

CITY OF MADISON HEIGHTS

LIBRARY - BRECKENRIDGE ROOM, 240 W. 13 MILE RD.
HUMAN RELATIONS AND EQUITY COMMITTEE MEETING AGENDA

SEPTEMBER 18, 2025 AT 6:30 PM

CALL TO ORDER

ROLL CALL

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

1. Minutes of August 21, 2025

MEETING OPEN TO THE PUBLIC

COUNCIL UPDATE

COMMITTEE UPDATES

- 2. Achievement Exhibit
- 3. Adaptive Game Night
- 4. Logo and Apparel
- 5. Revin' in the Heights

UNFINISHED BUSINESS

NEW BUSINESS

- <u>6.</u> Review Library Internet Safety Policy
- 7. Social Media Content
- 8. Tree Lighting November 24

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madisonheights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Human Relations and Equity Committee Meeting Madison Heights, Michigan August 21, 2025

A Human Relations and Equity Committee Meeting was held on Thursday, August 21, 2025 at 6:30 PM at Library - Breckenridge Room, 240 W. 13 Mile Rd.

CALL TO ORDER

Meeting called to order by Chair Yu at 6:31 pm.

ROLL CALL

PRESENT

Aaron Brown

Tanner Langdon

Jessica Showers

Ashley Strunk

Alec Yu

Council Representative Quinn Wright

Council Representative Alternate Emily Rohrbach

Also present Staff Liaison Heather Hames

ABSENT

Rebecca Chambliss

Kate Kapas

Student Delegate (Madison) Colton Chambliss

APPROVAL OF MINUTES

1. Minutes of July 23, 2025

Motion made by Showers to approve the Minutes of July 23, 2025, Seconded by Brown. Motion passed unanimously.

MEETING OPEN TO THE PUBLIC

No on present wishing to speak.

COMMITTEE UPDATES

2. Adaptive Game Night Summary

The Adaptive Game Night for ages 16 and up in July went great and was well attended. Attendees are very interested in having the program again. There is also community interest in having an adaptive game night for youth.

Motion made by Brown to create an Adaptive Programs Committee to include Ashley Strunk and Alec Yu, Seconded by Showers. Motion passed unanimously.

Motion made by Brown to hold an Adaptive Game Night for youth on October 28 at 6:00 pm, Seconded by Showers. Motion passed unanimously.

1

3. Revin' in the Heights

Sponsorships are coming in. Volunteers needed for shifts, sign-up sheet coming soon.

4. Juneteenth Scholarship Summary

The plan is to present the winner with a certificate and \$500 check at the August 25 City Council meeting.

NEW BUSINESS

5. Social Media Content

Social Media posts for August will use content already created, Hames will post. Some September content is already ready and new content needed is:

Suicide Prevention Awareness Month - Yu 9/11 - Brown

Michigan Indian Day - Rohrbach

6. Motion made by Langdon to establish the HREC Logo and Apparel Committee consisting of Tanner Langdon, Emily Rohrbach, and Aaron Brown, Seconded by Showers. Motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:57 p.m.



Automotive Hall of Fame

21400 Oakwood Blvd., Dearborn, MI 48124



Invoice Date: To Address

September 10, 2025 Heather Hames

HeatherHames@Madison-Heights.org

240 W 13 Mile Rd, Madison Heights Mi

48071

Description Total: 350.00

Hosting Automotive Hall of Fame Achievement Traveling Exhibit from October 1, 2025- November 30, 2025

Exhibit includes: (5) 6ft Panels Shipping cost:

- Rent equipment- 150.00
- Labor-

Set up Travel 50.00 Pick up Travel 50.00 Tech Exhibit Fee- 100.00

- User training -included
- · Logistics management -included

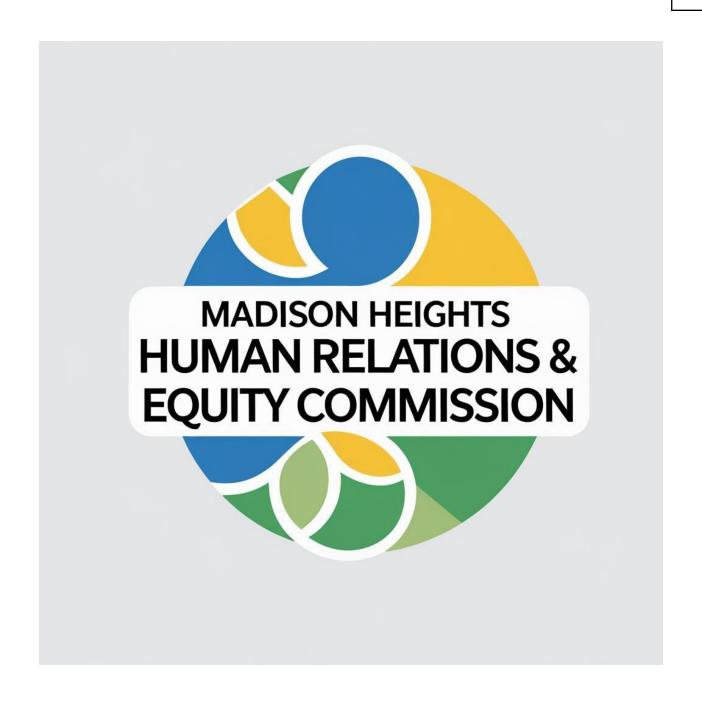
installation

- AHF will deliver and install the exhibit to the designated location
- The hosting institution may reposition the exhibit within the facility, provided it does with care and without damage to the exhibit
- Installation is estimated to take 1-2 hours
- Please make sure desired space is clear and ready for the exhibit to be set up

De-installation

- AHF will pick up the traveling exhibit on the last hosting date.
- Wrapping the exhibit can be noisy, so if it disturbs students/guests, we can take the exhibit away to another space
- De-installing the exhibit will take 2-3 hours

Please contact Melissa Terry at: mterry@thedrivingspirit.org or (313) 240-4000 ex 110



Internet Safety Policy

Madison Heights Public Library Adopted by City Council: June 24, 2013. Updated: DRAFT 2

Purpose

In order to comply with CIPA [CHILDREN'S INTERNET PROTECTION ACT (Pub. L. 106-554 and 47 USC 254(h)] the City of Madison Heights Public Library has adopted this Internet Safety Policy.

A Technology Protection Measure (filtering software) is installed on all Internet access points in the library, including public computers, staff devices, and the wireless network. This filtering software helps to protect against access to visual depictions deemed "obscene," "child pornography," or "harmful to minors."

The term "obscene" as defined in 18 USC Section 1460.

The term "child pornography" as defined in 18 USC Section 2256.

The term "harmful to minors" as defined in 47 USC Section 254 [G].

The Madison Heights Public Library provides free filtered wireless Internet access for patrons using their own laptops or wireless devices during normal library operating hours.

Use of the Library's Internet service indicates the user will abide by all relevant Library policies and applicable law.

While the Library strives to provide reliable service, connection quality and availability are not guaranteed due to technology limitations and high demand.

Responsibility and Safety

Staff presence and use of a filtering system should not be viewed as a substitute for parental supervision of a minor on the Internet. Parents or legal guardians, and not the library staff, are responsible for monitoring their children's use of the internet and for information selected and/or accessed by their children. Children should be warned against giving out any personal information while using these resources, social media sites, or other direct electronic communications. Appropriate online behavior is required by all users.

Filtering software is not perfect. Filters may block access to constitutionally protected material on the Internet or fail to block access to material that is obscene or harmful. Under the law, the librarian is allowed to unblock erroneously blocked individual websites for minors. The Librarian may only completely disable the filter for adult patrons using the computer assigned by the library for this purpose. These patrons must be eighteen (18) years old or older and must make this request. Adult and minor Internet use will be monitored according to Library policy.

