



**CITY OF MADISON HEIGHTS
CITY HALL - MADISON ROOM, 300 W. 13 MILE RD.
CIVIL SERVICE COMMISSION MEETING AGENDA
APRIL 28, 2026 AT 9:30 AM**

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) Civil Service Commission Meeting Minutes of March 26, 2026.

MEETING OPEN TO THE PUBLIC

NEW BUSINESS

- [2.](#) Fire Lieutenant Eligibility List Certification

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Civil Service Commission Meeting
Madison Heights, Michigan
March 26, 2026

A Civil Service Commission Meeting was held on Thursday, March 26, 2026 at 9:30 AM at City Hall - Madison Room, 300 W. 13 Mile Rd

PRESENT

Commissioner Kevin Scheid
Commissioner Ken Baughman
Commissioner Anthony Roberts

ALSO PRESENT

Civil Service Commission Attorney Larry Sherman
Deputy City Clerk Phommady A. Boucher
Police Chief Brent LeMerise
Deputy Fire Chief Ray Gilson
Human Resources Director Christina McCaskey

CSC-26-06. Civil Service Commission Meeting Minutes of January 15, 2026.

Motion to approve the Civil Service Commission meeting minutes of January 15, 2026, as printed.

Motion made by Commissioner Roberts, Seconded by Commissioner Scheid.

Voting Yea: Commissioner Scheid, Commissioner Baughman, Commissioner Roberts

Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

CSC-26-07. Police Lieutenant Eligibility List Certification.

Motion to certify the following Eligibility List for Police Lieutenant for a period of two years, or until the list is exhausted, whichever occurs first:

- 1. Rayner, James

Motion made by Commissioner Roberts, Seconded by Commissioner Scheid.

Voting Yea: Commissioner Scheid, Commissioner Baughman, Commissioner Roberts

Motion carried.

CSC-26-08. Adjournment.

Motion to adjourn the meeting at 9:34 a.m.

Motion made by Commissioner Roberts, Seconded by Commissioner Scheid.

Voting Yea: Commissioner Scheid, Commissioner Baughman, Commissioner Roberts

Motion carried.



City of Madison Heights, Michigan

Item 2.

City Hall Municipal Offices
300 W. Thirteen Mile Road
Madison Heights, MI 48071

Department of Public Services
801 Ajax Drive
Madison Heights, MI 48071

Fire Department
31313 Brush Street
Madison Heights, MI 48071

Police Department
280 W. Thirteen Mile Road
Madison Heights, MI 48071

www.madison-heights.org

Date: April 24, 2026

To: Madison Heights Civil Service Commission

From: Christina McCaskey, Human Resources Director

Subject: Civil Service Commission Meeting Agenda – 2. Fire Lieutenant Eligibility List Certification

I am writing to formally request the approval of the promotional scores from the recent Assessment Center conducted in April 2026, for a period of two years from April 28, 2026. The candidates who participated in this examination have successfully met all the requirements and have demonstrated their qualifications for advancement within the department.

After thorough evaluation of their performance, the assessment team has compiled the final scores, which have been reviewed and confirmed. As part of the standard procedure for promotions, I am now seeking your approval of the promotional score, which will enable us to proceed with the next steps in the promotion process.

The candidates who have qualified have shown exceptional dedication and commitment to their duties, and their promotion will be in the best interest of the department, enabling us to continue providing excellent service to the community.

Thank you for your consideration.

Sincerely,

Christina McCaskey
Human Resources Director

Area Code (248)

Active Adult Center.....	545-3464	Finance	583-0846	Nature Center	585-0100
Assessing	858-0776	Fire Department.....	588-3605	Police Department.....	585-2100
City Clerk	583-0826	43rd District Court.....	583-1800	Purchasing.....	583-0828
City Manager	583-0829	Human Resources.....	583-0828	Recreation.....	583-0828
Community Development	583-0831	Library	588-7763	Water & Treasurer	583-0828
Department of Public Services.....	589-2294	Mayor & City Council	583-0829		

CITY OF MADISON HEIGHTS
 PROMOTIONAL RECRUITMENT FOR FIRE LIEUTENANT

PRINTED: 04/23/26
 07:29 AM

Item 2.

WRITTEN EXAM DATE: 04/15/2026 - 04/16/2026
 ORAL EXAM DATE: 04/20/2026 & 04/22/2026

LAST NAME	FIRST NAME	HIRE DATE	BEGINNING DATE IN GRADE	ACTUAL WRITTEN	50% WEIGHTED WRITTEN	ACTUAL ORAL	50% WEIGHTED ORAL	SENIORITY POINTS	COMPOSITE SCORE*	RANK
MOORE	BRETT	05/28/19	05/28/19	90.7400	45.3700	94.4400	47.2200	1.5000	94.0900	1
CHRISTY	TRAVIS	01/04/21	01/04/21	82.6000	41.3000	85.3200	42.6600	1.2500	85.2100	2
RUTTER	ALAN	04/25/16	04/25/16	87.8700	43.9350	74.8700	37.4350	2.2500	83.6200	3
LECLUYSE	ADAM	04/04/16	04/04/16	76.6100	38.3050	84.4200	42.2100	2.5000	83.0150	4
CEGLARZ	BRIAN	04/27/20	04/27/20	74.1800	37.0900	86.6600	43.3300	1.2500	81.6700	5
FISCELLI	AARON	05/26/20	05/26/20	77.9800	38.9900	77.6700	38.8350	1.2500	79.0750	6
KELLY	KEVIN	04/12/21	04/12/21	73.3300	36.6650	77.5000	38.7500	1.2500	76.6650	7

* The minimum passing score is 70.