



CITY OF MADISON HEIGHTS
CITY HALL - COUNCIL CHAMBERS, 300 W. 13 MILE RD.
CITY COUNCIL REGULAR MEETING AGENDA
SEPTEMBER 09, 2024 AT 7:30 PM

CALL TO ORDER

ROLL CALL

INVOCATION and PLEDGE OF ALLEGIANCE - COUNCILOR ROHRBACH

APPROVAL OF THE AGENDA:

- [1.](#) Additions/Deletions

PRESENTATIONS

- [2.](#) Resolution Recognizing September 17-23, 2024 as Constitution Week
- [3.](#) Director of Public Services - 2024 Summer Beautification Awards
- [4.](#) Director of Public Services - 2024 National Senior Center Month Proclamation

PUBLIC HEARINGS:

ITEMS ON AGENDA OF INTEREST TO PARTIES IN THE AUDIENCE

MEETING OPEN TO THE PUBLIC:

CONSENT AGENDA:

- [5.](#) City Council Special Meeting Minutes of August 12, 2024
- [6.](#) City Council Regular Meeting Minutes of August 12, 2024
- [7.](#) Director of Public Services - Scheduled Replacement of Vehicle #121

COMMUNICATIONS:

REPORTS:

- [8.](#) Police Chief - Human Trafficking Task Force Interlocal Agreement
- [9.](#) City Clerk - Board and Commission Appointments

ITEMS FOR FUTURE PUBLIC HEARINGS:

BID AWARDS/PURCHASES:

- [10.](#) Fire Chief - Turnout Gear Purchase

ORDINANCES:

UNFINISHED BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

DATE: September 3, 2024

TO: City Council

FROM: Melissa R. Marsh, City Manager

SUBJECT: Agenda Comments - Regular Council Meeting of Monday, September 9, 2024

The following are my comments on items appearing on the agenda of the Regular Council Meeting on Monday, September 9, 2024.

PRESENTATIONS:

RESOLUTION RECOGNIZING SEPTEMBER 17-23, 2024 AS CONSTITUTION WEEK

On the 237th anniversary of the drafting of the Constitution, The Ezra Parker Chapter of the Daughters of the American Revolution have requested that the City Council recognize September 17-23, 2024 as Constitution Week in the City of Madison Heights. Amelia Hoffert, a representative from the Chapter will be present to accept the resolution and deliver a brief message of thanks.

DPS DIRECTOR - 2024 SUMMER BEAUTIFICATION AWARDS

DPS Director Sean Ballantine is set to present the 2024 Summer Beautification Awards.

DPS DIRECTOR – 2024 SENIOR CENTER MONTH PROCLAMATION

Council is asked to recognize the staff and volunteers of the Active Adult Center by declaring September to be Senior Center Month in the City of Madison Heights.

CONSENT AGENDA:

DPS DIRECTOR - SCHEDULED REPLACEMENT OF VEHICLE #121

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 121, a 2015 Ford Interceptor Utility, funded through the Police Department. Staff recommends that Council approve the purchase of one 2024 Jeep Grand Cherokee Laredo from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the State of Michigan MiDeal Vehicle Purchasing Program in the total amount of \$45,000.

REPORTS:

POLICE CHIEF - HUMAN TRAFFICKING TASK FORCE INTERLOCAL AGREEMENT

With the assistance of the Oakland County Board of Commissioners and the Oakland County Prosecutor's Office, the Oakland County Sheriff's Office is in the process of creating a Human Trafficking Task Force. The mission of the Task Force is to apprehend and convict those involved in human trafficking in Oakland County. Because of the success the Madison Heights Special

Investigations Unit (SIU) has had with addressing these issues locally and the partnership SIU has created with the Oakland County Prosecutor's Office, the Oakland County Sheriff's Office has approached the Madison Heights Police Department looking for assistance in getting the Human Trafficking Task Force off the ground.

The SIU and the Oakland County Sheriff's Office have shared data showing this is a countywide problem that many local departments are currently facing. The Oakland County Sheriff's Office created the Interlocal Agreement to partner with the Madison Heights Police Department as a host agency to the Task Force. The Oakland County Sheriff's Office is responsible for mustering personnel to staff the Task Force and will be responsible for the day-to-day operations. The Madison Heights Police Department will be responsible for providing space and limited office equipment to allow the Task Force to operate in our building. There will be a financial obligation of roughly \$5,000 to supply the Task Force with department equipment. At the onset of the implementation of the Task Force, SIU will train the Task Force with the intent that the Task Force will become independently operational. When this happens, the Madison Heights Police Department will strictly be the host agency, with the hopes of providing staffing to the Task Force in the future. Even absent our current ability to provide staffing to the Task Force, more undercover operations in Madison Heights will help address the local human trafficking problem and will be a readily available resource to our community.

Staff and the Assistant City Attorney have reviewed the Interlocal Agreement and therefore we respectfully request that the Mayor and City Council approve the Human Trafficking Task Force Agreement between the Oakland County Sheriff and the City of Madison Heights and authorize the Mayor to sign the agreement on behalf of the City.

CITY CLERK - BOARD AND COMMISSION APPOINTMENTS

City Council is scheduled to make the semi-annual appointments and renewals to the Board and Commission seats.

BID AWARDS/PURCHASES:

FIRE CHIEF – TOURNOUT GEAR PURCHASE

Michigan Department of Labor and Economic Opportunity has awarded the Fire Department a \$83,206.00 grant to assist in purchasing a second set of turnout gear for eligible firefighters. The grant will support the purchase of 23 sets of turnout gear over the next two fiscal years. The first phase of the grant will provide for 17 sets of turnout gear in the amount of \$54,736.43.

Staff and I recommend the following two motions:

- 1) City Council waive the formal procurement process and accept the lowest quote received from Axes & Irons through Sourcewell for the purchase of 17 sets of turnout gear in the amount of \$54,736.43; and

- 2) City Council approve a budget amendment in the amount of \$54,736.43 to account 101-336-774-0000



AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9/24

PREPARED BY: Cheryl Rottmann

AGENDA ITEM CONTENT: Resolution Recognizing September 17-23, 2024 as Constitution Week

AGENDA ITEM SECTION: Presentations

BUDGETED AMOUNT: 0

FUNDS REQUESTED: 0

FUND:

EXECUTIVE SUMMARY:

The Ezra Parker Chapter of the Daughters of the American Revolution have requested that the City Council recognize September 17-23, 2024 as Constitution Week in the City of Madison Heights. A representative from the organization will be present to accept.

RECOMMENDATION:

Staff recommends that Council resolves September 17-23, 2024 as Constitution Week in the City of Madison Heights.

**CITY OF MADISON HEIGHT
RESOLUTION**

Item 2.

RECOGNIZING SEPTEMBER 17TH – 23RD, 2024 AS CONSTITUTION WEEK

WHEREAS: September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: the United States Constitution establishes the rule of law and the power as well as the limits of government, while enabling us to choose those who will govern; and

WHEREAS: It also implies the responsibility of its citizens to understand it and to support it; and

WHEREAS: It is the oldest written instrument of democratic rule in the world still in use, inspiring many to come here and contribute to the nation that created it, and

WHEREAS: It is fitting and proper to accord official recognition to this seminal document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion, and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE the City Council does hereby resolve that the week of

**September 17 - 23, 2024
CONSTITUTION WEEK**

in the City of Madison Heights and asks that our citizens to reaffirm the ideals of the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.



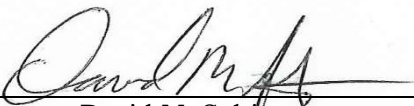
Roslyn Grafstein
Mayor



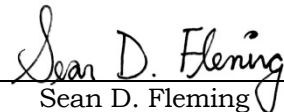
Mark Bliss
Mayor Pro Tem



William J. Mier
Councilman



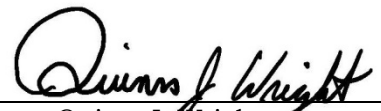
David M. Soltis
Councilor



Sean D. Fleming
Councilman



Emily J. Rohrbach
Councilor



Quinn J. Wright
Councilor



AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9/2024

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - 2024 Summer Beautification Awards

AGENDA ITEM SECTION: Presentations

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

Presentation of the 2024 Summer Beautification Awards

RECOMMENDATION:

This year's first and second place winners are 30745 Blairmoor, and 28226 Couzens, respectively. The DPS Director requests time to make a brief award presentation and play a short PowerPoint slide show of the winners and nominees outstanding displays.

CERTIFICATE OF APPRECIATION

WHEREAS, the Holiday Light and Summer Beautification Award programs provide recognition of and incentive for pride in the City of Madison Heights; and,

WHEREAS, attractive, well-maintained landscaping and horticultural beauty improve our City's overall appearance and provide a sense of civic pride and community involvement; and,

WHEREAS, the Beautification Committee consists of the Active Adult Advisory Board and DPS supervisory staff; and,

WHEREAS, on the morning of July 16, 2024, the Beautification Committee viewed many well landscaped and beautifully maintained homes throughout the City; and,

WHEREAS, the effort put forth by all Madison Heights' residents and businesses to make our City beautiful does not go unnoticed or unappreciated in the City of Progress.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council extend their heartfelt thanks and gratitude to the 2024 Beautification Award First Place winner

Sabah Kado
30749 Blairmoor

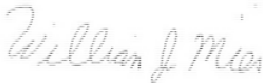
for maintaining a beautiful home, and extend this certificate as a symbol of our appreciation for their civic-minded contributions to the City of Madison Heights.



Roslyn Grafstein
Mayor



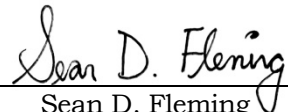
Mark Bliss
Mayor Pro Tem



William J. Mier
Councilman



David M. Soltis
Councilor



Sean D. Fleming
Councilman



Emily J. Rohrbach
Councilor



Quinn J. Wright
Councilor

CERTIFICATE OF APPRECIATION

Item 3.

