



CITY OF MADISON HEIGHTS
ACTIVE ADULT CENTER, 29448 JOHN R
ACTIVE ADULT ADVISORY BOARD MEETING AGENDA
JANUARY 17, 2023 AT 1:00 PM

INVOCATION & ROLL CALL

APPROVAL OF MINUTES

- [1.](#) November 15, 2022 Minutes

MEETING OPEN TO THE PUBLIC

Carmela LaCommare- Senior Companion Program

STAFF REPORT

January 20- Movie Day: Enola Holmes
January 25- Birthday Club Trip at Meadow Brook Theatre
February 3- A World of Musicals Trip at Macomb Center
February 7- AARP Tax Assistance begins
February 9- Firekeepers Trip
February 10- Baldwin House Lunch & Learn
February 12- DSO Sinatra Trip
February 17- Movie Day: The Lost Valentine
February 15- Craft Class
February 16- Moving Sale/Purse & Jewelry Sale
February 20- Center Closed- Presidents' Day

MAINTENANCE REQUESTS

None

BUDGET REQUESTS

None

UNFINISHED BUSINESS

Civic Plaza Project Update

NEW BUSINESS

TREASURER'S REPORT

- [2.](#) November 2022 Treasurer's Report

COUNCIL & ADMINISTRATION

ADJOURNMENT

Our next meeting will be Tuesday, February 21, 2023 at 1:00 pm.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Regular Meeting
Active Adult Center Advisory Board
November 15, 2022

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Coordinator Cowan, November 15, 2022, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

Present: Bessler, Dalling, Leuffgen, Patton, Salley, Smith, Quigley, and Topping.
Also Present: Center Coordinator Cowan, DPS Director Almas, DPS Supervisor Ballantine, Councilor Wright and Councilman Fleming.
Absent: Ratliff

An invocation was led by Ms. Cowan.

19-01. Minutes.

Motion by Ms. Dalling seconded by Ms. Smith to adopt the minutes from the Regular Meeting of October 18, 2022 as printed.

Yeas: Bessler, Dalling, Leuffgen, Patton, Salley, Smith, Quigley, and Topping.
Nays: None.
Absent: Ratliff.

19-02. Meeting Open to the Public.

None.

19-03. Staff Report.

Ms. Cowan reported on programs currently happening at the Center, and Center closings.

19-04. Maintenance Requests

None.

19-05. Budget Requests

None.

19-06. Unfinished Business.

Ms. Cowan stated the Holiday Lights Voting and meal would be on Tuesday, December 13. There was a discussion whether to have it at lunchtime and watch a slideshow or go to dinner and drive around and look at the houses. Board members agreed to go to dinner and drive around.

Mr. Almas updated the Board on the Civic Plaza Project. City Hall portion will be completed soon and staff will be moving back into the renovated building. The Library will be closed for a few months for renovations with curbside service only. While the contractors are having some difficulty with supplies, particularly concrete, the project is still running ahead of schedule.

Ms. Cowan stated if any Board members would like to volunteer to peel potatoes the day before the Thanksgiving luncheon she had a sign up sheet.

19-07. New Business.

Ms. Cowan stated the AAC will be closed- December 22, 2022 - January 2, 2023 and will reopen Tuesday, January 3, 2023.

Ms. Cowan reported that there will be no Pool, Bingo, Cooking or Craft Class, or Thursday Lunch in January so that staff can prep for the move.

Ms. Cowan reported that AARP Tax Assistance will be back next year. Individuals can make appointments starting January 3 by calling the AAC.

19-08. Treasurer's Report.

Treasurer's reports from September and October 2022 were presented for approval.

Motion by Ms. Patton seconded by Ms. Smith to approve the reports as printed.

Yeas: Bessler, Dalling, Leuffgen, Patton, Salley, Smith, Quigley, and Topping.
Nays: None.
Absent: Ratliff.

19-09. Council & Administration Updates.

Councilor Wright reported that awards were handed out last night at the City Council meeting for the Employee Academy.

Councilor Wright stated that City Council approved a resolution to bring back the Memorial Parade next year.

Councilor Wright stated that City Council amended Board requirements due to low membership so a quorum is not required for voting.

Councilor Wright reported the City Tree Lighting will be on November 28.

Mr. Almas reported that DPS is currently working on putting up decorations for the Tree Lighting and picking up leaves through the week of November 28.

Mr. Almas stated EGLE performed their routine Municipal Separate Storm Sewer System (MS-4) site investigation at the DPS.

Mr. Almas reported that GLWA is replacing the City's two master water meters.

Mr. Almas stated that the Employee Academy went well and all departments did a great job.

Mr. Almas gave a construction update and stated all City projects are complete.

Mr. Ballantine reported he has been taking pictures of the construction at the new Civic Plaza and wanted to share them with the Board today, but the Internet is currently down, so he will share them at an upcoming meeting.

Councilman Fleming stated the Heritage Room is still closed due to the flood. They are waiting on new furniture and hope to reopen in mid December.

Ms. Cowan stated the City is offering photo IDs for all Board members if they choose to have them. Board members agreed they would like to do that. Ms. Cowan stated that staff will coordinate with Board members to get that done.

19-10. Adjournment.

Motion by Ms. Patton seconded by Ms. Smith to adjourn the meeting at 1:40 pm.

Yeas: Bessler, Dalling, Leuffgen, Patton, Salley, Smith, Quigley, and Topping.
Nays: None.
Absent: Ratliff.

Jennifer Cowan
Active Adult Coordinator

Escrow Account Activity-November 2022

1. DEBIT-\$386.82-Gordon Foods-Apple Pie Supplies
2. CREDIT-\$46.49-Gordon Foods-Refund
3. DEBIT-\$167.76- BJ's-Apple Pie Supplies
4. DEBIT-\$196.00-Kutchey Mkt-Apples
5. DEBIT-\$196.00-Kutchey Mkt-Apples
6. DEBIT-\$7.18-Meijer-Apple Pie Supplies
7. DEBIT-\$83.86-SAMS-Vending
8. DEBIT-\$96.52-Walmart-Vending
9. CREDIT-\$326.40-(50/50-\$212.00, Vending-\$77.00, Cards-\$10.00, Bottle Returns-\$6.40, Apple Pie Donations-\$21.00)
10. CREDIT-\$308.00-(50/50-\$125.00, Vending-\$58.00, Advertising-\$125.00)

Balance- \$17,435.66

November 2022 Credit Totals

- 50/50-\$337.00
- Vending-\$135.00
- Cards-\$10.00
- Bottle Returns-\$6.40
- Apple Pie Donations-\$21.00
- Advertising-\$125.00

Bingo Activity Acct – November 2022:

1. CREDIT-\$20.75-Seniors Bingo

Balance- \$170.32