



**CITY OF MADISON HEIGHTS**

**260 W. 13 MILE ROAD, MADISON HEIGHTS, MI 48071**

**ACTIVE ADULT ADVISORY BOARD MEETING AGENDA**

**SEPTEMBER 19, 2023 AT 1:00 PM**

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**INVOCATION & ROLL CALL**

**APPROVAL OF MINUTES**

June 20 Minutes

[1.](#)

**MEETING OPEN TO THE PUBLIC**

**STAFF REPORT**

Current Special Programs:

September 20- Health Markets Lunch & Learn

September 22- Cider Mill Tour Trip

September 23- Shishewana with Bianco Tours extended trip departs

September 25- Activity Sign Up Date

September 26- Metro Music Makers Concert

September 29- Pomeroy Lunch & Learn

October 4- Holly Day Trip with Bianco Tours

October 5- Funny Girl Trip

October 8- Vermont with Bianco Tours extended trip departs

October 11- A Witchy Book Tasting

October 12- Bake Sale

October 17- Fall Into History Trip

Upcoming Special Programs:

October 18- Health Markets Medicare 101 Lunch & Learn

October 19- Company Trip at the Fisher Theatre

October 20- Foundation PT Lunch & Learn

October 23 & 25- AARP Mature Driver Class

October 25- Moriarty Trip at Meadow Brook Theatre

October 27- Halloween Party

November 2- Michigan DNR Outdoor Adventure Center Trip

November 8- The Parade Company Trip with Bianco Tours

November 10- Thank You Volunteers Event

November 16- Mrs. Doubtfire Trip at the Fisher Theatre

November 23- Thanksgiving Lunch

November 23 & 24 Center Closed for Thanksgiving (except for luncheon)

November 27- Frankenmuth Trip

November 27- Christmas in Branson Bianco Tours extended trip departs

December 1- Huckleberry Railroad Bianco Tours Trip

December 5- Holly, History and Harmony Trip

December 8- Holiday Party

December 12- Holiday Church Tour with Bianco Tours

December 15- Nite Lights with Bianco Tours Trip

### **MAINTENANCE REQUESTS**

### **BUDGET REQUESTS**

### **UNFINISHED BUSINESS**

Civic Plaza Project Update

Grand Opening

AARP Age-Friendly Community Update

### **NEW BUSINESS**

Advisory Board Election of Officers

New Board picture

### **TREASURER'S REPORT**

July & August

### **COUNCIL & ADMINISTRATION**

### **ADJOURNMENT**

Our next meeting will be Tuesday, October 17, 2023 at 1:00 pm.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Regular Meeting  
Active Adult Center Advisory Board  
June 20, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, June 20, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

Present: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Also Present: Center Coordinator Cowan and DPS Director Ballantine.  
Absent: Councilor Wright, Councilman Fleming, Patton and Topping.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Motion by Ms. Quigley seconded by Ms. Ratliff to adopt the minutes from the Regular Meeting of May 16, 2023.

Yeas: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Nays: None.  
Absent: Patton and Topping.

**19-02. Meeting Open to the Public.**

Ms. Margene Scott asked when the current construction would allow the handicap bathroom at City Hall to be available. Mr. Ballantine stated that he would estimate around one month based on the current construction, and explained the reason it was currently out of commission. He confirmed that the lower level handicap bathroom continued to be available, and the elevator was fully functional.

Ms. Scott also stated if anyone has items they are looking to get rid of, to think of the Heritage Room. They have volunteers who will review items to see if they would be appropriate for the display.

**19-03. Staff Report.**

Ms. Cowan updated the Board on programs currently happening and upcoming at the Center, including an AARP Age-Friendly upcoming presentation, and the trip parking changes due to the move.

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Ms. Cowan reported the Center would close at the end of the day on July 28 and the new building grand opening is expected to be August 31, however that is subject to change.

Mr. Ballantine stated the construction is on schedule with the Civic Plaza Project, with paving happening now. He asked everyone to note the signs that state where to park, because it changes daily.

Ms. Cowan announced that Ms. Smith will be recommended to City Council for reappointment to the Board. Ms. Quigley was reelected to her second term and Ms. Mowry was newly elected and will start her term in September. Ms. Cowan congratulated them and thanked outgoing Board member Ms. Leuffgen who is finishing her second term and will need to sit off one year. Ms. Cowan also thanked all those that ran, and encouraged them to run again next year. Ms. Cowan also announced that Ms. Dalling sent in a letter stating that she wished to step down from the Board as of June 9 so she can spend more time with her husband. Ms. Juska-Svoba was the next highest vote getter in the last election and is willing to step in to complete Ms. Dalling's term. Ms. Cowan and other Board members thanked her and welcomed her to the Board.

Ms. Cowan reported that the summer Beautification voting would be on Tuesday, July 25 at 3:30 pm, and for Board members to meet at the Center.

**19-07. New Business.**

Ms. Cowan stated that the election of officers and new Board picture will take place at the September meeting.

**19-08. Treasurer's Report.**

Motion by Ms. Ratliff seconded by Ms. Smith to approve the May Treasurer's report.

Yeas: Bessler, Juska-Svoba, Leuffgen, Ratliff, Salley, Smith and Quigley.  
Nays: None.  
Absent: Patton and Topping.

**19-09. Council & Administration Updates.**

Mr. Ballantine stated DPS is still working on moving staff around due to promotions.

Mr. Ballantine also reported on current road construction and water main work. Dequindre work came out of nowhere and is now complete. Ms. Smith stated there are still issues with sidewalks and crossing Dequindre. Mr. Ballantine stated they have tried leaving messages for Macomb County (who handles the road) but they do not respond. Ms. Cowan recommended that Ms. Smith contact SMART because they have an ADA liaison and may be able to get Macomb County to fix the sidewalks.

Mr. Ballantine reported that the Festival in the Park is this Sunday and that Ms. Brooke Heisler, Coordinator of the Recreation Department has done a great job fundraising and getting most of the costs covered.

Mr. Ballantine stated that the current budget season is closing, and that the City is on budget with operations and with the Civic Plaza Project.

Ms. Cowan stated the AAC is doing great, running around 62% of their total budget, with only 1 ½ weeks left in the fiscal year.

Ms. Bessler said her water bill is the lowest she has had in years.

Ms. Ratliff stated the Juneteenth event was great. It was a beautiful day, they moved the vendors closer like our volunteers requested and they had chairs this year which really helped.

**19-10. Adjournment.**

The meeting was adjourned at 1:35 pm. Our next meeting will be on Tuesday, September 19, 2023 at 1:00 pm.

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Jennifer Cowan  
Active Adult Coordinator