



**BOARD OF COMMISSIONERS  
SPECIAL MEETING (AMENDED TO  
INCLUDE EMERGENCY  
RESOLUTION) AGENDA**

**Monday, September 30, 2024 at 5:45 PM  
Commission Chambers, 300 Municipal Drive,  
Madeira Beach, FL 33708**

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This Meeting will be televised on Spectrum Channel 640 and YouTube Streamed on the City's Website.

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

*Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record, and the organization or group you represent. Please limit your comments to five (5) minutes and do not include any topic on the agenda. Public comment on agenda items will be allowed when they come up.*

*If you would like someone at the City to follow up on a comment or question made at the meeting, you may fill out a comment card with the contact information and give it to the City Manager. Comment cards are available at the back table in the Commission Chambers. Completing a comment card is not mandatory.*

- 4. PUBLIC HEARINGS**

**A.** Ordinance 2024-19: Adopt the Millage Rate for Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025

**B.** Ordinance 2024-20: Adopt the Budget for Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025

- 5. EMERGENCY RESOLUTION**

**A.** Resolution 2024-07, Hurricane Helene - State of Emergency

- 6. ADJOURNMENT**

**One or more Elected or Appointed Officials may be in attendance.**

*Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the minutes to be transcribed verbatim; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Clerk at 727-391-9951, ext. 231 or 232 or email a written request to [cvanblargan@madeirabeachfl.gov](mailto:cvanblargan@madeirabeachfl.gov).*



# Memorandum

**Meeting Details:** September 30, 2024

**Prepared For:** Hon. Mayor Brooks & Board of Commissioners

**Staff Contact:** Andrew Laflin, Finance Director

**Subject:** Ordinance 2024-19 Adopt Final Millage Rate FY 2025

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## **Background**

Florida Statute 200.065 requires the adoption of the Millage Rate by separate vote and prior to the adoption of the budget. Further, this same statute requires that the name of the taxing authority, the rolled-back Millage Rate which for fiscal year 2025 is 2.5300 per \$1,000, the percentage increase over the rolled-back Millage Rate, and Millage Rate to be levied be publicly announced prior to adoption of the millage-levy ordinance.

## **Fiscal Impact**

The Millage Rate to be levied for fiscal year 2025 shall be 2.7500 mills per \$1,000. This is the same as the previous year's millage rate and is anticipated to generate an additional \$462,492 of ad valorem revenues over the rolled-back rate of 2.5300. Budgeted ad valorem tax revenue in the General Fund is \$5,781,183 for FY 2025, compared to \$5,299,779 budgeted in FY 2024.

## **Recommendation(s)**

Staff recommends approval of Ordinance 2024-19 on First and Second Reading.

## **Attachments**

- Millage Ordinance 2024-19

**ORDINANCE 2024-19**

**AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2025, PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY, THE ROLLED BACK MILLAGE RATE, THE PERCENTAGE INCREASE OVER THE ROLLED BACK MILLAGE RATE, AND THE MILLAGE RATE TO BE LEVIED AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes s. 200.065 requires the adoption of the millage rate by separate vote and prior to the adoption of the budget; and

**WHEREAS**, Florida Statutes s. 200.065 requires that prior to adoption of the millage-levy ordinance, the following be publicly announced: the name of the taxing authority, the rolled-back millage rate, the percentage increase over the rolled-back millage rate, and the millage rate to be levied; and

**WHEREAS**, in no event may the millage rate adopted exceed the millage rate adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THAT:**

**SECTION 1.** The name of the taxing authority is the City of Madeira Beach.

**SECTION 2.** The rolled back millage rate for fiscal year 2025 is 2.5300 per \$1,000.

**SECTION 3.** The fiscal year 2025 proposed millage rate is 8.70% higher than the rolled back rate.

**SECTION 4.** The millage rate to be levied for fiscal year 2025 shall be 2.7500 per \$1,000.

**SECTION 5.** This ordinance shall become effective immediately upon its adoption.

**PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THIS \_\_\_\_ day of \_\_\_\_\_, 2024.**

\_\_\_\_\_  
Anne-Marie Brooks, Mayor

ATTEST:

\_\_\_\_\_  
Clara VanBlargan, MMC, MSM, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Trask, City Attorney

PASSED ON FIRST READING: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

PASSED ON SECOND READING: \_\_\_\_\_

# Business Impact Estimate

Proposed ordinance's title/reference:

**AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2025, PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY, THE ROLLED BACK MILLAGE RATE, THE PERCENTAGE INCREASE OVER THE ROLLED BACK MILLAGE RATE, AND THE MILLAGE RATE TO BE LEVIED AND PROVIDING FOR AN EFFECTIVE DATE.**

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City of St Pete Beach is of the view that a business impact estimate is not required by state law<sup>1</sup> for the proposed St Pete Beach ordinance, but the City of St Pete Beach is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:
  - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

<sup>1</sup> See Section 166.041(4)(c), Florida Statutes.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City St Pete Beach hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The ordinance satisfies a legal requirement to for the City to adopt an annual millage rate, that is proposed to be 2.7500 mills per \$1,000 of taxable value. In order for a municipality to levy ad valorem taxes, it must adhere to Florida Statutes section 200.065 and the Truth In Millage (TRIM) requirements, including conducting two public hearings to adopt the millage rate and annual budget, in said order.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of St Pete Beach, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the City of St Pete Beach's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

By maintaining the 2.7500 millage rate, the City is anticipated to generate \$481,404 in additional ad valorem tax revenue compared to prior year, based on a total estimated taxable property value of \$2,212,881,408.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

All commercial and residential property owners will be impacted by this proposed ordinance through the requirement to remit property tax payments to the Pinellas County Tax Collector.

