



CITY OF MADISON HEIGHTS
CITY HALL - COUNCIL CHAMBERS, 300 W. 13 MILE RD.
CITY COUNCIL REGULAR MEETING AGENDA
AUGUST 25, 2025 AT 7:30 PM

CALL TO ORDER

ROLL CALL

INVOCATION and PLEDGE OF ALLEGIANCE - COUNCILMAN MIER

APPROVAL OF THE AGENDA:

- [1.](#) Additions/Deletions

PRESENTATIONS

- [2.](#) Library Card Sign-up Month and Design Contest Winners
- [3.](#) HREC - Presentation of Juneteenth Scholarship

PUBLIC HEARINGS:

ITEMS ON AGENDA OF INTEREST TO PARTIES IN THE AUDIENCE

MEETING OPEN TO THE PUBLIC:

CONSENT AGENDA:

- [4.](#) City Clerk - Board and Commission Appointments - Council Appointments
- [5.](#) City Clerk - Board and Commission Appointments - Mayor Appointments
- [6.](#) City Council Regular Meeting Minutes of August 11, 2025

COMMUNICATIONS:

REPORTS:

ITEMS FOR FUTURE PUBLIC HEARINGS:

BID AWARDS/PURCHASES:

ORDINANCES:

UNFINISHED BUSINESS:

MINUTES:

EXECUTIVE SESSION:

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: August 21, 2025
TO: City Council
FROM: Melissa R. Marsh, City Manager
SUBJECT: Agenda Comments – Regular Council Meeting of Monday, August 25, 2025

PRESENTATIONS:

LIBRARY CARD SIGN-UP MONTH AND DESIGN CONTEST WINNERS

Library Director Vanessa Verdun-Morris requests City Council recognize Lillianna Louwers and Chloe Brown as winners of the Library Card Design Contest while proclaiming September 2025 as Library Card Sign-up Month.

HREC – PRESENTATION OF JUNETEENTH SCHOLARSHIP

HREC will be present to present the scholarship to Ah'Janae' Newsome who plans to be in attendance at the meeting with family members.

CONSENT AGENDA:

BOARD AND COMMISSION COUNCIL AND MAYOR APPOINTMENTS

Council liaisons to the City's boards and commissions and the Mayor have requested the appointment of the applicants from the attached list to their respective boards or commissions, with the term ending date as specified.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 8/25/25

PREPARED BY: Vanessa Verdun-Morris

AGENDA ITEM CONTENT: Library Card Design Contest Winners & Library Card Sign-up Month

AGENDA ITEM SECTION: Presentations

BUDGETED AMOUNT: 0

FUNDS REQUESTED: 0

FUND:

EXECUTIVE SUMMARY:

Library Card Sign-Up Month, held each September, is a national campaign by the American Library Association to promote the importance of library cards and access to library services. Originally a back-to-school effort for kids, it now highlights the lifelong value of libraries for all ages. This year, the Madison Heights Public library will debut two new cards designed by local teen artists, selected by popular vote through the Library Card Design Contest.

RECOMMENDATION:

Library Director Vanessa Verdun-Morris requests City Council recognize Lillianna Louwers and Chloe Brown as winners of the Library Card Design Contest while proclaiming September 2025 as Library Card Sign-up Month.

Library Card Sign-up Month 2025 Proclamation

WHEREAS, the Madison Heights Public Library sparks learning, creativity, and opportunity for everyone—from early readers to lifelong learners;

It serves as a welcoming space where people from all walks of life come together, connect, and feel like they truly belong;

It supports residents through everyday challenges—whether it's applying for a job, getting online, or finding the right local resource;

It drives the local economy by equipping job seekers, students, entrepreneurs, and creatives with the tools they need to succeed;

It empowers residents to save money, reduce waste, and make more sustainable choices—through the simple, powerful idea of sharing;

It invites creativity and community expression through initiatives like the Library Card Design Contest, which this year recognizes Lillianna Louwers and Chloe Brown for their inspiring artwork;

Their winning designs will be featured on new library cards available beginning in September 2025;

NOW, THEREFORE, be it resolved that City Council hereby recognizes Lillianna Louwers and Chloe Brown as winners of the Library Card Design Contest while proclaiming September 2025 as Library Card Sign-up Month.