WHEREAS, the Holiday Light and Summer Beautification Award programs provide recognition of and incentive for pride in the City of Madison Heights; and,

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WHEREAS, on the morning of July 16, 2024, the Beautification Committee viewed many well landscaped and beautifully maintained homes throughout the City; and,

WHEREAS, the effort put forth by all Madison Heights' residents and businesses to make our City beautiful does not go unnoticed or unappreciated in the City of Progress.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council extend their heartfelt thanks and gratitude to the 2024 Beautification Award Second Place winner

Chris Howlett
28226 Couzens

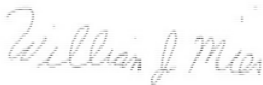
for maintaining a beautiful home, and extend this certificate as a symbol of our appreciation for their civic-minded contributions to the City of Madison Heights.



Roslyn Grafstein
Mayor



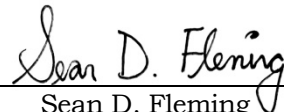
Mark Bliss
Mayor Pro Tem



William J. Mier
Councilman



David M. Soltis
Councilor



Sean D. Fleming
Councilman



Emily J. Rohrbach
Councilor



Quinn J. Wright
Councilor

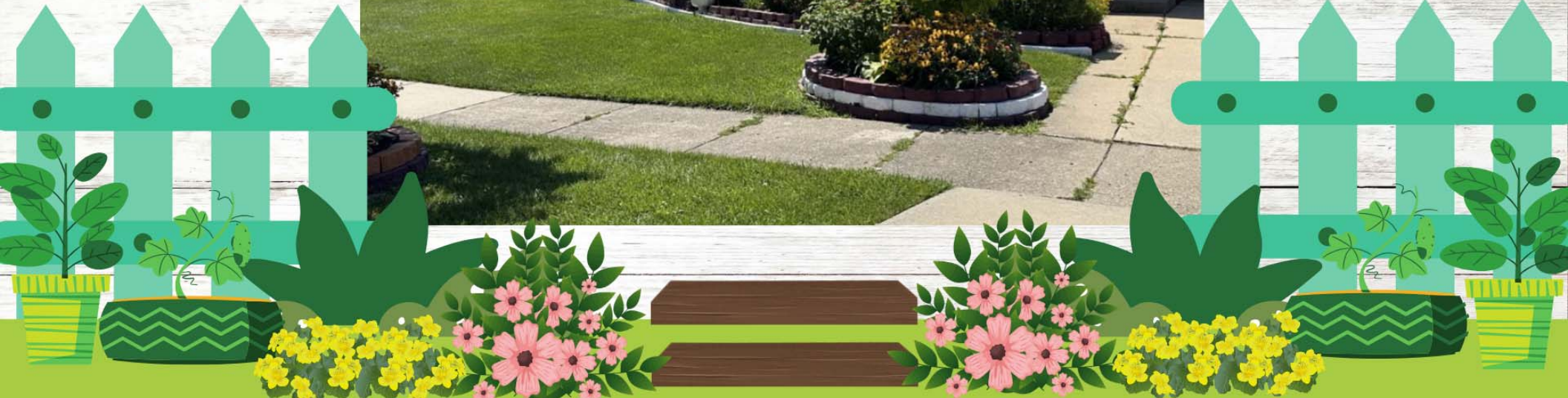
2024 Madison Heights Beautification Awards





