extended, is important to the ongoing operations of the Town and its citizens. They also recognize that delays include expenses to the Town for extended manpower commitments, outside consultant commitments, and potentially other legal fees to extend the project beyond the expected time period.

If this box is checked, in lieu of requiring any such proof and backup for such expenses, Contractor agrees that liquidated damages (not penalties) may be assessed by the Owner in the sum of **\$1,400.00 per day** for each day after the contract time frame expires.

If this box is checked, in addition to or in lieu of the daily damages (if checked above), Contractor agrees that lump sum liquidated damages (not penalties) may be assessed by the Town in a lump sum payment of \$ _____ .00 if the work is not completed by _____, 20__.

5.00 CONTRACT SUM AND PAYMENT: The Owner shall pay to the Contractor for performance of the Work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of *TWO HUNDRED SIXTY-NINE THOUSAND EIGHT HUNDRED FIFTY-SIX DOLLARS AND 47/100* (\$269,856.47) subject to adjustment as provided by the Contract Documents (“Contract Price”). The Town has appropriated sufficient funds for completion of this Work.

- a. Monthly, partial, progress payments shall be made by the Town to the Contractor for the percentage of the Work completed, subject to inspection by Town staff to verify percentage of completion. The Town alone shall determine when work has been completed and progress payments shall not constitute a waiver

of the right of the Town to require the fulfillment of all terms of this Agreement and the delivery of all improvements embraced in this Agreement in a complete and satisfactory manner to the Town in all details. The Town, before making any payment, may require the Contractor to furnish releases or receipts from any or all persons performing work under this Agreement and/or supplying material or services to the Contractor, or any subcontractor if this is deemed necessary to protect the Town's interest. The Town, however, may in its discretion make payment in part or full to the Contractor without requiring the furnishing of such releases or receipts.

- b. By the 1st day of each month, Contractor shall submit to the Town for review and approval, an application for payment fully completed and signed by Contractor covering the work completed through the last day of the prior month and accompanied by such supporting documentation as is required by these Contract Documents, including without limitation, time sheets, invoices, receipts, bills of lading, and all other documents the Town may require. Materials on hand but not complete in place may or may not be included for payment at the discretion of the Town. Each subsequent application for payment shall include an affidavit of Contractor providing that all previous progress payments received on account of the work have been applied to discharge in full all of Contractor's obligations reflected in prior applications for payment. Notwithstanding the progress payments, it is the intent and purpose of the Town to withhold at least five percent (5%) of payments to Contractor for any contract exceeding One Hundred Fifty Thousand Dollars (\$150,000.00) in accordance with Article 91, Title 24, C.R.S.
- c. Extension Agreement pricing: The Contractor may propose price increases to be applicable for any Extension Agreement term by written notice to the Town. Price increases are to be on a pass-through basis only and must not produce a higher profit margin for Contractor than that established by this Agreement. Requests must include supporting documentation such as price increases at the manufacturer's level and/or other documentation of cost increases. Consideration of price increases will be at the sole discretion of the Town. If a price increase is approved in part or in full, the resulting new pricing will be implemented through approval of an Extension Agreement. The Town may approve an increase in unit prices on Contractor's pricing pages consistent with the amount requested in the Contractor's written justification in the amount not to exceed the increase in the Colorado Construction Cost (CCI) Index, Colorado area, published by the Colorado Department of Transportation during the proceeding one year term. Nothing in this Agreement shall obligate the Town to approve any Extension Agreement. Exercise of any renewal option shall be at the Town's sole discretion, consistent with Section 3.00 above.

6.00 ACCEPTANCE AND FINAL PAYMENT: Final payment may be requested by the Contractor upon completion and acceptance, by the Town, of all work as set forth in the Contract Documents. The total amount of final payment shall consist of the Contract Price, as adjusted in accordance with approved change orders, if applicable, less all previous payments to the Contractor. If the contract price exceeds one hundred fifty thousand dollars (\$150,000), the Town may make the final payment to the Contractor only after the Town has published notice of such final payment in accordance with C.R.S. § 24-91-103.

7.00 ADDITIONAL WORK: Should work beyond that described in the Contract Documents be required, it will be paid for as extra work at a cost to be agreed upon in separate written agreement by the Town and the Contractor prior to commencement of the additional work. Such additional agreements shall be executed and approved by all persons required by Town purchasing ordinances or policies. Unless specifically excluded, such written agreements shall be considered part of the Contract Documents.

8.00 CONTRACTOR'S REPRESENTATIONS: In order to induce the Town to enter into this Agreement, the Contractor makes the following representations:

- a. The Contractor has familiarized itself with the nature and the extent of the Contract Documents, Scope

of Work, the locality, all physical characteristics of the area of the work within the Scope of Work, including without limitation, improvements, soil conditions, drainage, topography, and all other features of the terrain, and with the local conditions and federal, state, and local laws, ordinances, rules, and regulations that in any manner may affect cost, progress, or performance of the work, or apply in any manner whatsoever to the work.

- b. Contractor has carefully considered all physical conditions at the site and existing facilities affecting cost, progress, or performance of the work.
- c. Contractor has given the Town written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and such documents are acceptable to the Contractor.
- d. Contractor shall not extend the credit or faith of the Owner to any other persons or organizations.

9.00 INSURANCE: Contractor agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all obligations assumed by the Contractor pursuant to this Agreement. Contractor shall not commence work under this Agreement until it has obtained all said insurance required by the Contract Documents and such insurance has been approved by the Town. The Contractor shall not allow any subcontractor to commence work on this project until all similar insurance required of the subcontractor has been obtained and approved. For the duration of this Agreement, the Contractor must continuously maintain the insurance coverage required in this section, with the minimum insurance coverage listed below:

- a. Worker's Compensation in accordance with the Worker's Compensation Act of the State of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract.
- b. Comprehensive General liability insurance with minimum limits of ONE MILLION DOLLARS (\$1,000,000) per each occurrence, AND TWO MILLION DOLLARS (\$2,000,000) aggregate, plus an additional amount sufficient to pay related attorneys' fees and defense costs. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.
- c. Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per each occurrence, plus an additional amount sufficient to pay related attorneys' fees and defense costs, with respect to each of the Contractor's owned, hired or non owned vehicles assigned to or used in performance of this contract.
- d. Builder's Risk insurance with minimum limits of not less than the insurable value of the work to be performed under this contract at completion less the value of the materials and equipment insured under installation floater insurance. The policy shall be written in completed value form and shall protect the Contractor and the Town against risks of damage to buildings, structures, and materials and equipment not otherwise covered under Installation Floater insurance, from the perils of fire and lightning, the perils included in the standard coverage endorsement, and the perils of vandalism and malicious mischief. Equipment such as pumps, engine-generators, compressors, motors, switch-gear, transformers, panel-boards, control equipment, and other similar equipment shall be insured under Installation Floater insurance when the aggregate value of the equipment exceeds \$10,000. The policy shall provide for losses to be payable to the Contractor and the Town as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the Contractor or the Town.

- e. If this box is checked, Professional Liability/Errors and Omission in an amount not less than _____ MILLION DOLLARS (\$ __,000,000).

Certificates of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. The policies required above shall be endorsed to include the Town and the Town's officers and employees as additional insureds. Every policy required above shall be primary insurance and any insurance carried by the Town, its officers, or its employees, or carried by or provided through any self-insurance pool of the Town, shall be excess and not contributory insurance to that provided by the Contractor. Contractor shall be solely responsible for paying any and all deductibles.

Each certificate of insurance shall identify this Agreement or the project set forth in the Scope of Work and shall provide that the coverage afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate of insurance addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.00 BONDS: Contractor shall furnish a performance bond, payment bond, and warranty bond in an amount determined by the Town, but in any event at least equal to the Contract Price, as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents, including but not limited to the guaranty period. These bonds shall remain in effect at least until one year after the date of final payment. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (i) are licensed to conduct business in the State of Colorado and (ii) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570, amended, by the Audit Staff, Bureau of Account, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in Colorado is terminated, or it ceases to meet the requirements of clauses (i) and (ii) of this section, Contractor shall, within five (5) days thereafter, substitute another bond and surety, both of which shall be acceptable to the Town.

11.00 NO WAIVER OF GOVERNMENTAL IMMUNITY: The parties hereto understand and agree that the parties are relying on, and do not waive or intend to waive by any provision of this Agreement or the remainder of the Contract Documents, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the parties, their officers, agents or their employees.

12.00 INDEMNIFICATION: The Contractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold the Town, its agencies, employees, officials and agents ("Indemnitees") harmless from any and all claims, settlements, judgments, damages and costs, including reasonable attorney fees, of every kind and nature made, to include all costs associated with the investigation and defense of any claim, rendered or incurred by or on behalf of the Indemnitees, that may arise, occur, or grow out of any errors, omissions, or negligent acts, done by the Contractor, its employees, subcontractors or any independent consultants working under the direction of either the Contractor or any subcontractor in the performance of this Contract; provided, however, that Contractor's obligations and liability hereunder shall not exceed the amount represented by the degree or percentage of negligence or fault attributable to the Contractor or any officer, employee, representative, agent, subcontractor, or other person acting under Contractor's direction or control, as determined pursuant to C.R.S. § 13-50.5-102(8)(c).

13.00 TERMINATION FOR CONVENIENCE: This Agreement and the performance of the Scope of Work hereunder may be terminated at any time in whole, or from time to time in part, by the Town for its convenience. Any such termination shall be effected by delivery to the Contractor of a written notice ("**Notice of Termination**") specifying the

extent to which performance of the Scope of Work is terminated and the date upon which termination becomes effective. If the Agreement is terminated, the Contractor shall be paid on a pro-rated basis of work status satisfactorily completed, under the detailed Scope of Work. The portion of the Scope of Work satisfactorily completed but not yet accepted by the Town shall be determined by the Town.

14.00 EVENTS OF AND TERMINATION FOR DEFAULT:

- (1) The Town may serve written notice upon the Contractor of its intention to terminate this Agreement in the presence of one of the following events of default:
 - a. Contractor fails to initiate the Scope of Work at the agreed upon time;
 - b. The Contractor unnecessarily or unreasonably delays the performance of the Scope of Work;
 - c. The Contractor does not complete the Scope of Work within the time specified or within the time to which completion of the Scope of Work has been extended;
 - d. Contractor fails to make prompt payments for labor, materials or to subcontractors;
 - e. Contractor willfully violates this Agreement or disregards laws, ordinances or instructions of the Town;
 - f. Contractor abandons performance of the Scope of Work;
 - g. The Contractor assigns, transfers or sublets this Agreement or any part thereof without Town approval;
 - h. Contractor becomes insolvent or adjudged bankrupt; or
 - i. Contractor refuses to remove materials or perform any work within the Scope of Work that has been rejected as defective or unsuitable.

