



CITY OF MADISON HEIGHTS
CITY HALL - COUNCIL CHAMBERS, 300 W. 13 MILE RD.
CITY COUNCIL REGULAR MEETING AGENDA
MARCH 23, 2026 AT 6:30 PM

CALL TO ORDER

ROLL CALL

INVOCATION and PLEDGE OF ALLEGIANCE - MAYOR HAINES

APPOINTMENT OF ACTING CITY CLERK

APPROVAL OF THE AGENDA:

- [1.](#) Additions/Deletions

PRESENTATIONS

PUBLIC HEARINGS:

MEETING OPEN TO THE PUBLIC:

CONSENT AGENDA:

- [2.](#) Director of Public Services - 2026 RCOC Summer Maintenance Agreement
- [3.](#) City Planner - Acceptance of Amended Planning Commission By-Laws
- [4.](#) CED Director - Downtown Clock Tower Component Replacement
- [5.](#) Director of Public Services - Replacement of Vehicle #463
- [6.](#) City Clerk - Appointments to Crime Commission
- [7.](#) City Clerk - Appointments to the Zoning Board of Appeals
- [8.](#) City Council Regular Meeting Minutes of March 9, 2026

COMMUNICATIONS:

REPORTS:

- [9.](#) City Manager - 2026 Proposal R-4 Ballot Proposal

ITEMS FOR FUTURE PUBLIC HEARINGS:

BID AWARDS/PURCHASES:

- [10.](#) Director of Public Services - 2026 Watermain Replacement Pipe and Parts
- [11.](#) Director of Public Services - Fire Station 1 HVAC Replacement

ORDINANCES:

UNFINISHED BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-

heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: March 19, 2026
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments Regular Council Meeting of Monday, March 23, 2026

CONSENT AGENDA:

DIRECTOR OF PUBLIC SERVICES - 2026 Road Commission of Oakland County (RCOC) SUMMER MAINTENANCE AGREEMENT

Council is being asked to consider the proposed 2026 Summer Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Madison Heights for summer maintenance activities on 14 Mile, 12 Mile, and John R from 14 Mile to the Red Run County Drain. Under this Agreement, the city provides street sweeping, grass mowing, and litter pick-up along these County Roads, and is compensated by RCOC for same. This agreement represents a 1.7% increase in reimbursement for a total of \$13,508.30.

Staff recommends that City Council approve this Agreement with the Road Commission for Oakland County and authorize the Mayor and City Clerk to sign on behalf of the City. As in years past, the RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2026, and invoice the remaining 35% upon completion of the last maintenance activity.

CITY PLANNER - ACCEPTANCE OF AMENDED PLANNING COMMISSION BY-LAWS

At their February 17th meeting, the Planning Commission voted to amend Article IV, Section 1 of the Planning Commission By-Laws, to change regular meeting dates from the third Tuesday of each month to the third Monday of each month. Moving forward, regular Planning Commission meetings will be held on the third (3rd) Monday of each month. Revised meeting dates will be posted in accordance with state law.

Staff recommend City Council approve the amended Planning Commission By-Laws as presented.

CED DIRECTOR - DOWNTOWN CLOCK TOWER COMPONENT REPLACEMENT

The Madison Heights Downtown Development Authority is seeking to restore the downtown clock tower which includes a new control module, time pieces with new hands, LED backlighting,

amplifier and speaker system. The DDA reviewed this proposal and unanimously recommend approval to City Council for Verdin Company.

Verdin Company is the original vendor of the clock tower and has serviced it since construction. While, there are a few other vendors capable of performing this work the market is specialized and limited. Selecting a vendor with direct experience servicing the clock tower reduces risk, avoids compatibility issues and supports reliable operation of a highly visible downtown feature.

Therefore, staff is requesting that City Council waive the formal bidding procedures for purchase greater than \$15,000 in accordance with section 2-256 of the Purchasing Ordinance and approve the MHDDA to proceed with The Verdin Company's proposal for the restoration of the clock tower at a cost of \$38,298. Fund are available in the DDA budget.

DIRECTOR OF PUBLIC SERVICES - REPLACEMENT OF VEHICLE #463

The FY 2026 budget includes funding for the scheduled replacement of vehicle #453, replacing a 2013 cargo van with a utility truck, funded through the Water/Sewer division. This proposal has since been re-evaluated. Vehicle #463, a 2015 pickup truck in the same division, has experienced an accelerated decline in its condition since the original budget evaluation took place. Its condition analysis score now outranks that of the cargo van, making it a higher priority for replacement.

Therefore, staff recommends that Council approve the purchase of one 2026 Ram 1500 Tradesman pickup truck as quoted from LaFontaine Chrysler-Dodge-Jeep-Ram, of Lansing, in an amount not to exceed \$45,000, through the MiDeal cooperative vehicle purchasing agreement. Funding is budgeted and available.

CITY CLERK - APPOINTMENTS TO CRIME COMMISSION

As Council Representative to the Crime Commission, Mayor Haines has requested approval of appointments to this board of current alternate Angela Shukwit to a full term expiring 8/31/26 and Alexander Truran to the alternate term expiring 8/31/27.

If Council concurs, the appropriate motion would be to approve the appointments to the Crime Commission of Angela Shukwit as a full member with a term expiring 8/31/26 and Alexander Truran as an alternate position with a term expiring 8/31/27.

CITY CLERK – APPOINTMENTS TO THE ZONING BOARD OF APPEALS

As Council Representative to the Zoning Board of Appeals, Councilwoman Aaron has requested approval of Julieann Youkanna as a full member with a term expiring 2/28/27 and Jeff Hilliard as an alternate with a term expiring 2/28/27.

If Council concurs, the appropriate motion would be to approve the appoints to the Zoning Board of Appeals of Julieann Youkanna as a full member with a term expiring 2/28/27 and Jeff Hilliard as an alternate with a term expiring 2/28/27.

REPORTS:

CITY MANAGER - 2026 PROPOSAL R-4 BALLOT PROPOSAL

City Council is requested to approve a resolution to place the Neighborhood Road Millage, designated as Proposal R-4, on the August 4, 2026, ballot. This proposal represents the fourth time our voters will consider a dedicated millage for our residential streets, continuing a successful program that began in 1996 and was subsequently renewed in 2006 and 2016.

Over the past 30 years, this dedicated funding has allowed the city to repair or reconstruct nearly 35 miles of residential neighborhood streets. We have remained committed to a "pay-as-you-go" approach, which has successfully kept the city out of long-term debt while ensuring every dollar is invested directly into our infrastructure. The proposal seeks to authorize a levy of 2.00 mills per year for a ten-year period, beginning in 2027. While the purpose remains the same as previous iterations—focusing on right-of-way repair, reconstruction, and related sewer improvements—this is technically a restoration to the full 2.00 mills rather than a simple renewal, as it overrides previous rollbacks under the Headlee Amendment.

If approved, we estimate the levy will raise approximately \$2,416,754 in its first year. For the average Madison Heights homeowner with a taxable value of \$63,156, the cost is estimated to be roughly \$126.31 per year, or approximately \$10.53 per month. It is important to note that commercial and industrial properties also contribute significantly to this revenue.

These funds are strictly restricted by Charter language and cannot be used for general operations; they are dedicated solely to residential street and sewer repairs and are subject to an annual independent audit. To ensure we are prepared for day one, the City completed a comprehensive street condition review in Fall 2024, creating a prioritized list of projects for the next ten years. We also intend to leverage this millage with additional state funding to maximize the impact for our residents.

Staff is prepared to engage the community immediately, with six public events already scheduled to answer resident questions. Further we are creating informational videos, newsletter and mailers.

With the current authorization set to expire after the 2026 levy, I recommend the Council approve the resolution placing Proposal R-4 on the August 4, 2026 ballot, to ensure our residential road improvements continue without interruption.

BID AWARD/PURCHASES:

DIRECTOR OF PUBLIC SERVICES - 2026 WATERMAIN REPLACEMENT PIPE AND PARTS

In anticipation of the upcoming 2026 proposed water main replacement projects, DPS Staff and Purchasing prepared and posted Invitation to Bid (ITB) #MH-26-06 “2026 Water Main Replacement Pipe and Parts”. On March 6, 2026, the city received three sealed bids with Core & Main submitting the lowest complete qualifying bid for a total estimated project amount of \$243,866.66.

Staff recommend that Council award the bid for the 2026 water main replacement pipe and parts to the lowest responsible bidder who bid on all items listed, Core & Main, of Shelby Township, Michigan, for the unit prices specified. Staff also request that the Council motion include extending this bid to the upcoming proposed stand-alone water main projects at the unit prices identified, subject to FY 2027 Budget approval.

DIRECTOR OF PUBLIC SERVICES - FIRE STATION 1 HVAC REPLACEMENT

The FY 2026 budget includes accumulated phase-funding for the replacement of the HVAC system at Fire Station 1. The system is original to the building, and at 22 years of 24/7 service, is in poor overall condition, and warrants replacement. This project was originally planned for the 2026-27 budget year but was brought forward due to the overall condition of the system, and the unexpected availability of additional funding. The second phase of the recent Police Department HVAC project was covered by a grant, and it was determined that it would be in the City’s best interest to utilize the originally budgeted funds to accelerate the timeline on the fire department project. One bid was received by the deadline, from Denny’s Heating and Cooling. Denny’s is our current HVAC maintenance contractor. They continue to be highly skilled and valued contractor, providing quality work at a cost-effective price point.

Staff requests that Council consider two motions:

1. To approve a Budget Amendment to account 101-336-987-0000 in the amount of \$206,200. This represents originally budgeted funding for the Police HVAC Phase; and
2. To award the Fire Station 1 HVAC Replacement project, including Alternate 1 to Denny’s Heating and Cooling, of Troy, for a total project amount of \$361,200.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - RCOC Summer Maintenance Agreement

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

Attached for consideration is the proposed 2026 Summer Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Madison Heights for summer maintenance activities on 14 Mile, 12 Mile, and John R from 14 Mile to the Red Run County Drain. Under this Agreement, the City provides street sweeping, weed trimming and grass mowing, and litter pick-up along these County Roads, and is compensated by RCOC for same.

RECOMMENDATION:

Staff recommends that City Council approve this Agreement with the Road Commission for Oakland County, and authorize the Mayor and City Clerk to sign on behalf of the City. As in years past, the RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2026, and invoice the remaining 35% upon completion of the last maintenance activity.

MEMORANDUM

DATE: March 11, 2026
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: 2026 RCOC Summer Maintenance Agreement

Attached for consideration is the proposed 2025 Summer Maintenance Agreement between the Road Commission for Oakland County (RCOC) and the City of Madison Heights for summer maintenance activities on 14 Mile, 12 Mile, and John R from 14 Mile to the Red Run County Drain.

Under this Agreement, the City provides street sweeping, weed trimming and grass mowing, and litter pick-up along these County Roads, and is compensated by RCOC for same. This contract provides an increase of 1.7% from last year, which is attributable to increases in the price of mowing and litter pickup (please see attached historical data). These service rates reflect the current bid prices solicited by the RCOC, and the percentage increase is in line with historic trends.

Staff recommends that City Council approve this Agreement with the Road Commission for Oakland County, and authorize the Mayor and City Clerk to sign on behalf of the City. As in years past, the RCOC is requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2026, and invoice the remaining 35% upon completion of the last maintenance activity.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

James Esshaki
Commissioner

Tylene L. Henry
Commissioner

Eric D. McPherson
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
*Deputy Managing Director
County Highway Engineer*

**Highway Maintenance
Department**

**2420 Pontiac Lake Road
Waterford, MI 48328**

248-858-4881

www.rcocweb.org

March 10, 2026

Melissa R. Marsh
City Manager
City of Madison Heights
300 West Thirteen Mile Road
Madison Heights MI 48071

RE: 2026 Summer Maintenance Agreement
Sweeping, Mowing and Litter Pickup

Dear Ms. Marsh:

Attached are two copies of a Summer Maintenance Agreement between the Road Commission for Oakland County and the City of Madison Heights for mowing, sweeping and litter pickup on certain road in the City of Madison Heights (see Exhibit A). The frequency of the sweeping activity for this year remains at 3 sweepings.

Please note: We are requesting that the City invoice the Road Commission for 65% of the total contract amount on September 15, 2026, and invoice for the remaining 35% upon completion of the last maintenance activity.

If the agreement is satisfactory, please attach certified copies of the resolution of approval by your City Council and return the two signed copies to this office for approval by the Board of Road Commissioners. One fully signed copy will be returned to you.

Please submit your proof of liability insurance that covers this agreement and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. As your current Certificate of Membership in the Michigan Municipal Workers Compensation Fund will expire in June, I would appreciate it if you would forward a new certificate at that time. If there are any changes in the coverage during the term of this agreement, we must be notified of these changes.

The Board of County Road Commissioners and I extend our appreciation to you, the City Council and your road employees, for the fine work that has been done in connection with past agreements, and we want to continue to cooperate with you in any way that we can.

Also, please note that the prices in Exhibit A are reflective of our current bids. If you have any questions, please call.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

DMH/I
attachment

2026 SUMMER MAINTENANCE AGREEMENT
CITY OF MADISON HEIGHTS

Under 1951 PA 51, As Amended

This Summer Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2026, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, (hereinafter variously referred to as the “Board and as the “Road Commission for Oakland County”) and the **City of Madison Heights**, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City hereby agrees to be responsible for performing Summer Maintenance of certain roads under the terms of this Agreement, and the Board agrees to participate in the cost thereof as provided in Section III of this Agreement. “Summer Maintenance,” herein required to be performed by City, shall mean the work and services specified in Exhibit B hereto and this Agreement. All maintenance work and services performed by the City shall be in accordance with the Board’s minimum maintenance standards and this Agreement.

II

The Board has determined and specified the equipment and personnel necessary to provide the Summer Maintenance and the City has acquired the necessary equipment and personnel so specified. The City shall keep accurate and uniform records of all Summer Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the Summer Maintenance by the City, the Board hereby agrees to pay to the City the sum of **\$13,508.30**, as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Summer Maintenance. Payments are to be made by the Board to the City as follows:

- 65% on September 15, 2026
- 35% upon completion of the last Summer Maintenance activity

The making of said payments shall constitute the Board’s entire obligation in reference to Summer Maintenance.

IV

Item 2.

It is specifically understood and agreed by the City and the Board that by undertaking to perform Summer Maintenance of certain county primary roads, the City does not assume the Board's legal duty to keep said roads in such condition as to be in accordance with MCLA 224.21, reasonably safe and convenient for public travel, other than as may relate to the work and service to be performed as listed in Section I above, and the City hereby agrees to hold harmless, represent, defend with counsel acceptable to the Board, and indemnify the Board; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and any and all applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; any and all local units(s) of government within which the roads subject to this Agreement are located, and the respective officers, agents and employees of all of the foregoing, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons, or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Summer Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the County. Therefore, the City falls within the governmental immunity protection of the County.

During that part of the year that the City is providing Summer Maintenance under Section I, the City agrees to notify the Board within 30 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Summer Maintenance subject to this Agreement.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation, employer's liability, automobile and comprehensive general liability insurance coverages, and such other insurance coverages, as described in Exhibit C attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement, and these coverages shall be obtained and maintained in accordance with the requirements set forth in Exhibit C attached hereto and made a part hereof and shall be primary and non-contributory.

VI

The City further agrees to comply with all applicable laws and regulations, including laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

VII

In accordance with Michigan 1976 PA 453, as amended, and 1976 PA 220, as amended, the Contractor covenants not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or because of a disability that is unrelated to the individual's ability to perform the duties of the particular job or position, and to require a similar covenant on the part of any subcontractor employed in the performance of the Agreement. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

Item 2.

Contractor shall utilize the provisions of the Federal E-Verify Program to verify the work authorization status of all newly hired employees; and the Road Commission for Oakland County may terminate the contract for failure of Contractor to comply with the Federal E-Verify Program.

IX

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Summer Maintenance activities will be executed annually by the parties hereto.

The terms and conditions of this Agreement shall become effective as of April 1, 2026, and shall continue in full force and effect until a subsequent Summer Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Summer Maintenance agreement has not been executed by the parties hereto on or before October 15, 2026, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit D).

