



**CITY OF MADISON HEIGHTS**

**CITY HALL - COUNCIL CHAMBERS, 300 W. 13 MILE RD.**

**CITY COUNCIL REGULAR MEETING AGENDA**

**SEPTEMBER 23, 2024 AT 7:30 PM**

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**CALL TO ORDER**

**ROLL CALL**

**INVOCATION and PLEDGE OF ALLEGIANCE - COUNCILMAN SOLTIS**

**APPOINTMENT OF ACTING CITY CLERK**

**APPROVAL OF THE AGENDA:**

- [1.](#) Additions/Deletions

**PRESENTATIONS**

**PUBLIC HEARINGS:**

**ITEMS ON AGENDA OF INTEREST TO PARTIES IN THE AUDIENCE**

**MEETING OPEN TO THE PUBLIC:**

**CONSENT AGENDA:**

- [2.](#) Director of Public Services - 2024-25 RCOC Winter Maintenance Agreement
- [3.](#) Library Director - Institute of Museum and Library Services - Library Services and Technology Act (LSTA) Improving Access to Information Grant
- [4.](#) City Council Regular Meeting Minutes of September 9, 2024

**COMMUNICATIONS:**

**REPORTS:**

**ITEMS FOR FUTURE PUBLIC HEARINGS:**

**BID AWARDS/PURCHASES:**

- [5.](#) Director of Public Services - DPS Pavement Repairs
- [6.](#) Director of Public Services - Replacement of Totaled Police Patrol Vehicle #104

**ORDINANCES:**

**UNFINISHED BUSINESS:**

**EXECUTIVE SESSION:**

**ADJOURNMENT**

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: September 3, 2024

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments - Regular Council Meeting of Monday, September 23, 2024

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The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, September 23, 2024.

**CONSENT AGENDA:**

**DIRECTOR OF PUBLIC SERVICES - RCOC WINTER MAINTENANCE CONTRACT**

For Council's consideration is the annual agreement with the Road Commission for Oakland County (RCOC) for the City to provide winter maintenance on 14 Mile, from Campbell to Dequindre, John R from 14 Mile to the Red Run Drain, and 12 Mile from Dequindre to Campbell. This contract allows \$7,781.21 per mile of four or five lane road, and \$9,597.30 per mile of six lane road. The total amount of the contract is \$45,665.65. This amount reflects a 3% increase from last year

Staff recommends that City Council approve the 2024-25 Winter Maintenance Contract with RCOC, and authorize the Mayor and City Clerk to sign on behalf of the City.

**LIBRARY DIRECTOR - IMLS LSTA IMPROVING ACCESS TO INFORMATION GRANT**

Staff respectfully requests that the Mayor and City Council accept the Library Services and Technology Act (LSTA) Improving Access to Information Grant from the Institute of Museum and Library Services for \$25,000 on behalf of the City of Madison Heights and authorize budget adjustments for the creation of story walk trails in two city parks. Each trail features panels displaying book pages and early literacy tips.

**BID AWARDS/PURCHASES:**

**DIRECTOR OF PUBLIC SERVICES - DPS PAVEMENT REPAIRS**

Over the last several budget cycles, DPS has continued a phased replacement of the failing pavement around the building and yard. This phased approach has allowed us to both reduce the impact on the budget and allow for normal DPS operations to continue while the work is being done. The next identified phase is the public and overflow parking lot to the north side of the building. DiLisio was awarded the most recent bid for both the R-3 reconstruction and Major and Local Sectional paving projects. The scope of work is within the budgetary amount, and DiLisio will be able to replace the concrete this fall, or in the spring if the weather changes.

Therefore, staff recommends that Council award the contract for the DPS Pavement Repairs to DiLisio Contracting, of Clinton Township, in a project amount of \$86,553.00. Funding is budgeted and available.

DIRECTOR OF PUBLIC SERVICES - REPLACEMENT OF TOTALED POLICE PATROL VEHICLE #104

On August 9, Patrol Vehicle #104, a 2021 Dodge Durango, was involved in a front-end collision, resulting in severe damage. Although the vehicle was initially determined to be repairable, further investigation of the damage at the collision shop resulted in the City's insurance carrier declaring the vehicle a total loss.

Staff recommends that Council approve the unexpected replacement of the totaled vehicle through the following three motions:

- (1) Approve a Budget Amendment of \$17,500 to account 101-044-675-6710. This represents the insurance settlement amount being received by the City and \$27,600 from fund balance 101-053-692-6970
- (2) Approve a Budget Amendment of \$44,425 to account 101-301-985-0000.
- (3) Approve the purchase of one 2024 Dodge Durango Pursuit from Galeana's VanDyke Dodge in the amount of \$44,425 under the Oakland County cooperative purchasing bid.



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 9/23/24

**PREPARED BY:** Sean P. Ballantine - Director of Public Services

**AGENDA ITEM CONTENT:** Director of Public Services - RCOC Winter Maintenance Contract

**AGENDA ITEM SECTION:** Consent Agenda

**BUDGETED AMOUNT:** Revenue: \$45,665.65

**FUNDS REQUESTED:**

**FUND:** 202-025-676-6781

**EXECUTIVE SUMMARY:**

Attached is the annual agreement with the Road Commission for Oakland County (RCOC) for the City to provide winter maintenance on 14 Mile from Campbell to Dequindre, John R from 14 Mile to the Red Run Drain, and 12 Mile from Dequindre to Campbell. This contract allows \$7,781.21 per mile of four or five lane road, and \$9,597.30 per mile of six lane road.

