

Library Advisory Board Meeting
Madison Heights, Michigan
September 28, 2022

A Library Advisory Board Meeting was held on Wednesday, September 28, 2022 at 6:30 PM at Library - Breckenridge Room, 240 W. 13 Mile Road

CALL TO ORDER

Verdun-Morris called the meeting to order at 6:31 PM.

ROLL CALL

Present: Amanda May, William Mier, Kristina Mentzer, Deborah Shepherd, Council Representative Toya Aaron.
Ex-Officio: City Manager Melissa Marsh, Council Alternate Mark Bliss, Library Director Vanessa Verdun-Morris.
Absent: Rebecca Chambliss, Jason Theodoroff, Jeffrey Scott.
Excused: Anjela Freeman.

Motion by Shepherd, seconded by Mier, to excuse Freeman for giving notice.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.
Nays: None.

ADDITIONS/DELETIONS

Unfinished Business and New Business were moved to the beginning of the meeting.

UNFINISHED BUSINESS

4. Recommendation on Student Representation Proposal

<i>Proposal amendments listed in bold.</i>	Proposed
Resident Members	8
Resident Alternates	3
Students specific per school	0
Students at-large (non-voting)	3
Council	1
Council Alternates	1
School Liaison (Board or staff member)	0
Voting	9

Motion by Shepherd. Support by Mier Motion by Mentzer, seconded by Mier to approve recommendation of Student Representation Proposal with “Library Advisory Board (currently ordinance)” section as amended.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.
Nays: None.

NEW BUSINESS

5. Library Advisory Board Work Plan 2023.

Motion by May, seconded by Shepherd for the Library Advisory Work Plan 2023 to include:

Grand Opening Celebration project will introduce residents to renovated library in March 2023 with staff support and success measured by the number of attendees. Subcommittee to be composed of Subcommittee Chair Mentzer, Council Representative Aaron, May, Shepherd.

National Library Week Gala Fundraiser project will raise funds for library materials in April 2023 with success measured by number of attendees and amount of funds raised. Subcommittee Chair Council Alternate Bliss, Council Representative Aaron, May, Shepherd.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.
Nays: None.

6. Chair & Vice Chair

Motion by Aaron, seconded by Shepherd, to elect May as Chair and Mentzer as Vice Chair.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.
Nays: None.

7. Set next meeting date.

Next meeting date was tentatively set for November 16 at 6:30 p.m.

Council Alternate Bliss left the meeting at approximately 7 p.m.

APPROVAL OF MINUTES

1. Minutes from July 21, 2021.

Motion by Mentzer, seconded by Shepherd to approve July 21, 2021 minutes.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.
Nays: None.

MEETING OPEN TO THE PUBLIC

No public comments.

REPORTS

2. Civic Center Project. Report by Verdun-Morris & Marsh.

Library's last day open to the public is tentatively set for December 16, 2022.

Staff will provide curbside only service off the Brush Street entrance by appointment only, and other libraries should offer services to our patrons during the period our library is closed.

Library will reopen in the beginning or middle of March dependent on projected time unpack collection, which is still being determined.

Discussion of renovated library services led to revisiting the Library Advisory Board Work Plan 2023 since projects ended in April.

Motion by Shepherd, seconded by May, to add items to Library Advisory Board Work Plan 2023:

Create Opportunity for Collaboration project will improve participation with other boards, commissions, and the Active Adult Center with shared events and will occur in August through year end.

Promote Library Services and Plan Speaker Series project will provide free educational events will occur April through August 2023 with measure of success using participation numbers for educational events.

Yeas: May, Mier, Mentzer, Shepherd, Aaron.

Nays: None.

Subcommittees to be determined at future meetings.

Suggested ideas included mental health speakers, nutrition topics in possible collaboration with Environmental Citizens Committee, and diversity, equity, & inclusion topics with Human Relation and Equity Commission.

Based on completion of Work Plan, tentative meeting date in November was cancelled.

Meeting dates for 2023 were set for Wednesdays: January 18, April 19, July 19, October 18, at 6:30 p.m.

3. Friends of the Library. Report by Shepherd & Mentzer.

Due to renovation, the Friends are not accepting donations until library reopens. Final book sale on September 17 made approximately \$1,400 and a Holiday Bake Sale is planned in the Breckenridge Room on Saturday, September 10, 1 p.m. - 3 p.m.

ADJOURNMENT at 7:42 p.m. by Library Director Verdun-Morris.

NOTICE: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (248) 583-0826 or by email: clerks@madison-heights.org at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.