



**CITY OF MADISON HEIGHTS**

**LIBRARY - EVENT ROOM, 240 W. 13 MILE RD. MADISON  
HEIGHTS, MI 48071**

**HUMAN RELATIONS AND EQUITY COMMITTEE MEETING  
AGENDA**

**MAY 15, 2023 AT 6:00 PM**

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**CALL TO ORDER**

**ROLL CALL**

**ADDITIONS/DELETIONS**

**APPROVAL OF MINUTES**

- [1.](#) Minutes for March 29, 2023

**MEETING OPEN TO THE PUBLIC**

**COUNCIL UPDATE**

**UNFINISHED BUSINESS**

- [2.](#) Juneteenth Crafts

**NEW BUSINESS**

- [3.](#) Cookbook Vendor Selection

**ROUNDTABLE**

**ADJOURNMENT**

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Human Relations and Equity Committee Meeting  
 Madison Heights, Michigan  
 March 29, 2023

A Human Relations and Equity Committee Meeting was held on Wednesday, March 29, 2023 at 5:00 PM at Department of Public Service - Recreation 801 Ajax Madison Heights MI 48071

## **CALL TO ORDER**

## **ROLL CALL**

### **PRESENT**

Chair Paige Szymanski  
 Nickole Fox  
 Emily Reetz  
 Syed Myrtaza  
 Council Alternate Quinn Wright

### **ALSO PRESENT**

Heather Hames, Staff Liaison

### **EXCUSED**

Council Representative Emily Rohrbach

### **ABSENT**

Marie Urban

## **ADDITIONS/DELETIONS**

### **MEMBERSHIP ATTENDANCE**

### **ARTS BOARD REQUEST**

## **APPROVAL OF MINUTES**

1. Minutes of February 8, 2023

## **MEETING OPEN TO THE PUBLIC**

Jennifer Nagle representing the Madison Heights Arts Board requested \$200.00 for the Arts and Pride event and for the Human Relations and Equity Commission to co-sponsor the event scheduled for June 4, 2023 from 2 pm - 6 pm at Civic Center Park. E. Reetz, S. Murtaza, and Liaison Hames volunteered for the sub-committee to help plan the event.

Motion made by E. Reetz, Seconded by S. Murtaza.

Voting Yea: Chair P. Szymanski, N. Fox, E. Reetz, S. Murtaza, Council Alternate Q. Wright.

Kevin Wright representing Madison Heights Citizens United requested the Human Relations Equity Commission to co-sponsor two events:

- 1) Four Steps for Racial Recognition to take place on May 11, 2023 at 6:30 pm at the Madison Heights Active Adult Center.

2) Juneteenth Flag Raising to take place on June 16, 2023 at 9:00 a.m. outside of City Hall.

Motion made by S. Murtaza, Seconded by N. Fox.

Voting Yea: Chair P. Szymanski, N. Fox, E. Reetz, S. Murtaza, Council Alternate Q. Wright.

## **COUNCIL UPDATE**

Council Alternate Q. Wright shared the opportunity for the Human Relations Equity Commission to sponsor the following events:

Presentations: Early Jewish Detroit and Northwest Detroit by the Jewish Historical Society of Michigan.

Bus Tours: Jewish Detroit History Talks and Bus Tour

Motion made by E. Reetz, Seconded by S. Murtaza.

Voting Yea: Chair P. Szymanski, N. Fox, E. Reetz, S. Murtaza, Council Alternate Q. Wright.

Group Tour of the Charles H. Wright Museum

Motion made by S. Murtaza, Seconded by E. Reetz.

Voting Yea: Chair P. Szymanski, N. Fox, E. Reetz, S. Murtaza, Council Alternate Q. Wright.

## **ROUNDTABLE**

Cook Book update: HREC needs to select a vendor.

Plant Sale update: Not Spring - not date yet but it will be later in the year.

Memorial Day Parade: Unfortunately, no one on the HREC commission will be available to participate as a group in this event. Will continue to brain-storm ideas on how to participate in the future.

## **UNFINISHED BUSINESS**

### **2. Juneteenth Craft or Activity**

Craft or activity still to be determined. HREC members who will be available for the Juneteenth event/HREC table this year include S. Murtaza, Council Alternate Q. Wright and Staff Liaison H. Hames.

## **NEW BUSINESS**

HREC Member Marie Urban has not attended nor been in communication regarding her HREC appointment since August 2022 and it is recommended that she be removed administratively.

Motion made by Council Alternate Q. Wright, Seconded by Chair P. Szymanski.

Voting Yea: Chair P. Szymanski, N. Fox, E. Reetz, S. Murtaza, Council Alternate Q. Wright.

