



CITY OF MADISON HEIGHTS

**CITY HALL - LINDELL ROSS EXECUTIVE CONFERENCE ROOM,
300 W. 13 MILE RD.**

ELECTION COMMISSION MEETING AGENDA

OCTOBER 13, 2026 AT 4:00 PM

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. Election Commission Meeting Minutes of July 13, 2026

MEETING OPEN TO THE PUBLIC

NEW BUSINESS

2. Appointment of City Clerk and Deputy City Clerk as Commission Delegate for the November 3, 2026 Election
3. Approval of Election Inspectors
4. Authorization of Early Processing and Tabulation of Absentee Ballots

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.3-

Election Commission Meeting
Madison Heights, Michigan
July 13, 2026

A Election Commission Meeting was held on Monday, July 13, 2026 at 5:30 PM at City Hall - Lindell Ross Executive Conference Room, 300 W. 13 Mile Rd.

PRESENT

Commissioner Laurie Gerald
Commissioner Cheryl Rottmann
Commissioner Tim Burns

EC-26-1. Addition to the Agenda.

Motion to add to the agenda, *Authorization of Early Processing and Tabulation of Absentee Ballots*, under New Business.

Motion made by Commissioner Gerald, Seconded by Commissioner Burns.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

EC-26-2. Election Commission Minutes of November 10, 2025.

Motion to approve the Election Commission Meeting Minutes of November 10, 2025, as printed.

Motion made by Commissioner Burns, Seconded by Commissioner Gerald.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

EC-26-3. Appointment of City Clerk and Deputy City Clerk as Commission Delegate for the August 4, 2026 Election.

Motion to appoint City Clerk Cheryl Rottmann and Deputy Clerk Phommady Boucher to serve as the Commission's Designees for the August 4, 2026 election to appoint alternate election inspectors in an emergency situation, appoint student inspectors, perform duties as deemed necessary including conducting early processing and tabulation of absentee ballots by the absentee counting board inspectors and, to conduct the Preliminary Testing in accordance to State law.

Motion made by Commissioner Gerald, Seconded by Commissioner Burns.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

EC-26-4. Approval of Election Inspectors.

Motion to approve the attached list of election inspectors for the August 4, 2026 Primary Election.

Motion made by Commissioner Burns, Seconded by Commissioner Gerald.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

EC-26-5. Public Accuracy Test.

Motion to affirm the Public Accuracy Test was held in accordance with MCL 168.778(6) for the August 4, 2026 Election and that the Accuracy Board hereby certifies that notice of this test was published 48 hours prior to the conduct of the test; the container holding the testing materials was sealed with seal number 158791 and Precinct 7 tabulator and Voter Assist Terminal were tested at the Public Accuracy Test using the prepared test decks and that the results agree with the predetermined results of the test decks and the test decks, predetermined results and results of the Public Accuracy Test were secured following the test under the seal number 158792.

Motion made by Commissioner Burns, Seconded by Commissioner Gerald.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

EC-26-6. Authorization of Early Processing and Tabulation of Absentee Ballots.

Motion to authorize the processing and tabulation of absentee ballots between the hours of 7 a.m. and 8 p.m. on any of the 8 days before Election Day, beginning July 27, 2026 and ending August 3, 2026 as provided for under MCL 168.765(11).

Motion made by Commissioner Burns, Seconded by Commissioner Gerald.

Voting Yea: Commissioner Gerald, Commissioner Rottmann, Commissioner Burns

Motion carried.

ADJOURNMENT:

Having no further business, Clerk Rottmann adjourned the meeting at 6:27 p.m.

Election day roster - August Primary Election

Date	Last name	First name	Party
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PRECINCT 1

08/04/2026	Dusseau	Renee	D
08/04/2026	Francis	Michael	R
08/04/2026	Anderson	John	D
08/04/2026	Quigley	John	R
08/04/2026	Varsch	Maria	D

PRECINCT 2

08/04/2026	Baldwin-Siegmann	Sonja	D
08/04/2026	Harp	Carlos	R
08/04/2026	Hock	Marlynn	R
08/04/2026	Lee	Deliza	D
08/04/2026	Willis-Dill	Tamica	D

PRECINCT 3

08/04/2026	Adragna	Maria	D
08/04/2026	Harp	Mary	R
08/04/2026	Carney	Ann	R
08/04/2026	Matouka	Paul	D
08/04/2026	Slusarczyk	Diana	R
08/04/2026	Saunders	Mary	D