30749 Blairmoor

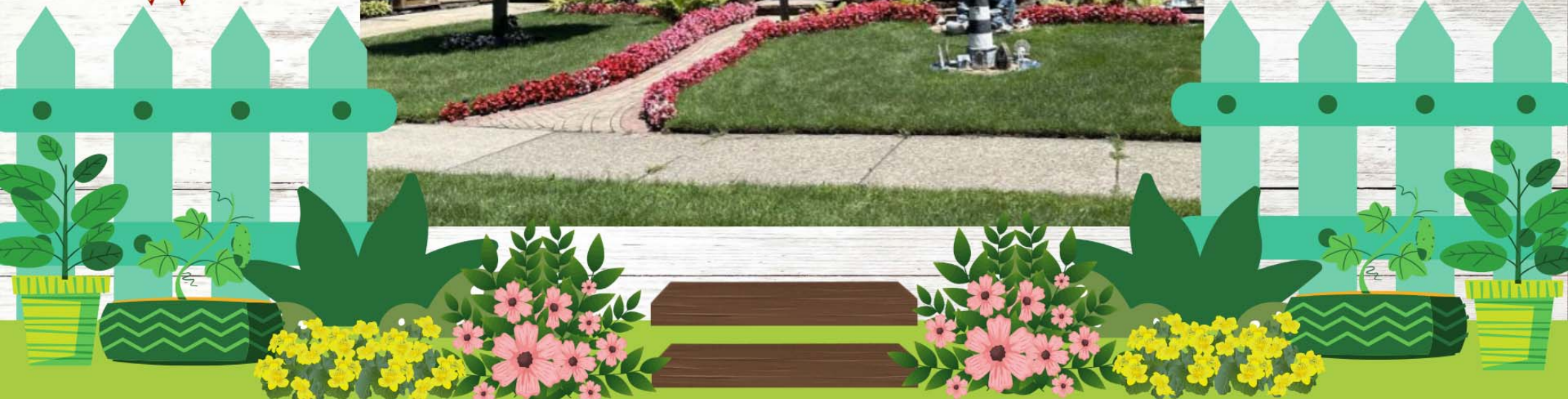
Congratulations





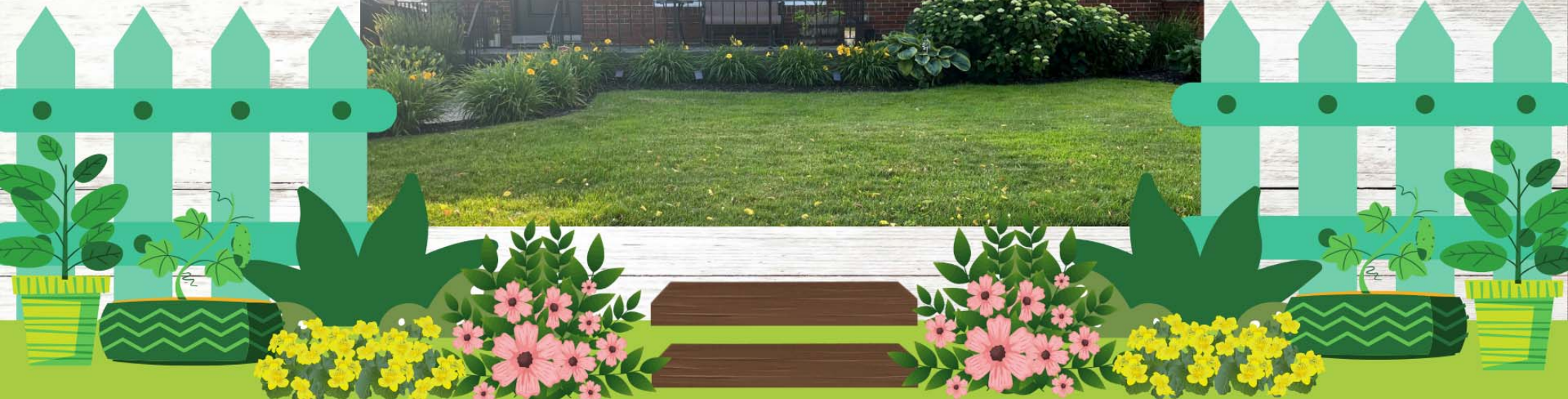
28226 Couzens

Congratulations



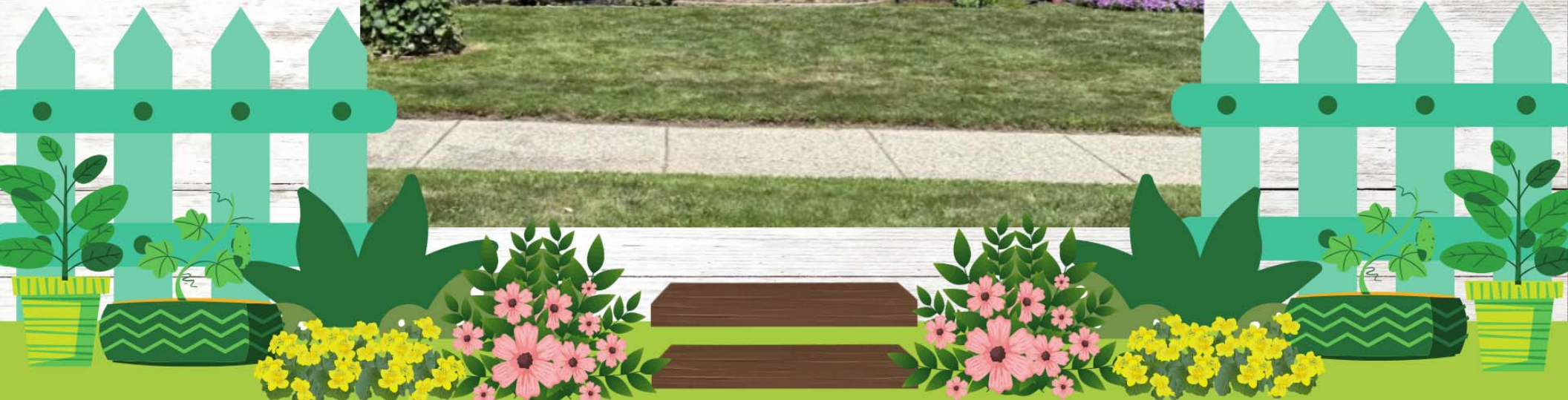


28152 Brush



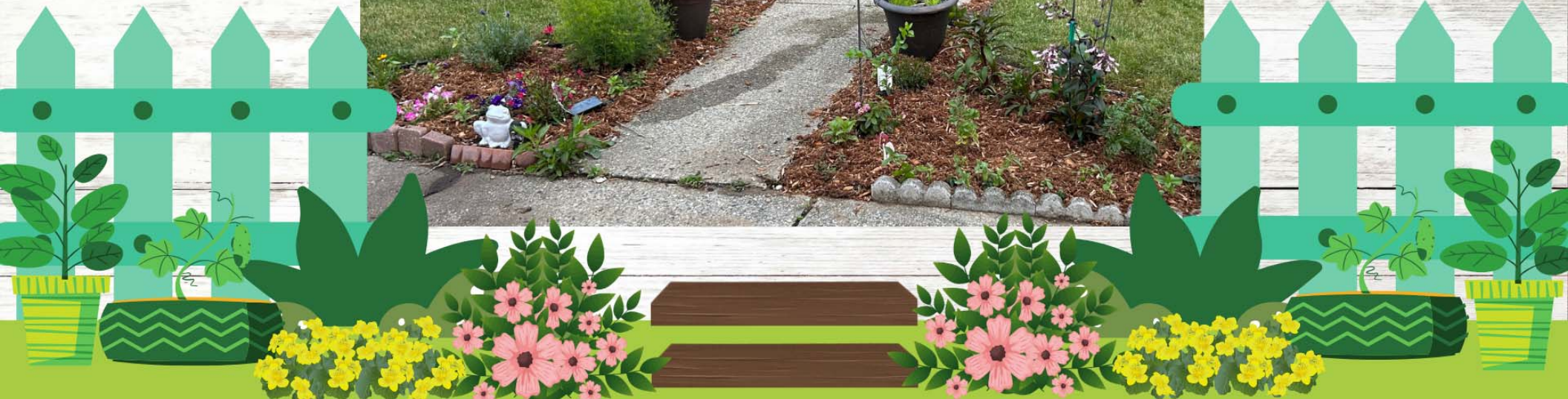


1199 E Brockton





29202 Shirley





1262 E Kalama





30704 Winthrop





28714 Karam





1335 Dulong





612 Tanglewood



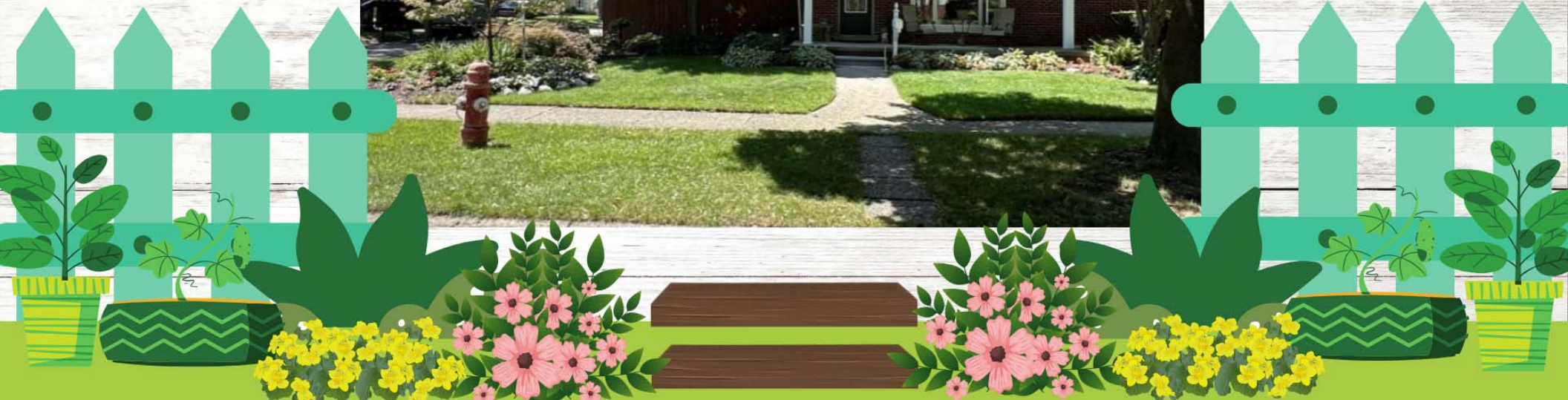


711 W Woodside



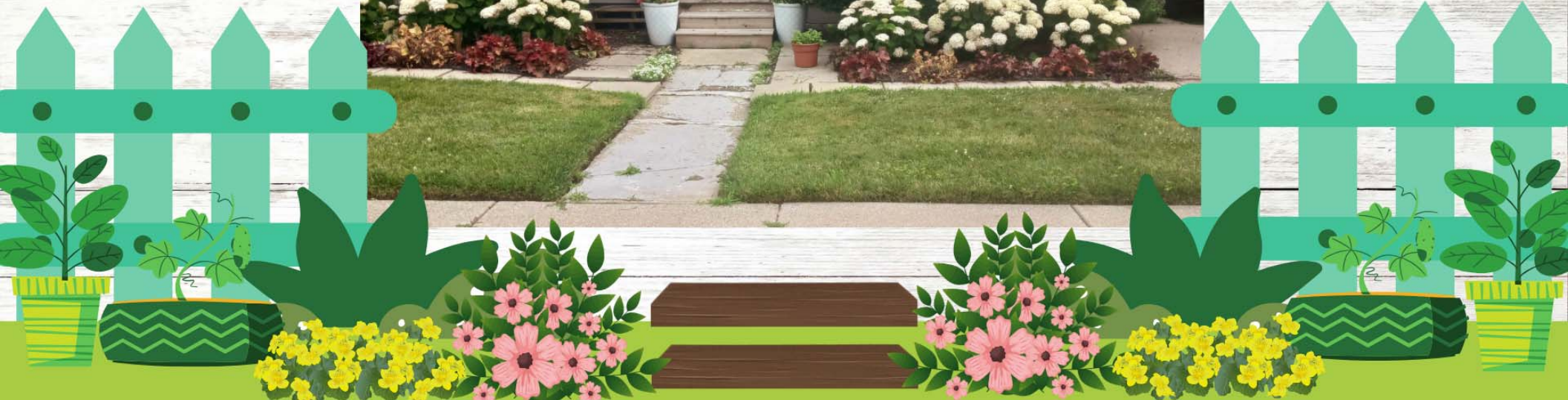


27821 Rialto



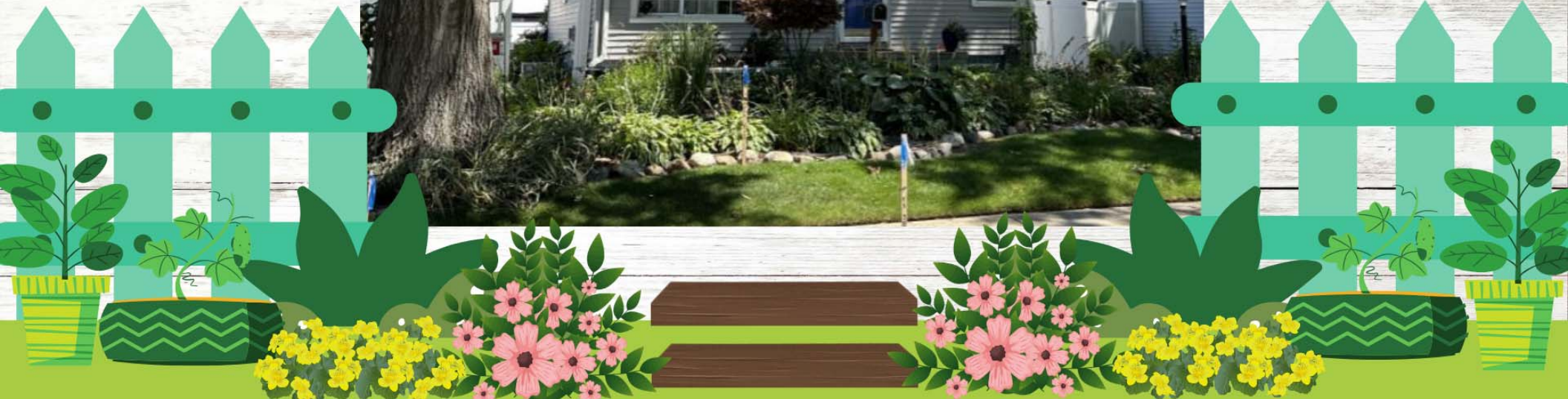


110 E Dallas



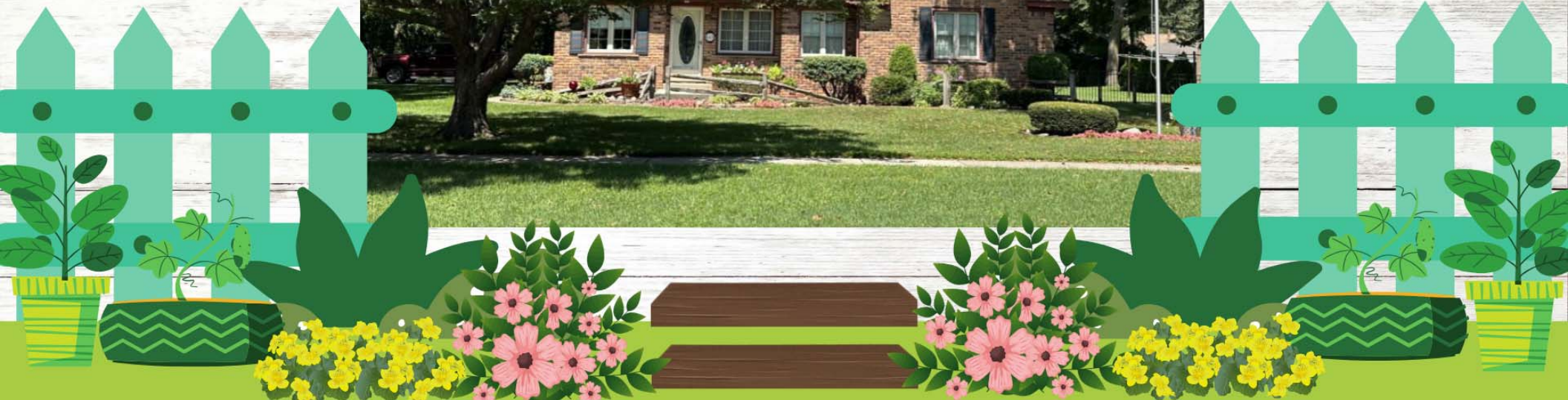


29378 Edward



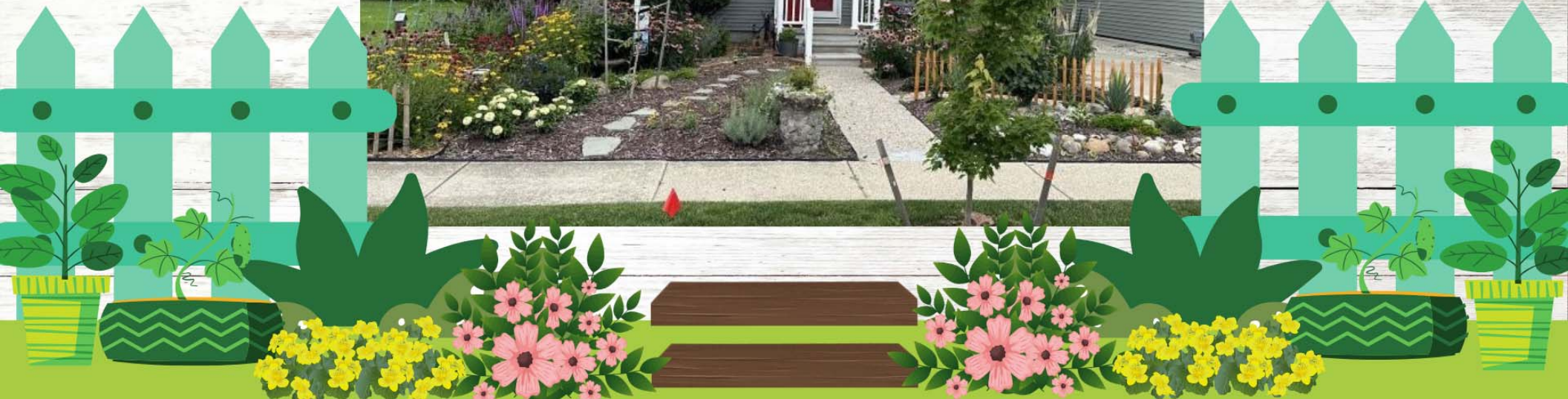


648 W Gardenia



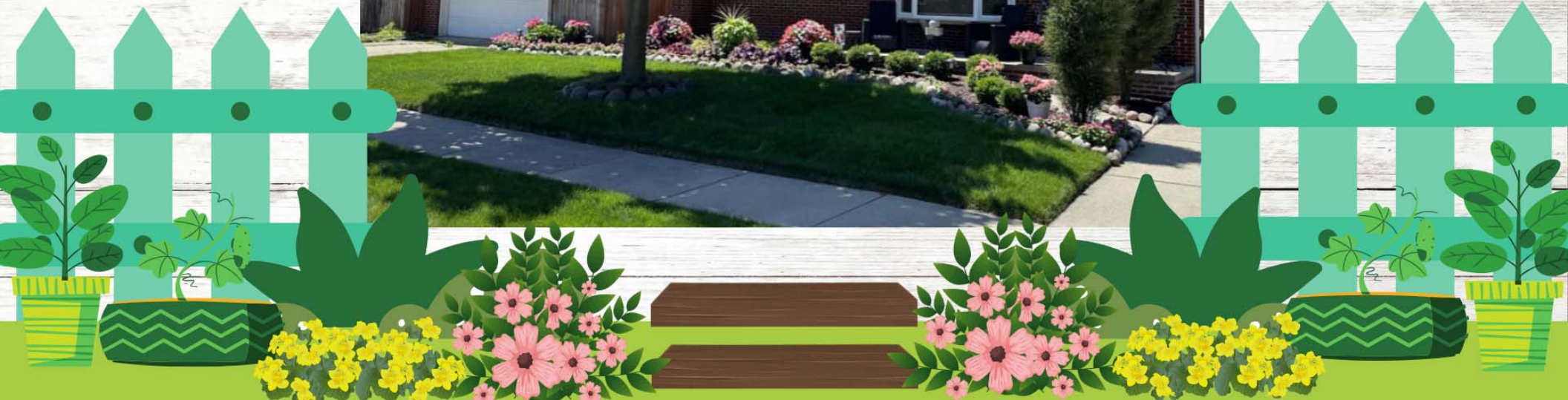


27360 Barrington





28727 Dartmouth





108 W Brockton

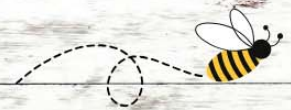




Thank you to all of our nominees!

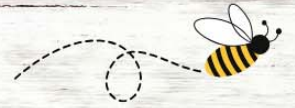
28152 Brush
1199 E Brockton
29202 Shirley
1262 E Kalama
30704 Winthrop
28714 Karam
1335 Dulong
612 Tanglewood
711 W Woodside

27821 Rialto
110 E Dallas
29378 Edward
648 West Gardenia
27360 Barrington
28727 Dartmouth
108 W Brockton
28226 Couzens
30749 Blairmoor



**COMING
SOON**

The Active Adult Center and
Department of Public Services
will be accepting nominations
for the 2024 Holiday Light
Awards in December!





AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9/2024

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - 2024 Senior Center Month

AGENDA ITEM SECTION: Presentations

BUDGETED AMOUNT: N/A

FUNDS REQUESTED: N/A

FUND: N/A

EXECUTIVE SUMMARY:

Presentation of the 2024 Senior Center Month Proclamation. The DPS Director respectfully requests time to acknowledge the staff and volunteers of the Active Adult Center, several of whom are planning to be in attendance.

RECOMMENDATION:

Staff recommends that Council approve the attached Proclamation declaring September to be Senior Center Month in the City of Madison Heights.

PROCLAMATION

WHEREAS, the Active Adult Center services provided in our community are a vital and essential part of our citizens' everyday lives; and,

WHEREAS, the physical, mental and overall well being of the 50+ community is the main focus of the Active Adult Center and its staff; and,

WHEREAS, through a variety of offered programs the age 50+ citizens of the City of Madison Heights and its surrounding communities are enriched and supported in a myriad of ways that they would normally not be; and,

WHEREAS, in addition to providing programs, the Active Adult Center also provides and continually researches resources for seniors and provides emergency bags and resources for the city's homeless citizens; and,

WHEREAS, the Active Adult Center has also actively participated in numerous city and county wide events and partnered with various local and regional businesses and organizations; and,

WHEREAS, the quality and effectiveness of the Center and the services provided, as well as their planning design, and implementation, are vitally dependent upon the efforts and skill of our Active Adult Center employees; and,