## **ADJOURNMENT**

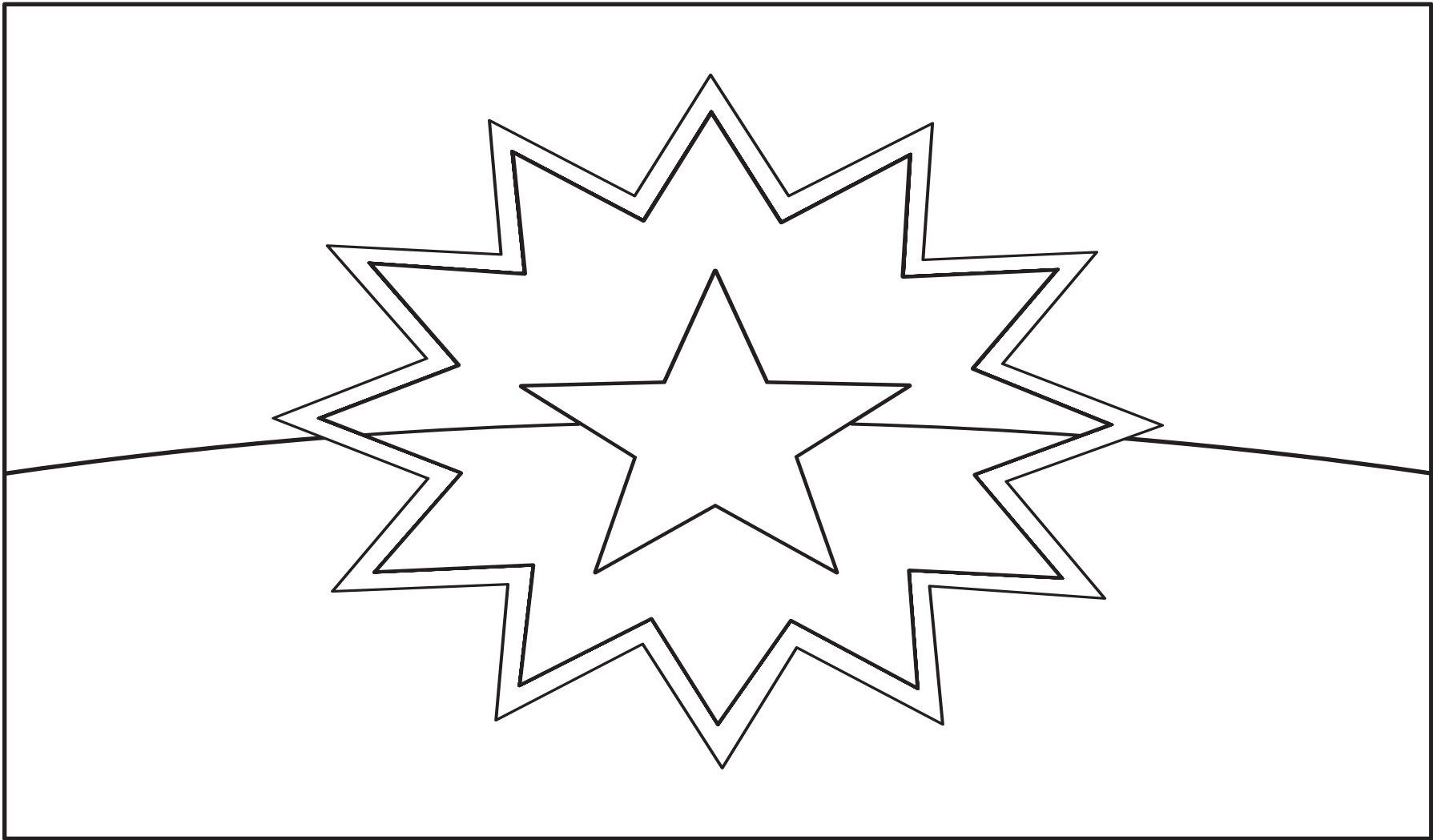
The meeting was adjourned at 6:24 pm.

The next meeting will take place on Monday, April 17, 2023 at 6:00 pm.

