



CITY OF MADISON HEIGHTS

CITY HALL - EXECUTIVE CONFERENCE ROOM, 300 W. 13 MILE RD.

ELECTION COMMISSION MEETING AGENDA

JULY 11, 2022 AT 6:00 PM

CALL TO ORDER

ROLL CALL

MEETING OPEN TO THE PUBLIC

NEW BUSINESS

- [1.](#) Approval of the minutes March 9, 2022
- [2.](#) Appointment of City Clerk and Deputy City Clerk as Commission Delegate for the August 2, 2022 and November 8, 2022 Elections
- [3.](#) Approval of Election Workers for August 2, 2022
- [4.](#) Public Accuracy Test for August 2, 2022

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Special Meeting
 Madison Heights Election Commission
 Madison Heights, Michigan
 March 9, 2022

A Special Meeting of the Madison Heights Election Commission was held on Wednesday, March 9, 2022 at 9:06 a.m. in the Madison Conference Room at the Municipal Building at 300 West Thirteen Mile Road, Madison Heights, Michigan.

Present: City Attorney Sherman and City Clerk Rottmann
 Absent: Councilman Soltis

City Clerk Rottmann opened the meeting and called the roll.

EC-22-01. Excuse Member.

Motion by Sherman, seconded by Rottmann, to excuse Councilman Soltis from today's meeting due to a work conflict and notice was given.

Yeas: Sherman, Rottmann
 Nays: None
 Absent: Soltis
 Motion Carried

EC-22-02. Public Comment.

There were no members of the public wishing to speak.

EC-22-03. Minutes.

Motion by Sherman, seconded by Rottmann, to adopt the minutes of the Special Meeting held on October 11, 2021, as printed.

Yeas: Sherman, Rottmann
 Nays: None
 Absent: Soltis
 Motion Carried

EC-21-04. Resolution to Approve Precinct Boundary Map, Polling Locations, and Precinct Numbers.

City Clerk Rottmann presented the proposed Precinct Polling locations and Precinct Numbers written description and Precinct Boundary map, as follows:

City of Madison Heights Precinct Boundaries, Polling Locations and Precinct Numbers

- (a) There is hereby established, in the City of Madison Heights, 9 voting precincts to be used by the electors of the City of Madison Heights for the purpose of casting their ballots at all future elections.
- (b) The following precincts are hereby established and shall be referred to by number, as follows:

Precinct No. 1 shall be the area bounded as follows: Beginning at the intersection of the center line of John R Road and Gardenia Avenue; thence east along the center line of Gardenia Avenue to the southwest corner of Beauty Built Manor Subdivision; thence north along the west subdivision line of Beauty Built Manor Subdivision and Steven Heights Subdivision to the northwest corner of Steven Heights Subdivision; thence east along the north subdivision line of Steven Heights Subdivision to the center line of Dequindre Road; thence south along the center line of Dequindre Road to the center line of Eleven Mile Road; thence west along the center line of Eleven Mile Road to the center line of John R Road; thence north along the center line of John R Road to the point of beginning. The voting place shall be at the Madison Elementary School located at 27107 Hales Street.

Precinct No. 2 shall be the area bounded as follows: Beginning at the intersection of Gardenia and John R Road; thence south along John R Road to Lincoln; thence west along Lincoln to the Chrysler Expressway; thence north along the Chrysler Expressway to Bellaire; thence east along Bellaire to Dartmouth; thence east along Gardenia to the point of beginning. The voting place shall be at Wilkinson Middle School located at 26524 John R Road.

Precinct No. 3 shall be the area bounded on the north by Lincoln Avenue; on the east by Dequindre Road; on the south by Ten Mile Road; and on the west by the Chrysler Expressway. The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

Precinct No. 4 shall be the area bounded on the north by Eleven Mile; on the east by Dequindre Road; on the south by Lincoln Avenue; and on the west by John R Road. The voting place shall be at the Wilkinson Middle School located at 26524 John R Road.

Precinct No. 5 shall be the area bounded as follows: Beginning as the intersection of the Chrysler Expressway and Fourteen Mile; thence east along Fourteen Mile to Dequindre; thence south along Dequindre to Thirteen Mile; thence west along Thirteen Mile to John R Road; thence south along John R Road to Twelve Mile; thence west along Twelve Mile to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning. The voting place shall be at the Madison Heights Public Library located at 240 West Thirteen Mile Road.