4. Additional information the governing body deems useful (if any):

None.



# Memorandum

**Meeting Details:** September 30, 2024

**Prepared For:** Hon. Mayor Brooks & Board of Commissioners

**Staff Contact:** Andrew Laflin, Finance Director

**Subject:** Ordinance 2024-20 Adopt Final Budget FY 2025

## **Background**

Each year the Board of Commissioners is presented with three versions of the upcoming fiscal year's budget: a proposed version, a tentative version, and a final adopted version. This is a best practice process followed by municipal Finance Departments across the country that allows for staff and the Board to fully review and make changes to the document. Budget workshops were held with the Board of Commissioners on April 24<sup>th</sup>, May 22<sup>nd</sup>, June 26<sup>th</sup>, July 24<sup>th</sup>, and August 28<sup>th</sup> in order to review and discuss the budgeted information prepared by fund and by department. The latest proposed version of the FY 2025 Annual Operating and Capital Budget was submitted and reviewed during the August 28 budget workshop.

## **Fiscal Impact**

Budgets have been prepared for all governmental and proprietary funds of the City, 11 in total. All funds are in balance and the total expenditures and other uses within the FY 2025 budget for all funds is approximately \$42.8 million.

## **Recommendation(s)**

Staff recommends approval of Ordinance 2024-20 on First and Second Reading.

## **Attachments**

- Budget Ordinance 2024-20



**ORDINANCE 2024-20****AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes s. 166.241 requires the adoption of a budget each fiscal year; and

**WHEREAS**, the amount available from taxation and other sources, including balances brought forward from prior years, must equal the total appropriations for expenditures and reserves; and

**WHEREAS**, at a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational unit which are at least at the level of detail required for the annual financial report required under Florida Statutes s. 218.32(1).

**WHEREAS**, the adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except as pursuant to the adopted budget; and

**WHEREAS**, the City of Madeira Beach Fiscal Year 2025 Budget is balanced; is presented at the level of detail required to file the annual financial report; and shall regulate expenditures of the City for the period beginning October 1, 2024 and ending September 30, 2025.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THAT:**

**SECTION 1.** The budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 attached hereto as Exhibit A is hereby adopted.

**SECTION 2.** This ordinance shall become effective immediately upon its adoption.

**PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, THIS \_\_\_\_ day of \_\_\_\_\_, 2024.**

\_\_\_\_\_  
Anne-Marie Brooks, Mayor

ATTEST:

\_\_\_\_\_  
Clara VanBlargan, MMC, MSM, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Trask, City Attorney

PASSED ON FIRST READING: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

PASSED ON SECOND READING: \_\_\_\_\_

# CITY OF MADEIRA BEACH

## Annual Operating and Capital Budget



## Fiscal Year 2025

October 1, 2024 - September 30, 2025

# CITY OF MADEIRA BEACH ANNUAL ADOPTED BUDGET FISCAL YEAR 2025

## Board of Commissioners

Anne-Marie Brooks, Mayor

David Tagliarini, Vice Mayor (District 1)

Ray Kerr, City Commissioner (District 2)

Eddie McGeehen, City Commissioner (District 3)

Housh Ghovaei, City Commissioner (District 4)

## City Manager

Robin Gomez, City Manager

### City Attorney

Thomas Trask

### City Clerk

Clara VanBlargan

### Finance

Andrew Laflin

### Parking

Jamal Yahia

### Community Development

Jenny Rowan

### Building Official

Frank DeSantis

### Public Works

Megan Wepfer

### Fire/EMS

Clint Belk

### Recreation

Jay Hatch

### Marina

Brian Crabtree

# INTRODUCTION



# CITY OF MADEIRA BEACH BACKGROUND

|                    |   |
|--------------------|---|
| DATE INCORPORATED  | 1947  |
| FORM OF GOVERNMENT | Commission / Manager  |
| AREA               | 445 Acres   |
| GOVERNING BODY     | Board of Commissioners<br><br>4 Commissioners run by single districts, elected at-large to 2 year overlapping terms and Mayor-Commissioner in at-large election for a three-year term   |
| ADMINISTRATION     | City Manager, City Clerk, City Treasurer and City Attorney appointed by the Board of Commissioners  |
| SERVICES           | A full-service city, including police, fire, sanitation, and recreation services. Police protection is contracted through the Pinellas County Sheriff's Department. Water and sewer services are provided by Pinellas County Utilities. |
| LOCATION           | On the West coast of Florida, the City of Madeira Beach is located on the island of Sand Key and is surrounded on the east by the Boca Ciega Bay and the west by the Gulf of Mexico.  |

# CITY OF MADEIRA BEACH

## EXECUTIVE OVERVIEW

### **Budget Introduction**

This budget book is intended to be useful to readers with varying interests. This budget book conveys the City's priorities and allocations of resources among those priorities. In developing the budget, the City's focus is to be fiscally responsible, conservative, transparent and to take advantage of technological enhancements to better improve the operation of the City of Madeira Beach.

