



**CITY OF MADISON HEIGHTS**  
**PLANNING COMMISSION MEETING MINUTES**

November 18, 2025  
Council Chambers – City Hall  
300 W. 13 Mile, Madison Heights, MI 48071

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**1. CALL TO ORDER**

Chair Champagne called the meeting of the Madison Heights Planning Commission to order at 5:30 p.m.

**2. ROLL CALL**

Present: Chair Josh Champagne  
Mayor Roslyn Grafstein  
Mayor Pro Tem Mark Bliss  
City Manager Melissa Marsh  
Commissioner Ryan Fox  
Commissioner Eric Graettinger  
Commissioner Cliff Oglesby  
Commissioner Grant Sylvester

Also Present: Community and Economic Development Director Giles Tucker  
Business Services Coordinator Mary Daley

Absent: None

**3. APPROVAL OF THE MINUTES**

**Motion by Commissioner Fox, seconded by Commissioner Marsh to approve the minutes of the regular Planning Commission meeting of September 16, 2025.**

**Voting Yea: Commissioner Bliss, Commissioner Fox, Commissioner Graettinger, Commissioner Grafstein, Commissioner Marsh, Commissioner Oglesby, Commissioner Sylvester, Chair Champagne**

**Motion carries.**

**4. MEETING OPEN TO THE PUBLIC**

Chair Champagne opened the meeting for public comment at 5:35 pm

Resident Matt Olsen introduced himself. He stated that he plans to apply for the open vacancy for the Planning Commission and wanted to experience a meeting prior.

**5. UNFINISHED BUSINESS:**

Revised Master Plan Update Schedule – CED Director Tucker reviewed the Master Plan Schedule and relayed the suggested updates from Planner Lonnerstater as shown in the packet. The Master Plan Committee should consist of two members of the Planning Commission, City Council, and Downtown Development Authority. The plan would be to meet monthly. Those dates would be settled upon at the first meeting of the Planning Commission in January.

The master plan survey is open and can be found on the City website.

**6. NEW BUSINESS: Adoption of 2026 Meeting Calendar**

Motion by Commissioner Fox, seconded by Commissioner Oglesby to approve the 2026 planning commission meeting calendar as presented.

**Voting Yea: Commissioner Bliss, Commissioner Fox, Commissioner Graettinger, Commissioner Grafstein, Commissioner Marsh, Commissioner Oglesby, Commissioner Sylvester, Chair Champagne**

**Motion carries.**

**7. PLANNER UPDATES: 2025 Development Report**

CED Director Tucker reviewed the 2025 Development report which includes Special Land Use Applications and Site Plan Application Approvals

**8. ADJOURNMENT**

Chair Champagne adjourned the meeting at 5:53 pm.