

MHDDA Regular Meeting
Madison Heights, Michigan
January 15, 2026

A MHDDA Regular Meeting was held on Thursday, January 15, 2026 at 8:00 AM at the Library Flex Space, 240 W. 13 Mile rd.

PRESENT:

Mayor Corey Haines
Member Melissa Marsh
Member Lourdes Osorio-Lorenzo
Member Lenea Renshaw
Member Michael Sheppard
Vice -Chair Michael Van Buren

ABSENT:

Member Gerry Hambright
Chair Yousif Jarbo
Member Joseph Keys
Member Joe Marando
Member Marija Ujkic

ALSO PRESENT:

Community and Economic Development Director Giles Tucker
Business Services Coordinator Mary Daley

DDA-26-01. Minutes.

Motion to approve the MHDDA regular and informational meeting minutes of November 20, 2025 as printed.

Motion made by Member Marsh, Seconded by Member Sheppard.

Voting Yea: Mayor Haines, Member Marsh, Osorio-Lorenzo, Member Renshaw, Member Sheppard, Vice -Chair Van Buren

Motion carried.

MEETING OPEN TO THE PUBLIC:

There were no members of the public wishing to speak.

1. MHHP Chamber of Commerce Service Agreement Renewal

At the previous meeting, discussion was held regarding re-evaluating the contractual agreement between the DDA and the Chamber of Commerce. CED Director Tucker provided the DDA with proposed revisions to the agreement. Notable revisions from the previous agreement are as follows:

The Agreement assigns a billable rate of \$75 per hour, for a total not to exceed \$3,000. The Chamber will be required to provide an annual report on all the services provided to the DDA no later than December 31st. Another proposed revision is the "Default" clause of the agreement has been renamed to "Termination". The revised language allows the DDA to terminate for any reason after providing 30 days written notice.

DDA-26-02. MHHP Chamber of Commerce Service Agreement Renewal

Motion to authorize the DDA Chairman to sign the "Agreement for Services between DDA of Madison Heights and Madison Heights/Hazel Park Chamber of Commerce" to continue these services for another year for a total of \$3,000 paid in quarterly increments of \$750.

Motion made by Member Sheppard, Seconded by Mayor Haines.

Voting Yea: Mayor Haines, Member Marsh, Osorio-Lorenzo, Member Renshaw, Member Sheppard, Vice -Chair Van Buren

Motion carried.

2. 2026-27 Proposed Budget

Director Tucker reviewed the proposed 2026-2027 budget, including a reduction to the contractual services line item to include the revised Chamber of Commerce Agreement, an increase in events line item, an increase in the improvements line item to include clocktower repair with component replacement, rust removal and repainting.

Discussion centered on the clocktower repair and component replacement. Director Tucker reached out to the company that the city originally purchased the tower from and has made repairs to the tower in the past. Depending on varying repairs, they believe that the issues could cost between \$17,505 to \$38,298, not including rust removal and repainting costs. Mr. Tucker also reached out to two local companies to inquire about services and repairs. Upon approval of this line item, Director Tucker will prepare an RFP document and get official pricing for the DDA to review.

DDA-26-03. 2026-27 Proposed Budget

Motion to approve the 2026-2027 DDA Budget as presented.

Motion made by Member Sheppard, Seconded by Mayor Haines.

Voting Yea: Mayor Haines, Member Marsh, Osorio-Lorenzo, Member Renshaw, Member Sheppard, Vice -Chair Van Buren

Motion carried.

Finance Report

Director Tucker reviewed the DDA Finance Report and noted that there were not many significant expenses since the November 2025 meeting. Significant expenses incoming includes the last payment towards the 11 Mile Streetscape, and \$4,825 upon completion of the sprinkler system replacement for 551 E 11 Mile Rd.

Streetscape and Other Projects

PA 57 Compliance Complete for 2025:

All PA 57 requirements are complete. Annual Financial Information was sent to MEDC, our 2nd Informational Meeting was held on 11/20/25 and our required information for the DDA website has been updated on the City website. Director Tucker thanked Kindred from the Community Relations Department for her assistance with this project.

Clock Tower Repair and Component Replacement:

This matter was previously discussed during the proposed budget discussion.

SEMCOG Grant Awarded:

A grant of \$180,602 was awarded on December 16th for traffic calming and pedestrian safety features throughout the city, including a Rectangular Rapid Flashing Beacon (RRFB) within the streetscape area.

MHDDA Bylaws Revisions Passed at 12-8-25 City Council:

Bylaws were passed in December.

Holiday Lights & DTE Infrastructure Repairs:

Discussions between Director Tucker and DTE began in November 2025 over the outages noticed in the DDA area after we put up the holiday decorations. It was discovered that the newly installed poles had not been energized. In order to complete repairs to the pole they needed to bore into the ground to energize the poles. They completed boring and energizing 12/23 but as of yet crews have not retested the GFCI's.

11 Mile Road Diet moving forward in Royal Oak:

Plans to reduce 11 Mile Rd to three lanes on our Royal Oak border are moving forward and they have even included a matching 10ft Multi-use path on the north side of the roadway similar to Madison Heights.

Committee Assignments & Potential Projects

Director Tucker presented the DDA members with a member list indicating their current committee assignments. The committees consist of the following:

Economic Vitality - to focus on grants, facade grants

Design - to focus on physical improvements, wayfinding signs, banners

Promotions - promotes events, support business events

Director Tucker asks for input on which committee the members would like to participate in.

ADJOURNMENT:

Having no further business, Vice Chair Van Buren adjourned the meeting at 9:30 a.m.