WHEREAS, the efficacy of the qualified, passionate and dedicated personnel who staff the Active Adult Center is directly influenced by and shines through the faces, attitudes, and wellbeing of the residents of the City of Madison Heights and its surrounding communities.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Madison Heights does hereby proclaim the month of

September 2024 National Senior Center Month

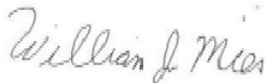
in the City of Madison Heights, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing and to recognize the contributions that our Active Adult Center employees make every day to the health, safety, emotional wellbeing and quality of life of the Madison Heights 50+ community and the area's surrounding communities.




Roslyn Grafstein
Mayor




Mark Bliss
Mayor Pro Tem



William J. Mier
Councilman



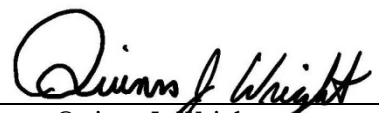
David M. Soltis
Councilor



Sean D. Fleming
Councilman



Emily J. Rohrbach
Councilor



Quinn J. Wright
Councilor

City Council Special Meeting
Madison Heights, Michigan
August 12, 2024

A City Council Special Meeting was held on Monday, August 12, 2024 at 7:00 PM at City Hall
Executive Conference Room - 300 W. 13 Mile Road

PRESENT

Mayor Roslyn Grafstein
Mayor Pro Tem Mark Bliss
Councilman Sean Fleming
Councilman William Mier
Councilor Emily Rohrbach (arrived at 7:02 p.m.)
Councilman David Soltis
Councilor Quinn Wright

ALSO PRESENT

City Manager Melissa Marsh
Assistant City Attorney Tim Burns
Deputy City Manager/City Clerk Cheryl Rottmann
Special MMRMA Legal Counsel Andrea Pike

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

CM-24-153. Legal Counsel to discuss pending litigation, Oakland County Circuit Court Case No.24-CZ-2024-205299-CZ - Skye Extraction, LLC v. Madison Heights Case, pursuant to Section 8(e) of the Open Meetings Act, MCL 15.268(e)

Motion to enter Closed Executive Session for Legal Counsel to discuss pending litigation, Oakland County Circuit Court Case No. 24-CZ-2024-205299-CZ - Skye Extraction, LLC v. Madison Heights Case, pursuant to Section 8(e) of the Open Meetings Act, MCL 15.268(e).

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Fleming.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilman Soltis, Councilor Wright

Absent: Councilor Rohrbach

Motion carried.

ADJOURNMENT:

Having no further business, Mayor Grafstein adjourned the meeting at 7:25 p.m.

City Council Regular Meeting
Madison Heights, Michigan
August 12, 2024

A City Council Regular Meeting was held on Monday, August 12, 2024 at 7:30 PM at City Hall
- Council Chambers, 300 W. 13 Mile Rd.

PRESENT

Mayor Roslyn Grafstein
Mayor Pro Tem Mark Bliss
Councilman Sean Fleming
Councilman William Mier
Councilor Emily Rohrbach
Councilman David Soltis
Councilor Quinn Wright

ALSO PRESENT

City Manager Melissa Marsh
Assistant City Attorney Tim Burns
Deputy City Manager/City Clerk Cheryl Rottmann

Councilman Mier gave the invocation, and the Pledge of Allegiance followed.