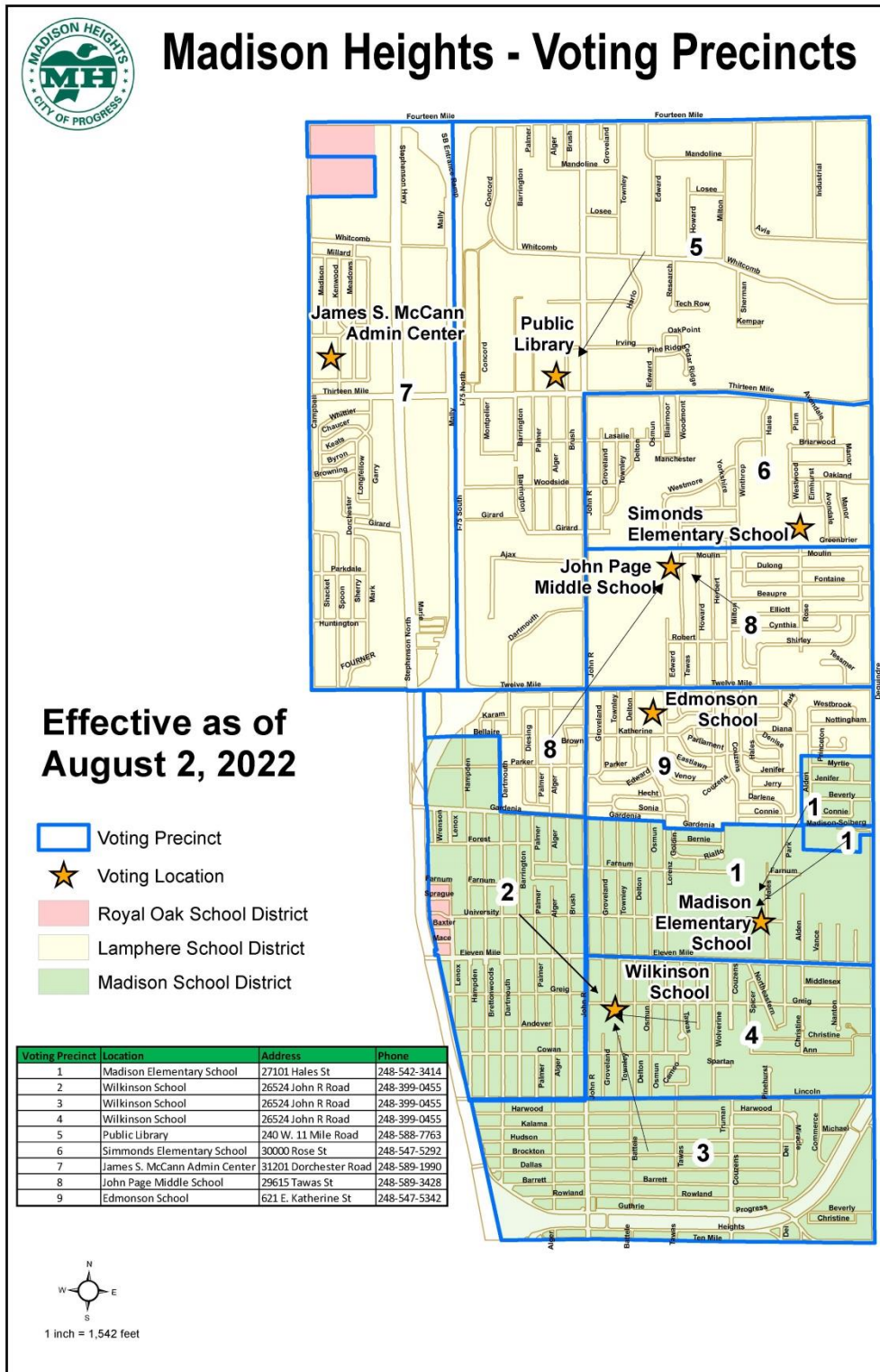
Precinct No. 6 shall be the area bounded on the north by Thirteen Mile Road; on the east by Dequindre Road; on the south by the north boundary lines of the southwest and southeast one-fourth of Section 12, Township 1 North, Range 11 East; and on the west by John R Road. The voting place shall be at the Simonds Elementary School located at 30000 Rose.

Precinct No. 7 shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and Campbell Road; thence north along Campbell Road to the southwest corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence east along the southerly boundary of parcel 25-02-101-043 to the southeast corner of parcel 25-02-101-043 also being the corporation line between the City of Madison Heights and the City of Royal Oak; thence north along the west line of the Mally's Industrial Subdivision No. 2 which is the east boundary line of parcel 25-02-101-043, parcel 25-02-101-059, and parcel 25-02-101-058 also being the corporation line between the City of Madison Heights and the City of Royal Oak to the northeast corner of parcel 25-02-101-058; thence west along the north boundary line of parcel 25-02-101-058 and parcel 25-02-101-052 which is also the corporation line between the City of Madison Heights and the City of Royal Oak to the northwest corner of parcel 25-02-101-052 also being the centerline of Campbell Road; thence north along Campbell Road to Fourteen Mile Road; thence east along Fourteen Mile Road to the Chrysler Expressway; thence south along the Chrysler Expressway to Twelve Mile Road; thence west along Twelve Mile Road to the point of beginning. The voting place shall be at the James S. McCann Administration Building located at 31201 Dorchester.

