



CITY OF MADISON HEIGHTS

**CITY HALL - LINDELL ROSS EXECUTIVE CONFERENCE ROOM,
300 W. 13 MILE RD.**

ARTS BOARD MEETING AGENDA

AUGUST 19, 2025 AT 6:30 PM

CALL TO ORDER

ROLL CALL

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

1. **Approval of Minutes**

MEETING OPEN TO THE PUBLIC

REPORTS

2. **Treasurer Report (Mordarski)**
- 3. Social Media Report (Nagle)**

UNFINISHED BUSINESS

- 4. Skelebration Trail (Geralds, Dorsey, Young, Wrona)**
- 5. Trail Tunes 2025 (Bliss, Palazzolo, Aaron, Mier, Davis)**
- 6. Civic Center Hopscotch (Geralds)**
- 7. DIA Inside|Out 2025 (Geralds, Nagle, King, Young)**
- 8. Summer Concert Series (Aaron, Bliss, Geralds, King, Soto-Olsen)**
- 9. Arts Board Merch (King, Covert, Aaron, Wrona)**
- 10. Bandshell Utilization Subcommittee (Geralds, Covert, King, Mier, Palazzolo)**

NEW BUSINESS

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



CITY OF MADISON HEIGHTS

**CITY HALL - LINDELL ROSS EXECUTIVE CONFERENCE ROOM,
300 W. 13 MILE RD.**

ARTS BOARD MEETING AGENDA

JUNE 11, 2025 AT 6:00 PM

CALL TO ORDER AT 6:11 PM

ROLL CALL

Toya Aaron, *Vice Chair*

Mark Bliss, *Council Representative*

Michael Covert, *Chair*

Brian Davis, *Member (absent)*

Ali Dorsey, *Student Representative (ex-officio) (absent)*

Laurie Gerald, *Member*

Susie King, *Member (absent)*

Bill Mier, *Council Alternate (absent)*

Harley Mordarski, *Staff Liaison*

Jennifer Nagle, *Social Media*

Vita Palazzolo, *Member (absent)*

Keaton Soto-Olson, *Member (absent)*

Thomas Wrona, *Alternate (absent)*

Sandie Young, *Alternate*

Motion by Bliss, Second by Gerald to excuse Davis, King, Mier, Palazzolo, Soto-Olsen, and Wrona.

Yea: All

Nay: None

Motion Carries

ADDITIONS/DELETIONS

1. Fundraiser Discussion added as item 13.

APPROVAL OF MINUTES

1. Approval of Minutes

Motion by Bliss, Second by Gerald to approve May 15th, 2025 meeting minutes as written.

Yea: All

Nay: None

Motion Carries

MEETING OPEN TO THE PUBLIC

REPORTS

2. Treasurer Report (Mordarski)

Mordarski gave the treasurer's report. There were no questions.

3. Social Media Report (Nagle)

Nagle reported that the Facebook page had reached 13,000 views, with the top-performing content being the DIA Insider | Out post. Gerald's expressed concerns about the marketing of the Arts Gala, noting that the limited number of posts hindered outreach efforts. Nagle requested that other board members assist by designing and providing content for posting. When asked whether social media duties included both posting and content creation, Nagle clarified that both are expected, but she requires some assistance.

There was some sticker shock regarding the cost associated with the Gala posts. Board members expressed frustration that the Arts and Pride event received more marketing attention than the Gala. In response, Young proposed developing clear guidelines for Jen at each meeting, outlining what the posts should include and establishing a posting schedule. The board discussed the idea of members submitting mockups and using the Social Media agenda item to clarify social media expectations to ensure consistency and shared understanding moving forward.

UNFINISHED BUSINESS

4. Arts Prom 2025 (Gerald's, Bliss, Nagle, Covert, King)

The Arts Prom cleared \$260 total, and Gerald's does not recommend hosting this event in the future. Bliss recommended identifying areas of improvement for the event in the future. There are disputes regarding the workload distribution and whether the event is worth having again. The Arts Prom will be removed from the agenda for the time being.

5. Skelebration Trail (Gerald's, Dorsey, Young, Wrona)

Gerald's reported that the City is holding a harvest festival instead of a Truck or Treat, so the Arts Board will not be teaming up with them for Skelebration Trail. The themes were noted to be incohesive. Gerald's will schedule a meeting to discuss.

