



CITY OF MADISON HEIGHTS
CITY HALL - COUNCIL CHAMBERS, 300 W. 13 MILE RD.
CITY COUNCIL REGULAR MEETING AGENDA
MARCH 25, 2024 AT 7:30 PM

CALL TO ORDER

ROLL CALL

INVOCATION and PLEDGE OF ALLEGIANCE - MAYOR GRAFSTEIN

APPROVAL OF THE AGENDA:

- [1.](#) Additions/Deletions

PRESENTATIONS

- [2.](#) Proclamation Declaring April 19, 2024 as Education and Sharing Day in the City of Madison Heights

PUBLIC HEARINGS:

ITEMS ON AGENDA OF INTEREST TO PARTIES IN THE AUDIENCE

MEETING OPEN TO THE PUBLIC:

CONSENT AGENDA:

- [3.](#) Director of Public Services - Field Use Agreement with Madison Heights Little Baseball
- [4.](#) City Council Special Meeting Minutes of March 11, 2024
- [5.](#) City Council Regular Meeting Minutes of March 11, 2024

COMMUNICATIONS:

REPORTS:

ITEMS FOR FUTURE PUBLIC HEARINGS:

BID AWARDS/PURCHASES:

- [6.](#) Director of Public Services - City Property Mowing and Landscape Maintenance
- [7.](#) Director of Public Services - 2024 R-3 Residential Road Projects
- [8.](#) Skynet IT Contractor - Wireless Network Upgrade

ORDINANCES:

UNFINISHED BUSINESS:

MINUTES:

EXECUTIVE SESSION:

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: March 19, 2024
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments - Regular Council Meeting of Monday, March 25, 2024

The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, March 25, 2024.

PRESENTATIONS:

The City Council is set to Proclaim Friday, April 19, 2024 as Education and Sharing Day in the City of Madison Heights. The City acknowledges the importance of lifelong learning and encourages the commemoration of Education and Sharing Day by through participating in various events and celebrations aimed at promoting education, community service, and civic engagement including educational seminars, community service projects, student activities, and interfaith dialogues.

CONSENT:

FIELD USE AGREEMENT WITH MADISON HEIGHTS LITTLE BASEBALL

Presented for the Council's consideration is a new five-year field agreement with Madison Heights Little Baseball. Staff recommends that the Council approve the field agreement between the City of Madison Heights and Madison Heights Little Baseball and authorize the Mayor and Clerk to sign on behalf of the City.

BID AWARDS/PURCHASES:

CITY PROPERTY MOWING AND LANDSCAPE MAINTENANCE

The general grass cutting contract for the City has now expired. United Lawnscape, the successful low bidder at the time, indicated to us that they could not extend their pricing for another year, prompting DPS and Purchasing to prepare Invitation to Bid (ITB) #MH-1070 for City Property Mowing and Landscape Maintenance. Upon tabulation, the low bidder is Green Meadows Lawnscape.

Staff recommends that the City Council award a three-year contract for City Property Mowing and Landscape Maintenance to Green Meadows Lawnscape, of Rochester Hills, Michigan, at the unit pricing provided. This represents an estimated annualized amount of \$164,397.00. Staff further requests that Council authorize the City to proceed to the next two lowest qualified bidders, Xpert Lawn and Snow, of Warren, and United Lawnscape, of Almont, respectively, in the event that the contract with Green Meadows is cancelled due to non-performance or other issues.

2024 R-3 RESIDENTIAL ROAD PROJECTS

The 2023 R-3 road construction projects consisted of modified sectional replacements, which generally involve the removal and replacement of concrete pavement, with limited modifications to the road bed outside of normal preparation. These projects were identified as candidates for the modified sectional approach based on ground and subgrade conditions. The 2024 projects, however, are full reconstructs, requiring significant excavation and improvement to the subgrade, as well as drainage improvements, as the areas identified have wetter, poor-draining soils. Because of this, the successful bidder for the 2023 projects, DiLisio Contracting, was unable to offer a contract extension due to a variety of distinct and missing pay items between the two construction approaches.

Bid number MH-1069 was issued and upon review, and as identified in the recommendation letter and bid tabulation from Nowak and Fraus, our Consulting City Engineers, DiLisio Contracting, of Clinton Township was the low bidder.

DiLisio is an experienced long-time contractor of the City of Madison Heights for this program, and similar projects for other area municipalities. As with the Major and Local Sectional contract extension approved at the last Council meeting, Staff would note that this bid award will not automatically commit the City to any projects in the upcoming 2024-25 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process.

Staff concurs with the recommendation of our City Engineer and recommends that City Council award the bid for the 2024 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$1,433,010.25. Funding is programmed in the 2024-25 Budget.

WIRELESS NETWORK UPGRADE

Skynet, the City's IT contractor, is requesting the purchase of 18 Cisco 18 MR44 Wireless access points along with 18 three (3) year subscription license to be used to improve wireless capabilities across the City as part of their Wireless Network Upgrade project for a cost of \$18,540. The cost of labor will be \$8,100, with a total project cost of \$26,640, coming in below the budgeted \$35,000 amount. This will be a migration to one singular platform that is cloud hosted. ITAC has been consulted on this project and provided an update through the quarterly review process with Skynet.

Staff recommends the approval of the purchase of 18 Cisco Meraki MR 44 wireless access points and 18 three (3) year subscription license from CDW-G, of Chicago, Illinois, under the Michigan Master Computing-Mi Deal in the amount of \$18,540, plus labor costs of \$8,100 for a total amount of \$26,640. Funding has been budgeted in the FY 23/24 budget in account number 101-228-982-0000.

Proclamation Declaring April 19, 2024 as Education and Sharing Day in the City of Madison Heights

WHEREAS, since 1978, Education and Sharing Day is an annual holiday recognizing the essential role of education and sharing in our society; and

WHEREAS, this day honors Rabbi Menachem Mendel Schneerson, in recognition of his importance of quality education that encourages a spirit of loving kindness and generosity in building a better future together; and

WHEREAS, on Education and Sharing Day we renew our commitment to providing quality education and to teaching our children the values of kindness and sharing that prepare them for lives as good neighbors and citizens; and

WHEREAS, Education and Sharing Day serves as a platform for communities to come together, celebrate the value of education, and reaffirm their commitment to making a positive difference in the world through learning and sharing.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Madison Heights acknowledges the importance of lifelong learning and proclaims Friday, April 19, 2024, as Education and Sharing Day in the City of Madison Heights; and


BE IT FURTHER RESOLVED that the City of Madison Heights supports and encourages our residents to commemorate Education and Sharing Day through participating in various events and celebrations aimed at promoting education, community service, and civic engagement including educational seminars, community service projects, student activities, and interfaith dialogues.




Roslyn Grafstein
Mayor



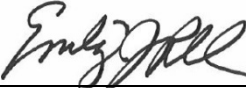
Mark Bliss
Mayor Pro Tem



Sean D. Fleming
Councilman



William J. Mier
Councilman



Emily J. Rohrbach
Councilor



David M. Soltis
Councilor



Quinn J. Wright
Councilor



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/25

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - Field Use Agreement with Madison Heights Baseball

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

Presented for Council's consideration is a new five-year field use agreement with Madison Heights Little Baseball.

RECOMMENDATION:

Staff recommends that Council approve this field use agreement, and authorize the Mayor and Clerk to sign on the City's behalf.

FIELD USE AND INDEMNIFICATION, DEFEND AND HOLD HARMLESS AGREEMENT

This AGREEMENT is made on this 7th day of March, 2024 by and between MADISON HEIGHTS LITTLE BASEBALL, INCORPORATED, a non-profit (I.R.S. Section 501(c)(3)) organization whose address is PO Box 71166, Madison Heights, Michigan, 48071 (hereinafter "LITTLE BASEBALL") and the CITY OF MADISON HEIGHTS, a Michigan Municipal Corporation, whose address is 300 West Thirteen Mile Road, Madison Heights, Michigan 48071 (hereinafter "CITY"). In this Agreement, either LITTLE BASEBALL and/or the CITY may also be referred to individually as a "Party" or jointly as "Parties."

WHEREAS, LITTLE BASEBALL desires to use City Park Land for the purpose of conducting a baseball program; and;

WHEREAS, the CITY deems it to be in the public interest to promote recreation, including baseball in its park system under the conditions as hereinafter set forth; and,

WHEREAS, the parties do hereby covenant and agree as follows:

NOW THEREFORE, the CITY, for and in consideration of the covenants to be performed by LITTLE BASEBALL, does hereby permit LITTLE BASEBALL to use certain fields located in certain parks as hereinafter described for the sole purpose of baseball. The parks to be used by LITTLE BASEBALL for baseball games and practices are: Silverleaf and Rosie's. Further, CITY will prepare and maintain the fields at the John Page Middle School Complex given the reservation of the fields through Lamphere School District.

TERM

The term of this Agreement shall begin January 1, 2024 through December 31, 2028. Specific dates for the use of said fields within the parks by LITTLE BASEBALL are hereinafter set forth and the same may be modified from time to time upon mutual consent of the parties hereto: April 1, 2024 – August 15, 2028.

COVENANTS OF ASSOCIATION

LITTLE BASEBALL does hereby covenant and agree with the CITY that LITTLE BASEBALL will:

1. Submit a completed game schedule of all park and field usage to the Recreation Supervisor or designee prior to March 31; and,
2. Use and occupy said parks in a careful and proper manner and in particular shall not permit any vehicles to be driven on turf unless supervised by a designated employee from the Department of Public Services; not permit the use of loud speaker system, unless approved by the Director of Public Services or designee; and shall not erect or place any buildings, tents, mobile carts, or similar facilities without written permission from the Director of Public Services or their designee; and,
3. Not use or occupy said parks for any unlawful purpose; and will conform and obey all present and future laws, ordinances, and all rules and regulations of all governmental authorities or agencies, respecting the use and occupation of the parks; and
4. Indemnify and hold harmless the CITY, its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns from any and all liability arising, directly or indirectly, from the use of fields and equipment owned by the CITY for baseball practice, games and events during the term

- of this Agreement. In the event any suit, proceeding, claim, loss, damage, cost, charge or expense shall be brought against the CITY, its Council, officers, administrators, employees, attorneys, affiliates, successors and assigns by virtue of the above-referenced activity, during the term of this Agreement, LITTLE BASEBALL hereby covenants and agrees to assume the defense thereof and defend the same at its own expense and pay all costs, charges, attorney fees and any other expenses related thereto. Notwithstanding the foregoing, this Field Use and Indemnification, Defend and Hold Harmless Agreement excludes the sole acts and/or the sole omissions to act on the part of the CITY; and,
5. Agree that LITTLE BASEBALL sponsored baseball events run by a third party will require City Council approval (to be requested by LITTLE BASEBALL) and will require an executed and notarized Indemnification, Defend, and Hold Harmless Agreement from the third party vendor; and,
 6. Agree to maintain with the CITY a valid Certificate of Insurance (Acord) including coverages and limits as required by the City's Risk Manager and naming the CITY as an additional insured for the purpose of the activities contained in this Agreement; and,
 7. Leave the park, at the expiration or prior termination of this Agreement and any renewal or extension thereof, in as good condition as received, reasonable wear and tear excepted; and,
 8. Be responsible for all damage to property, public or private, that may be caused by this operation in the performance of this Agreement; and,
 9. Provide supervision, officiating/umpiring, concessions, and equipment (e.g. uniforms, bats, balls, bases, helmets) to perform the activities contained in this Agreement and to insure the safety of participants and the public. LITTLE BASEBALL agrees to move any equipment as requested by the Director of Public Services or Recreation Supervisor or Streets and Facilities Coordinator, or designee; and,
 10. Obtain and maintain any and all required health permits pertaining to the operation of the park shelter building concessions at Rosie's and and,
 11. Set out and collect bases at Silverleaf Park and Rosie's Parks; and,
 12. Assist the CITY in their effort to adequately maintain the fields they are assigned. This assistance may include but not be limited to volunteer labor, donation of materials, and financial assistance for such maintenance as re-sodding, top dressing, aeration, fertilization and overseeding; and,
 13. Restrict use of certain parks or portions thereof if requested by the CITY to facilitate field maintenance; and,
 14. Agree that all volunteers, including coaches, officials and referees, have received sufficient training by LITTLE BASEBALL and have passed background checks performed by LITTLE BASEBALL to ensure the safety and welfare of all participants, spectators, and others involved in LITTLE BASEBALL's program; and
 15. If an event is held at the CITY'S fields and is run by a third party that provides revenue back to LITTLE BASEBALL, LITTLE BASEBALL shall reimburse the CITY for all costs incurred by the CITY to support such event. LITTLE BASEBALL agrees to disclose the revenue percentage split with the third party

by providing the CITY with a copy of LITTLE BASEBALL'S operating and/or financial agreement with the third party; and

- 16. Provide payment for field use as set forth by the CITY at the end of each season in a timely manner as requested by the city.