### **About the City**

The City of Madeira Beach is one of the most beautiful locations to live, visit, work, and play on the Gulf Coast of Florida. Like all other destination communities, Madeira Beach is a tourism-based economy. Measuring approximately one-square-mile in size, Madeira Beach is home to more than 4,000 residents but draws hundreds of thousands of tourists each year.

### **Budget and Finance Policies**

Since September 2015, the City of Madeira Beach Board of Commissioners has adopted or considered the following policies intended to guide the City's financial management functions:

- Fund Balance Policy: Adopted September 2015
- Investment Policy Adopted September 2015
- Revenue Policy Proposed April 2016
- Debt Management Policy Proposed April 2016
- Procurement Policy Updated February 2023

Managing the annual budget process within the framework of stated policies encourages the City to consider the context and implications of budget actions, as opposed to focusing solely on annual appropriations. The fiscal year (FY) 2025 budget is proposed in compliance with each of the applicable budget and finance policies. These policies are included within the Supplemental section of this budget book.

## **Fund Overview**

The City reports a general fund, five special revenue funds (Local Option Sales Tax Fund, Archibald Fund, Building Fund, Impact Fee Fund, and Gas Tax Fund), a debt service fund, and four enterprise funds (Sanitation Fund, Stormwater Fund, Marina Fund, and Parking Fund). A general description and brief overview of each fund is described below:

### *General Fund:*

The City's primary operating fund, the General Fund is used to account for all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The majority of current operating expenditures of the City other than proprietary fund activities are financed through revenues received by the General Fund.

The Board of Commissioners set the proposed millage rate at 2.7500 for FY 2025. This is the same as the previous year's millage rate and is anticipated to generate an additional \$462,492 of ad valorem revenues over the rolled-back rate of 2.5300. Budgeted ad valorem tax revenue in the General Fund is \$5,781,183 for FY 2025, compared to \$5,299,779 budgeted in FY 2024. This increase in tax revenue is necessary to help offset the cost of the \$1.8m annual debt service requirement. The General Fund has budgeted to transfer \$299,125 and \$1,495,250 to the Debt Service Fund and Stormwater Fund, respectively, in FY 2025 in order to assist with its debt service obligation.

### *Local Option Sales Tax (LOST) Fund:*

The primary revenue source of the LOST Fund is discretionary infrastructure surtax, or Penny for Pinellas. This revenue is projected to be \$659,000 in FY 2025. This revenue is restricted under Section 212.055, Florida Statutes. Proceeds from this tax must be used for long-term capital infrastructure projects that support the local community. Based on statute, the term "infrastructure" means any fixed capital expenditure or fixed capital outlay associated with the construction, reconstruction, or improvement of public facilities that have a life expectancy of 5 or more years. It also includes a fire department vehicle, an emergency medical service vehicle, a sheriff's office vehicle, a police department vehicle, or any other vehicle, and the equipment necessary to outfit the vehicle for its official use or equipment that has a life expectancy of at least 5 years.

The budgeted capital expenditures in FY 2025 to be expended by the LOST Fund total \$2,834,000. The more significant outlays include \$1,000,000 for a building to house Public Works and Building Department employees and vehicles, \$1,000,000 to mill and resurface Village Blvd, Boardwalk Place, and the surface parking lot, and \$500,000 to replace the concession stand within the recreation fields and upgrade the restroom facilities, concession kitchen, storage, and office space.



*Archibald Fund:*

The Archibald Fund accounts for revenue earned at Archibald Memorial Beach Park. Proceeds generated from parking revenue and a retail operator lease on the property are to be used for parks and recreation purposes, in accordance with National Park Service precedent and Resolution 03.13 adopted by the City in June 2003. The Archibald Fund is also responsible for undergoing a beach groin renourishment project, which is budgeted to cost \$1.5 million in FY 2025, with 50% matching funding from the State of Florida.

*Building Fund:*

Available fund balance of the Building Fund has been increasing based on recent annual operating results. As of the fiscal year ended September 30, 2023, ending fund balance was \$1,191,018. For fiscal year 2025, the Building Fund is budgeted to expend \$500,000 for a satellite office for Building Department employees and permitting operations, in conjunction with a new Public Works facility. Thus, fund balance available at the end of fiscal year 2025 is anticipated to remain in line with the maximum allowed by Florida Statute, which states: "A local government may not carry forward an amount exceeding the average of its operating budget for enforcing the Florida Building Code for the previous 4 fiscal years."

*Impact Fee Fund:*

The Impact Fee Fund is used to report the collection of transportation, public safety, and recreation impact fees and expend amounts collected in accordance with legal and statutory requirements. The City began assessing and collecting impact fees in fiscal year 2022 upon passage of its impact fee ordinance, and the City established a dedicated special revenue fund, the Impact Fee Fund, in fiscal year 2023. For fiscal year 2025, the City is budgeting \$180,550 of impact fee revenues with one capital expenditure for \$45,000 to purchase a field maintenance vehicle within the Recreation Department. The City intends to build available reserves in the Impact Fee Funds and allocate those funds to allowable expansion projects in future fiscal year budget cycles.

*Gas Tax Fund:*

Revenue reported in the Gas Tax Fund includes local option gas tax and the motor fuel portion of State Revenue Sharing, both of which are to be used for transportation-related expenditures. The City has allocated these funds to traffic light leases and corresponding utility expenditures.