PRECINCT 4

08/04/2026	Carlson	Lisa	D
08/04/2026	Fecteau	Lorelynn	R
08/04/2026	Ellison	Cathy	D
08/04/2026	Popp	Suzanne	D
08/04/2026	Shoults	David	R

PRECINCT 5

08/04/2026	Brock	Robert	R
08/04/2026	Dyer	Taylor	D
08/04/2026	Bezanson	Jeanette	D
08/04/2026	Opipari	Linda	D
08/04/2026	Simlar	Cathleen	D

PRECINCT 6

08/04/2026	Marras	Miranda	D
08/04/2026	DiFranco	Magdalena	D
08/04/2026	Grogan	Heidi	D
08/04/2026	Johnson	Nicholas	D
08/04/2026	Palazzolo	Vita	R

PRECINCT 7

08/04/2026	Smallish	Chelsea	R
08/04/2026	Lawson	Ellen	D
08/04/2026	Kastle	Barbara	D
08/04/2026	Moskwa	Ed	D
08/04/2026	Ott	Debbie	D

ABSENTEE VOTER COUNTING BOARD

08/04/2026	Fox-Smith	Laura	R
08/04/2026	Marentette	Peggy	D
08/04/2026	Bucciarelli	Lynne	D
08/04/2026	CHANDLER	Gerald	R
08/04/2026	CHANDLER	PENNY	D
08/04/2026	Lelli	Barbara	R
08/04/2026	Shields	E. Patricia	R
08/04/2026	Vickey	Louise	R
08/04/2026	Warren	Verna	D
08/04/2026	Printz	Alexandria	D

RECEIVING
BOARD

08/04/2026 Boucher	Phommady Annette	R
08/04/2026 Bramos	Robert	D
08/04/2026 Daley	Mary	D
08/04/2026 O'Bryan	Anna	D
08/04/2026 Peacock Nash	Shari	D
08/04/2026 Rakshit	Madhuparna	D
08/04/2026 Rosol	Allison	D
08/04/2026 Slaughter	Madeline	R
08/04/2026 Stoloff	Rae	D

Memorandum

To: Election Commission

From: Mary Daley, City Clerk

Date: 10-13-26

Re: Early Processing and Tabulation of Absentee Ballots

MCL 168.765(11) states the Election Commission, as provided under section 764d, may authorize that Absent Voter Counting Boards be established under subsection (1) to process and tabulate absent voter ballots between the hours of 7 a.m. and 8 p.m. on any of the 8 days before election day, beginning on the second Monday before election day and ending on the Monday immediately before election day.

As such, I respectfully request the following motion:

Motion to authorize the processing and tabulation of absent ballots between the hours of 7 a.m. and 8 p.m. on any of the 8 days before Election Day, beginning on October 26, 2026 and ending November 2, 2026 as provided for under MCL 168.765 (11).

Please let me know if you have any questions.

Memorandum

To: Election Commission
From: Mary Daley, City Clerk
Date: 10/13/26
Re: Election Commission Designee

The State of Michigan's Bureau of Elections and the Oakland County Election Division recommends that the Election Commission formerly adopt a motion giving the City Clerk the authorization to, on behalf of the Election Commission, conduct all necessary duties pertaining to the election, including preliminary testing of the ballots and appointment of emergency Election Inspectors. I would also like to request that the Deputy Clerk be included in this authorization. As such, I would request that the following motion be made at the Election Commission meeting of October 13, 2026:

Motion by , seconded by , to appoint City Clerk Mary Daley and Deputy Clerk Phommady Boucher to serve as the Commission's Designees for the November 3, 2026 election to appoint alternate election inspectors in an emergency situation, appoint student inspectors, perform any duties as deemed necessary including conducting early processing and tabulation of absentee ballots by the absentee counting board inspectors and, to conduct the Preliminary Testing in accordance with State law.

Please let me know if you have any questions.

Memorandum

To: Election Commission
From: Mary Daley, City Clerk
Date: 10/08/26
Re: Precinct Workers

I am in the process of finalizing the Precinct Inspector list for the Election Commission. I am still waiting for a few people to call back and confirm their appointments. I will present a list to the Election Commission at the meeting for review and authorization.