



CITY OF MADISON HEIGHTS

CITY HALL - EXECUTIVE CONFERENCE ROOM, 300 W. 13 MILE RD.

ARTS BOARD MEETING AGENDA

NOVEMBER 01, 2022 AT 7:00 PM

CALL TO ORDER

ROLL CALL

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

1. Approval of Minutes of September 28, 2022 Meeting

MEETING OPEN TO THE PUBLIC

REPORTS

2. Treasurer Report
3. Social Media Report
4. Trail Tunes Recap
5. Pumpkin Walk Recap

UNFINISHED BUSINESS

6. Restaurant Nights
7. Ground Interactive Murals in Parks and Schools
 - A. Monarch Lifecycle at Rosies Park - Update
 - B. Trotto new installations at Monroe and Wildwood
8. Gala (Gerals, Bliss, Dombrowski, Palazzolo, Nagle) - Spring 2023 Pending COVID
9. Karaoke Night Fundraiser (Covert, Palazzolo, Nagle, Bliss)
10. Grant Opportunities
 - A. Play Everywhere KaBoom Grant! - Finish painting the side walk - Spring 2023 (Owczarzak)
 - B. Progress Forward - Community Advisory Board (CAB) \$5,000 January 20, 2022 - Award Notice: Trail Tunes \$2,500/Gala \$1500 (Pumpkin Walk denied as violation of their governing rules prohibit marketing to children. - New Proposals (Gerals, Zmarslik, Rohrbach)
 - C. Community Foundation for Southeast Michigan Grant - from \$5,000 - \$1,000,000 Deadlines: Feb 15 for June Decision, May 15th for September Decision, August 15 for December Decision, November 15th for March Decision (Gerals, Zmarslik, Rohrbach, Nagle, Dombrowski)
11. Huffman Park Mural
12. Civic Center Complex Renovation - Art Installation Project (Bliss, Sweet, Nagle, Basler)

Melissa is asking the MH Arts Board to partner with City staff to kick off a Public Art Display to take place on a rotating basis at municipal buildings (specifically City Hall, Library and Active Adult Center). Initially, the Arts Board is being requested to: Help promote the program and seek out artist to submit work including contacting the schools. Review the initial program and make suggestions to implementation. Assist staff in creating a review process for choosing art to be displayed. Help plan and promote the Grand Opening event and Art Exhibit Opening – TBD but planned first cycle March 2023 for City Hall and Library.

13. Arts Board 5th Anniversary Celebration/Fundraiser (Gerald, Dombroski, Palazzolo, Nagle with Zmarslik providing video promotion)
14. City of Madison Heights Arts Board Work Plan
15. Student Rep Information Update

NEW BUSINESS

ADJOURNMENT

Next Meeting January 17th @ 7PM - Executive Conference Room

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



CITY OF MADISON HEIGHTS

CITY HALL - EXECUTIVE CONFERENCE ROOM, 300 W. 13 MILE RD.

ARTS BOARD MEETING AGENDA

SEPTEMBER 28, 2022 AT 7:00 PM

CALL TO ORDER 7:10

ROLL CALL

Present:

Council Rep Mark Bliss

Chair Steve Dombroski

Member Anahlee Basler

Member Michael Covert

Member Laurie Gerald

Member Jennifer Nagle

Member Vita Palazzolo

Member Jillian Sweet

Staff Liaison Adam Owczarzak

Absent:

Council Alternate Emily Rohrbach

Alternate Amy Lewis

Member Jenni Zmarzlik

Member Jason Theodoroff

Motion by mark second by vita. Excuse Jenni Z from meeting

Aye – All

Nay- None

ADDITIONS/DELETIONS

Motion Mark Bliss Second by Jen Nagle to add Item #16 under New Business: Student Rep Policy

Aye – All

Nay None

APPROVAL OF MINUTES

1. A. Approval of Minutes of August 30th Meeting

Motion to approve the minutes as amended.

Motion by Laurie second by Vita to approve amended minutes from meeting.

Aye- All

Nay- None

MEETING OPEN TO THE PUBLIC

No public present.