The total amount of the contract is \$45,665.65. This amount reflects a 3% increase from last year.

**RECOMMENDATION:**

Staff recommends that City Council approve the 2024-25 Winter Maintenance Contract with RCOC, and authorize the Mayor and City Clerk to sign on behalf of the City.

2024-2025 WINTER MAINTENANCE AGREEMENT  
CITY OF MADISON HEIGHTS

Item 2.

Under 1951 PA 51, As Amended

This Winter Maintenance Agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2024 between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the "Board," and the City of Madison Heights, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the "City."

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain winter maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City shall perform Winter Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. "Winter Maintenance," herein required to be performed by the City, shall mean snow removal and ice control, on all roads listed in Exhibit A, as follows: Snow removal by blading, plowing and other methods necessary to make the roads reasonably safe for public travel, and ice control by salting, sanding, scraping and other methods necessary to make the roads reasonably safe for public travel, together with such other work and services, such as recordkeeping and insurance, required by this Agreement. All Winter Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement.

II

The City shall keep accurate and uniform records of all Winter Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Winter Maintenance by the City, the Board hereby agrees to pay to the City the sum of \$45,665.65 as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Winter Maintenance. Payments are to be made by the Board to the City as follows:

50% in December 2024  
50% in March 2025

The making of said payments shall constitute the Board's entire obligation in reference to Winter Maintenance.

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Winter Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

During that part of the year that the City is providing Winter Maintenance under Section I, the City agrees to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Winter Maintenance subject to this Agreement.

## V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

## VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

## VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Winter Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2024, and shall continue in full force and effect until a subsequent Winter Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Winter Maintenance agreement has not been executed by the parties hereto on or before September 1, 2025, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of \_\_\_\_\_,  
and by the City by authority of a resolution of its governing body, adopted \_\_\_\_\_,  
(copy attached as Exhibit C).

Witnesses:

CITY OF MADISON HEIGHTS  
A Municipal Corporation

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF OAKLAND,  
A Public Body Corporate

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

**WINTER MAINTENANCE  
2024-2025  
CITY OF MADISON HEIGHTS  
EXHIBIT A**

Item 2.

John R Road

Extending from the Red Run Drain to Fourteen Mile Road

<u>Miles</u>	<u>Cost Per Mile</u>	
1.70	\$7,781.21	\$ 13,228.06

Twelve Mile Road

Extending from Campbell Road to Dequindre Road

<u>Miles</u>	<u>Cost Per Mile</u>	
2.01	\$7,781.21	\$ 15,640.23

Fourteen Mile Road

Extending from Campbell to Stephenson Highway

<u>Miles</u>	<u>Cost Per Mile</u>	
0.32	\$7,781.21	\$ 2,489.99

Extending from John R to Dequindre

<u>Miles</u>	<u>Cost Per Mile</u>	
1.00	\$7,781.21	\$ 7,781.21

Extending from Stephenson Highway to John R

<u>Miles</u>	<u>Cost Per Mile</u>	
0.68	\$9,597.30	<u>\$ 6,526.16</u>

<u>Total Miles</u>	TOTAL	\$ 45,665.65
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5.71

FOUR OR FIVE LANES (\$7,781.21 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
1.70	\$7,781.21	\$ 13,228.06
2.01	\$7,781.21	\$ 15,640.23
0.32	\$7,781.21	\$ 2,489.99
<u>1.00</u>	<u>\$7,781.21</u>	<u>\$ 7,781.21</u>
5.03		\$ 39,139.49

SIX OR MORE LANES (\$9,597.30 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
<u>0.68</u>	<u>\$9,597.30</u>	<u>\$ 6,526.16</u>
0.68		<u>\$ 6,526.16</u>

<u>Total Miles</u>	TOTAL	\$ 45,665.65
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5.71

50% in December, 2024      \$ 22,832.83

50% in March, 2025      \$ 22,832.82

\$ 45,665.65



**EXHIBIT B**  
**2024-2025 WINTER MAINTENANCE AGREEMENT**

Item 2.

**CITY OF MADISON HEIGHTS**  
**SPECIAL PROVISION**  
**FOR**  
**INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

**SPECIAL PROVISION**  
**FOR**  
**INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

Indemnification and Damage Liability

See provisions of the maintenance agreement to which this Exhibit B is attached.

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Board of County Road Commissioners of the County of Oakland ("Board"), copies of completed certificates of insurance as evidence that it carries adequate insurance satisfactory to the Board; and, without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. The City shall immediately notify the Board and cease operations upon the occurrence of any cancellation, reduction, modification or termination of insurance required hereunder, and shall not resume operations under this Agreement until all insurance as required by this Agreement is in full force and effect. The City shall provide in a form and substance acceptable to the Board an underwriter's endorsement to its comprehensive general liability insurance and auto liability insurance, including any excess umbrella insurance, in the amounts set forth on Exhibit B, naming the Board and the Office of the Oakland County Water Resources Commissioner as additional named insureds. The City shall obtain and deliver to the Board a notice of cancellation and non-renewal endorsement, acceptable to the Board, for the general liability, auto liability, and worker's compensation and employer's liability policies. Prior to commencing the work, the City shall provide to the Board evidence satisfactory to the Board of payment of the current premium for the required insurance and endorsements and shall also obtain certificates of insurance for each policy, providing for thirty (30) days actual (not "endeavor to") prior, written notice to the Board by the insurance carrier of any cancellation, termination reduction or material change of the policy. The City shall make sure that each of its subcontractors, if any, providing any of the work and services under this contract, shall obtain and maintain insurance as set forth in this Agreement.