*Debt Service Fund:*

The debt obligation in the debt service fund consists of the following:

- Capital Improvement Revenue Bonds, Series 2013, issued in October 2013 in the amount of \$4,760,000 to finance the construction of the City Centre project, including reconstruction of the City Hall, Recreation Center, Fire Station, and park amenities located at or near 300 Municipal Drive. Debt service requirements in fiscal year 2025 relating to this outstanding debt include a principal payment of \$120,000 and interest payments totaling \$178,925.

***Sanitation Fund:***

This fund accounts for the City's solid waste collection and disposal services provided to residential and commercial customers in the City. Collection and disposal of recyclable items is performed by a vendor under contract. There are no proposed capital expenditures in the fiscal year 2025 budget; for fiscal year 2026, there are Ford F250s with Easy Dump that are due for replacement for \$75,000 each.

***Stormwater Fund:***

This fund accounts for stormwater utility fee revenues and expenses for drainage and stormwater related projects. The City borrowed \$6.2 million in FY 2015 for stormwater drainage and roadway improvements. Then, in FY 2019 the City issued a \$15 million bank note for rebuilding roadways and stormwater systems along three areas: Crystal Island, Marguerite Drive, and John's Pass Village area. For fiscal year 2025, budgeted capital improvement projects total \$9,410,000, and \$4.5m of this total consists of roadway and stormwater improvements at Area 3 (Parsley Dr/ Marguerite Dr) and \$2.5m of the total dedicated to Area 5 (129th Ave, Pelican and 131st Ave).

***Marina Fund:***

This fund accounts for the operations of the Madeira Beach Municipal Marina. Its primary sources of revenue are fuel sales, which are budgeted at \$3,700,000 and store sales budgeted at \$352,500 in fiscal year 2025. Related cost of sales for fuel and store sales are budgeted to be \$2,750,000 in FY 2025, yielding a projected gross profit of \$1,304,000.

***Parking Fund:***

This fund accounts for activities within the fourteen (14) city-owned parking lots that comprise 554 parking spaces daily. There are twenty-nine pay stations throughout the City that do not accept cash, and the City's Parking Management Department is responsible for enforcing all parking regulations. The Parking Fund anticipates approximately \$3.7 million in revenues in FY 2025 and is budgeted to have an excess of revenues over expenditures totaling \$1,905,065. This buildup of reserves can be utilized in the future to eventually finance the capital outlays associated with building a new parking garage on Gulf Boulevard in John's Pass Village, should that project be approved to move forward.

Through FY 2022, all parking-related revenues and expenditures have been recorded in the General Fund. Beginning in FY 2023, the Parking Fund was created in order to account for this activity in a separate enterprise fund.

**Budgetary Highlights**

The following are financial highlights of the FY 2025 budget, broken out by account type:

**Revenues:**

- The millage rate has remained unchanged from fiscal year 2024 (2.75 mills). Budgeted ad valorem tax revenue in the General Fund is \$5,781,153 for FY 2025, compared to \$5,299,779 budgeted in FY 2024. Gross taxable value is \$2.213 billion and \$2.029 billion for fiscal year 2025 and 2024, respectively, an increase of 9.1% over the previous fiscal year.
- Parking revenues are the City's second largest revenue source, totaling \$3.7 million for the FY 2025 budget. This represents an increase of approximately \$165,000 from FY 2024 budgeted

parking revenues, as parking activity is anticipated to remain relatively flat.

- The City collected State and Local Fiscal Recovery Funds derived from the American Rescue Plan Act (ARPA) in fiscal year 2021 and 2022 totaling \$2.154 million. These proceeds remained as unearned revenues until obligated for expenditure. \$2.154 million has been earmarked as revenue in the General Fund in fiscal year 2024 to support personnel-related expenditures. This should help create a sizable positive change in fund balance in the General Fund for the year ending September 30, 2024, and the reserve carryover can be used in future fiscal years for funding various projects.

#### Operating Expenditures:

- Budgeted personnel costs (total wages and benefits for all full-time and part-time employees of the City) are \$9,588,641 for FY 2025, an increase of \$1.7m over the FY 2024 budget. The most significant contributing factor is a 6% City-wide pay increase offered to all employees, in combination with the City contributing 50% of spouse and dependent health care premiums for employees beginning in FY 2024. In addition, during fiscal year 2024, eligible employees of the City were provided an option to convert their defined contribution retirement plan accumulated balance and years of service to the Florida Retirement System. This conversion will result in higher retirement expenses for the City in FY 2025.
- Two maintenance projects, Gulf Boulevard undergrounding for \$625,380 and John's Pass dredging for \$750,000, are budgeted in the Public Works Department and John's Pass Village Department, respectively, in FY 2025. The Gulf Boulevard undergrounding costs are to be reimbursed through Penny for Pinellas (infrastructure surtax) revenues; the John's Pass dredging costs are to be fully funded by a State of Florida appropriation.

#### Capital Outlay:

- Capital outlay for all funds in the FY 2025 budget totals \$18,058,500. All capital equipment, vehicles, and projects and related estimated costs over a 5 year period are listed in the Capital Improvement Plan – 5 Years schedule later in this budget document. Some of the more significant projects include a beach groin renourishment project in the Archibald Park Fund (\$1.5 million budgeted in FY 2025), the design and construction of a Public Works Building and Building Services Facility in the General Fund (\$1 million budgeted in the Local Option Sales Tax Fund and \$500,000 budgeted in the Building Fund in FY 2025), rebuilding of public restrooms at Archibald Park (\$1.5m budgeted in fiscal year 2025) and \$9.0 million of drainage and roadway improvement projects in fiscal year 2025 in the Stormwater Fund.