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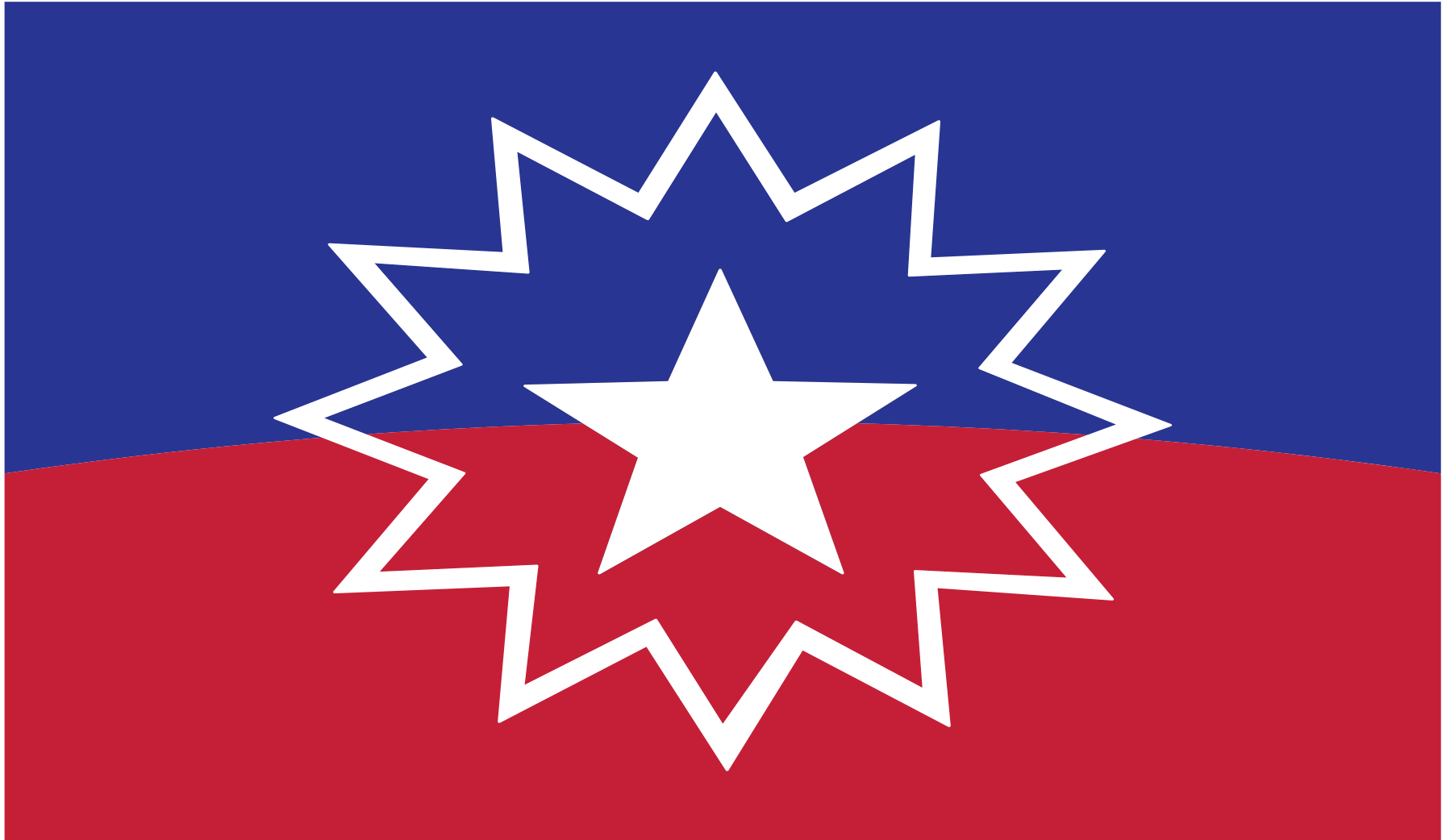
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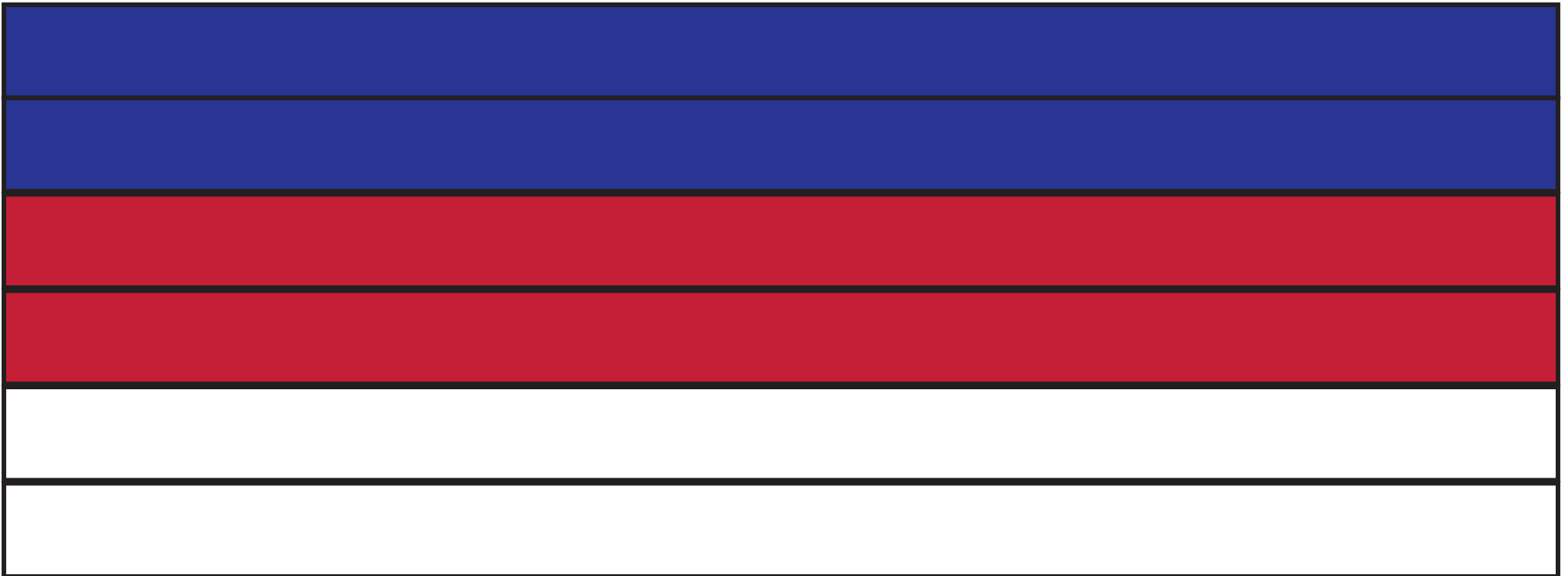


