

Regular Meeting  
Active Adult Center Advisory Board  
January 20, 2026

A meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, January 20, 2026, at 1:00 p.m. at the Madison Heights City Hall Building at 300 W. 13 Mile Rd., Madison Heights, MI 48071.

Present: Bessler, Brand, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.  
Also Present: Center Supervisor Cowan, Councilor Wright.  
Excused: Smith, DPS Director Ballantine.

**19-01. Minutes.**

Motion by Ms. Juska-Svoba seconded by Ms. Ratliff to adopt the minutes from the meeting of November 18, 2025.

Yeas: Bessler, Brand, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.  
Nays: None.  
Excused: Smith.

**19-02. Meeting Open to the Public.**

None.

**19-03. Staff Report.**

Ms. Cowan updated the Board on programs that are coming up including AARP income tax assistance, February programming and upcoming closures.

**19-04. Maintenance Requests**

Ms. Cowan stated the hooks for coats, et cetera in the exercise equipment room have been installed. Discussion was had regarding whether there were enough hooks. Ms. Cowan stated she will check in with individuals who use the room, and if they request more hooks, she will ask maintenance for more.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Ms. Cowan asked Board members if they thought about the apparel that was discussed at the last meeting. All members stated they thought it was a good

idea to purchase the items out of the escrow account. All male staff and advisory board members would receive a jacket, long sleeved shirt and short sleeved shirt. All female staff and advisory board members would receive those three items plus a long-sleeved cardigan. Ms. Cowan asked all Board members who had not tried on clothing samples to come by after the meeting to pick their sizes.

Motion by Ms. Bessler seconded by Ms. Juska-Svoba to purchase the apparel for AAC staff and advisory board members out of the escrow account.

Yeas: Bessler, Brand, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.  
Nays: None.  
Excused: Smith.

The pop-up tent for AAC programs on the agenda will be discussed at the next meeting when Mr. Ballantine is present, since he has been researching it.

**19-07. New Business.**

In Mr. Ballantine's absence, Ms. Cowan raised the question of whether we should establish a practice under which beautification award recipients from the previous five years would be ineligible to receive the award. The proposal would still allow for special recognition of nominees during the awards ceremony, but without presenting an award to those who have received one within the past five years. All Board members agreed it was a good idea.

Motion by Ms. Faulkner to establish a practice to not allow winners from the past five years to receive a Beautification Award. Seconded by Ms. Quigley. All in favor.

Yeas: Bessler, Brand, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.  
Nays: None.  
Excused: Smith.

Ms. Cowan also stated there has been discussion at a past meeting and in general about adding a Halloween Beautification Judging and awards. All Board members agreed they would like to add a Halloween judging.

Motion by Ms. Ratliff, seconded by Ms. Faulkner to add a Halloween judging and awards. All in favor.

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Yeas: Bessler, Brand, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.  
Nays: None.  
Excused: Smith.

Ms. Cowan stated that the AAC has received around \$800.00 in donations from the family and friends of Chris Collom, the long-time volunteer who passed away over the holiday break. Staff and volunteers have been brainstorming ways to honor Chris from a bingo event to a plaque to renaming the fireside lounge. Ms. Cowan asked if Board members could also think of ideas, and we will discuss at the next meeting. Some ideas thrown out immediately were a memorial garden and bench at the AAC.

**19-08. Treasurer's Report.**

Ms. Cowan stated that we had not received reports from finance until recently, and when we did the reports did not match up from end of month to beginning of month on the next report. Ms. Parker is going over the reports and will have them ready for the next meeting.

**19-09. Council & Administration Updates.**

Councilor Wright stated Priority Waste has moved to claw grabbers, and to make sure bins are spaced five feet apart.

Councilor Wright reported that the City prioritizes snow removal service to main and emergency access roads and then all others such as side streets.

Councilor Wright also stated that City staff are working on the budget.

Councilor Wright encouraged members to attend other Board meetings.

Councilor Wright stated that when the snow ends, road construction projects will pick up again, and that John R. would be worked on in the Spring.

Councilor Wright reminded Board members to call City Hall or DPS with any complaints, and that City staff does not monitor social media accounts.

Councilor Wright stated if anyone knows neighbors who need help getting their trash bins to the street to help if possible. He also stated that handles should be put towards the house, and the bin should be placed on the driveway. Ms. Ratliff reported that her neighbors have been putting the bins in the driveway, but Priority has been coming through and putting the bins in the street.

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Councilor Wright stated residents should give Priority time to sort things out, but that residents could always call Mr. Ballantine to report that.

**19-10. Adjournment.**

The meeting was adjourned at 1:45 pm. Our next meeting will be on Tuesday, February 17, 2026 at 1:00 pm.

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Jennifer Cowan  
Active Adult Supervisor