



CITY OF MADISON HEIGHTS

CITY HALL - MADISON ROOM, 300 W. 13 MILE RD.

ENVIRONMENTAL CITIZEN'S COMMITTEE MEETING AGENDA

JULY 09, 2026 AT 10:00 AM

CALL TO ORDER

ROLL CALL

ADDITIONS/DELETIONS

APPROVAL OF MINUTES

- [1.](#) Draft Minutes of 4/9/26

MEETING OPEN TO THE PUBLIC

REPORTS

- [2.](#) Financial Update - Escrow Account
3. Part 115 Materials Management Plan - No Update
4. Seed Library - General Update
5. Food Composting Pilot Program - General Update
6. Spring Plant Sale
7. Spring Litter Pickup
8. 2026 Arbor Day Table
9. 2026 Mini-Grant Program

UNFINISHED BUSINESS

10. Apartment Complex Recycling
11. Page in Madison Heights Happenings

NEW BUSINESS

12. Food Composting at Schools - Pilot Program
13. Adopt a Garden

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Environmental Citizen's Committee Meeting
 Madison Heights, Michigan
 April 09, 2026

A Environmental Citizen's Committee Meeting was held on Thursday, April 09, 2026 at 9:00 AM at City Hall - Madison Room, 300 W. 13 Mile Rd.

Present: Chairman Salley and Members: Ms. Bartleman, Ms. Bowen, Ms. Ellison (arrived @ 9:03 a.m.), Ms. Fox, Ms. Studtmann, and Councilor Rohrbach (arrived @ 9:05 a.m.)

Also Present: Director of Public Services Ballantine and Deputy City Clerk Boucher

ECC 13-26. Election of Chair.

Chair Salley called for nominations for the position of Chair of the Board.

Ms. Fox nominated Mike Salley as Chair.

Mr. Salley accepts the nomination for the Chair position.

Motion made by Ms. Fox, Seconded by Ms. Bartleman, to approve Mike Salley as Chair.

Voting Yea: Bartleman, Bowen, Ellison, Fox, Salley, Studtmann, and Councilor Rohrbach

Motion carried.

ECC 14-26. Election of Vice Chair.

Chair Salley called for nominations for the position of Vice Chair of the Board.

Chair Mike Salley nominated Jennifer Bartleman as Vice Chair.

Ms. Bartleman accepts the nomination for the Vice Chair position.

Motion made by Chair Salley, Seconded by Ms. Ellison, to approve Jennifer Bartleman as Vice Chair.

Voting Yea: Bartleman, Bowen, Ellison, Fox, Salley, Studtmann, and Councilor Rohrbach

Motion carried.

ECC 15-26. Additions/Deletions.

Motion made by Ms. Bartleman, Seconded by Chair Salley, to include a discussion to add an Environmental Citizen's Committee page in the Recreation Brochure under New Business as agenda item #12.

Voting Yea: Bartleman, Bowen, Ellison, Fox, Salley, Studtmann, and Councilor Rohrbach

Motion carried.

ECC 16-26. Environmental Citizen's Committee Meeting Minutes of January 8, 2026.

Motion made by Ms. Bowen, Seconded by Ms. Studtmann, to approve the Environmental Citizen's Committee Meeting Minutes of January 8, 2026, as printed.

Voting Yea: Bartleman, Bowen, Ellison, Fox, Salley, Studtmann, and Councilor Rohrbach

Motion carried.

ECC 17-26. Meeting Open to the Public.

There were no members of the public wishing to speak.

ECC 18-26. Financial Update - Escrow Account.

Director Ballantine reported the beginning escrow balance of \$13,595.09, minus the "Madison Mix" native plant seed packets at a cost of \$1,950, and the remaining escrow balance of \$11,645.09.

ECC 19-26. Seed Library.

Ms. Fox updated that the seed library at the public library needs restocking, and the committee discussed how to best distribute 1,000 "Madison Mix" native seed packets at various ECC events.

ECC 20-26. Food Composting.

Director Ballantine shared that 3,160 pounds of food waste have been diverted so far in 2026, contributing to a lifetime total of 16,900 tons at the DPS site. The committee discussed sharing these "tangible" environmental stats on social media. A free compost site for residents is expected to open within a few weeks.

ECC 21-26. Apartment Recycling.

Director Ballantine communicated that a Migrant Communities program intern is assisting with outreach to apartment complexes. He will attend the Michigan Recycling Coalition conference in May to gather data on multi-family recycling.

ECC 22-26. Spring Plant Sale.

Ms. Fox announced that the Spring Plant Sale is scheduled for Sunday, May 24, 2026, from 2:00 PM – 5:00 PM between in the parking lot of the City Hall and the Police Department buildings.