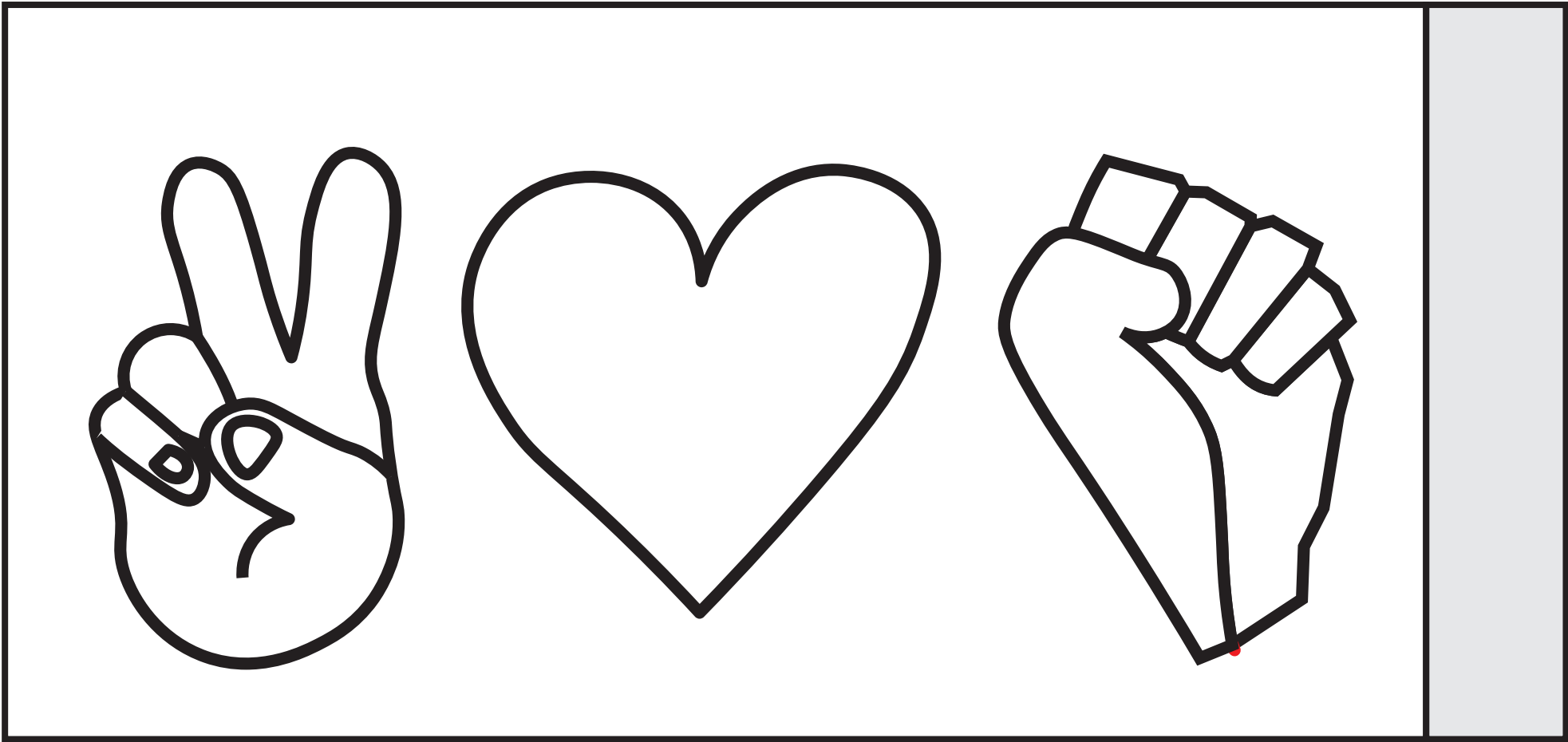
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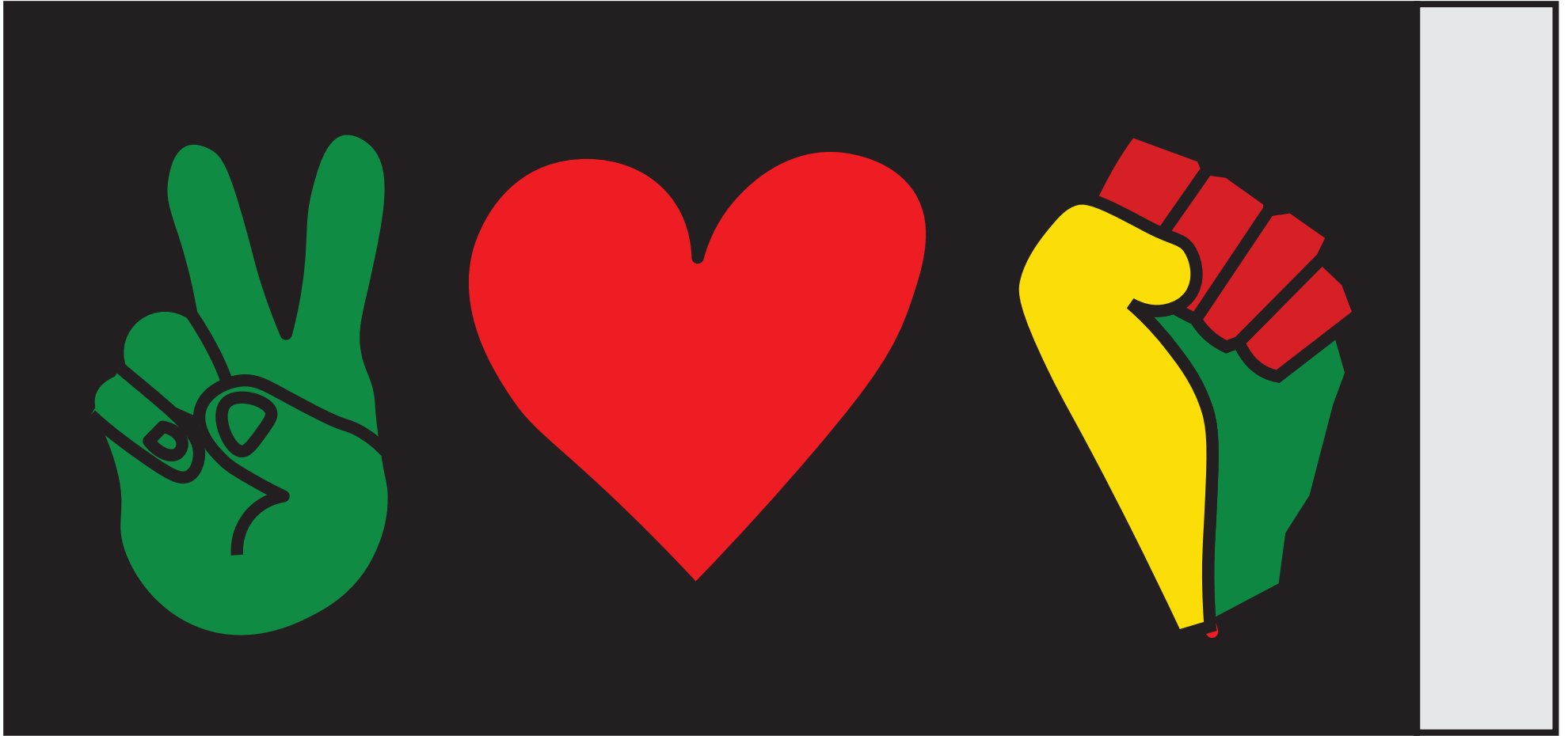
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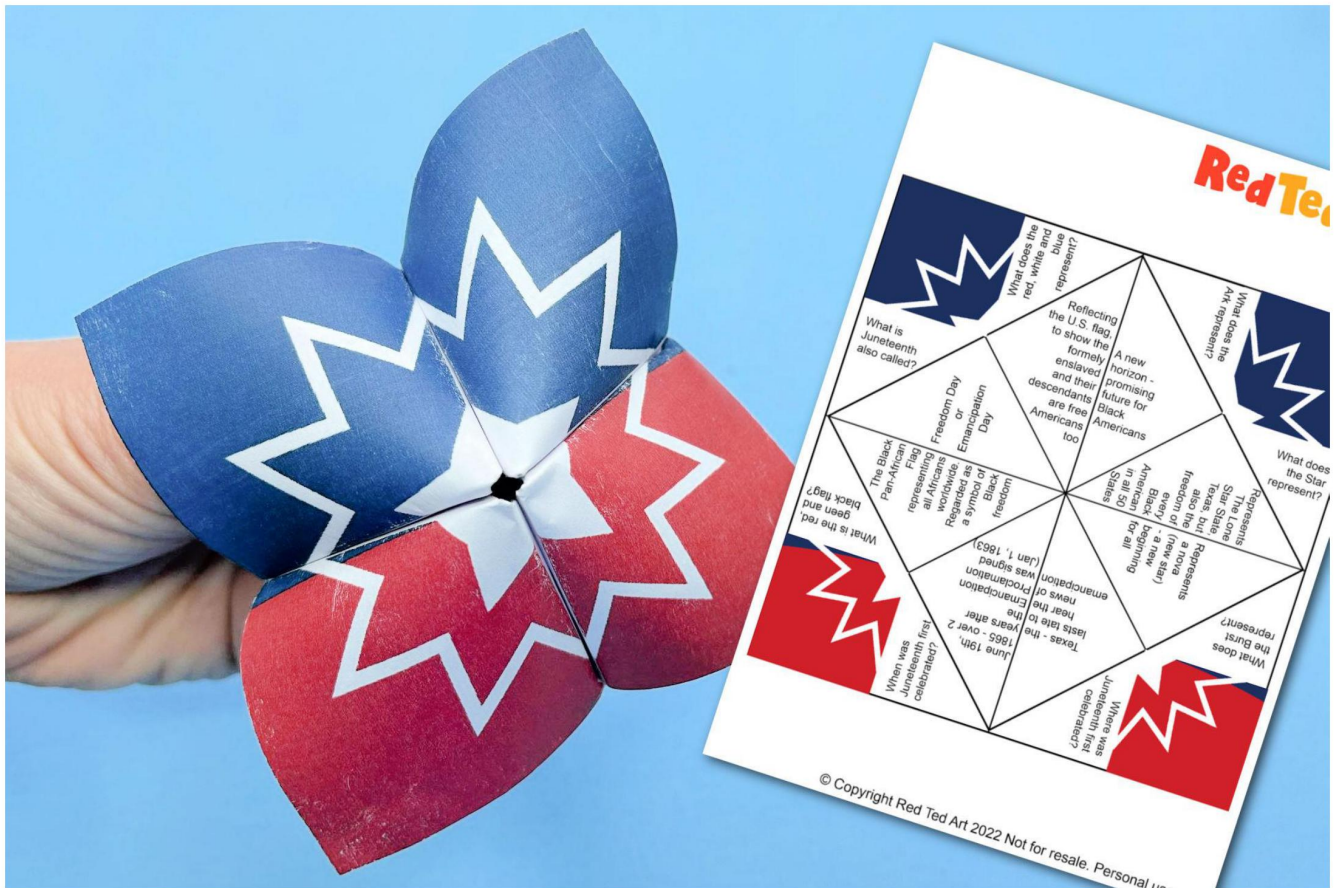
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An easy Juneteenth Flag STEAM Project for Juneteenth. These Juneteenth Flag Cootie Catcher printables are an easy project to print and distribute in the classroom. There are two flag cootie catchers available – the first contains a set of quiz questions/ facts about Juneteenth. The second cootie catcher is blank so that students can practice writing and adding their own newly learnt facts for about Juneteenth and the Emancipation Proclamation.