Witnesses:

CITY OF MADISON HEIGHTS
A Municipal Corporation

_____ By: _____

Its: _____

_____ By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

_____ By: _____

Its: _____

_____ By: _____

Its: _____

EXHIBIT A

2026 SUMMER MAINTENANCE AGREEMENT

CITY OF MADISON HEIGHTS

	<u>Sweeping</u>
Twelve Mile Road, from Campbell Road to Dequindre Road.	4.46 Miles
Fourteen Mile Road, from Campbell Road to Dequindre Road.	5.10 Miles
John R, from Fourteen Mile Road to the Red Run County Drain.	<u>3.4 Miles</u>
Total	12.96 Miles
Sweeping: 12.96 Curb Miles x \$192.50/Curb Mile = \$2,494.80 x 3 Sweepings = (both directions, including median)	\$ 7,484.40
Mowing: 5 mowings @ \$774.47 per mowing =	\$ 3,872.35
Litter Pick up: 5 litter pick-ups @ \$430.31 per pickup =	\$ <u>2,151.55</u>
Total Contract	\$ 13,508.30

EXHIBIT B

Item 2.

2026 SUMMER MAINTENANCE AGREEMENT

CITY OF MADISON HEIGHTS

WORK TO BE PERFORMED:

1. Sweep all roads listed in Exhibit A, in both directions of travel and around islands, as provided in this Agreement, three (3) times (once between April 15th and May 15th; once between July 15th and August 15th and once between September 15th and October 15th).
2. Cut weeds and sweep all islands located along all roads listed in Exhibit A, where applicable.
3. Pick up litter, mow grass and cut weeds within the right-of-way along all roads listed in Exhibit A, with the exception of the north side of Fourteen Mile Road. This includes mowing and cutting to 30 feet back from the curb, the State right-of-way located along Twelve Mile Road and the south side of Fourteen Mile Road at I-75.
4. The City may at its own expense sweep, cut weeds and pick up litter more frequently, subject to the other terms and conditions of this Agreement, including, without limitation, the indemnification and insurance provisions.

2026 SUMMER MAINTENANCE AGREEMENT

CITY OF MADISON HEIGHTS

**SPECIAL PROVISION
FOR
INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

**SPECIAL PROVISION
FOR
INDEMNIFICATION, DAMAGE LIABILITY AND INSURANCE**

Indemnification and Damage Liability

See provisions of the maintenance agreement to which this Exhibit C is attached.

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Board of County Road Commissioners of the County of Oakland (“Board”), copies of completed certificates of insurance as evidence that it carries adequate insurance satisfactory to the Board; and, without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. The City shall immediately notify the Board and cease operations upon the occurrence of any cancellation, reduction, modification or termination of insurance required hereunder, and shall not resume operations under this Agreement until all insurance as required by this Agreement is in full force and effect. The City shall provide in a form and substance acceptable to the Board an underwriter’s endorsement to its comprehensive general liability insurance and auto liability insurance, including any excess umbrella insurance, in the amounts set forth on Exhibit C, naming the Board and the Office of the Oakland County Water Resources Commissioner as an additional named insured. The City shall obtain and deliver to the Board a notice of cancellation and non-renewal endorsement, acceptable to the Board, for general liability, auto liability, and worker’s compensation and employer’s liability policies. Prior to commencing the work, the City shall provide to the Board evidence satisfactory to the Board of payment of the current premium for the required insurance and endorsements and shall also obtain certificates of insurance for each policy, providing for thirty (30) days actual (not “endeavor to”) prior, written notice to the Board by the insurance carrier of any cancellation, termination reduction or material change of the policy. The City shall make sure that each of its subcontractors, if any, providing any of the work and services under this contract, shall obtain and maintain insurance as set forth in this Agreement.

The City shall provide the following insurance coverages which shall be primary and non-contributory:

- a. **Workmen’s Compensation Insurance:** The insurance shall provide protection for the City’s employees, to the statutory limits of the State of Michigan and \$500,000 employer’s liability. The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefits payable by or for the City under worker’s disability compensation coverage established by law.

- b. Bodily Injury and Property Damage Other than Automobile: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of or during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

Bodily Injury Liability Each Person: \$1,000,000 Each Occurrence: \$1,000,000 Aggregate: \$2,000,000 -and- Property Damage Liability: Each Occurrence: \$250,000 Aggregate: \$250,000	Or: Single Limit: Bodily injury and Property Damage Each Occurrence: \$1,000,000 Aggregate: \$2,000,000
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Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors' coverages.

- c. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability)
 The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability Each Person: \$500,000 Each Occurrence: \$1,000,000 -and- Property Damage Liability: Each Occurrence: \$1,000,000	Or: Single Limit: Bodily Injury and Property Damage Each Occurrence: \$2,000,000
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Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- d. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.

e. The City shall provide for and in behalf of the Road Commission for Oakland County and all ages specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. This requirement for Owner's Protective Public Liability is waived, if the City provides a certificate of coverage designating the Road Commission for Oakland County and the maintenance agreement as included in the scope of liability coverage for general liability, automobile, law enforcement, and public officials liability issued by the Michigan Municipal Risk Management Authority in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs, with not aggregate limit.

Reports – The City or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

See provisions of the maintenance agreement to which this Exhibit C is attached.

**Summer Road Maintenance Agreement Historical Contract Payments Since Inception
Road Commission for Oakland County**

Item 2.

14 Mile - Campbell to Dequindre; John R - 14 Mile to Drain; 12 Mile - Campbell to Dequindre

Year	Per Mile	Total	Increase/(Decrease)	
			%	\$
1988	N/A	9,107.00	N/A	N/A
1989	N/A	11,607.00	27.5%	2,500.00
1990	N/A	11,607.00	0.0%	-
1991	N/A	11,607.00	0.0%	-
1992	N/A	11,607.00	0.0%	-
1993	N/A	11,607.00	0.0%	-
1994	N/A	12,187.35	5.0%	580.35
1995	N/A	12,552.97	3.0%	365.62
1996	N/A	12,929.56	3.0%	376.59
1997	N/A	13,317.45	3.0%	387.89
1998	N/A	13,583.80	2.0%	266.35
1999	N/A	14,288.79	5.2%	704.99
2000	N/A	14,484.86	1.4%	196.07
2001	N/A	14,484.86	0.0%	-
2002	N/A	14,774.56	2.0%	289.70
2003	2,790.75	15,070.05	2.0%	295.49
2004	2,713.66	15,522.15	3.0%	452.10
2005	2,931.97	16,770.87	8.0%	1,248.72
2006	2,990.61	17,106.29	2.0%	335.42
2007	(1)	18,576.16	8.6%	1,469.87
2008	(2)	18,238.56	-1.8%	(337.60)
2009	(3)	18,603.26	2.0%	364.70
2010	(4)	9,211.43	-50.5%	(9,391.83)
2011	(5)	8,548.16	-7.2%	(663.27)
2012	(6)	8,392.64	-1.8%	(155.52)
2013	(7)	8,509.28	1.4%	116.64
2014	(8)	8,859.20	4.1%	349.92
2015	(9)	8,936.96	0.9%	77.76
2016	(10)	9,014.72	0.9%	77.76
2017	(11)	11,192.00	24.2%	2,177.28
2018	(11)	11,192.00	0.0%	-
2019	(11)	11,192.00	0.0%	-
2020	(12)	12,072.95	7.9%	880.95
2021	(12)	12,072.95	0.0%	-
2022	(12)	12,072.95	0.0%	-
2023	(13)	12,263.70	1.6%	190.75
2024	(14)	12,767.70	4.1%	504.00
2025	(15)	13,276.60	4.0%	508.90
2026	(16)	13,508.30	1.7%	231.70

Average Annual Increase: 1.8% \$ 115.82

- (1) = \$92.00/curb mile x 12.96 miles x 8 sweepings, \$636/mowing x 10 mowings, \$267.76/litter pickup x 10 pickups (current bids)
- (2) = \$87.00/curb mile x 12.96 miles x 8 sweepings, \$648.72/mowing x 10 mowings, \$273.12/litter pickup x 10 pickups (current bids)
- (3) = \$88.74/curb mile x 12.96 miles x 8 sweepings, \$661.69/mowing x 10 mowings, \$278.58/litter pickup x 10 pickups (current bids)
- (4) = \$87.00/curb mile x 12.96 miles x 4 sweepings, \$661.69/mowing x 5 mowings, \$278.58/litter pickup x 5 pickups (current bids)
- (5) = \$87.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (6) = \$83.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (7) = \$86.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (8) = \$95.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (9) = \$97.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (10) = \$99.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (11) = \$155.00/curb mile x 12.96 miles x 3 sweepings, \$661.69/mowing x 5 mowings, \$371.43/litter pickup x 5 pickups (current bids)
- (12) = \$175.00/curb mile x 12.96 miles x 3 sweepings, \$674.93/mowing x 5 mowings, \$378.86/litter pickup x 5 pickups (current bids)
- (13) = \$175.00/curb mile x 12.96 miles x 3 sweepings, \$701.93/mowing x 5 mowings, \$390.01/litter pickup x 5 pickups (current bids)
- (14) = \$183.75/curb mile x 12.96 miles x 3 sweepings, \$722.99/mowing x 5 mowings, \$401.71/litter pickup x 5 pickups (current bids)
- (15) = \$192.50/curb mile x 12.96 miles x 3 sweepings, \$744.68/mowing x 5 mowings, \$413.76/litter pickup x 5 pickups (current bids)
- (16) = \$192.50/curb mile x 12.96 miles x 3 sweepings, \$774.47/mowing x 5 mowings, \$430.31/litter pickup x 5 pickups (current bids)



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Matt Lonnerstater, AICP

AGENDA ITEM CONTENT: Amended Planning Commission By-Laws

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

At their February 17th meeting, the Planning Commission voted to amend Article IV, Section 1 of the Planning Commission By-Laws to change regular meeting dates from the third Tuesday of each month to the third Monday of each month. Moving forward, regular Planning Commission meetings will be held on the third (3rd) Monday of each month. Revised meeting dates will be posted in accordance with state law.

RECOMMENDATION:

City Council acceptance of revised Planning Commission By-Laws

BY-LAWS OF THE CITY OF MADISON HEIGHTS PLANNING COMMISSION

ARTICLE I – NAME AND PURPOSE

The City of Madison Heights Planning Commission hereby adopts these Bylaws to comply with all applicable statutes and facilitate the performance of its duties as outlined in P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act, (MCL 125.3801 *et seq.*)

ARTICLE II – MEMBERSHIP

Section 1. Selection and Composition.

The Planning Commission shall be composed of nine members. The commission shall be the mayor, an administrative official selected by the mayor and a member of the council selected by it, as members ex officio; and six members, persons who shall be appointed by the mayor and who shall be qualified electors of the city, who shall represent insofar as possible different professions or occupations, and who shall be approved by a majority vote of the council. The appointed members shall hold no other municipal office, except that one of the appointed members may be a member of the Zoning Board of Appeals.

Section 2. Terms of office and compensation of members.

The term of each of the six appointed members of the plan commission shall be for three years. The terms of ex officio members shall correspond to their respective official tenures. All members of the commission shall serve without compensation.

Section 3. Removal of members and filling of vacancies.

Members other than the council member selected by the council may, after a public hearing, be removed by the Mayor for insufficiency, neglect of duty, or malfeasance in office. If any member of the Planning Commission is absent from three (3) unexcused consecutive regularly scheduled meetings, then that member shall be considered delinquent. Delinquency shall be grounds for the Mayor to remove a member from the Planning Commission for neglect of duty. The council for like cause may remove the member selected by it. Vacancies occurring otherwise than through the expiration of term shall be filled for the unexpired term by the mayor in the case of members selected or appointed by him and by the council in the case of the council member, in the same manner as appointed in the first instance.

ARTICLE III – OFFICERS

Section 1. Election of officers; powers.

At the first regular meeting of each year, the members of the Planning Commission shall elect a Chairperson, Vice-Chairperson and a Secretary. The Chairperson shall preside at all meetings, appoint committees and perform such other duties as may be ordered by the planning commission. The Vice Chairperson shall act in the capacity of the Chairperson in absence of the Chairperson. In the event the office of Chairperson becomes vacant, the Vice Chairperson shall succeed to this office for the unexpired term, and the Planning Commission shall select a successor to the Vice Chairperson for the unexpired term. The Secretary shall execute documents in the name of the Planning Commission and shall perform such other duties as the Planning Commission proscribes. Ex officio members shall not serve as chairperson.

ARTICLE IV - MEETINGS

Section 1. Meetings; records; quorum.

The business of the Planning Commission shall be conducted at a public meeting held in compliance with the Open Meetings Act. Notice of the meetings shall be given in accordance with all applicable laws. The Planning Commission may establish reasonable rules and regulations to enable an orderly meeting to minimize the possibility of disruption of the meeting. The regular planning commission meetings shall be scheduled on the third (3rd) ~~Monday~~ ~~Tuesday~~ of each month and shall hold not less than four (4) meetings a year and as many special meetings as the planning commission shall deem necessary. Special meetings may be called by the chairperson or two or more commission members upon written request to the secretary. A minimum 20 hours written notice is required, unless additional notice is required by law. Where a special meeting is called due to an applicant request, all costs for conducting the meeting shall be paid by the applicant prior to scheduling the meeting. The Planning Commission shall keep a public record of its resolutions, transactions, findings and determinations. Five members of the commission shall constitute a quorum for the transaction of business. Unless otherwise required by law, all actions of the commission shall be by a majority of the members present and voting.

Section 2. Motions; Voting; Public Participation

1. Motions shall be restated by the Chair before a vote is taken.
2. Findings of Fact. Actions taken in an administrative capacity may include each of the following parts, if applicable.
 - a. A finding of fact, listing what the Commission determines to be relevant facts in the case.
 - b. Conclusions based on the facts for the Commission's action, finding compliance, or noncompliance, to standards.
 - c. The Commission's action; recommendation or position, approval, approval with conditions, or disapproval.
3. Voting. Voting shall be by voice and shall be recorded as passing or failing. Roll call votes will be recorded only upon request by a member of the Commission and shall be recorded by "yes" or "no". Members must be present to cast a vote. Voting by proxy shall not occur. The affirmative vote of a majority of those present or a majority of a quorum, whichever is greater, shall be necessary for the adoption of motions. The affirmative vote of a majority of the total number of seats for members of the Commission, regardless if vacancies or absences exist or not, shall be necessary for the adoption, or recommendation for adoption, of any plan or amendment to a plan.
4. Commission Action. Action by the Commission on any matter on which a public hearing is required shall not be taken until the required public hearing has been concluded.
5. Parliamentary Procedure. Parliamentary procedure in Commission meetings shall be informal. However, if required to keep order, Commission meetings shall then be governed by *Roberts Rules of Order* for issues not specifically covered by these Bylaws. Where these Bylaws conflict, or are different than *Robert's Rules of Order*, then these Bylaws control.
6. Public Participation. All regular and special meetings, hearings, records, and financial accounts shall be open to the public.
7. All public comment on all agenda items requiring a public hearing shall be presented during the public hearing for that agenda item. The Commission may direct questions to members of the public at any time. Public comment on agenda items not requiring public hearings shall be at the discretion of the chairperson.

8. The Chair may limit to 3 minutes the amount of time allowed for each person wishing to make public comment at a Commission meeting.

Section 3. Conflict of Interest; Gifts

Before considering an agenda item or casting a vote on a matter on which a Planning Commission member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the planning commission. The planning commission shall then determine by majority vote if there is a conflict of interest that warrants member disqualification from deliberations and voting on the matter. Failure of a member to disclose a potential conflict of interest constitutes malfeasance in office and cause for removal. A conflict of interest occurs when a planning commissioner participates in:

1. Issuing, deliberating on, voting on, or reviewing a case concerning him or her.
2. Issuing, deliberating on, voting on, or reviewing a case concerning work on land owned by him or her or which is adjoining land owned by him or her.
3. Issuing, deliberating on, voting on, or reviewing a case involving a corporation, company, partnership, or any other entity in which he or she is a part owner, or any other relationship where he or she has a pecuniary interest.
4. Issuing, deliberating on, voting on, or reviewing a case, which is an action, which results in a pecuniary impact on him or her.
5. Issuing, deliberating on, voting on, or reviewing a case concerning his or her spouse, children, step-children, grandchildren, parents, brothers, sisters, grandparents, parents in-law, grandparents in-law, or members of his or her household.
6. Issuing, deliberating on, voting on, or reviewing a case where his or her employee or employer is: an applicant or agent for an applicant, or has an interest in the outcome.

When a conflict of interest exists, the member of the Commission, or committee, shall do all of the following immediately, upon first knowledge of the case and determining that a conflict exists:

1. Declare a conflict exists at the first meeting of the Commission where the item is on the agenda;
2. Cease to participate at the Commission meetings, or in any other manner, or represent one's self before the Commission, its staff, or others, and
3. During deliberation of the agenda item before the Commission, leave the meeting or remove one's self from the front table where members of the Commission sit, until that agenda item is concluded.