COVENANTS OF CITY

The CITY does hereby covenant and agree with LITTLE BASEBALL that the CITY will:

- 1. Maintain the fields used by LITTLE BASEBALL, including mowing, fertilization, weed control, lining/stripping, and seeding or re-sodding, if needed; and,
- 2. Provide lighting for night games and,
- 3. Open and close the Park Shelter building restrooms at Rosie's Park; and,
- 4. Schedule other park users so as to minimize the potential for conflict with LITTLE BASEBALL activities during the periods specified above under TERM. In the event of a conflict, the CITY will make a good faith effort to find an alternative location for LITTLE BASEBALL; and,
- 5. The CITY reserves the right to determine who may use the parks outside normal use by LITTLE BASEBALL.

MUTUAL COVENANTS

It is mutually agreed by and between the CITY and LITTLE BASEBALL that:

- 1. This Agreement and all covenants and provisions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto; provided, however, that no assignment by, from, through or under LITTLE BASEBALL in violation of any of the provisions hereof shall vest in the assigns any right, title or interest whatsoever;
- 2. These agreed upon parks are owned and held by the City of Madison Heights for the use and benefit of the general public, and should the CITY determine that said parks are needed for any purpose whatsoever, the CITY shall have the right and privilege of canceling and terminating this Agreement upon giving to LITTLE BASEBALL ninety (90) days notice in writing of its intentions to cancel and terminate this Agreement. LITTLE BASEBALL also shall have the right and privilege of canceling and terminating this Agreement upon giving the CITY ninety (90) days notice in writing if its intentions to cancel or terminate this Agreement; and,
- 3. If LITTLE BASEBALL shall at any time be in default in the performance of any of the covenants or provisions of this Agreement, and LITTLE BASEBALL shall fail to remedy such default within fifteen (15) days after written notice thereof from the CITY, it shall be lawful for the CITY to cancel this Agreement, and thereupon this Agreement and everything herein contained in the part of the CITY to be done and performed shall cease and terminate, without prejudice, however, to the right of the CITY to recover from LITTLE BASEBALL all damages due up to the time of such entry; in case of any such default and entry by the CITY, the CITY may reschedule usage of said parks for the remainder of said term.

City Council Special Meeting
Madison Heights, Michigan
March 11, 2024

A City Council Special Meeting was held on Monday, March 11, 2024 at 7:00 PM at City Hall Executive Conference Room - 300 W. 13 Mile Road

PRESENT

Mayor Roslyn Grafstein
Councilman Sean Fleming
Councilman William Mier
Councilor Emily Rohrbach
Councilman David Soltis
Councilor Quinn Wright

ABSENT

Mayor Pro Tem Mark Bliss

OTHERS PRESENT

City Manager Melissa Marsh
City Attorney Larry Sherman
Assistant City Attorney Tim Burns
Special Legal Counsel Andrea Pike
Deputy City Manager/City Clerk Cheryl Rottmann

CM-24-45. Excuse Councilmember.

Motion to excuse Mayor Pro Tem Bliss from tonight's meeting.
Motion made by Councilman Fleming, Seconded by Councilman Mier.
Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright
Absent: Mayor Pro Tem Bliss
Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

CM-24-46. Legal Counsel to discuss pending litigation, Oakland County Circuit Court Case No.24-CZ-2024-205299-CZ - Skye Extraction, LLC v. Madison Heights Case, pursuant to Section 8(e) of the Open Meetings Act, MCL 15.268(e)

Motion to enter into Closed Session for Legal Counsel to discuss pending litigation, Oakland County Circuit Court Case No.24-CZ-2024-205299-CZ - *Skye Extraction, LLC v. Madison Heights Case*, pursuant to Section 8(e) of the Open Meetings Act, MCL 15.268(e)

Motion made by Councilman Mier, Seconded by Councilor Wright.

Roll Call Vote:

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

ADJOURNMENT:

Having no further business, Mayor Grafstein adjourned the meeting at 7:29 p.m.

City Council Regular Meeting
Madison Heights, Michigan
March 11, 2024

A City Council Regular Meeting was held on Monday, March 11, 2024 at 7:32 PM at City Hall
- Council Chambers, 300 W. 13 Mile Rd.

PRESENT

Mayor Roslyn Grafstein
Councilman Sean Fleming
Councilman William Mier
Councilor Emily Rohrbach
Councilman David Soltis
Councilor Quinn Wright

ABSENT

Mayor Pro Tem Mark Bliss

ALSO PRESENT

City Manager Melissa Marsh
City Attorney Larry Sherman
Deputy City Manager/City Clerk Cheryl Rottmann

The invocations was given by Councilor Wright and the Pledge of Allegiance followed.

CM-24-47. Excuse Councilmember.

Motion to excuse Mayor Pro Tem Bliss from tonight’s meeting.
Motion made by Councilor Rohrbach, Seconded by Councilor Wright.
Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor
Rohrbach, Councilman Soltis, Councilor Wright
Absent: Mayor Pro Tem Bliss
Motion carried.

CM-24-48. Additions/Deletions.

Motion to add to the Consent Agenda:
*Resolution Supporting Statutory Revenue Sharing Reform "Revenue Sharing Trust
Fund."*
Motion made by Councilor Wright, Seconded by Councilor Rohrbach.
Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor
Rohrbach, Councilman Soltis, Councilor Wright
Absent: Mayor Pro Tem Bliss

Motion carried.

MEETING OPEN TO THE PUBLIC:

Amanda Ugartechea, resident, spoke in favor allowing quails in the City. She provided reasons that quails should be allowed, and stated that she wants to have 36-42 quails for the production and sale of eggs.

Martha Covert, resident, asked why all Council does not have or utilizes a computer, and wondered how Councilman Soltis communicates with Council and residents when he doesn't have one.

CM-24-49. Consent Agenda.

Motion to approve the Consent Agenda with the removal of the *Resolution Supporting Statutory Revenue Sharing Reform*, so that it can be read aloud to the public.

Motion made by Councilman Fleming, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-50. Consent Agenda.

Motion to approve Consent Agenda as originally printed.

Motion made by Councilor Wright, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-51. Resolution Supporting Statutory Revenue Sharing Reform "Revenue Sharing Trust Fund."

Motion to approve Resolution Supporting Statutory Revenue Sharing Reform "Revenue Sharing Trust Fund."

Mayor Grafstein read the resolution for the public.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-52. Field Use Agreement with Madison Heights Football.

Motion to approve the Field Use Agreement with Madison Heights Little Football League and the City of Madison Heights and authorize the Mayor and City Clerk to sign on behalf of the City.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-53. Field Use Agreement with Stay and Play Social Club.

Motion to approve the Field Use Agreement with Stay-and-Play Social Club and the City of Madison Heights and authorize the Mayor and City Council to sign on behalf of the City.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-54. 2024 Summer Maintenance Agreement with Road Commission for Oakland County.

Motion to approve the 2024 Summer Maintenance Agreement between the Road Commission for Oakland County and the City of Madison Heights and authorize the Mayor and City Clerk to sign on behalf of the City.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-55. City Council Special Meeting Minutes of January 22, 2024.

Motion to approve the City Council Special Meeting Minutes of January 22, 2024, as printed.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-56. City Council Regular Meeting Minutes of February 26, 2024.

Motion to approve the Regular Meeting minutes of February 26, 2024, as printed.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-57. Contract Extension - Major and Local Sectional Paving.

Motion to approve the contract extension with DiLisio Contracting for the Major and Local Sectional concrete replacement projects, for a total estimated cost of \$741,315.70.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-58. Community Development Block Grant (CDBG) Funded Lawn Service.

Motion to award the bid to the lowest responsible bidder, Capital Landscapes, for a one-year contract at the unit rate of \$23.00 per lot for the 2024 mowing season. We would also respectfully request that Council authorize the City to proceed to the next lowest qualified bidders, Zimmerman Lawn & Snow, at unit pricing of \$24.00 per lot in the unlikely event that the contract with Capital Landscapes is canceled due to non-performance or other issues.

Motion made by Councilor Rohrbach, Seconded by Councilman Fleming.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-59. Police Department Women's Locker Room Renovation.

Motion to approve an agreement with Frank Rewold and Sons, who holds a contract for construction services with Oakland County, for the renovation of the Women's Police Locker Room and General Breakroom, in an amount not to exceed \$210,304.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

CM-24-60. Budget Amendment- Women's Locker Room Renovation.

Motion to approve a budget amendment to increase expenditures by \$210,304 to 101-301-987-0000.

Motion made by Councilor Rohrbach, Seconded by Councilman Fleming.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Absent: Mayor Pro Tem Bliss

Motion carried.

COUNCIL COMMENTS:

Councilman Mier stated that March is MS, Colorectal Cancer, Sleep Disorder, and Social Work Awareness Month. It is also National Women's History Month and March 8th was International Women's Day. Well-done on the State of the Cities which was held this past Friday. March 24th is International Day for the Elimination of Racial Discrimination as well as Down Syndrome Day. On Wednesday he will be attending the MML Capcon with the Mayor and City Manager. He announced that he has attained Level 4 of education from the Michigan School Board Association.

Councilor Wright thanked his fellow Council members for passing the resolution this evening on revenue sharing, and thanked Councilman Fleming for suggesting the reading for more awareness. Happy Women's History Month. He stated that he went to the Blocks of Hope event at Cadillac Straits, and they were collecting Lego sets for kids with cancer. This is a great organization and he encouraged everyone to check out the group. The Asian Food and Culture Festival was a fantastic event. Please remember to be kind.

City Attorney Sherman had no comments this evening.

City Manager Marsh announced that the City has partnered with Habitat for Humanity on home improvement projects for the area between Lincoln and I-696 and Dequindre and John R. A link will be on our website and there is an extensive list of projects including: hot water heaters, furnaces, roofs, siding, and windows. Please reach out to Habitat for Humanity to take advantage of this program.

Deputy City Manager/City Clerk Rottmann had no comments this evening

Councilor Rohrbach thanked the Clerk and staff for the well run election. Summer is coming, and Madison Heights Parks and Recreation summer camps sell out fast, so sign up if you are interested. The Spring 5K is on April 20th, please come out to this great event at the Nature Center. She stated that Oakland Thrive provides support services for small businesses in Oakland County and in conjunction with the Oakland County Economic Development Department they are hosting a reception on March 20th at the Royal Oak Farmers Market to spotlight local businesses. Tickets on sale at oaklandthrive.org. Please come celebrate our local small businesses.

Councilman Fleming stated that this past Friday was State of the Cities; it was a great event at Navistar which is in the City. He appreciates all the help the Chamber and volunteers did to make this event happen. Tonight, we approved the Madison Heights Wolverines football team agreement, and they are accepting registrations. Little Baseball is starting as well. The 5K is also coming up, so please get involved.

Councilman Soltis had no comments this evening.

Mayor Grafstein clarified that you could walk, run or a combination of walk and run at the 5K, so please come out whatever your speed is. The State of the Cities was past Friday, and it was a very nice event. It should be available to watch on the City's YouTube channel. This past weekend was the Asian Food Festival, it was great to see the culture and experience the wonderful food. March is a really busy month, and she gave a shout out to the Women's Club for putting on the Coffee Concerts in February. The next Council meeting is March 25th.

ADJOURNMENT:

Having no further business, Mayor Grafstein adjourned the meeting at 8:08 p.m.

MEMORANDUM

DATE: March 19, 2024
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – City Property Mowing and Landscape Maintenance

The general grass cutting contract for the City was most recently bid in 2021, and provided for a three year period, which has now expired. United Lawnscape, the successful low bidder at the time, indicated to us that they could not extend their pricing for another year. DPS and Purchasing therefore prepared Invitation to Bid (ITB) #MH-1070 for City Property Mowing and Landscape Maintenance. The bid was downloaded by 53 vendors, and 5 sealed bids were received at the City Clerk’s Office by the bid closing deadline of March 15. Upon tabulation, the low bidder is Green Meadows Lawnscape.

Reference checks were highly favorable, and the company has previous experience with identical work in other municipalities. Green Meadows has also indicated on their bid form that they have performed the recommended site visit to the locations specified.

Based on favorable reference checks, their familiarity with the performance and scope of the work required, and their low overall bid pricing provided, Staff recommends that City Council award a three year contract for City Property Mowing and Landscape Maintenance to Green Meadows Lawnscape, of Rochester Hills, Michigan, at the unit pricing provided. This represents an estimated annualized amount of \$164,397.00. Staff further requests that Council authorize the City to proceed to the next two lowest qualified bidders, Xpert Lawn and Snow, of Warren, and United Lawnscape, of Almont, respectively, in the event that the contract with Green Meadows is cancelled due to non-performance or other issues.