This paper craft profits the opportunity to develop writing skills, learn about basic Juneteenth history and fine motor skills, whilst celebrating Juneteenth in the classroom or at home.

This is a complementary Juneteenth activity and should not replace wider Juneteenth lesson plans.

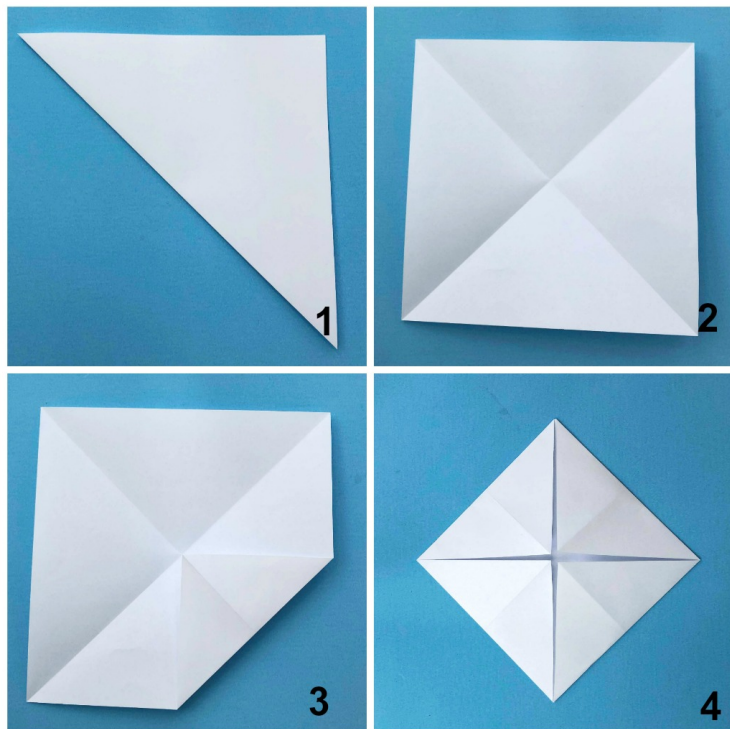
### **Key Learning Objectives:**

- Learning facts about Juneteenth
- Folding skills
- Looking at shapes and symmetry
- Following written instructions
- Writing practice
- Interactive activity for students

### **Materials required:**

- Printer paper & printer
- Scissors
- Pens if writing on own facts

# How to make an Origami Cootie Catcher



1. Begin by folding the paper across the diagonal.

2. Open and repeat in the other direction. Open. You should now have a cross shape.

3. Bring the bottom right corner towards the middle and make a neat fold.

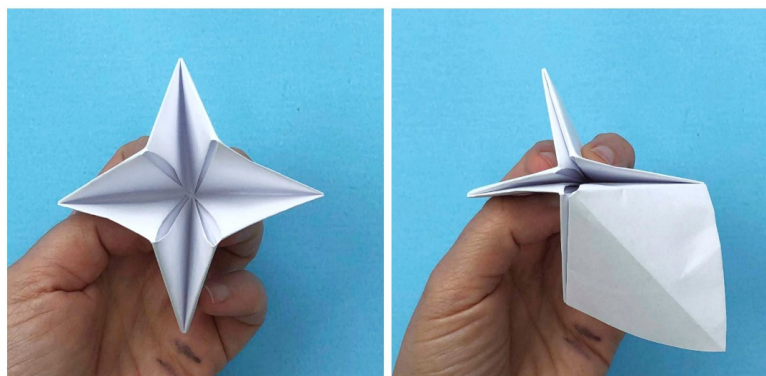
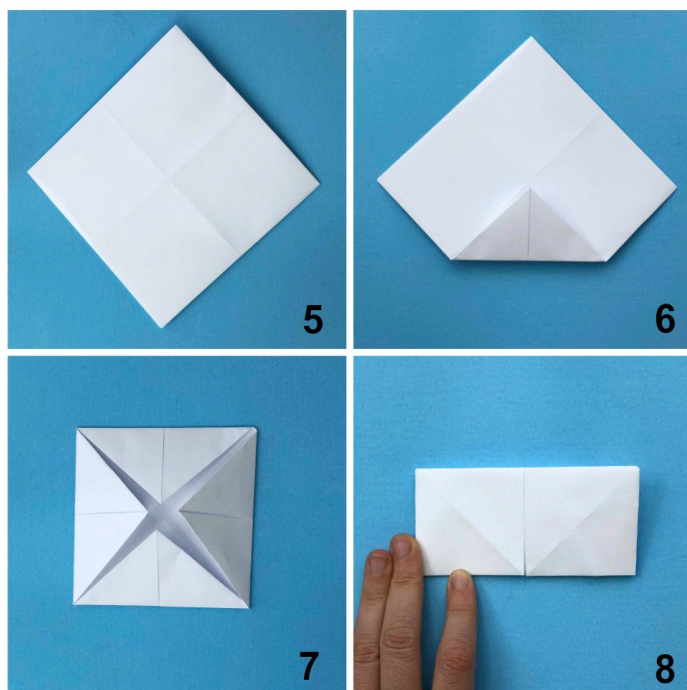
4. Repeat with all 4 corners.