CM-24-154. Additions to the Agenda.

Motion to add to the agenda under Reports, *Key Employee Incentive Program - Deputy Police Chief Jeff Filzek.*

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

MEETING OPEN TO THE PUBLIC:

Deputy City Manager/City Clerk Rottmann read an email from Cory Holland Sr. with a complaint pertaining to the Police Department.

CM-24-155. Consent Agenda.

Motion to approve the Consent Agenda as read.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-156. Purchase of Portable Construction Sign.

Motion to approve the purchase of one Wanco model WVTM(A) Variable Message sign from Truck and Trailer Specialties, of Howell, in the amount of \$19,125, through the Rochester Hills cooperative purchasing contract.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-157. City Council Regular Meeting Minutes of July 24, 2024.

Motion to approve the City Council Regular Meeting Minutes of July 24, 2024, as printed.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-158. 11 Mile Streetscape Project- Main Street Placemaking Grant.

Motion to approve the three-lane configuration of the 11 Mile Streetscape Project between John R and Lorenz and to authorize the City Manager to sign the interlocal agreement between the City of Madison Heights and Oakland County accepting the Oakland County Placemaking grant for a total \$313,981.50.

Motion made by Councilor Rohrbach, Seconded by Councilman Fleming.

Mayor Pro Tem Bliss stated he is concerned about time delay during school getting out and starting. He expressed interest in obtaining a grant with a four-lane configuration.

Councilman Fleming stated that he lives close to this area and drives this stretch often. The Police Department has had to address a lot of close calls, and he thinks that a three-lane configuration would be safer for pedestrians.

Councilor Rohrbach commented that when we looked at the options that were presented, the four lane was visually more attractive, but the three lanes appear to be a safer option for our pedestrians.

Councilman Mier noted that this is one of the things that the DDA has been working to get traction on and is supported by the City's new Zoning Ordinance as well. While the three lanes worry him due to the three-minute delay during the end of the school day, it also offers a left turn lane. Three lanes will certainly slow down the traffic near the schools and is cheaper to implement.

Councilor Wright noted that it looks like staff stated that the cost savings would be significant with the three-lane option. In response to Councilor Wright, CED Director Tucker stated that both the three and four lane proposals include on-street parking. With the four lanes, you are using more of the existing right-of-way and adding center curbing. With the three lanes, you are utilizing the existing roadway rather than using the right-of-way. With the 3-lane option, there will be some added curbing, but the cost is significantly less than a center median curbing. We will also be adding a 10-foot-wide multi-use path, but not on the roadway. Maintenance cost would increase with a center median as well.

Mayor Pro Tem Bliss stated that he appreciates the safety aspect and inquired if we have asked for input from the Madison schools. CED Director Tucker noted that the Traffic Safety Commission, Department of Public Safety, Police and Fire Departments were okay with the three-lane configuration. Director Tucker added that there was a short time frame for grant application, and this is also a great opportunity for a Safe Roads to Schools grant. He stated that he would reach out to the school for further input and feedback.

In response to Councilman Soltis, CED Director Tucker answered that not acting tonight would delay acceptance of the grant and the implementation.

Mayor Grafstein commented that this has been a long and slow process, and her concerns are with overall safety.

Voting Yea: Mayor Grafstein, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Voting Nay: Mayor Pro Tem Bliss

Motion carried 6-1.

CM-24-159. 11 Mile Streetscape Project - Budget Amendment

Motion to approve a budget amendment to increase the DDA expenditure line item 248-863-987-0006 11 Mile/John R Road Improvements by \$313,981.50 for a total of \$713,981.50 and to increase the DDA revenue line item 248-025-588-1000 County Grant to a total of \$313,981.50.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-24-160. Key Employee Incentive Program (KIEP) - Deputy Chief Jeff Filzek.

Motion to approve a KIEP Agreement for Deputy Chief Jeff Filzek as presented.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-161. Body Armor Personal Protective Equipment.

Motion to award the bid to the lowest qualified vendor, On Duty Gear, LLC, for the purchase of Armor Express Body Armor in the amount of \$19,020.00.

Motion made by Councilman Mier, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-162. EMS Plus Program.

Motion to approve the Stryker four-year EMS Plus contract in the amount of \$687,284.26.

Motion made by Councilman Mier, Seconded by Councilor Wright.

Captain Gilson provided an overview of the equipment that was being purchased including: power load mechanisms for stretchers, AED upgrades, CPR devices, stretchers, scopes, stair chairs, and life pack monitors.

Fire Chief Lelito added that the city businesses and residents can use a 40% discount for to purchase AED equipment as well.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-163. Scheduled Replacement of Vehicle #119 – Sale of Vehicle #461 to the General Fund.

Motion to approve the sale of Van #461 from the Water and Sewer fund to the General Fund for its fully depreciated value of \$2,308.09, by transferring this amount from account 101-301-985-0000 to account 592-047-626-6950.

Motion made by Councilor Wright, Seconded by Councilor Rohrbach.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-164. Scheduled Replacement of Vehicle #119 – Budget Amendment.

Motion to approve a budget amendment of \$31,832 to account 592-901-985-0000. This represents the \$30,332 price of the truck, plus \$1,500 for the safety lighting and other equipment for replacement vehicle #119.

Motion made by Councilor Wright, Seconded by Mayor Pro Tem Bliss.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-165. Purchase of Replacement Vehicle #119.

Motion to approve the purchase of one Ford Maverick as specified to Lunghamer Ford, of Owosso, in the amount of \$30,332, through the MiDeal vehicle purchasing program.

Motion made by Councilor Wright, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman
Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-24-166. Scheduled Replacement of Vehicle #434 – Budget Amendment.

Motion to approve a budget amendment in the amount of \$886.00 to account 592-901-985-0000 for the purchase of replacement vehicle #434.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming, Councilman
Mier, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

CM-24-167. Purchase of Replacement Vehicle #434.

Motion to approve the purchase of one Chevrolet Colorado work truck from Berger Chevrolet, of Grand Rapids, in the amount of \$36,886 through the MiDeal Vehicle Purchasing Program.

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Mier.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

CM-24-168. Construction of Pickleball Courts at Rosie's Park.

Motion to approve the construction agreement with Frank Rewold and Sons under the Oakland County Annual Contraction contract for the construction of pickleball courts at Rosies' Park for an amount not to exceed \$379,004.

Motion made by Councilor Rohrbach, Seconded by Councilor Wright.

Voting Yea: Mayor Grafstein, Mayor Pro Tem Bliss, Councilman Fleming,
Councilman Mier, Councilor Rohrbach, Councilman Soltis, Councilor
Wright

Motion carried.

COUNCIL COMMENTS:

Councilman Mier stated that most of the time there is not a quick answer to the problems we face in the city. Those who are experiencing power outages, we hear you. Staff is working with DTE to help mitigate some of the outages. He is working with the City Manager to help alleviate some of these problems. He stated that he attended the Rosie Park meeting and the design meeting on the former Ambassador Park. He also attended the golf outing last Friday and had a lot of fun and gave big kudos to the Rec team for their work on the outing.

Mayor Pro Tem Bliss noted that today would have been his dad's birthday and he went to his memorial tree which is in the line of vision of the newly being constructed band shell. He also saw kids playing on the renovated basketball courts. His dad would have been thrilled with all the improvements that are taking place in the city.

Councilor Wright expressed thanks to the Fire Department for answering the Council's questions this evening; he appreciates their input and is glad they will have the equipment that the need. *Rev'n in the Heights* is September 14th - bring your classic car, come on out and it will be a great event. There will be a DJ and prizes for the cars; the National Guard is going to join us as well. Come on out and support the event. Also, please remember to be kind.

Assistant City Attorney Burns stated that he had the opportunity to go out and watch the Little League Baseball championship. It is great for kids to get out and enjoy and he had a good time; it is a great little league program.

City Manager Marsh had no comments this evening.

Deputy City Manger/City Clerk Rotmann thanked all the city residents that worked the election and thanked staff for administering a smooth election.

Councilor Rohrbach commented that she had an opportunity to do early voting for the first time and it was very easy and convenient. The next meeting is August 26th, the day after the first day

of school and it will be an exciting time. Please plan, think about your routes to school, and safety. Have the best first day possible.

Councilman Fleming noted that September 21st is the Canine demonstration with Harko at Rosie's Park. It is a great event, and it will be taking place before Trail Tunes. The Historical Commission has Heritage Rooms in the basement of City Hall, and they are looking for volunteers to work the rooms. You do not have to be on the Historical Commission to volunteer. There have had several articles on the room, they have had programming, and it is a great place to learn about the history of our city. Please let our Library Director know if you are interested in volunteering.

Councilman Soltis had no comments this evening.

Mayor Grafstein Council received an email about a horrific incident with child in our city; if you suspect any abuse please reach out and report it. Our next meeting is August 26th.

ADJOURNMENT:

Having no further business, Mayor Grafstein adjourned the meeting at 8:30 p.m.



AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9

PREPARED BY: Sean P. Ballantine, Director of Public Services

AGENDA ITEM CONTENT: Director of Public Services - Scheduled Replacement of Vehicle #121

AGENDA ITEM SECTION: Consent Agenda

BUDGETED AMOUNT: \$35,000

FUNDS REQUESTED: \$45,000

FUND: 101-301-985-0000

EXECUTIVE SUMMARY:

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 121, a 2015 Ford Interceptor Utility, funded through the Police Department. This vehicle is in poor condition, requiring priority replacement.

RECOMMENDATION:

Staff recommends that Council approve the purchase of one 2024 Jeep Grand Cherokee Laredo from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the State of Michigan MiDeal Vehicle Purchasing Program in the total amount of \$45,000 (the quoted price plus an allowance for delivery mileage). Funding is budgeted and available, with monies available in the same line item to cover the overage from budgeted amount.

MEMORANDUM

Item 7.