#### Budget Process

The City's budget is considered to be a policy document that is subject to statutory requirements and is used as a mechanism to determine appropriate levels of services that are provided to residents. The Budget Process consists of four main stages: preparation, review, adoption, and implementation. Each of these four steps and the persons involved are briefly discussed below.

- **Preparation:** During this stage, individual departments develop their own budgets to perform daily operations as well as attain their established departmental goals.
- **Review:** The City Manager collaborates with Department Heads to review departmental budgets. The Finance Director carefully examines each department's budget for accuracy and

begins combining them into one unified budget document. Public meetings, as required by State Law (F.S. 200.65), are held during the review and adoption stages. Public participation is encouraged during this phase.

- **Adoption:** This phase of the budget process is driven by timing requirements set forth by state law.
- **Implementation:** In the implementation phase, the adopted budget, as approved by the Board of Commissioners, is put into action for the fiscal year. Once the budget is implemented, control and revision measures are the responsibility of each department. Departments are held accountable for monitoring their budget spending over time in order to avoid shortfalls at the end of the fiscal year.

Amendments to the budget can be made after adoption. Transfer requests (shifting budgeted outflow amounts among accounts within a department) and amendment requests (increasing the operating budget of a department) can be initiated by any staff member and submitted to the Finance Director via workflow in the City's budgeting system. Budget amendments must be considered and decided upon by the Board of Commissioners. Amendments may take place in the case that doing so would be necessary for the proper and economical operation of the City. Additionally, appropriated funds may go through re-appropriation if they are no longer needed for their original purpose. In this case, the Board of Commissioners must approve that the funds be used for another municipal purpose. The City Manager is given the authority to transfer budgeted amounts between line items within a department without the Board of Commissioners' approval.

### **Basis of Accounting**

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period. This general purpose framework is based on accounting principles generally accepted in the United States of America (i.e., U.S. GAAP). Proprietary funds are also budgeted using the modified accrual basis of accounting. This is a special purpose framework that is not in accordance with U.S. GAAP. Under U.S. GAAP, proprietary funds are reported under the accrual basis of accounting, in which revenues are recognized in the period when earned and expenses are recognized when they are earned.

### **Encumbrance Amendment and Reserve for Contingencies**

A budget amendment is anticipated in early FY 2025 to increase the FY 2025 budget for the rollforward of encumbrances. The purpose of this anticipated amendment is to account for unspent purchase orders for goods and services of a non-recurring nature at the end of fiscal year 2024 that will carry forward into fiscal year 2025 and were not contemplated during the FY 2025 budget process (as these expenditures were planned to occur and be completed in FY 2024). Also, a budgeted contingency reserve has been established within the applicable departments in the General Fund, Archibald Park Fund, Building Fund, Sanitation Fund, Marina Fund, Stormwater Fund, and Parking Fund in the FY 2025 budget to account for unplanned events or other scenarios requiring outflows within a particular fund and department. Examples include expenditures for storm-related incidents or the need for

professional services on a short-term basis resulting from unexpected staff turnover. These contingency amounts available in each department and fund as reported in this budget document (see budget details by fund and department later in this document). Use of these reserves will not require a formal budget amendment.

**Disclaimer**

The accompanying budgetary schedules and other budget-related information reported herein for the 2024-2025 fiscal year were not subjected to an audit, review, or compilation, and no opinion, conclusion, or assurance is provided on them. The budgeted results may not be achieved, as there will usually be differences between the budgeted and actual results because events and circumstances frequently do not occur as expected, and these differences may be material. We assume no responsibility to update this report for events and circumstances occurring after October 1, 2024.

