



**CITY OF MADISON HEIGHTS**  
**ACTIVE ADULT CENTER, 29448 JOHN R**  
**ACTIVE ADULT ADVISORY BOARD MEETING AGENDA**  
**JUNE 20, 2023 AT 1:00 PM**

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**INVOCATION & ROLL CALL**

**APPROVAL OF MINUTES**

[1.](#)

**MEETING OPEN TO THE PUBLIC**

**STAFF REPORT**

AARP Network of Age-Friendly States and Communities

Current Special Programs:

June 21- Craft Class

June 22- Cruisin' Kalamazoo trip with Bianco Tours

June 23- Movie Day

June 26- Have Lunch With Us

June 27- Senior Enrollment Solutions Lunch and Learn

June 28- Cooking Class

June 29- July Activity Sign Up Date

June 30- Bingo at The Reserve at Red Run

July 4- Center Closed for Independence Day

July 11- Trailer Park the Musical with Bianco Tours

July 12- Nemes Rush Lunch & Learn

July 13- Smoothies & Serenades

July 13- Purple Rose Theatre A Jukebox for Algonquin trip

July 17- Have Lunch With Us

July 18- Ice Cream Day

July 19- Smart Games & Grins

July 20- Saugatuck trip with Bianco Tours

July 21- Farm Market trip

July 22- Lepidopterans Program at Red Oaks Nature Center

July 28- Cheers to Our Past, Present and Future!

Upcoming Special Programs:

August 10- Detroit Heroes trip with Bianco Tours

August 16- Oakland County Parks Senior Picnic trip  
August 19- Jimmy John's Field trip  
August 23- Detroit Tigers trip  
September 4- Center closed for Labor Day  
September 6- Chicago extended trip with Bianco Tours  
September 13- Pioneer Trail trip with Bianco Tours  
September 15- Straith Hospital Lunch & Learn  
September 17- New England extended trip with Bianco Tours  
September 22- Cider Mill trip  
September 23- Shishewana extended trip with Bianco Tours  
September 26- Metro Music Makers Community Concert

### **MAINTENANCE REQUESTS**

None.

### **BUDGET REQUESTS**

None.

### **UNFINISHED BUSINESS**

Building Closure / Civic Plaza Project Update

### **NEW BUSINESS**

Summer Beautification Awards  
Advisory Board Election of Officers  
New Board Picture

### **TREASURER'S REPORT**

### **COUNCIL & ADMINISTRATION**

### **ADJOURNMENT**

Our next meeting will be Tuesday, September 19, 2023 at 1:00 pm.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Regular Meeting  
Active Adult Center Advisory Board  
May 16, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, May 16, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

Present: Bessler, Leuffgen, Ratliff, Salley, Topping and Quigley.  
Also Present: Center Specialist Parker, DPS Director Ballantine, Councilor Wright and Councilman Fleming.  
Absent: Cowan, Dalling, Patton, Smith.

An invocation was led by Ms. Parker.

**19-01. Minutes.**

Motion by Ms. Ratliff seconded by Ms. Leuffgen to adopt the minutes from the Regular Meeting of April 18, 2023.

Yeas: Bessler, Leuffgen, Ratliff, Salley, Topping and Quigley.  
Nays: None.  
Absent: Dalling, Patton, Smith.

**19-02. Meeting Open to the Public.**

Ms. Margene Scott questioned the handicapped parking at the new build. Mr. Ballantine did not have the plans in front of him, but informed Ms. Scott that he believed handicapped parking was going from approximately 8 spots to more than double.

Ms. Scott stated she is on the City’s Charter Amendment Committee. She wanted to let everyone know that charter revisions will be presented to City Council on May 22, and they will go before voters in November. Ms. Scott stated she would be more than happy to explain any of the proposed revisions to anyone who is interested.

**19-03. Staff Report.**

Ms. Parker (in Ms. Cowan’s absence) updated the Board on programs currently happening and upcoming at the Center.

Regular Meeting  
Active Adult Center Advisory Board  
May 16, 2023

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Mr. Ballantine stated that the new build is going along as scheduled. They are currently finishing drywall and finishings. The contractor needed to update the transformer, which is part of the reason that DTE will be taking so long. They will be focusing on the parking lot now, which will be done in phases.

Mr. Ballantine also stated that the library is officially open.

**19-07. New Business.**

Ms. Parker reminded everyone that the Advisory Board Nominations start May 17 and continue through the last 10 business days of May and that the elections are on June 8 and 9. Ms. Quigley is up for re-election. She will be completing her 1st term. Ms. Leuffgen is completing her 2nd term and must take a year off. Ms. Smith is up for re-appointment. She will be completing her 1st term.

**19-08. Treasurer’s Report.**

Ms Parker informed everyone that the prices of vending were increased due to rising costs of vending supplies.

Motion by Ms. Quigley seconded by Ms. Ratliff to approve the March Treasurer’s report.

Yeas: Bessler, Leuffgen, Ratliff, Salley, Topping and Quigley.  
Nays: None.  
Absent: Dalling, Patton, Smith.

Regular Meeting  
Active Adult Center Advisory Board  
May 16, 2023

Motion by Ms. Ratliff seconded by Ms. Leuffgen to approve the April Treasurer’s report.

Yeas: Bessler, Leuffgen, Ratliff, Salley, Topping and Quigley.  
Nays: None.  
Absent: Dalling, Patton, Smith.

**19-09. Council & Administration Updates.**

Councilor Wright stated that the basement waterproofing project at City Hall was approved, as was the 2024 Budget resolution, and that Council has gone to a consent agenda format.

Councilman Fleming asked about parking at the Police Department and whether it would be available or not during construction. Ms. Parker and Mr. Ballantine reminded him about the bump out for the travel busses and assured him that there would be parking during all phases of the project.

Councilman Fleming stated that Mike Salley is the Grand Marshal for the Memorial Parade this year. The parade route will start at Wilkinson School, travel to 11 Mile and end at the high school with a ceremony on the football field.

Councilman Fleming stated that Police Chief Corey Haines will be retiring June 30, 2023.

Happy 40th birthday to Sean Ballantine. Sean was officially promoted to DPS Director. The city is currently looking internally to back fill the positions that need to be filled in DPS. Mr. Ballantine wished to publicly thank the Women’s Club for the gift baskets they dropped off for National Public Works Week. Mr. Ballantine will be off May 19 through 30.

**19-10. Adjournment.**

The meeting was adjourned at 1:31 pm. Our next meeting will be on Tuesday, June 20, 2023 at 1:00 pm.

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Jennifer Cowan  
Active Adult Coordinator