- (2) Such written notice shall contain the reasons for the intention to terminate this Agreement and provide a five (5) business day period during which the Contractor may cure the event of default. A failure to timely cure the event of default shall authorize the Town to immediately terminate this Agreement and take whatever steps it deems necessary to complete the Scope of Work, if so desired by the Town in its sole discretion. The costs and charges incurred by the Town, together with the costs of completion of the Scope of Work shall be deducted from any monies owed to Contractor. If the expense incurred by the Town is greater than the sums payable under this Agreement, the Contractor shall pay the Town, within sixty (60) days of demand therefor the amount of such excess cost suffered by the Town.

15.00 LIABILITY FOR EMPLOYMENT-RELATED RIGHTS AND COMPENSATION: The Contractor will comply with all laws, regulations, municipal codes, and ordinances and other requirements and standards applicable to the Contractor’s employees, including, without limitation, federal and state laws governing wages and overtime, equal employment, safety and health, employees’ citizenship, withholdings, reports and record keeping. Accordingly, the Town shall not be called upon to assume any liability for or direct payment of any salaries, wages, contribution to pension funds, insurance premiums or payments, workers’ compensation benefits or any other amenities of employment to any of the Contractor’s employees or any other liabilities whatsoever, unless otherwise specifically provided herein.

The Town will not include the Contractor as an insured under any policy the Town has for itself. The Town shall not be obligated to secure nor provide any insurance coverage or employment benefits of any kind or type to or for the Contractor or the Contractor’s employees, sub-consultants, subcontractors, agents, or representatives, including but not limited to coverage or benefits related to: local, state, or federal income or other tax contributions, FICA, workers’ compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension or retirement account contributions, profit sharing, professional liability insurance, or errors and omissions insurance. The following disclosure is provided in accordance with Colorado law:

Contractor: A-1 Chipseal Company
2505 E. 74th Ave
Denver, CO 80229
Email: JKrueger@a-1chipseal.com
JParks@asphaltrepair.com

21.00 SURVIVAL: The parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

22.00 ATTORNEY’S FEES: If the Contractor breaches this Agreement, then it shall pay the Town’s reasonable costs and attorney’s fees incurred in the enforcement of the terms, conditions, and obligations of this Agreement.

23.00 INTEGRATION AND AMENDMENT: This Agreement constitutes the entire agreement between the parties, superseding all prior oral or written communications. This Agreement may only be modified or amended upon written agreement signed by the parties.

24.00 RIGHTS AND REMEDIES: Any rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town’s legal or equitable remedies, or the period in which such remedies may be asserted.

25.00 BINDING EFFECT: The parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns; provided that this section shall not authorize assignment.

26.00 NO THIRD-PARTY BENEFICIARIES: Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or subcontractor of Contractor. Absolutely no third-party beneficiaries are intended by this Agreement. Any third party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

27.00 CONFLICT BETWEEN DOCUMENTS: In the event a conflict exists between this Agreement and any term in any exhibit attached or incorporated into this Agreement, the terms in this Agreement shall supersede the terms in such exhibit. In the event of a conflict between any of the Contract Documents, the following order of precedence shall apply: (1) change orders, (2) this Agreement, as may be amended, (3) special provisions, (4) general conditions, (5) design standards and specifications, including any addenda, (6) design documents, and (7) any other Contract Documents, with the more specific or stricter provision controlling.

28.00 FORCE MAJEURE: Neither the Contractor nor the Town shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by “force majeure.” As used in this Agreement, “force majeure” means acts of God, acts of the public enemy, acts of terrorism, unusually severe weather, fires, floods, epidemics, pandemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.

29.00 PROTECTION OF PERSONAL IDENTIFYING INFORMATION: In the event the Work includes or requires the Town to disclose to Contractor any personal identifying information as defined in C.R.S. § 24-73-101, Contractor shall comply with the applicable requirements of C.R.S. §§ 24-73-101, et seq., relating to third-party service providers.

30.00 AUTHORITY: The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town of Mead and the Contractor and bind their respective entities.

31.00 COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document. In addition, the Parties specifically acknowledge and agree that electronic signatures shall be effective for all purposes, in accordance with the provisions of the Uniform Electronic Transactions Act, Title 24, Article 71.3 of the Colorado Revised Statutes.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties have caused this Construction Agreement to be executed on the dates written below.

TOWN OF MEAD:

Board of Trustees (*for contracts exceeding \$25,000 pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

ATTEST:

By: _____
Mary Strutt, Town Clerk, MMC

By: _____
Colleen G. Whitlow, Mayor

OR

Town Manager (*for contracts \$25,000 or less pursuant to Sec. 4-2-20 of the Mead Municipal Code*)

By: _____
Helen Migchelbrink, Town Manager

Date of Execution: _____

[Contractor signature page follows].

[signature page to Construction Agreement]

CONTRACTOR:

A-1 CHIPSEAL COMPANY, a Colorado corporation

By: _____

Printed Name: _____

Title: _____

STATE OF COLORADO)

COUNTY OF _____) ss.

The foregoing Construction Agreement was acknowledged before me this ____ day of _____, 2024,

by _____ as

_____ of A-1 CHIPSEAL COMPANY, a Colorado corporation.

Witness my hand and official seal.

My commission expires: _____.

Notary Public
(Required for all contracts pursuant to C.R.S. § 8-40-202(2)(b)(IV))

EXHIBIT A
CONTRACTOR'S FORM OF BID

[See attached document]


**SECTION 00310
BID FORM**

Project: Town of Mead – Street Resurfacing Project

Address: Town of Mead
Attn: Manny Windhorst, Program Manager
441 Third Street
Mead, CO 80542

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Bidders Signature</u>	<u>Date Acknowledged</u>
None		

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

Bidder has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder,

including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- D. Based on the information and observations referred to in Paragraph D above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- E. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
 - 1. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

1.04 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

1.05 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Base Bid Proposal

The work will include all necessary labor, supervision, equipment, tools, and materials to complete the work in accordance with the Project Construction Documents and the current Town of Mead Design Standards and Specifications.

Item No.	Description	Unit	Contract Quantity	Unit Price	Total Cost
408.01	Crack and Joint Sealant	LB	9,230	\$ 3.15	\$ 29,074.50
409.01	Chip Seal ¼"	SY	17,785	\$ 5.22	\$ 92,837.70
409.02	Slurry Seal - Type II	SY	31,711	\$ 4.57	\$ 144,919.27
630.01	Advance Warning Sequencing Arrow Panel	DAY	11	\$ 100.00	\$ 1,100.00
630.02	Variable Message Board	DAY	11	\$ 175.00	\$ 1,925.00
TOTAL COST					\$ 269,856.47

Two Hundred Sixty-Nine Thousand, Eight Hundred Fifty-Six Dollars,
and Forty-Seven Cents.

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (25%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the Town and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 45 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.03 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

- 1.07 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Project References; Résumé of General Manager & Superintendent
 - C. List of Proposed Suppliers
 - D. List of Proposed Subcontractors
 - E. Evidence of authority to do business in the state Colorado; or a written covenant to obtain such license within the time for acceptance of Bids;
- 1.08 The Engineer may require the apparent low responsive bid and second low responsive bid General Contractors to submit the following Statement of Qualifications after the bid opening:
- A. General Information
 - 1. Please provide official firm name, license, contact person for bidding, title, phone number, e-mail address, and mailing address. Provide a list of current projects under construction in detail, including Owner's name and contact information, Engineer's name and contact information, contract price, percent complete, and brief description of work.
 - B. Project Experience
 - 1. Provide brief summaries of a minimum of three (3) comparable projects in which your firm served as General Contractor in last three (3) years. Include the following information with each project summary:
 - a. Owner and Engineer contact information
 - b. References and contact information
 - c. Project contract price and final construction cost
 - d. Construction dates
 - C. Experience of key personnel to be assigned to this project.
 - 1. For each key person identified, list at least two comparable projects in which they have played a primary role. For other projects provide:
 - a. Description of project
 - b. Role of the person
 - c. Project's original contracted construction cost and final construction cost
 - d. Construction dates
 - e. Project Owner
 - f. Reference information (two names with telephone numbers for each project)
 - D. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 04/25/2024

If an Individual: _____

Doing business as: _____

If a Partnership: _____

By: Josh Krueger _____

Josh Krueger, Vice President

If a Corporation: A-1 Chipseal Co. (a S Corporation)

By: _____

(SEAL & TITLE *J. Parks* ATTEST)



ADDRESS: 2505 E. 74th Ave

Denver, CO 80229

TELEPHONE: 303-464-9267

EMAIL: JParks@asphaltrepair.com

END OF SECTION



Established in 1992, A-1 Chipseal Company is a comprehensive asphalt maintenance and pavement preservation firm situated in Denver, Colorado. As the largest contractor specializing in pavement maintenance across the Front Range, we offer a complete spectrum of services using top-notch materials. With a workforce exceeding 210 employees and 15 proficient crews overseeing projects year-round. A-1 Chipseal and Rocky Mountain Pavement exemplify professionalism, integrity, honesty, and extensive experience. We take immense pride in our achievements and strive to set the standard in asphalt pavement preservation. A-1 Chipseal Company has an impeccable track record with no bond claims or legal disputes. Our qualifications make us the ideal choice for completing projects for the Town of Mead.

Founded in 1992, A-1 Chipseal Company initially operated as a Chipseal Contractor. By 2006, the company expanded its offerings to include Slurry Seal and Crack Seal services. In January 2009, A-1 Chipseal Co. underwent significant growth with the acquisition of the assets of Rocky Mountain Pavement, Inc., transitioning into a full-service asphalt maintenance contractor. Branching out further, in 2016, the company established a presence in Colorado Springs. Expanding its service portfolio, September 2022 marked another milestone as A-1 acquired Rocky Mountain Parking Lot Services, enhancing its capabilities to include parking lot striping, snow removal, and sweeping maintenance. Continuing its strategic expansion, in May 2023, A-1 purchased the assets of Altitude Concrete, thereby offering concrete services. The company's diversification journey continued in March 2024, when it ventured into the milling business through the acquisition of CU Onsite Solutions' assets. A-1 Chipseal Co. is owned by Daniel Gryzmala & Nick Zieser, employing 210 individuals during the peak asphalt season, and completing approximately 1200 projects annually.

