

Regular Meeting
Active Adult Center Advisory Board
February 17, 2026

A meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, February 17, 2026, at 1:00 p.m. in the Breckenridge Room at the City Complex at 300 W. 13 Mile Rd., Madison Heights, MI 48071.

Present: Bessler, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.

Also Present: Center Supervisor Cowan, DPS Director Ballantine.

Excused: Brand, Smith, Councilor Wright.

19-01. Minutes.

Motion by Ms. Juska-Svoba seconded by Ms. Mowry to adopt the minutes from the meeting of January 20, 2026.

Yeas: Bessler, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.

Nays: None.

Excused: Brand, Smith.

19-02. Meeting Open to the Public.

Ms. Dalling was in attendance as public. Ms. Cowan let the Board know that Ms. Smith had stepped down from her position on the Board and Ms. Dalling was the next highest vote getter in the last election. Ms. Dalling will be appointed to the Board by City Council at the next meeting to fulfill Ms. Smith's term.

19-03. Staff Report.

Ms. Cowan updated the Board on programs that are coming up including lunch and learns, classes, trips, March programming and upcoming closures.

19-04. Maintenance Requests

Mr. Salley suggested getting another coat hook for the exercise equipment room. Ms. Cowan stated she will ask maintenance to purchase and hang one more.

Ms. Cowan also mentioned there was a long crack in the dining room floor that she and Mr. Ballantine let maintenance know about.

19-05. Budget Requests

Ms. Cowan reported that Mr. Ballantine and herself have a budget meeting set up for next week to finalize requests for the upcoming fiscal year.

19-06. Unfinished Business.

Ms. Cowan let Board members know that the apparel came in, everyone has a bag with their items in the office and they should stop by and pick them up after the meeting. She also stated if any items are far off from fitting, to let staff know and they will try to reorder another size. Unused items will be sold at the pop-up sale or given out as a prize at an event.

Mr. Ballantine showed pictures of a pop-up tent example, for staff to use at City events. Board members agreed it would be a good purchase. Ms. Cowan asked if he could also order three 'sides' for the tent, in case of inclement weather. The purchase will come out of the AAC activity account, since it will be used at city events, and the tent will be stored at DPS so field staff can set up and break down the tent, as they do other city tents.

Several Board members asked about memorial ideas for Ms. Collom. Ms. Cowan asked if they had thought about the staff's suggestions and had any thoughts on how to honor her. The Board came to a consensus to not rename the fireside lounge after her, but to start a small memorial garden around the rose bush by the patio with pink flowers and a sign. They also thought it would be a good idea to have a dedication for the garden in the spring, inviting Ms. Collom's family, and then having a small event after. They also discussed continuing the purse and jewelry sale, but renaming it after Ms. Collom as CC's Second Hand Boutique, and creating a shadow box with her photo and staff name plate. Further discussion will happen once we get closer to spring and monies from the donations from her funeral will cover costs.

19-07. New Business.

Ms. Cowan stated the vending machine that was noted on the agenda was repaired and seems to be working fine, but staff will keep an eye on it for further issues.

19-08. Treasurer's Report.

Ms. Cowan supplied reports for October, November, December and January to the Board and went over each one individually, asking if anyone had questions.

Regular Meeting
Active Adult Center Advisory Board
February 17, 2026

Motion by Ms. Bessler seconded by Ms. Juska-Svoba to approve the treasurer's reports for October, November, December and January.

Yeas: Bessler, Faulkner, Juska-Svoba, Mowry, Ratliff, Salley and Quigley.
Nays: None.
Excused: Brand, Smith.

19-09. Council & Administration Updates.

Mr. Ballantine reported that a new AAC van 469 has been purchased, and staff is currently working on running boards and other additions.

Mr. Ballantine reported that John R. will be resurfaced starting in April, most likely going through August. Questions were made regarding the need to resurface Dequindre. Mr. Ballantine reported that both he and Ms. Cowan wrote supports to Macomb County in hopes they receive a grant and can complete work in 2027. He also stated they both requested to have the signal at Dequindre and the senior towers lengthened, and longer on red all the way around so everyone has a better chance of crossing the street safely.

Ms. Quigley asked if there was still a memorial tree program in the city, and Mr. Ballantine replied yes and gave her detailed info.

Ms. Ratliff thanked Mr. Ballantine and DPS workers for supplying another food waste bucket at DPS.

19-10. Adjournment.

The meeting was adjourned at 1:53 pm. Our next meeting will be on Tuesday, March 17, 2026 at 1:00 pm (possibly in the Madison Room, near City Clerk).

Jennifer Cowan
Active Adult Supervisor