

Regular Meeting  
Active Adult Center Advisory Board  
January 16, 2024

A Regular Meeting of the Madison Heights Active Adult Center Advisory Board was called to order by Chair Salley, January 16, 2024, at 1:00 p.m. at the Active Adult Center Municipal Building at 260 W. 13 Mile Rd., Madison Heights, MI 48071.

Present: Juska-Svoba, Mowry, Quigley, Ratliff, Salley, Smith, and Topping.  
Also Present: Center Supervisor Cowan, and DPS Director Ballantine.  
Absent: Bessler, Patton, Councilor Wright, Councilman Fleming.

An invocation was led by Ms. Cowan.

**19-01. Minutes.**

Motion by Ms. Smith seconded by Ms. Quigley to adopt the minutes from the Regular Meeting of November 21, 2023.

Yeas: Juska-Svoba, Mowry, Quigley, Ratliff, Salley, Smith, and Topping.  
Nays: None.  
Absent: Bessler, Patton.

**19-02. Meeting Open to the Public.**

None.

**19-03. Staff Report.**

Ms. Cowan updated the Board on programs currently happening and upcoming at the Center, including massage therapy returning, upcoming trips and closures, some evening open hours and events and that there won't be a Memorial Pancake Breakfast this year.

**19-04. Maintenance Requests**

None.

**19-05. Budget Requests**

None.

**19-06. Unfinished Business.**

Ms. Cowan stated she will be emailing the AARP Age-Friendly rep to let them know we will not be continuing with the program, at least at this time.

Mr. Ballantine stated the Holiday Lights award presentation at the City Council meeting went well, and both residents were in attendance.

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Ms. Cowan stated the Pop-Up sales are going well and sales are averaging \$40-80+ each week. She also thanked all the volunteers that have been working on the sale. This week's sale will have AAC swag including jackets, cups and hats.

Ms. Cowan reported that the escrow account now has more than \$20,000 in it. She reminded Board members that we spoke at the November meeting about coming up with ideas to use the funds for. Mr. Salley had mentioned handicap buttons for the two individual bathrooms; however Ms. Cowan stated she and Mr. Ballantine will be requesting that in the budget along with more part time hours, a camera by the front desk, and golf and recreation software (if we can't use leftover SMART Cares Act monies). Ms. Topping recommended back in November that we look to donate some monies to Goodfellows or the like around the holidays. At this time no one else had ideas on where to use any funds. Ms. Cowan asked Board members to continue thinking about it and we can revisit it at future meetings.

**19-07. New Business.**

None.

**19-08. Treasurer's Report.**

Motion by Ms. Juska-Svoba seconded by Ms. Mowry to approve the November and December Treasurer's reports.

Yeas: Juska-Svoba, Mowry, Quigley, Ratliff, Salley, Smith, and Topping.  
Nays: None.  
Absent: Bessler, Patton.

**19-09. Council & Administration Updates.**

Mr. Ballantine reported DPS hadn't used any salt in December, but staff is catching up in January with the use for snow and ice. Staff worked most of the weekend removing snow, treating ice, taking care of water main breaks and assisting with down branches to help with power outage issues. A few Board members asked how long staff would be picking up branches after the storm and Mr. Ballantine stated they would do one circle around the City, but reminded members that there will also be a free chipping day in May.

**19-10. Adjournment.**

The meeting was adjourned at 1:46 pm. Our next meeting will be on Tuesday, February 20, 2024 at 1:00 pm.

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Jennifer Cowan  
Active Adult Supervisor