6. Trail Tunes 2025 (Bliss, Palazzolo, Aaron, Mier, Davis)

The Community Foundation approved the Trail Tunes request for grant funding, but clarified that no funds may be used for cash prizes. Bliss met separately with the Trail Tunes subcommittee members to discuss changes to the festival.

The following updates were shared: Voting for the battle will now be digital, with QR codes placed at each band station. While the public will vote to determine the finalists, a separate judging committee will select the winner. The battle will consist of a 15-minute set and will take place earlier in the day. To make room in the schedule, other sets will be shortened accordingly.

As part of the City's anniversary celebration, all bands participating in the battle will be required to perform one song from the 1950s. Since cash prizes are not permitted, the group is proposing a

trophy for the winning band along with the opportunity to perform a future concert at the bandshell; these details are still being finalized.

The Trail Tunes sign-up form will not reference a specific prize and will clarify that there are no cash awards. Band stipends will be increased to compensate, with a goal of securing 8 participating bands. Performance locations will be more condensed than in previous years, with four bands at pavilions, two at the bandshell, and two at the basketball court.

The group needs to fundraise an additional \$1,600, which Bliss feels confident can be done. They are also exploring the addition of music lessons in the park, comedians, and other entertainment to enhance the overall experience. This year will feature more event promotion than ever before.

Motion by Bliss, Second by Geraldts to authorize the subcommittee to post the submission form, select the 8 bands out of band applicants, and to authorize the subcommittee to spend within the budget of \$5,000 from the Community Foundation, \$2,400 in the Trail Tunes account, and anything else fundraised specifically for Trail Tunes from June 11th until September 6th.

Yea: All

Nay: None

Motion Carries

7. Civic Center Hopscotch (Geraldts)

Geraldts is waiting to hear back from Eve about the sidewalk mural. Additionally, Geraldts asked who should be checking the murals for damage or touch-ups. Covert clarified that Jennifer Ramirez is actively reporting on the mural conditions.

8. DIA Inside|Out 2025 (Geraldts, Nagle, King, Young)

Mordarski reported that the DIA has not responded to volunteer or bus requests yet, except for the Arts and Pride Festival, where they were able to secure a couple of volunteers to table for about 3 hours during the event.

9. Summer Concert Series (Aaron, Bliss, Geraldts, King, Soto-Olsen)

The committee confirmed the following bands:

July 9th – Circle of Sound

July 23rd – Paul Parente Jazz

August 13 – Weekend Comeback

August 27 – Dr. Smith

10. Arts Board Merch (King, Covert, Aaron, Wrona)

The City is exploring the creation of a Bonfire account linked to a local location where residents can purchase t-shirts. Proceeds from all merchandise sales would go directly to the Arts Board. The

Board discussed potential logo designs and agreed that the current concepts need to be refined, including adjustments to photos, overlays, and overall design elements.

In addition to t-shirts, the group is considering offering other merchandise such as totes, keychains, and water bottles. No budget is required for this effort, as consumers will cover the cost of the items directly through the platform. Board members will create mockups to help visualize and finalize the merchandise options.

11. Bandshell Utilization Subcommittee (Gerald, Covert, King, Mier, Palazzolo)

Not discussed.

12. Arts and Pride (Nagle, Dorsey, King, Wrona)

Not discussed.

13. Fundraiser Discussion

The Board discussed a recent instance where a subcommittee initiated a fundraiser without the Board's knowledge. Currently, the Board is required to vote on spending money but not on fundraising efforts. Members expressed a desire for increased transparency around fundraising while maintaining flexibility for subcommittees to support events.

NEW BUSINESS

ADJOURNMENT AT 7:16

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CITY OF MADISON HEIGHTS

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ARTS BOARD MEETING AGENDA

JUNE 30, 2025 AT 6:15 PM

CALL TO ORDER at 6:18

ROLL CALL

Toya Aaron, Vice Chair (*absent*)

Mark Bliss, Council Representative (*absent*)

Michael Covert, Chair

Brian Davis, Member (*absent*)

Ali Dorsey, Student Representative (ex-officio) (*absent*)

Laurie Geraldts, Member

Susie King, Member

Bill Mier, Council Alternate

Harley Mordarski, Staff Liaison

Jennifer Nagle, Social Media

Vita Palazzolo, Member (*arrived at 6:30 pm*)

Keaton Soto-Olson, Member

Thomas Wrona, Alternate

Sandie Young, Alternate (*absent*)

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

1. **Approval of Minutes**
 - a. Minutes will be approved next meeting.