The City shall provide the following insurance coverages which shall be primary and non-contributory:

- a. **Workmen's Compensation Insurance:** The insurance shall provide protection for the City's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.
- b. **Bodily Injury and Property Damage Other than Automobile:** The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

<b>Bodily Injury Liability</b> Each Person: \$1,000,000 Each Occurrence: \$1,000,000 Aggregate: \$2,000,000 -and- <b>Property Damage Liability:</b> Each Occurrence: \$250,000 Aggregate: \$250,000	Or: Single Limit: Bodily injury and Property Damage Each Occurrence: \$1,000,000 Aggregate: \$2,000,000
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Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors' coverages.

- c. **Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability)**  
The minimum limits of bodily injury liability and property damage liability shall be:

<b>Bodily Injury Liability</b> Each Person: \$500,000 Each Occurrence: \$1,000,000 -and- <b>Property Damage Liability:</b> Each Occurrence: \$1,000,000	Or: Single Limit: Bodily Injury and Property Damage Each Occurrence: \$2,000,000
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Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- d. **Excess and Umbrellas Insurance** – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- e. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. This requirement for Owner's Protective Public Liability Insurance is waived, if the City provides a certificate of coverage designating the Road Commission for Oakland County and the maintenance agreement as included in the scope of liability coverage for general liability, automobile, law enforcement, and public officials liability issued by the Michigan Municipal Risk Management Authority in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs, with no aggregate limit.

**Reports** – The City or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 9/23/24

**PREPARED BY:** Vanessa Verdun-Morris, Library Director

**AGENDA ITEM CONTENT:** IMLS LSTA Improving Access to Information Grant

**AGENDA ITEM SECTION:** Consent Agenda

**BUDGETED AMOUNT:** 0

**FUNDS REQUESTED:** \$0

**FUND:** 101-021-528-5288, 101-790-818-0000, 101-790-971-0000

**EXECUTIVE SUMMARY:**

Grant Abstract: Story Strolls, Improving Early Literacy Access. Madison Heights will create StoryWalk trails in two city parks. Each trail features panels displaying book pages and early literacy tips. Families can enjoy "Story Stroll" outdoor walks lead by a librarian while reading and learning together. The project aims to bring early literacy activities beyond the library and school, reaching a broader audience. By integrating literacy into outdoor spaces, we hope to ignite a love for reading and learning in children and families. Additionally, we aim to raise awareness among those who may not typically use library services, showcasing the wealth of free early literacy resources available. Our goal is to foster a literate and engaged community by making learning accessible and enjoyable for all.

**RECOMMENDATION:**

I respectfully request that the Mayor and City Council accept the Library Services and Technology Act (LSTA) Improving Access to Information Grant from the Institute of Museum and Library Services for \$25,000 on behalf of the City of Madison Heights, and authorize budget adjustments in the following amounts to recognize the grant revenue and expenditures.

**Revenue:**

101-021-528-5288 Federal Grants - Other. \$25,000.

**Expenditures:**

101-790-818-0000 Parks Contractual Services. \$17,652

101-790-981-0000 Library Computer Equipment. \$7,348



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

August 20, 2024

**GRANT AWARD NOTIFICATION**

Vanessa Verdun-Morris, Director  
Madison Heights Public Library  
240 West 13 Mile Road  
Madison Heights, MI 48071-1804

Dear Ms. Verdun-Morris:

The Michigan Department of Education (MDE) is pleased to inform you that the Madison Heights Public Library has been approved for a Library Services and Technology Act Improving Access to Information Grant for the fiscal year 2024-2025, in the amount of \$25,000. This grant is funded under the provisions of the Museum and Library Services Act of 2018.

The enclosed grant award notification will provide details regarding the grant award and fiscal requirements, including the dates of fiscal obligation, which are October 1, 2024 to August 29, 2025.

Acceptance of this award obligates the library to carry out the program in accordance with the approved application, including activities and budget expenditures. Any modification to an approved activity or budget expenditure must be approved by the MDE prior to enactment.

Questions regarding this grant program may be directed to Karren Reish at the Library of Michigan, at 517-241-0021 or at [reishk@michigan.gov](mailto:reishk@michigan.gov).

Sincerely,

Michael F. Rice, Ph.D.  
State Superintendent

Enclosure

**STATE BOARD OF EDUCATION**


PAMELA PUGH – PRESIDENT • ELLEN COGEN LIPTON / TIFFANY D. TILLEY – CO-VICE PRESIDENTS  
JUDITH PRITCHETT – SECRETARY • MARSHALL BULLOCK II – TREASURER  
MITCHELL ROBINSON – NASBE DELEGATE • TOM MCMILLIN • NIKKI SNYDER

# MICHIGAN DEPARTMENT OF EDUCATION

608 W. Allegan P.O. Box 30008  
Lansing, Michigan 48909

Item 3.

