

City Council Regular Meeting  
Madison Heights, Michigan  
November 14, 2022

A City Council Regular Meeting was held on Monday, November 14, 2022 at 7:30 PM at Fire Station 1 Training Room - 31313 Brush Street

**PRESENT**

Mayor Roslyn Grafstein  
Councilwoman Toya Aaron  
Mayor Pro Tem Mark Bliss  
Councilman Sean Fleming  
Councilor Emily Rohrbach  
Councilman David Soltis  
Councilor Quinn Wright

**OTHERS PRESENT**

Assistant City Manager Corey Haines  
City Attorney Larry Sherman  
City Clerk Cheryl Rottmann

The invocation was given by Councilor Rohrbach and the Pledge of Allegiance followed.

**CM-22-308. Appointment of Acting City Manager.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Wright, to appoint Assistant City Manager Corey Haines as the Acting City Manager for tonight's City Council meeting.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

**CM-22-309. Addition to the Agenda.**

Motion made by Councilman Fleming, Seconded by Councilwoman Aaron, to add the following item to the agenda:

under Communication, *Resolution Supporting Memorial Day Parade.*

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

**CM-22-310. Addition to the Agenda.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Rohrbach, to add the following item to the agenda:

under Presentations, *Employee Academy Certificates of Completion*.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**PRESENTATIONS:**

**Police Department Citizen Awards.**

Police Chief Haines presented the Police Department Citizen Awards to the following recipients and recognized them for their contributions to the City of Madison Heights:

Colleen LeBlanc  
Patricia Perry  
Jennifer Helchowski  
Benjamin Watts  
Zachary Molencupp

On behalf of City Council, Mayor Grafstein presented each award recipient with plaque honoring their service.

**Employee City Academy Awards.**

Assistant City Manager Haines recognized the following employees that participated in the Employee City Academy:

Aaron O'Bryan  
Asra Jafri  
Mackenzie Joiner  
Kevin Barrett  
Brent LeMerise  
Ellen Koppy  
Damon Brown  
Linda Harms

On behalf of City Council, Mayor Grafstein presented each participant with a Certificate of Recognition for completing the program and thanked them for their outstanding service to the City.

**MEETING OPEN TO THE PUBLIC:**

Martha Covert, resident, spoke in support of American Indian Month. She stated that she was disappointed that Jerry Crossley's passing was not recognized by City Council.

Jennifer Zmarzlik, resident, stated that she served as the Chair for the November election for the first time. She spoke in support of the experience and encouraged others to participate.

### **CONSENT AGENDA:**

Mayor Pro Tem Bliss requested that the Resolution Amending Arts Board Membership be removed from the Consent Agenda.

#### **CM-22-311. Approval of Consent Agenda.**

Motion made by Councilor Rohrbach, Seconded by Councilor Wright, to approve the Consent Agenda, as amended.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

#### **CM-22-312. John Dzeroogian - Resignation from Parks and Recreation Advisory Board.**

Motion made by Councilor Rohrbach, Seconded by Councilor Wright, to accept the resignation of John Dzeroogian from the Parks and Recreation Advisory Board and declare the seat vacant.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

#### **CM-22-313. Steven Howcroft - Resignation from Tax Board of Review.**

Motion made by Councilor Rohrbach, Seconded by Councilor Wright, to accept the resignation of Steven Howcroft from the Tax Board of Review and declare the seat vacant.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

#### **CM-22-314. City Council Regular Meeting Minutes of October 24, 2022.**

Motion made by Councilor Rohrbach, Seconded by Councilor Wright, to approve the Regular City Council meeting minutes of October 24, 2022, as printed.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**CM-22-315. Scheduled Replacement of Police Vehicle 112.**

Motion made by Councilor Rohrbach, Seconded by Councilor Wright, to award the purchase of one 2022 Ram 1500 SSV Pickup Truck to Galeana's Van Dyke Dodge, of Warren, Michigan, in the total amount of \$38,852.00, under the Oakland County Cooperative Purchasing Contract.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**CM-22-316. Resolution Amending Arts Board Membership.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Fleming, to adopt the Resolution Amending the Arts Board Membership, as follows:

Amendment to the Arts Board

WHEREAS, the Mayor and City Council are cognizant that it is important to receive citizen input regarding expanding the arts and cultural activities and opportunities in the City to enhance the quality of life in our community and promote the value of the arts by supporting diverse, innovative, and accessible visual, performing, and cultural arts programming; and