Department of Public Services
City of Madison Heights
801 Ajax Drive
Madison Heights, Michigan 48071



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/25/2024

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - City Property Mowing and Landscape Maintenance

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$222,442

FUNDS REQUESTED: \$164,397

FUND: Multiple

EXECUTIVE SUMMARY:

The general grass cutting contract for the City has now expired. United Lawnscape, the successful low bidder at the time, indicated to us that they could not extend their pricing for another year, prompting DPS and Purchasing to prepare Invitation to Bid (ITB) #MH-1070 for City Property Mowing and Landscape Maintenance. Upon tabulation, the low bidder is Green Meadows Lawnscape.

RECOMMENDATION:

Staff recommends that City Council award a three year contract for City Property Mowing and Landscape Maintenance to Green Meadows Lawnscape, of Rochester Hills, Michigan, at the unit pricing provided. This represents an estimated annualized amount of \$164,397.00.

Staff further requests that Council authorize the City to proceed to the next two lowest qualified bidders, Xpert Lawn and Snow, of Warren, and United Lawnscape, of Almont, respectively, in the event that the contract with Green Meadows is cancelled due to non-performance or other issues.

BID SUMMARY
#1070 - City Property Mowing and Landscape Maintenance

Bid Opening Date: 03/15/23
 No. of bids sent 417 - Number of vendors that downloaded documents: 53 - No. of bids received: 5
 Attached are the details for the above referenced item/project. It is recommended that the bid be awarded to the following lowest qualified bidder: Green Meadows Lawnscape

VENDOR	Project A Median & Interchange Mowing & Maintenance			Project B Downtown Development Authority						Project C City Facilities					Project D Misc ROW				Weekly Discounts						
	Price per cut/all areas	Price per season (est. 24 cuts)	Option 1 Fertilization/ Weed Control**	Price per cut/all areas	Price per season (est. 24 cuts)	Option 1 Fertilization/ Weed Control**	Option 2(i) Trash Removal Per Week	Option 2(ii) ROW Trash Removal Per Week	Trash Program per year	Price per cut/all areas	Price per season (est. 24 cuts)	Option 1 Fertilization City Bldgs**	Option 2 Fertilization Parks**	Option 3 Herbicide RV Lot/Impound/ DPS***	Price per cut/all areas	Price per season (est. 24 cuts)	Option 1 Fertilization ROW**	Price per Acre	ANNUAL TOTALS DDA ONLY	ANNUAL TOTALS W/O DDA	ANNUAL GRAND TOTALS:	Edging 3 wks	Garbage in City dumpster/M owing	Garbage in City Dumpster/ DDA	Fall Cleanups
Green Meadows Lawnscape	\$750.00	\$18,000.00	\$3,450.00	\$550.00	\$13,200.00	\$1,200.00	\$75.00	\$75.00	\$7,800.00	\$2,973.00	\$71,352.00	\$1,800.00	\$18,420.00	\$3,450.00	\$975.00	\$23,400.00	\$2,325.00	\$90.00	\$22,200.00	\$142,197.00	\$164,397.00	\$0	\$0	\$0	\$0
RNA Facilities Mgt	\$3,975.00	\$95,400.00	\$13,500.00	\$660.00	\$15,840.00	\$3,375.00	\$120.00	\$250.00	\$19,240.00	\$6,500.00	\$156,000.00	\$4,900.00	\$41,850.00	\$3,900.00	\$1,050.00	\$25,200.00	\$5,650.00	\$85.00	\$38,455.00	\$346,400.00	\$384,855.00	\$200	\$200	\$20	\$0
Timberland Landscape	\$1,905.00	\$45,720.00	\$17,625.00	\$400.00	\$9,600.00	\$3,435.00	\$65.00	\$270.00	\$17,420.00	\$5,465.00	\$131,160.00	\$4,995.00	\$45,585.00	\$1,170.00	\$265.00	\$6,360.00	\$2,430.00	\$60.00	\$30,455.00	\$255,045.00	\$285,500.00	\$0	\$0	\$0	\$0
United Lawnscape	\$1,200.00	\$28,800.00	\$7,995.21	\$900.00	\$21,600.00	\$3,198.09	\$26.50	\$26.50	\$2,756.00	\$5,403.00	\$129,672.00	\$3,738.81	\$50,805.33	\$4,050.00	\$920.00	\$22,080.00	\$6,853.02	\$159.00	\$27,554.09	\$253,994.37	\$281,548.46	\$0	\$0	\$0	\$0
Xpert Lawn and Snow	\$1,802.00	\$43,248.00	\$17,700.00	\$460.00	\$11,040.00	\$2,070.00	\$180.00	\$180.00	\$18,720.00	\$3,900.00	\$93,600.00	\$2,997.00	\$29,700.00	\$3,594.00	\$390.00	\$9,360.00	\$1,497.00	\$45.00	\$31,830.00	\$201,696.00	\$233,526.00	\$0	\$0	\$0	\$0
Expired Bid	\$780.86	\$18,740.64	\$3,390.00	\$715.73	\$17,177.52	\$1,350.00	\$30.00	\$30.00	\$3,120.00	\$3,303.07	\$79,273.68	\$1,865.00	\$19,785.00	\$4,050.00	\$677.96	\$16,271.04	\$1,168.36	\$117.00	\$21,647.52	\$144,543.72	\$166,191.24	\$0	\$0	\$0	\$0

**fertilization/weed control price is for all applications combined
 ***calculated at 6 applications per year

JUSTIFICATION OF AWARD TO ABOVE NAMED BIDDER: Green Meadows Lawnscape

Is the recommended vendor the lowest qualified bidder? Yes
 Did the recommended vendor quote the lowest price? Yes
 If not, please justify (e.g. Did lowest bidder fail to meet specs? How?)

City of Madison Heights
300 W. 13 Mile Rd.
Madison Heights, MI 48071

BIDDER'S GENERAL QUESTIONNAIRE

2359 Avon Industrial Drive Rochester Hills, MI 48309
Please give the following information regarding your proposal for this bid.

- Number of years of experience in this work: 17 years
- List three (3) references (commercial, municipal, industrial, etc.) that you have contracted with during the past three (3) years for this type of work. Include name of organization, contact person and telephone number. Municipal references are preferred.
City of Sterling Heights - Richard Waters - (586)446-2442
Charter Township of Waterford - Justin Westlake - (248)618-7462
MJC Companies - Kevin Moosekian - (586)747-6042

Other information:

Thomas D. DeClerck
Name of Bidder


Authorized Signature

#C007100362
State of Michigan Business Pesticide Application License #

Company Name & Address

(586)254-7775
Phone

(586)254-7785
Fax

greenmeadowslawnscape@yahoo.com
Email Address

PRICING SECTION – BID #1046 CITY OF MADISON HEIGHTS MOWING & LANDSCAPE MAINTENANCE
Complete and return this form with your sealed bid.

- Bidders must bid on all of the projects, and options. The City will determine which options it requires.

Project A – Median & Interchange Mowing and Maintenance

Price per weekly Turf Maintenance, Complete, all Project A Areas \$ 750.00

Option 1 – Fertilize and weed control all turf areas
May – weed/feed, crab grass, broad leaf \$ 1,150.00
July – fertilization \$ 1,150.00
September – fertilization, broad leaf \$ 1,150.00

Project B – Downtown Development Authority*

Price per weekly Turf Maintenance, Complete, all Project B Areas \$ 550.00

Option 1 – Fertilize and weed control all turf areas
May – weed/feed, crab grass, broad leaf \$ 400.00
July – fertilization \$ 400.00
September – fertilization, broad leaf \$ 400.00

Option 2 – Trash Removal Program
ITEM #1: Nine Industrial (30 to 55 gallon) Trash Receptacle/Maintenance
Unit Cost per week to empty nine (9) receptacles \$ 75.00
(1x week schedule for 1 year)
ITEM #2: Sidewalk/Right-of-Way Trash Pick Up
(1x week for 1 year)
Unit Cost for weekly clean up of entire DDA area \$ 75.00

**subject to DDA Board approval of program*

Project C – City Facilities Mowing and Maintenance

Price per weekly Turf Maintenance, Complete, all Project C Areas \$ 2,973.00

Option 1 – Fertilize and weed control all turf areas at City Buildings (Civic Center campus, Department of Public Services, Fire Station 2)
May – weed/feed, crab grass, broad leaf \$ 600.00
July – fertilization \$ 600.00
September – fertilization, broad leaf \$ 600.00

Option 2 – Fertilize and weed control all turf areas in the City Parks
May – weed/feed, crab grass, broad leaf \$ 6,140.00
July – fertilization \$ 6,140.00
September – fertilization, broad leaf \$ 6,140.00

Option 3 – Non-Selective Herbicide Application (Recreational Vehicle Storage Lot, Impound Lot, DPS Facility)
Price for each application \$ 575.00

*On a separate page, please itemize the cost for each facility denoted in Project C

Project D – Miscellaneous Areas and Rights-of-Way Mowing & Maintenance

Price per weekly Turf Maintenance, Complete - all Project D Areas & ROW as specified, \$ 975.00

Option 1 – Fertilize and weed control all turf areas
May – weed/feed, crab grass, broad leaf \$ 775.00
July – fertilization \$ 775.00
September – fertilization, broad leaf \$ 775.00

Additional Turf Maintenance

Price per additional acre (weekly) \$ 90.00

Type text here

Reducers

Amount reduced per week to go from bi-weekly edging to edging every three weeks: \$ 0

Amount reduced per week if City allows Contractor to dump collected garbage in City Dumpster – General Mowing: \$ 0

Amount reduced per week if City allows Contractor to dump collected garbage in City Dumpster – DDA Trash Collection: \$ 0

Amount reduced for fall cleanups requested under Project C (*please itemize these reductions on a separate page). 0

Signature 

Print name/title Thomas D. DeClerck/President

Company Green Meadows Lawnscape, Inc.

Address 2359 Avon Industrial Drive Rochester Hills, MI 48309

Phone (586)254-7775 Fax (586)254-7785 Email greenmeadowslawnscape@yahoo.com

ALL FORMS must be completed in full and returned with your bid.

PERFORMANCE BOND

THE CITY WILL REQUIRE A SURETY BOND IN AN AMOUNT AT LEAST EQUAL TO 100% OF THE CONTRACT PRICE UPON AWARD OF THE CONTRACT AND PRIOR TO THE COMMENCEMENT OF WORK AS SECURITY FOR THE FAITHFUL PERFORMANCE OF THIS CONTRACT

A BID BOND IS NOT REQUIRED TO SUBMIT YOUR BID

Green Meadows Lawnscape, Inc.
2359 Avon Industrial Drive
Rochester Hills, MI 48309

586-254-7775
FAX 586-254-7785



Project C

	Lawn Cutting	Fertilization
1. Civic Center Campus	\$350.00/week	\$375.00/app
2. DPS	\$155.00/week	\$175.00/app
3. Fire Station 2	\$50.00/week	\$50.00/app
4. Ambassador Park	\$50.00/week	\$50.00/app
5. Bill Gravel Park	\$50.00/week	\$85.00/app
6. Civic Center Park	\$625.00/week	\$1,750.00/app
7. Edison Park	\$139.00/week	\$525.00/app
8. Exchange Park	\$50.00/week	\$85.00/app
9. Greenleaf Park	\$105.00/week	\$275.00/app
10. Huffman Park	\$160.00/week	\$450.00/app
11. McGillivray Park	\$92.00/week	\$250.00/app
12. Monroe Park	\$50.00/week	\$85.00/app
13. Rosie's Park	\$750.00/week	\$1,755.00/app
14. Silverleaf Park	\$70.00/week	\$185.00/app
15. Wildwood Park	\$62.00/week	\$170.00/app
16. Youth Soccer Complex	\$215.00/week	\$475.00/app

I. INSTRUCTIONS TO VENDORS - ITB #MH-1070:**1. PREPARATION OF BID**

- A. Bidders are expected to examine specifications and all instructions. Failure to do so will be at the bidder's risk.
- B. Each bidder shall furnish all information required on bid form(s).
- C. If there is any doubt as to the meaning of any part of the specifications or other conditions within this invitation, please call 248-583-0828 for clarification.