## GRANT AWARD NOTIFICATION

<b>1 Recipient Entity Name and Address:</b>  Madison Heights Public Library Vanessa Verdun-Morris 240 West 13 Mile Road Madison Heights, MI 48071-1804  <b>District/Recipient Code:</b> NA	<b>5 Recipient Business Contact:</b>  <b>Name:</b> Vanessa Verdun-Morris <b>Position:</b> Grant Administrator <b>Telephone:</b> (248) 837-2852 <b>Email:</b> library@madison-heights.org									
<b>2 Award Information</b>  <b>Grant Title:</b> LSTA Improving Access to Information Grant  <b>Fiscal Year:</b> 2024-2025  <b>Funding Source (check one):</b> <input checked="" type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other:  <b>Subaward Type (select):</b> Competitive  <b>Grant Number – Project Number:</b> NA-  <b>Grant Code:</b> NA	<b>6 Authorized Funds:</b>  <table border="1"> <thead> <tr> <th></th> <th>Date:</th> <th>Amount:</th> </tr> </thead> <tbody> <tr> <td>Original Approved Amount:</td> <td>10/1/2024</td> <td>\$25000</td> </tr> <tr> <td>Amendments:</td> <td></td> <td></td> </tr> </tbody> </table>  <b>Current Authorized Amount:</b> \$25000		Date:	Amount:	Original Approved Amount:	10/1/2024	\$25000	Amendments:		
	Date:	Amount:								
Original Approved Amount:	10/1/2024	\$25000								
Amendments:										
<b>3 Report Due Dates:</b>  <b>Final Expenditure Report:</b> 9/12/2025  <b>Final Performance Report:</b> 10/31/2025	<b>7 Expenditure Period:</b>  <b>Beginning date:</b> 10/1/2024  <b>Ending date:</b> 8/29/2025									
<b>4 MDE Program Staff Contact:</b>  <b>Name:</b> Karren Reish <b>MDE Office:</b> Library of Michigan <b>Telephone:</b> 517-241-0021 <b>Email:</b> reishk@michigan.gov	<b>8 Method of Obtaining Payment:</b>  Other Request online at: <a href="https://www.grantrequest.com/SID_5829?SA=AM">https://www.grantrequest.com/SID_5829?SA=AM</a>  <b>Payment Contact:</b>  Same as MDE Program Staff									
<b>9 Legislative Authority Pertaining to Award:</b>  Museum and Library Services Act of 2018, P.L. 115-410 - <a href="https://www.ims.gov/sites/default/files/mlsa_2018_asamended.pdf">https://www.ims.gov/sites/default/files/mlsa_2018_asamended.pdf</a>										
<b>10 Authorizing Official: Michael F. Rice, Ph.D., State Superintendent</b>    <div style="text-align: right;"><b>Date:</b> 8/20/2024</div>										



	The following information pertains to federal subawards for MDE subrecipients.	Item 3.
11	<b>RECIPIENT INFORMATION:</b> <b>UEI Number:</b> EGY3GJKYGZ83 <b>UEI Name:</b> Madison Heights Public Library <b>Indirect Cost Rate:</b> 10%	
12	<b>FEDERAL AWARD INFORMATION</b>  <b>Federal Awarding Agency:</b> Institute of Museum and Library Services <b>Pass-through entity:</b> Michigan Department of Education (MDE) <b>Identification Number (FAIN):</b> LS-256824-OLS-24 <b>Total Amount of Federal Award to MDE:</b> \$ 4,788,124.00 <b>Federal Award Signature Date:</b> 4/18/2024 <b>Description:</b> The Library of Michigan will use funds to support the goals of their Five-Year Plan for FY 2018-2022, which reflect the purposes and priorities of the Library Services and Technology Act (LSTA).	
13	<b>ASSISTANCE LISTING NUMBER/CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA)</b>  <b>Assistance Listing Number/CFDA Number:</b> 45.310 <b>Assistance Listing Title/CFDA:</b> State Library Program <b>Assistance Listing Number Website/CFDA:</b> Go to sam.gov, enter the above number in "Keyword or Program Number" and press "Search." Open the file with the correct CFDA/Assistance Listing Number.	
14	<b>ADDITIONAL REGULATIONS PERTAINING TO AWARD:</b>  2 CFR PART 200—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Education Department General Administrative Regulations (EDGAR) as applicable	
15	<b>ADDITIONAL REQUIREMENTS:</b>  A fiscal agency that expends \$750,000 or more of federal funds during its fiscal year is required to have a Single Audit performed for that year. The single audit will be submitted by November 1 of the following year to meet the federal requirements. [2 CFR section 200.331]  The grant recipient must permit MDE and auditors to have access to its records and financial statements as necessary to meet audit requirements.  Intermediate school districts, school districts, and public school academies must comply with Section 18 of the State School Aid Act and the Michigan School Auditing Manual.  <b>SPECIFIC AWARD CONDITIONS:</b>  The grant recipient must follow the grant management guidelines in the Library of Michigan's Improving Access to Information Grant - Grant Administration Manual as posted at <a href="https://www.michigan.gov/libraryofmichigan/libraries/lsta/medium-grants">https://www.michigan.gov/libraryofmichigan/libraries/lsta/medium-grants</a> .  <b>CLOSEOUT TERMS AND CONDITIONS:</b>  The grant recipient is required to submit project and financial reports by the deadlines indicated in box 3 of this Grant Award Notification.	
16	<b>NOTICES:</b> Research & Development Grant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

City Council Regular Meeting  
Madison Heights, Michigan  
September 09, 2024

A City Council Regular Meeting was held on Monday, September 09, 2024 at 7:30 PM at City Hall - Council Chambers, 300 W. 13 Mile Rd.