DATE: September 4, 2024
TO: Melissa R. Marsh, City Manager
FROM: Sean P. Ballantine, Director of Public Services
SUBJECT: Scheduled Replacement of Vehicle #121

The FY 2024-25 Budget includes funding for the scheduled replacement of Vehicle 121, a 2015 Ford Interceptor Utility, funded through the Police Department. This vehicle is in poor condition, requiring priority replacement.

Vehicle purchasing through the City's historic means remains difficult if not impossible, as the auto manufacturers are providing little to no order availability for government purchasing contracts, and continue to suffer from severely reduced inventory and supply chain issues. Staff continues to pursue new and creative ways of meeting the City's vehicle purchasing needs, requiring us to essentially jump on the purchase of a vehicle when one which will best serve the department becomes available. The dealerships we have been working with have so far been kind enough to hold these vehicles on verbal request as we engage in the City's established purchasing process. This is an administrative/detective bureau vehicle, which requires us to furnish a variety of different body styles and colors, while also focusing on the usability of the vehicle for its end-users.

Staff therefore recommends that Council approve the purchase of one 2024 Jeep Grand Cherokee Laredo from LaFontaine Chrysler Dodge Jeep Ram, of Lansing, through the State of Michigan MiDeal Vehicle Purchasing Program in the total amount of \$45,000 (the quoted price plus an allowance for delivery mileage). Funding is budgeted and available, with monies available in the same line item to cover the overage from budgeted amount.

Department of Public Services
City of Madison Heights
801 Ajax Drive
Madison Heights, Michigan 48071

p: (248) 589-2294 | f: (248) 589-2679 | e: DPS@Madison-Heights.org

City of Madison Heights
Vehicle Replacement Guidelines & Evaluation Worksheet

Disposition: Auction

Item 7.

(Only those fields shaded in yellow need to be completed.)

Date of Evaluation:9/4/2024

Vehicle #:121

Department / Division:PD-Admin

Year / Make / Model:2015Ford Interceptor Utility

Vehicle Type:A

Type A = Sedans / Light Trucks ≤ 1 Ton

Type B = Medium / Heavy Duty > 1 Ton

Type C = Off Road Equipment

Age: One point for each year of chronological age beginning with in-service date

In Service Date:12/1/2014

Age in Months:117

Age in Years (rounded):10

Score:10

Usage: Type A = 1 point per 10,000 miles; Type B = 1 point per 5,000 miles; Type C = 1 point per 250 hours used

Actual Mileage:96,596

Actual Hours:(N/A)

Score:10

Service Type:

Type A		Type C	
Points	Description	Points	Description
1	Standard sedans and light pickups.	1	Standard duties as equipped.
2	Standard vehicles with occasional off-road usage.	2	Standard duties when used with attachments (sickle bar, backhoes, rear bushhogs).
3	Any vehicle that pulls trailers, hauls heavy loads, continued off-road usage.	3	Multiple duties based on seasons (snow, mowing, leaf).
4	Any vehicle involved in snow removal.	4	Extreme duties in harmful atmosphere (dust, salt, water).
5	Police, Fire, and Rescue service vehicles.	5	Heavy construction work including snow removal.

Type B	
Points	Description
1	Standard use including basic job site duties, some light duty hauling.
2	Standard use with attachments (compressors, lights, etc.) including job site duties, standard load hauling, some towing.
3	Above standard use including job site duties that include idling, standard load hauling, light trailer/equipment towing, leaf collection.
4	Above standard use including job side idling and hauling above standard loads, towing equipment and heavy trailers, light snow removal.
5	Extreme service, high job site idling and duties with attachments, heavy load hauling, heavy trailer/equipment towing, major snow removal duties, refuse collection, etc. (Examples: Sign Truck, Tandem or Single Dump Truck, Snow Removal Truck).

Score: 5

Reliability: Note: Based on current conditions. Preventative Maintenance work is not included.

Points	Description
1	In shop 0 or 1 time within the last 3 months, and no major breakdowns or road calls.
2	In shop 1 time within the last 3 months, and 1 breakdown/road call within the last 3 months.
3	In shop more than twice within the last month, and no major breakdowns or road calls.
4	In shop more than once within the last month, and 2 or more breakdowns/road calls within the last month.
5	In shop more than twice monthly within the last 3 months, and 2 or more breakdowns within the last month.

Number of times in shop within the last month:0

Number of times in shop within the last 3 months:1

Any Road Calls or Breakdowns (Y or N):N

Road Calls / Breakdowns within the last month:0

Road Calls / Breakdowns within the last 3 months:0

In shop more than twice monthly within the last 3 months (Y or N):N

Score:1

Maintenance & Replacement Costs:

Points	Description
1	Maintenance costs are less than or equal to 20% of replacement cost.
2	Maintenance costs are 21-40% of replacement cost.
3	Maintenance costs are 41-60% of replacement cost.
4	Maintenance costs are 61-80% of replacement cost.
5	Maintenance costs are greater than or equal to 81% of replacement cost.

Total Maintenance Cost: \$14,967 as of 9/4/2024

Estimated Purchase Price - New Veh.: \$45,000 as of 9/4/2024

Est. Resale Value of Car to be sold: \$4,500 as of 9/4/2024

Estimated Net Replacement Cost: \$40,500 as of 9/4/2024

Maintenance Cost as % of Replacement Cost: 37.0% as of 9/4/2024

Score:2

Condition:

Type A	
Points	Description
1	No visual damage or rust and a good drive train
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), and a good drive train.
3	Noticeable imperfections in body and paint surface, some minor rust, minor damage from add-on equipment, worn interior (one or more rips, tears, burns), and a weak or noisy drive train.
4	Previous accident damage, poor paint and body condition, rust (holes), bad interior (tears, rips, cracked dash), major damage from add-on equipment, and one drive train component bad.
5	Previous accident damage, poor paint, bad interior, drive train that is damaged or inoperative, and major damage from add-on equipment

Type B	
Points	Description
1	No visual damage or rust, good paint, good interior, no damage from add-on equipment, no body modification, good drive train.
2	Minor imperfections in body and paint, interior fair (no rips, tears, burns), good drive train, minor body modification.
3	Noticeable imperfections in body and paint surface, some minor rust, fair interior, weak/fair drive train, minor body modification, minor damage from add-on equipment.
4	Previous accident damage, poor paint & body condition, major rust/corrosion, poor interior, damage from add-on equip., moderate body modification evidence, 1 drive train component bad.
5	Previous accident damage, poor paint & body condition, bad interior, drive train damaged or inoperative, major body modifications, major damage from add-on equipment and attachments.

Type C			
Points	Description	Number of Notable Accidents:	0 (list number)
1	Good condition, fully functional.	Paint / Body:	Fair comment
2	Fair body, functional.	Interior:	Fair comment
3	Minor body damage, weak operating system.	Drive Train:	Fair comment
4	Severe damage, component not functional.	General Condition:	3 (pick number from table)
5	Extreme damage, inoperable.		
		Score:	3

Overall: Total Score: 31

0 - 17	Excellent	Do not replace.
18 - 22	Good	Re-evaluate for future budget(s).
23 - 27	Fair	Qualifies for replacement if budget allows.
28+	Poor	Needs priority replacement.

Prepared By:Sean P. Ballantine

Date:9/4/2024

mdeacon@lafontaine.com

Name: Madison Heights

Address:

City: _____ State: _____ Zip: _____

Contact: Dan Yamarino

Phone:

Email: danYamarion@Madison-Heights.org

Date: 8/26/2024

Quote 082624

State of Michigan Contract 071B7700183	
2024 Jeep Grand Cherokee Laredo 4x4	\$46,433.00
23M 3.6L V6	
PRV Velvet Red	
DZX7 Capri Leatherette / Suede Seats	
ABR Trailer Tow Package	
Rebate	-\$2,000.00
Per contract delivery is \$2.00 a mile one way mileage.	
By signing the purchase agreement you agree to purchase of the vehicle or vehicles X_____	
Total Cost:	\$44,433.00

Signed *Michelle Deacon*

Please note payment is due within 30 days of delivery. Any invoices paid after 30 days may be subject to a 1.5% late fee



AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9/24

PREPARED BY: Brent LeMerise, Chief of Police

AGENDA ITEM CONTENT: Interlocal Agreement with Oakland County Sheriff's Office to Participate in the Oakland County Human Trafficking Task Force

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT: 0

FUNDS REQUESTED: \$5,000

FUND:

EXECUTIVE SUMMARY:

See memo

RECOMMENDATION:

I respectfully request that the Mayor and City Council approve the Interlocal Agreement with Oakland County Sheriff's Office to Participate in the Oakland County Human Trafficking Task Force and authorize the Mayor to sign the agreement on behalf of the City of Madison Heights.

MADISON HEIGHTS POLICE DEPARTMENT
280 W. Thirteen Mile Rd. Madison Heights, MI 48071
Phone: 248-585-2100 Fax: 248-585-8090

Brent S. LeMerise
Chief of Police

Jeffrey M. Filzek
Deputy Chief of Police

Date: August 16, 2024

To: Melissa Marsh, City Manager

From: Brent LeMerise, Chief of Police

Subject: Interlocal Agreement with Oakland County Sheriff's Office to Participate in the
Oakland County Human Trafficking Task Force

With the assistance of the Oakland County Board of Commissioners and the Oakland County Prosecutor's Office, the Oakland County Sheriff's Office (OCSO) is in the process of creating a Human Trafficking Task Force. The mission of the Task Force is to apprehend and convict those involved in human trafficking in Oakland County. Because of the success the Madison Heights Special Investigations Unit (SIU) has had with addressing these issues locally and the partnership SIU has created with the Oakland County Prosecutor's Office, the OCSO has approached the Madison Heights Police Department looking for assistance in getting the Human Trafficking Task Force off the ground.