5. Flip the paper over. You should see a faint cross on the back.

6. Bring one corner into the centre and make a neat fold.

7. Repeat with all four corners until you have a square again.

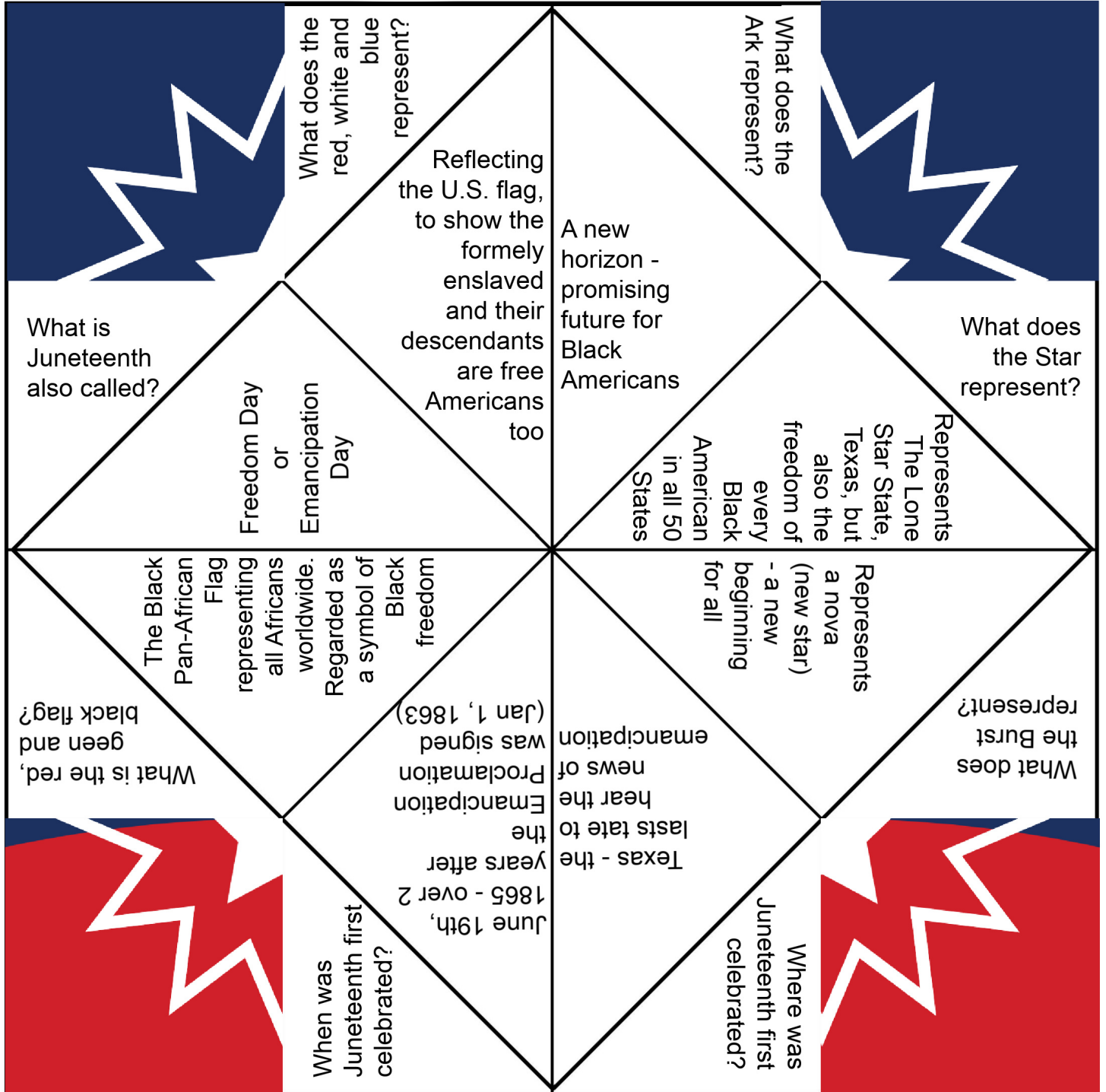
8. Fold the square in half. Open. Turn the paper and fold in half again to make a neat crease.