A-1 Chipseal Co.'s principal office is located at 2505 E. 74th Ave., Denver, CO 80229. Our Colorado Springs Branch is located at 7231 Cole View, Colorado Springs, CO 80915. A-1 Chipseal's financial stability is demonstrated with our strong financial backing, by both our banking relationship and our bonding relationship. Currently A-1 Chipseal Co. has a 15.5MM Line of credit with Pueblo Bank and Trust and a bonding capacity of 10MM Single and 20MM Aggregate. A-1 Chipseal Company is also prequalified with the Colorado Department of Transportation to submit bids with no limit in project size. Audited financials are available for review at our office by appointment.

1.07

A: Required Bid Security

See attached.

B: Project References

See attached 50 largest jobs.

C: Proposed Suppliers

Suncor Energy – Emulsion
 APC – Aggregate
 Craftco - Crackseal

D: Proposed Subcontractors

J & J Trucking – Hauling material

E: Evidence of authority to do business in Colorado

See attached Contractors & Business License

1.08

A-1: Current Projects under construction

See attached Contracts on Hand.

B-1: Project Experience

See attached 50 largest jobs.

C-1: Key Personnel



Name	Years of Experience	Present Position	Skills/Responsibilities	Current/Past Employment
Daniel J Gryzmala	23	President, Estimator, Owner	Operations, Estimating, Contract Compliance, EEO & Safety Manager, Quality Assurance, Customer Service, Cost Accounting, Board of Directors	A-1 Chipseal Co. 2007 - Current RG Insulation 2001-2007
Nick Zieser	39	Treasurer, Owner	Financial Advisor, CPA, Problem Solving, Acquisitions, Legal, Board of Directors	A-1 Chipseal Co. 2007-Current CFO Management 2009-Current Medallion Mezzanine 1997-2009 KPMG, LLP 1985-1997
Joshua Kruger	26	Vice President, Sales	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management, Crew Management	A-1 Chipseal Co. 2009 - Current Aztec 1998 - 2008
Rick Whitfield	41	Vice President, Operations	Operations, EEO & Safety Manager, Quality Assurance, Customer Service, Cost Accounting, Project Management, Job Performance, Board of Directors	A-1 Chipseal Co. 2009 - Current Black Rock Paving 2004-2009 Lafarge West Inc. 1983-2004
Stephanie Wallis	23	Controller, Corporate Secretary	Cost Accounting, Contract Compliance, EEO & Safety, Financial Review, Audits, Customer Service, Board of Directors	A-1 Chipseal Co. 2007-Current W.L. Contractors 2005-2007 AmWest Well and Pump 2001-2005
Chelsea Pederson	7	Job Cost Accountant, Accounts Receivable	Cost Accounting, Unit Price Billing, AIA Billings, Contract Compliance, Payroll, Human Resources	A-1 Chipseal Co. 2017 - Current
Rogelio Contreras	28	Slurry Seal Superintendent	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2013 - Current RG Insulation 1995-2013
Dana Turner	16	Project Manager	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2007 - Current
Rogelio Lopez	10	Slurry Seal Foreman	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2013 - Current
Matt Domier	16	Chip Seal Superintendent	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management	A-1 Chipseal Co. 2012 - Current Frazle Construction 2007-2012
Scott Vogl	17	Operations Manager	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2007 - Current
John Parks	39	Estimator	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management	A-1 Chipseal Co. 2009 - Current McStain 2001-2008 Lafarge 1983-2001

D-1: Banking Reference

PB&T Bank
Elaine Shannon
16711 Washington Street
Thronton, CO 80023
720-303-3146
15.5MM Line of Credit

D-2: Insurance Agent

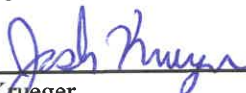
Moody Insurance Agency
Lindsey Murray
8055 E. Tufts Ave. Ste. 1000
Denver, CO 80237
303-824-6600

Name, telephone number, email address and physical address of the individuals to contact regarding the proposal.

Josh Krueger
Vice President
A-1 Chipseal Co.
2505 E. 74th Ave.
Denver, CO 80229
(303) 356-5077
jkrueger@a-1chipseal.com

John Parks
Senior Estimator
A-1 Chipseal Co.
2505 E. 74th Ave.
Denver, CO 80229
(303) 435-7567
jparks@asphaltrepair.com

The signature of an authorized principal, partner, or officer of the Offeror.



Josh Krueger
Vice President
04/25/2024



A-1 Chipseal Co.
50 Largest Jobs
2019 - 2023

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
13040	\$ 4,499,999.99	\$ 5,063,354.08	\$ 4,387,104.06	El Paso County	El Paso County 200 Cascade Ave. Upper Level Colorado Springs, CO 80903 Jake Harper (719) 368-9049	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/31/23	No
12017	\$ 3,996,889.80	\$ 3,870,496.15	\$ 3,670,154.37	City of Aurora-2022 Project	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	01/31/23	No
12099	\$ 3,987,782.03	\$ 4,062,787.26	\$ 2,291,305.75	City of Brighton-2022 Project	City of Brighton 22 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	04/21/23	No
11258	\$ 3,986,575.80	\$ 4,982,533.35	\$ 4,309,982.80	Denver 2020 Chipseal Program	City & County of Denver 201 W. Colfax Ave. Dept 908 Denver, CO 80202 Accounts Payable (303) 446-3466	Chip Seal, Crack Seal	12/31/20	No
12884	\$ 3,692,566.65	\$ 3,123,201.81	\$ 2,619,917.76	Aurora - 2023 Surface Trm Prog	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/30/23	No
11256	\$ 3,544,870.05	\$ 3,764,955.26	\$ 2,615,001.33	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/18/21	No
11617	\$ 3,321,849.51	\$ 3,547,601.04	\$ 1,998,147.59	City of Brighton	City of Brighton 22 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	08/31/22	No
11259	\$ 3,202,015.00	\$ 3,195,946.19	\$ 2,031,599.84	Brighton 2020 Street Project	City of Brighton 22 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	09/24/21	No
12098	\$ 3,102,258.81	\$ 3,116,662.39	\$ 1,888,354.48	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/31/22	No
13008	\$ 2,998,862.64	\$ 3,146,243.25	\$ 2,134,031.18	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/11/23	No

A-1 Chipseal Co.
50 Largest Jobs
2019 - 2023

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
10748	\$ 2,972,122.78	\$ 2,900,967.07	\$ 1,644,216.26	Broomfield 2019 Street Project	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/13/19	No
11172	\$ 2,848,940.52	\$ 2,427,400.02	\$ 2,369,626.55	City of Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal	11/30/20	No
11208	\$ 2,752,957.27	\$ 2,752,356.67	\$ 2,584,776.58	Aurora 2020 Surface Treatment	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/18/20	No
13044	\$ 2,717,807.00	\$ 2,712,883.22	\$ 2,667,320.70	2023 Ft. Collins - Asphalt	City of Fort Collins 281 N. College Ave. Fort Collins, CO 80522 Stan Welsch - Finance Debbie D (970) 416-2091	Chip Seal, Slurry Seal	10/06/23	No
10738	\$ 2,263,994.02	\$ 2,267,866.27	\$ 2,200,415.72	Aurora 2019 Surface Trmt Proj	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/13/19	No
12971	\$ 2,121,000.01	\$ 1,896,530.00	\$ 1,894,885.00	CO NP Multi PMS	VSS International, Inc. PO Box 981330 West Sacramento, CA 95798 (916) 373-1500	Chip Seal	09/25/23	No
12093	\$ 2,016,965.01	\$ 1,946,568.40	\$ 1,926,478.94	Ct of Fort Collins	City of Fort Collins 281 N. College Ave. Fort Collins, CO 80522 Stan Welsch - Finance Debbie D (970) 416-2091	Chip Seal, Slurry Seal	10/31/22	No
11610	\$ 1,950,995.29	\$ 1,960,414.46	\$ 1,821,644.68	City of Aurora	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	11/30/21	No
10828	\$ 1,928,396.51	\$ 2,387,706.16	\$ 1,531,078.99	Brighton 2019 Street Project	City of Brighton 22 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	09/30/20	No
11589	\$ 1,798,562.21	\$ 1,670,322.71	\$ 1,644,814.21	City of Fort Collins	City of Fort Collins 281 N. College Ave. Fort Collins, CO 80522 Stan Welsch - Finance Debbie D (970) 416-2091	Chip Seal, Slurry Seal	07/31/21	No

A-1 Chipseal Co.

50 Largest Jobs
2019 - 2023

Section 7, Item g.

