

Elements of Board of Review Minutes

MINUTES FOR December Board of Review

CITY OF MADISON HEIGHTS BOARD OF REVIEW
December 9, 2025

300 W THIRTEEN MILE MADISON HGTS, MI 48071

Meeting # 1/1

- Date: December 9, 2025 Session: Morning
- Location: Lobby Conference Room
- Called to Order: 10:15 (A.M.)

I. **Roll Call**

- Board of Review Members Present: Barbara Anastle, Marilyn Mayk
- Board of Review Members Absent: n/a
- Assessor or Assessing Staff Present: Debra J Kopp, Assessor

(Note: Assessor not required to be present)

III. **Public Comment Period** (general public comment period required by Open Meetings Act, not taxpayer appeals):

- Opened at (exact time): 10:18 A.M.
- Closed at (exact time): 10:19 A.M.

July 2025 BOR minutes verbally approved

IV. **Petition/Appeal Log**

- Written appeals from nonresident taxpayers must be allowed by law. Minutes should be a "history" of what happened that day, without spending a lot of time on "he said, she said." In addition, the Treasury Form L-4035 (618) Petition to Board of Review that is completed for each petitioner must include a detailed reason why the board of review made that determination.
- Attach copies of L-4035 and L-4035a (or other applicable Treasury form, such as for each petition, numbered by petition number.
- In addition, State Tax Commission Bulletin 17 of 2007 requires that a log be included in the minutes.

IV **Adjournment**

- Adjournment (exact time): 11:45 (A.M.)
- Actual hours for this meeting 1.5 hrs

Recorded by: Debra J. Kopp, Assessor & Secretary.

CITY OF MADISON HEIGHTS BOARD OF REVIEW

2025 DECEMBER Session Minutes

Meeting # n/a

Session: Morning / Afternoon / Evening

- Date and Location: December 9, 2025 City of Madison Heights 300 W 13 Mile
Madison Hgts, MI 48071 Conference Room.

- Called to Order at: 10:15 am Closed at: 11:45 am

- Board of Review Members Present: Barbara Kustle, Marilyn Mayle

- Board of Review Members Absent: n/a

- Assessor or Assessing Staff: Debra J. Kopp, Assessor

APPEALS MADE:

Petitioner # 1
Name Open Arms Ascension Hospital
Parcel # 41-99-00-023-058 Address: 27301 Dequindre
Appeal Reason Exempt PP
Support Documentation Provided? Yes No

Minute Notes: Qualifies for PP exemption for 2025

Motion to approve.

MOTION BY: Barbara Kustle

SECOND BY: Marilyn Mayle

Name of BOR Member: Barbara
Name of BOR Member: Marilyn
Name of BOR Member:

BOR Member Vote: AYE NAY
BOR Member Vote: AYE NAY
BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 2
Name Open Arms Ascension Hospital
Parcel # 44-99-00-023-058 Address: 27301 Devindre
Appeal Reason Exempt PP
Support Documentation Provided? Yes No
Minute Notes: _____

Qualifies for PP exemption for 2024.

Motion to approve

MOTION BY: Barbara Kastle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Kastle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 3
Name Hybrid Design Services Inc.
Parcel # 44-99-00-025-098 Address: 799 E Mandoline
Appeal Reason Duplicate Assessment
Support Documentation Provided? Yes No
Minute Notes: _____

Remove estimate. Location was vacant.

Motion to approve.

MOTION BY: Barbara Kastle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Kastle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 4
Name MH Rental Properties LLC
Parcel # 44-25-11-376-007 Address: 29333 Stephenson
Appeal Reason Uncapped in error
Support Documentation Provided? Yes No
Minute Notes: _____

Qualifies for exemption from uncapping for 2025.
Commonly controlled.

Motion to approve

MOTION BY: Barbara Hustle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Hustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 5
Name Metissa Marrero
Parcel # 44-25-18-276-012 Address: 1680 Westwood
Appeal Reason No Tot 0
Support Documentation Provided? Yes No
Minute Notes: _____

Not transferred causing uncapping. Uncapped in error.
Recap '25 TV.

Motion to approve.

MOTION BY: Barbara Hustle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Hustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 6
Name Hatie Prasted
Parcel # 44-25-23-256-026 Address: 26081 Brettonwoods
Appeal Reason No TofO
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.
Motion to approve.

MOTION BY: Barbara Kustle SECOND BY: Marilyn Mayle

Name of BOR Member: Barbara Kustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 7
Name Shayne Daley
Parcel # 44-25-23-279-022 Address: 26121 Palmer
Appeal Reason No TofO
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.
Motion to approve.

MOTION BY: Barbara Kustle SECOND BY: Marilyn Mayle

Name of BOR Member: Barbara Kustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 8
Name Cynthia Young
Parcel # 44-25-24-124-021 Address: 26701 Tawas
Appeal Reason No ToFO
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.

Motion to approve.

MOTION BY: Barbara Kastle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Kastle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 9
Name Linda Moore & Jeffrey Bishop
Parcel # 44-25-24-302-012 Address: 120 E Harwood
Appeal Reason _____
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.

Motion to approve.

MOTION BY: Barbara Kastle SECOND BY: Marilyn Mayle
Name of BOR Member: Barbara Kastle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayle BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 10
Name Sean Berlinger
Parcel # 44-25-24-309-013 Address: 600 E Hudson
Appeal Reason No ToFO
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.
Motion to approve.

MOTION BY: Barbara Kustte SECOND BY: Marilyn Mayte
Name of BOR Member: Barbara Kustte BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayte BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 11
Name Rita Najjar-Patrus
Parcel # 44-25-24-336-031 Address: 850 E Lincoln
Appeal Reason No ToFO
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.
Motion to approve.

MOTION BY: Barbara Kustte SECOND BY: Marilyn Mayte
Name of BOR Member: Barbara Kustte BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayte BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 12
Name Pamela Barchiolly
Parcel # 44-25-24-331-020 Address: 972 E Brockton
Appeal Reason No T 07 0
Support Documentation Provided? Yes No
Minute Notes: _____

Transfer between family. Qualifies for exemption.
Motion to approve.

MOTION BY: Barbara Kustle SECOND BY: Marilyn Mayte
Name of BOR Member: Barbara Kustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayte BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # 13
Name Tina Teal
Parcel # 44-25-24-353-010 Address: 78 E Rowland
Appeal Reason Poverty Exemption Application
Support Documentation Provided? Yes No
Minute Notes: _____

Deny poverty exemption. Income exceeds the
poverty guideline. Motion to deny application.

MOTION BY: Barbara Kustle SECOND BY: Marilyn Mayte
Name of BOR Member: Barbara Kustle BOR Member Vote: AYE NAY
Name of BOR Member: Marilyn Mayte BOR Member Vote: AYE NAY
Name of BOR Member: _____ BOR Member Vote: AYE NAY

APPEALS MADE:

Petitioner # _____

Name _____

Parcel # _____ Address: _____

Appeal Reason _____

Support Documentation Provided? Yes No

Minute Notes: _____

MOTION BY:

SECOND BY:

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**

APPEALS MADE:

Petitioner # _____

Name _____

Parcel # _____ Address: _____

Appeal Reason _____

Support Documentation Provided? Yes No

Minute Notes: _____

MOTION BY:

SECOND BY:

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**

Name of BOR Member:

BOR Member Vote: **AYE** **NAY**