ECC 23-26. Spring Littler Pickup.

Ms. Bartleman talked about the Spring Clean Up scheduled for Saturday, April 18, 2026, and volunteers would meet at the City Hall gazebo at 9:00 AM. DPS will provide grabbers, buckets, and vests. A Native Plant Workshop is scheduled for Wednesday, May 6, 2026. She inquired about posting all upcoming ECC events on the message board in front of the City Hall.

ECC 24-26. Arbor Day.

Director Ballantine mentioned that the ECC will host an information table with seeds and composting graphics to celebrate Arbor Day at the Recreation “Run for the Health of It” 5K Run scheduled for Saturday, April 25, 2026. The roads will be blocked at 7 a.m., registration starts at 7:15 a.m., and the ECC Mini-Grant Program will be announced at 9:30 a.m.

ECC 25-26. ECC Mini-Grant Proposal Reviews.

Ms. Studtmann informed that the committee reviewed 14 applications for the 2026 ECC Mini-Grant. The committee reviewed and allocated \$300 each to 13 residential applicants and \$1,100 to John Page Middle School.

Motion by Ms. Bowen, seconded by Councilor Rohrbach, to approve \$1,100 organization ECC Mini-Grant to John Page Middle School in the Lamphere School District and to approve \$300 residential ECC Mini-Grants to 13 applicants with a total funding of \$5,000 for the 2026 Mini-Grant Program.

Voting Yea: Bartleman, Bowen, Ellison, Fox, Salley, Studtmann, and Councilor Rohrbach

Motion carried.

ECC 26-26. ECC page in Recreation brochure.

Ms. Bartleman requests that DPS Director Ballantine look into adding an ECC page in the Recreation brochure.

ECC 27-26. Adjournment.

There being no further business, Chair Salley adjourned the meeting at 10:12 a.m. The next meeting is Thursday, July 9, 2026, at 10 a.m.

DRAFT

Fund 705 ESCROW								
07/01/2025			705-000-295-7000 ENVIRONMENTAL CITIZEN COMMITT		BEG. BALANCE			0.00
07/01/2025	GJ	JE	REVERSE MANUAL JOURNAL ENTRY: 110633	11063379		13,595.09		(13,595.09)
12/17/2025	AP	INV	STANTEC CONSULTING SERVICES	44768	1,950.00			(11,645.09)
04/24/2026	AP	INV	BOGDAN, KATHY	042026	300.00			(11,345.09)
04/24/2026	AP	INV	EVANS, SARA	042026	300.00			(11,045.09)
04/24/2026	AP	INV	GRACA, JESSICA	042026	300.00			(10,745.09)
04/24/2026	AP	INV	HAAN, BRADLEY	042026	300.00			(10,445.09)
04/24/2026	AP	INV	HARWELL, RACHEL	042026	1,100.00			(9,345.09)
04/24/2026	AP	INV	JOHNSON, ANDREA	042026	300.00			(9,045.09)
04/24/2026	AP	INV	KNIGHT, CAMERON	042026	300.00			(8,745.09)
04/24/2026	AP	INV	KOWALSKI, JASON	042026	300.00			(8,445.09)
04/24/2026	AP	INV	MILLER, DREW	042026	300.00			(8,145.09)
04/24/2026	AP	INV	RAMIREZ, LIZETTE	042026	300.00			(7,845.09)
04/24/2026	AP	INV	RISTIC, SONYA	042026	300.00			(7,545.09)
04/24/2026	AP	INV	STOLOFF, RAE	042026	300.00			(7,245.09)
04/24/2026	AP	INV	URBAN, KATHLEEN	042026	300.00			(6,945.09)
04/24/2026	AP	INV	WILLIS, SAMANTHA	042026	300.00			(6,645.09)
05/18/2026	GJ	JE	PLANT SALE F/ENVIR CITIZEN COMM	11064587		724.52		(7,369.61)
05/19/2026	GJ	JE	SQUARE INC-/ENVIR CITIZEN COMM	11064593		119.80		(7,489.41)
05/26/2026	GJ	JE	SQUARE INC-/ENVIR CITIZEN COMM	11064616		3,583.92		(11,073.33)
05/26/2026	CR	RCPT	MISCELLANEOUS ALL OTHER 05/26/2026			1,849.00		(12,922.33)
06/11/2026	AP	INV	IN *EAST MICHIGAN NATI - DURAND, MI	05/08/2026	500.00			(12,422.33)
06/30/2026			705-000-295-7000	END BALANCE	7,450.00	19,872.33		(12,422.33)