Library Card Sign-up Month 2025 Winning Designs



Chloe Brown, 14



Lilliana Louwers, 13



AGENDA ITEM SUMMARY FORM

MEETING DATE: 8/25/25

PREPARED BY: Heather Hames, HREC Staff Liaison

AGENDA ITEM CONTENT: HREC - Presentation of Juneteenth Scholarship

AGENDA ITEM SECTION: Presentations

BUDGETED AMOUNT: \$0

FUNDS REQUESTED: \$0

FUND: Escrow - HREC

EXECUTIVE SUMMARY:

In 2024, the HREC participated in plant sells and hosted Revin' in the Heights. Funds raised are used to host community events, install Communication Boards in the Parks and fund our inaugural Juneteenth Scholarship. The scholarship was open to students living in or attending school in Madison Heights and was promoted at the Juneteenth event, online, and through local schools. Seven students applied, and Ah'Janae' Newsome (student at Dorsey) was selected as the recipient based on her leadership qualities and the strength of her personal statement, which emphasized the ongoing relevance of Juneteenth and the power of community unity. She states, "Juneteenth is not just about the past. It's about the present and future. It's a reminder that freedom is not a one-time event but a constant pursuit."

RECOMMENDATION:

HREC will be present to present the scholarship to Ah'Janae' Newsome who plans to be in attendance at the meeting with family members.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 8/25/25

PREPARED BY: Cheryl Rottman - Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Council Appointments to Boards and Commissions

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT:

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

Council liaisons to the City's boards and commissions have requested the appointment of the applicants from the attached list to their respective boards or commissions, with the term ending date as specified.

RECOMMENDATION:

If Council concurs, the appropriate motion would be to approve the Council appointments to City boards and commissions with the term ending dates as specified.

Board and Commission Vacancies

BOARD	TERM TYPE	MAYOR'S APPT?	TERM LENGTH	TERM EXPIRATION	APPLICANTS FIRST NAME	LAST NAME	APP DATE
ACTIVE ADULT CENTER ADVISORY BOARD	R		3	8/31/2028	ANNIE	BRAND	WILLING
ARTS BOARD	R		3	8/31/2028	JENNIFER	NAGLE	WILLING
	R		3	8/31/2028	KEATON	SOTO-OLSON	WILLING
	R		3	8/31/2028	THOMAS	WRONA	ALT. WILLING
	R		3	8/31/2027	SANDIE	YOUNG	ALT. WILLING
	A		3	8/31/2027	KIMBERLY	OPRIN	1/29/2025
	A		3	8/31/2027			
	A		3	8/31/2026			
CONSTRUCTION BOARD OF APPEALS	R		2	8/31/2027	DEL	LORANGER	WILLING
	R		2	8/31/2027			
	R		2	8/31/2026			
	R		2	8/31/2026			
ELECTED OFFICIALS COMPENSATION COMMISSION	R		7	8/31/2032	KEVIN	WRIGHT	WILLING
	R		7	8/31/2029			
ENVIRONMENTAL CITIZENS COMMITTEE	A		3	2/28/2026	MATTHEW	OLSEN	5/27/2025
HISTORICAL COMMISSION	R		3	2/28/2028	JOEL	SEEWALD	7/27/2025
	R		3	2/28/2027			
	A		3	2/28/2028			
HUMAN RELATIONS & EQUITY COMMISSION	R		2	8/31/2027	AARON	BROWN	WILLING
	R		2	8/31/2027	KATE	KAPAS	WILLING
	R		2	8/31/2027	TANNER	LANGDON	WILLING
	R		2	8/31/2027	ALEC	YU	WILLING
	R		2	8/31/2027	ANDREW	ATTARD	2/14/2025
	R		2	8/31/2026	TERESA	SCOTT	3/24/2025
	A		2	8/31/2027			
	A		2	8/31/2026			
	A		2	8/31/2026			