2. SUBMISSION OF BIDS

- A. One original and three (3) copies of the proposal shall be submitted in **sealed** envelopes and shall include the following information on the face of the envelope:

Bidder's Name
Address
ITB Number and Project Reference

Failure to do so may result in a premature opening of, or failure to open, such proposal. All bids must be hand-delivered or mailed to:

Madison Heights City Clerk's Office
 300 West 13 Mile Road
 Madison Heights, Michigan, 48071

- B. Bidders are responsible for submitting proposals before stated closing time. Delays in the mail will not be considered. Any proposal received after the stated deadline will be rejected.
- C. In the event no bid is to be submitted, do not return the invitation. Please send a letter or postcard to the Purchasing Agent to advise whether future invitations are desired for the type of items or services covered by this invitation.
- D. Any bid may be withdrawn by giving written notice to the Purchasing Agent before stated closing time. After stated closing time, no bid may be withdrawn or canceled for a period of one hundred twenty (120) days after said closing time.
- E. **TERMS**
 All bids to be tax exempt, State of Michigan #B386025685.
 All pricing to be F.O.B. multiple locations, Madison Heights, Michigan, 48071

Please direct any questions to the Purchasing Department at
 (248) 583-0828, Monday through Friday, from 8:00 am to 4:30 pm (E.S.T.)
 Please note that we are closed for lunch between 11:30 and 12:30

II. CONSIDERATION OF PROPOSALS - ITB #MH-1070:

- A. The City of Madison Heights officially distributes bid and RFP documents through the Michigan Inter-governmental Trade Network (MITN). Copies of bid and RFP documents obtained from any other source are not considered official copies. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued. The City of Madison Heights cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by information received from alternate sources.

The City reserves the right, at its sole discretion, to allow a bidder to resubmit a copy of a bid that was otherwise submitted via the mitn.info system before the bid due date and time, when the bid document submitted via the mitn.info system is corrupt or otherwise not readable/downloadable by the City, and when in the opinion of the City, the fault was not that of the bidder.

Proposals submitted on bid form are understood to be according to specified data.

In cases where an item is requested by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified or an item of equal quality and value.

Reference to any of the above is intended to be descriptive but not restrictive and only indicates articles that will not be satisfactory. Bids of "equal" quality and value will be considered, provided that the bidder states in his/her proposal exactly what he/she proposes to furnish, including illustration or other descriptive matter which will clearly indicate the character of the article covered by such proposal.

- B. The Purchasing Coordinator hereby reserves the right to approve as an equal, or reject as not being an equal, any article proposed which contains major or minor variations from specification requirements but which may comply substantially therewith.
- C. The City reserves the right, in its sole discretion, to reject any/or all bids, to waive any irregularities and technical defects contained therein, to award the bid in its entirety, in part or not at all and/or to determine which bid is the lowest and/or best to enter into a Contract, as it may deem to be in the best interest of the City.

D. NON-IRAN LINKED BUSINESS.

Under Michigan Public Act No. 517 of 2012, as amended, an Iran linked business as defined therein is not eligible to contract with the City of Madison Heights and shall not submit a bid. By signing the bid documents it is hereby certified and agreed on behalf of the signatory and the company submitting this proposal the following: (1) that the signatory is duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) that the signatory and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

E. NON-DISCRIMINATION CLAUSE

In the performance of a contract or purchase order, the contractor agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental handicap or disability. The contractor further agrees that every subcontract entered into for the performance of any contract or purchase order resulting herefrom will contain a provision requiring non-discrimination in employment, as herein specified, binding upon each subcontractor. This covenant is required pursuant to Title VI of the Civil Rights Act of 1964 42 U.S.C., as well as the Elliot Larsen Civil Rights Act, 1976 Public Act 453, as amended, MCL 37.2201, et seq, and the Michigan Handicapper's Civil Rights Act, 1976 Public Act 220, as amended, MCL 37.1101, et seq, and any breach thereof may be regarded as a material breach of the contract or purchase order.

- F. The Contractor / Company acknowledges and agrees that the City, with the written approval of the Contractor / Company, may extend this Contract for new projects or additional work of a similar nature at the same unit prices as set out by Contractor / Company for this Contract, by execution of a change order. Any work to be performed under a change order of this contract is subject to all the requirements contained herein. The Contractor / Company shall provide all insurance certificates and performance bonds for the required coverage for the new work to be performed for any change order extending this contract. A change order extending this Contract, as set out herein, shall be in compliance with Section 2-249 (c)(1) of the City's purchasing ordinance.

4. TERMS

- A. All bids to be tax exempt, State of Michigan #B386025685.
All bid quotations will be based on F.O.B. Destination – City of Madison Heights, various locations.

-

Please direct your questions regarding the submittal of this bid to the City of Madison Heights Purchasing Department at (248) 583-0828, Monday through Friday, from 8:00 a.m. to 4:30 p.m. (EST). Please note that we are closed for lunch from 11:30 a.m. to 12:30 p.m. daily.

III. INSURANCE REQUIREMENTS - ITB #MH-1070:

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the City of Madison Heights. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and Self Insured Retentions are the responsibility of the Contractor.

- Worker's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included. A per project/contract aggregate shall be endorsed onto this policy.
- Automobile Liability including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- Owners' and Contractors' Protective Liability: The Contractor shall procure and maintain during the life of this contract, a separate Owners' and Contractors' Protective Liability Policy with limits of liability not less than \$1,000,000 per occurrence and aggregate. .
- Additional Insured: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating the following shall be Additional Insureds: The City of Madison Heights, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Madison Heights as additional insured, coverage afforded is considered to be primary and any other insurance the City of Madison Heights may have in effect shall be considered secondary and/or excess.
- Cancellation Notice: All policies, as described above, shall include an endorsement stating that is it understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City of Madison Heights, c/o Purchasing Department, 300 West 13 Mile, Madison Heights, MI 48071.
- Proof of Insurance Coverage: The Contractor shall provide the City of Madison Heights, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the City of Madison Heights at least ten (10) days prior to the expiration date.

IV. SUPPLEMENTAL SPECIFICATIONS - ITB #MH-1070:

GENERAL

The Contractor shall furnish all materials, equipment, labor and supervision and shall provide all other means that may be necessary to complete all the work in conformity in all respects to the requirements as set forth in these specifications.

The Contractor shall interfere as little as possible with the convenience of the public during the progress of the work.

The Contractor shall have the means to properly execute the projects without damaging surrounding turf or pavement.

MANDATORY PRE-BID MEETING AND ADDENDUM INFORMATION

No mandatory pre-bid meeting is proposed.

Any questions or concerns related to the specifications in this bid must be submitted in writing via email to seanballantine@madison-heights.org before 12:00 noon March 8, 2024. An addendum addressing any vendor questions or concerns will be posted at www.mitn.info no later than the close of business March 11, 2024.

CONTRACTOR'S SUPERVISION AND ORGANIZATION

The work under this contract shall be under the direct charge and direction of the Contractor. The Contractor shall give efficient superintendence to the work, using his best skill and attention. The Contractor shall at all times keep on the site of the work, during its progress, a competent superintendent and any and all necessary foremen and assistants.

SUB CONTRACTS

The Contractor shall not sublet, assign, or transfer this contract or any portion thereof or any payment due him there under, without the written consent of the Owner. Assignment or subletting the whole or any portion of this contract shall not operate to release the Contractor or his bondsman hereunder from any of the contract obligations. If the Contractor shall cause any part of the work under this Contract to be performed by a subcontractor, the subcontractor's officers and employees in all respects are considered employees of the Contractor, and the Contractor shall not be in any manner thereby relieved from his obligations and liability; and the work and materials furnished by the subcontractor shall be subject to the same provisions as if furnished by the Contractor.

SPECIFIC HOURS OF WORK

Normal work hours are 7:00 AM to 7:00 PM, Monday - Friday. No work shall take place on weekends or any observed City holidays without prior approval from the City.

V. COMPANY INFORMATION – ITB MH-1070:

Company Name Green Meadows Lawnscape, Inc.

Printed Name/Title of Person Signing Bid Thomas D. DeClerck/President

Signature 

Address 2359 Avon Industrial Drive

Rochester Hills, MI 48309

Phone: (586)254-7775 Fax: (586)254-7785

Email Address: greenmeadowslawnscape@yahoo.com Date: 3/8/2024

VI. Additional Extension Option - MITN:

The City of Madison Heights is a member of the Michigan Intergovernmental Trade Network (MITN) Purchasing Cooperative. If your company is awarded an item or a completed contract, the cooperative entities may wish to use this contract and will use a purchase order or contract for any or all of the item(s) awarded following minimum order/contract requirements set forth in the bid documents. Each entity will provide its own purchase order or contract and must be invoiced separately to the address on the purchase order/contract.

Currently, there are more than 100 agencies participating in the MITN Cooperative.

(X) If an award is made to Green Meadows Lawnscape, Inc.
(Company Name)

it is agreed that the contract will be extended to members of MITN Purchasing Cooperative under the same prices, terms, and conditions.



Signature of Company Representative

~OR~

() Our company _____ is NOT interested in extending this contract.
(Company Name)

Signature of Company Representative

(For more information on the MITN cooperative, including a list of participating agencies, please go to www.MITN.info.)

VII. CITY OF MADISON HEIGHTS
QUALIFICATION QUESTIONNAIRE

Failure to completely fill out this form or failure to supply adequate information could result in disqualification of bidder.

Name of Bidder: Green Meadows Lawnscape, Inc.

Address of Bidder: 2359 Avon Industrial Drive Rochester Hills, MI 48309

Type of Business Entity: Corporation
(Example: Corporation, Partnership, etc.)

How Long Established: 17 years

Names and Addresses of All Principals of Bidder: _____

Thomas D. DeClerck - 68195 Dequindre Oakland, MI 48363

Sharon A. DeClerck, 55912 Apple Lane Shelby Twp, MI 48316r

1. List all other Corporations, Partnerships, Assumed Names, and/or Businesses in which the above listed principals have an interest in any way, including but not limited to, ownership stockholder, employment, principal, officer or other business relationship.

None

2. List 3 current references from municipalities or public agencies familiar with the work performed by the Bidder and list the name, addresses and telephone number of a contact person.

City of Sterling Heights 40555 Utica Rd. Sterling Heights, MI 48311 Richard Waters (586)446-2442

Charter Township of Waterford 5200 Civic Center Drive Waterford, MI 48239 Justin Westlake (248)618-7462

City of Auburn Hills 1500 Brown Rd. Auburn Hills, MI 48326 Tim Wisser (248)364-6901

3. List 3 current references from private or non-public sources familiar with the work performed by the Bidder and list the name, address and telephone number of a contact person.

MJC Companies 48377 Commonview Shelby Twp, MI 48317 Kevin Moosekian (586)747-6042

Princeton Management 45725 Utica Green West Shelby Township, MI 48317 Andrea Schutt (586)739-5610

Avesta Management 31355 W 13 Mile Road Farmington Hills, MI 48334 Donna Puente (248)855-5665

4. List the names and address of all subcontractors the Bidder proposes to use on the project.

None

The undersigned verifies that the information contained herein is truthful and accurate and acknowledge that they are owners or agents of the Bidder.

Thomas D DeClark

Bidder's or Authorized
Representative's Signature

President

Title of Signatory

Thomas D DeClark

Bidder's Printed Name

Dated: *3/11/2024*

Subscribed and sworn to before me on
This *11th* day of *March*, 2024.

Sue Vink
State of Michigan Notary Public
Oakland County, Michigan

SUE VINK
Notary Public - State of Michigan
County of Oakland
My Commission Expires Dec 10, 2025
Acting in the County of *Oakland*

VIII. NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

Thomas D. DeClerck being duly sworn deposes and says:

That he/she is President
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other bidder, or to secure the advantage against the City of Madison Heights or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

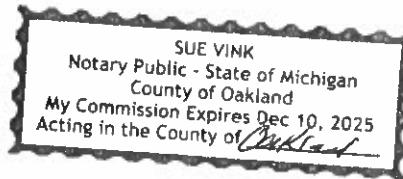
Thomas D. DeClerck
(Signature of person submitting bid)

Subscribed and sworn this 11th **day of** March, 20 **before me, a Notary Public in and for**
said County.

Sue Vink
Notary Public

My Commission Expires:

12/10/2025



Mowing & Landscape Maintenance (#1070) – Addendum 1

March 11, 2024

Q: Do we have to bid all projects.

A: Yes, all projects must be bid.

Q: The Ambassador Park map shows the green area to cut as 0.406 acres but then also has an arrow that says removed. Are we cutting the little area or the entire park?

A: Just the little area as noted along 13 Mile Road, making up the right-of-way areas heading west from the park, and two islands at Woodmont and Blairmoor. The park itself is now under County maintenance.

At this time, all other requests remain the same.