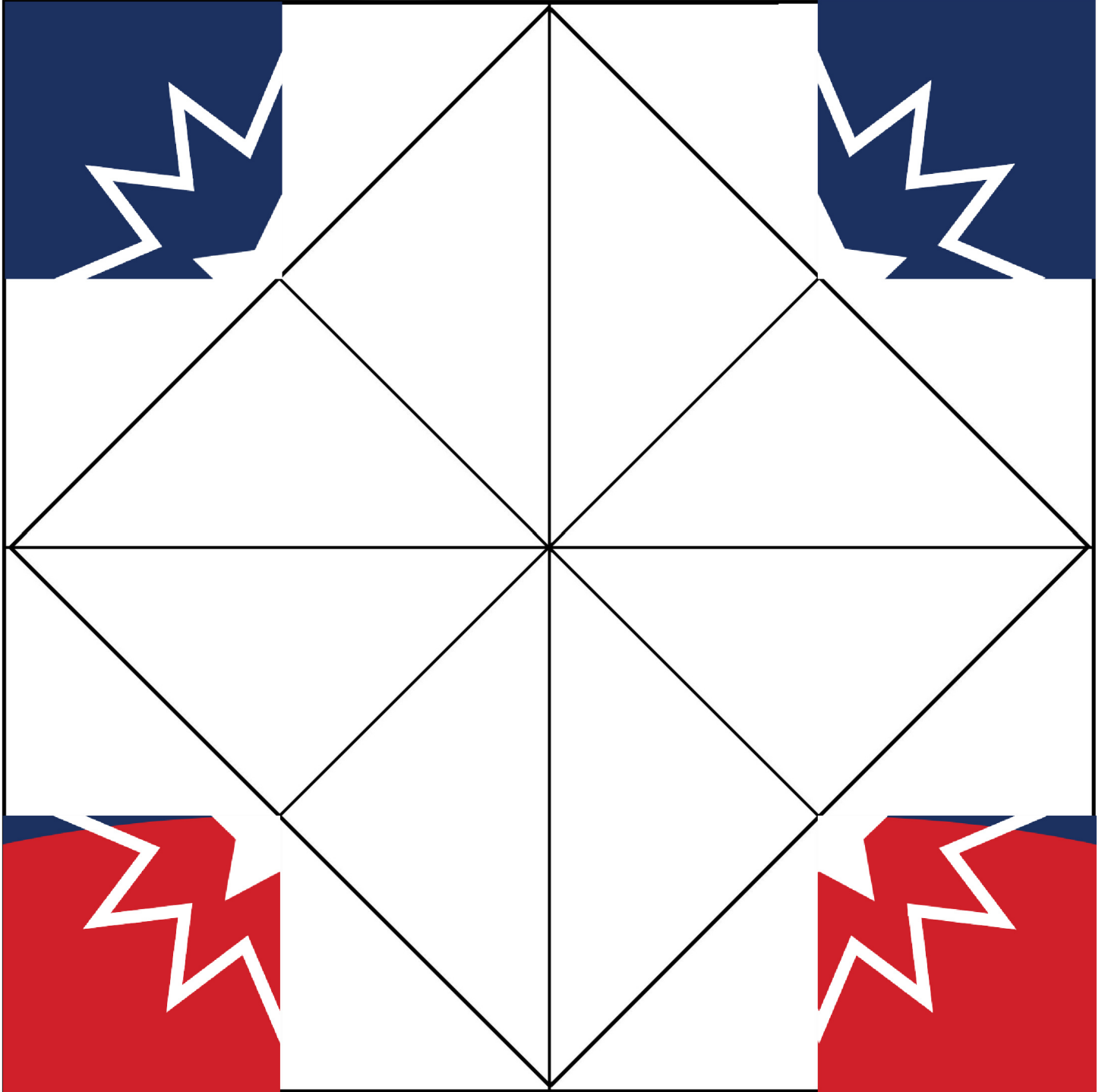


To open your cootie catcher, you now have to squeeze all four sides in towards each other as per the image.

Then fold open the flaps. Your basic cootie catcher is ready for use!







## Re: HREC Meeting January 18

Item 3.

Emily Reetz <esr317@hotmail.com>

Thu 1/26/2023 2:51 PM

To: Heather Hames <HeatherHames@Madison-Heights.org>

Cc: Paige Szymanski <paigeszymanski@gmail.com>; Quinn Wright <q21jay@gmail.com>; rebecca.chambliss@madisondistrict.org <Rebecca.Chambliss@madisondistrict.org>; Quinn Wright <QuinnWright@Madison-Heights.org>; Nickole Fox <nickolefox@gmail.com>; Marie Urban <mkurban@gmail.com>; Emily Rohrbach <EmilyRohrbach@Madison-Heights.org>

Hello everyone,

Some cookbook creation options.

<https://createmycookbook.com/fundraisers#/pricing>

<https://heritagecookbook.com/pricing>

<https://www.simplycookbooks.com>

Hope you are all well,  
Emily

On Jan 11, 2023, at 6:06 PM, Heather Hames <[HeatherHames@Madison-Heights.org](mailto:HeatherHames@Madison-Heights.org)> wrote:

Hello HREC members,

Our next meeting will be next Wednesday, January 18, 2023 at 6:00 pm at the DPS Recreation Department located at 801 Ajax Drive (the building is at the end of street, you can pull right in and park).

The agenda packet is attached. Please let me know if you will not be able to attend.

See you soon,  
Heather

Heather Hames, MLIS (she/her)  
Library Coordinator  
Madison Heights Public Library  
248-588-7763  
[www.madison-heights.org/library](http://www.madison-heights.org/library)  
[www.facebook.com/mhlibrary](https://www.facebook.com/mhlibrary)  
<HREC Agenda Packet 1.18.23.pdf>