During initial meetings with the OCSO, SIU and OCSO have shared data showing this is a countywide problem that many local departments are currently facing. The OCSO created the Interlocal Agreement to partner with the Madison Heights Police Department as a host agency to the Task Force. The OCSO is responsible for mustering personnel to staff the Task Force and will be responsible for the day-to-day operations. The Madison Heights Police Department will be responsible for providing space and limited office equipment to allow the Task Force to operate in our building. There will be a financial obligation of roughly \$5,000 to supply the Task Force with department equipment such as desk phones, a copy/fax machine, office supplies, and fire/carbon monoxide alarms.

At the onset of the implementation of the Task Force, SIU will train the Task Force with the intent that the Task Force will become independently operational. When this happens, the Madison Heights Police Department will strictly be the host agency, with the hopes of providing staffing to the Task Force in the future. Even absent our current ability to provide staffing to the Task Force, more undercover operations in Madison Heights will help address the local human trafficking problem and will be a readily available resource to our community.

Staff and the Assistant City Attorney have reviewed the Interlocal Agreement, therefore we respectfully request that the Mayor and City Council approve the Agreement and authorize the Mayor to sign the agreement on behalf of the City of Madison Heights.

**AGREEMENT FOR PARTICIPATION IN THE OAKLAND COUNTY HUMAN
TRAFFICKING TASK FORCE**

BETWEEN

COUNTY OF OAKLAND, THE OAKLAND COUNTY SHERIFF,

AND

CITY OF MADISON HEIGHTS

This Agreement ("Agreement") is made between OAKLAND COUNTY, a Michigan constitutional and municipal corporation, whose address is 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), the OAKLAND COUNTY SHERIFF, a Michigan constitutional officer, whose address is 1200 North Telegraph Rd., Pontiac, Michigan 48341, Bldg. #38 East ("Sheriff"), and CITY OF MADISON HEIGHTS, a municipal corporation whose address is 300 West 13 Mile Road, Madison Heights, Michigan 48071 ("Municipality").

In this Agreement, the County, Sheriff, and the Municipality may be referred to individually as "Party" or jointly as "Parties." Oakland County Sheriff's Office ("OCSO") means the County and the Sheriff jointly.

In consideration of the mutual promises, obligations, representations, and assurances set forth in this Agreement, the Parties agree as follows:

1. **AUTHORITY AND PURPOSE.** The parties enter this interlocal agreement pursuant to 1951 PA 35 (MCL 124.1 *et seq.*) and 1967 PA 7 (MCL 124.501 *et seq.*) for the purpose of participating in the Oakland County Sheriff's Office Human Trafficking Task Force ("Task Force") under the direction and supervision of the OCSO.

The mission of the Task Force is to encourage cooperation between law enforcement agencies to apprehend and convict those involved in human trafficking in Oakland County.

2. **MUNICIPALITY'S RESPONSIBILITIES.**

- 2.1. The Municipality will provide a dedicated, private, and secure space for the Task Force to operate, including:

- 2.1.1. Repair and maintenance.

- 2.1.2. Utilities for the building, including, but not limited to, electricity, heating, cooling and water.
- 2.1.3. Janitorial services.
- 2.1.4. Office furniture and equipment, including, but not limited to, telephones, copier, fax, and office supplies, and repair and maintenance of such furniture and equipment. Security equipment, as necessary, to ensure the space remains secure from unauthorized persons.
- 2.1.5. Fire and carbon monoxide alarm and detection equipment.
- 2.2. The Municipality may identify one or more of its full-time employees with MCOLES certification and a duty firearm to participate in the Task Force, subject to OCSO's approval in OCSO's sole discretion.
- 2.3. The Municipality will promptly notify OCSO of any personnel action involving a Municipality-employee Task Force member, including but not limited to, any reprimand, suspension, discharge, resignation, or demotion. The Municipality also agrees that it will promptly notify OCSO of any complaint, charge, or allegation of misconduct, whether civil or criminal in nature, that the Municipality becomes aware of regarding any Municipality-employee Task Force member.
- 2.4. All employment-related costs of the Municipality-employee, including, but not limited to, wages, salary, overtime, benefits, local, state and federal taxes associated with employment, and worker's compensation, is the sole responsibility of the Municipality at all times.
- 2.5. The Municipality will provide the Municipality-employee(s) assigned to the task force with standard law enforcement equipment, including but not limited to a duty weapon, police radio, cellular phone, bulletproof vest, patrol vehicle, handcuffs, and a taser. If the OCSO provides equipment that would be duplicative with the Municipality-provided equipment, the Municipality-employee must use the OCSO-provided equipment during Task Force operations.

3. **OCSO RESPONSIBILITIES.**

- 3.1. OCSO will provide:
 - 3.1.1. Specialized task-force related training, operational control, and oversight of the Task Force.
 - 3.1.2. Any specialized equipment and investigative expenses related to Task Force operations, including but not limited to:
 - 3.1.2.1. Body cameras to be used during Task Force operations.
 - 3.1.2.2. Computers, laptops, or similar technology to be used during Task Force operations.

- 3.1.2.3. Access to the OCSO case report writing system.
- 3.1.2.4. Any other special equipment or investigative expenses, as determined in OCSO's sole discretion.
- 3.1.2.5. Vehicles to be used by OCSO's assigned officer.
- 3.1.3. Deputation of all Task Force members as set forth in this Agreement.
- 3.1.4. Liability protection for the Task Force members as set forth in this Agreement.
- 3.1.5. Supplemental OCSO employees and support services (e.g., SWAT, evidence techs, etc.) to assist with Task Force operations, as determined in OCSO's sole discretion].

4. DEPUTATIONS

- 4.1. Subject to a background inquiry, a Municipality-employee must be sworn as a special deputy of the Oakland County Sheriff before joining the Task Force. The deputation must remain in effect throughout the tenure of each Municipality-employee's assignment to the Task Force.
- 4.2. Administrative and personnel policies imposed by the Municipality will not be voided by deputation of its employee. However, deputized Municipality-employees must follow OCSO's orders, rules, regulations, policies, and procedures when acting as a member of the Task Force.
- 4.3. This Agreement does not, in any manner, limit the unilateral and complete discretion of the Sheriff to deputize, refuse to deputize, or revoke the deputation of any Municipality-employee at any time and for any reason.
- 4.4. If a Municipality-employee's deputation is revoked, the Municipality-employee shall be considered immediately terminated from the Task Force. The Municipality may designate another Municipality-employee to join the task force as set forth in this Agreement.

5. DURATION, SUSPENSION, AND TERMINATION

- 5.1. Prior to its effectiveness, this Agreement and any amendments hereto must be:
 - 5.1.1. Signed by all Parties.
 - 5.1.2. Approved by the Parties' respective governing bodies. Such approval shall be entered in the official minutes of the governing body of each Party.
 - 5.1.3. Filed with the Oakland County Clerk and the Secretary of State, in compliance with MCL 124.510(4).
- 5.2. This Agreement becomes effective when the requirements in Section 5.1 are met and will remain in effect until terminated as set forth in 5.3.
- 5.3. Any Party may terminate this Agreement for any reason upon 30 days written notice. The effective date for termination or cancellation shall be clearly stated

in the notice. The Parties shall incur no penalty, expense, or liability if this Agreement is terminated under this section.

- 5.4. OCSO may immediately suspend this Agreement or the Municipality's participation in the Task Force if OCSO, in its sole discretion, determines that the Municipality has failed to comply with federal, state, or local law, or any requirements contained in this Agreement. The right to suspend services is in addition to the right to terminate this Agreement. OCSO shall incur no penalty, expense, or liability if services are suspended under this Section.

6. **NOTICES.**

- 6.1. Notices given under this Agreement must be in writing and sent via certified mail or first-class U.S. mail as follows:
- 6.1.1. **To the OCSO:** Oakland County Sheriff, 1200 N. Telegraph, Building 38 East, Pontiac, MI 48341.
- 6.1.2. **To the Municipality:** Chief of Police, 280 West 13 Mile Road, Madison Heights, MI 48071

7. **ASSET FORFEITURE**

- 7.1. In some circumstances, Michigan and federal law authorize forfeiture of property related to human trafficking offenses.
- 7.2. For forfeiture under Michigan law, OCSO will determine on a case-by-case basis if it is appropriate to seek forfeiture for any Task Force case. When appropriate, OCSO will consult and cooperate with other relevant agencies (e.g. the Oakland County Prosecutor's Office) to institute forfeiture proceedings and dispose of forfeited property. OCSO will pay any proceeds from the disposal of forfeited property in accordance with the applicable law authorizing the forfeiture (see for example, MCL 600.4708). Any proceeds authorized to be paid to a governmental unit will be split equally among each participating Task Force agency for that case.
- 7.3. For forfeiture proceedings initiated under federal law, each agency participating in the Task Force may file an individual equitable sharing request form with the federal government using its own, agency-specific NCIC code. Each agency submitting such a request must consult with OCSO to determine the appropriate pro-rata percentage to be requested in the form. The percentage will be equal for all requesting Task Force agencies participating in the case.
- 7.4. The Parties will comply with all applicable state and Federal laws and guidelines for spending and reporting forfeiture proceeds.

8. **LIABILITY**

- 8.1. The Municipality shall immediately notify OCSO of any civil, administrative, or criminal claim, complaint, discovery request, or other request for information that the Municipality receives notice concerning or arising from

the conduct of any Municipality-employee Task Force member or otherwise relating to the Task Force.