With regard to safety, the City of Madison Heights Public Library Internet Safety Policy prohibits the following:

This policy was adopted June 24, 2013 by the City Council of Madison Heights

- Access by minors to inappropriate matter on the Internet and World Wide Web.
- Sending or displaying obscene or disruptive messages, files, or images.
- Any type of Cyber-bullying.
- Minors use of chat rooms or instant messaging without parental approval.
- Gaining unauthorized access to the library's network or computer systems or to any other network or computer system (hacking).
- Unauthorized disclosure, use and dissemination of personal identification by or regarding minors.
- Using library computers to conduct any unlawful activity.

Internet Use Rules

- 1. Internet may not be used for any purpose that violates federal, state, or local laws. Users must respect all copyright and licensing agreements pertaining to electronic files and resources obtained via the Internet.
- 2. The customer must configure his/her own equipment. Very limited technical support is available through library personnel. The library cannot guarantee that all hardware will work with printers or WiFi and the library is not responsible for any changes made to their device settings. Staff cannot troubleshoot your equipment. Please consult your user's manual, or contact your hardware or software provider for any additional assistance.
- 3. Communication over WiFi is not secure. MHPL highly recommends that all laptops or wireless devices have up-to-date anti-virus software, spyware protection, and a personal firewall installed while utilizing the Library's wireless network.
- 4. Wireless users should be certain that their laptop or other wireless devices are secured at all times and should never be left unattended in the library, even for a brief period of time. Theft of such devices is not the responsibility of the library.
- 5. Limited power outlets are available in the library. These outlets may be used wherever the cord does not present a tripping hazard or block access for patrons or staff. It is recommended that you charge your battery before coming to the library.
- 6. Users of devices are expected to be considerate of patrons nearby and are required to use headphones when playing movies, music and games, or when using any software program that generates sound.
- 7. Neither the City of Madison Heights, the Library, its director, nor any city employee shall be liable for any direct or indirect damages which occur from using the wireless network.

Disclaimer of Liability

The library shall not have any responsibility or liability for any direct, indirect, or consequential damage claims arising from information found on the Internet or relating to the loss, damage or interception of any information, data, work product, or other materials viewed, searched or stored on your personal

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device. The library is not responsible for any damage to personal equipment or software that may occur as a result of using the Library's internet connection.

Any violation of this policy may result in the loss of Internet privileges at the library. Unacceptable use that is illegal may result in criminal prosecution as well.

City of Madison Heights Public Library Internet Safety Policy

In order to comply with CIPA [CHILDREN'S INTERNET PROTECTION ACT (Pub. L. 106-554 and 47 USC 254(h)] the City of Madison Heights Public Library has adopted this Internet Safety Policy.

The library has installed a Technology Protection Measure (a filtering hardware appliance) for all Internet traffic in the library. This includes all staff, wireless, and public computers. This filtering hardware helps to protect against access to visual depictions deemed "obscene," "child pornography," or "harmful to minors."

The term "obscene" as defined in 18 USC Section 1460. The term "child pornography" as defined in 18 USC Section 2256. The term "harmful to minors" as defined in 47 USC Section 254 [G].

Staff presence and use of a filtering system should not be viewed as a substitute for parental supervision of a minor on the Internet. Staff ability to monitor activities of minors online will be affected by circumstances at the Children's and Circulation Desks. With this in mind, minors age 17 and under must use one of the filtered public computers in the Children's room to access the Internet, the World Wide Web, and email. Children should be warned against giving out any personal information while using these resources, social media sites, or other direct electronic communications. Appropriate online behavior is required by all users. The library will block a child's card from Internet access at the request of a parent.