Board and Commission Vacancies - continued

BOARD	TERM TYPE	MAYOR'S APPT?	TERM LENGTH	TERM EXPIRATION	APPLICANTS FIRST NAME	LAST NAME	APP DATE
LIBRARY ADVISORY BOARD	R		2	8/31/2027	REBECCA	HILL	WILLING
	R		2	8/31/2027	AMANDA	MAY	WILLING
	R		2	8/31/2027	JENNIFER	NAGLE	WILLING
	R		2	8/31/2027	JEFFREY	SCOTT	WILLING
	R		2	8/31/2026	JENNIFER	ERTANO	4/8/2025
	A		2	8/31/2027	ANDREA	MAREK	3/31/2025
PARKS & RECREATION ADVISORY BOARD	A		2	2/28/2027	ERIC	PRAEDEL	5/9/2025
	A		2	2/28/2026			
TAX BOARD OF REVIEW	R		2	2/28/2027	MARLYNN	HOCK	3/24/2025



AGENDA ITEM SUMMARY FORM

MEETING DATE: 8/25/25

PREPARED BY: Cheryl Rottman - Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Mayor's Appointments to Boards and Commissions

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT:

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

The Mayor has requested the appointments of the applicants on the attached list to their respective boards or commissions, with the specified term ending date.

RECOMMENDATION:

If Council concurs, the appropriate motion would be to concur with the Mayor's recommendations and approve the appointments to City boards and commissions with the term ending dates as specified.

Board and Commission Vacancies

BOARD	TERM TYPE	MAYOR'S APPT?	TERM LENGTH	TERM EXPIRATION	APPLICANTS FIRST NAME	LAST NAME	APP DATE
DOWNTOWN DEVELOPMENT AUTHORITY/BROWNFIELD REDEVELOPMENT AUTHORITY	R	Y	4	2/28/2029	LOURDES	OSORIO-LORENZO	6/25/2025
PLANNING COMMISSION	R	Y	3	8/31/2028	RYAN	FOX	WILLING
	R	Y	3	8/31/2028	COLTON	SMITH	WILLING

City Council Regular Meeting
Madison Heights, Michigan
August 11, 2025

A City Council Regular Meeting was held on Monday, August 11, 2025, at 7:30 PM at City Hall
- Council Chambers, 300 W. 13 Mile Rd.

PRESENT

Mayor Roslyn Grafstein
Mayor Pro Tem Mark Bliss
Councilman Sean Fleming
Councilman William Mier
Councilor Emily Rohrbach
Councilman David Soltis
Councilor Quinn Wright

OTHERS PRESENT

City Manager Melissa Marsh
City Attorney Larry Sherman
Deputy City Clerk Phommady A. Boucher

Councilman Fleming gave the invocation and the Pledge of Allegiance followed.

CM-25-120. Appointment of Acting City Clerk.

Motion to appoint Deputy City Clerk Boucher as the Acting City Clerk for tonight's City Council meeting.

Motion made by Councilman Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach Councilman Soltis, Councilor
Wright

Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

CM-25-121. Consent Agenda.

Motion to approve the Consent Agenda as read.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-122. Bid Award: Playground Mulch Phase 2.

Motion to award the bid for the Phase 2 Playground Mulch Installation to the lowest qualified bidder, Superior Groundcover Inc., of Grand Rapids, for a unit cost of \$34.95 per cubic yard, in an amount not to exceed \$20,000 to cover any quantity overages necessary in the field.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-123. Scheduled Replacement of Vehicle #100.

Motion to approve the purchase of one 2026 Chrysler Pacifica from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the MiDeal cooperative vehicle purchasing program, in the amount of \$41,000.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-124. Michigan Employees' Retirement System (MERS) - Delegates and Alternates to Annual Meeting

Motion to appoint Tracee Miller as the Officer Delegate and Linda Kunath as the Officer Alternate and confirm the selection of Frank Kelley as Employee Delegate to attend the 79th Annual MERS Meeting on October 16-17 at the Grand Traverse Resort, Traverse City, Michigan.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-125. City Council Regular Meeting Minutes of July 28, 2025

Motion to approve the City Council Regular Meeting minutes of July 28, 2025, as printed.