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
0824	\$ 1,759,196.39	\$ 1,639,711.84	\$ 1,635,302.06	Ft Collins 2019 Asphalt Progra	City of Fort Collins 281 N. College Ave. Fort Collins, CO 80522 Stan Welsch - Finance Debbie D (970) 416-2091	Chip Seal, Slurry Seal	09/27/19	No
11547	\$ 1,726,505.86	\$ 1,693,239.59	\$ 957,934.56	CDOT Region 4 Overlay Project	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mire (720) 299-5552	Chip Seal, Striping	08/31/21	No
12138	\$ 1,676,136.73	\$ 1,655,735.88	\$ 1,640,237.88	Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal	11/30/22	No
11987	\$ 1,644,815.75	\$ 1,604,516.82	\$ 523,793.74	City of Westminster	City of Westminster 6575 West 88th Ave. Westminster, CO 80030 Barb - Finance A/P NET 30 days (303) 658-2522	Chip Seal, Striping	07/31/22	No
11666	\$ 1,568,164.61	\$ 1,536,037.21	\$ 1,511,192.38	City of Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal	10/15/21	No
12987	\$ 1,498,065.66	\$ 1,478,418.28	\$ 1,344,695.35	Colorado Springs 2023 Chipseal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal	11/27/23	No
12955	\$ 1,434,194.51	\$ 1,396,001.24	\$ 1,365,902.68	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushenan (970) 240-1485	Chip Seal, Slurry Seal, Striping	08/18/23	No
12052	\$ 1,428,079.40	\$ 1,383,193.26	\$ 1,139,622.75	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushenan (970) 240-1485	Chip Seal, Slurry Seal, Striping	09/30/22	No
11177	\$ 1,395,258.56	\$ 1,363,218.50	\$ 1,347,671.10	Colo Springs 2020 Crackseal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Crack Seal	01/11/21	No
12918	\$ 1,326,460.46	\$ 1,310,983.92	\$ 1,286,475.62	Colo Springs-2023 Slurry Proj	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Slurry Seal	11/01/23	No

A-1 Chipseal Co.
50 Largest Jobs
2019 - 2023

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Spk/Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
2015	\$ 1,277,477.27	\$ 1,218,325.95	\$ 1,209,683.95	Adams County Gravel Chip	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Chip Seal, Slurry Seal	09/11/22	No
12976	\$ 1,272,659.99	\$ 1,100,146.91	\$ 950,354.31	Adams County 2023 Seal Program	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Slurry Seal, Asphalt, Crack Seal, Striping	12/30/23	No
12981	\$ 1,241,189.18	\$ 1,501,021.43	\$ 1,051,165.90	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 800018101 Christopher Yaney (720) 898-7730	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/31/23	No
12958	\$ 1,187,975.16	\$ 1,187,729.65	\$ 1,141,788.14	City of Firestone	Town of Firestone PO Box 100 Firestone, CO 80520 Theo Abkes (303) 901-7903	Chip Seal, Striping	09/12/23	No
12208	\$ 1,150,902.18	\$ 1,019,018.97	\$ 680,568.52	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 800018101 Christopher Yaney (720) 898-7730	Chip Seal, Slurry Seal, Crack Seal, Hot Chip Seal, Striping	12/31/22	No
12200	\$ 1,096,643.82	\$ 1,058,920.07	\$ 896,287.10	CDOT State Highway 72B	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mirre (720) 299-5552	Chip Seal, Striping	09/30/22	No
10922	\$ 1,036,792.56	\$ 1,061,598.74	\$ 1,054,662.42	Greeley 2019 Chip/Slurry Prog	City of Greeley 1000 10th Street Greeley, CO 80631 Pat Hill (970) 350-9450	Chip Seal, Slurry Seal	12/13/19	No
13199	\$ 1,023,656.95	\$ 1,023,656.95	\$ 815,378.37	Teller County Chipseal	Teller County Public Works 308-A Weaverville Rd Divide, CO 80814 Brad Shaw (719) 687-8812	Chip Seal, Striping	10/06/23	No
13010	\$ 997,098.69	\$ 930,881.63	\$ 833,151.15	Weid County-2023 Slurry Seal	Weid County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Crack Seal	08/25/23	No
12016	\$ 987,736.51	\$ 775,488.93	\$ 715,155.94	Adams County Slurry Seal	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	11/30/22	No

A-1 Chipseal Co.
50 Largest Jobs
2019 - 2023

No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
1100	\$ 978,670.62	\$ 995,206.92	\$ 992,557.74	Pueblo County	Pueblo County 33601 United Ave Pueblo, CO 81001 Larim Ayoub (719) 569-1633	Chip Seal, Slurry Seal	07/31/22	No
11750	\$ 967,655.01	\$ 902,800.37	\$ 845,621.42	Weld County	Weld County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Crack Seal	10/15/21	No
11292	\$ 967,146.20	\$ 912,630.03	\$ 864,891.66	Weld County	Weld County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Crack Seal, Striping	08/28/20	No
10794	\$ 957,716.16	\$ 923,669.43	\$ 893,286.47	Weld County 2019 Slurry Seal	Weld County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Crack Seal, Striping	09/23/19	No
11163	\$ 936,398.01	\$ 838,425.70	\$ 606,981.53	CDOT US 24 Alamosa	Colorado Dept. of Transportation 3803 N Main Ave Suite 100 Durango, CO 81301 Darrell Wells (970) 398-3626	Chip Seal, Striping	06/29/20	No
11612	\$ 887,461.40	\$ 740,602.30	\$ 709,181.30	Adams County	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Slurry Seal, Asphalt, Crack Seal, Striping	09/30/21	No
13522	\$ 863,600.01	\$ 876,000.00	\$ 802,166.18	CU Anschutz Parking Repairs	CU of Denver Anschutz Center 13001 E 17th Place Aurora, CO 80045 David Perkins (720) 877-2734	Slurry Seal, Asphalt, Crack Seal, Concrete, Striping.	11/27/23	No
11210	\$ 840,002.02	\$ 795,175.22	\$ 787,015.44	Loveland 2020 Chipseal Project	City of Loveland 410 E 5th Street Loveland, CO 80537 Heather Ramseier - AP (970) 962-2310	Chip Seal	07/31/20	No
10796	\$ 839,138.86	\$ 967,741.18	\$ 293,622.05	Westminster 2019 Chipseal	City of Westminster 6575 West 88th Ave. Westminster, CO 80030 Barb - Finance A/P NET 30 days (303) 658-2522	Chip Seal, Hot Chip Seal, Striping	10/31/19	No
12162	\$ 820,881.34	\$ 741,979.60	\$ 718,959.80	Weld County	Weld County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Crack Seal, Striping	09/30/22	No

Contracts in Progress
Last Updated 4/25/2024

job_no	Project Name	Customer Information	Description/Type of Work	Percent Complete	Contract Amount	Current Contract Amount	Expected Completion Date
13178	City of Brighton-2023 Project	City of Brighton 22 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Asphalt, Crack Seal, Chip Seal, Slurry Seal, Concrete, Striping	100%	\$ 3,881,117.24	\$ 3,881,117.24	03/31/24
13239	Whisper Canyon HOA	Whisper Canyon HOA c/o REALMANAGE FAMILY OF BRAND Denver, CO 80202 Robin Mansfield-Smith 0 -	Asphalt, Concrete, Chip Seal, Slurry Seal, Striping	0%	\$ 220,638.32	\$ 220,638.32	04/30/24
13307	City of Westminster Crackseal	City of Westminster 6575 West 88th Ave. Westminster, CO 80030 Barb - Finance A/P NET 30 days (303) 658-2922	Crack Seal	41%	\$ 480,997.85	\$ 480,997.85	04/30/24
13348	St. Michael the Archangel	St. Michael the Archangel 19099 E. Floyd Ave. Aurora, CO 80013 Andy Robinson 0 -	Asphalt, Concrete, Slurry Seal, Striping	97%	\$ 216,026.21	\$ 216,026.21	05/31/24
13369	Univ of Co Boulder-UCB000758	University of Colo Boulder 1050 Regent Dr. 502UCB Boulder, CO 80309 Accounts Payable (303) 315-2846	Asphalt, Chip Seal, Crack Seal, Slurry Seal	18%	\$ 251,667.35	\$ 251,667.35	04/30/24
13378	Town of Columbine Valley	Town of Columbine Valley 2 Middlefield Road Columbine Valley, CO 80123 Jim Newland (720) 641-6973	Asphalt, Crack Seal, Chip Seal, Slurry Seal	0%	\$ 496,894.99	\$ 496,894.99	06/15/24
13510	5th & Lipan Improvements	Shaw Builders, LLC 308 Kalamath St. Denver, CO 80223 (303) 944-2457	Asphalt, Concrete	86%	\$ 207,437.49	\$ 207,437.49	04/30/24
13532	CU Anschutz Parking Repairs	CU of Denver Anschutz Center 13001 E 17th Place Aurora, CO 80045 David Perkins (720) 877-2734	Asphalt, Concrete, Cape Seal, Striping	30%	\$ 689,000.00	\$ 689,000.00	06/30/24
13534	Cheyenne Wells 2024 Chip Seal	Town of Cheyenne Wells P.O. Box 125 Cheyenne Wells, CO 80810 Dannie McMillian (719) 767-5865	Chip Seal	0%	\$ 261,125.06	\$ 261,125.06	06/30/24

Contracts in Progress
Last Updated 4/25/2024

job_no	Project Name	Customer Information	Description/Type of Work	Percent Complete	Contract Amount	Current Contract Amount	Expected Completion Date
13543	Cooseman Denver	Cooseman Denver, Inc. 5135 Peoria St Denver, CO 80239 Jim Rein (303) 371-3130	Asphalt, Concrete, Striping	58%	\$ 165,357.48	\$ 165,357.48	05/31/24
13549	NIST	HD, Inc 6391 Aviation Circle Loveland, CO 80538 Tyler Walter (719) 499-3250	Asphalt, Concrete	1%	\$ 375,281.41	\$ 375,281.41	05/31/24
13631	City of Broomfield Patching	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Asphalt	30%	\$ 125,322.50	\$ 125,322.50	04/30/24
13647	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 80001&101 Christopher Yaney (720) 898-7730	Asphalt, Crack Seal, Chip Seal, Slurry Seal	1%	\$ 2,424,554.08	\$ 2,424,554.08	08/31/24
13648	Colorado Springs Slurry Seal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Slurry Seal	0%	\$ 971,000.01	\$ 971,000.01	08/31/24
13655	CDOT - State Highway 72B	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mire (720) 299-5552	Chip Seal	1%	\$ 1,348,751.91	\$ 1,348,751.91	05/31/24
13684	Fort Collins Crack Seal	City of Fort Collins Streets -Attn Accounts Payable Fort Collins, CO 80522	Crack Seal	56%	\$ 437,284.85	\$ 437,284.85	04/30/24
13704	Town of Castle Rock	(970) 416-2091 Town of Castle Rock 4175 N. Castleton Ct. Castle Rock, CO 80109 Carl Armijo (720) 733-2471	Concrete, Asphalt	0%	\$ 384,529.27	\$ 384,529.27	05/31/24
13712	The Commons	The Commons c/o Management Options, Inc Arvada, CO 80006 Margaret Piro (303) 862-8056	Concrete, Asphalt	0%	\$ 115,190.64	\$ 115,190.64	05/31/24