Filtering software is not perfect. In some instances it may block access to constitutionally protected material on the Internet or fail to block access to material that is obscene or harmful. Under the law, the librarian is allowed to unblock erroneously blocked individual websites for minors. The Librarian may only completely disable the filter for adult patrons using computers in the adult room. These patrons must be eighteen (18) years old or older and must make this request. Adult and minor Internet use will be monitored according to Library policy.

With regard to safety, the City of Madison Heights Public Library Internet Safety Policy prohibits the following:

- Access by minors to inappropriate matter on the Internet and World Wide Web.
- Sending or displaying obscene or disruptive messages, files, or images.
- Any type of Cyber-bullying.
- Using chat rooms or instant messaging.
- Gaining unauthorized access to the library's network or computer systems or to any other network or computer system (hacking).
- Unauthorized disclosure, use and dissemination of personal identification by or regarding minors.
- Using library computers to conduct any unlawful activity.

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MADISON HEIGHTS PUBLIC LIBRARY – Wireless Internet Access Policy

The Madison Heights Public Library offers free filtered wireless access to the Internet for patrons using their own laptops and wireless devices. The purpose of this policy is to ensure appropriate use of the library's Wi-Fi network. Wireless users must agree to abide by the Library's *Public Computers Internet Acceptable Use Policy & Guidelines* and *Code of Conduct*. Use of the Library's Wi-Fi service is your agreement with the terms and conditions of the Library's Wireless Internet Access Policy below.

Wireless Internet Access Policy

- 1. It is expected that patrons who use the Internet via the library's wireless network will do so in a responsible and legal way. Wireless may not be used for any purpose that violates federal, state, or local laws. Users must respect all copyright and licensing agreements pertaining to electronic files and resources obtained via the Internet.
- 2. The Library provides wireless access during normal library operating hours. However, high demand, reliability of technology and other factors may affect access. For these reasons the Library cannot guarantee the availability or reliability of the service.
- 3. Printing is **not** available via the Wireless network at this time. You will have to save your work to a portable device and print from a Library public computer. [Printing from the public computers is 15 cents (\$0.15) per page for Black and White copies and 50 cents (\$0.50) for color pages.]
- 4. The customer must configure his/her own equipment. Very limited technical support is available through library personnel. The library cannot guarantee that all hardware will work with the wireless connection and the library is not responsible for any changes users make to their device settings. Staff cannot troubleshoot your equipment. Please consult your user's manual, or contact your hardware or software provider for any additional assistance.
- 5. Communication over a wireless network is not secure. The Library assumes no responsibility for the safety of the equipment or data while using the wireless network. MHPL highly recommends that all laptops or wireless devices have up-to-date anti-virus software, spyware protection, and a personal firewall installed while utilizing the Library's wireless network.
- 6. The library shall not have any responsibility or liability for any direct, indirect, or consequential damage claims arising from information found on the Internet or relating to the loss, damage or interception of any information, data, work product, or other materials viewed, searched or stored on your personal device. The library is not responsible for any damage to personal equipment or software that may occur as a result of using the Library's wireless network
- 7. Wireless users should be certain that their laptop or other wireless devices are secured at all times and should never be left unattended in the library, even for a brief period of time. Theft of such devices is not the responsibility of the library.
- 8. Neither the City of Madison Heights, the Library, its director, nor any city employee shall be liable for any direct or indirect damages which occur from using the wireless network.
- Limited power outlets are available in the library. These outlets may be used wherever the cord does not present a
 tripping hazard or block access for patrons or staff. Chairs or tables are NOT to be moved to electrical outlets. It is
 recommended that you charge your battery before coming to the library.
- 10. Users of laptops, netbooks, and other related devices are expected to be considerate of patrons nearby and are required to use headphones when playing movies, music and games, or when using any software program that generates sound.
- 11. No fee or password is required to connect to the Library's wireless network.
- 12. Wireless users are not to sit at the Public computer workstations. These are only for users signing in with a library card and using the SAM (Smart Access Manager) time management program.