Precinct No. 8 shall be the area bounded as follows: Beginning at the intersection of Twelve Mile Road and the Chrysler Expressway; thence east along Twelve Mile Road to John R Road to Point A; thence south along John R Road to Gardenia Avenue; thence west along Gardenia to Dartmouth Street; thence north along Dartmouth Street to Bellaire Avenue; thence west along Bellaire Avenue to the Chrysler Expressway; thence north along the Chrysler Expressway to the point of beginning; thence continuing from said Point A north along John R Road to a line parallel to the south one-half of Section 12, Township 1 North, Range 11 East; thence east to Dequindre Road; thence south along Dequindre Road to Twelve Mile Road; thence west along Twelve Mile to Point A. The voting place shall be at the Senior Citizen Center located at 29448 John R. Road.

Precinct No. 9 shall be the area bounded as follows: Beginning at the intersection of Gardenia Avenue and John R Road; thence north along John R Road to Twelve Mile Road; thence east along Twelve Mile Road to Dequindre Road; thence south along Dequindre Road to the northeast corner of the Steven Heights Subdivision; thence west along the north subdivision line of the Steven Heights Subdivision; thence south along the

west subdivision line of the Steven Heights Subdivision and the Beauty Built Manor Subdivision to a point on the southwest corner of the Beauty Built Manor Subdivision; thence west along the east-west one-quarter section line of Section 13, Township 1 North Range 11 East along Gardenia Avenue to the centerline of Rialto Street; thence south along Rialto Street to the centerline of Gardenia Avenue; thence west along the centerline of Gardenia Avenue to the centerline of Lorenz Avenue; thence north along Lorenz Avenue to the center of Gardenia Avenue; thence west along Gardenia Avenue to the point of the beginning. The voting place shall be at the Edmondson Elementary School located at 621 East Katherine.



Motion by Sherman, seconded by Rottmann, that based on review of the electoral districts, to approve the Resolution to Approve Precinct Boundary Map, Polling Locations, and Precinct Numbers for the City of Madison Heights, as follows:

**A RESOLUTION
TO APPROVE PRECINCT BOUNARIES MAP, POLLING LOCATIONS,
AND PRECINCT NUMBERS FOR THE CITY OF MADISON HEIGHTS**

BE IT RESOLVED, that the Madison Heights City Election Commission hereby approves the proposed Precinct Boundary Map designating nine (9) precincts for the City of Madison Heights, along with the boundary description and list of polling locations;

BE IT FURTHER RESOLVED that all documentation be forwarded to the Bureau of Elections as approved by the Election Commission to be implemented for the August 2022 Primary Election.

Yeas: Sherman, Rottmann

Nays: None

Absent: Soltis

Motion Carried

EC-22-05. Adjournment.

There being no further business, the meeting was adjourned at 9:21 a.m.

Cheryl E. Rottmann, City Clerk
Clerk of the Board

Memorandum

To: Election Commission
From: Cheryl E. Rottmann, City Clerk
Date: 07-08-22
Re: Election Commission Designee

The State of Michigan's Bureau of Elections and the Oakland County Election Division recommends that the Election Commission formerly adopt a motion giving the City Clerk the authorization to, on behalf of the Election Commission, conduct all necessary duties pertaining to the election, including preliminary testing of the ballots and appointment of emergency Election Inspectors. I would also like to request that the Deputy Clerk be included in this authorization. As such, I would request that the following motion be made at the Election Commission meeting of July 11, 2022:

Motion by , seconded by , to appoint City Clerk Cheryl Rottmann and Deputy Clerk Phommady Boucher to serve as the Commission's Designees for the August 2, 2022 and November 8, 2022 elections to appoint alternate election inspectors in an emergency situation, perform any duties as deemed necessary and, to conduct the Preliminary Testing in accordance with State law.

Please let me know if you have any questions.

Memorandum

To: Election Commission
From: Cheryl E. Rottmann, City Clerk
Date: 7/8/22
Re: Precinct Workers

I am in the process of finalizing the Precinct Inspector list for the Election Commission. I am still waiting for a few people to call back and confirm their appointments. I will present a list to the Election Commission at the meeting for review and authorization.

EC-22-. Public Accuracy Testing

Sample motion wording:

Motion by , seconded by, affirming the Public Accuracy Test was held in accordance with MCL 168.778(6) for the August 2, 2022 Election and that the Accuracy Board hereby certifies that notice of this test was published 48 hours prior to the conduct of the test; the container holding the testing materials was sealed with seal number 065916 and Precinct 7 was tested at the Public Accuracy Test using the prepared test deck and that the results agree with the predetermined results of the test deck; and the test deck, predetermined results and results of the Public Accuracy Test were secured following the test under the seal number 065918.