REPORTS

2. Treasurer Report - Adam Owczarzak Gave Report. Trail Tunes Account has \$4,769.96
Arts Board Account has \$ 4710.41
3. Social Media Report Councilman Bliss said we added 32 Facebook page likes, 2 Instagram followers, Advertisements are currently running for Trail Tunes, 46 people marked as going, event was posted 2 days ago. Jen Nagle said that she would add trail tunes event on Next door App.
4. Trail Tunes - Mias Off the Trail Fundraiser

Michael Covert gave an updated – the Arts Board received 280 dollars from Mia's, event was not as busy due to other events in the community, Ferndale DIY Street Fair was also happening taking away from participants coming in. Event raised around 1,135 from auctions. overall. Had 20 items to bid on for this event in a silent auction. Expenses were Paid 300 to the bands. Group discussed that they would replace the broken pedestal from Mia's at cost.

Motion by Laurie second by Mark to allot up to 200 to replace pedestal. If exceed 200 needs to come to the arts board for the approval. Councilman Bliss said that event was great event for the city offering music in the community.

UNFINISHED BUSINESS

5. Restaurant Nights

No New Updates.

6. Trail Tunes

Councilman Bliss gave updates on the Trial Tunes event. Deadline for sponsors is 12 noon at tomorrow. 9/29/22. DPS will set up for event. Volunteers will hand out maps, Councilman Bliss would like a few maps in sign format. Arts board has two generations to use. One in the baseball field. one on Palmer will set in the middle of two bands. There was discussion about the placement of the bands if they will overpower each other or not. Jen Nagle will find a circus performer. Red Oaks Church might be able to offer inflatable games in the family fun zone. Women's club will run craft table. Crafts were donated by Joyful Jungle. Jen said we might be able to offer a face painting person. Edmonson PTO will be present doing a craft. Madison Heights Food Pantry will have a table by the pavilion. Arts Board requested to block off Palmer @ parking lot entrance, and to shut parking lot by Agnello. Food Trucks in attendance will be: Grill wrap, Funnel cakes, Soul Food Truck, Pizza Food Truck. Set up starting at 10 am on Sunday.

7. Ground Interactive murals in parks and schools

A. Monarch Lifecycle at Rosies Park – Jillian Sweet is taking over this project. Sue popp is the interested artist for this event. Find rendering of this project. – No new updates

B. Trotto new installations at Monroe and Wildwood

No new updates

8. Pumpkin Walk

Dates confirmed October 22nd from 6-9 pm Rain date of Sunday October 23rd from 6-9. Will start registration for the end of next week. Event will have ten-twelve activities. Chairmen Dombrowski Offered to DJ the event. Ghost Busters not coming back next year. Subcommittee is Gerald and Covert.)

9. Gala (Gerald, Bliss, Dombrowski, Palazzolo and Nagle - Spring 2023 Pending COVID Developments

No New Updates

10. Karaoke night fundraiser (Covert, Palazzolo, Burcham, Nagle, Bliss)

No New Updates.

11. Grant Opportunities

.A. Play Everywhere KaBoom Grant - Fanciful Footpath at MH Library (Owczarzak staff liaison for Arts Board)

On Hold until construction is over.

B. Progress Forward Community Advisory Board (CAB) \$5,000 January 20, 2022 - Award Notice: Trail Tunes \$2,500/Gala \$1,500 (Pumpkin Walk denied as violation of their governing rules prohibiting marketing to children) - New Proposals (Gerald, Zmarslik, Rohrbach.)

Applied for 3900 and was awarded. Took back 1500 from gala and put towards mural.

C. Community Foundation for Southeast Michigan Grants from \$5,000 - \$1,000,000
- Deadlines: Feb 15 for June Decision; May 15 for September Decision; August 15 for December Decision; November 15 for March Decision (Zmarslik, Rohrbach, Nagle, Dombroski)

Project would be an amphitheater at Civic Center Park. Need Details on grant. Councilman Bliss suggested that the Arts Board would hire a grant writer for this opportunity, Tabling vote until more information is available.

12. Huffman Park Mural

Gerald's said that the mural would be complete in the next couple of weeks. Board mentioned how great the mural turned out.