Contracts in Progress

Last Updated 4/25/2024

job_no	Project Name	Customer Information	Description/Type of Work	Percent Complete	Contract Amount	Current Contract Amount	Expected Completion Date
13727	Pagosa Chipseal 2024	Town of Pagosa Springs 551 Hot Springs Blvd Pagosa Springs, CO 81147 Brad Lattin (970) 264-4152	Chip Seal	0%	\$ 288,829.84	\$ 288,829.84	06/30/24
13728	City of Fountain	City of Fountain 116 S Main St Fountain, CO 80817 Robert Mcdonald (719) 322-2036	Chip Seal, Slurry Seal	0%	\$ 174,324.57	\$ 174,324.57	06/30/24
13730	Buckley Air Force Base	Sky Blue Builders, LLC 2501 Dallas St. Unit 290 Aurora, CO 80010 Emmy Tran (720) 239-2583	Slurry Seal, Crack Seal, Striping, Asphalt	0%	\$ 211,359.99	\$ 211,359.99	06/30/24
13732	Lake County Asphalt Maint.	Lake County Public Works 1200 Hazel St. Leadville, CO 80461 Michael Irwin 0 -	Chip Seal	0%	\$ 197,317.11	\$ 197,317.11	05/31/24
13733	Town of Frisco Slurry Seal	Town of Frisco P.O. Box 4100 Frisco, CO 80443 Brad Thompson (970) 668-0836	Slurry Seal	0%	\$ 142,161.39	\$ 142,161.39	06/30/24
13769	Carriage Hills Subdivision	Carriage Hills Subdivision PO Box 19812 Boulder, CO 80302 Kate Wilson (303) 444-3513	Asphalt	0%	\$ 106,779.99	\$ 106,779.99	05/31/24
13778	City of Brush 2024 Slurry Seal	City of Brush PO Box 363 Brush, CO 80723 Rowena Pennell (970) 842-5001	Slurry Seal	0%	\$ 332,935.34	\$ 332,935.34	08/31/24
13780	Town of Platteville-Chipseal	Town of Platteville 400 Grand Avenue Platteville, CO 80651 David Brand (970) 785-6415	Chip Seal	0%	\$ 442,850.00	\$ 442,850.00	08/31/24
13787	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushman (970) 240-1485	Chipseal, Slurry Seal, Striping	1%	\$ 1,289,120.07	\$ 1,289,120.07	08/31/24

Contracts in Progress

Last Updated 4/25/2024

job_no	Project Name	Customer Information	Description/Type of Work	Percent Complete	Contract Amount	Current Contract Amount	Expected Completion Date
13788	City of Centennial	City of Centennial 13133 E. Arapahoe Rd. Centennial, CO 80112 Patrick Gunn (303) 754-3459	Slurry Seal, Asphalt, Crackseal, Striping	0%	\$ 760,578.37	\$ 760,578.37	08/31/24
13790	Broomfield Street Project	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Murndt (303) 464-5675	Asphalt, Crack Seal, Chip Seal, Slurry Seal, Concrete, Striping	0%	\$ 5,052,297.00	\$ 5,052,297.00	12/31/24
13792	City of Westminster Chipseal	City of Westminster 6575 West 88th Ave. Westminster, CO 80030 Barb - Finance A/P NET 30 days (303) 658-2522	Chip Seal	1%	\$ 816,703.71	\$ 816,703.71	08/31/24
13804	Loveland 2024 Chipseal Project	City of Loveland 410 E 5th Street Loveland, CO 80537 Heather Ramseier - AP (970) 962-2310	Chip Seal	0%	\$ 846,059.99	\$ 846,059.99	06/30/24
13816	Town of Milliken	Town of Milliken 1101 Broad Street Milliken, CO 80543 Courtney Diller - Finance (970) 660-5048	Chip Seal, Slurry Seal	0%	\$ 186,547.19	\$ 186,547.19	06/30/24
13820	Hidden Valley Estates	Hidden Valley Estates 3656 Arwen Lane Loveland, CO 80538 Gary Gentry (970) -	Chip Seal, Asphalt, Crack Seal	0%	\$ 246,463.94	\$ 246,463.94	07/31/24
13828	Mesa County 2024 Cape Seal	Mesa County 200 South Spruce Street Grand Junction, CO 81502 Erik Borschel (970) -	Chip Seal, Slurry Seal	0%	\$ 701,576.30	\$ 701,576.30	07/31/24
13837	Town of Vail 2024 Slurry Seal	Town of Vail 1309 Elkhorn Drive Vail, CO 80657 Jackie Lavato - Finance Dept. (970) 479-2100	Slurry Seal	0%	\$ 178,721.22	\$ 178,721.22	07/31/24
					\$ 25,026,802.68	\$ 25,026,802.68	



Contractors Licenses and Permits

Owner	Type	Number	Issue Date	Expiration Date	Bond
Arapahoe County	Right of Way License		01/20/23	01/20/25	\$ 20,000.00
Arvada, City of	Contractors License- ROW	AEC 302	03/23/15	06/09/24	\$ 20,000.00
Aurora, City of	Contractor License - ROW	2023 2320340 00 CL	05/17/23	06/01/24	\$ 20,000.00
Aurora, City of	Business License	S20029625-0005	05/18/23	05/18/25	NONE
Aurora, City of	Supervisor License - ROW Contractor	2023 2320345 00 SL	05/23/23	05/31/26	NONE
Avon, City of	Contractor License	006486	12/04/23	12/03/24	NONE
Avon, City of	Business License	6486	05/01/23	04/29/24	NONE
Boulder, City of	Contractors License -Right of Way	LIC-00990308	04/21/23	05/05/25	Continuous
Boulder, City of	Business License	S20057890-0002	12/31/23	12/31/25	NONE
Breckenridge, Town of	Business & Occupational/ Sales Tax License	115740001	07/16/23	07/15/24	NONE
Brighton, City of	Contractor License - Type D/E	CL-02990	06/26/08	06/26/24	NONE
Broomfield, City of	Contractor Registration-GenA	OL-25-06474	02/06/23	02/06/25	NONE
Canon City, City of	Contractors License	1043	01/01/23	12/31/24	NONE
Castle Rock, Town of	Business License	109580		12/31/24	NONE
Castle Rock, Town of	Contractors License	CR21-0065	02/01/24	02/01/25	NONE
Centennial, City of	Contractor License	LIC-000922-2019	07/19/23	07/19/24	NONE
Commerce City, City of	Subcontractor Right of Way	1409	12/05/23	12/31/24	NONE
Denver, City & County of	ROW - Paving	LIC00246391	09/16/22	09/30/24	\$ 50,000.00
Edgewater, City of	Sales & Use Tax License	5464	05/01/17	No expiration	NONE
Englewood, City of	D05 - Exc/drill/drain	D22-0420	07/28/22	07/20/24	NONE
Englewood, City of	Contractors License- Class D06	15537	02/09/21	12/06/24	\$ 20,000.00
Erie, Town of	CL - Contractors License - Class C	GC - 000214-2015	11/30/22	12/31/24	NONE
Estes Park, Town of	Business License	0738	01/01/23	12/31/24	NONE
Evans, City of	Business and Sales Tax License	2603316	01/01/23	12/31/24	NONE
Federal Heights, City of	Contractor License	100057	05/23/23	06/30/24	NONE
Firestone, Town of	Contractors License - Type C	CLC23-000194	11/17/23	12/31/24	NONE
Fort Collins, City of	Non-Structural Concrete License	no assigned #		& Bonds current	\$ 10,000.00
Fort Collins, City of	Contractors License & Right of Way License	no assigned #		Keep the Insurance	\$ 20,000.00
Fort Collins, City of	Right of Way License	no assigned #		No expiration	\$ 10,000.00
Fort Lupton, City of	Contractor License - Type B	FL-24-0841-B	01/02/24	12/31/24	NONE
Fort Morgan, City of	Contractor's License	21-000130	01/01/23	12/31/24	NONE
Frederick, Town of	Contractor's License - Type A	TL-GC-000004	02/23/24	02/23/25	NONE
Golden, City of	Contractors License	TL-GC-00626	01/25/23	01/24/25	NONE
Greeley, City of	ROW Contractor	15666	05/18/23	06/30/24	\$ 10,000.00
Greeley, City of	Business License	109934	07/01/22	06/30/24	NONE
Greenwood Village, City of	Contractors License - Level D	OL-23-01414	05/22/23	06/10/24	NONE
Lafayette, City of	General A License	21-008213	06/09/23	06/29/24	NONE
Lakewood, City of	Contractors License	15507	07/07/22	07/14/25	NONE
Littleton, City of	Contractors License - D-02-Concrete	D20001	02/10/21	05/22/24	NONE
Longmont, City of	Contractors License - Type D Asphalt	D20003370	05/05/23	12/26/24	NONE
Louisville, City of	Contractor License- General D	LSVL-001183-2017	05/18/23	05/18/24	NONE
Northglenn, City of	Right of Way License	24-ROW-0021	12/13/23	12/31/24	NONE
Pagosa Springs, Town of	Business License	BL24-000014	02/20/24	08/19/24	NONE
Platteville, Town of	Contractor's License	3130	12/05/23	12/31/24	NONE
Pueblo, City of	Contractor License	15542	11/16/23	12/31/24	\$ 5,000.00
Pueblo, City of	Use Tax License	19491	11/17/23	12/31/24	
Sterling, City of	Building Contractor License	2023-107		05/02/25	NONE
Teller County	Contractor License	29129EX	06/09/23	07/12/24	NONE
Thornton, City of	Contractor License	EXC202301019	05/06/23	05/06/24	NONE
Vail, Town of	Contractor Registration	374-A	03/22/23	04/30/26	NONE
Westminster, City of	D-Public Way Contractor	60731047	03/10/22	04/30/24	\$ 5,000.00
Wheat Ridge, City of	Contractors License - class B	000452		02/05/25	\$ 10,000.00
Winter Park	Business License	3860	12/05/23	12/31/24	NONE
Woodland Park	Business License	329834	11/09/23	12/31/24	NONE

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

A-1 CHIPSEAL COMPANY

is a
Corporation

formed or registered on 11/09/1992 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19921107820 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/24/2024 that have been posted, and by documents delivered to this office electronically through 04/25/2024 @ 11:11:45 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/25/2024 @ 11:11:45 in accordance with applicable law. This certificate is assigned Confirmation Number 15978921 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

**SECTION 00410
BID BOND**

Project: Town of Mead – Street Resurfacing Project
IFB 2024-004

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, A-1 Chipseal Company hereinafter called the "Principal", is submitting a proposal hereinafter the "Proposal" for the above-described project, to the Town of Mead, Colorado a municipal corporation hereinafter called "Obligee".