Vendor Signature



ABOUT US:

Founded in 1990, Green Meadows Lawnscape, Inc. is a Michigan based lawn care company servicing the Metropolitan Detroit area. From a one person operation, Green Meadows has blossomed into a multifaceted full service landscaping company. Green Meadows prides itself on offering quality and environmentally responsible services. Here at Green Meadows, we believe in providing superior products and personalized service for all of our clients. Our professional, courteous, and friendly staff is here to work with you for all your landscaping and grounds maintenance needs.

The owners of Green Meadows Lawnscape, Inc. are involved in the planning and completion of all our work. Our goal is to earn your business based on the **VALUE AND QUALITY OF OUR SERVICE**. With us, you'll get your money's worth and then some. We stand behind our work and offer 100% customer satisfaction while striving to build our business one referral at a time.

Education, training, knowledge, and experience go a long way towards customer satisfaction and retention. Our staff attends several seminars each year in order to learn the newest and most advanced methods available in grounds maintenance and landscaping. As your full service landscape provider, quality service and customer satisfaction are and will remain our number one focus year round.

Green Meadows is fully licensed and insured so you can rest at ease knowing that we have your best interests in mind with every job performed.



EQUIPMENT LIST:

H
S
O
C
O
R
P
.
M
O
Z
A
M
-
H
I
L
L
S
.
R
O
C
H
E
S
T
E
R
H
I
L
L
S
.
M
I

- | | |
|--|---|
| <ul style="list-style-type: none"> 2008 – GMC Sierra 1500 Truck 2007 – Ford f350 Super Duty Truck 2006 – Ford F250 Super Duty Truck 2004 – Ford F350 Super Duty Truck 2003 – Ford F350 Diesel Dump Truck 2002 – Ford F250 Super Duty Truck 2002 – Ford F350 Super Duty Truck (2) 2001 – Ford F250 Super Duty 2006 – Ford F650 Diesel Dump Truck 6 – 72” Exmark Zero Turn Rider Mowers 150– 60” Exmark Zero Turn Rider Mowers 4 – 66” Exmark Zero Turn Rider Mowers 4 – 60” Hustler Zero Turn Rider Mowers 2 – 48” Exmark Hydraulic Walk-Behinds 4 – 52” Exmark Hydraulic Walk-Behind 1 – 48” Hustler Hydraulic Walk-Behind 1 – 48” Scag Hydraulic Walk-Behind 2 – 48” Great Dane Hydraulic Walk-Behinds 1 – 36” Hustler Hydraulic Walk-Behind 1 – 32” Encore Walk-Behind 5 – United Enclosed Trailers 2 – 18’ USA Open Trailers 1 – 20’ Rice Open Trailer 1 – 20’ Econoline Trailer 1 – 16’ USA Open Trailer 1 – 12’ Liberty Open Trailer 1 – 14’ Liberty Open Trailer 1 – 12’ Dump Trailer 1 – 10” Western Snow Plow 2 – 9’ Boss V Snow Plows 2 – 8’ Western Snow Plows 2 – 8’ Western V Snow Plows 4 – 8’ Boss V Snow Plows 2 – 8’ Boss Snow Plows 1 – 8’ Blizzard Snow Plow 4 – Snow Ex Salt Spreaders 3 – Western Tailgate Salt Spreaders 18 – Toro Snow Blowers 1 – Hydraulic Tailgate Salt Spreader | <ul style="list-style-type: none"> 2001 – Chevrolet 1500 Truck 2002 – Chevrolet 2500 HD Truck (2) 2000 – Ford F250 Super Duty Truck 2001 – Ford F350 Super Duty Truck 2000 – Chevrolet 1500 Truck 1999 – Ford F250 Super Duty Truck 2000 – GMC Top Lock C-Series Dump Truck 2004 – Ford F450 Diesel Dump Truck 1 – 16’ Dump Trailer 110 – Red Max Weed Whips 125 – Red Max Backpack Blowers 8 – Stihl Edgers 4 – Billy Goat Truck Loaders 10 – Exmark Ultra Vacs 1 – Hustler Ultra Vac 25 – Red Max Hedge Trimmers 3 – Stihl Hedge Trimmers 12 – Stihl Chainsaws 1 – Ryan Aerator 1 – Exmark Dethatcher 4- 200 Gallon spray tanks 2- Permagreeen Sprayer/Fertilizing Units 8 – Z Spray Max Sprayer/Fertilizing Unit 1 – Z Spray Intermediate/Fertilizing Unit 26- Backpack/Hand Held Sprayers 2 – 2022 Bobcat 773 Skid Steer 1 – 1999 Caterpillar Hydraulic Lift 1 – Caterpillar 910 Loader |
|--|---|

2024 Vehicle List

Truck #	Year	Make	Model	Vin #	Coverage
1	2022	Ford	F250 Pick-up King Ranch	1FT8W2BT4NED51461	
9	2004	Ford	F350 Pick up	1FTSX31S94EA47140	
14	2000	Ford	F250 Pick up	1FTNX21L6YEB93338	
15	2002	Ford	F350 Pick up	1FTSW31L92EB27191	
18	2001	Ford	F350 Pick up	1FTSX31L21EC02440	
19	2007	Ford	F350 Pick up	1FTWX31Y47EB43963	
21	2001	Ford	F450 Dump	1FDXW47F51EA88445	
22	2004	Ford	F350 Stake	1FDWF36L94EB13588	
30	2008	GMC	Sierra 1500	1GTEK19048Z218166	
31	2009	Ford	F750 Water Truck	3FRXF75B79V138724	
34	2008	Ford	F250 Pick up	1FTSX21508EB25475	
36	2011	Ford	F250 Pick up	1FT7X2B67BEB82101	
40	2012	GMC	Box Truck	1GDY72CA0C1900812	
41	2008	Ford	F250 Pick up	1FTSX21Y98EA84726	
42	2013	Chevrolet	2500HD Silverado	1GC2KXCG6DZ189601	
43	2014	Ford	Box Truck	1FDWE3FL7EDB16838	
44	2011	Ford	Box Truck	1FDSE3FL4BDB37270	
45	2011	Ford	Box Truck	1FDSE3FL8BDB37272	
46	2011	Ford	Box Truck	1FDSE3FL1BDB37274	
47	2008	Ford	F250 Pick up	1FTSF21Y38EA55130	
48	2008	Dodge	1500 Pick up	1D7HU16238J180009	
49	2012	Chevrolet	2500HD Silverado	1GC2KVG5CZ153420	
50	2011	Ford	F250 Pick up	1FT7X2B65BEC31456	
51	2014	Ford	F250 Pick-up	1FT7X2B69EEA09698	
52	2021	Ford	F550 Dump Truck	1FD0W5HN7MEC14399	
53	2021	Ford	F550 Dump Truck	1FD0W5HN0MEC23235	
54	2022	GMC	1500 Pick-up Denali	3GTU9FEL6NG180391	
55	2021	Ford	F250 Pick up	1FT7W2BN4MED13305	
56	2021	Ford	F550 Dump Truck	1FD0W5HN2MEC42823	
57	2020	Ford	F150 Pick up	1FTEW1EP9LFA70985	
58	2013	Ford	F250 Pick up	1FT7W2B61DEA73767	
59	2015	Ford	F250 Pick up	1FTW2B60FEC61506	
60	2021	Ford	F250 Pick up/with plow	1FTBF2B64MEC36082	
61	2021	Ford	F350 Dump w/alum box	1FD8X3HN9MED59738	
62	2021	Ford	F350 Dump w/alum box	1FD8X3HN9MED59741	
63	2021	Ford	F550 Dump Truck	1FD0W5HN9MEC23234	
64	2021	Ford	F250 Pick Up XLT	1FT7W2B64MED18531	
65	2020	Ford	F250 Pick Up XL	1FT7W2BN8LEE91846	
66	2020	Ford	F550 Flatbed- Salt Truck	1FDUF5GT0LDA03292	
67	2022	Ford	F350 Pick Up	1FT8X3B63NEC07283	
68	2021	Ford	F350 Pick Up	1FT8X3B67MED87513	
69	2022	Ford	F350 Pick Up	1FT8X3B65NEC07284	
70	2022	Ford	F350 Pick Up	1FT8X3B62NEC58189	
71	2022	Ford	F350 Pick Up	1FT8X3B69NEC58187	
72	2022	Ford	F350 Pick Up	1FT8X3B69NEC58190	
73	2021	Ford	F350 Pick Up	1FT8X3B65MED87512	

74	2022	Ford	F350 Pick Up	1FT8X3B61NEC07282	
75	2022	Ford	F350 Pick Up	1FT8X3B60NEC58188	
76	2022	Ford	F350 Pick Up	1FT8X3B6XNEC07281	
77	2022	Ford	F250 Pick-up	1FT7W2B65NEF24684	
78	2022	Ford	F250 Pick-up	1FT7X2B6XNEF04296	
79	2022	Ford	F250 Pick-up	1FT7X2BN3NEE34390	
80	2022	Ford	F250 Pick-up	1FT7X2B67NEF50961	
81	2022	Ford	F250 Pick-up	1FT7X2B69NEF88143	
82	2022	Ford	F250 Pick-up	1FT7X2B60NEF88144	
83	2022	Ford	F250 Pick-up	1FT7W2B66NEF95568	
84	2022	Ford	F250 Pick-up	1FT7X2B64NEF77941	
85	2022	Ford	F350 Pick-up	1FT8W3BN7NEF04292	
86	2022	Ford	F350 Pick-up	1FT8W3BN9NEG10260	
87	2022	Ford	F350 Pick-up	1FTRF3BN2NEG32122	
88	2022	Ford	F350 Pick-up	1FTRF3BN7NEG10360	
89	2022	Chevrolet	Silverado 3500 Dump	1GB4YSE75NF328941	
90	2022	Ford	F350 Flatbed	1FDRF3HN5NDA27794	
91	2022	Ford	F550 Flatbed	1FDUF5GN6NDA26791	
92	2023	Ford	F350 Pick-up	1FT8X3BA1PEC80398	
93	2023	Ford	F350 Pick-up	1FT8X3BA6PEC80400	
94	2023	Ford	F350 Pick-up	1FT8X3BA8PEC80401	
95	2023	Ford	F350 Dump Truck	1FD8X3HN2PEC08986	
96	2023	Ford	F150 Pick-up	1FTEX1EP1PKE35234	
97	2024	Chevrolet	Silverado 3500 Dump	1GB4YSE73RF210764	
98	2023	Ford	F250 Pick-up with plow	1FT8F2BA7PED71937	
99	2023	Ford	F250 Pick-up	1FT7W2BAXPEE10896	

2024 Enclosed Trailer List

Trailer #	Year	Make	Model	Vin #	Coverage
1	2009	United	8 x 20 Enclosed trailer	48BTE20209A104206	
2	2010	United	8 x 20 Enclosed trailer	48BTE2029AA113118	
3	2010	United	8 x 20 Enclosed trailer	48BTE2020AA113119	
4	2010	United	8 x 20 Enclosed trailer	48BTE2027AA113120	
5	2011	United	8 x 20 Enclosed trailer	48BTE2021BA121666	
6	2011	United	8 x 20 Enclosed trailer	48BTE2023BA121667	
7	2011	United	8 x 20 Enclosed trailer	48BTE2025BA121668	
8	2012	United	8 x 24 Enclosed trailer	48BTE2420CE127633	
9	2012	United	8 x 24 Enclosed trailer	48BTE2422CA127634	
10	2014	United	8 x 28 Enclosed trailer	56JTE2828EA139079	
11	2014	United	8 x 14 Enclosed trailer	56JTE1427EA134889	
12	2015	United	8 x 24 Enclosed trailer	56JTE2421FA144292	
13	2015	United	8 x 20 Enclosed trailer	56JTE2021FA144931	
14	2015	United	8 x 20 Enclosed trailer	56JTE2022FE144291	
15	2016	United	8 x 14 Enclosed trailer	56JTE1428GA150537	
16	2016	United	8 x 24 Enclosed trailer	56JTE2429GA150536	
17	2017	United	8 x 24 Enclosed trailer	56JTE2424HA150901	
18	2018	United	8 x 14 Enclosed trailer	56JTE1421KA162909	
19	2019	United	8 x 24 Enclosed trailer	56JTE2426KA163527	
20	2019	United	8 x 20 Enclosed trailer	56JTE2020KA163528	
21	2019	United	8 x 24 Enclosed trailer	56JTE2428KA164095	
22	2019	United	8 x 20 Enclosed trailer	56JTE2022KA164096	
23	2019	United	8 x 16 Enclosed trailer	56JTE2428KA164097	
24	2021	United	8 x 20 Enclosed trailer	56JTE2022MA173240	
25	2021	United	8 x 20 Enclosed trailer	56JTE2024MA173241	
26	2021	United	8 x 20 Enclosed trailer	56JTE2026MA173242	
27	2021	United	8 x 20 Enclosed trailer	56JTE2028MA173243	
28	2021	United	8 x 24 Enclosed trailer	56JTE2422MA173247	
29	2021	United	8 x 20 Enclosed trailer	56JTE202XMA173244	
30	2021	United	8 x 20 Enclosed trailer	56JTE2021MA173245	
31	2021	United	8 x 20 Enclosed trailer	56JTE2023MA173246	
32	2022	United	8 x 20 Enclosed trailer	7RXTE2024NA209093	
33	2022	United	8 x 16 Enclosed trailer	7RXTE1624NA209094	
34	2022	United	8 x 24 Enclosed trailer	7RXTE2425NA209095	
35	2022	United	8 x 24 Enclosed trailer	7RXTE2427NA209096	
36	2022	United	8 x 16 Enclosed trailer	7RXTE1623NA209099	
37	2022	United	8 x 20 Enclosed trailer	7RXTE2028NA209100	
38	2022	United	8 x 20 Enclosed trailer	7RXTE202XNA209101	
39	2022	United	8 x 20 Enclosed trailer	7RXTE2021NA209102	
40	2022	United	8 x 20 Enclosed trailer	7RXTE2023NA209103	
41	2022	United	8 x 20 Enclosed trailer	7RXTE2025NA209104	
42	2022	United	8 x 16 Enclosed trailer	7RXTE1621NA209098	
43	2023	United	8 x 20 Enclosed trailer	7RXTE2020PA220417	
44	2023	United	8 x 24 Enclosed trailer	7RXTE242XPA220418	