# FUND AND DEPARTMENT SUMMARY

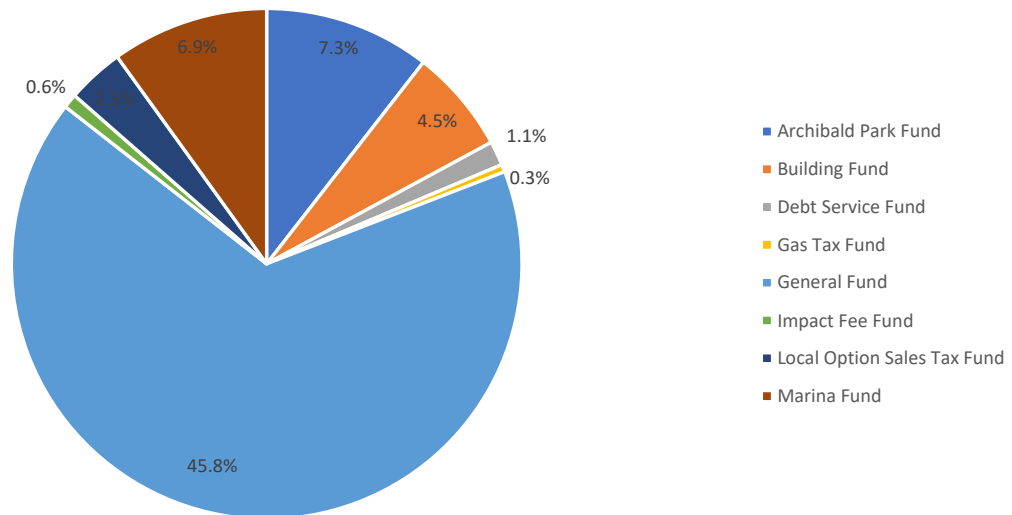


## SUMMARY OF REVENUES BY FUND

### TOTAL REVENUES & OTHER SOURCES

|   |        |                      |
|---|--------|----------------------|
| Archibald Park Fund                       | 7.3%   | 2,150,000            |
| Building Fund                             | 4.5%   | 1,345,000            |
| Debt Service Fund                         | 1.1%   | 313,625              |
| Gas Tax Fund                              | 0.3%   | 98,500               |
| General Fund                              | 45.8%  | 13,567,044           |
| Impact Fee Fund                           | 0.6%   | 185,850              |
| Local Option Sales Tax Fund               | 2.5%   | 734,000              |
| Marina Fund                               | 6.9%   | 2,031,200            |
| Parking Fund                              | 12.6%  | 3,728,750            |
| Sanitation Fund                           | 6.4%   | 1,887,000            |
| Stormwater Fund                           | 12.0%  | 3,549,949            |
| <b>Total Revenues &amp; Other Inflows</b> | 100.0% | <b>\$ 29,590,918</b> |
| Fund Balance/Net Position Used            |        | 16,007,098           |
| <b>Total Sources</b>                      |        | <b>\$ 45,598,016</b> |

Total Revenues & Other Sources

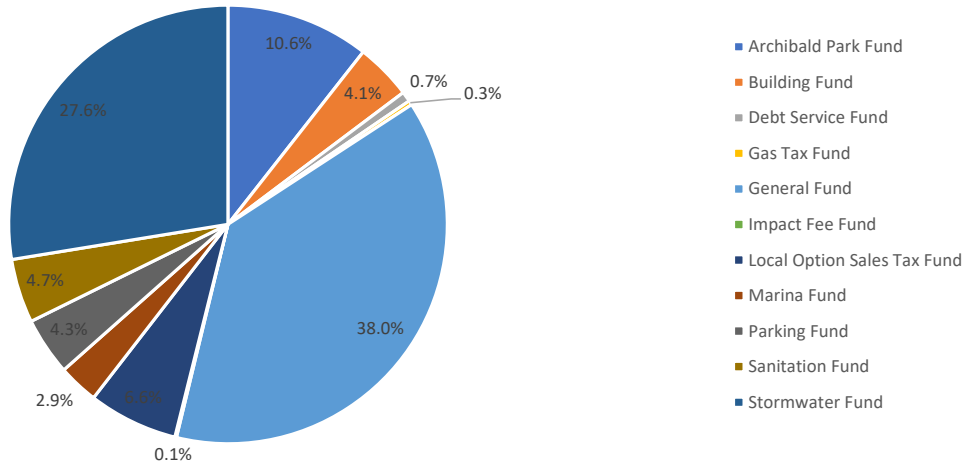


## SUMMARY OF EXENDITURES BY FUND

### TOTAL EXPENDITURES & OTHER OUTFLOWS

|  |               |                      |
|--|---------------|----------------------|
| Archibald Park Fund                        | 10.6%         | 4,525,250            |
| Building Fund                              | 4.1%          | 1,775,225            |
| Debt Service Fund                          | 0.7%          | 320,000              |
| Gas Tax Fund                               | 0.3%          | 136,500              |
| General Fund                               | 38.0%         | 16,252,551           |
| Impact Fee Fund                            | 0.1%          | 45,000               |
| Local Option Sales Tax Fund                | 6.6%          | 2,834,000            |
| Marina Fund                                | 2.9%          | 1,259,360            |
| Parking Fund                               | 4.3%          | 1,823,685            |
| Sanitation Fund                            | 4.7%          | 2,018,670            |
| Stormwater Fund                            | 27.6%         | 11,790,020           |
| <b>Total Expenses &amp; Other Outflows</b> | <b>100.0%</b> | <b>42,780,261</b>    |
| Fund Balance/Net Postion Available         |               | 2,817,755            |
| <b>Total Uses</b>                          |               | <b>\$ 45,598,016</b> |

**Total Expenditures & Other Uses**





**BUDGET SUMMARY BY CHARACTER  
CITY OF MADEIRA BEACH - FISCAL YEAR 2024-2025**

General Fund Tentative Millage Rate:

2.7500 mills

| No. | Character Description                    | Governmental        |                  |                   |                |                   |                 |                             | Proprietary       |                  |                  |                  | Grand Total       |                   |                   |
|-----|--|---------------------|------------------|-------------------|----------------|-------------------|-----------------|-----------------------------|-------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
|     |  | Archibald Park Fund | Building Fund    | Debt Service Fund | Gas Tax Fund   | General Fund      | Impact Fee Fund | Local Option Sales Tax Fund | Total             | Marina Fund      | Parking Fund     | Sanitation Fund  |                   | Stormwater Fund   | Total             |
| 31  | Taxes                                    | -                   | -                | -                 | 55,000         | 7,143,000         | -               | 659,000                     | 7,857,000         | -                | -                | -                | -                 | -                 | 7,857,000         |
| 32  | Permits, Fees And Special Assessments    | -                   | 1,305,000        | -                 | -              | 707,500           | 179,050         | -                           | 2,191,550         | -                | -                | -                | -                 | -                 | 2,191,550         |
| 33  | Intergovernmental Revenue                | 1,451,000           | -                | -                 | 41,000         | 1,349,500         | -               | -                           | 2,841,500         | 70,000           | -                | -                | 1,274,700         | 1,344,700         | 4,186,200         |
| 34  | Charges For Services                     | 672,000             | -                | -                 | -              | 1,649,293         | -               | -                           | 2,321,293         | 1,861,200        | 3,176,500        | 1,840,000        | 650,000           | 7,527,700         | 9,848,993         |
| 35  | Judgements, Fines, & Forfeits            | -                   | -                | -                 | -              | 27,000            | -               | -                           | 27,000            | -                | 500,000          | -                | -                 | 500,000           | 527,000           |
| 36  | Miscellaneous Revenues                   | 27,000              | 40,000           | 14,500            | 2,500          | 1,013,751         | 6,800           | 75,000                      | 1,179,551         | 100,000          | 52,250           | 47,000           | 130,000           | 329,250           | 1,508,801         |
| 38  | Other Sources                            | -                   | -                | 299,125           | -              | 1,677,000         | -               | -                           | 1,976,125         | -                | -                | -                | -                 | 1,495,249         | 3,471,374         |
|     |  | <b>2,150,000</b>    | <b>1,345,000</b> | <b>313,625</b>    | <b>98,500</b>  | <b>13,567,044</b> | <b>185,850</b>  | <b>734,000</b>              | <b>18,394,019</b> | <b>2,031,200</b> | <b>3,728,750</b> | <b>1,887,000</b> | <b>3,549,949</b>  | <b>11,196,899</b> | <b>29,590,918</b> |
|     | Fund Balance/Net Position Carryover Used | 2,375,250           | 430,225          | 6,375             | 38,000         | 2,685,507         | -               | 2,100,000                   | 7,635,357         | -                | -                | 131,670          | 8,240,071         | 8,371,741         | 16,007,098        |
|     | <b>Total Sources</b>                     | <b>4,525,250</b>    | <b>1,775,225</b> | <b>320,000</b>    | <b>136,500</b> | <b>16,252,551</b> | <b>185,850</b>  | <b>2,834,000</b>            | <b>26,029,376</b> | <b>2,031,200</b> | <b>3,728,750</b> | <b>2,018,670</b> | <b>11,790,020</b> | <b>19,568,640</b> | <b>45,598,016</b> |
| 10  | Personnel Services                       | 332,200             | 646,525          | -                 | -              | 5,871,735         | -               | -                           | 6,850,460         | 389,300          | 286,300          | 735,520          | 330,520           | 1,741,640         | 8,592,100         |
| 30  | Operating Expenditures/Expenses          | 525,750             | 161,500          | -                 | 131,500        | 7,215,796         | -               | -                           | 8,034,546         | 301,260          | 423,985          | 1,111,750        | 445,600           | 2,282,595         | 10,317,141        |
| 60  | Capital Outlay                           | 3,555,000           | 675,000          | -                 | -              | 1,019,500         | 45,000          | 2,834,000                   | 8,128,500         | 370,000          | 150,000          | -                | 9,410,000         | 9,930,000         | 18,058,500        |
| 70  | Debt Service                             | -                   | -                | 320,000           | -              | -                 | -               | -                           | 320,000           | -                | -                | -                | 1,496,000         | 1,496,000         | 1,816,000         |
| 80  | Grants And Aids                          | -                   | -                | -                 | -              | 112,355           | -               | -                           | 112,355           | -                | -                | -                | -                 | -                 | 112,355           |
| 90  | Other Uses                               | 112,300             | 292,200          | -                 | 5,000          | 2,033,165         | -               | -                           | 2,442,665         | 198,800          | 963,400          | 171,400          | 107,900           | 1,441,500         | 3,884,165         |
|     |  | <b>4,525,250</b>    | <b>1,775,225</b> | <b>320,000</b>    | <b>136,500</b> | <b>16,252,551</b> | <b>45,000</b>   | <b>2,834,000</b>            | <b>25,888,526</b> | <b>1,259,360</b> | <b>1,823,685</b> | <b>2,018,670</b> | <b>11,790,020</b> | <b>16,891,735</b> | <b>42,780,261</b> |
|     | Fund Balance/Net Position Available      | -                   | -                | -                 | -              | -                 | 140,850         | -                           | 140,850           | 771,840          | 1,905,065        | -                | -                 | 2,676,905         | 2,817,755         |
|     | <b>Total Uses</b>                        | <b>4,525,250</b>    | <b>1,775,225</b> | <b>320,000</b>    | <b>136,500</b> | <b>16,252,551</b> | <b>185,850</b>  | <b>2,834,000</b>            | <b>26,029,376</b> | <b>2,031,200</b> | <b>3,728,750</b> | <b>2,018,670</b> | <b>11,790,020</b> | <b>19,568,640</b> | <b>45,598,016</b> |