The six (6) appointed members of the Planning Commission shall hold no other incompatible municipal office, except that one of the appointed members may be a member of the Zoning Board of Appeals. If an appointed member of another incompatible municipal office is appointed to the Planning Commission, the effective date of the appointment to the Planning Commission shall result in an automatic resignation from the other incompatible municipal office. If an appointed member of the Planning Commission is elected or appointed to another incompatible municipal office, the effective date of the election or appointment shall result in an automatic resignation from the Planning Commission.

Gifts shall not be accepted by a member of the Commission from anyone connected with an agenda item before the Commission. As used here, gifts shall mean cash, any tangible item, or service.

Section 3. Petitions; public hearing--Notification; appeal.

Upon petition filed with the council, the subject matter of which is within the scope of the powers and duties of the planning commission, where such petition requires a public hearing (eg. Rezoning, plat, etc.), such petition shall be referred to the commission. The commission shall give notice of a public hearing to all persons having an interest in land within a radius of 500 feet of the area which is the subject matter of said petition; said notice is to be given at least fifteen days prior to the holding of the meeting, by mail, notifying such interested persons of the filing of the petition and the time and place at which the hearing is to be held. Failure to receive such notification shall in no way invalidate any action taken at such or any subsequent hearing. At such public hearing the commission shall hear all persons interested in said petition and shall thereafter hold such further hearings, as it may deem necessary. Upon the conclusion of the hearing or hearings the commission shall within a period of 30 days, submit either its approval or denial of said petition to the council and the mayor. If the petition is approved, the council shall then give notification of a public hearing in accordance with the provisions of the statutes of the state and shall, after such public hearing, either grant or deny said petition. If the commission shall recommend denial of said petition, the petitioner may request further hearing before the council and the mayor, and such hearing may be granted in the discretion of the council.

ARTICLE V – POWERS AND DUTIES

Section 1. Powers and duties.

The general powers and duties of the planning commission shall be as as specified in the Code of Ordinances Section 2-115 and the Michigan Planning Enabling Act – PA 33 of 2008.

Section 2. Annual estimate of funds required.

In conjunction with the city's annual capital improvement plan (CIP) and budget process, the planning commission shall transmit to the city manager its estimate of the funds required for its purposes for the ensuing fiscal year. For purposes of this section, the Community Development Department CIP and budget submittals shall include the planning commission's requests, if any.

Section 3. Annual report required.

The planning commission shall, at the first regularly held meeting of the calendar year, make a written report to the council of the work of the commission during the preceding year. The report shall be certified by the commission and entered on record by the city clerk, and published in such manner as the council may direct. The commission shall also make such other reports as the council may, from time to time, require.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 03/23/2026

PREPARED BY: Giles Tucker, Community & Economic Development Director

AGENDA ITEM CONTENT: Clock Tower Component Replacement

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: \$38,298

FUNDS REQUESTED: \$38,298

FUND:

EXECUTIVE SUMMARY:

The MHDDA is seeking to restore the downtown clock tower which includes a new control module, time pieces with new hands, LED backlighting, amplifier and speaker system. Staff would like to proceed with The Verdin Company's proposal for the project as they are the original vendor that built the clock tower and has serviced it since construction. Staff is requesting that City Council waive the formal bidding procedures for purchase greater than \$15,000 in accordance with section 2-256 of the Purchasing Ordinance. While there are a few other vendors capable of performing this work the market is specialized and limited. Selecting a vendor with direct experience servicing the clock tower reduces risk, avoids compatibility issues and supports reliable operation of a highly visible downtown feature.

RECOMMENDATION:

Staff recommends that City Council waive the formal bidding procedures for purchase greater than \$15,000 in accordance with section 2-256 of the Purchasing Ordinance and allow the MHDDA to proceed with The Verdin Company's proposal for the restoration of the clock tower at a cost of \$38,298.

Downtown Development Authority of City of Madison Heights

Memorandum

Date: March 13, 2026

To: Melissa Marsh, City Manager

From: Giles Tucker, Community Development Director

Subject: Clock Tower Component Replacement

At the March 13th Special DDA meeting of the MHDDA the board authorized staff to proceed with the Downtown Clock Tower Restoration project. This project has two phases: the replacement of all the major components of the clock tower, and the cleaning and painting of its entire structure. The DDA's goal is to bring back full functionality to this prominent downtown feature before the end of the calendar year.

Staff collected pricing from two companies that specialize in these clocktowers: The Verdin Company and Lumichron. The Verdin Company is the vendor that originally installed the clock tower and has provided all the service to maintain it since. Lumichron is a company that offers a similar line of products but has not serviced the clock tower. Aside from the LED backlighting costs, for a \$3,400 difference in costs, Verdin offer a wider selection of musical options and a better warranty on their projects and their installation. A summary of the pricing and features are as follows:

- **Verdin- \$30,700** (Updated LED backlighting for an additional \$7,598): The original clock tower vendor. Their control module offers (8) eight different bell sounds and around 450 seasonal music options. It comes with a (5) five-year product and installation warranty.
- **Lumichron- \$27,300** Apollo III 4- 190 pre-programmed tunes. (2) Two years on all parts and workmanship. Lumichron did not provide LED backlighting pricing in time to be considered at the 3-13-26 DDA meeting for consideration.

While there are other companies that capable of completing this project, they are limited in number and working with the original clock tower vendor helps ensure compatibility of parts, accurate maintenance records, and efficient servicing of the clock mechanism. The DDA did not complete a formal bid process because it preferred to use the original clock tower manufacturer, The Verdin Company. Selecting a vendor with direct experience servicing this clock reduces risk, avoids potential compatibility issues, and supports reliable operation of a highly visible downtown feature.

Staff Recommended Action

Staff recommend that City Council waive the formal bidding procedures within section 2-256 of the Purchasing Ordinance and allow the MHDDA to proceed with The Verdin Company's proposal for the replacement of the clock tower components necessary to complete the Downtown Clock Tower Restoration project including LED backlighting at a cost of \$38,298.

VIRTUOSO CARILLON ORDER FORM



THE VERDIN COMPANY
 1118 PENDLETON ST. | SUITE 500 | CINCINNATI, OH 45202
 TOLL FREE: 800-543-0488 | FAX: 513-241-1855 | VERDIN.COM

DATE: March 12, 2026

SOLD TO: City of Madison Heights
 CONTACT: Giles Tucker
 ADDRESS: 300 West Thirteen Mile Road
 CITY: Madison Heights
 STATE: MI ZIP: 48071
 TELEPHONE: (248) 670-0909

INSTALL AT: City of Madison Heights
 CONTACT: Giles Tucker
 ADDRESS: 300 West Thirteen Mile Road
 CITY: Madison Heights
 STATE: MI ZIP: 48071
 TELEPHONE: (248) 837-2650

UNIT INFORMATION	QTY.	NOTES
MODEL <u>Verdin Virtuoso Digital Carillon with Cloud Router</u>	1	The pricing listed below for both the total as well as the option will be honored until close of business at 5pm EST on March 31, 2026. Per Section 5 of Terms & Conditions, Customer responsible for providing safe and secure access to location for carillon, speakers, and related components, as well as pre-installation of electrical conduit and wiring.
AMPLIFIER <u>JBL 300 Watt Amplifier</u>	1	
EXTERIOR SPEAKER <u>Rectangular Projector Horn with Compression Driver</u>	4	
INTERIOR SPEAKER _____		
SPEAKER FRAME _____		
REMOTE CONTROL _____		
MUSIC PACKAGE <u>Secular/Civic</u>		
CUSTOM MUSIC _____		
OTHER OPTIONS/EQUIPMENT		
61-NOTE TOUCH SENSITIVE MUSICAL KEYBOARD _____		
ORGAN INTERFACE _____		
OTHER INPUT _____		
BELL/CLOCK CONTROL INTERFACE <u>Tower Clock Control Interface</u>	1	
ENCLOSURE _____		
GLOBAL POSITIONING SYSTEM _____		
OTHER EQUIPMENT _____		
OTHER EQUIPMENT <u>Replacement Timepieces and Hands</u>	4	
BELL SHELLS		
Size Qty. Size Qty.		
39" 16"		
28" 13"		
21" 10"		
18" _____		
CLAPPER _____ PIPE DROP _____		
INSTALLATION <u>Installation by Verdin</u>		
FREIGHT <u>FREIGHT INCLUDED - FOB Verdin Factory</u>		
ESTIMATED SHIP DATE <u>~ 8 weeks from receipt of order and deposit</u> <u>All delivery dates subject to final acceptance by The Verdin Co.</u>		

****PRICING HONORED UNTIL 5pm EST MARCH 31, 2026****

Option #	Description	"X" Below To Accept Option	Option Cost	Subtotal	Taxes
Option #1	Upgraded LED Lighting w/ light control interface for MCC3 - including installation revised 3/11/26.		\$7,598.00	SUBTOTAL* (excluding tax) \$30,700.00	
Option #2				EST. TAXES (actual taxes added to final invoice)	
Option #3				50% DEPOSIT DUE WITH ORDER* \$15,350.00	
				BALANCE DUE UPON SHIPMENT* \$15,350.00	

Remit payment to: The Verdin Company, PO BOX 23129, Cincinnati, OH 45223-0129.
 Purchaser responsible for sales tax, or must provide Verdin with tax exemption certificate. Payments by credit card subject to 3.5% processing fee.

****Pricing will be honored until 5pm on March 31, 2026****

*Add cost of accepted options to purchase price and dep

TERMS and CONDITIONS OF SALE

Item 4.

PURCHASE PRICE AND PAYMENT TERMS. The total purchase price paid by Purchaser under this Agreement shall be the amount shown on the Order Form plus the price of any Options accepted by Purchaser (the Purchase Price). Payment by Purchaser for the Products specified on the Order Form (the Products) shall be made in U.S. dollars. Unless otherwise agreed to by the parties, payment terms are 50% deposit with Order, with the balance due upon shipment of the Products. Purchaser is responsible for sales tax, or must provide Verdin with tax exemption certificate. Verdin will not begin production of Products until it has received the deposit.

CHANGE ORDERS. Verdin, in its discretion, may accept any additions, deletions, or changes to this Agreement without invalidating this Agreement, provided that all such changes are authorized by a written amended purchase order signed by Purchaser and Verdin (the "Change Order"). Such Change Order shall specify any additional charges (or credits) to the Purchaser and the payment terms for such charges. The Change Order shall become effective only upon acceptance by an authorized Verdin representative.

PURCHASER RESPONSIBLE FOR ELECTRICAL SERVICE AND WIRING. Prior to installation of the Products, Purchaser is responsible for engaging its own electrician to provide dedicated electric service for the electronic carillon products and accessories in strict accordance with specifications provided by Verdin. Purchaser is also responsible for the advance installation of wiring and conduit, including speaker wiring, for the Products in accordance with wiring diagrams provided by Verdin. If Purchaser elects to re-use existing wiring or speakers, Purchaser will be responsible for ensuring that such wiring or speakers are functional and compatible with the Products. If Verdin's technician cannot complete installation of the Products on the scheduled date for installation as a result of a deficiency in electric service or wiring, Verdin will charge Purchaser an additional fee to complete the installation on a future date to be determined by Verdin.

INSTALLATION. If Purchaser elects to have Verdin install the Products, Verdin shall provide the labor and equipment necessary to complete installation; provided, however, that Purchaser shall provide at its own expense the following items and services prior to installation: (i) electric service, including dedicated 20-amp circuit for carillon base unit; (ii) all necessary electrical wiring in accordance with specifications furnished by Verdin including installation of #12 gauge speaker wiring, (iii) off-loading and safe storage of the Products at the job site; (iv) safe and secure access to the area in which the Products will be installed, including safe ladders or lift equipment as necessary; and (v) installation of Cat 5 ethernet cable, if required for connection of carillon to Purchaser's computer network.

PROGRAMMING DURING INSTALLATION. As part of its installation of the carillon, the Verdin technician will review the basic programming menus with Purchaser's designated representative and demonstrate how to program 2-3 routine functions so that Purchaser is able to make future programming updates using the system's on-screen programming manual.

LIMITED WARRANTY. Verdin warrants the Products to be free from defects in materials and workmanship for five years following the installation (or shipment in the case of Customer Installation), provided that such Products are maintained in accordance with instructions provided by Verdin. Purchaser's exclusive remedy for any nonconformities or defects in the Products within the warranty period will be limited to the repair or replacement, at Verdin's discretion, of any nonconforming or defective Products upon examination of such Products by Verdin. Verdin shall have a reasonable time to repair or replace any nonconforming or defective Products, including the time for the manufacture of replacement Products or replacement parts for such Products. This warranty is not applicable to any misuse, neglect, or natural disaster, such as lightning or fire. THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY WITH RESPECT TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

EXCEPTIONS TO WARRANTY. Verdin's warranty does not apply to existing speakers, drivers, or other equipment that Purchaser chooses to re-use with the purchase of a new carillon system.

NO LIABILITY FOR DAMAGES. VERDIN IS NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

LATE FEE. Verdin reserves the right to charge Purchaser a late payment penalty fee equal to ten percent (10%) of the amount of all invoices that are not paid within thirty (30) days of their due date under this Agreement.

GOVERNING LAW. Any dispute or default arising under this Agreement shall be governed by the laws of the State of Ohio with venue in the Circuit Court of Hamilton County, Ohio.

ENTIRE AGREEMENT. This Agreement constitutes the entire understanding between the parties and supersedes all prior representations or agreements, written or oral, between the parties.

Purchaser _____

Title _____

Signature _____

Date _____

****Pricing will be honored until 5pm EST on March 31, 2026**

Please sign and return **BOTH** pages of the order form.

By e-mail to:
orderadmin@verdin.com

Sales Representative: Pat Dochenetz

By regular mail to:
The Verdin Co.
1118 Pendleton St., Suite 500
Cincinnati, OH 45202
ATTN: Order Processing

**QUOTATION**

01/15/2026

Giles Tucker
11 Mile & John R Clock Tower
Tel: 248-583-0831
gilestucker@madison-heights.org

Clock Repair:

Four (4) self-starting electric clock movements. These clock movements have stainless steel spindles, composite gears, and self-lubricating nylon bushings.

Hand fixings to fit onto the new clock movements.

One (1) digital Apollo III controller featuring advanced scheduling capabilities, including night and weekend silencing, as well as manual controls for special events such as funeral tolling, wedding peals, call to Mass, and hourly striking. The Digital Bell System includes over 190 pre-programmed tunes, offering a wide range of options such as Angelus, Westminster chimes, holiday favorites, and more. The system can be customized to ring chimes at specific hours or for special occasions, based on your unique needs. In addition, the controller can be accessed remotely from any location with Wi-Fi or cellular service, allowing you to operate it conveniently via a VNC app on a computer or mobile device. Clients' existing speakers and amplifier will be utilized.

Installation by Lumichron will be provided on site. A Lumichron installer will bring the proper installation hardware with him and ensure a proper installation and hook up. The digital bell system will be running by the time the installation is complete as well as training on the digital bell controller (if power is supplied). The installer will make final connections to Lumichron supplied parts.

The price for these parts and installation will be \$21,300.00. This price excludes electrical wiring, internet connection, and a lift to access the bell tower/desired speaker location.

Terms & Warranty on next pages.

Please call us if you have additional questions or we can be of service. Thank you so much for considering Lumichron!



TERMS of SALE & WARRANTY

TERMS: 50% of the total is due as a deposit unless otherwise noted. Our receipt of this down payment and signed quote will initiate your order. 25% is due prior to shipping/delivery and the balance is due Net 30 days after completion of installation by Lumichron.

CREDIT CARD PAYMENTS: Payments by credit card incur a 3.5% processing fee. Visa & Mastercard only.

SALES TAX NOTE: Purchaser is responsible for Sales Tax. The price of our product excludes sales tax outside the State of Missouri.

QUOTE VALID for 60 days.

FREIGHT SHIPPING is not included unless otherwise noted. A loading dock or forklift must be available to unload freight shipments or Buyer must notify Seller to request liftgate service. While call ahead can be requested, we make no guarantees that any delivery service will comply with this request. Client must make arrangements to accept shipments unless otherwise agreed upon. If Lumichron is to make special arrangements to receive freight, an additional fee will apply. If client rejects the freight shipment for any reason except for damage and a redelivery is required, the redelivery fee from our chosen freight company will be passed onto the client unless otherwise agreed upon in writing.

CRANES, LIFTS, & OTHER EQUIPMENT:

The rental, acquisition, insurance and any related aspects of required cranes, scaffolding, ladders, or other extraordinary equipment are the sole responsibility of the Buyer. When specified by the Proposal/Contract, and for an additional agreed-upon fee, Seller will procure these services as agent of the Buyer.

REGULATIONS & CODES: Compliance with federal, state, and local building codes or regulations is the sole responsibility of contractor(s), Buyer, or agent of Buyer. Lumichron does not assume any liability or responsibility for violations thereof.