Motion made by Councilor Rohrbach, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-126. Michigan Municipal League Annual Meeting - Delegate and Alternate

Motion to approve the Councilor Wright as Delegate and Councilman Meir as Alternate to the 2025 Michigan Municipal League Annual Convention.

Motion made by Councilman Mier, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-25-127. Festival Table Policy.

Motion to remove Festival Table Policy from the table.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Fleming.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

Motion to approve the Festival Table Policy with the following amendment to #8:

Upon timely request, table requests by ~~special dignitaries and/or official candidates for~~ incumbents of offices that represent Madison Heights (such as the Governor, U.S. Senators, and U.S. Congress members) may be made and will be accommodated, if feasible; otherwise, any requests outside this policy will not be considered.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Fleming.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

COUNCIL COMMENTS:

Councilman Mier reminded the residents that compost bins are available at the Department of Public Services (DPS) and please remove any plastic bags that are not compostable. Concert in the Park at Civic Center Park Bandshell from 7:00 – 8:30 PM on Wednesday, August 27th is an Oldies/Classic Rock group “Dr. Smith.” Twilight Family Karaoke at Civic Center Park Bandshell from 7 – 8:30 PM on Thursday, August 14th. Madison Heights Recreation Department and Community Coalition are hosting their Annual Golf Outing Fundraiser on Friday, August 15th at Sylvan Glen Golf Course in Troy. Check out the Library and Recreation programs in the summer on the city website and Facebook pages.

Mayor Pro Tem Bliss invites everyone to the Concerts in the Park at Civic Center Park Bandshell from 7:00 – 8:30 PM on Wednesdays. August 13th is a Pop /Rock group “Weekend Comeback” and August 27th is an Oldies/Classic Rock group “Dr. Smith.” There will be a variety of bands at Trail Tunes on Saturday, September 6th from 2 – 7 PM in Civic Center Park. The Planning Commission is meeting on Tuesday, August 19th at 5:30 p.m. to discuss correcting an outdated zoning for churches and help increase their property values.

Councilor Wright invites everyone to Revin’ in the Heights on Saturday, September 13th from 10 AM – 3 PM on the Civic Center Campus, City Hall. The waste management company Priority Waste is the event sponsor. He encouraged everyone to be kind and remember we all have our own perspectives.

City Attorney L. Sherman spoke about his dear friend Tom Staton who is the uncle of Councilor Quinn Wright, a former basketball player at the University of Michigan, and an Ordained Minister. He sends his condolences to Tom’s wife Wanda Staton, the Staton family, and the Wright family.

City Manager Marsh thanked the attendees of the Parks and Recreation Master Plan held on Thursday, August 7th and the survey is open through Friday, August 15th. The next meeting is scheduled for Monday, August 25th at 6 PM to hear the survey results and public engagement feedback.

Deputy City Clerk Boucher had no comments this evening.

Councilor Rohrbach thanked Councilman Bill Mier for mentioning the compost opportunity in the city and shared that 6,654 tons of food waste have been diverted year to date in Madison Heights. She recognized City Manager Melissa Marsh for mentioning the 5-year Parks and Recreation Master Plan and the importance of community input. Councilor Rohrbach sends her condolences to the Wright family.

Councilman Fleming expressed his gratitude that council was able to debate, decided, and voted on the Festival Table Policy.

Councilman Soltis confirmed that City Attorney Larry Sherman played college basketball. City Attorney Larry Sherman and Tom Staton were voted as the top 100 players in Oakland County in the last 50 years. Also, City Attorney Larry Sherman is in the Michigan Jewish Sports Hall of Fame.

Mayor Grafstein thanked the attendees of the recent Parks and Recreation Master Plan meeting, and her goal is for the parks to be accessible to everyone. She appreciates that City Council had a policy conversation, was able to compromise, and majority of City Council approved the Festival

Table Policy. Mayor Grafstein is excited to have compost bins at the Department of Public Services (DPS). The next Regular Council Meeting is Monday, August 25th at 7:30 PM.

ADJOURNMENT

Having no further business, Mayor Grafstein adjourned the meeting at 8:52 p.m.