

Regular Meeting  
Active Adult Center Advisory Board  
November 21, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, November 21, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 260 W. 13 Mile Rd., Madison Heights, MI 48071.

Present: Bessler, Juska-Svoba, Mowry, Patton, Quigley, Ratliff, Salley, Smith, and Topping.  
Also Present: Center Supervisor Cowan, DPS Director Ballantine, and Councilor Wright.  
Absent: Councilman Fleming.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Motion by Ms. Mowry seconded by Ms. Juska-Svoba to adopt the minutes from the Regular Meeting of October 17, 2023.

Yeas: Bessler, Juska-Svoba, Mowry, Patton, Quigley, Ratliff, Salley, Smith, and Topping.  
Nays: None.  
Absent: None.

**19-02. Meeting Open to the Public.**

None.

**19-03. Staff Report.**

Ms. Cowan updated the Board on programs currently happening and upcoming at the Center, including the Thanksgiving luncheon, upcoming holiday closures at the AAC and tax appointments starting January 3, 2024.

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Ms. Cowan stated the AARP Age-Friendly note is just a reminder for her.

**19-07. New Business.**

Ms. Cowan reminded the Board we have the Holiday Lights drive around scheduled for December and asked if Tuesday, December 19 at 4 pm worked for everyone. Everyone agreed it did. Ms. Cowan stated she would like to start a new tradition of not just advisory board members going along, but all staff, front desk volunteers, and everyone's spouses- and to have the dinner paid out of the escrow account. There was discussion on the topic, including revisiting the part to pay for the dinner each November (just to ensure there was enough money in the escrow account).

Motion by Ms. Patton seconded by Ms. Juska-Svoba to approve, revisiting every November, prior to the Holiday Lights event. All in favor.

Yeas: Bessler, Juska-Svoba, Mowry, Patton, Quigley, Ratliff, Salley, Smith, and Topping.  
Nays: None.  
Absent: None.

Ms. Cowan stated she had an idea for a new program at the Center, a "Pop Up Shop" she envisioned could take place each Thursday morning for an hour or so prior to bingo. She was hoping a volunteer could set up a table in the dining room, sell items such as cards, AAC swag, donated baked foods or other items, and all monies would go into the escrow account. Board members agreed it was a great idea, and Ms. Bessler agreed to volunteer.

Ms. Bessler also stated she receives donations of cards and other items and agreed to bring some for the pop up shop, as well as bring cards for Ms. Quigley who writes out the birthday and anniversary cards each month.

**19-08. Treasurer's Report.**

Motion by Ms. Patton seconded by Ms. Quigley to approve October Treasurer report.

Yeas: Bessler, Juska-Svoba, Mowry, Patton, Quigley, Ratliff, Salley, Smith, and Topping.  
Nays: None.  
Absent: None.

**19-09. Council & Administration Updates.**

Councilor Wright reported the election results were certified and himself, Councilman Fleming and Councilor Rohrbach were reelected to City Council.

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Councilor Wright stated City Council voted to not add two more marijuana dispensaries in the City; however due to litigation that is not a final decision.

Councilor Wright reported the City's Tree Lighting event will be on Monday, November 27.

Councilor Wright reported the City received a grant from Consumer Energy for \$250,000 to build a bandshell.

Ms. Mowry asked Councilor Wright about the proposals that were on the ballot. Councilor Wright informed her that all proposals passed. He stated the proposal regarding Council meetings made it easier for Council to adjust the meeting schedule and move dates if needed.

Mr. Ballantine reported that DPS staff is decorating for the City's Tree Lighting and in full swing with leaf pick up. He reminded everyone that yard waste pickup ends the week after Thanksgiving, but leaf pickup in the street is scheduled to continue through mid-December.

Mr. Ballantine reported DPS staff and trucks are ready for the first snowfall.

Mr. Ballantine reported that staff is working with the contractor on punch list items prior to signing off on the new building.

Mr. Ballantine stated the acoustics sound much better in the dining room since the tiles were added. Mr. Salley, Ms. Cowan and the entire Board agreed. Ms. Cowan stated she wanted to thank City admin for working on this, especially since the cost ended up being around \$15,000.

Mr. Ballantine reported that new DPS staff are working out well.

There was a discussion on the new trash bins. Councilor Wright and Mr. Ballantine assured the Board that the free bins would be coming most likely in late spring or early summer, and that the cost was covered by a grant.

**19-10. Adjournment.**

The meeting was adjourned at 1:50 pm. Our next meeting will be on Tuesday, January 16, 2024 at 1:00 pm.

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Jennifer Cowan  
Active Adult Supervisor