**PRESENT**

Mayor Roslyn Grafstein  
Mayor Pro Tem Mark Bliss  
Councilman William Mier  
Councilor Emily Rohrbach  
Councilman David Soltis  
Councilor Quinn Wright

**ABSENT**

Councilman Sean Fleming

**ALSO PRESENT**

City Manager Melissa Marsh  
City Attorney Jeffrey Sherman  
Deputy City Manager/City Clerk Cheryl Rottmann

Councilor Rohrbach gave the invocation, and the Pledge of Allegiance followed.

**CM-24-169. Excuse Councilmember.**

Motion to excuse Councilman Fleming from tonight's meeting.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-170. Addition to the Agenda – Suicide Prevention Week Resolution.**

Motion to add to the agenda under Presentations, *Suicide Prevention Week Resolution*.

Motion made by Councilman Mier, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

## PRESENTATIONS

### Resolution Recognizing September 17-23, 2024 as Constitution Week.

City Council recognized September 17-23, 2024 as Constitution Week in the City of Madison Heights. Amelia Hoffert, a representative from the Chapter, accepted the resolution and delivered a brief message of thanks to City Council.

### 2024 Summer Beautification Awards.

DPS Director Sean Ballantine presented the 2024 Summer Beautification Awards and gave a powerpoint presentation of the nominees. The awards went to the following:

First Place:	Sabah Kado 30749 Blairmoor
Second Place:	Chris Howlett 28226 Couzens

On behalf of the city, DPS Director Ballantine thanked all the residents for making Madison Heights a beautiful place to live. He reminded the audience that the Holiday Lights contest would be coming soon.

### 2024 National Senior Center Month Proclamation.

City Council recognized the staff and volunteers of the Active Adult Center by declaring September to be Senior Center Month in the City of Madison Heights and encouraged all citizens to recognize the contributions that our Active Adult Center employees make everyday to the health, safety, emotional wellbeing and quality of life of the Madison Heights 50+ community. Active Adult Center Supervisor Jennifer Cowan accepted the proclamation and thanked those that work and attend the center.

### Suicide Prevention Week Resolution.

City Council recognized September 8-14, 2024 as Suicide Prevention Week in the City of Madison Heights and called upon our citizens and interested groups to observe the week with appropriate activities that promote awareness that there is hope - suicide is preventable and mental illness is treatable.

## MEETING OPEN TO THE PUBLIC:

Paul Sanders, resident, spoke in opposition to the 11 Mile Road 3-lane configuration.

Dolores Mowry, resident, stated that she wants to honor our Fire Department and said they are wonderful. They assisted her in July and were caring and compassionate and she appreciates them.



Collette LeClair, resident, stated a few years ago, Madison Heights residents were able to utilize the Warren Recreation Center, but they are no longer permitted to do so. She asked that the City looks into this and try to reinstate the privilege.

**CM-24-171. Consent Agenda.**

Motion to approve the Consent Agenda as read.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-172. City Council Special Meeting Minutes of August 12, 2024.**

Motion to approve the City Council Special Meeting Minutes of August 12, 2024, as printed.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-173. City Council Regular Meeting Minutes of August 12, 2024.**

Motion to approve the City Council Regular Meeting Minutes of August 12, 2024, as printed.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-174. Scheduled Replacement of Vehicle #121.**

Motion to approve the purchase of one 2024 Jeep Grand Cherokee Laredo from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the State of Michigan MiDeal Vehicle Purchasing Program in the total amount of \$45,000.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-175. Human Trafficking Task Force Interlocal Agreement.**

Motion to approve the Human Trafficking Task Force Agreement between the Oakland County Sheriff and the City of Madison Heights and authorize the Mayor to sign the agreement on behalf of the City.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**Board and Commission Appointments:**

**CM-24-176. Active Adult Advisory Board Appointment.**

Motion to appoint the following to the Active Adult Advisory Board:

NAME:	TERM TYPE:	EXPIRATION:
Marie Bessler	Regular	08/31/27

Motion made by Councilor Wright, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-177. Arts Board Appointments.**

Motion to appoint the following to the Arts Board:

NAME:	TERM TYPE:	EXPIRATION:
Laurie Geraldts	Regular	08/31/27
Vita Palazzolo	Regular	08/31/27
Sue Popp	Regular	08/31/27

Toya Aaron	Regular	8/31/26
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Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-178. Construction Board of Appeal Appointment.**

Motion to appoint the following to the Construction Board of Appeals:

NAME:	TERM TYPE:	EXPIRATION:
Brad Brickel	Regular	08/31/26

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-179. Crime Commission Appointments.**

Motion to confirm the Mayor's appointment of the following to the Crime Commission:

NAME:	TERM TYPE:	EXPIRATION:
Martha Covert	Regular	08/31/27
Jeffrey Hilliard	Regular	08/31/27
Anthony Roberts	Regular	08/31/27

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-180. Downtown Development/Brownfield Redevelopment Authorities Appointment.**

Motion to confirm the Mayor's appoint of the following to the Downtown Development/Brownfield Redevelopment Authorities:

NAME:	TERM TYPE:	EXPIRATION:
Gerry Hambright	Regular	02/28/27

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-181. Elected Official Compensation Commission Appointment.**

Motion to appoint the following to the Elected Official Compensation Commission:

NAME:	TERM TYPE:	EXPIRATION:
Angela Brunke	Regular	08/31/31

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-182. Environmental Citizens Committee Appointments.**

Motion to appoint the following to the Environmental Citizens Committee:

NAME:	TERM TYPE:	EXPIRATION:
Cathy Ellison	Alternate	02/28/27
Katrianna Studtmann	Regular	02/28/27

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-183. Police/Fire/General Retiree Pension and Health Care Trust Boards Appointment.**

Motion to appoint the following to the Police/Fire/General Retiree Pension and Health Care Trust Boards:

NAME:	TERM TYPE:	EXPIRATION:
Jeffrey Gerald	Regular	08/31/28

Motion made by Councilman Mier, Seconded by Councilman Soltis.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-184. Human Relations and Equity Commission Appointment.**

Motion to appoint the following to the Human Relations and Equity Commission:

NAME:	TERM TYPE:	EXPIRATION:
Rebecca Chambliss	Regular	08/31/26

Motion made by Councilor Wright, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-185. Library Advisory Board Appointments.**

Motion to appoint the following to the Library Advisory Board:

NAME:	TERM TYPE:	EXPIRATION:
Toya Aaron	Regular	08/31/26
Regina Juska-Svoba	Regular	08/31/26
Kristina Mentzer	Regular	08/31/26

Motion made by Councilman Soltis, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-186. Parks and Recreation Advisory Board Appointment.**

Motion to confirm the Mayor's appointment of the following to the Parks and Recreation Advisory Board:

NAME:	TERM TYPE:	EXPIRATION:
Chas Bruske	Regular	02/28/25

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-187. Planning Commission Appointment.**

Motion to confirm the Mayor's appointment of the following to the Planning Commission:

NAME:	TERM TYPE:	EXPIRATION:
Josh Champagne	Regular	08/31/27

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-188. Zoning Board of Appeals Appointment.**

Motion to appoint the following to the Zoning Board of Appeals:

NAME:	TERM TYPE:	EXPIRATION:
Gloria Thompson	Alternate	02/28/25

Motion made by Councilor Wright, Seconded by Mayor Pro Tem Bliss.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis

Absent: Councilman Fleming

Motion carried.

**CM-24-189. Turnout Gear Purchase.**

Motion to waive the formal procurement process for the purchase of Turnout Gear and accept the lowest quote received from Axes & Irons through Sourcewell for the purchase of 17 sets of turnout gear in the amount of \$54,736.43.

Motion made by Councilman Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

Motion carried.

**CM-24-190. Turnout Gear - Budget Amendment.**

Motion to approve a budget amendment in the amount of \$54,736.43 to account 101-336-774-0000.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Councilman Fleming

## COUNCIL COMMENTS:

Councilman Mier gave a huge shout out to the Active Adult Center for all the work that you do; he loves all the activities that are going on. Staff and DTE will be meeting later in the month to discuss their progress and what their plans are to help alleviate outages. He noted that DTE is struggling with personnel, much like other businesses in the State. DTE has a strict order on how they address outages and the video explaining the process is on the city's website. We are working to mitigate the outages. This month, the Fall/Winter brochure came out and registration starts today. In the Police and Fire Department softball game, the Police Department won this year's competition – it is a great game and cause. The MML conference is later this week, and he stated that he is looking forward to networking and learning. Revin the Heights, the Fire Department Open House, Harko canine demonstration, and the Band Shell opening is all taking place this month. School is in session, so please be careful and look out for children. It is an exciting time to be in Madison Heights. He expressed thanks to Council for their support of the Suicide Prevention Resolution.

Mayor Pro Tem Bliss noted we had a full house tonight and thanked all for attending; it was a pleasure to have the room filled. He wishes Council had more say over DTE, but we do not. Council is hoping to have a good plan from DTE, and we are continuously involved in the dialogue. He recommends that everyone submit a ticket with each outage experienced, no matter the length, and send messages to the State legislature and stay engaged. He commented that for the first time, the Arts Board has a few open slots and noted that he would like to fill those spots with people who want to be active. Please come to the Trail Tunes event and volunteer or come out to support the event on September 21<sup>st</sup>. Trail Tunes will be starting with a ribbon cutting for the bandshell and features the Battle of the Bands winner from last year at 2 p.m. Trail Tunes starts at 2:30 p.m. and the final event will be around 6:30 p.m. The weekend prior is Revin' in the Heights and he commented that he is excited for both events. Please support the hard work of the volunteers of both events.

Councilor Wright echoed Mayor Pro Tem Bliss's comments, and he would also love to have the Human Relation and Equity Commission seats filled. There will be cool cars at the Revin' in the Heights on September 21<sup>st</sup> from 10 a.m. to 3 p.m. so please come out. It will be a nice event and there will be food trucks. There will be activities for the kids, awards, and an overall fun event for the whole community. Also, the Fire Department Open House will be at the same time, come on out and support. If you want to learn more, you can go to the HREC's Facebook page. On a personal note, he stated that he lost his dad a few weeks ago and thanked those that were there for him and supported him.

Assistant City Attorney Sherman stated that the City of Madison Heights truly provides excellent activities for all its residents, and we all benefit from it.

City Manager Marsh had no comments this evening.

Deputy City Manager/City Clerk Rottmann stated that the Clerk's office is tentatively scheduled to mail out absentee ballots on September 27th so look for your ballot the first week of October. If you have not already requested an absentee ballot, you can do so online, in-person or on the Michigan Secretary of State's website.

