



**CITY OF MADISON HEIGHTS**  
**ACTIVE ADULT CENTER, 29448 JOHN R**  
**ACTIVE ADULT ADVISORY BOARD MEETING AGENDA**  
**APRIL 18, 2023 AT 1:00 PM**

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**INVOCATION & ROLL CALL**

**APPROVAL OF MINUTES**

[1.](#)

**MEETING OPEN TO THE PUBLIC**

**STAFF REPORT**

Current Special Programs:

- April 19- Craft Class
- April 21- Card Making with American House Troy
- April 21- Ark Encounter extended trip departs
- April 24- Baldwin House Boblo Movie
- April 25- Book Club
- April 25- Reading with Cosmo
- April 26- Cooking Class
- April 26- Baby Animals at Red Oaks Nature Center
- April 26- Lamphere High School Drama Club- Breakfast/Play
- May 1- Smart Games & Grins
- May 1- Prize Bingo with the Salleys Starts
- May 3- MSU Cooking Matters Nutrition Class Starts
- May 5- Detroit Historical Museum Trip
- May 8- Movement Meditation Starts
- May 8- Niagara Falls extended trip departs
- May 9- Spring Migration at Red Oaks Nature Center
- May 9- Golf Leagues Start
- May 10- Meadow Brook Theatre Honky Tonk Angels Trip
- May 12- Supe's Exotic Jungle Trip
- May 15- Springtime in the Smokies extended trip departs
- May 16- Remax First/MH Community Coalition/The Reserve at Red Run Lunch and Learn

Upcoming Special Programs:

- May 19- 50s Party

May 20- Mer Folk Event  
May 23- Foundation Manual PT Lunch and Learn  
May 25- Purse/Jewelry/Moving/Bake Sale  
May 27- Memorial Pancake Breakfast  
June 1- Fisher Theatre Six Trip  
June 7- Trivia with Dan and Nancy Starts  
June 7- Mackinac Island Lilac Fest extended trip departs  
June 9- Jimmy John's Field Trip  
June 12 & 14- AARP Mature Driver Course  
June 14- Meadow Brook Theatre Noises Off Trip  
June 15- Time for Tea with Oakland County Parks Trip  
June 16- Straith Hospital Lunch and Learn  
June 20- Comfort Keepers Lunch and Learn  
June 27- Senior Enrollment Solutions Lunch and Learn

**MAINTENANCE REQUESTS**

**BUDGET REQUESTS**

**UNFINISHED BUSINESS**

Civic Plaza Project Update

**NEW BUSINESS**

Advisory Board Nominations and Elections

**TREASURER'S REPORT**

**COUNCIL & ADMINISTRATION**

**ADJOURNMENT**

Our next meeting will be Tuesday, May 16, 2023 at 1:00 pm.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Regular Meeting  
Active Adult Center Advisory Board  
March 21, 2023

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Coordinator Cowan, March 21, 2023, at 1:00 p.m. at the Active Adult Center Municipal Building at 29448 John R Road, Madison Heights, MI 48071.

- Present: Bessler, Dalling, Patton, Ratliff, Salley, Smith, Topping and Quigley.
- Also Present: Center Coordinator Cowan, Deputy DPS Director Ballantine and Councilor Wright.
- Absent: Leuffgen, Councilman Fleming.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Motion by Ms. Patton seconded by Ms. Smith to adopt the minutes from the Regular Meeting of February 21, 2023 as printed.

- Yeas: Bessler, Dalling, Patton, Ratliff, Salley, Smith, Topping and Quigley.
- Nays: None.
- Absent: Leuffgen.

**19-02. Meeting Open to the Public.**

Ms. Mowry asked Mr. Ballantine if the new AAC building was not going to have a new parking lot with additional spaces added. Mr. Ballantine replied as far as he knows the lot will still be redone with additional parking being added and that he had not heard of any changes to the plan originally presented.

**19-03. Staff Report.**

Ms. Cowan reported on Center closings, programs currently happening and upcoming at the Center including a new collaboration with the Library.

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Mr. Ballantine updated the Board on the Civic Plaza Project. He stated it is still ahead of schedule and going well. Walls are up and the roof is on the new building and concrete will be poured soon. The Library carpet is being installed soon and City Hall has their new doors coming in.

**19-07. New Business.**

Ms. Cowan stated with finance reporting changes the meals for the holiday lights and summer beautification judging would now have to come out of the senior escrow account. She asked Board members if they would still like to continue judging the two events and the Board members all agreed they would like to. She then asked if they would like to continue having a meal and pay for it out of the escrow account. There was discussion, with different members bringing up ideas. The Board agreed to still go out for the meal but to not have money for the meal come out of the escrow account. They agreed to either have each individual pay for their own meal or get a sponsor (possibly the Community Advisory Board) to pay for the meal.

**19-08. Treasurer's Report.**

A Treasurer's report from February 2023 was presented for approval.

Motion by Ms. Smith seconded by Ms. Ratliff to approve the report as printed.

Yeas: Bessler, Dalling, Patton, Ratliff, Salley, Smith, Topping and Quigley.  
Nays: None.  
Absent: Leuffgen.

**19-09. Council & Administration Updates.**

Councilor Wright apologized for missing the last meeting, and stated he sent Mr. Almas congratulations on his new position.

Regular Meeting  
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Councilor Wright stated that the Council is asking the Charter Review Committee if City Council can meet once a month instead of twice a month.

Councilor Wright reported that Council had the Oakland County Treasurer at the last meeting to discuss a foreclosure prevention program. He stated if anyone knows someone in need of help, to call the Oakland County Treasurer's office.

Councilor Wright reported that Council approved a new vehicle for DPS.

Councilor Wright stated Council approved a rezoning for the former CVS at 13 Mile and John R. A Goodwill Store will be moving in at that location.

Councilor Wright reported that City Council have now moved into the new council chambers.

Mr. Ballantine reported that he has been promoted to Deputy DPS Director and is also the Interim DPS Director. Applications have been coming in for a replacement DPS Director.

Mr. Ballantine reported that DPS is nearly back to full staff, with a couple equipment operators being hired, a new park ranger and a new recreation assistant.

Mr. Ballantine gave a construction update.

### **19-10. Adjournment.**

The meeting was adjourned at 1:37 pm. Our next meeting will be on Tuesday, April 18, 2023 at 1:00 pm.

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Jennifer Cowan  
Active Adult Coordinator