WHEREAS, the City of Madison Heights has established, by resolution, an Arts and Culture Advisory Board to encourage citizen input regarding expanding the Arts and Cultural activities and opportunities in the City; and

WHEREAS, the Arts Board has considered changes to its membership structure to be more inclusive of student membership

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Madison Heights does hereby amend, in its entirety, the Madison Heights Arts and Culture Advisory Board as follows:

3. Membership:

The Board shall be composed of eleven (11) members as follows:

- a. Ten (10) members from the residents of the City at large (and two (2) alternates), with each regular resident member having one (1) vote; Alternate members may serve as non-voting ex-officio members when all members are present.
  - b. One (1) Council Delegate and one (1) Council alternate with the Council Delegate having one (1) vote.
  - c. Three (3) Student members appointed by the staff board liaison serving in nonvoting positions.
  - d. The City Manager or his/her designee, who shall serve as an ex officio non-voting member of the Board.
  - e. The eight (8) at-large resident members and at-large resident alternates shall be appointed for a term of three (3) years. Vacancies in any at-large term shall be filled by the City Council in like manner for the balance of the unexpired term.
  - f. The terms of the three (3) student members and alternates shall be as long as they are willing or until their graduation from school, whichever occurs earlier.
  - g. The City Council Delegate and City Council Alternate shall be appointed for a two-year term until the next Regular City Council election. Vacancies in any term shall be filled by the City Council in like manner for the balance of the unexpired term.
  - h. The Board shall elect a Chairperson, Vice Chairperson, Secretary, and Treasurer and any other officers deemed necessary at the beginning of the first meeting of each year. The Chairperson shall preside over meetings and shall serve as a voting member of the Board. The Vice Chairperson shall perform the duties of the Chairperson in his/her absence. The Secretary shall record the proceedings of the Board. The Treasurer shall report on the financial affairs of the board.
4. Meetings:
- a. The Board shall meet as required and agreed upon by the Board as needed.
  - b. All Meetings shall be noticed and conducted in accordance with the Michigan Open Meetings Act (1976 PA 267, MCL 15.261 through 15.275, as amended).
  - c. Attendance by fifty (50%) percent or more of the current membership of the commission shall constitute a quorum for the transaction of business. Any action of the commission shall require concurrence by the majority of quorum present at the meeting.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**CM-22-317. Memorial Day Parade Resolution.**

Motion made by Councilman Fleming, Seconded by Mayor Pro Tem Bliss, to adopt the Memorial Day Parade Resolution, as follows:

**Memorial Day Parade Resolution**

WHEREAS, Memorial Day is the observance by Americans of the ideals and strength of our nation, in our democratic processes and in the men and women who serve our county well in peace and war; and

WHEREAS, due to unforeseeable circumstances causing the cancelation of the Memorial Parade in Madison Heights for the past few years; and

WHEREAS, City Council wishes to confirm their commitment to holding the Memorial Day Parade in 2023;

NOW BE IT RESOLVED that City Council affirms their support of holding the 2023 Memorial Day Parade in the City of Madison Heights.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**CM-22-318. HR Director/Purchasing Coordinator - Library Materials  
Packing/Storage/Reshelving Contract.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Rohrbach, to approve the contract to Michigan Office Movers according to the quote at the pricing provided for packing, labeling, onsite storage and unpacking of Library materials collection, in an amount not to exceed \$41,600.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**CM-22-319. Budget Amendment for Library Materials Packing, Storage, Reshelving Contract.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilman Fleming, to approve a budget amendment of \$41,600 to account number 470-265-987-0000:

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss, Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

**CM-22-320. Ordinance 2190 - Amendment Library Advisory Board Membership, First Reading.**

Motion made by Mayor Pro Tem Bliss, Seconded by Councilor Rohrbach, to adopt Ordinance No. 2190, Amendment to Library Advisory Board Membership on First Reading, by name and title only, as follows and schedule a second reading for November 28, 2022:

ORDINANCE NO. 2190  
CITY OF MADISON HEIGHTS,  
OAKLAND COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend Ordinance No. 571, being an Ordinance codifying and adopting a new Code of Ordinances for the City of Madison Heights by amending Chapter 2, Article XVI, Sections 2-331 through 2-335 of the Code of Ordinances, City of Madison Heights, Michigan, to establish a city library advisory board in the City to study and recommend short and long-term improvements to the city's library system.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss, Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor Wright

Motion carried.