- 8.2. Except as provided in Section 7.3, each Party shall be responsible for its own acts and the acts of its employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts.
 - 8.3. Whenever a claim is made, or a civil action is commenced against a Municipality employee arising from alleged negligent or wrongful conduct by the Municipality employee while acting under the direction and control of OCSO and within the scope of his or her authority as a deputized member of the Task Force pursuant to this Agreement, the Municipality may request that the County defend and indemnify the Municipality-employee. Under such circumstances, the Municipality-employee will be covered under the County Indemnification Policy (specifically, County Miscellaneous Resolutions 85339 and 86124 and any amendments thereto). Consistent with County Miscellaneous Resolutions 85339 and 86124, and as further described in such Resolutions, the County will select the attorney to represent the Municipality-employee and will have control and supervision over the claim or civil action including, but not limited to, settlement of the claim or lawsuit.
 - 8.4. Notwithstanding the indemnification under Section 7.3, OCSO will not be responsible for the Municipality-employee's conduct that is not under the direction and control of the OCSO, authorized by OCSO, or undertaken outside the scope of a Municipality-employee's Task Force duties and assignments under this Agreement.
9. **DISCRIMINATION.** The Parties may not discriminate against their employees, agents, applicants for employment, or any other person or entity with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.
 10. **RESERVATION OF RIGHTS.** This Agreement does not and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
 11. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

12. **RECORDS**. Records created or maintained by the Task Force or any Task Force member(s) when acting as a member of the Task Force belong to OCSO. OCSO has sole management and control over such records. If the Municipality receives a request for any Task Force records it will immediately notify OCSO of the request for OCSO to determine if release is appropriate and whether redactions are required prior to release.
13. **NO THIRD-PARTY BENEFICIARIES**. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
14. **COMPLIANCE WITH LAWS**. The Parties shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.
15. **PERMITS AND LICENSES**. The Parties shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.
16. **DELEGATION/SUBCONTRACT/ASSIGNMENT**. The Parties shall not delegate, subcontract, and/or assign any obligation or right under this Agreement without the prior written consent of the other Party. A delegation, subcontract, or assignment made without the prior written consent of the other Party is void.
17. **MODIFICATIONS**.
 - 17.1. This Agreement may be modified at any time by written consent of all Parties.
 - 17.2. Modifications to this Agreement shall have no force and effect unless such modifications are in writing and the requirements in Section 5.1 are met.
18. **ENTIRE AGREEMENT**. This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties.

The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

THE COUNTY OF OAKLAND:

BY: _____ **DATE:** _____
David T. Woodward , Chairman, Oakland County Board of Commissioners

OAKLAND COUNTY SHERIFF MICHAEL J. BOUCHARD:

BY: _____ **DATE:** _____
Michael Bouchard, Oakland County Sheriff

CITY OF MADISON HEIGHTS:

BY: _____ **DATE:** _____
Roslyn Grafstein, Mayor



AGENDA ITEM SUMMARY FORM

MEETING DATE: 8/26/24

PREPARED BY: Cheryl Rottmann, Deputy City Manager/City Clerk

AGENDA ITEM CONTENT: Boards and Commission Appointments

AGENDA ITEM SECTION: Reports

BUDGETED AMOUNT: n/a

FUNDS REQUESTED:

FUND:

EXECUTIVE SUMMARY:

Attached is the listing of boards and commission vacancies as of August 31, 2024. The names of current members who are requesting reappointment are listed. Next to their names are the word "WILLING." If there is an alternate member currently serving on a board that has a full-member opening, their name is listed as "WILLING" and their alternate seat was added to the vacancy list. All other applicants are then listed in the order their applications were received in the City Clerk's Office from the most recent.

RECOMMENDATION:

Staff is recommending that appointments to each board be approved in one motion. For example:

Environmental Citizens Committee:

Motion to appoint the following to the Environmental Citizens Committee:

John Doe, full term, expiring 2/28/26

Sally Volunteer, full term, expiring 2/28/26

Leader Jill, alternate term, expiring 2/28/25

Board and Commission Vacancies

BOARD	TERM TYPE	MAYOR'S APPT?	TERM LENGTH	TERM EXPIRATION	APPLICANTS FIRST NAME	LAST NAME	APP DATE
ACTIVE ADULT ADVISORY BOARD	R		3	8/31/2027	MARIE	BESSLER	WILLING
ARTS BOARD	R		3	8/31/2027	LAURIE	GERALDS	WILLING
	R		3	8/31/2027	VITA	PALAZZOLO	WILLING
	R		3	8/31/2027	SUE	POPP	WILLING
	R		3	8/31/2026			
	A		3	8/31/2027			
	A		3	8/31/2027			
	A		3	8/31/2026			
					REGINA	JUSKA-SVOBA	8/30/2023
					TOYA	AARON	1/29/2024
					VEDA	WRONA	6/29/2024
CONSTRUCTION BOARD OF APPEALS	R		2	8/31/2026	BRAD	BRICKEL	WILLING
	R		2	8/31/2026			
	R		2	8/31/2026			
	R		2	8/31/2025			
					RAHUL	SAGAR	11/30/2023
CRIME COMMISSION	R	Y	3	8/31/2027	MARTHA	COVERT	WILLING
	R	Y	3	8/31/2027	JEFFREY	HILLIARD	WILLING
	R	Y	3	8/31/2027	ANTHONY	ROBERTS	WILLING
	A	Y	3	8/31/2027			
	A	Y	3	8/31/2027			
DOWNTOWN DEVELOPMENT AUTHORITY/BROWNFIELD REDEVELOPMENT AUTHORITY	R	Y	4	2/28/2027			
	R	Y	4	2/28/2025			
					GERRY	HAMBRIGHT	2/23/2024 (DDA Recommended)
ELECTED OFFICIALS COMPENSATION COMMISSION	R		7	8/31/2031	ANGELA	BRUNKE	WILLING
	R		7	8/31/2029			
ENVIRONMENTAL CITIZENS COMMITTEE	R		3	2/28/2027			
	A		3	2/28/2027			
	A		3	2/28/2026			
					CATHY	ELLISON	3/29/2024
					KATRIANNA	STUDTMANN	7/14/2024
POLICE/FIRE/GENERAL RETIREE PENSION/HEALTH CARE TRUST BOARDS	R				JEFFREY	GERALDS	WILLING

Board and Commission Vacancies - continued

BOARD	TERM TYPE	MAYOR'S APPT?	TERM LENGTH	TERM EXPIRATION	APPLICANTS FIRST NAME	LAST NAME	APP DATE
HUMAN RELATIONS & EQUITY COMMISSION	R		2	8/31/2026	REBECCA	CHAMBLISS	WILLING
	R		2	8/31/2026			
	R		2	8/31/2026			
	R		2	8/31/2025			
	A		2	8/31/2026			
	A		2	8/31/2026			
LIBRARY ADVISORY BOARD	R		2	8/31/2026	TOYA	AARON	WILLING
	R		2	8/31/2026	REGINA	JUSKA-SVOBA	WILLING
	R		2	8/31/2026	KRISTINA	MENTZER	WILLING
	R		2	8/31/2026			
	A		2	8/31/2025			
					CHAS	BRUSKE	6/7/2024
PARKS & RECREATION ADVISORY BOARD	R	Y	2	2/28/2025			
	A	Y	2	2/28/2026			
	A	Y	2	2/28/2025			
					CHAS	BRUSKE	6/7/2024
PLANNING COMMISSION	R	Y	3	8/31/2027	JOSH	CHAMPAGNE	WILLING
	R	Y	3	8/31/2025			
					MATTHEW	OLSON	10/9/2023
					RAHUL	SAGAR	11/30/2023
					RYAN	FOX	4/25/2024
ZONING BOARD OF APPEALS	A		3	2/28/2025	GLORIA	THOMPSON	WILLING
					DALIA	GARMO	8/29/2024



AGENDA ITEM SUMMARY FORM

MEETING DATE: 9/9/24

PREPARED BY: Greg Lelito

AGENDA ITEM CONTENT: Turnout Gear

AGENDA ITEM SECTION: Bid Awards/Purchases

BUDGETED AMOUNT: \$32,650.00

FUNDS REQUESTED: \$54,736.43

FUND: 101-336-744-0000

EXECUTIVE SUMMARY:

Michigan Department of Labor and Economic Opportunity awarded the fire department a \$83,206.00 grant to assist the Fire Department in purchasing a second set of turnout gear for eligible firefighters. The first phase of the grant will provide for 17 sets of turnout gear in the amount of \$54,736.43.

RECOMMENDATION:

Staff and I recommend that the City Council waive the formal procurement process and accept the lowest quote received from Axes & Irons through Sourcewell for the purchase of 17 sets of turnout gear for \$54,736.43. In addition, a budget amendment will be needed in the amount of \$54,736.43 to account 101-336-774-0000

INTEROFFICE



MEMORANDUM

To: Melissa Marsh, City Manager
From: Greg Lelito, Fire Chief
Re: Capital purchase – Turnout Gear
Date: 8/28/2024

This past May, the Michigan Department of Labor and Economic Opportunity announced a significant grant opportunity for full-time fire departments. The grant, which can provide up to \$3,500 for each eligible firefighter, is designed to assist in purchasing a second set of turnout gear. On July 29th, the department was awarded a \$83,206.00 grant. The grant will support the purchase of 23 sets of turnout gear over the next two fiscal years.

The grant has a no-match requirement and will cover 100% of the purchase cost. The first phase will be used to acquire 17 sets of turnout gear.

To ensure a smooth and efficient procurement process, the department has obtained a quote from Axes & Irons through Sourcewell. Sourcewell, a trusted government agency, provides cooperative purchasing and vendor services for public and nonprofit entities, guaranteeing the lowest purchase cost and a streamlined process.

Staff and I recommend that the City Council waive the formal procurement process and accept the lowest quote received from Axes & Irons through Sourcewell for the purchase of 17 sets of turnout gear for \$54,736.43. In addition, a budget amendment of \$54,736.43 will be needed to account 101-336-774-0000.

I'd be happy to respond if you have any questions or comments regarding this issue.

ESTIMATE

Vehicle Alliance Group
920 OMalley Dr
Coopersville, MI 49404

newman@advfleet.com
+1 (616) 997-4053
www.axesandirons.com



Item 10.

Bill to

Madison Heights Fire Department
31313 Brush St.
Madison Heights, MI 48071

sourcewell contract ID#188805

Estimate details

Estimate no.: 1350
Estimate date: 08/20/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Axes And Irons	FXR Custom Turnout Coat/Pant Set	17	\$3,219.79	\$54,736.43
2.		Shipping Fee	SHIPPING TBD UPON DELIVERY	1	\$0.00	\$0.00
Total						\$54,736.43

Accepted date

Accepted by