WHEREAS, the Advertisement for Bids has required as a condition of receiving the Proposals that the Principal submit with the Proposal GUARANTY in an amount not less than ten per cent (10%) of the Proposal, which sum it is specifically agreed is to be forfeited as Liquidated Damages in the event that the Principal defaults in his obligation as hereinafter specified, and, in response to such Requirement, this Bid Bond is made, executed and delivered.

NOW THEREFORE, the Principal and [insert name of Surety] Western Surety Company a corporation of the State of SD, duly authorized to transact business in Colorado, as Surety, are held firmly bound unto the Obligee, in the sum of ten per cent (10%) of the Principal's total bid price, lawful money of the United States for the payment of which sum, will and truly to be made to the Obligee, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

FURTHER THAT, a condition of the obligation that the Principal shall maintain his Proposal in full force and effect for sixty (60) days after the opening of the proposals for the project, or, if the Principal's Proposal is accepted, the Principal shall, within the prescribed time, execute the required Agreement, furnish the required Performance Bond, Labor and Material Payment Bond, Insurance Policy, and Certificates of Insurance, then this obligation shall be null and void, otherwise it shall remain in full force and effect, and subject to forfeiture upon demand as Liquidated Damages.

IN WITNESS WHEREOF said Principal and Surety have executed this Bond, this 25th day of



ATTEST: Stephanie Wallis
Secretary Stephanie Wallis

THE PRINCIPAL

A-1 Chipseal Company

2505 E. 74th Avenue, Denver, CO 80229

Address

BY Josh Krueger
Josh Krueger, Vice President

SIGNATURES If the "Principal" is doing business as a Corporation, the Bid Bond shall be signed by an officer, i.e., President, or Vice President. The signature of the officer shall be attested to by the Secretary and property sealed.

If the "Principal" is an individual or a partnership, the Bid Bond shall so indicate and be properly signed.

(Corporate Seal)

THE SURETY



Witness Secretary

By

Western Surety Company



Attorney-in-Fact Elizabeth Ostblom

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED. FAILURE TO PROVIDE A PROPERLY EXECUTED BID BOND WITH A PROPERLY EXECUTED POWER OF ATTORNEY WILL RESULT IN THE BIDDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.

END OF SECTION

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Evan E Moody, Karen A Feggestad, Bradley J Moody, Tina Marie Post, Jody L Anderson, Elizabeth Ostblom, Andrew J Waterbury, Individually

of Denver, CO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 26th day of June, 2023.



WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 26th day of June, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026



M. Bent
M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 25th day of April, 2024.



WESTERN SURETY COMPANY

L. Nelson
L. Nelson, Assistant Secretary

Form F4280-4-2023

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”



Agenda Item Summary

MEETING DATE: May 28, 2024

SUBJECT: **Resolution No. 47-R-2024** – A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Complete Topographic Survey and Design Services for the Sekich Business Park

PRESENTED BY: Immanuel Windhorst, Pavement Management Manager

SUMMARY

The Town desires to reconstruct several streets and address drainage issues in the Sekich Business Park as part of the Town’s annual street maintenance program. A proposal was obtained from Wilson & Company, Inc., Engineers & Architects (“Contractor”), utilizing the existing Professional Services Agreement for on-call engineering services dated April 25, 2022, between the Town and Contractor, which proposal outlines specific topographic survey and preliminary roadway design planning services for Sekich Business Park to be completed by Contractor (the “Services”). Town staff now desires to execute a task order to establish the scope of work and to set a not to exceed amount of \$98,900.00 for the Services (“Task Order”).

While the proposal attached to the Task Order includes three potential design projects, the present Task Order is limited to the Services (the topographic survey and preliminary roadway design planning services for the Sekich Business Park). The Contractor is expected to begin the Services in June 2024 and to complete the Services in October 2024. The reconstruction of streets in Sekich Business Park (as part of the Town’s annual street maintenance program) is tentatively scheduled for calendar year 2025, subject to funding availability.

Resolution No. 47-R-2024: (a) approves the Task Order; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.

FINANCIAL CONSIDERATIONS

As stated above, the not-to-exceed amount for the Task Order is \$98,900. The approved 2024 budget identifies \$200,000 for this design project in 04-44-5405 Street Improvement Fund – Engineering Fees.

STAFF RECOMMENDATION/ACTION REQUIRED

A motion to approve the consent agenda for May 28, 2024, will approve this item. If the resolution is removed from the consent agenda, the suggested motion is:

Suggested Motion:

“I move to adopt Resolution No. 47-R-2024, A Resolution of the Town of Mead, Colorado, Approving a Task Order for Wilson & Company, Inc., Engineers & Architects to Complete Topographic Survey and Design Services for the Sekich Business Park, for an amount not to Exceed \$98,900.00.”

ATTACHMENTS

Resolution No. 47-R-2024
Task Order (Exhibit 1 to Resolution)

**TOWN OF MEAD, COLORADO
RESOLUTION NO. 47-R-2024**

**A RESOLUTION OF THE TOWN OF MEAD, COLORADO, APPROVING A
TASK ORDER FOR WILSON & COMPANY, INC., ENGINEERS &
ARCHITECTS TO COMPLETE TOPOGRAPHIC SURVEY AND DESIGN
SERVICES FOR THE SEKICH BUSINESS PARK**

WHEREAS, the Town of Mead (the “Town”) is authorized under C.R.S. § 31-15-101 to enter into contracts for any lawful municipal purpose; and

WHEREAS, the Board of Trustees previously approved that certain Agreement for Professional Services between Wilson & Company, Inc., Engineers & Architects (“Contractor”) and the Town for on-call engineering services, including special projects, dated April 25, 2022, as extended by that certain First Amendment to the Agreement for Professional Services dated April 4, 2024 (together, the “Agreement”); and

WHEREAS, the Town desires to engage Contractor to complete certain on-call engineering services, specifically the completion of a topographic survey and roadway design services for various roadways in the Sekich Business Park (the “Services”); and

WHEREAS, in accordance with the terms of the Agreement, Task Order No. 2024-004, attached hereto as **Exhibit 1** (“Task Order”), has been prepared for the Services; and

WHEREAS, the Services are described with particularity in the Task Order; and

WHEREAS, the total cost for completion of the Services is Ninety-Eight Thousand Nine Hundred and 00/100 Dollars (\$98,900.00); and

WHEREAS, the Board of Trustees desires to approve the Task Order in substantially the form attached to this Resolution and further desires to delegate authority to the Town Manager to execute the Task Order on behalf of the Town when in final form.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mead, Weld County, Colorado, that:

Section 1. The Board of Trustees hereby: (a) approves the Task Order with the Contractor in substantially the same form as is attached hereto and incorporated herein as **Exhibit 1**; (b) authorizes the Town Manager, in consultation with the Town Attorney, to make any non-material or non-substantive changes to the Task Order as may be necessary that do not increase the Town’s obligations; and (c) authorizes the Town Manager to execute the Task Order when in final form.

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

Section 3. Certification. The Town Clerk shall certify to the passage of this Resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 28TH DAY OF MAY 2024.

ATTEST:

TOWN OF MEAD:

By: _____
Mary E. Strutt, MMC, Town Clerk

By: _____
Colleen G. Whitlow, Mayor

EXHIBIT 1
Task Order

[see attached task order and memorandum]



TASK ORDER - SPECIAL PROJECTS

TASK ORDER NO.: 2024-004

Task Name: Provide Topographic Survey and Design Services for the Sekich Business Park.

Requested By: Manny Windhorst, Program Manager

Proposed Start Date: Upon NTP

Funding Source: 04-44-5405

Proposed Completion Date: Fall 2024

Tasks / Deliverables: See attached memorandum

Total Task Order Budget: \$98,900.00

Approval:

_____ **Date:** _____
Town Manager

Additional Comments: This Task Order is not valid without attached Task Order memorandum, approved by the Town Engineer.

Attachment: Task Order Memorandum

TOWN TREASURER / FINANCE REVIEW:

Town Treasurer / Finance has reviewed this Task Order and the funds:

- are appropriated*
- are not appropriated (note: _____)*

By: _____

Account reference/information:

04-44-5405 – Street Improvement Fund-Engineering Fees



TASK ORDER MEMORANDUM

To: Helen Migchelbrink, Town Manager

From: Manny Windhorst, Pavement Management Program Manager

Date: May 28, 2024

Subject: Design Services for Sekich Business Park Improvements – Provide Topographic Survey and Design Services for the Sekich Business Park.

Task Order No.: 2024-004

This Task Order Memorandum has been prepared in accordance with the Town's Agreement for Professional Services with **Wilson & Company, Inc., Engineers & Architects** (the "Contractor") dated April 25, 2022 for on-call engineering services, including special projects, as extended by that certain First Amendment to the Agreement for Professional Services dated April 4, 2024 (together, the "PSA"). No special projects shall be performed by the Contractor until the Town's Authorized Representative has executed a Task Order authorizing the Contractor to proceed with the Task(s) identified below.

Task(s) to be performed: Topographic Survey and Design Services associated with the Sekich Business Park, as described in Contractor proposal dated April 25, 2024 (copy attached to this Task Order Memo). There are additional projects described in the proposal and separate task orders will be issued as funding becomes available for those projects.

Time schedule: Topographic Survey, Site walk, and Issues Exhibit - June 1, 2024 through August 1, 2024. Preliminary Design Plans - August 1, 2024 through October 15, 2024.

Deliverables: See attached Contractor proposal dated April 25, 2024 (eleven (11) pages). Sekich Business Park portion only.

Charges: Unless otherwise set forth in this Task Order Memorandum, the Charges authorized herein shall be considered a not to exceed (NTE) figure. Charges shall be calculated pursuant to the hourly rates in the PSA, unless otherwise set forth herein. A copy of Contractor proposal related to the Task(s) outlined above is attached to this Task Order Memorandum. I have reviewed and approved the scope of services set forth in the Contractor's proposal, and I therefore request that you proceed to approve the attached Task Order, which will authorize the Contractor to proceed with the additional design services described above for the not to exceed fee of Ninety-Eight Thousand Nine Hundred and 00/100 Dollars (**\$98,900.00**).