45	2023	United	8 x 24 Enclosed trailer	7RXTE2421PA220419	
46	2023	United	8 x 16 Enclosed trailer	7RXTE1629PA220420	
47	2023	United	8 x 16 Enclosed trailer	7RXTE1620PA220421	
48	2023	United	8 x 16 Enclosed trailer	7RXTE1622PA220422	
49	2024	Hillsboro	Livestock Trailer	1THHB2CK7R1031662	

*Green Meadows Lawnscape, Inc.
2359 Avon Industrial Drive
Rochester Hills, MI 48309*

*586-254-7775
FAX 586-254-7785*



Reference List

Avesta Management
31355 W 13 Mile Road
Farmington Hills, MI 48334
Donna Puente – 248/855-5665

Charter Township of Waterford
5200 Civic Center Drive
Waterford, MI 48239
Justin Westlake – 248/618-7462

City of Sterling Heights
40555 Utica Road
Sterling Heights, MI 48311
Richard Waters - 586/446-2442

Princeton Management
Shelby Oaks Apartments
45725 Utica Green West
Shelby Township, MI 48317
Andrea Schutt – 586/739-5610

MJC Companies
Ashford Crossing
48377 Commonview
Shelby Township, MI 48317
Kevin Moosekian – 586/747-6042

Troy School District
1140 Rankin
Troy, MI 48083
Larry Franckowiak – 248/823-4074



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/25/24

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - 2024 R-3 Residential Road Projects

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$1,668,000

FUNDS REQUESTED: \$1,433,010.25

FUND: Multiple

EXECUTIVE SUMMARY:

The 2024 R-3 projects are full reconstructs, as opposed to modified sectional replacements. Because of this, the successful bidder for the 2023 projects, DiLisio Contracting, was unable to offer a contract extension due to a variety of distinct and missing pay items between the two construction approaches, requiring the project to be bid.

RECOMMENDATION:

Staff concurs with the recommendation of our City Engineer, and recommends that City Council award the bid for the 2024 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$1,433,010.25. Funding is programmed in the 2024-25 Budget.

MEMORANDUM

DATE: March 18, 2024
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Bid Award – 2024 R-3 Residential Road Projects

The 2023 R-3 road construction projects consisted of modified sectional replacements, which generally involve the removal and replacement of concrete pavement, with limited modifications to the road bed outside of normal preparation. These projects were identified as candidates for the modified sectional approach based on ground and subgrade conditions. The 2024 projects, however, are full reconstructs, requiring significant excavation and improvement to the subgrade, as well as drainage improvements, as the areas identified have wetter, poor-draining soils. Because of this, the successful bidder for the 2023 projects, DiLisio Contracting, was unable to offer a contract extension due to a variety of distinct and missing pay items between the two construction approaches.

Bid number MH-1069 was issued, and 6 sealed bids were received at the City Clerk’s office by the deadline of March 13. Upon review, and as identified in the attached recommendation letter and bid tabulation from Nowak and Fraus, our Consulting City Engineers, DiLisio Contracting, of Clinton Township was the low bidder.

DiLisio is an experienced long-time contractor of the City of Madison Heights for this program, and similar projects for other area municipalities. As with the Major and Local Sectional contract extension approved at the last Council meeting, Staff would note that this bid award will not automatically commit the City to any projects in the upcoming 2024-25 fiscal year. Projects would not be authorized to start until funding was made available through the normal Budget process. These projects, assuming approval, would then be constructed by DiLisio under this contract.

Staff concurs with the recommendation of our City Engineer, and recommends that City Council award the bid for the 2024 R-3 Residential Road Projects to the lowest responsible bidder, DiLisio Contracting, Inc., of Clinton Township, in the total project amount of \$1,433,010.25. Funding is programmed in the 2024-25 Budget.

Department of Public Services
City of Madison Heights
801 Ajax Drive
Madison Heights, Michigan 48071

p (248) 589-2294 | f (248) 589-2679





March 18, 2024

City of Madison Heights
300 W. 13 Mile Road
Madison Heights, MI 48071

Attn.: Mr. Sean Ballantine, Director of Public Services

Re: **2024 R3 Residential Streets Pavement Reconstruction & Sectional Repair Project**
NFE Recommendation Letter – Award of Bid #1069 Contract to Dilisio Contracting Inc.
Madison Heights, Michigan

Dear Mr. Ballantine:

As you are aware, the City of Madison Heights received six sealed bids for the above-mentioned project during the public bid opening held on March 13, 2024 at the City Offices. At the completion of our bid analysis, it has been determined that Dilisio Contracting, Inc. of Clinton Township, Michigan had submitted the lowest bid in the amount of \$1,433,010.25. Please find attached a copy of the “Tabulation of Bids” for your review and / or distribution.

Dilisio Contracting Inc. has completed several similar projects for the City of Madison Heights. They have completed several other similar projects for the City of Troy and Sterling Heights during the past couple of years and are qualified to complete the above referenced project based upon their past experience and our research.

Therefore, we recommend that the contract for the 2024 R3 Residential Streets Pavement Reconstruction & Sectional Repair Project be awarded to Dilisio Contracting Inc. of Clinton Township, MI, in the amount of \$1,433,010.25. Given historical and current trends in cost, we feel this is reasonable and affords certainty in our construction cost going forward.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

NOWAK & FRAUS ENGINEERS

Brad Brickel, P.E.
Consulting Assistant City Engineer

Enclosures

cc: City of Madison Heights – Melissa Marsh, City Manager (300 W. Thirteen Mile Road, Madison Heights, MI. 48071)
NFE - Timothy L. Germain, PE., City Engineer (46777 Woodward Avenue, Pontiac, MI 48342) - copy
File: NFE# N881-N884 & N961 Electronic File – 2024 Recommendation Letter

Tabulation of Bids - City of Madison Heights

City of Madison Heights
300 W. Thirteen Mile Road
Madison Heights, Michigan 48071

Project: Name: R3 2024 Residential Streets Pavement
Reconstruction & Sectional Repair Project
Bid #1069

Bids Received: Wednesday, March 13, 2024 - 10:00 A.M.

First Lowest Bidder

Dillio Contracting
23525 Lakepointe Drive
Clinton Township, MI 48036
Ph: (586) 783-4044
Fax: (586) 783-4058

Second Lowest Bidder

JB Contractors
2933 Military St.
Detroit, MI 48209
Ph: (313) 995-9301
Fax: (313) 344-7455

Third Lowest Bidder

Metropolitan Concrete
6581 Metropolitan Parkway
Sterling Heights, MI 48312
Ph: (586) 264-3370
Fax: (586) 264-3373

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
R-3 BRUSH STREET – RECONSTRUCTION 25-646 (LASALLE TO 13 MILE)							
1 Pavement Removal	2,900 S.Y.	\$10.00	\$29,000.00	\$6.00	\$17,400.00	\$12.00	\$34,800.00
2 Sidewalk Removal	325 S.Y.	\$10.00	\$3,250.00	\$14.00	\$4,550.00	\$11.50	\$3,737.50
3 Drainage Structure Removal	2 EA.	\$800.00	\$1,600.00	\$585.00	\$1,170.00	\$800.00	\$1,600.00
4 Sewer Removal	52 L.F.	\$50.00	\$2,600.00	\$65.40	\$3,400.80	\$80.00	\$4,160.00
5 Earth Excavation	675 C.Y.	\$30.00	\$20,250.00	\$28.75	\$19,406.25	\$30.00	\$20,250.00
6 Subgrade Undercutting, 21 AA	50 C.Y.	\$45.00	\$2,250.00	\$66.35	\$3,317.50	\$74.25	\$3,712.50
7 Subgrade Undercutting, 1" - 3"	50 C.Y.	\$50.00	\$2,500.00	\$70.00	\$3,500.00	\$80.00	\$4,000.00
8 Aggregate Base, 6" CIP - 21 AA	2,650 S.Y.	\$8.00	\$21,200.00	\$10.45	\$27,692.50	\$10.00	\$26,500.00
9 Aggregate Base, 4" CIP - 21 AA	1,025 S.Y.	\$8.00	\$8,200.00	\$10.00	\$10,250.00	\$7.25	\$7,431.25
10 Maintenance Aggregate	50 TON	\$30.00	\$1,500.00	\$50.00	\$2,500.00	\$45.00	\$2,250.00
11 Subgrade Underdrain, 6" - Complete	1,750 L.F.	\$12.50	\$21,875.00	\$27.50	\$48,125.00	\$18.00	\$31,500.00
12 9" NR Concrete Pavement w/ Integral C. & G.	150 S.Y.	\$75.00	\$11,250.00	\$94.50	\$14,175.00	\$73.00	\$10,950.00
13 7" NR Concrete Pavement w/ Integral C. & G.	2,475 S.Y.	\$65.00	\$160,875.00	\$61.00	\$150,975.00	\$60.15	\$148,871.25
14 4" Concrete Sidewalk	3,700 S.F.	\$4.85	\$17,945.00	\$5.30	\$19,610.00	\$5.00	\$18,500.00
15 6" Concrete Sidewalk	2,800 S.F.	\$6.10	\$17,080.00	\$6.60	\$18,480.00	\$6.00	\$16,800.00
16 8" Concrete Sidewalk	175 S.F.	\$6.85	\$1,198.75	\$7.90	\$1,382.50 *	\$7.00	\$1,225.00
17 6" Concrete Sidewalk Ramp	285 S.F.	\$10.00	\$2,850.00	\$12.00	\$3,420.00	\$22.00	\$6,270.00
18 6" Concrete Drive Approach	2,250 S.F.	\$6.25	\$14,062.50	\$6.00	\$13,500.00	\$6.25	\$14,062.50
19 8" Concrete Drive Approach	275 S.F.	\$7.00	\$1,925.00	\$7.50	\$2,062.50	\$7.00	\$1,925.00
20 Adjust Curb Stop Box	1 EA.	\$1.00	\$1.00	\$150.00	\$150.00	\$650.00	\$650.00
21 Adjust Drainage Structure	1 EA.	\$300.00	\$300.00	\$300.00	\$300.00	\$350.00	\$350.00
22 Reconstruct Drainage Structure	1 EA.	\$450.00	\$450.00	\$700.00	\$700.00	\$5,000.00	\$5,000.00
23 2' Dia. Inlet - Complete	1 EA.	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00
24 4' Dia. C.B. w/ Sump - Complete	1 EA.	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$4,800.00	\$4,800.00
25 12" Dia. C-76 CL IV Sewer Pipe	44 L.F.	\$135.00	\$5,940.00	\$129.00	\$5,676.00 *	\$150.00	\$6,600.00
26 Sewer Tap - Complete	1 EA.	\$800.00	\$800.00	\$300.00	\$300.00	\$1,850.00	\$1,850.00
27 Drainage Structure Cover	400 LBS	\$3.00	\$1,200.00	\$3.00	\$1,200.00	\$3.00	\$1,200.00
28 Reconnect/Reconstruct Sanitary Lead - Complete	2 EA.	\$1.00	\$2.00	\$300.00	\$600.00	\$6,500.00	\$13,000.00
29 Class A Sod	950 S.Y.	\$5.00	\$4,750.00	\$14.00	\$13,300.00	\$10.00	\$9,500.00
30 Topsoil Surface, 3" - Complete	950 S.Y.	\$5.00	\$4,750.00	\$10.00	\$9,500.00	\$6.50	\$6,175.00
31 Water (1,000 Gallon/Unit)	50 UNIT	\$50.00	\$2,500.00	\$92.00	\$4,600.00	\$1.00	\$50.00
32 Non-Woven Geotextile Fabric, 8 Oz.	100 S.Y.	\$10.00	\$1,000.00	\$4.00	\$400.00	\$6.00	\$600.00
33 Hunter PGP Sprinkler Head	15 EA.	\$40.00	\$600.00	\$60.00	\$900.00 *	\$50.00	\$750.00
34 Rainbird 1800 Sprinkler Head	15 EA.	\$40.00	\$600.00	\$65.00	\$975.00	\$50.00	\$750.00
35 Clamps & Fittings	30 EA.	\$20.00	\$600.00	\$20.00	\$600.00	\$5.00	\$150.00
36 Poly Pipe 3/4" - 1" Diameter	300 L.F.	\$2.00	\$600.00	\$7.00	\$2,100.00	\$5.00	\$1,500.00
37 Dust Control	5 EA.	\$1.00	\$5.00	\$2,340.00	\$11,700.00	\$500.00	\$2,500.00
38 Video Recording Existing Conditions	1 L.S.	\$600.00	\$600.00	\$890.00	\$890.00	\$1,500.00	\$1,500.00
39 Maintaining Traffic & Const. Signing	1 L.S.	\$7,000.00	\$7,000.00	\$13,000.00	\$13,000.00	\$55,555.55	\$55,555.55
Subtotal:			\$381,109.25		\$475,308.05		\$475,025.55