DELAYS: The Seller shall not be responsible for delays caused by unavailability of material, labor troubles weather occurrences, transportation or shipping interruptions, fire, earthquake, or other events beyond Seller's control. The Buyer will be responsible for delays caused by inaccessibility to the work site and/or the failure to provide electrical wiring, cranes, lifts, scaffolding, or other extraordinary equipment in a timely manner. If delays arise due to delayed, or incorrect wiring, a fee will apply and in the event that the Buyer or agents of the Buyer change the date of installation after travel arrangements for such installation have already been made by Lumichron.

WARRANTY: Two years on all parts and workmanship. Does not include: service, labor or shipping costs, from date of delivery. All parts are tested prior to shipping. If within the warranty period, a defect in the part(s) provided by Seller occurs and Buyer notifies Seller of the defect, Buyer will need to ship the parts to Seller for testing. If Seller determines the part(s) are defective, Seller will promptly replace or repair part(s). If Seller determines the parts(s) are defective due to improper usage or installation by Buyer, Seller can repair or replace parts at Buyer's expense. If parts are determined to not be defective, Seller will ship part(s) back to Buyer at Buyer's expense.

INSTALLATION: Our warranty does not include the installation of our clocks unless performed by Lumichron. If Movement and Controller fail due to exposure to water or moisture (which can occur if



there is incorrect installation of cover box) it is not covered by our warranty nor the manufacturer's warranty. The standard protocol for electrical and electronic equipment is: Keep away from moisture or water, or places where it could come in contact with water or moisture. Use a licensed electrician for installation and primary electrical connections. Installation price excludes electrical wiring and a lift to access the clock level. This covers one mobilization unless otherwise noted by Lumichron.

CLIENT RESPONSIBILITIES: (1.) The client is required to provide electrical wiring to Lumichron supplied clock controller as well as wiring from Lumichron supplied clock controller to the clock movement locations. Electrical wiring must be in place prior to Lumichron's arrival. Lumichron will make all final connections provided the wiring is in place at the time of installation. If the required electrical wiring is not in place when our installers arrive, the client will need to make final connections. Client may request to have an Lumichron installer make final connections at a later date for an additional charge. (2.) The client is required to provide a lift to access clock level (if needed). (3.) The client is required to provide any street, sidewalk, or any other permits required for this work. (4.) The client is required to provide a hard wire internet connection to the Apollo III controller.

INSURANCE: Lumichron is a fully insured clock company. Upon acceptance of our proposal, we will supply you with our certificate of insurance.

RETURNS: Since most of our clocks are custom-built, returns are not accepted.

Accepted by:

Signature

Date

Typed or Printed Name

Typed or Printed Title

RE: 11 Mile & John R Clocktower Repair

From Lumichron Sales <sales@lumichron.com>
Date Tue 2/24/2026 1:31 PM
To Giles Tucker <GilesTucker@Madison-Heights.org>

Warning: Unusual sender <sales@lumichron.com>
You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

This would be an additional \$5,900.00 based on the original quote of \$21,300.00. So, it would include 4 new clock movements, a digital Apollo III, two speakers, amplifier, and installation.

Best Regards,

[The Lumichron Sales Team](#)
LUMICHRON
11460 Dorsett Road
Maryland Heights, MO 63043
Tel: 616-245-8888

From: Giles Tucker <GilesTucker@Madison-Heights.org>
Sent: Monday, February 23, 2026 4:10 PM
To: Lumichron Sales <sales@lumichron.com>
Subject: Re: 11 Mile & John R Clocktower Repair

The pricing for the Apollo III and the chimes does not include any speakers. The existing speakers haven't been used in close to a decade. What would the cost be for this as an option?

Giles Tucker
Community & Economic Development Director
City of Madison Heights, MI
(248) 837-2650

From: Lumichron Sales <sales@lumichron.com>
Sent: Thursday, February 19, 2026 1:46 PM
To: Giles Tucker <GilesTucker@Madison-Heights.org>
Subject: RE: 11 Mile & John R Clocktower Repair

Warning: Unusual sender IP
This message originated from a source not commonly seen for this domain, which could be an indication of a scam.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - Replacement of Vehicle #463

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: \$60,000

FUNDS REQUESTED: \$45,000

FUND: 592-901-985-0000

EXECUTIVE SUMMARY:

The FY 2025-26 budget includes funding for the scheduled replacement of vehicle #453, proposing to replace a 2013 cargo van with a utility truck, funded through the Water/Sewer division. This proposal has since been re-evaluated. Vehicle #463, a 2015 pickup truck in the same division, has experienced an accelerated decline in its condition since the original budget evaluation took place. Its condition analysis score now outranks that of the cargo van, making it a higher priority for replacement.

RECOMMENDATION:

Staff recommends that Council approve the purchase of one 2026 Ram 1500 Tradesman pickup truck as quoted from LaFontaine Chrysler-Dodge-Jeep-Ram, of Lansing, in an amount not to exceed \$45,000, through the MiDeal cooperative vehicle purchasing agreement. Funding is budgeted and available.

MEMORANDUM

DATE: March 17, 2026
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Replacement of Vehicle #463

The FY 2025-26 budget includes funding for the scheduled replacement of vehicle #453, proposing to replace a 2013 cargo van with a utility truck, funded through the Water/Sewer division. This proposal has since been re-evaluated, taking into consideration a couple of factors.

Vehicle #463, a 2015 pickup truck in the same division, has experienced an accelerated decline in its condition since the original budget evaluation took place. Its condition analysis score now outranks that of the cargo van, making it a higher priority for replacement.

The resolution of the financial burden caused by the GLWA-attributed water main breaks is still an unknown, and has prompted a thorough review of the current water/sewer budget, in an attempt to mitigate the impact. The budgeted cost to replace the pickup truck is less than that of the proposed cargo van replacement, prompting that replacement to be deferred to next year, and to replace the pickup truck now.

Based on the planned operations of the department, Staff pursued an economical lighter-duty, but still fully capable pickup truck as a replacement, as opposed to a like-for-like plow truck replacement, budgeted at \$7,000 more. The quote provided for this replacement meets the needs of the department.

Staff therefore recommends that Council approve the purchase of one 2026 Ram 1500 Tradesman pickup truck as quoted from LaFontaine Chrysler-Dodge-Jeep-Ram, of Lansing, in an amount not to exceed \$45,000, through the MiDeal cooperative vehicle purchasing agreement. Funding is budgeted and available.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

**City of Madison Heights
Vehicle Replacement Guidelines & Evaluation Worksheet**

Disposition: Auction

Item 5.

(Only those fields shaded in yellow need to be completed.)
 Date of Evaluation: 3/17/2026
 Vehicle #: 463
 Department / Division: Sewer
 Year / Make / Model: 2015 Ford 3/4 Ton Pickup/Plow
 Vehicle Type: A
 Type A = Sedans / Light Trucks ≤ 1 Ton
 Type B = Medium / Heavy Duty > 1 Ton
 Type C = Off Road Equipment

Age: One point for each year of chronological age beginning with in-service date

In Service Date: 7/30/2014 Age in Months: 139
 Age in Years (rounded): 12 **Score:** 12

Usage: Type A = 1 point per 10,000 miles; Type B = 1 point per 5,000 miles; Type C = 1 point per 250 hours used

Actual Mileage: 65,000
 Actual Hours: (N/A) **Score:** 7

Service Type:

Type A		Type C	
Points	Description	Points	Description
1	Standard sedans and light pickups.	1	Standard duties as equipped.
2	Standard vehicles with occasional off-road usage.	2	Standard duties when used with attachments (sickle bar, backhoes, rear bushhogs).
3	Any vehicle that pulls trailers, hauls heavy loads, continued off-road usage.	3	Multiple duties based on seasons (snow, mowing, leaf).
4	Any vehicle involved in snow removal.	4	Extreme duties in harmful atmosphere (dust, salt, water).
5	Police, Fire, and Rescue service vehicles.	5	Heavy construction work including snow removal.

Type B	
Points	Description
1	Standard use including basic job site duties, some light duty hauling.
2	Standard use with attachments (compressors, lights, etc.) including job site duties, standard load hauling, some towing.
3	Above standard use including job site duties that include idling, standard load hauling, light trailer/equipment towing, leaf collection.
4	Above standard use including job site idling and hauling above standard loads, towing equipment and heavy trailers, light snow removal.
5	Extreme service, high job site idling and duties with attachments, heavy load hauling, heavy trailer/equipment towing, major snow removal duties, refuse collection, etc. (Examples: Sign Truck, Tandem or Single Dump Truck, Snow Removal Truck).

Score: 4

Reliability: *Note: Based on current conditions. Preventative Maintenance work is not included.*

Points	Description
1	In shop 0 or 1 time within the last 3 months, and no major breakdowns or road calls.
2	In shop 1 time within the last 3 months, and 1 breakdown/road call within the last 3 months.
3	In shop more than twice within the last month, and no major breakdowns or road calls.
4	In shop more than once within the last month, and 2 or more breakdowns/road calls within the last month.
5	In shop more than twice monthly within the last 3 months, and 2 or more breakdowns within the last month.

Number of times in shop within the last month: 1
 Number of times in shop within the last 3 months: 2
 Any Road Calls or Breakdowns (Y or N): N
 Road Calls / Breakdowns within the last month: 0
 Road Calls / Breakdowns within the last 3 months: 0
 In shop more than twice monthly within the last 3 months (Y or N): N

Score: 1

Maintenance & Replacement Costs:

Points	Description
1	Maintenance costs are less than or equal to 20% of replacement cost.
2	Maintenance costs are 21-40% of replacement cost.
3	Maintenance costs are 41-60% of replacement cost.
4	Maintenance costs are 61-80% of replacement cost.
5	Maintenance costs are greater than or equal to 81% of replacement cost.

Total Maintenance Cost : \$18,224 as of 3/17/2026
 Estimated Purchase Price - New Veh. : \$47,250 as of 3/17/2026
 Est. Resale Value of Car to be sold : \$8,000 as of 3/17/2026
 Estimated Net Replacement Cost : \$39,250 as of 3/17/2026
 Maintenance Cost as % of Replacement Cost: 46.4% as of 3/17/2026

Score: 3

Condition:

Type A	
Points	Description
1	No visual damage or rust and a good drive train
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), and a good drive train.
3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train.
4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad.
5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, and major damage from add-on equipment

Type B	
Points	Description
1	No visual damage or rust, good paint, good interior, no damage from add-on equipment, no body modification, good drive train.
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), good drive train, minor body modification.
3	Noticeable imperfections in body and paint surface, some minor rust, fair interior, weak/fair drive train, minor body modification, minor damage from add-on equipment.
4	Previous accident damage, poor paint & body condition, major rust/corrosion, poor interior, damage from add-on equip., moderate body modification evidence, 1 drive train component bad.
5	Previous accident damage, poor paint & body condition, bad interior, drive train damaged or inoperative, major body modifications, major damage from add-on equipment and attachments.

Type C		Number of Notable Accidents: <u>0</u> (list number)	
Points	Description	Paint / Body:	comment
1	Good condition, fully functional.	<u>Fair</u>	comment
2	Fair body, functional.	<u>Good</u>	comment
3	Minor body damage, weak operating system.	<u>Fair</u>	comment
4	Severe damage, component not functional.	<u>4</u>	(pick number from table)
5	Extreme damage, inoperable.		

Score: 4

Overall: **Total Score:** 31

0 - 17	Excellent	Do not replace.
18 - 22	Good	Re-evaluate for future budget(s).
23 - 27	Fair	Qualifies for replacement if budget allows.
28+	Poor	Needs priority replacement.

Prepared By: Sean P. Ballantine Date: 3/17/2026

LaFontaine CDJR-Lansing
6131 S. Pennsylvania Ave.
Lansing, MI 48911
517-394-1022-Direct
517-394-1205-Fax
mdeacon@lafontaine.com

Name: City of Madison Heights
 Address: _____
 City: _____ State: _____ Zip: _____
 Contact: Dan Yamarino
 Phone: 248.589.2294 x 2795
 Email: danyamarino@madison-heights.org

Date: 2/20/2026
 Quote 022026

State of Michigan Contract 240000001206		
DT6L41	2026 Ram 1500 Tradesman Quad Cab 4x4 6'4 box	\$37,962.00
21D	Express Upgrade	\$1,955.00
	3.0L I6 Hurricane	\$1,560.00
PCG	Forged Blue Metallic or Silver Zynith	\$272.00
E1X9	Black Cloth Bench Seat	
XHC	Trailer Brake Control	\$272.00
ANT	Bed Utility Group (for spray in bedliner)	\$869.00
MWH	Rear Wheelhouse Liners (no cost)	
AWL	Off Road Package	\$1,744.00
	Per contract delivery is \$2.00 a mile one way mileage.	
	By signing the purchase agreement you agree to purchase of the vehicle or vehicles X _____	
	Total Cost:	\$44,634.00

Signed Michelle Deacon

Please note payment is due within 30 days of delivery. Any invoices paid after 30 days may be subject to a 1.5% late fee



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Cheryl Rottman - Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Crime Commission Appointments

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT:

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

As Council Representative to the Crime Commission, Mayor Haines has requested approval of appointments to this board of current alternate Angela Shukwit to a full member with a term expiring 8/31/26 and Alexander Truran as the alternate with a term expiring 8/31/27.

RECOMMENDATION:

If Council concurs, the appropriate motion would be to approve the appointments to the Crime Commission of Angela Shukwit as a full member with a term expiring 8/31/26 and Alexander Truran as an alternate member with a term expiring 8/31/27.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Cheryl Rottman - Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Zoning Board of Appeals Appointments

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT:

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

Zoning Board of Appeals Council Representative Aaron has requested approval of appointments of Julieann Youkanna to a full term expiring 2/28/27 and Jeff Hilliard to the alternate term expiring 2/28/27.

RECOMMENDATION:

If Council concurs, the appropriate motion would be to approve the appointments to the Zoning Board of Appeals of Julieann Youkanna to a full term expiring 2/28/27 and Jeff Hilliard to an alternate position expiring 2/28/27.

City Council Regular Meeting
Madison Heights, Michigan
March 09, 2026

A City Council Regular Meeting was held on Monday, March 09, 2026 at 6:30 PM at City Hall
- Council Chambers, 300 W. 13 Mile Rd.

PRESENT

Mayor Corey Haines
Mayor Pro Tem William Mier
Councilwoman Toya Aaron
Councilman Sean Fleming
Councilor Laurie Gerald
Councilor Emily Rohrbach
Councilor Quinn Wright

ALSO PRESENT

City Manager Melissa Marsh
Assistant City Attorney Tim Burns
Deputy City Clerk Phommady A. Boucher

The invocation was led by Councilor Wright and the Pledge of Allegiance followed.

CM-26-46. Appointment of Acting City Clerk.

Motion to appoint Deputy City Clerk Boucher as the Acting City Clerk for tonight's City Council meeting.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-47. Approval of the Agenda.

Motion to approve the Agenda, as presented.

Motion made by Councilor Rohrbach, Seconded by Councilwoman Aaron.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

CM-26-48. Consent Agenda.

Motion to approve the Consent Agenda, as read.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-49. City Manager - Confirmation of Human Resources Director/Purchasing Director

Motion to approve the City Manager's appointment of Christina McCaskey to Human Resources Director/Purchasing Coordinator effective March 9, 2026.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-50. Director of Public Services - 2026 Fireworks Display Permit Approval

Motion to approve the permit for the 2026 Festival in the Park Fireworks Display from Pyrotechnico Fireworks, and authorize the Mayor to sign on the City's behalf.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-51. City Council Regular Meeting Minutes of February 23, 2026.

Motion to approve the City Council Regular Meeting minutes of February 23, 2026, as printed.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-52. City Planner - Special Land Use Request PSP #26-01 - 32371
Dequindre Road - Minor Auto Repair and Service

The applicant, Imad Potres, on behalf of business owner Steve Saka, requests Special Land Use approval from the Planning Commission and City Council under Section 15.05 of the Madison Heights Zoning Ordinance to operate a Minor Auto Repair and Service use at 32371 Dequindre Road, zoned M-1, Light Industrial; tax parcel # 44-25-01-226-021. The property is located on the west side of Dequindre Road, north of Avis Drive.