MEETING OPEN TO THE PUBLIC

REPORTS

UNFINISHED BUSINESS

3. **Summer Concert Series (Aaron, Bliss, Geraldts, King, Soto-Olsen)**

Geraldts provided a list of snacks (with prices) as ideas to sell for refreshments at the upcoming summer concert series. Once purchased, snacks will be kept at the Little League Baseball Complex.

Motion by Gerald, Second by Nagle to spend up to \$300 to purchase refreshments for upcoming summer events such as the summer concert series.

Yea: All

Nay: None

Motion Carries

4. Bandshell Utilization Subcommittee (Gerald, Covert, King, Mier, Palazzolo)

The committee discussed plans to activate the bandshell space during the weeks between summer concerts. Four events are being developed: Family Karaoke Night, a Drum Circle, Line Dancing Night, and a community Paint Night in August. While dates and basic concepts are in place, the committee is currently confirming event leads and logistical details before releasing a general “Save the Date” announcement.

The group agreed to coordinate a cohesive theme that connects all four events, with distinct branding for each individual activity. A marketing schedule will be followed to avoid redundancy: a single Save the Date will go out first, with subsequent reminders issued at three weeks, two weeks, and the week of each event.

Confirmed or proposed dates and details were reviewed: Family Karaoke Night is scheduled for July 16 from 7–8:30 p.m., and King has contacted Karaoke Krush to lead the event, with alternative options being considered. The Drum Circle is planned for July 30 from 7–8:30 p.m., with Palazzolo checking on a potential leader who could provide djembe drums and shakers; attendees would also be encouraged to bring their own instruments. Line Dancing Night is scheduled for August 6 from 7:30–9 p.m., with music provided by Sound Wave Detroit and dance instruction by Demetrius, a colleague of Covert. The Paint Night, scheduled for August 20 from 7–8:30 p.m., will be developed further in partnership with the Inside / Out committee and connected to the DIA art installations throughout the city. This event will include a photo submission component tied to raffle entries and an invitation for participants to reflect artistically on the pieces that resonate with them.

Motion by Gerald, Second by King to spend up to \$200 for each of the four bandshell events, not to exceed \$800, with the goal of finding sponsors for each event if possible.

Yea: All

Nay: None

Motion Carries

The subcommittee expressed enthusiasm about offering this diverse lineup of engaging, family-friendly events to the community.

5. Fundraiser Discussion

The board discussed concerns raised by Gerald and Covert regarding the process for initiating fundraisers. In recent years, certain fundraising efforts have been launched without full board discussion or approval, leading to instances where members were either unaware of the activities or unable to adequately support them. Gerald emphasized the importance of communication and transparency.

To address this, the following motion was introduced:

Motion by Gerald, Second by King, requiring that all arts board fundraisers be discussed, voted on, and approved by the Board prior to their launch.

Yea: All

Nay: None

Motion Carries

This does not include sponsorship for specific events such as Trail Tunes.

NEW BUSINESS

ADJOURNMENT at 6:32

Next Meeting is Tuesday, August 19th at 6:30 pm

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8/19/25 Meeting

\$6,154.53 Arts Board Escrow (705-000-299-0000)

- \$200 reserved to pay Eve for sidewalk mural
- \$100 reserved for supplies for sidewalk mural
- \$1,000 reserved for the Park Mural Maintenance plan
- \$500 reserved for Arts and Pride
- \$600 reserved for winners of the 70th anniversary of Madison Heights T-Shirt Design
- \$800 for summer bandshell events

Summary of changes since last meeting:

- Gala expenses have been settled up.
- Checks for summer concert have been issued
- A few summer events have been paid for
- So far, \$60 has been deposited from snack sales at summer events.

\$2,397.56 Trail Tunes Escrow (705-000-298-3007)

- Changes:
 - N/A