

Historical Commission Meeting  
Madison Heights, Michigan  
October 11, 2023

A Historical Commission Meeting was held on Wednesday, October 11, 2023 at 6:30 PM at Library – Flex Space, 240 W. 13 Mile Rd.

**CALL TO ORDER**

by Chair Ballantine at 6:34 p.m..

**ROLL CALL**

**PRESENT:**

Mark Bliss, Council Representative  
Martha Kehoe  
William Mier, Vice Chair  
Margene Scott  
Jennifer Ballantine, Chair  
Jason Kowalski  
Cheryl Suiter  
Kevin Wright  
Martha Covert

**ALSO PRESENT:**

Sean Fleming, Council Alternate  
Vanessa Verdun-Morris, Staff Liaison/Library Director

Motion to excuse Ross and Chambliss by Mier. Second by Covert. Passed unanimously.

**EXCUSED:**

Patricia Ross  
Rebecca Chambliss

**ABSENT:**

Justin Suarez  
Robert Konenske

**ADDITIONS/DELETIONS**

Chair Ballantine requested everyone introduce themselves.

**APPROVAL OF MINUTES**

Motion to approve minutes from April 12, 2023 by Bliss. Second by Mier. Passed unanimously.

**MEETING OPEN TO THE PUBLIC**

No public present wishing to speak.

**WORK PLAN REVIEW**

Experiencing Madison Heights - Chair Ballantine reported committee has not met. Requested Verdun-Morris obtain quote for replacement camera system, and follow-up on the status of IT returning computer, phone, copier/scanner.

Naming Madison Heights - Bliss reported committee has not met. Have until February to suggest names for honoring. Give suggestions to Bliss or Scott.

Digitizing Madison Heights - Fleming reported committee has not met. Copyright can be an issue. Items need cataloging before digitization. Requested a poll be sent to see when people can meet to catalog.

### **UNFINISHED BUSINESS**

1. Historical Commission Work Plan 2023

Motion to conclude 2023 work plan by Mier. Second by Scott. Motion retracted by Mier.

Motion to conclude 2023 work plan in January 2024 meeting by Scott. Second by Mier.

2. Historical Commission Work Plan 2024-2025

Motion by Mier to create 2024-2025 Work Plan as follows:

"Increase attendance in Heritage Rooms" for 2024 and 2025 measure of success for Experiencing Madison Heights.

"Annually recognizing founders and notable people from the city" for 2024 and 2025 measure of success for Naming Madison Heights.

"Increase digital copies of museum items" for 2024 and 2025 measure of success for Digitizing Madison Heights.

Second by Covert. Passed unanimously.

3. Heritage Rooms Hours and/or Volunteer Schedule

Motion to set museum clean-up meet-up on Saturday, November 11, 12 p.m. - 3 p.m. Motion by Wright. Second by Covert. Passed unanimously.

Motion to set second museum clean-up meet-up on Tuesday, November 28, 1 p.m. - 4 p.m. by Scott. Second by Wright. Passed unanimously.

### **NEW BUSINESS**

4. Meeting dates for 2024: January 10, April 10, October 9.

Motion by Wright to set meeting dates for 6:30 pm for Wednesdays, January 10, April 10, and October 9 at flex space. Second by Covert. Passed unanimously.

5. Memorial request: Ronald Binienda: January 24, 1939 – April 21, 2023; US Army: May 1962 to May 1964

Motion by Scott to deny the request for Ronald Binienda to be submitted as a name for the veterans memorial because he did not die in the line of service, and refer to the Wall of Heroes instead. Scott to reach out. Second by Covert. Passed unanimously.

6. C&G News Column

Motion by Covert that Experiencing Madison Heights subcommittee work with C&G news for an ongoing news column. Second by Scott. Passed unanimously.

## **ANNOUNCEMENTS**

Scott announced that a cleaning lady has been helping her sort items related to Madison Heights history which she delivered to the museum.

Kehoe announced that Wall of Heroes photos should be submitted to her.

## **ADJOURNMENT**

Adjourned by Chair Ballantine at 8:37 p.m.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: [clerks@madison-heights.org](mailto:clerks@madison-heights.org) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.