MOTION THAT CITY COUNCIL HEREBY DENIES SPECIAL LAND USE REQUEST NUMBER PSP 26-01 FOR A MINOR AUTO REPAIR AND SERVICE FACILITY AT 32371 DEQUINDRE ROAD BASED UPON THE FOLLOWING FINDINGS

1. The applicant requests Special Land Use approval for a Minor Auto Repair and Service facility at 32371 Dequindre Road as permitted by Section 3.17 of the Zoning Ordinance, M-1 Light Industrial District
2. The Planning Commission held a public hearing for PSP 26-01 at their February 17th, 2026 meeting.
3. The proposed Minor Auto Repair and Service use is not consistent with the special land use review standards and criteria set forth in Section 15.05.3. In particular (PROVIDE SPECIFIC DETAILS AS TO WHY THE CRITERIA IS NOT MET; NOT ALL CRITERIA NEED TO BE REFERENCED):
 - a. The use is not designed, located and proposed to be operated in a way that protects the public health, safety and welfare.
 - b. The use is not designed in a way that considers the natural environment and helps conserve natural resources and energy.
 - c. The special land use will involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to any person, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.
 - d. The use is not designed and located so that it is compatible with the surrounding properties, neighborhood, and vicinity. At a minimum, this shall include:
 - 1) Location of use(s) on site;
 - 2) Height of all improvements and structures;
 - 3) Adjacent conforming land uses;
 - 4) Conformance with the Master Plan and future land use map for the area as adopted by the Planning Commission;
 - 5) Compatibility with the permitted principal uses allowed in the zoning district where the Special Land Use is requested, and consistency with the intent of the zoning district.

e. Ingress/egress to the use is not controlled to assure maximum vehicular, pedestrian and non-motorized safety, convenience and minimum traffic impact on adjacent roads, drives and uses including, but not limited to:

- 1) Reduction in the number of ingress/egress points through elimination, minimization, and/or consolidation of drives and/or curb cuts;
- 2) Proximity and relation to intersections, specifically with regard to distance from drive(s) to intersection(s);
- 3) Reduction/elimination of pedestrian/vehicular traffic conflicts;
- 4) Adequacy of sight distances;
- 5) Location and access of off-street parking;
- 6) Location and/or potential use of service drives to access multiple parcels, reducing the number of access points necessary to serve the parcels.

f. The use is not consistent with the intent and purpose of the M-1 zoning district in which it is proposed.

Motion made by Mayor Pro Tem Mier, Seconded by Councilman Fleming.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming

Voting Nay: Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried 4-3.

CM-26-53. City Manager - Water and Sewer Rates FY 2027

Motion to approve a resolution to adopt water and wastewater rates effective for bills processed on or after July 1, 2026 for \$5.01 per unit of water and \$7.29 per unit of wastewater, as follows:

**RESOLUTION
AMENDMENT TO WATER AND SEWER CHARGE SCHEDULE**

WHEREAS, the City of Madison Heights has adopted a City Code containing a building code, housing code, and other provisions to protect the public health, safety and welfare: and

WHEREAS, it is provided in said Code that the City Council, by resolution, shall establish reasonable fees to be charged by the City for acts and services performed there under; and

WHEREAS, in accordance with Section 13.3 of the Charter of Madison Heights, the City Council shall have the power to fix from time to time such just and reasonable rates and other charges as may be deemed advisable for supplying public utility services; and

WHEREAS, in accordance with Section 29-48 of the Charter of Madison Heights, the rates to be charged consumer shall be established by council resolution.

NOW, THEREFORE, BE IT RESOLVED that the said schedule of fees be, and hereby are, determined and established for bills processed on or after July 1, 2026:

WATER AND SEWER RATES (per 1,000 cubic feet)

	FY 2026 Actual	FY 2027 Proposed	Change from FY 2026 to FY 2027	Percentage Increase
Water	\$4.74	\$5.01	\$0.27	5.70%
Wastewater	\$6.96	\$7.29	\$0.33	4.74%

Motion made by Mayor Pro Tem Mier, Seconded by Councilwoman Aaron.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-54. Director of Public Services - 2026 R-3 Road Construction

Motion to award the bid for the 2026 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$1,669,954.50.

Motion made by Mayor Pro Tem Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-55. Director of Public Services - 2026 Major & Local Road Construction

Motion to award the bid for the 2026 Major and Local Sectional Concrete Repairs to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, Michigan, for the total project amount of \$625,583.90.

Motion made by Councilor Rohrbach, Seconded by Councilwoman Aaron.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Gerald, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-56. Director of Public Services - Contract Extension - DuAll Cleaning

Motion to approve the contract extension as presented with DuAll Cleaning, of Sterling Heights, and authorize the Mayor to sign on behalf of the City.

Motion made by Councilwoman Aaron, Seconded by Councilor Wright.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

CM-26-57. Director of Public Services - Contract Extension - Sunde Building

Motion to approve the contract extension as presented with Sunde Building, of Royal Oak and authorize the Mayor to sign on behalf of the City.

Motion made by Councilor Rohrbach, Seconded by Councilwoman Aaron.

Voting Yea: Mayor Haines, Mayor Pro Tem Mier, Councilwoman Aaron, Councilman Fleming, Councilor Geraldts, Councilor Rohrbach, Councilor Wright

Motion carried.

Council Comments:

Councilman Fleming provided information on the Water Residential Assistance Program (WRAP), which offers rate reductions for residents. He encouraged residents to apply if they require assistance with utility costs.

Councilor Geraldts expressed appreciation for staff's diligence in addressing GLWA water main issues. She announced the Madison Heights Women's Club "Meatball" fundraiser on Sunday to benefit Haven and highlighted Juneteenth t-shirt sales.

Councilor Rohrbach announced a Native Plant Workshop scheduled for May 6, 2026, at the Active Adult Center cafeteria. The workshop will focus on how native plants provide food and shelter for local bird populations.

Deputy City Clerk Boucher had no comments this evening.

Councilwoman Aaron observed National Nutrition Month and encouraged residents to attend the library speaker series on March 18th in the Flex Space at 6:30 p.m. She highlighted local restaurant support and celebrated Women's History Month, emphasizing the health and contributions of women.

Mayor Pro Tem Mier commended the library's speaker series and the Library Advisory Board. He welcomed the new HR Director Christina McCaskey. He announced the Little League Opening Day for May 16th. He reflected on the Women's History Month and Councilor Wright's invocation.

Councilor Wright promoted the Adaptive Game Night on March 25th, designed for the ADA community with sensory-friendly features. He noted that Juneteenth Scholarship applications are open through May 5th and recognized Irish-American Heritage Month.

Assistant City Attorney Burns delivered a detailed advocacy for "Haven," explaining its critical role in his work prosecuting domestic violence cases for the City. He noted that Haven provides victim advocates, transportation to court, and emergency shelter, which are essential for victim safety and offender accountability.

City Manager Marsh had no comments this evening.

Mayor Haines congratulated Eagle Scout Landon Sandborn on his Court of Honor. He noted his attendance at the Lantern event and the Lanphere Trivia Night. He mentioned that several Council members would be attending the Michigan Municipal League (MML) conference. Finally, he reiterated the City's commitment to notifying residents of rate increases months in advance to allow for household budgeting.

ADJOURNMENT:

Having no further business, Mayor Haines adjourned the meeting at 7:48 p.m.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 03/23/26

PREPARED BY: Melissa Marsh, City Manager

AGENDA ITEM CONTENT: 2026 Proposal R-4 Road Millage Ballot Proposal

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT: \$0

FUNDS REQUESTED: \$0

FUND: 203 - Local Street

EXECUTIVE SUMMARY:

See attached Proposed Charter Amendments to Section 9.1

RECOMMENDATION:

It is recommended that City Council adopt the attached resolution placing Proposal R-4 on the August 4, 2026 ballot.

To: Honorable Mayor and City Council

From: Melissa R. Marsh, City Manager

Date: March 14, 2026

Re: Resolution to Place Proposal R (R-4 Road Millage) on the August 4, 2026, Ballot

The purpose of this memorandum is to request City Council approval of a resolution to place the Neighborhood Road Millage on the August 4, 2026, ballot. This proposal will be referred to publicly as Proposal R-4 and represents the fourth voter consideration of the City's dedicated residential road millage.

History

Madison Heights voters first approved a dedicated residential road millage in 1996 (Proposal R), followed by approvals in 2006 (Proposal R-2) and 2016 (Proposal R-3). These proposals authorized a two (2.00) mill levy for the purpose of residential street right-of-way repair and reconstruction and related sewer improvements. Over the past 30 years, this dedicated millage has funded the repair and reconstruction of nearly 35 miles of residential neighborhood streets. The City has used a pay-as-you-go approach, avoiding long-term debt and ensuring that millage revenues are invested directly into infrastructure. The current authorization expires after the 2026 levy.

Proposal R (R-4) Overview

Proposal R-4 would authorize the levy and collection of two (2.00) mills per year for ten (10) years, beginning in 2027, for residential street right-of-way repair and reconstruction, including related sewer repairs and reconstruction.

Although this proposal continues the same purpose and millage rate previously approved by voters, it cannot be characterized strictly as a "renewal" because it restores the levy to the full 2.00 mills rather than continuing at a rolled-back rate under the Headlee Amendment. Voter approval is required to reauthorize the full 2.00-mill levy.

If approved, it is estimated that the 2.00-mill levy would raise approximately \$2,416,754 in 2027, the first year of collection.

Financial Impact

For the average Madison Heights home (taxable value approximately \$63,156), the estimated cost of a 2.00-mill levy is:

- Approximately \$126.31 per year
- Approximately \$10.53 per month

Actual costs vary based on taxable value. Taxable value is capped under state law until transfer of ownership.

Commercial and industrial properties also contribute to this levy and represent a significant portion of total millage revenue.

Use of Funds and Accountability

Funds generated under Proposal R-4 are restricted by Charter language and may only be used for:

- Residential neighborhood street repair and reconstruction
- Related sewer repairs within the street right-of-way

These funds cannot be used for general operations. Expenditures are subject to annual independent audit.

The City completed a comprehensive residential street condition review in Fall 2024 and developed a prioritized list of streets for the proposed ten-year program, should voters approve the millage. This map with proposed projects is attached. In addition, the city will supplement these projects with additional funding from the State increasing the impact seen by our residents.

Recommendation

Legal counsel has developed the attached resolution, reviewed our ballot language (see attached) and forwarded the language to the Attorney General for review and approval. Further, staff have started working on information materials and have already scheduled 6 public events to answer residents' questions.

Therefore, it is recommended that City Council adopt the attached resolution placing Proposal R on the August 4, 2026, ballot.

RESOLUTION PROPOSING CHARTER AMENDMENT PROPOSAL

City of Madison Heights
County of Oakland, State of Michigan

Minutes of a regular meeting of the City Council of the City of Madison Heights, County of Oakland, State of Michigan (the "City"), held on the 23rd day of March, 2026, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, pursuant to Act 279, Public Acts of Michigan, 1909, as amended (the "Home Rule City Act"), an amendment to the Charter may be proposed by the City Council of the City (the "City Council") on a 3/5 vote of the members thereof; and

WHEREAS, Section 9.1 of the City Charter (the "Charter") of the City provides:

“Section 9.1 Power to Tax; Tax Limit. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond Charter tax rate limitations, the annual ad valorem tax levy for general budget purposes shall not exceed 1.6 percent of the assessed value of all real and personal property subject to taxation in the City. In addition, the City shall have the power to levy not to exceed 0.2 percent of the assessed value of all such real and personal property for not to exceed ten years, beginning in 2017, for purposes of necessary public residential street rights-of-way repair and reconstruction, and related sewer repair and reconstruction.”

WHEREAS, the City Council desires to continue the authority to levy 2 mills for a period of ten years for purposes of necessary public residential street rights-of-way repair and reconstruction, and related sewer repair and reconstruction; and

WHEREAS, if an amendment to the Charter is proposed by the City Council, the amendment shall be submitted to the electors of the City at the next regular municipal or general state election, or at a special election, held not less than 60 days after the proposal of the amendment; and

WHEREAS, it is necessary, advisable and in the best interests of the residents and taxpayers of the City for the City Council to propose an amendment to the City's taxing powers as set forth in the Charter and to submit a proposition regarding such amendment to the qualified electors of the City at the State Primary Election to be held on Tuesday, August 4, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby proposes to amend Section 9.1 of the Charter to read as follows:

“Section 9.1 Power to Tax; Tax Limit. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond Charter tax rate limitations, the annual ad valorem tax levy for general budget purposes shall not exceed 1.6 percent of the assessed value of all real and personal property subject to taxation in the City. In addition, the City shall have the power to levy not to exceed 0.2 percent of the assessed value of all such real and personal property for not to exceed ten years, beginning in 2027, for purposes of necessary public residential street rights-of-way repair and reconstruction, and related sewer repair and reconstruction.”

2. The City Clerk of the City (the "City Clerk") be and is hereby authorized to submit the hereinbefore proposed Charter amendment to the Governor and the Office of Attorney General of the State of Michigan pursuant to the provisions of the Home Rule City Act.

3. Subject to the approval of the Governor and the Office of Attorney General of the State of Michigan of the proposition set forth in Exhibit A hereto, the City Council proposes that the City Charter amendment be submitted to the electors of the City by being placed on the ballot of the State Primary Election to be held in the City on Tuesday, August 4, 2026.

4. The City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the Charter amendment to the vote of the electors as required by law.

5. The form in which the proposed Charter amendment question described in this Resolution shall appear on the ballot, is hereby determined to be the form set forth in Exhibit A hereto.

6. The canvass and determination of the votes of the proposition set forth in Exhibit A hereto shall be made in accordance with laws of the State of Michigan and the Charter of the City.

7. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this Resolution, are hereby repealed.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

City Clerk, City of Madison Heights

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Madison Heights, County of Oakland, State of Michigan, at a regular meeting held on the 23rd day of March, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

City Clerk, City of Madison Heights

EXHIBIT A

PROPOSAL R-4 TO AMEND CITY CHARTER

Shall Section 9.1 of the Charter of the City of Madison Heights be amended to provide for public residential street right-of-way repair and construction, and related sewer repairs and reconstruction, by levy and collection of two (2.00) mills per year for ten years, beginning in 2027? If approved, it is estimated that 2.00 mills would raise approximately \$2,416,754 when first levied in 2027.

Yes

No

45823214.1/055004.00026



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - 2026 Watermain Replacement Pipe and Parts

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$937,000

FUNDS REQUESTED: \$243,866.66

FUND: 592-901-973-1000

EXECUTIVE SUMMARY:

In anticipation of the upcoming 2026 proposed water main replacement projects, DPS Staff and Purchasing prepared and posted Invitation to Bid (ITB) #MH-26-06 "2026 Water Main Replacement Pipe and Parts" on the MITN online cooperative bidding system (www.mitn.info). On March 6, 2026, the City received three sealed bids for the above-referenced project by the 11:00 am deadline. The bids were opened and tabulated, and at the completion of the bid analysis, including verification of pricing, product bid, and unit pricing for all items, Core & Main submitted the lowest complete qualifying bid for a total estimated project amount of \$243,866.66.

RECOMMENDATION:

Staff recommends that Council award the bid for the 2026 water main replacement pipe and parts to the lowest responsible bidder who bid on all items listed, Core & Main, of Shelby Township, Michigan, for the unit prices specified. Staff also requests that the Council motion include extending this bid to the upcoming proposed stand-alone water main projects at the unit prices identified, subject to FY 2026-27 Budget approval.

MEMORANDUM

DATE: March 17, 2026
TO: Melissa R. Marsh, City Manager
FROM: Chris Woodward, Public Works Supervisor
Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – 2026 Water Main Replacement Pipe and Parts

In anticipation of the upcoming 2026 proposed water main replacement projects, DPS Staff and Purchasing prepared and posted Invitation to Bid (ITB) #MH-26-06 “2026 Water Main Replacement Pipe and Parts” on the MITN online cooperative bidding system (www.mitn.info). On March 6, 2026, the City received three sealed bids for the above-referenced project by the 11:00 am deadline. The bids were opened and tabulated, and at the completion of the bid analysis, including verification of pricing, product bid, and unit pricing for all items, Core & Main submitted the lowest complete qualifying bid for a total estimated project amount of \$243,866.66 (please see the attached bid tab).

Core & Main, is our current supplier of water main repair parts, and has also been the low bid for many of our water main replacement projects over the years. DPS continues to have a positive, long-standing business relationship with Core & Main, which has consistently provided responsive service and offers a vast portfolio of high-quality parts and materials. As with past bids, it remains in the City’s best interest to award the project bid to a sole bidder rather than split it, to streamline the ordering and inventory management process and ensure timely project completion.