**CM-22-321. City Manager - Ordinance 2191 - Amendment to Parks and Recreation Board Membership, First Reading**

Motion made by Councilwoman Aaron, Seconded by Councilor Rohrbach, to adopt Ordinance No. 2191, Amendment to Parks and Recreation Board Membership, by name and title only on First Reading, and schedule the Second Reading for November 28, 2022:

ORDINANCE NO. 2191  
CITY OF MADISON HEIGHTS,  
OAKLAND COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend Ordinance No. 571, being an Ordinance codifying and adopting a new Code of Ordinances for the City of Madison Heights by amending Chapter 19, Article III, Sections 19-28 through 19-32 of the Code of Ordinances, City of Madison Heights, Michigan, to establish a city parks and recreation advisory board in the City to study and recommend short and long-term improvements to the city's parks and recreation system.

Voting Yea: Mayor Grafstein, Councilwoman Aaron, Mayor Pro Tem Bliss,  
Councilman Fleming, Councilor Rohrbach, Councilman Soltis, Councilor  
Wright

Motion carried.

**COUNCIL COMMENTS:**

Councilwoman Aaron stated that the DDA is hosting a small business vendor fair next Saturday, November 26<sup>th</sup> at Wilkinson from 10 a.m. to 6 p.m. with over 20 vendors participating. There will be a photographer doing family photos and walk-ins are welcome. There will also be food trucks and live music; it will be a fun event so come out and support small businesses.

Mayor Pro Tem Bliss congratulated the staff and students at Edmonson Elementary. They are a Leader and Me School honor roll, which is the top 5% and would like to request a congratulatory resolution. He expressed condolences to City Manager Marsh.

Councilor Wright concurred with Mayor Pro Tem Bliss' comments. He gave kudos to everyone that ran for public office and congratulations to those that won. It is tough to put yourself out there. He wished everyone a Happy Thanksgiving, noting that the older he gets, the more thankful he is and to never take the little things for granted. Please remember to be kind.

City Attorney Sherman echoed the comments of Mayor Pro Tem Bliss and extended his deepest sympathies on the Marsh family's loss and wished them strength in this difficult time. He also extends his condolences to Gerald Crossley family on his passing. Jerry was a remarkable leader of the Police Department and this community. Jerry served as a representative on the Civil Service Commission for many years. He served this nation and community with great distinction, and it was a pleasure being his friend and colleague. Condolences to his entire family and he will be missed by everyone who knew him. Tonight, we had a full auditorium to honor all the civilian awardees and it was well deserved. Congratulations on the incredible work of the Eagle Scout Zachary Molencupp to help those with sensory issues. He added that the employees recognized are incredibly deserving and he wishes them the best. Have a happy and peaceful Thanksgiving; be safe.



Acting City Manager Haines expressed condolences to the Marsh family and noted that he is glad that he is able to help out where he can. He also expressed condolences to the Crossley family, noting that he had the distinct honor of working with him, and was his last hire. Jerry Crossley had an amazing career, and he was always there for him.

City Clerk Rottmann expressed her condolences to the Crossley family. She thanked all the election workers for their hard work on the November 8<sup>th</sup> election, noting it would not be possible to run an election without them.

Councilor Rohrbach thanked the City Clerk, staff, workers, and those who participated by voting in the November 8<sup>th</sup> election. Making sure your vote is heard is so important. She extended her condolences to Crossley and Marsh families. She wished everyone a Happy Thanksgiving.

Councilman Fleming expressed condolences to the Marsh and Crossley families. This month is Veterans and Military Families Month, and Council gave our support for Memorial Day Parade which means a lot to the veterans. The Marine Corps celebrates its birthday in November as well. Thank you to City Clerk and workers for making the election run well.

Councilman Soltis thanked all our heroes recognized today. He congratulated Lamphere High School and middle school on doing an amazing job with our students.

Mayor Grafstein thanked Council for approving the Memorial Day Parade Resolution. She expressed condolences to the Crossley and Marsh families. She thanked Jerry Crossley for hiring Corey Haines and thanked all the election workers that come out to help on Election Day. If you ever have any concerns, be part of the solution and reach out to Clerk's Office to become part of the process. She thanked the Eagle Scouts that came out tonight to support Zach and thanked him for the sensory bags; it is something that is so important and needed not only here but across the State. Congratulations to all those that won their elections. The next meeting is November 28<sup>th</sup> and the Tree Lighting will be that evening as well.

**ADJOURNMENT:**

Having no further business, the meeting was adjourned at 8:16 p.m.

---

Roslyn Grafstein  
Mayor

---

Cheryl E. Rottmann  
City Clerk