Review and approval of Task Order Memorandum:

Erika Rasmussen, Town Engineer

(Note: This Task Order Memorandum is not valid unless and until a Task Order has been executed by the Town Manager and approved by the Town Treasurer/Finance.)

Attachment: Contractor proposal dated April 25, 2024
(11 pages)

April 25, 2024

Mr. Manny Windhorst
Pavement Manager Program Manager
Town of Mead
441 Third Street
Mead, CO 80542

Re: Town of Mead Pavement Maintenance Projects (22-100-019-04)

Dear Manny -

Wilson & Company is pleased to submit this proposal, through our Town of Mead 2022 On-Call Contract, to provide Topographic Survey and Design Services for various roadways throughout the Town. The proposal contains three sections (Sekich Business Park, 4th Street Alley, and WCR 7). The Town will execute one task order and Wilson & Company will track design fees and expenses as three separate projects. The first project is for the Sekich Business Park and our assumptions are based upon discussions with the Town, previous design plans, partial as-built plans, and project maps provided by the Town.

Sekich Business Park

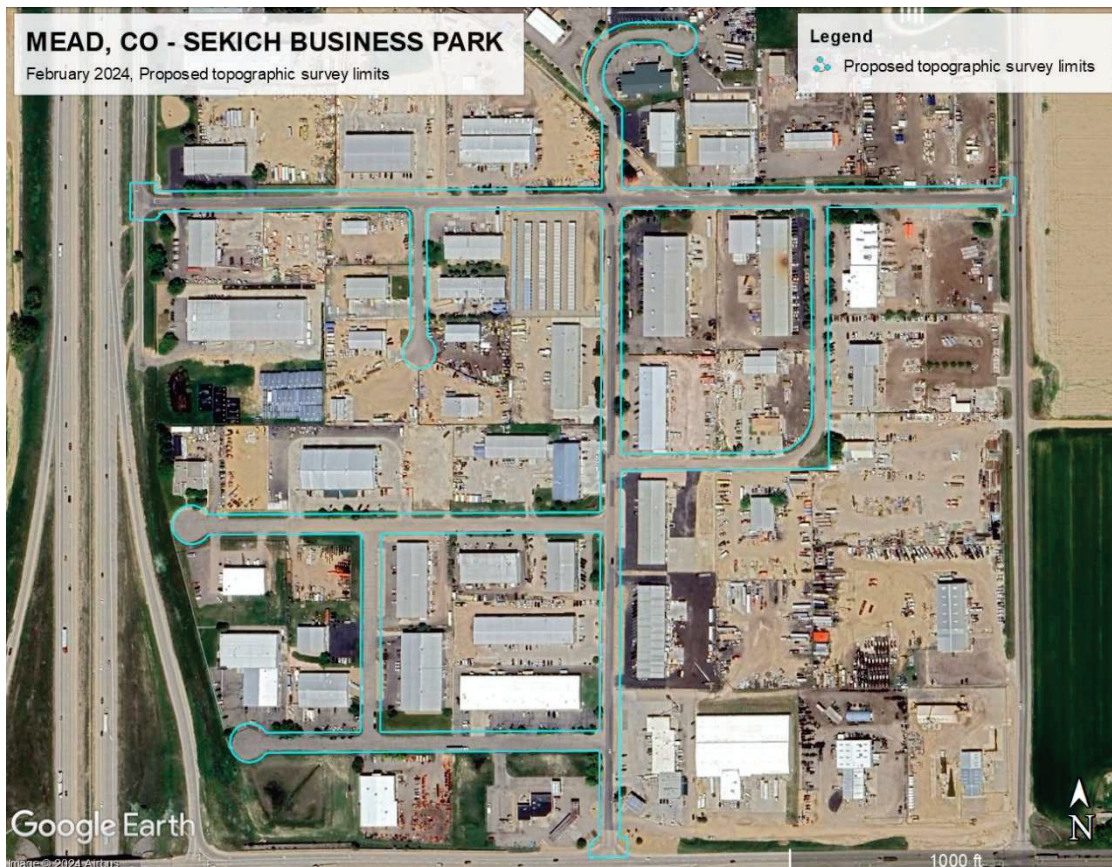


Figure 1 – Proposed Topographic Survey Limits

Background

The Town of Mead is embarking on pavement maintenance and drainage improvements internal to the Sekich Business Park. Three streets were recently repaved (Valley Drive, North Valley Drive, and South Valley Drive). A majority of Mead Street and Mulligan Drive are programmed for full depth asphalt removal, 6" cement stabilization, and 8" asphalt placement. The remaining streets (Mead Street cul-de-sac, Longs Peak Court, and Hilltop Road) are programmed for chip seal rehabilitation. See Figure 2 below.

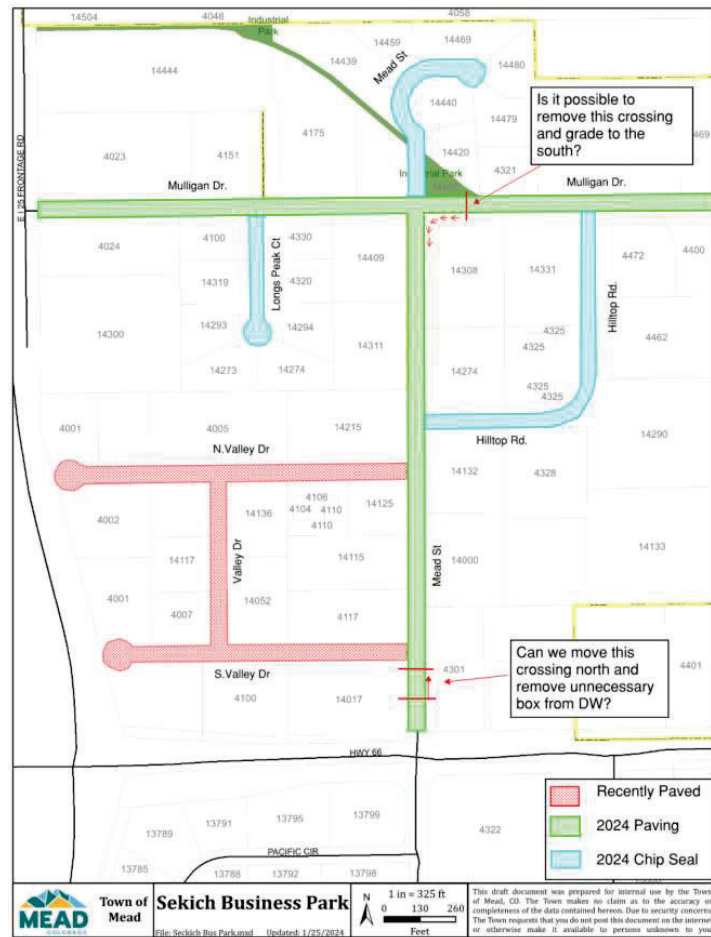


Figure 2 – Programmed Pavement Rehabilitation

The Town has requested this proposal to include topographic survey of the entire area shown in Figure 1. The red and blue areas in Figure 2 are for drainage information only. The green areas require a plan & profile of roadways and ditch flowlines. It is assumed that the roadway reconstruction will have a centerline crown and 2% cross slopes. All driveway culverts will be included in the topographic survey. All work will be within the existing right of way. There are 2 areas shown in Figure 2 which will be evaluated for drainage revisions.

Topographic Survey

A design-grade topographic survey will be performed within the right-of-way regions interior to the cyan polygon as rendered in Figure 1 above. Control values will be referenced to a modified Colorado North Zone

0501 State Plane Coordinate System (aka “ground” system) with elevations based upon North American Vertical Datum of 1988 (NAVD88) and tied to a National Geodetic Survey (NGS) vertical benchmark.

The results of the topographic survey will be delivered as a v2023 Civil3d .dwg base file, which will include GIS parcel lines secured from Weld County GIS, complete with parcel numbers and owner names as determined from said county’s records. No engineering utility locates will be provided with the topographic survey. Utility potholing will be the responsibility of the general contractor prior to construction, as directed by the Town of Mead.

No right-of-entry efforts and no boundary survey efforts are currently planned within this scope and fee. If access to private property is needed, the Town of Mead will notify the property owners. Weld County GIS parcel/right-of-way lines will be secured from county-available datasets and integrated into the topographic survey basemap as approximate parcel/rights-of-way lines.

Issues Exhibit and Site Walk

Wilson & Company will prepare an Issues Exhibit to be used in a site walk with the Town of Mead, prior to design efforts. During the site walk, emphasis will be placed on areas of drainage concerns, driveway culvert crossings, subgrade stabilization, erosion / sedimentation areas, and driveway tie-ins. After the project site walk Wilson & Company will prepare Preliminary Design Plans to a 30% level.

Preliminary Design Plans (30%)

The preliminary design plans will provide an overview of the proposed design improvements including ditch line regrading limits, proposed drainage flow paths, and alternatives for addressing existing drainage issues. The intent of the 30% design plans is to provide enough information for the Town and the Contractor to develop an estimate and complete the work in phases. Wilson & Company is assuming one round of staff review comments, with the comments addressed, to complete the 30% design plans. Tasks that will be completed with this phase of design include:

- Construction Documents (24x36 sheet format)
 - Cover and General Notes
 - Topographic Survey
 - Demolition Plan
 - Horizontal Control Plan
 - Drainage and Grading Plan with Ditch Line Profiles
 - Standard Details
- Monthly project coordination meetings and with Town staff.
- Deliverables – Topographic Survey, Issues Exhibit, and Preliminary Design Plans (30%)

Schedule and Fee

Assuming a Notice to Proceed (NTP) is given June 1, 2024, we anticipate completion dates as follow:

- Topographic Survey, Site Walk, and Issues Exhibit– June 1 through August 1, 2024
- Preliminary Design Plans – August 1 through October 15, 2024
- **Sekich Business Park - Not to Exceed Fee of \$98,900**

4th Street Alley (Martin to Fairbairn)



Figure 3 – 4th Street Alley

Background

The Town of Mead would like to improve the 4th Street Alley between Martin Avenue and Fairbairn Avenue with the intent of constructing a concrete roadway. Options being considered for drainage include a west to east slope with a concrete curb along the east edge, to convey drainage out to the main cross streets, or a center pan with no curb. We are assuming the alley will surface drain from one end to the other, longitudinally, or via one highpoint placed in the alley. This will be verified with the topographic survey and subsequent design; further scope definition is given below for each. The Town has asked to include potholing services as part of the alley reconstruction as well.