Staff recommends that Council award the bid for the 2026 water main replacement pipe and parts to the lowest responsible bidder who bid on all items listed, Core & Main, of Shelby Township, Michigan, for the unit prices specified. This represents a total estimated project cost of \$243,866.66, and funds are budgeted and available for this purchase. Staff also requests that the Council motion include extending this bid to the upcoming proposed stand-alone water main projects at the unit prices identified, subject to FY 2026-27 Budget approval.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

**TABULATION OF BIDS
2026 WATER MAIN PROJECTS - PIPE & PARTS**

CITY OF MADISON HEIGHTS
DEPARTMENT OF PUBLIC SERVICES

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Ferguson Waterworks 24425 Schoenherr Road Warren, MI, 48089		Core & Main 6575 23 Mile Road Shelby Twp., MI, 48316		Etna Supply 4901 Clay Avenue Grand Rapids, MI, 49548	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	12" C900 DR14 PVC	FT	300	\$ 39.42	\$ 11,826.00	\$ 38.07	\$ 11,421.00	\$ 48.35	\$ 14,505.00
2	8" C900 DR14 PVC	FT	2800	\$ 18.40	\$ 51,520.00	\$ 17.68	\$ 49,504.00	\$ 22.45	\$ 62,860.00
3	6" C900 DR14 PVC	FT	200	\$ 10.65	\$ 2,130.00	\$ 10.28	\$ 2,056.00	\$ 13.00	\$ 2,600.00
4	Pipe Lube - Quart size	EA	12	\$ 4.50	\$ 54.00	\$ 5.25	\$ 63.00	\$ 5.10	\$ 61.20
5	12" Valve 8RW 12 MJ VLV OR	EA	2	\$ 2,516.50	\$ 5,033.00	\$ 2,450.21	\$ 4,900.42	\$ 2,630.00	\$ 5,260.00
6	8" Valve 8RW 12 MJ VLV OR	EA	10	\$ 1,275.50	\$ 12,755.00	\$ 1,241.81	\$ 12,418.10	\$ 1,333.40	\$ 13,334.00
7	6" Valve 8RW 12 MJ VLV OR	EA	8	\$ 792.50	\$ 6,340.00	\$ 771.24	\$ 6,169.92	\$ 828.15	\$ 6,625.20
8	1040Z Frame 7"	EA	10	\$ 334.00	\$ 3,340.00	\$ 324.77	\$ 3,247.70	\$ 330.00	\$ 3,300.00
9	1040A Cover w/MH Water Logo	EA	10	\$ 239.00	\$ 2,390.00	\$ 232.57	\$ 2,325.70	\$ 237.00	\$ 2,370.00
10	60" Dia. x 8" Concrete Gate Well Base	EA	10	\$ 351.77	\$ 3,517.70	\$ 351.77	\$ 3,517.70		\$ -
11	48" Dia. x 3' Gate Well Bottom Section with (2) Dogh	EA	10	\$ 484.71	\$ 4,847.10	\$ 484.71	\$ 4,847.10		\$ -
12	48" Dia. x 2' Eccentric Gate Well Cone	EA	5	\$ 305.89	\$ 1,529.45	\$ 305.89	\$ 1,529.45		\$ -
13	48" Dia. x 1' Grooved Gate Well Flattop	EA	5	\$ 400.00	\$ 2,000.00	\$ 400.00	\$ 2,000.00		\$ -
14	96 Brick MHC State of MI Spec Manhole	PALLET	1	\$ 330.00	\$ 330.00	\$ 441.60	\$ 441.60		\$ -
15	96 Block 246 Manhole 24"x6"	PALLET	1	\$ 192.00	\$ 192.00	\$ 319.68	\$ 319.68		\$ -
16	94-pound Bag of Cement	PALLET	1	\$ 660.00	\$ 660.00	\$ 675.20	\$ 675.20		\$ -
17	Bag of Mortar	PALLET	1	\$ 336.00	\$ 336.00	\$ 490.95	\$ 490.95		\$ -
18	EJ Fire Hydrant - 5BR250 (5' DOB)	EA	1	\$ 3,853.00	\$ 3,853.00	\$ 3,751.92	\$ 3,751.92	\$ 3,408.00	\$ 3,408.00
19	EJ Fire Hydrant - 5BR250 (5.5' DOB)	EA	6	\$ 3,928.00	\$ 23,568.00	\$ 3,824.81	\$ 22,948.86	\$ 3,472.00	\$ 20,832.00
20	D-Box Assembly (with MH Water logo lid)	EA	6	\$ 211.00	\$ 1,266.00	\$ 316.00	\$ 1,896.00	\$ 373.05	\$ 2,238.30
21	24" D-Box Extension	EA	2	\$ 83.60	\$ 167.20	\$ 81.46	\$ 162.92	\$ 89.80	\$ 179.60
22	12" MJ Cap DI	EA	1	\$ 229.00	\$ 229.00	\$ 229.08	\$ 229.08	\$ 229.00	\$ 229.00
23	8" MJ Cap DI	EA	10	\$ 126.50	\$ 1,265.00	\$ 126.45	\$ 1,264.50	\$ 126.45	\$ 1,264.50
24	6" MJ Cap DI	EA	10	\$ 84.50	\$ 845.00	\$ 84.50	\$ 845.00	\$ 84.50	\$ 845.00
25	12" MJ Plug DI	EA	1	\$ 244.00	\$ 244.00	\$ 243.82	\$ 243.82	\$ 243.80	\$ 243.80
26	8" MJ Plug DI	EA	10	\$ 137.00	\$ 1,370.00	\$ 136.09	\$ 1,360.90	\$ 136.00	\$ 1,360.00
27	6" MJ Plug DI	EA	2	\$ 99.00	\$ 198.00	\$ 98.66	\$ 197.32	\$ 98.65	\$ 197.30
28	12" MJ 45 Bend DI	EA	1	\$ 521.00	\$ 521.00	\$ 478.00	\$ 478.00	\$ 478.00	\$ 478.00
29	8" MJ 45 Bend DI	EA	10	\$ 190.00	\$ 1,900.00	\$ 189.95	\$ 1,899.50	\$ 189.95	\$ 1,899.50
30	12" MJ 22.5 Bend DI	EA	1	\$ 400.00	\$ 400.00	\$ 400.31	\$ 400.31	\$ 400.30	\$ 400.30
31	8" MJ 22.5 Bend DI	EA	8	\$ 189.00	\$ 1,512.00	\$ 188.82	\$ 1,510.56	\$ 188.80	\$ 1,510.40
32	12" MJ 11.25 Bend DI	EA	1	\$ 372.00	\$ 372.00	\$ 371.98	\$ 371.98	\$ 372.00	\$ 372.00
33	8" MJ 11.25 Bend DI	EA	4	\$ 169.00	\$ 672.00	\$ 167.27	\$ 669.08	\$ 167.25	\$ 669.00
34	12"x12" MJ Tee DI	EA	1	\$ 766.00	\$ 766.00	\$ 765.47	\$ 765.47	\$ 765.45	\$ 765.45
35	12"x8" MJ Tee DI	EA	1	\$ 570.50	\$ 570.50	\$ 570.42	\$ 570.42	\$ 570.40	\$ 570.40
36	12"x6" MJ Tee DI	EA	1	\$ 542.00	\$ 542.00	\$ 541.50	\$ 541.50	\$ 541.50	\$ 541.50
37	8"x8" MJ Tee DI	EA	15	\$ 384.00	\$ 5,760.00	\$ 383.30	\$ 5,749.50	\$ 383.30	\$ 5,749.50
38	8"x6" MJ Tee DI	EA	12	\$ 324.00	\$ 3,888.00	\$ 323.20	\$ 3,878.40	\$ 323.20	\$ 3,878.40
39	6"x6" MJ Tee DI	EA	1	\$ 259.00	\$ 259.00	\$ 258.00	\$ 258.00	\$ 258.00	\$ 258.00
40	6" MJ Meqalug for PVC Pipe	EA	50	\$ 44.00	\$ 2,200.00	\$ 36.82	\$ 1,841.00	\$ 37.60	\$ 1,880.00
41	8" MJ Meqalug for PVC Pipe	EA	150	\$ 64.00	\$ 9,600.00	\$ 54.19	\$ 8,128.50	\$ 61.00	\$ 9,150.00
42	12" MJ Meqalug for PVC Pipe	EA	12	\$ 125.00	\$ 1,500.00	\$ 108.38	\$ 1,300.56	\$ 110.65	\$ 1,327.80
43	6" MJ Gasket	EA	50	\$ 8.25	\$ 412.50	\$ 5.47	\$ 273.50	\$ 8.35	\$ 417.50
44	8" MJ Gasket	EA	150	\$ 8.75	\$ 1,312.50	\$ 6.95	\$ 1,042.50	\$ 9.55	\$ 1,432.50
45	12" MJ Gasket	EA	12	\$ 14.00	\$ 168.00	\$ 11.59	\$ 139.08	\$ 13.75	\$ 165.00
46	3/4"x3.5" T-Head Bolt n Nut Coated (125ct bucket)	BUCKET	8	\$ 531.25	\$ 4,250.00	\$ 481.25	\$ 3,850.00	\$ 450.00	\$ 3,600.00
47	3/4"x4" T-Head Bolt n Nut Coated (125ct bucket)	BUCKET	1	\$ 562.50	\$ 562.50	\$ 526.25	\$ 526.25	\$ 500.00	\$ 500.00
48	5/8" Curb Box	EA	75	\$ 46.00	\$ 3,450.00	\$ 44.75	\$ 3,356.25	\$ 54.55	\$ 4,091.25
49	3/4" Curb Stop CFxCF	EA	40	\$ 89.50	\$ 3,580.00	\$ 81.76	\$ 3,270.40	\$ 85.50	\$ 3,420.00
50	3/4" Corp Stop CCxCR	EA	150	\$ 38.00	\$ 5,700.00	\$ 37.31	\$ 5,596.50	\$ 38.75	\$ 5,812.50
51	3/4" 3pc Coupling CFxCF	EA	130	\$ 21.00	\$ 2,730.00	\$ 20.58	\$ 2,675.40	\$ 21.40	\$ 2,782.00
52	8"x3/4"CC DBL Saddle	EA	150	\$ 163.00	\$ 24,450.00	\$ 159.00	\$ 23,850.00	\$ 192.90	\$ 28,935.00
53	8"x1" CC DBL Saddle	EA	1	\$ 167.00	\$ 167.00	\$ 159.00	\$ 159.00	\$ 192.90	\$ 192.90
54	8"x1.5"CC DBL Saddle	EA	1	\$ 175.00	\$ 175.00	\$ 167.35	\$ 167.35	\$ 203.00	\$ 203.00
55	8"x2"CC DBL Saddle	EA	1	\$ 191.00	\$ 191.00	\$ 182.40	\$ 182.40	\$ 210.00	\$ 210.00
56	12"x3/4" CC DBL Saddle	EA	1	\$ 242.00	\$ 242.00	\$ 230.55	\$ 230.55	\$ 271.50	\$ 271.50
57	12"x1" CC DBL Saddle	EA	1	\$ 242.00	\$ 242.00	\$ 230.55	\$ 230.55	\$ 271.50	\$ 271.50
58	12"x1.5" CC DBL Saddle	EA	1	\$ 272.00	\$ 272.00	\$ 260.05	\$ 260.05	\$ 306.25	\$ 306.25
59	12"x2" CC DBL Saddle	EA	1	\$ 277.00	\$ 277.00	\$ 264.78	\$ 264.78	\$ 311.80	\$ 311.80
60	3/4" K Copper (60' Roll)	EA	30	\$ 565.80	\$ 16,974.00	\$ 568.20	\$ 17,046.00	\$ 576.00	\$ 17,280.00
61	3/4" K Copper (100' Roll)	EA	2	\$ 943.00	\$ 1,886.00	\$ 947.00	\$ 1,894.00	\$ 960.00	\$ 1,920.00
62	1" K Copper 60' Roll	EA	1	\$ 750.00	\$ 750.00	\$ 757.80	\$ 757.80	\$ 765.00	\$ 765.00
63	1" K Copper 100' Roll	EA	1	\$ 1,251.00	\$ 1,251.00	\$ 1,263.00	\$ 1,263.00	\$ 1,275.00	\$ 1,275.00
64	2" K Copper 60' Roll	EA	1	\$ 1,920.00	\$ 1,920.00	\$ 1,907.40	\$ 1,907.40	\$ 1,956.00	\$ 1,956.00
65	8"x12" Solid Sleeve	EA	6	\$ 187.00	\$ 1,122.00	\$ 186.55	\$ 1,119.30	\$ 186.50	\$ 1,119.00
66	5BR250 Hydrant Extension 6"	EA	6	\$ 336.00	\$ 2,016.00	\$ 328.00	\$ 1,968.00	\$ 332.45	\$ 1,994.70
67	5BR250 Hydrant Extension 12"	EA	6	\$ 387.00	\$ 2,322.00	\$ 377.00	\$ 2,262.00	\$ 382.70	\$ 2,296.20
68	6" Locking 90 Hydrant Elbow	EA	8	\$ 298.00	\$ 2,384.00	\$ 298.00	\$ 2,384.00	\$ 297.65	\$ 2,381.20
Total Bid:				\$ 250,834.45		\$ 243,866.66		\$ 255,072.96	

* Corrected price. No bid provided on these items.



CITY OF MADISON HEIGHTS
PURCHASING DEPARTMENT
300 WEST 13 MILE ROAD
MADISON HEIGHTS, MICHIGAN, 48071
(248) 583-0828

INVITATION TO BID #MH-26-06

ITEM: 2026 Water Main Replacement Pipe and Parts

DEADLINE: Friday, March 6th, 2026, before 11:00 a.m.

Proposals will be accepted by the City Clerk's Office at 300 West 13 Mile Road, Madison Heights, Michigan, 48071 until Friday, March 6th at 11:00 a.m. (EST). Proposals will be opened at 11:05 am (EST).

The City of Madison Heights is a Participating Agency in the Michigan Inter-Governmental Trade Network (MITN). Interested vendors are encouraged to register with MITN at www.MITN.info to view specifications for this and all of our open bids.

City of Madison Heights
(248) 583-0828

City of Madison Heights
300 West 13 Mile Road
Madison Heights, Michigan, 48071

ITB #MH-26-06 – 2026 Water Main Replacement Pipe and Parts
Minimum Specifications

General:

The City of Madison Heights (hereafter “City”) seeks a qualified firm (hereafter “Contractor”) to supply and deliver water main replacement pipe and parts for the City’s 2026 Water Main Replacement Projects. The project includes the following roads: **Palmer, Alger, and Lorenz**. The City intends to begin this project in late March 2026, and all items for the project will be purchased no later than September 1, 2026. Unit prices may be extended for additional projects thereafter upon written agreement of the parties. If both parties agree to extend the bid but a manufacturer has issued a price increase, the bid may still be extended if documentation of said increase is provided to the city.

The list included in these specifications does not necessarily encompass every item required. **The quantity to be purchased is not guaranteed and will be supplied by the successful bidder on a unit-cost, as-needed basis.** Whenever possible, the City would prefer to purchase products manufactured in the United States. MJ Fittings and D-Boxes made by Tyler/Union or East Jordan Iron Works, Megalugs made by Ebba Iron or Romac, and Hydrants and Valve Castings made by East Jordan Iron Works are preferred.

Any material that does not meet current NSF, ANSI, or AWWA standards will not be considered.

The bids will be analyzed to determine the lowest qualified bidder by comparing prices of specific items listed in this bid.

Please note that the material quantity may increase or decrease depending on budget approval; unit price will prevail on all items.

If you have any questions regarding these specifications, please contact Public Works Supervisor - Chris Woodward at (248) 837-2803.

Specifications:

Design & Quality: All items must meet or exceed the original equipment manufacturer's specifications.

Bid Price: The City requires the price bid to remain firm through September 1, 2026, with an option to extend thereafter upon written agreement between the City and the vendor. Contract award is expected mid-March, 2026.

Low Price Protection: When any item contained in the lowest qualified bidder's price list can be purchased for less from another vendor, the lowest qualified bidder shall be allowed to reduce the price on that item. If the bidder chooses not to reduce the price, the City may purchase the item at the lower price from another vendor.

Delivery: For items in stock is delivery available? Yes No exceptions may be made.
If yes, is delivery available within 24 hours of order? Yes No Delivery is typically available within 1 week.
Cost for delivery \$ 0

Minimum Order Dollar Amount: \$ 0 Quantity: 0

I. INSTRUCTIONS TO VENDORS ITB #MH-26-06:
1. PREPARATION OF PROPOSAL

- A. Interested contractors are expected to examine specifications and all instructions. Failure to do so will be at the contractor's risk.
- B. Each contractor shall furnish all information required on proposal forms. Erasures or other changes must be initialed by the person signing the form.
- C. If there is any doubt as to the meaning of any part of the specifications or other conditions within this request for proposal, please call (248) 583-0828 for clarification.

