



**CITY OF MADISON HEIGHTS**  
**ACTIVE ADULT CENTER, 29448 JOHN R**  
**ACTIVE ADULT ADVISORY BOARD MEETING AGENDA**  
**MAY 16, 2023 AT 1:00 PM**

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**INVOCATION & ROLL CALL**

**APPROVAL OF MINUTES**

A. April 18, 2023 Minutes

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**MEETING OPEN TO THE PUBLIC**

**STAFF REPORT**

**A. Current Special Programs:**

- May 19- 50s Party
- May 20- Mer Folk Event
- May 23- Foundation Manual PT Lunch and Learn
- May 25- Purse/Jewelry/Moving/Bake Sale
- May 27- Memorial Parade
- May 30- Book Club
- June 1- Fisher Theatre Six Trip
- June 5- Garden Clean Up
- June 7- Trivia with Dan and Nancy Starts
- June 7- Mackinac Island Lilac Fest extended trip departs
- June 9- Jimmy John's Field Trip
- June 12 & 14- AARP Mature Driver Course
- June 13- Reading with Cosmo
- June 13- Red Oaks Wildflower Walk
- June 14- Meadow Brook Theatre Noises Off Trip
- June 15- Time for Tea with Oakland County Parks Trip
- June 16- Straith Hospital Lunch and Learn
- June 20- Comfort Keepers Lunch and Learn

**B. Upcoming Special Programs:**

- June 21- Craft Class
- June 27- Senior Enrollment Solutions Lunch and Learn
- June 28- Cooking Class

June 30- The Reserve at Red Run Bingo

**MAINTENANCE REQUESTS**

**BUDGET REQUESTS**

**UNFINISHED BUSINESS**

A. Civic Plaza Project Update

**NEW BUSINESS**

A. Advisory Board Nominations and Elections

**TREASURER'S REPORT**

**COUNCIL & ADMINISTRATION**

**ADJOURNMENT**

A. Our next meeting will be Tuesday, June 20, 2023 at 1:00 pm.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Regular Meeting  
Active Adult Center Advisory Board  
April 18, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Coordinator Cowan, April 18, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

- Present: Bessler, Dalling, Leuffgen, Patton, Ratliff, Salley, Smith, Topping and Quigley.
- Also Present: Center Coordinator Cowan, Deputy DPS Director Ballantine, Councilor Wright and Councilman Fleming.
- Absent: None.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Councilor Wright requested that his statement in the March minutes regarding City Council meetings be changed. Ms. Cowan stated she would update the March minutes. Motion by Ms. Patton seconded by Ms. Bessler to adopt the minutes from the Regular Meeting of March 21, 2023 with changes.

- Yeas: Bessler, Dalling, Leuffgen, Patton, Ratliff, Salley, Smith, Topping and Quigley.
- Nays: None.
- Absent: None.

**19-02. Meeting Open to the Public.**

Ms. Mowry spoke in support of Councilor Wright’s re-election.

**19-03. Staff Report.**

Ms. Cowan thanked staff, volunteers and sponsors for a great Spring Party yesterday.

Ms. Cowan stated that staff got a chance to tour the new construction last week thanks to Mr. Ballantine. The building is really coming together, the space looks much larger than expected and staff is really getting excited.

Ms. Cowan reported on Center closings, and programs currently happening and upcoming at the Center.

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**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Mr. Ballantine updated the Board on the Civic Plaza Project. He stated it is still on schedule and going well. The new HVAC system will help with controlling zones so one room can be cooled while another can be heated, and more efficiently. The Library reopening has been a little delayed but should be open in May, and Fire Station 2 is nearing completion and should be open in May or June.

**19-07. New Business.**

Ms. Cowan stated the Advisory Board nominations will be the last 10 days of May, starting May 17 and the elections will be on Thursday and Friday, June 8 & 9. Current Board members will serve through the end of August. Ms. Quigley's first term is up and she can run again, Ms. Leuffgen's second term is expiring so she will need to sit off one year and Ms. Smith's first term is up and she can be reappointed by City Council if she chooses to be.

**19-08. Treasurer's Report.**

At the time of the meeting staff had not received the Treasurer's Report for March.

**19-09. Council & Administration Updates.**

Councilor Wright stated that City Council has been very active. They recently had a budget meeting.

Councilor Wright reported that he toured the new build and was very impressed with the spaciousness and is excited for the connection of all the buildings.

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Councilor Wright stated the HREC Committee will be offering some events to Madison Heights residents. There will be a bus tour, a trip to The Wright Museum and speaking events, all focused on their mission to create greater cohesion in our community by promoting mutual respect, dignity and open communication among all people.

Councilman Fleming stated he is working with the Jewish Historical Society to help put on some of the events with the HREC Committee.

Councilman Fleming reported there will be a Human Trafficking Presentation put on by the Police Chief and Common Ground at City Hall on April 27 at 6:30 pm.

Councilman Fleming stated there will be a Town Hall meeting with the Police Department and the Crime Commission in May.

Councilman Fleming reported Fire Station 2 will be getting a new ladder truck as part of the budget process.

Mr. Ballantine stated he recently went to management training and appreciated learning new skills that helped him shift from field worker to supervisor.

Mr. Ballantine stated that DPS is now up to full staff.

Mr. Ballantine reported on the water main project work and budget meetings.

**19-10. Adjournment.**

The meeting was adjourned at 1:40 pm. Our next meeting will be on Tuesday, May 16, 2023 at 1:00 pm.

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Jennifer Cowan  
Active Adult Coordinator