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
R-3 BRUSH STREET – RECONSTRUCTION 25-648 (GIRARD TO WOODSIDE)							
1 Pavement Removal	2,875 S.Y.	\$10.00	\$28,750.00	\$6.00	\$17,250.00	\$12.00	\$34,500.00
2 Sidewalk Removal	300 S.Y.	\$10.00	\$3,000.00	\$13.00	\$3,900.00	\$11.50	\$3,450.00
3 Drainage Structure Removal	2 EA.	\$800.00	\$1,600.00	\$585.00	\$1,170.00	\$800.00	\$1,600.00
4 Sewer Removal	106 L.F.	\$50.00	\$5,300.00	\$65.00	\$6,890.00	\$80.00	\$8,480.00
5 Earth Excavation	675 C.Y.	\$30.00	\$20,250.00	\$29.00	\$19,575.00	\$30.00	\$20,250.00
6 Subgrade Undercutting, 21 AA	50 C.Y.	\$45.00	\$2,250.00	\$66.00	\$3,300.00	\$74.25	\$3,712.50
7 Subgrade Undercutting, 1" - 3"	50 C.Y.	\$50.00	\$2,500.00	\$70.00	\$3,500.00	\$80.00	\$4,000.00
8 Aggregate Base, 6" CIP - 21 AA	2,850 S.Y.	\$8.00	\$22,800.00	\$10.50	\$29,925.00	\$10.00	\$28,500.00
9 Aggregate Base, 4" CIP - 21 AA	1,000 S.Y.	\$8.00	\$8,000.00	\$10.00	\$10,000.00	\$7.25	\$7,250.00
10 Maintenance Aggregate	50 TON	\$30.00	\$1,500.00	\$50.00	\$2,500.00	\$45.00	\$2,250.00
11 Subgrade Underdrain, 6" - Complete	1,750 L.F.	\$12.50	\$21,875.00	\$27.50	\$48,125.00	\$18.00	\$31,500.00
12 7" NR Concrete Pavement w/ Integral C. & G.	2,625 S.Y.	\$65.00	\$170,625.00	\$61.00	\$160,125.00	\$60.15	\$157,893.75
13 4" Concrete Sidewalk	4,800 S.F.	\$4.85	\$23,280.00	\$5.30	\$25,440.00	\$5.00	\$24,000.00
14 6" Concrete Sidewalk	1,800 S.F.	\$6.10	\$10,980.00	\$6.60	\$11,880.00	\$6.00	\$10,800.00
15 6" Concrete Sidewalk Ramp	250 S.F.	\$10.00	\$2,500.00	\$12.00	\$3,000.00	\$24.50	\$6,125.00
16 6" Concrete Drive Approach	2,300 S.F.	\$6.25	\$14,375.00	\$6.00	\$13,800.00	\$6.25	\$14,375.00
17 Adjust Curb Stop Box	1 EA.	\$1.00	\$1.00	\$100.00	\$100.00	\$650.00	\$650.00
18 Adjust Drainage Structure	1 EA.	\$300.00	\$300.00	\$300.00	\$300.00	\$350.00	\$350.00
19 Reconstruct Drainage Structure	1 EA.	\$450.00	\$450.00	\$700.00	\$700.00	\$5,000.00	\$5,000.00
20 2' Dia. Inlet - Complete	1 EA.	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00
21 4' Dia. C.B. w/ Sump - Complete	1 EA.	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$4,800.00	\$4,800.00
22 12" Dia. C-76 CL IV Sewer Pipe	45 L.F.	\$135.00	\$6,075.00	\$129.00	\$5,805.00	\$150.00	\$6,750.00
23 Sewer Tap - Complete	1 EA.	\$800.00	\$800.00	\$300.00	\$300.00	\$1,850.00	\$1,850.00
24 Drainage Structure Cover	1,200 LBS	\$3.00	\$3,600.00	\$3.00	\$3,600.00	\$3.00	\$3,600.00
25 Reconnect/Reconstruct Sanitary Lead - Complete	2 EA.	\$1.00	\$2.00	\$300.00	\$600.00	\$6,500.00	\$13,000.00
26 Class A Sod	1100 S.Y.	\$5.00	\$5,500.00	\$14.00	\$15,400.00	\$10.00	\$11,000.00
27 Topsoil Surface, 3" - Complete	1100 S.Y.	\$5.00	\$5,500.00	\$10.00	\$11,000.00	\$6.50	\$7,150.00
28 Water (1,000 Gallon/Unit)	50 UNIT	\$50.00	\$2,500.00	\$92.00	\$4,600.00	\$1.00	\$50.00
29 Non-Woven Geotextile Fabric, 8 Oz.	100 S.Y.	\$10.00	\$1,000.00	\$4.00	\$400.00	\$6.00	\$600.00
30 Hunter PGP Sprinkler Head	15 EA.	\$40.00	\$600.00	\$60.00	\$900.00	\$50.00	\$750.00
31 Rainbird 1800 Sprinkler Head	15 EA.	\$40.00	\$600.00	\$65.00	\$975.00	\$50.00	\$750.00
32 Clamps & Fittings	30 EA.	\$20.00	\$600.00	\$20.00	\$600.00	\$5.00	\$150.00
33 Poly Pipe 3/4" - 1" Diameter	300 L.F.	\$2.00	\$600.00	\$7.00	\$2,100.00	\$5.00	\$1,500.00
34 Dust Control	5 EA.	\$1.00	\$5.00	\$2,340.00	\$11,700.00	\$500.00	\$2,500.00
35 Video Recording Existing Conditions	1 L.S.	\$600.00	\$600.00	\$890.00	\$890.00	\$1,500.00	\$1,500.00
36 Maintaining Traffic & Const. Signing	1 L.S.	\$7,000.00	\$7,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00
			Subtotal:		\$438,850.00		\$424,136.25

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
R-3 PALMER STREET – RECONSTRUCTION 25-647 (WOODSIDE TO LASALLE)							
1 Pavement Removal	2,775 S.Y.	\$10.00	\$27,750.00	\$6.00	\$16,650.00	\$12.00	\$33,300.00
2 Sidewalk Removal	125 S.Y.	\$10.00	\$1,250.00	\$9.00	\$1,125.00	\$11.50	\$1,437.50
3 Drainage Structure Removal	2 EA.	\$800.00	\$1,600.00	\$585.00	\$1,170.00	\$800.00	\$1,600.00
4 Sewer Removal	63 L.F.	\$50.00	\$3,150.00	\$65.00	\$4,095.00	\$80.00	\$5,040.00
5 Earth Excavation	575 C.Y.	\$30.00	\$17,250.00	\$28.00	\$16,100.00	\$30.00	\$17,250.00
6 Subgrade Undercutting, 21 AA	50 C.Y.	\$45.00	\$2,250.00	\$66.00	\$3,300.00	\$74.25	\$3,712.50
7 Subgrade Undercutting, 1" - 3"	50 C.Y.	\$50.00	\$2,500.00	\$70.00	\$3,500.00	\$80.00	\$4,000.00
8 Aggregate Base, 6" CIP - 21 AA	2,675 S.Y.	\$8.00	\$21,400.00	\$10.00	\$26,750.00	\$10.00	\$26,750.00
9 Aggregate Base, 4" CIP - 21 AA	425 S.Y.	\$8.00	\$3,400.00	\$10.00	\$4,250.00	\$7.25	\$3,081.25
10 Maintenance Aggregate	50 TON	\$30.00	\$1,500.00	\$50.00	\$2,500.00	\$45.00	\$2,250.00
11 Subgrade Underdrain, 6" - Complete	1,620 L.F.	\$12.50	\$20,250.00	\$27.50	\$44,550.00	\$18.00	\$29,160.00
12 7" NR Concrete Pavement w/ Integral C. & G.	2,475 S.Y.	\$65.00	\$160,875.00	\$61.00	\$150,975.00	\$60.15	\$148,871.25
13 4" Concrete Sidewalk	650 S.F.	\$4.85	\$3,152.50	\$6.00	\$3,900.00	\$5.00	\$3,250.00
14 6" Concrete Sidewalk	400 S.F.	\$6.10	\$2,440.00	\$7.60	\$3,040.00	\$6.00	\$2,400.00
15 6" Concrete Sidewalk Ramp	75 S.F.	\$10.00	\$750.00	\$12.00	\$900.00	\$24.50	\$1,837.50
16 6" Concrete Drive Approach	2,650 S.F.	\$6.25	\$16,562.50	\$6.00	\$15,900.00	\$6.25	\$16,562.50
17 Adjust Curb Stop Box	4 EA.	\$1.00	\$4.00	\$150.00	\$600.00	\$650.00	\$2,600.00
18 Adjust Drainage Structure	3 EA.	\$300.00	\$900.00	\$300.00	\$900.00	\$800.00	\$2,400.00
19 Reconstruct Drainage Structure	1 EA.	\$450.00	\$450.00	\$700.00	\$700.00	\$5,000.00	\$5,000.00
20 2' Dia. Inlet - Complete	1 EA.	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00
21 4' Dia. C.B. w/ Sump - Complete	1 EA.	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$4,800.00	\$4,800.00
22 12" Dia. C-76 CL IV Sewer Pipe	62 L.F.	\$135.00	\$8,370.00	\$129.00	\$7,998.00	\$150.00	\$9,300.00
23 Sewer Tap - Complete	1 EA.	\$800.00	\$800.00	\$300.00	\$300.00	\$1,850.00	\$1,850.00
24 Drainage Structure Cover	1,200 LBS	\$3.00	\$3,600.00	\$3.00	\$3,600.00	\$4.00	\$4,800.00
25 Reconnect/Reconstruct Sanitary Lead - Complete	2 EA.	\$1.00	\$2.00	\$300.00	\$600.00	\$6,500.00	\$13,000.00
26 Class A Sod	650 S.Y.	\$5.00	\$3,250.00	\$14.00	\$9,100.00	\$10.00	\$6,500.00
27 Topsoil Surface, 3" - Complete	650 S.Y.	\$5.00	\$3,250.00	\$10.00	\$6,500.00	\$6.50	\$4,225.00
28 Water (1,000 Gallon/Unit)	50 UNIT	\$50.00	\$2,500.00	\$92.00	\$4,600.00	\$1.00	\$50.00
29 Non-Woven Geotextile Fabric, 8 Oz.	100 S.Y.	\$10.00	\$1,000.00	\$4.00	\$400.00	\$6.00	\$600.00
30 Hunter PGP Sprinkler Head	15 EA.	\$40.00	\$600.00	\$60.00	\$900.00	\$50.00	\$750.00
31 Rainbird 1800 Sprinkler Head	15 EA.	\$40.00	\$600.00	\$65.00	\$975.00	\$50.00	\$750.00
32 Clamps & Fittings	30 EA.	\$20.00	\$600.00	\$20.00	\$600.00	\$5.00	\$150.00
33 Poly Pipe 3/4" - 1" Diameter	300 L.F.	\$2.00	\$600.00	\$7.00	\$2,100.00	\$5.00	\$1,500.00
34 Dust Control	5 EA.	\$1.00	\$5.00	\$2,340.00	\$11,700.00 *	\$500.00	\$2,500.00
35 Video Recording Existing Conditions	1 L.S.	\$600.00	\$600.00	\$860.00	\$860.00	\$1,200.00	\$1,200.00
36 Maintaining Traffic & Const. Signing	1 L.S.	\$7,000.00	\$7,000.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00
			Subtotal:				
			\$328,211.00		\$368,638.00 *		\$365,977.50