2. SUBMISSION OF PROPOSALS

- A. One original and three (3) copies of the proposal shall be submitted in **sealed** envelopes and shall include the following information on the face of the envelope:

**Contractor's Name
Address
ITB Number and Item**

Failure to do so may result in a premature opening of, or failure to open, such proposal. All bids must be hand-delivered or mailed to:

Madison Heights City Clerk's Office
300 West 13 Mile Road
Madison Heights, Michigan, 48071

- B. Bidders are responsible for submitting proposals before the stated closing time. Delays in the mail will not be considered. Any proposal received after the stated deadline will be rejected.
- C. In the event no bid is to be submitted, do not return the invitation. Please send a letter or postcard to the Purchasing Agent to advise whether future invitations are desired for the type of items or services covered by this invitation.
- D. Any bid may be withdrawn by giving written notice to the Purchasing Agent before stated closing time. After the stated closing time, no bid may be withdrawn or canceled for a period of ninety (90) days after said closing time.
- E. The bidder shall specify a unit price for each item listed. Unit price will prevail on all items.
- F. **TERMS**
All bids to be tax exempt, State of Michigan #B386025685.
All pricing to be FOB destination 801 Ajax Drive, Madison Heights, Michigan, 48071

Please direct any questions to the Purchasing Department at
(248) 583-0828, Monday through Friday, from 8:00 AM to 4:30 PM (EST)
Please note that we are closed for lunch between 11:30am and 12:30pm

II. CONSIDERATION OF PROPOSALS ITB #MH-26-06:

- A. Proposals submitted on the bid form are understood to be according to the specified data.

In cases where an item is requested by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified or an item of equal quality and value.

Reference to any of the above is intended to be descriptive but not restrictive, and only indicates articles that will not be satisfactory. Bids of "equal" quality and value will be considered, provided that the bidder states in his/her proposal exactly what he/she proposes to furnish, including illustration or other descriptive matter which will clearly indicate the character of the article covered by such proposal.

- B. The Purchasing Agent hereby reserves the right to approve as an equal, or reject as not being an equal, any article proposed which contains major or minor variations from specification requirements but which may comply substantially therewith.
- C. The City of Madison Heights reserves the right, in its sole discretion, to reject any/or all bids, to waive any irregularities and technical defects contained therein, to award the bid in its entirety, in part or not at all and/or to determine which bid is the lowest and/or best to enter into a Contract, as it may deem to be in the best interest of the City.

D. **NON-IRAN LINKED BUSINESS.**

Under Michigan Public Act No. 517 of 2012, as amended, an Iran linked business as defined therein is not eligible to contract with the City of Madison Heights and shall not submit a bid. By signing the bid documents it is hereby certified and agreed on behalf of the signatory and the company submitting this proposal the following: (1) that the signatory is duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) that the signatory and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

E. **NON-DISCRIMINATION CLAUSE**

In the performance of a contract or purchase order, the contractor agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental handicap or disability. The contractor further agrees that every subcontract entered into for the performance of any contract or purchase order resulting herefrom will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to Title VI of the Civil Rights Act of 1964 42 U.S.C., as well as the Elliot Larsen Civil Rights Act, 1976 Public Act 453, as amended, MCL 37.2201, et seq, and the Michigan Handicapper's Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, et seq, and any breach thereof may be regarded as a material breach of the contract or purchase order.

- F. The Contractor / Company acknowledges and agrees that the City, with the written approval of the Contractor / Company, may extend this Contract for new projects or additional work of a similar nature at the same unit prices as set out by Contractor / Company for this Contract, by execution of a change order. Any work to be performed under a change order of this contract is subject to all the requirements contained herein. The Contractor / Company shall provide all insurance certificates and performance bonds for the required coverage for the new work to be performed for any change order extending this contract. A change order extending this Contract, as set out herein, shall be in compliance with Section 2-249 (c)(1) of the City's purchasing ordinance.

III. INSURANCE REQUIREMENTS ITB #MH-26-06:

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the City of Madison Heights. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and Self Insured Retentions are the responsibility of the Contractor.

- Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included. A per-project/contract aggregate shall be endorsed onto this policy.
- Automobile Liability including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- Owners' and Contractors' Protective Liability: The Contractor shall procure and maintain during the life of this contract, a separate Owners' and Contractors' Protective Liability Policy with limits of liability not less than \$1,000,000 per occurrence and aggregate.
- Additional Insured: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating the following shall be Additional Insureds: The City of Madison Heights, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Madison Heights as additional insured, coverage afforded is considered to be primary and any other insurance the City of Madison Heights may have in effect shall be considered secondary and/or excess.
- Cancellation Notice: All policies, as described above, shall include an endorsement stating that it is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City of Madison Heights, c/o Purchasing Department, 300 West 13 Mile, Madison Heights, MI 48071.
- Proof of Insurance Coverage: The Contractor shall provide the City of Madison Heights, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the City of Madison Heights as least ten (10) days prior to the expiration date.

V. PRICING PAGE:

City of Madison Heights ITB #MH-26-06:

Contractor: Core & Main LP

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
1	12" C900 DR14 PVC	FT	300	\$38.07	\$11,421.00
2	8" C900 DR14 PVC	FT	2,800	\$17.68	\$49,504.00
3	6" C900 DR14 PVC	FT	200	\$10.28	\$2,056.00
4	Pipe Lube – Quart size	EA	12	\$5.25	\$63.00
5	12" Valve 8RW12 MJ VLV OR	EA	2	\$2,450.21	\$4,900.42
6	8" Valve 8RW12 MJ VLV OR	EA	10	\$1,241.81	\$12,418.10
7	6" Valve 8RW12 MJ VLV OR	EA	8	\$771.24	\$6,169.92
8	1040Z Frame 7"	EA	10	\$324.77	\$3,247.70
9	1040A Cover w/MH Water Logo	EA	10	\$232.57	\$2,325.70
10	60" Dia. x 8" Concrete Gate Well Base	EA	10	\$351.77	\$3,517.70
11	48" Dia. x 3' Gate Well Bottom Section with (2) Doghouse Openings	EA	10	\$484.71	\$4,847.10
12	48" Dia. x 2' Eccentric Gate Well Cone	EA	5	\$305.89	\$1,529.45
13	48" Dia. x 1' Grooved Gate Well Flattop	EA	5	\$400.00	\$2,000.00
14	96 Brick MHC State of MI Spec Manhole	PALLET	1	\$441.60	\$441.60
15	96 Block 246 Manhole 24"x6"	PALLET	1	\$319.68	\$319.68
16	94-pound Bag of Cement	PALLET	1	\$675.20	\$675.20
17	Bag of Mortar	PALLET	1	\$490.95	\$490.95
18	EJ Fire Hydrant – 5BR250 (5' DOB)	EA	1	\$3,751.92	\$3,751.92
19	EJ Fire Hydrant – 5BR250 (5.5' DOB)	EA	6	\$3,824.81	\$22,948.86
20	D-Box Assembly (with MH Water logo lid)	EA	6	\$316.00	\$1,896.00
21	24" D-Box Extension	EA	2	\$81.46	\$162.92
22	12" MJ Cap DI	EA	1	\$229.08	\$229.08
23	8" MJ Cap DI	EA	10	\$126.45	\$1,264.50
24	6" MJ Cap DI	EA	10	\$84.50	\$845.00
25	12" MJ Plug DI	EA	1	\$243.82	\$243.82
26	8" MJ Plug DI	EA	10	\$136.09	\$1,360.90
27	6" MJ Plug DI	EA	2	\$98.66	\$197.32
28	12" MJ 45 Bend DI	EA	1	\$478.00	\$478.00
29	8" MJ 45 Bend DI	EA	10	\$189.95	\$1,899.50
30	12" MJ 22.5 Bend DI	EA	1	\$400.31	\$400.31
31	8" MJ 22.5 Bend DI	EA	8	\$188.82	\$1,510.56
32	12" MJ 11.25 Bend DI	EA	1	\$371.96	\$371.96
33	8" MJ 11.25 Bend DI	EA	4	\$167.27	\$669.08
34	12"x12" MJ Tee DI	EA	1	\$765.47	\$765.47
35	12"x8" MJ Tee DI	EA	1	\$570.42	\$570.42

V. PRICING PAGE (CONTINUED):

City of Madison Heights ITB #MH-26-06:

Contractor: Core & Main LP

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
36	12"x6" MJ Tee DI	EA	1	\$541.50	\$541.50
37	8"x8" MJ Tee DI	EA	15	\$383.30	\$5,749.50
38	8"x6" MJ Tee DI	EA	12	\$323.20	\$3,878.40
39	6"x6" MJ Tee DI	EA	1	\$258.00	\$258.00
40	6" MJ Megalug for PVC Pipe	EA	50	\$36.82	\$1,841.00
41	8" MJ Megalug for PVC Pipe	EA	150	\$54.19	\$8,128.50
42	12" MJ Megalug for PVC Pipe	EA	12	\$108.38	\$1,300.56
43	6" MJ Gasket	EA	50	\$5.47	\$273.50
44	8" MJ Gasket	EA	150	\$6.95	\$1,042.50
45	12" MJ Gasket	EA	12	\$11.59	\$139.08
46	3/4"x3.5" T-Head Bolt n Nut Coated (125ct bucket)	BUCKET	8	\$481.25	\$3,850.00
47	3/4"x4" T-Head Bolt n Nut Coated (125ct bucket)	BUCKET	1	\$526.25	\$526.25
48	5'6" Curb Box	EA	75	\$44.75	\$3,356.25
49	3/4" Curb Stop CFxCF	EA	40	\$81.76	\$3,270.40
50	3/4" Corp Stop CCxCR	EA	150	\$37.31	\$5,596.50
51	3/4" 3pc Coupling CFxCF	EA	130	\$20.58	\$2,675.40
52	8"x3/4"CC DBL Saddle	EA	150	\$159.00	\$23,850.00
53	8"x1" CC DBL Saddle	EA	1	\$159.00	\$159.00
54	8"x1.5"CC DBL Saddle	EA	1	\$167.35	\$167.35
55	8"x2"CC DBL Saddle	EA	1	\$182.40	\$182.40
56	12"x3/4" CC DBL Saddle	EA	1	\$230.55	\$230.55
57	12"x1" CC DBL Saddle	EA	1	\$230.55	\$230.55
58	12"x1.5" CC DBL Saddle	EA	1	\$260.05	\$260.05
59	12"x2" CC DBL Saddle	EA	1	\$264.78	\$264.78
60	3/4" K Copper (60' Roll)	EA	30	\$568.20	\$17,046.00
61	3/4" K Copper (100' Roll)	EA	2	\$947.00	\$1,894.00
62	1" K Copper 60' Roll	EA	1	\$757.80	\$757.80
63	1" K Copper 100' Roll	EA	1	\$1,263.00	\$1,263.00
64	2" K Copper 60" Roll	EA	1	\$1,907.40	\$1,907.40
65	8"X12" Solid Sleeve	EA	6	\$186.55	\$1,119.30
66	5BR250 Hydrant Extension 6"	EA	6	\$328.00	\$1,968.00
67	5BR250 Hydrant Extension 12"	EA	6	\$377.00	\$2,262.00
68	6" Locking 90 Hydrant Elbow	EA	8	\$298.00	\$2,384.00
				TOTAL COST:	\$243,866.66

COMPANY INFORMATION:

Company Name Core & Main LP

Printed Name/Title of Person Signing Bid Thomas Fisher

Signature *Thomas B Fisher*

Address 6575 23 Mile Rd.

Shelby Township, MI 48316

Phone: 586-785-8851 Fax: 586-323-8812

Email Address: angela.caponi@coreandmain.com Date: 3/24/26

****SUBMIT ORIGINAL PROPOSAL ALONG WITH THREE COPIES IN A SEALED ENVELOPE MARKED ACCORDING TO SUBMITTAL GUIDELINES ALONG WITH QUALIFICATIONS QUESTIONNAIRE AND NON-COLLUSION AFFIDAVIT TO THE CITY OF MADISON HEIGHTS CLERK'S OFFICE BEFORE THE DEADLINE 11:00 A.M. ON FRIDAY, MARCH 6, 2026. ALL OTHER ITEMS – CONTRACT, LABOR & MATERIALS BOND (IF NECESSARY) – WILL BE SUBMITTED AFTER APPROVAL OF THE CONTRACT.****

IV. SUPPLEMENTAL SPECIFICATIONS ITB #MH-26-06:

ADDENDUM INFORMATION

Any questions or concerns regarding this ITB must be submitted in writing via email to:
chriswoodward@madison-heights.org, before 12:00 pm on Monday, March 2nd, 2026.

An addendum addressing any vendor questions or concerns will be posted at www.mitn.info no later than the close of business Tuesday, March 3rd, 2026.

SUB CONTRACTS

The Contractor shall not sublet, assign, or transfer this contract or any portion thereof or any payment due him there under, without the written consent of the Owner. Assignment or subletting the whole or any portion of this contract shall not operate to release the Contractor or his bondsman hereunder from any of the contract obligations. If the Contractor shall cause any part of the work under this Contract to be performed by a subcontractor, the subcontractor's officers and employees in all respects are considered employees of the Contractor, and the Contractor shall not be in any manner thereby relieved from his obligations and liability; and the work and materials furnished by the subcontractor shall be subject to the same provisions as if furnished by the Contractor.

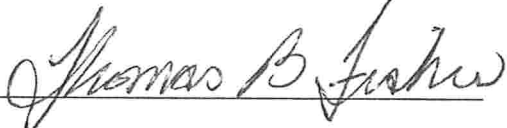
DELIVERY AND RECEIVING HOURS

Deliveries will be accepted at the Department of Public Services (801 Ajax Drive, Madison Heights, Michigan, 48071) Monday - Friday, between the hours of 7:00 AM and 2:00 PM only, unless otherwise arranged and scheduled. No deliveries will be accepted on City-observed holidays.

PAYMENT INFORMATION

Payment Terms Net 30

Discount terms N/A % discount for payment within N/A days.

Signature  Date 3/24/26

VII. CITY OF MADISON HEIGHTS
QUALIFICATION QUESTIONNAIRE

Failure to completely fill out this form or failure to supply adequate information could result in disqualification of bidder.

Name of Bidder: Core & Main LP

Address of Bidder: 6575 23 Mile Rd. Shelby Township, MI 48316

Type of Business Entity: Limited Partnership (LP)
(Example: Corporation, Partnership, etc.)

How Long Established: 2004

Names and Addresses of
All Principals of Bidder: Mark Witkowski, CEO; Robyn Bradbury, CFO

General Partner: Core & Main Intermediate GP, LLC

Limited Partner: Core & Main Midco, LLC

1830 Craig Park Ct., St. Louis, MO 63146

1. List all other Corporations, Partnerships, Assumed Names, and/or Businesses in which the above listed principals have an interest in any way, including but not limited to, ownership stockholder, employment, principal, officer or other business relationship.

None

2. List 3 current references from municipalities or public agencies familiar with the work performed by the Bidder and list the name, addresses and telephone number of a contact person.

City of Hazel Park-Steve Dubay 586-996-5552; 24211 Couzens Ave, Hazel Park, MI 48030

Clinton Township-Jason Mills 586-719-5360; 24230 Shook Rd., Clinton Twp, MI 48035

City of Roseville- Devin Farthing-586-445-5466; 29411 Calahan Rd., Roseville, MI 48066

3. List 3 current references from private or non-public sources familiar with the work performed by the Bidder and list the name, address and telephone number of a contact person.

Merlo Construction-Cliff 248-452-1872; 4964 Technical Dr., Milford, MI 48381

Absolute Quality-Mike Rhoades-734-231-1533; 18224 Telegraph Rd, Brownstown, MI 48174

Blue Ribbon Contracting-Jeff 248-909-1888; 11531 Monterey Dr., Belleville, MI 48111

4. List the names and address of all subcontractors the Bidder proposes to use on the project.

None

The undersigned verifies that the information contained herein is truthful and accurate and acknowledge that they are owners or agents of the Bidder.

Thomas B Fisher
Bidder's or Authorized
Representative's Signature

DISTRICT MANAGER
Title of Signatory

THOMAS B FISHER
Bidder's Printed Name

Dated: 3-3-26

Subscribed and sworn to before me on
This 3RD day of MARCH, 2026.

Jeffrey M Mitchell
Notary Public
OAKLAND County, Michigan

Jeffrey M Mitchell
Notary Public, State of MI
County of Oakland
My Commission Expires Oct. 25, 2028
Acting in the County of Wayne

NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

Thomas Fisher _____ being duly sworn deposes and says:

That he/she is Michigan District Manager
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other bidder, or to secure the advantage against the City of Madison Heights or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

Thomas B Fisher
(Signature of person submitting bid)

Subscribed and sworn this 3rd day of MARCH, 2026 before me, a Notary Public in and for said County.