Councilor Rohrbach commented that she started a new job since the last meeting and that the City of Detroit Police Department has volunteered to be food judges at the Revin' in the Heights. She



appreciates all the work that Councilor Wright has put in to bringing this event to the city. On September 1<sup>st</sup>, the Environmental Citizens Committee had its first composting in the city. You can bring compost any day to DPS on Ajax, we have a pilot program so please utilize it. We can make an impact on our carbon footprint in the city. She requests staff place a few informational posts on the 3-lane configuration on social media. It is going to be safer situation for the community, and it is starting to be a “place.” Prior to this, we haven’t had the ability to make big changes, and she believes it will be a positive change for the community.

Councilman Soltis stated he was also present at the DTE meetings. Each year we have had the Suicide Prevention Resolution, and it especially hits home for him because his father committed suicide; after all these years it still effects the families. It is important to tell those you love that you love them; suicide is very traumatic. Keep each other together and love one another.

Mayor Grafstein commented that this has been an interesting meeting. A meeting of life as we are living it, including the beautification awards and recognizing our Active Adult Center. The celebration of the start of school, yet we are mourning those that did not come home. We need to keep our kids safe. Presenting the Suicide Prevention Resolution and she stated that she appreciates Councilman Soltis being so open. She commented that her father was able to get help, but you carry a family member’s mental illness with you. It affects you and stays with you. Remember to tell the people you care about that you care about them. Reminder not to believe everything you read on social media. We have had several meetings on the 11 Mile configuration including public forums, and we sought input and have had a lot of time and thought put into these decisions. The next City Council meeting September 23<sup>rd</sup>.

#### **ADJOURNMENT:**

Having no further business, Mayor Grafstein adjourned the meeting at 8:36 p.m.



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 9/23/24

**PREPARED BY:** Sean P. Ballantine, Director of Public Services

**AGENDA ITEM CONTENT:** Director of Public Services - DPS Pavement Repairs

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** \$100,000

**FUNDS REQUESTED:** \$86,553

**FUND:** 592-901-987-0000

**EXECUTIVE SUMMARY:**

Over the last several budget cycles, DPS has continued a phased replacement of the failing pavement around the building and yard. This phased approach has allowed us to both reduce the impact on the budget and allow for normal DPS operations to continue while the work is being done. The next identified phase is the public and overflow parking lot to the north side of the building.

**RECOMMENDATION:**

Staff recommends that Council award the contract for the DPS Pavement Repairs to DiLisio Contracting, of Clinton Township, in a project amount of \$86,553.00. Funding is budgeted and available.

**MEMORANDUM**

Item 5.

**DATE:** September 9, 2024  
**TO:** Melissa R. Marsh, City Manager  
**FROM:** Sean P. Ballantine, Director of Public Services  
**SUBJECT:** Project Award - DPS Facility Pavement Repairs

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Over the last several budget cycles, DPS has continued a phased replacement of the failing pavement around the building and yard. This phased approach has allowed us to both reduce the impact on the budget and allow for normal DPS operations to continue while the work is being done. The next identified phase is the public and overflow parking lot to the north side of the building. This lot currently consists of failing asphalt, which is in extremely poor condition.

Staff reached out to Nowak and Fraus, the City's consulting engineers, to measure and estimate the cost of this phase based on DiLisio's unit bid price for concrete. DiLisio was awarded the most recent bid for both the R-3 reconstruction and Major and Local Sectional paving projects. The scope of work is within the budgetary amount, and DiLisio will be able to replace the concrete this fall, or in the spring if the weather changes.

This phase of pavement repair corrects significant drainage issues involving this parking lot, which also houses the resident compost/woodchip bin, the new food scrap collection cart, and acts as overflow parking for events such as K9 training. The lot will be replaced with concrete for improved longevity and decreased maintenance costs.

Staff recommends that Council award the contract for the DPS Pavement Repairs to DiLisio Contracting, of Clinton Township, in a project amount of \$86,553.00. Funding is budgeted and available.

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**Department of Public Services**

City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p: (248) 589-2294 | f: (248) 589-2679 | e: DPS@Madison-Heights.org



23525 Lakepointe Drive, Clinton Township, Michigan, 48036

Phone 586.783.4044 Fax: 586.783.4058

September 5, 2024

City of Madison Heights  
300 W 13 Mile Rd.  
Madison Heights, MI 48071

Re: DPS Parking Lot

**DiLisio Contracting Inc.** is pleased to submit this proposal for construction services for the above referenced project. Included in our scope of work is the following:

Line No.	Item Description	Quantity	Unit Price	Total
1.	Concrete Pavement, 6 inch w/Integral Curb, Nonreinf	8,370 SFT	\$6.90	\$57,753.00
2.	Sidewalk, Concrete, 6 inch, Nonreinf	310 SFT	\$6.00	\$1,860.00
3.	Drive App, Concrete, 6 inch, Nonreinf	620 SFT	\$6.00	\$3,720.00
4.	Aggregate Base, 6 inch,	1,010 SYD	\$7.00	\$7,070.00
5.	Earth Ex	170 CYD	\$30.00	\$5,100.00
6.	Pavement Removal	1,070 SY	\$10.00	\$10,700.00
7.	Restoration	35	\$10.00	\$350.00
			<b>Total</b>	<b>\$86,553.00</b>

Acceptance of Proposal- **The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified.**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



## AGENDA ITEM SUMMARY FORM

**MEETING DATE:** 9/23

**PREPARED BY:** Sean P. Ballantine, Director of Public Services

**AGENDA ITEM CONTENT:** Director of Public Services - Replacement of Totaled Police Patrol Vehicle #104

**AGENDA ITEM SECTION:** Bid Awards/Purchases

**BUDGETED AMOUNT:** 0

**FUNDS REQUESTED:** \$44,425

**FUND:** 101-301-985-0000

**EXECUTIVE SUMMARY:**

On August 9, Patrol Vehicle #104, a 2021 Dodge Durango, was involved in a front-end collision, resulting in severe damage. Although the vehicle was initially determined to be repairable, further investigation of the damage at the collision shop resulted in the City's insurance carrier declaring the vehicle a total loss.