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
R-3 HAMPDEN STREET – RECONSTRUCTION 25-649 (GREIG TO 11 MILE)							
1 Pavement Removal	1,975 S.Y.	\$10.00	\$19,750.00	\$6.00	\$11,850.00	\$12.00	\$23,700.00
2 Sidewalk Removal	175 S.Y.	\$10.00	\$1,750.00	\$9.00	\$1,575.00	\$11.50	\$2,012.50
3 Drainage Structure Removal	4 EA.	\$800.00	\$3,200.00	\$585.00	\$2,340.00	\$800.00	\$3,200.00
4 Sewer Removal	119 L.F.	\$50.00	\$5,950.00	\$65.00	\$7,735.00	\$80.00	\$9,520.00
5 Earth Excavation	500 C.Y.	\$30.00	\$15,000.00	\$28.00	\$14,000.00	\$30.00	\$15,000.00
6 Subgrade Undercutting, 21 AA	50 C.Y.	\$45.00	\$2,250.00	\$67.00	\$3,350.00	\$74.25	\$3,712.50
7 Subgrade Undercutting, 1" - 3"	50 C.Y.	\$50.00	\$2,500.00	\$70.00	\$3,500.00	\$80.00	\$4,000.00
8 Aggregate Base, 6" CIP - 21 AA	2,050 S.Y.	\$8.00	\$16,400.00	\$10.50	\$21,525.00	\$10.00	\$20,500.00
9 Aggregate Base, 4" CIP - 21 AA	250 S.Y.	\$8.00	\$2,000.00	\$10.00	\$2,500.00	\$7.25	\$1,812.50
10 Maintenance Aggregate	50 TON	\$30.00	\$1,500.00	\$50.00	\$2,500.00	\$45.00	\$2,250.00
11 Subgrade Underdrain, 6" - Complete	1,275 L.F.	\$12.50	\$15,937.50	\$27.50	\$35,062.50	\$18.00	\$22,950.00
12 9" NR Concrete Pavement w/ Integral C. & G.	85 S.Y.	\$75.00	\$6,375.00	\$117.00	\$9,945.00	\$72.00	\$6,120.00
13 7" NR Concrete Pavement w/ Integral C. & G.	1,825 S.Y.	\$65.00	\$118,625.00	\$61.00	\$111,325.00	\$60.15	\$109,773.75
14 4" Concrete Sidewalk	625 S.F.	\$4.85	\$3,031.25	\$6.00	\$3,750.00	\$5.00	\$3,125.00
15 6" Concrete Sidewalk	400 S.F.	\$6.10	\$2,440.00	\$7.60	\$3,040.00	\$6.00	\$2,400.00
16 8" Concrete Sidewalk	50 S.F.	\$6.85	\$342.50	\$8.80	\$440.00	\$7.00	\$350.00
17 6" Concrete Sidewalk Ramp	130 S.F.	\$10.00	\$1,300.00	\$12.00	\$1,560.00	\$24.50	\$3,185.00
18 6" Concrete Drive Approach	2,475 S.F.	\$6.25	\$15,468.75	\$6.00	\$14,850.00	\$6.25	\$15,468.75
19 8" Concrete Drive Approach	750 S.F.	\$7.00	\$5,250.00	\$7.60	\$5,700.00	\$7.25	\$5,437.50
20 Adjust Drainage Structure	6 EA.	\$300.00	\$1,800.00	\$300.00	\$1,800.00	\$350.00	\$2,100.00
21 Reconstruct Drainage Structure	1 EA.	\$450.00	\$450.00	\$700.00	\$700.00	\$5,000.00	\$5,000.00
22 2' Dia. Inlet - Complete	2 EA.	\$3,500.00	\$7,000.00	\$2,000.00	\$4,000.00	\$3,500.00	\$7,000.00
23 4' Dia. C.B. w/ Sump - Complete	2 EA.	\$4,500.00	\$9,000.00	\$3,500.00	\$7,000.00	\$4,800.00	\$9,600.00
24 12" Dia. C-76 CL IV Sewer Pipe	157 L.F.	\$135.00	\$21,195.00	\$129.00	\$20,253.00	\$150.00	\$23,550.00
25 Sewer Tap - Complete	2 EA.	\$800.00	\$1,600.00	\$300.00	\$600.00	\$800.00	\$1,600.00
26 Drainage Structure Cover	2,400 LBS	\$3.00	\$7,200.00	\$3.00	\$7,200.00	\$3.00	\$7,200.00
27 Reconnect/Reconstruct Sanitary Lead - Complete	2 EA.	\$1.00	\$2.00	\$300.00	\$600.00	\$6,500.00	\$13,000.00
28 Class A Sod	1050 S.Y.	\$5.00	\$5,250.00	\$14.00	\$14,700.00	\$10.00	\$10,500.00
29 Topsoil Surface, 3" - Complete	1050 S.Y.	\$5.00	\$5,250.00	\$10.00	\$10,500.00	\$6.50	\$6,825.00
30 Water (1,000 Gallon/Unit)	50 UNIT	\$50.00	\$2,500.00	\$92.00	\$4,600.00	\$1.00	\$50.00
31 Non-Woven Geotextile Fabric, 8 Oz.	100 S.Y.	\$10.00	\$1,000.00	\$4.00	\$400.00	\$6.00	\$600.00
32 Hunter PGP Sprinkler Head	15 EA.	\$40.00	\$600.00	\$60.00	\$900.00	\$50.00	\$750.00
33 Rainbird 1800 Sprinkler Head	15 EA.	\$40.00	\$600.00	\$65.00	\$975.00	\$50.00	\$750.00
34 Clamps & Fittings	30 EA.	\$20.00	\$600.00	\$20.00	\$600.00	\$5.00	\$150.00
35 Poly Pipe 3/4" - 1" Diameter	300 L.F.	\$2.00	\$600.00	\$7.00	\$2,100.00	\$5.00	\$1,500.00
36 Dust Control	5 EA.	\$1.00	\$5.00	\$2,340.00	\$11,700.00	\$500.00	\$2,500.00
37 Video Recording Existing Conditions	1 L.S.	\$600.00	\$600.00	\$830.00	\$830.00	\$1,000.00	\$1,000.00
38 Maintaining Traffic & Const. Signing	1 L.S.	\$7,000.00	\$7,000.00	\$12,000.00	\$12,000.00	\$5,000.00	\$5,000.00
			Subtotal:		\$358,005.50		\$353,192.50

Description	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
R-3 Residential Sectional - (Various Locations)							
1 Remove & Replace 9" Concrete Pavement	100 S.Y.	\$85.00	\$8,500.00	\$102.50	\$10,250.00	\$90.00	\$9,000.00
2 Remove & Replace 7" Concrete Pavement	250 S.Y.	\$75.00	\$18,750.00	\$90.50	\$22,625.00	\$75.00	\$18,750.00
3 Adjust Drainage Structure	4 E.A.	\$300.00	\$1,200.00	\$300.00	\$1,200.00	\$300.00	\$1,200.00
4 Restoration	100 S.Y.	\$1.00	\$100.00	\$20.00	\$2,000.00	\$30.00	\$3,000.00
5 Maintaining Traffic & Const. Signing	1 L.S.	\$500.00	\$500.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
		Subtotal:	\$29,050.00		\$38,075.00		\$36,950.00
		Grand total:	\$1,433,010.25		\$1,640,876.55 *		\$1,655,281.80

Cipparone Contracting - \$1,788,789.75 *
 Florence Cement - \$2,054,990.70
 Rigid Pavement - \$2,221,216.25 *
 Engineer's Estimate - \$1,646,000

I hereby certify that this is a true and accurate copy of the bids received, read, and tabulated for this project.


 William Fowler, P.E. - Engineer III

3/15/24

* Bid Adjusted by Engineer (Arithmetic Error)



AGENDA ITEM SUMMARY FORM

MEETING DATE: 3/20/24

PREPARED BY: Cheryl Rottmann, Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Skynet IT Contractor - Wireless Network Upgrade

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT:

FUNDS REQUESTED: \$26,640.00

FUND: 101-228-982-0000

EXECUTIVE SUMMARY:

Skynet, the City's IT contractor, is requesting the purchase of 18 Cisco 18 MR44 Wireless access points along with 18 three (3) year subscription license to be used to improve wireless capabilities across the City as part of their Wireless Network Upgrade project for a cost of \$18,540. The cost of labor will be \$8,100, with a total project cost of \$26,640, coming in below the budgeted \$35,000 amount. Originally, this project anticipated the purchase of 18 additional access points which were determined not to be necessary, reducing the total quoted amount. This will be a migration to one singular platform that is cloud hosted. ITAC has been consulted on this project and provided an update through the quarterly review process with Skynet. Attached please find the quote for the equipment and Statement of Work.

RECOMMENDATION:

Staff recommends the approval of the purchase of 18 Cisco Meraki MR 44 wireless access points and 18 three (3) year subscription license from CDW-G, of Chicago, Illinois, under the Michigan Master Computing-Mi Deal in the amount of \$18,540, plus labor costs of \$8,100 for a total amount of \$26,640. Funding has been budgeted in the FY 23/24 budget in account number 101-228-982-0000.



Thank you for choosing CDW. We have received your quote.

Item 8.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

CHRIS MORRISON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NQGP625	11/7/2023	74904723	4558647	\$28,170.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki MR36 - wireless access point - 802.11a b g n ac ax - cloud-man Mfg. Part#: MR36-HW Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	18	5980320	\$400.00	\$7,200.00
Cisco Meraki MR44 - wireless access point - Wi-Fi 6 - cloud-managed Mfg. Part#: MR44-HW Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	18	6312966	\$600.00	\$10,800.00
Cisco Meraki MR Series Enterprise - subscription license (1 year) - 1 acces Mfg. Part#: LIC-ENT-1YR UNSPSC: 43232901 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	18	3343315	\$85.00	\$1,530.00
Cisco Meraki MR Series Enterprise - subscription license (3 years) - 1 acce Mfg. Part#: LIC-ENT-3YR UNSPSC: 43232901 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	18	3342939	\$185.00	\$3,330.00
Cisco Meraki MR Series Enterprise - subscription license (5 years) - 1 acce Mfg. Part#: LIC-ENT-5YR UNSPSC: 43232901 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL Cisco (071B6600110)	18	3354009	\$295.00	\$5,310.00

SUBTOTAL \$28,170.00

Item 8.

SHIPPING \$0
SALES TAX \$0.00
GRAND TOTAL **\$28,170.00**




PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF MADISON HEIGHTS 300 W 13 MILE RD MADISON HEIGHTS, MI 48071-1853 Phone: (248) 583-0826 Payment Terms: NET 30-VERBAL	Shipping Address: CITY OF MADISON HEIGHTS ATTN: IT DEPARTMENT 300 W 13 MILE RD MADISON HEIGHTS, MI 48071-1853 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Kristen Meyer | (866) 809-9889 | krismey@cdwg.com

Need Help?

-  My Account
-  Support
-  Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2023 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

City of Madison Heights

Date: January 11, 2024
Expiration Date: February 11, 2024

Wireless Network Upgrade

Objectives

The Scope of Work agreement is designed to outline deliverables for Wireless Network Upgrade.

Scope of Work

Technical Project Phases: Completed by 6/30/2024

- Equipment Receipt
- Add Equipment to Meraki Dashboard
- Apply Licensing to Meraki Dashboard
- Configure Access points
- Test & verify
- Deployment
- Update documentation
- Decommission replaced hardware

Materials

*Note: Equipment and Licensing quoted and ordered through CDWG

Anticipated Budget Hours

Labor	Hours (Up To)	Unit Price	Total Price
Configuration & Installation	60	\$135	\$8,100.00

*Note: Only hours used will be billed. Should additional time be needed, Skynet will bill direct time at our current rate

Estimated Labor: \$8,100

TOTAL \$8,100

Resources Dedicated

- Colin Wynn – Skynet Engineer
- Chris Sandu – Skynet Engineer

Authorizing Signature: _____ Date: _____