[Signature]
Notary Public

My Commission Expires:
Oct. 25th 2028

Jeffrey M Mitchell
Notary Public, State of MI
County of Oakland
My Commission Expires Oct. 25, 2028
Acting in the County of Wayne



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/23/26

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - Fire Station 1 HVAC Replacement

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$155,000

FUNDS REQUESTED: \$361,200

FUND: 101-336-987-0000

EXECUTIVE SUMMARY:

The FY 2025-26 budget includes accumulated phase-funding for the replacement of the HVAC system at Fire Station 1. The system is original to the building, and at 22 years of 24/7 service, is in poor overall condition, and warrants replacement. This project was originally planned for the 2026-27 budget year, but was brought forward due to the overall condition of the system, and the unexpected availability of additional funding. The second phase of the recent Police Department HVAC project was covered by a grant, and it was determined that it would be in the City’s best interest to utilize the originally budgeted funds to accelerate the timeline on the fire department project. One bid was received by the deadline, from Denny’s Heating and Cooling. Denny’s is our current HVAC maintenance contractor. They continue to be a highly skilled and valued contractor, providing quality work at a cost-effective price point.

RECOMMENDATION:

Staff requests that Council consider two motions:

To approve a Budget Amendment to account 101-336-987-0000 in the amount of \$206,200. This represents originally budgeted funding for the Police HVAC Phase 2.

To award the Fire Station 1 HVAC Replacement project, including Alternate 1 to Denny’s Heating and Cooling, of Troy, for a total project amount of \$361,200.

MEMORANDUM

DATE: March 17, 2026
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – Fire Station 1 HVAC Replacement

The FY 2025-26 budget includes accumulated phase-funding for the replacement of the HVAC system at Fire Station 1. The system is original to the building, and at 22 years of 24/7 service, is in poor overall condition, and warrants replacement.

This project was originally planned for the 2026-27 budget year, but was brought forward due to the overall condition of the system, and the unexpected availability of additional funding. The second phase of the recent Police Department HVAC project was covered by a grant, and it was determined that it would be in the City’s best interest to utilize the originally budgeted funds to accelerate the timeline on the fire department project. To that end, Staff and our consultant, Energy Sciences, prepared Request For Proposal 1085 for the complete replacement of the HVAC system, and installation of the City’s Carrier i-Vu direct digital control (DDC) system.

Although six people attended the mandatory pre-bid walkthrough, only one bid was received by the deadline, from Denny’s Heating and Cooling. Denny’s is our current HVAC maintenance contractor, and has been the successful low bidder on all of the City’s HVAC projects, including the original Active Adult Center, the Library, City Hall lower level, Court, City Hall Renovation, Fire Station 2 renovation, and most recently, the Police Department. They continue to be a highly skilled and valued contractor, providing quality work at a cost-effective price point.

Fire Station 1 has a history of HVAC issues. Shortly after the building was commissioned, it was discovered that the system had not been properly engineered, resulting in ongoing humidity and temperature control issues in both the living areas and administrative offices. Despite continuous efforts and adjustments, these issues still remain, although to a much lesser extent. This project is designed to properly mitigate them. With this consideration, and the fact that there was only one responsive bidder, Staff conducted an extensive due diligence period, including a follow-up meeting with the prospective contractor and our consultant to identify and address any concerns. Any remaining questions have been answered to our satisfaction, and we are confident that this proposal is sound, and provides the best value to the City.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

MEMORANDUM

Staff therefore requests that Council consider two motions:

To approve a Budget Amendment to account 101-336-987-0000 in the amount of \$206,200. This represents originally budgeted funding for the Police HVAC Phase 2.

To award the Fire Station 1 HVAC Replacement project, including Alternate 1 to Denny's Heating and Cooling, of Troy, for a total project amount of \$361,200.

City of Madison Heights
Department of Public Services
801 Ajax Drive
Madison Heights, Michigan 48071

IV. SUPPLEMENTAL SPECIFICATIONS RFP #MH-1085:**GENERAL**

The Contractor shall furnish all materials, equipment, labor and supervision and shall provide all other means that may be necessary to complete all the work in conformity in all respects to the requirements as set forth in these specifications.

The Contractor shall interfere as little as possible with the convenience of the public during the progress of the work.

MANDATORY PRE-BID MEETING AND ADDENDUM INFORMATION

A mandatory pre-bid meeting with a walkthrough follow-up is proposed.

The location of the meeting is:

Madison Heights Fire Station #1 31313 Brush St. Madison Heights, MI 48071

**The date of the meeting is:
December 4, 2025, at 10:00 AM**

It is strongly recommended that prospective Bidders visit the sites to acquaint themselves with the existing conditions prior to bidding.

Any questions or concerns resulting from this meeting and walkthrough must be submitted in writing via email to seanballantine@madison-heights.org before 12:00 noon 12/9/2025. An addendum addressing any vendor questions or concerns will be posted at www.mitn.info no later than the close of business 12/12/2025.

CONTRACTOR'S SUPERVISION AND ORGANIZATION

The work under this contract shall be under the direct charge and direction of the Contractor. The Contractor shall give efficient superintendence to the work, using his best skill and attention. The Contractor shall at all times keep on the site of the work, during its progress, a competent superintendent and any and all necessary foremen and assistants.

SUB CONTRACTS

The Contractor shall not sublet, assign, or transfer this contract or any portion thereof or any payment due him there under, without the written consent of the Owner. Assignment or subletting the whole or any portion of this contract shall not operate to release the Contractor or his bondsman hereunder from any of the contract obligations. If the Contractor shall cause any part of the work under this Contract to be performed by a subcontractor, the subcontractor's officers and employees in all respects are considered employees of the Contractor, and the Contractor shall not be in any manner thereby relieved from his obligations and liability; and the work and materials furnished by the subcontractor shall be subject to the same provisions as if furnished by the Contractor.

SPECIFIC HOURS OF WORK

All work shall be performed Monday thru Friday 7:00 a.m. to 7:00 p.m. No work shall be performed on City observed holidays.

V. PRICING PAGE:

City of Madison Heights RFP #MH 1085:

Pricing is to be all-inclusive, and shall include all engineering, design, materials, installation, disposal and all necessary Labor. Pricing shall be held for one-hundred twenty days (120 days)

Warranty Period – Materials Manufacturer Warranty Period – Labor One Year

ALL WORK IS TO BE COMPLETED NO LATER THAN 60 DAYS AFTER COMMENCEMENT OF PROJECT (WEATHER PERMITTING)

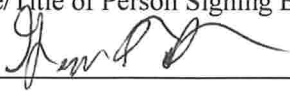
PRICING OPTIONS (Please use this space to clearly define your proposal and pricing, Use additional sheets if necessary):

<u>Pricing Table</u>			
<u>Base Scope</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>Total in USD</u>
Base Scope Service as described in the Scope of Work section C (1)			\$343,200.00
<u>Add Alternates</u>	<u>\$ Material</u>	<u>\$ Labor</u>	<u>Total in USD</u>
Add alternate 1: Base Scope Service alternative if any (Use NA if not applicable) <u>*Brief description of the proposed alternative for the base scope:</u> 6 Carrier humidimizer RTU's			\$18,000.00
RTU # 1, 2, 3, 6, 7, 8 - for improved dehumidification			
<u>Section C (2), (3), (4), (5), (6), and (7) are applicable for all the scope of work and shall be included in each line pricing</u>			

COMPANY INFORMATION:

Company Name Denny's Heating, Cooling & Refrigeration

Printed Name/Title of Person Signing Bid George Totis / Sales

XSignature 

Address 1831 Austin Dr. Troy, MI. 48083

Phone: 313-218-0610 (cell) Fax: _____

Email Address: GeorgeT@dennysonline.com Date: 12/12/2025

****SUBMIT ORIGINAL PROPOSAL ALONG WITH THREE COPIES IN A SEALED ENVELOPE MARKED ACCORDING TO SUBMITTAL GUIDELINES ALONG WITH QUALIFICATIONS QUESTIONNAIRE AND NON-COLLUSION AFFIDAVIT TO THE CITY OF MADISON HEIGHTS CLERK'S OFFICE BEFORE THE DEADLINE 11:00 A.M. ON 12/19/2025. ALL OTHER ITEMS – CONTRACT, LABOR & MATERIALS BOND (IF NECESSARY) – WILL BE SUBMITTED AFTER APPROVAL OF THE CONTRACT.****

VII. CITY OF MADISON HEIGHTS
QUALIFICATION QUESTIONNAIRE

Failure to completely fill out this form or failure to supply adequate information could result in disqualification of Bidder.

Name of Bidder: Denny's Heating, Cooling & Refrigeration

Address of Bidder: 1831 Austin Dr. Troy, MI. 48083

Type of Business Entity: Corporation
(Example: Corporation, Partnership, etc.)

How Long Established: 41 Years

Names and Addresses of All Principals of Bidder: _____

Dennis Mando

Dean Mando

1. List all other Corporations, Partnerships, Assumed Names, and/or Businesses in which the above listed principals have an interest in any way, including but not limited to, ownership stockholder, employment, principal, officer or other business relationship.

Mando Ventures / Mando Environmental

2. List 3 current references from municipalities or public agencies familiar with the work performed by the Bidder and list the name, addresses and telephone number of a contact person.

City of Madison Heights (we did the womens locker room, police dept., city hall, library and court)

3. List 3 current references from private or non-public sources familiar with the work performed by the Bidder and list the name, address and telephone number of a contact person.

4. List the names and address of all subcontractors the Bidder proposes to use on the project.

CNS Electric Co - Chris Zalobsky 248-589-3330

The undersigned verifies that the information contained herein is truthful and accurate and acknowledge that they are owners or agents of the Bidder.

x *[Handwritten Signature]*
Bidder's or Authorized
Representative's Signature

Sales
Title of Signatory

Denny's Heating, Cooling & Refrigeration
Bidder's Printed Name

Dated: 12/18/2025

Subscribed and sworn to before me on
This 18th day of Dec., 2025.

Domenic Mastrianni
11/19/2031 Notary Public
Oakland County, Michigan



VIII. NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

George Totis being duly sworn deposes and says:

That he/she is Sales
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any Bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other Bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other Bidder, or to secure the advantage against the City of Madison Heights or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

x [Signature]
(Signature of person submitting bid)

Subscribed and sworn this 18th day of Dec., 2025 before me, a Notary Public in and for said County. Oakland.

Domenic Mastrianni
Notary Public

My Commission Expires:

11/19/2031




IX. INDEMNIFICATION, DEFEND AND HOLD HARMLESS AGREEMENT

KNOW ALL MEN BY THESE PRESENTS: That Denny's Heating, Cooling & Refrigeration (Contractor/Company) By and through the undersigned George Totis (Individual), Its Sales (Title), respectively, agrees to indemnify and hold harmless the City of Madison Heights, a Michigan Municipal Corporation, 300 W. Thirteen Mile Road, Madison Heights, Michigan 48071, (hereinafter "City"), its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns from any and all liability arising, directly or indirectly, from the following activity:

R.F.P. #MH-1085 HVAC System and Controls Upgrade

In the event any suit, proceeding, claim, loss, damage, cost, charge or expense shall be brought against the City, its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns by virtue of the above-referenced activity, hereby covenants and agrees to assume the defense thereof and defend the same at its own expense and pay all costs, charges, attorney fees and any other expenses related thereto. Notwithstanding the foregoing, this Indemnification, Defend and Hold Harmless Agreement excludes the sole acts and/or the sole omissions to act on the part of the City of Madison Heights.


(Signature of person submitting bid)

Subscribed and sworn this 18th day of Dec, 2025 before me, a Notary Public in and for said County.


Notary Public



My Commission Expires:

11/19/2031

X. Project Schedule

<u>Design-Build Schedule</u>			
<u>Base Scope</u>	<u>Start Date</u>	<u>End Date</u>	<u>Total Weeks</u>
Base Scope Service as described in the Scope of Work section C (1)			
<u>Add Alternates</u>	<u>Start Date</u>	<u>End Date</u>	<u>Total Weeks</u>
Add alternate 1: Base Scope Service alternative if any (Use NA if not applicable) <u>*Brief description of the proposed alternative for the base scope:</u>			
<u>Section C (2), (3), (4), (5), (6), (7) and (8) are applicable for all the scope of work and shall be included in each line pricing</u>			

XI. Additional Submittal Requirements:

1. Bidders shall list below and detail their proposed product(s) including the make, model, size, efficiency, etc. Provide write up and attach document and literature as needed to answer this question

See attached Formal Proposal (Fire Station)

2. Bidders shall describe the i-Vu controls system design and how it will integrate with existing system and control comfort while maximizing energy savings.

Provide write up and attach document and literature as needed to answer this question

See attached Madison Heights #1 Controls Document for Scope and Price

3. Bidders shall list below and detail their proposed product(s) including the make, model, size, efficiency, etc. for the base scope alternative bid if applicable
Provide write up and attach document and literature as needed to answer this question



1831 Austin Drive Troy MI 48083 Ph: 248-669-4338 Email: service@dennysonline.com

Date 12/18/25

City of Madison Hts
Purchasing Dept.
300 W 13 Mile Rd.
Madison Hts., MI 48071

Phone: 248-583-0828
Reference: Fire Station #1
31313 Brush St. Madison Hts , MI 48071

Project #MH-1085 Date of Plans Email:

Subject: HVAC

We are pleased to submit for your review and consideration the following quotation.

Installation /Replacement of:

- (6) Carrier or equal – (#1,2,3,6,7,8) heat and cool roof top units with economizers and roof curb adaptors.
- (1) Captiveaire – (MUA – 1) heat and cool DOSA unit with roof curb.
- (1) Captiveaire – (HV - 1) heat and ventilation unit with roof curb adaptor.
- (1) Soler & Palau - ERV unit with EDH.
- (4) Reverberay – tube heaters. (2 Stage).
- (1) Captiveaire or equal – (kitchen) exhaust fan.
- (4) Rupp or equal – (HV-1, Garage, 2 Bath) exhaust fans.
- (4) QMark or equal - (vestibule) CUH.
- (2) Lochinvar – Domestic HWH.
- (1) Carrier – IVU Control System complete.

Including:

- All existing equipment removal.
- All hoisting, hanging and supporting
- All supply, return and exhaust air ductwork final connections & modifications per thermal zoning issues.
- All O/S air balancing
- All High & low voltage electrical.
- All gas & vent Piping.
- All check, test and start
- All permits material and labor

Excluding:

- All Plymovent System complete.
- Server Rm A/C System complete.

Add For: (6) Carrier -Humidimizer RTU's vs. above. (Improved DeHumidification) -\$18,000.00

TOTAL Cost:.....\$343,200.00

****Quote is valid for 30 days. If approved after 30 days, price may fluctuate based on supplier cost.**

Thank you for this opportunity to serve your needs. If you have any questions, please do not hesitate to contact me. (313) 218-0610

Please allow 7-10 days for delivery and scheduling.

Respectfully,

George Tottis

Item 11.

Approved and accepted by _____

Title _____

Date _____

PO _____



MADISON HEIGHTS FIRE #1 CONTROLS

Regarding:

Fire Station #1 Controls

31313 Brush St, Madison Heights, MI 48071

This is intended to clarify scope and magnitude for the DDC controls.

- Provide and install BACnet routers compatible with the campus wide Carrier IVU system to allow communication with this building integrated with the campus wide IVU server.
 - Madison IT collaboration is required to place this device on their LAN. Addressing with clear visibility to the IVU server.
- MSTP control wiring is included. For communication for all BACnet devices on site.
- Equipment is being replaced. All new equipment shall have full BACnet take over and control. Common sensors and control according to each type of equipment: RTU's, HV's, MUA
- Exhaust fans are being replaced. Most of these presently are wired all the time.....or, wired with lighting. The start/stop will be taken over in our controls job so the end user may enable or disable these.....and/or run them according to a schedule.
 - Fan proving status switch shall be added to each of these taken over. The end user will know when there are failed.
- There are (2) dehum units in the ceiling existing. These are not communicating units. But. Simple monitoring and enable will will be added to these to allow coordination with existing equipment in the same area.
- Domestic hot water tanks are being changed. Temp monitoring shall be added to these for simple monitoring.....and to know when the water heater is failing/failed.
- Mechanical zoning is being employed to solve some temperature control zone issues. These zone devices shall be BACnet and are included in this controls scope.



- There is a timeclock presently for outdoor lighting. This will be added to the IVU contrl system for function, monitoring and control. Shall follow the automatic sunrise/sunset times throughout the year. End use may manipulate this as they please to incorporate early start, early end, manual operation or time schedule.

Note:

Nothing in the bay garage truck space is included in the DDC take over. In our experience this application may be better left to manual control that critical personnel is used to already.

Although. It could be added completely or partially. Can discuss the possibilities here in bid scope review.