

Regular Meeting
Active Adult Center Advisory Board
April 15, 2025

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, April 15, 2025, at 1:00 p.m. at the Madison Heights City Hall Building at 300 W. 13 Mile Rd., Madison Heights, MI 48071.

Present: Bessler, Juska-Svoba, Mowry, Patton, Ratliff, Salley, Smith and Quigley.
Also Present: Center Supervisor Cowan, Councilor Wright.
Excused: Ballantine, Topping.

19-01. Minutes.

Motion by Ms. Mowry seconded by Ms. Juska-Svoba to adopt the minutes from the Regular Meeting of March 18, 2025.

Yeas: Bessler, Juska-Svoba, Mowry, Patton, Ratliff, Salley, Smith and Quigley.
Nays: None.
Excused: Topping.

19-02. Meeting Open to the Public.

None.

19-03. Staff Report.

Ms. Cowan updated the Board on programs that are coming up including lunch and learns, trips, classes, parties, a building closure, and an upcoming fundraiser.

19-04. Maintenance Requests

Ms. Cowan updated the Board stating we are still waiting on the contractor to fix the lights that are not working, and we are waiting for the fireplace to stop working all together before we repair it. She stated it seems like the HVAC set up for the dining room is working better now, with the keypad being locked out and no one being able to adjust the system. She asked Board members how they thought it was going and they all agreed it was feeling much more comfortable in the dining room.

Ms. Cowan stated when Mr. Ballantine comes back next month, he can update the group on the handicap button for the individual bathroom and the shades for the dining room. She also mentioned she will add the water stained tile in the hallway behind the office and the outdoor lights that are not working in the parking lot to the maintenance request list.

19-05. Budget Requests

None.

19-06. Unfinished Business.

Ms. Cowan reminded Board members that the summer beautification drive around would be Monday, July 21. We will meet at the AAC at 10 am, drive around and then go to lunch after.

Ms. Cowan revisited the topic previously discussed last month regarding revenue sources. She reported that after running a financial report, it was found that year-to-date revenue totaled \$6,700.00 from residents and \$9,059.00 from non-residents.

Ms. Cowan asked Board members if they had a chance to think more about the discussion from last month regarding sympathy/illness flowers being purchased from the escrow account, and if they would like a limit on the amount spent. A further discussion ensued with many different ideas on how to handle this instead of polling Board members each time an instance like this comes up. Ms. Cowan stated she did not mind having staff call and poll Board members each time because it happens so rarely. Mr. Salley stated from his understanding of the Rules and Regulations (included with our bylaws) that since “all assets of the Madison Heights Active Adult Center Advisory Board are hereby pledged to the betterment of the Center or charitable causes” and that the “regulations shall be enforced by the Staff as well as members of the Advisory Board” that Ms. Cowan and staff should be able to make the decision without polling Board members each time. He asked if anyone objected to that, and if not, if he could have a vote reaffirming that.

Motion by Ms. Bessler seconded by Mr. Salley to let staff make the decision on when to purchase and how much to spend on flowers for Board members (or other volunteers or staff).

Yeas:	Bessler, Juska-Svoba, Mowry, Patton, Ratliff, Salley, Smith and Quigley.
Nays:	None.
Excused:	Topping.

19-07. New Business.

None.

19-08. Treasurer's Report.

Ms. Cowan supplied the March 2025 treasurer's report copies and went over some items on the report.

Motion by Ms. Patton seconded by Ms. Smith to approve the March Treasurer's report.

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Yeas: Bessler, Juska-Svoba, Mowry, Patton, Ratliff, Salley, Smith
and Quigley.
Nays: None.
Excused: Topping.

19-09. Council & Administration Updates.

Councilor Wright reported that Council is reviewing the City's budget tonight and thanked all staff for the work they put into their departments budget.

Councilor Wright also reported that Priority was the only bidder for sanitation services. He reminded Board members that there are several Trash Talks happening to elicit feedback from residents on what they would like as far as service. He asked Board members if they would prefer cart only or leaving sanitation services as is, with residents being able to put refuse out in bins or just at the curb. The members who spoke up preferred the carts only option, which Councilor Wright stated would be around \$200,000.00 less in cost. Councilor Wright also encouraged Board members to consider recycling since landfills are getting full.

Several Board members asked about the grant for trash and recycle bins and asked if it was still happening. Councilor Wright stated yes and that the grant from EGLE is still in the works and that they are hoping to have the recycling and trash bins available for residents by September at the latest. A couple Board members asked what they can do with their old bins, and Councilor Wright reported that they can be recycled at DPS.

Councilor Wright reported that DPS has their spring cleanup days coming up.

Ms. Patton reported that the Oakland County Senior Advisory Council (which she is a member of) stated that the County's epidemiologist is recommending all seniors get their flu as well as a measles booster. In addition, if a senior has received their measles booster and is exposed, they can request another booster from their doctor.

Councilor Wright stated that Older Michigianians Day is May 7 and Councilman Soltis is taking sign ups for a bus trip on that day to Lansing.

19-10. Adjournment.

The meeting was adjourned at 2:00 pm. Our next meeting will be on Tuesday, May 20, 2025 at 1:00 pm.

Jennifer Cowan
Active Adult Supervisor