

Historical Commission Meeting  
Madison Heights, Michigan  
January 08, 2025

A Historical Commission Meeting was held on Wednesday, January 08, 2025 at 6:30 PM at  
Library - 240 W. 13 Mile Rd.

**CALL TO ORDER**

at 6:30 p.m. by Chair Scott.

**ROLL CALL**

**PRESENT**

Chair Margene Scott  
Vice Chair Jennifer Ballantine  
Treasurer Justin Suarez arrived at 6:32 p.m.  
Council Representative Mark Bliss  
Rebecca Chambliss  
Regina Juska-Svoba  
Martha Kehoe  
Jason Kowalski  
Cheryl Suiter  
Kevin Wright arrived at 6:36 p.m.

**ALSO PRESENT**

Council Alternate Sean Fleming  
Staff Liaison Vanessa Verdun-Morris

**ABSENT**

Martha Covert  
Robert Koneske

1. Motion to excuse members who gave notice of absence. No motion entertained.

**ADDITIONS/DELETIONS**

**Asian American Heritage Month to be added as 8 under New Business.**

**Motion made by Council Representative Bliss, Seconded by Treasurer Suarez.**

**APPROVAL OF MINUTES**

2. Approve Minutes of October 9, 2024

**Motion made by Kehoe, Seconded by Juska-Svoba. Passed unanimously.**

**MEETING OPEN TO THE PUBLIC**

No public wishing to speak.

**TREASURER'S REPORT**

3. Treasurer's Report

Treasurer Suarez reported no transactions.

Approved expenditures: Pants & a head: \$50 (Cheryl Suiter)

Annual budget for office supplies: \$300 (Approved by commission)

Balance: \$11,939.86

## **WORK PLAN REVIEW**

### **4. Historical Commission Work Plan 2025.**

70th Anniversary: Council Representative Bliss reported no update from committee aside from proposal later in meeting.

Naming Madison Heights. Council Representative Bliss reported committee still getting through names from last year. Chair Scott reported naming of Ross Executive Room was well-attended.

Digitizing Madison Heights: No update.

## **UNFINISHED BUSINESS**

### **5. Heritage Rooms Hours and/or Volunteer Schedule, including opening volunteer opportunities to non-commission members.**

Treasurer Suarez suggested quarterly openings.

Wright suggested seasonal displays.

Juska-Svoba noted there were 14 or 15 attendees at Saturday event and concurred with Treasurer Suarez & Wright suggestions.

Council Representative Bliss suggested posting the four days in the city newsletter brochure & hosting special guests.

Chaie Scott stated 16 official visitors at Saturday event.

**Motion to open the rooms on Saturdays, March 8, June 14, September 13, December 13. with hours of 10 a.m.-1 p.m.**

**Motion made by Treasurer Suarez, Seconded by Vice Chair Ballantine.**

Committee will email the times they plan to attend on March 8 to Verdun-Morris.

### **6. Review Park/Facility Naming Policy and send recommendations for updates to policy to Council.**

**Motion to recommend Council adopt revised Park Facility/Naming policy as sent by Historical Commission.**

**Motion made by Chambliss, Seconded by Kehoe. Passed unanimously.**

## **NEW BUSINESS**

### **7. 70th Anniversary**

Council Representative Bliss proposed making The Moments that Made Madison Heights with monthly presentations at a council meeting for March - December.

Wright proposed honoring residents who have lived in community 70 years or who were born in 1955.

**Motion to Separate subcommittee would be needed for the 70th Anniversary Programs. Council Representative Bliss, Chambliss, Treasurer Suarez, Chair Scott, and Wright volunteered to be on a subcommittee.**

**Motion made by Suiter, Seconded by Treasurer Suarez. Passed unanimously.**

8. Asian American Heritage Month

**Motion to host a presentation in May on Asian American Heritage Month with Council Alternate Fleming to initiate partnerships with Ricky Dong Foundation & American Chinese Association.**

**Motion by Wright, Seconded by Vice Chair Ballantine. Passed unanimously.**

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

at 7:44 p.m. by Chair.

Next meeting: April 9, 2025 at 6:30 p.m.