Topographic Survey

A design-grade topographic survey will be performed within the red polygon as shown in Figure 4 below. It is estimated that approximately three control points of reasonable permanency will be established from which field efforts will be conducted. Control values will be referenced to a modified Colorado North Zone 0501 State Plane Coordinate System (aka “ground” system) with elevations based upon North American Vertical

Datum of 1988 (NAVD88) and tied to a National Geodetic Survey (NGS) vertical benchmark. The results of the topographic survey will be delivered as v2023 Civil3d .dwg and .pdf drawing files.

Underground utility locates provided by Triunity will be surveyed with the initial survey effort. Eight (8) potholes are anticipated, and these will be surveyed with a separate trip during the design phase of the project.

Weld County GIS parcel/right-of-way lines will be secured from county-available datasets and integrated into the topographic survey basemap as approximate parcel/rights-of-way lines. If additional efforts related to boundary survey/determination become needed, this work can be conducted under an additional scope/fee.

Figure 4 – 4th Street Alley Topo Limits



Utility Locating

Triunity will provide utility coordination and subsurface utility engineering (SUE) for this project. Triunity will coordinate with all known utility companies. Initial work will include mapping and database research to identify utilities and owners within the proposed project footprint. This work qualifies as Subsurface Utility Engineering (SUE) Quality Level “D” (QLD). As the design progresses, work items will include utility coordination and geophysical investigation (Quality Level B) for underground utilities. Triunity will prepare a test hole location plan where conflicts warrant a Quality Level A designation for review by the Town and the Design Team. For the purposes of this proposal, our team has assumed the completion of up to 8 utility test holes to be incorporated into the SUE plans.

Issues Exhibit and Site Walk

Wilson & Company will prepare an Issues Exhibit to be used in a site walk with the Town of Mead, prior to design efforts. The alley is approximately 340 LF within a 20’ ROW. We are assuming a concrete roadway between 12’-14’ wide to minimize grading impacts to adjacent private properties. During the site walk, emphasis will be placed on areas of drainage concerns, excavations and potential utility conflicts, current uses adjacent to the alley, and apron tie-ins with the main cross streets. After the project site walk Wilson & Company will prepare Preliminary Design Plans to a 30% level.

Preliminary Design Plans (30%)

The preliminary design plans will provide an overview of the proposed alley improvement including proposed drainage flow paths, grading limits, and potential utility conflicts. The intent of the 30% design plans is to provide enough information for the Town and the Contractor to develop an estimate and complete the work. Wilson & Company is assuming one round of staff review comments, with the comments addressed, to complete the 30% design plans. Tasks that will be completed with this phase of design include:

- Construction Documents (24x36 sheet format)
 - Cover and General Notes
 - Topographic Survey
 - Demolition Plan
 - Horizontal Control Plan
 - Drainage and Grading Plan with Ditch Line Profiles
 - Standard Details
- Monthly project coordination meetings and reviews with Town staff.
- A potholing allowance has been included in the fee section of the proposal and assumes two survey trips to collect field data.
- Deliverables – Topographic Survey, Issues Exhibit, and Preliminary Design Plans (30%)

Schedule and Fee

Assuming a Notice to Proceed (NTP) is given June 1, 2024, we anticipate completion dates as follow:

- Topographic Survey, Site Walk, and Issues Exhibits – June 1 through July 15, 2024
- Preliminary Design Plans – July 15 through September 1, 2024
- **4th Street Alley - Not to Exceed Fee of \$43,460**

WCR7 (WCR38 to Ball Aerospace)



Figure 5 – Weld County Road 7 (WCR7)

Background

The Town of Mead would like to pave Weld County Road 7 (WCR7) between WCR38 and Ball Aerospace Drive. WCR7 is identified in the Town’s Master Transportation Plan as a future, 2-lane major arterial. We area assuming a modified cross section that will fit within the 60’ existing ROW, consisting of a 24’ wide asphalt paved roadway with 3:1 side slope and a borrow ditch on each side will be the section used for this project. This cross section matches previously completed reconstruction of WCR7 south of WCR 38, and the Town’s Rural Road Section (less 4’ paved shoulders). The existing gravel roadway was measured in the field in various locations and is approximately 24’ wide. We are assuming the road profile will remain relatively close to existing conditions. Utility locates have been included in the scope as well as an allowance for formal SUE in the event existing utilities will be impacted. This project will be a cost share between the Town of Mead and the Town of Berthoud.

Topographic Survey

A design-grade topographic survey will be performed, as shown in Figure 5 above, of the existing CR7 right-of-way including a wider section at the WCR38 and Ball Aerospace intersections. Six control points will be established from which field efforts will be conducted. Control values will be referenced to a modified Colorado North Zone 0501 State Plane Coordinate System (aka “ground” system) with elevations based upon

North American Vertical Datum of 1988 (NAVD88) and tied to a National Geodetic Survey (NGS) vertical benchmark.

At present, it is our understanding that the right-of-way is mostly 60' wide (30' on either side of the section lines), but with additional 20' conveyances affecting two land divisions – one being the additional 20' of right-of-way existing on the westerly side of Margil Farms First Filing (northeast corner of the intersection of CR7/CR38), the second being the additional 20' of right-of-way existing on the westerly side of Berthoud Technological Center Filing One. The topographic survey itself will be confined to the County Roads 7 and 38 right-of-way regions, excepting the westerly +/-100' of Ball Aerospace Drive which will be surveyed as indicated. The results of the topographic survey and County Road 7 right-of-way determination will be delivered as v2023 Civil3d .dwg and .pdf drawing files.

Preliminary boundary research did not reveal any additional right-of-way takes affecting the remaining parcels that adjoin the topographic survey corridor – here, no title exceptions were provided in their respective, discoverable title documents. No scope nor fee are included for the acquisition and examination of property information binders (“O&E reports”) for the purpose of discovery of additional right-of-way conveyances that are not determinable via responsible research using the digital records of the Weld County Clerk and Recorder. If the acquisition and examination of such O&E reports becomes necessitated after additional widths are indicated via (1) field discovery, (2) additional document discovery, or (3) information provided by either the Town of Mead or Weld County, the client (Town of Mead) will be informed of additional efforts needed to accurately determine the right-of-way as well as any additional costs associated with such efforts.

Issues Exhibit and Site Walk

Wilson & Company will prepare an Issues Exhibit to be used in a site walk with the Town of Mead, prior to design efforts. The project paving area is approximately 9,200 LF (1.87 Miles) which includes 4,000 LF in the Town of Berthoud and 5,200 LF in the Town of Mead. During the site walk, emphasis will be placed on areas of drainage concerns, existing and potential proposed culverts, roadside ditches, the roadway profile, and driveway connection points. Prior to design work, Wilson & Company and the Town review the Town's Street Design Criteria (Table 300-1) and document the project approach for the horizontal and vertical design. After the project site walk Wilson & Company will prepare Preliminary Design Plans to a 30% level.

Preliminary Design Exhibit

The preliminary design exhibit will provide an overview of the proposed roadway improvements including proposed drainage flow paths, grading limits, centerline profile and potential utility conflicts. The intent of the 30% design plans is to provide enough information for the Town to develop a final design and construction budget. Wilson & Company is assuming one round of staff review comments, with the comments addressed, to complete the 30% design plans. Tasks that will be completed with this phase of design include:

- Construction Documents (24x36 sheet format)
 - Cover and General Notes
 - Topographic Survey
 - Demolition Plan
 - Horizontal Control Plan
 - Roadway Centerline Profile
 - Roadway Cross Sections
 - Drainage and Grading Plan with Ditch Line Profiles
 - Standard Details
- Monthly project coordination meetings and reviews with Town staff.

- Deliverables – Topographic Survey, Issues Exhibit, Drainage Memo, and Preliminary Design Plans (30%)

Subsurface Utility Engineering (SUE) Allowance

A line item with an estimate of Quality Level B SUE services and 10 potholes has been included. It will become clear during the preliminary design if these services are needed for the completion of final design.

Preliminary Roadway Drainage Design

The site walk and preliminary design effort will help to determine the effort required for drainage design along the roadway. With any new roadway, it is important to fix any known drainage issue and confirm that the project will do no harm to adjacent properties. There are irrigation facilities in the area that may be using existing roadside swales for tailwater or delivery, and there is one large draw that needs to be accounted for with an appropriately sized cross culvert. A drainage report with existing and proposed conditions and design considerations will be prepared for the project.

Schedule and Fee

Assuming a Notice to Proceed (NTP) is given June 1, 2024, we anticipate completion dates as follows:

- Topographic Survey, Site Walk, and Issues Exhibit – June 1 through September 1, 2024
- Construction Documents and Town Staff Review – September 1 through November 30, 2024
- **WCR7 - Not to Exceed Fee of \$157,610**

Assumptions and Exclusions

- All proposed design and construction work will be contained to the public right-of-way.
- Property and easement acquisitions are not anticipated. Boundary and right-of-way determination is not included – Weld County Parcels maps will be used and shown as approximate right-of-way.
- Geotechnical exploration and a pavement design report are not included at this time and can be added to the scope if needed.
- Traffic engineering is not included at this time and can be added to the scope if needed.
- Quantities, cost estimating, and construction specifications are not included at this time and can be added to the scope if needed.
- Construction Administration services are included for each project as response to construction related questions pertaining to design.
- Inspection (Observation) services, field quantity measurements, and pay estimates are not included at this time and can be added to the scope if needed.
- Drainage modeling and storm / inlet capacity calculations for Sekich and the Alley projects are not included with this scope.
- Stormwater Management Plans for construction will be provided by others.
- Water quality facilities are not anticipated at this time.
- Environmental services are not anticipated at this time.
- CDOT and / or Federal involvement are not anticipated at this time.
- Public outreach services are not anticipated at this time.
- Drainage reports for Sekich and the Alley projects are not anticipated at this time.
- Major drainage structures and structural design are not anticipated at this time.

The total fee proposed for this work order is a “not to exceed fee” of \$299,970. A breakdown of the anticipated hours and fees is attached. Thank you for your time in reviewing this proposal. Please call me if you have any questions.

Sincerely,



Tim Kemp, PE
CA Practice Lead
Accepted by:



Scott Waterman, PE
Vice President

Authorized Signature
Town of Mead

Printed Name

Date