**RECOMMENDATION:**

Staff recommends that Council approve the unexpected replacement of the totaled vehicle through the following motions:

To approve a Budget Amendment of \$17,500 to account 101-044-675-6710. This represents the insurance settlement amount being received by the City and \$27,600 from fund balance 101-053-692-6970

To approve a Budget Amendment of \$44,425 to account 101-301-985-0000.

To approve the purchase of one 2024 Dodge Durango Pursuit from Galeana's VanDyke Dodge in the amount of \$44,425 under the Oakland County cooperative purchasing bid.

**MEMORANDUM**

Item 6.

**DATE:** September 12, 2024  
**TO:** Melissa R. Marsh, City Manager  
**FROM:** Sean P. Ballantine, Director of Public Services  
**SUBJECT:** Replacement of Totaled Police Patrol Vehicle #104

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On August 9, Patrol Vehicle #104, a 2021 Dodge Durango, was involved in a front-end collision, resulting in severe damage. Although the vehicle was initially determined to be repairable, further investigation of the damage at the collision shop resulted in the City's insurance carrier declaring the vehicle a total loss.

Motorpool supervisor Dan Yamarino reached out to the city's Dodge dealer to determine if a replacement unit was available, and was informed that there was a police package Durango to be had. In order to maintain the inventory of the fleet, and in light of the City's ongoing difficulties obtaining replacement vehicles, Staff recommends that Council approve the unexpected replacement of the totaled vehicle through the following motions:

To approve a Budget Amendment of \$17,500 to account 101-044-675-6710. This represents the insurance settlement amount being received by the City.

To approve a Budget Amendment of \$44,425 to account 101-301-985-0000.

To approve the purchase of one 2024 Dodge Durango Pursuit from Galeana's VanDyke Dodge in the amount of \$44,425 under the Oakland County cooperative purchasing bid.

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**Department of Public Services**  
City of Madison Heights  
801 Ajax Drive  
Madison Heights, Michigan 48071

p: (248) 589-2294 | f: (248) 589-2679 | e: [DPS@Madison-Heights.org](mailto:DPS@Madison-Heights.org)

GALEANA'S VAN DYKE DODGE  
28400 VAN DYKE AVENUE  
WARREN, MI 480937133

Priced Order Confirmation (POC)

<b>Date Printed:</b>	2024-09-10 8:51 AM	<b>VIN:</b>	1C4SDJFT8RC198021	<b>Quantity:</b>	01
<b>Estimated Ship Date:</b>	2024-03-27 1:59 AM	<b>VON:</b>	59708510	<b>Status:</b>	KZ - Released by plant and invoiced
<b>Date Ordered:</b>	2023-08-14 11:56 AM	<b>Ordered By:</b>	S66657A	<b>FAN 1:</b>	000QG City of Madison Heights, Michi
<b>Date Modified:</b>	2024-02-14 12:40 PM	<b>Modified By:</b>	S66657A	<b>FAN 2:</b>	
				<b>Client Code:</b>	
				<b>Bid Number:</b>	TB4071
				<b>PO Number:</b>	

<b>Sold to:</b>	<b>Ship to:</b>
GALEANA'S VAN DYKE DODGE (57081)	GALEANA'S VAN DYKE DODGE (57081)
28400 VAN DYKE AVENUE	28400 VAN DYKE AVENUE
WARREN, MI 480937133	WARREN, MI 480937133

**Vehicle:** 2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
<b>Model:</b>	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075
<b>Package:</b>	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
<b>Paint/Seat/Trim:</b>	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	150
	-X9	Black	0
<b>Options:</b>	ADL	Skid Plate Group	350
	CW6	Deactivate Rear Doors/Windows	90
	LNA	Black Right LED Spot Lamp	610
	LNF	Black Left LED Spot Lamp	640
	NAS	50 State Emissions	0
	YEP	Manuf Statement of Origin	0
	3AH	Price Protection - Code H	0
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	4ES	Delivery Allowance Credit	0
	2SQ	FCA Fleet Powertrain Care	0
	YG1	7.5 Additional Gallons of Gas	0
	4FT		0
	5RB	April Production	0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4EA	Sold Vehicle	0
<b>Non Equipment:</b>	4KA	Special Bid Handling	0
	4FA	Special Bid-Ineligible For Incentive	0
	4DH	Prepaid Holdback	0
	MAF	Fleet Purchase Incentive	0
<b>Bid Number:</b>	TB4071	Government Incentives	0
<b>Special Equipment:</b>	99595B		0
	99595A		0
<b>Destination Fees:</b>			1,595

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Total Price: 49,625.

Order Type: Fleet  
Scheduling Priority: 1-Sold Order  
Salesperson:  
Customer Name:  
Customer Address:

PSP Month/Week:  
Build Priority: 01

PRICE \$44,425.00

INC TITLE

GLENN BUTTERWORTH, FLEET MGR  
DATE 09-10-2024

Durango

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.