13. Civic Center Complex Renovation – Art Installation Project (Bliss, Sweet, Nagle, Basler)

Melissa is asking the MH Arts Board to partner with City staff to kick off a Public Art Display to take place on a rotating basis at municipal buildings (specifically City Hall, Library and Active Adult Center). Initially, the Arts Board is being requested to: Help promote the program and seek out artist to submit work including contacting the schools. Review the initial program and make suggestions to implementation. Assist staff in creating a review process for choosing art to be displayed. Help plan and promote the Grand Opening event and Art Exhibit Opening – TDB but planned first cycle March 2023 for City Hall and Library

Basler joined subcommittee Melissa will be on the committee as well.

Motion by Bliss Second by sweet to have subcommittee select art projects not the entire arts boards

Aye- All

Nay- None

14. Arts Board 5th Anniversary Celebration/Fundraiser (Geralds, Dombroski, Palazzolo, Nagle with Zmarslik providing video promotion)

Still trying to pick a theme and shirt design. Jenni Z offered to do a video promotion for event. Discussion was made about using current shirts and putting the number 5 on

Email Steve Dombrowski city logo. Est 2017

NEW BUSINESS

15. City of Madison Heights Boards and Commission Handbook and workplan

Owczarzak discussed the workplan for the arts board. The board discussed various topics and settled on many priorities. We will narrow them down at the next meeting.

16. Student Reps Information update.

Councilman Bliss proposed that we have student reps from any schools, that would be appointed by staff liaison. They would not count toward quorum. Staff Liaison could remove and add members as needed. Student Reps would not count towards quorum. Motion to council to change student reps as discussed. Same as library board.

Motion by Mark second by Michael.

Aye- All

Nay- Nay

Add Planning Commission on public agenda.

Next Meeting Tuesday November 1st @ 7PM Tuesday

Meeting After January 17th @ 7PM Tuesday

ADJOURNMENT 9:19 PM

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Amendment to the Arts Board

Arts Board

WHEREAS, the Mayor and City Council are cognizant that it is important to receive citizen input regarding expanding the arts and cultural activities and opportunities in the City to enhance the quality of life in our community and promote the value of the arts by supporting diverse, innovative, and accessible visual, performing, and cultural arts programming; and

WHEREAS, the City of Madison Heights has established, by resolution, an Arts and Culture Advisory Board to encourage citizen input regarding expanding the Arts and Cultural activities and opportunities in the City; and

WHEREAS, the Arts Board has considered changes to its membership structure to be more inclusive of student membership

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Madison Heights does hereby amend, in its entirety, the Madison Heights Arts and Culture Advisory Board as follows:

3. Membership:

The Board shall be composed of nine (9) members as follows:

- a. Eight (8) members from the residents of the City at large (and two (2) alternates), with each regular resident member having one (1) vote;
- b. One (1) Council Delegate and one (1) Council alternate with the Council Delegate having one (1) vote.
- c. Three (3) Student members appointed by the staff board liaison serving in nonvoting positions.
- d. The City Manager or his/her designee, who shall serve as an ex officio non-voting member of the Board.
- e. The eight (8) at-large resident members and at-large resident alternates shall be appointed for a term of three (3) years. Vacancies in any at-large term shall be filled by the City Council in like manner for the balance of the unexpired term.
- f. The terms of the three (3) student members and alternates shall be

as long as they are willing or until their graduation from school, whichever occurs earlier.

- g. The City Council Delegate and City Council Alternate shall be appointed for a two-year term until the next Regular City Council election. Vacancies in any term shall be filled by the City Council in like manner for the balance of the unexpired term.
- h. The Board shall elect a Chairperson, Vice Chairperson, Secretary, and Treasurer and any other officers deemed necessary at the beginning of the first meeting of each year. The Chairperson shall preside over meetings and shall serve as a voting member of the Board. The Vice Chairperson shall perform the duties of the Chairperson in his/her absence. The Secretary shall record the proceedings of the Board. The Treasurer shall report on the financial affairs of the board.

4. Meetings:

- a. The Board shall meet as required and agreed upon by the Board as needed.
- b. All Meetings shall be noticed and conducted in accordance with the Michigan Open Meetings Act (1976 PA 267, MCL 15.261 through 15.275, as amended).
- c. Attendance by fifty (50%) percent or more of the current membership of the commission shall constitute a quorum for the transaction of business. Any action of the commission shall require concurrence by the majority of quorum present at the meeting.