**OPERATING AND CAPITAL ANALYSIS BY FUND  
CITY OF MADEIRA BEACH - FISCAL YEAR 2024-2025**

|  | Governmental        |                  |                   |                 |                    |                 |                             | Proprietary        |                  |                  |                  |                    | Grand Total        |                     |
|--|---------------------|------------------|-------------------|-----------------|--------------------|-----------------|-----------------------------|--------------------|------------------|------------------|------------------|--------------------|--------------------|---------------------|
|  | Archibald Park Fund | Building Fund    | Debt Service Fund | Gas Tax Fund    | General Fund       | Impact Fee Fund | Local Option Sales Tax Fund | Total              | Marina Fund      | Parking Fund     | Sanitation Fund  | Stormwater Fund    |                    | Total               |
| <b>Revenues</b>  |                     |                  |                   |                 |                    |                 |                             |                    |                  |                  |                  |                    |                    |                     |
| Taxes  | -                   | -                | -                 | 55,000          | 7,143,000          | -               | 659,000                     | 7,857,000          | -                | -                | -                | -                  | -                  | 7,857,000           |
| Permits, Fees And Special Assessments                    | -                   | 1,305,000        | -                 | -               | 707,500            | 179,050         | -                           | 2,191,550          | -                | -                | -                | -                  | -                  | 2,191,550           |
| Intergovernmental Revenue                                | 1,451,000           | -                | -                 | 41,000          | 1,349,500          | -               | -                           | 2,841,500          | 70,000           | -                | -                | 1,274,700          | 1,344,700          | 4,186,200           |
| Charges For Services                                     | 672,000             | -                | -                 | -               | 1,649,293          | -               | -                           | 2,321,293          | 1,861,200        | 3,176,500        | 1,840,000        | 650,000            | 7,527,700          | 9,848,993           |
| Judgements, Fines, & Forfeits                            | -                   | -                | -                 | -               | -                  | -               | -                           | 27,000             | -                | 500,000          | -                | -                  | -                  | 500,000             |
| Miscellaneous Revenues                                   | 27,000              | 40,000           | 14,500            | 2,500           | 1,013,751          | 6,800           | 75,000                      | 1,179,551          | 100,000          | 52,250           | 47,000           | 130,000            | 329,250            | 1,508,801           |
| <b>Total Revenues</b>                                    | <b>2,150,000</b>    | <b>1,345,000</b> | <b>14,500</b>     | <b>98,500</b>   | <b>11,890,044</b>  | <b>185,850</b>  | <b>734,000</b>              | <b>16,417,894</b>  | <b>2,031,200</b> | <b>3,728,750</b> | <b>1,887,000</b> | <b>2,054,700</b>   | <b>9,701,650</b>   | <b>26,119,544</b>   |
| <b>Expenditures Less Capital Outlay</b>                  |                     |                  |                   |                 |                    |                 |                             |                    |                  |                  |                  |                    |                    |                     |
| Personnel Services                                       | 332,200             | 646,525          | -                 | -               | 5,871,735          | -               | -                           | 6,850,460          | 389,300          | 286,300          | 735,520          | 330,520            | 1,741,640          | 8,592,100           |
| Operating Expenditures/Expenses                          | 525,750             | 161,500          | -                 | 131,500         | 7,215,796          | -               | -                           | 8,034,546          | 301,260          | 423,985          | 1,111,750        | 445,600            | 2,282,595          | 10,317,141          |
| Debt Service   | -                   | -                | 320,000           | -               | -                  | -               | -                           | 320,000            | -                | -                | -                | 1,496,000          | 1,496,000          | 1,816,000           |
| Grants And Aids  | -                   | -                | -                 | -               | 112,355            | -               | -                           | 112,355            | -                | -                | -                | -                  | -                  | 112,355             |
| <b>Total Expenditures Less Capital Outlay</b>            | <b>857,950</b>      | <b>808,025</b>   | <b>320,000</b>    | <b>131,500</b>  | <b>13,199,886</b>  | <b>-</b>        | <b>-</b>                    | <b>15,317,361</b>  | <b>690,560</b>   | <b>710,285</b>   | <b>1,847,270</b> | <b>2,272,120</b>   | <b>5,520,235</b>   | <b>20,837,596</b>   |
| <b>Excess (Deficiency) of Revenues Over Expenditures</b> | <b>1,292,050</b>    | <b>536,975</b>   | <b>(305,500)</b>  | <b>(33,000)</b> | <b>(1,309,842)</b> | <b>185,850</b>  | <b>734,000</b>              | <b>1,100,533</b>   | <b>1,340,640</b> | <b>3,018,465</b> | <b>39,730</b>    | <b>(217,420)</b>   | <b>4,181,415</b>   | <b>5,281,948</b>    |
| Plus: Other Sources                                      | -                   | -                | 299,125           | -               | 1,677,000          | -               | -                           | 1,976,125          | -                | -                | -                | 1,495,249          | 1,495,249          | 3,471,374           |
| Less: Capital Outlay                                     | (3,555,000)         | (675,000)        | -                 | -               | (1,019,500)        | (45,000)        | (2,834,000)                 | (8,128,500)        | (370,000)        | (150,000)        | -                | (9,410,000)        | (9,930,000)        | (18,058,500)        |
| Less: Other Uses   | (112,300)           | (292,200)        | -                 | (5,000)         | (2,033,165)        | -               | -                           | (2,442,665)        | (198,800)        | (963,400)        | (171,400)        | (107,900)          | (1,441,500)        | (3,884,165)         |
| <b>Fund Balance/Net Position Available (Used)</b>        | <b>(2,375,250)</b>  | <b>(430,225)</b> | <b>(6,375)</b>    | <b>(38,000)</b> | <b>(2,685,507)</b> | <b>140,850</b>  | <b>(2,100,000)</b>          | <b>(7,494,507)</b> | <b>771,840</b>   | <b>1,905,065</b> | <b>(131,670)</b> | <b>(8,240,071)</b> | <b>(5,694,836)</b> | <b>(13,189,343)</b> |

# GENERAL FUND INFLOWS & OUTFLOWS DEPARTMENT DETAIL

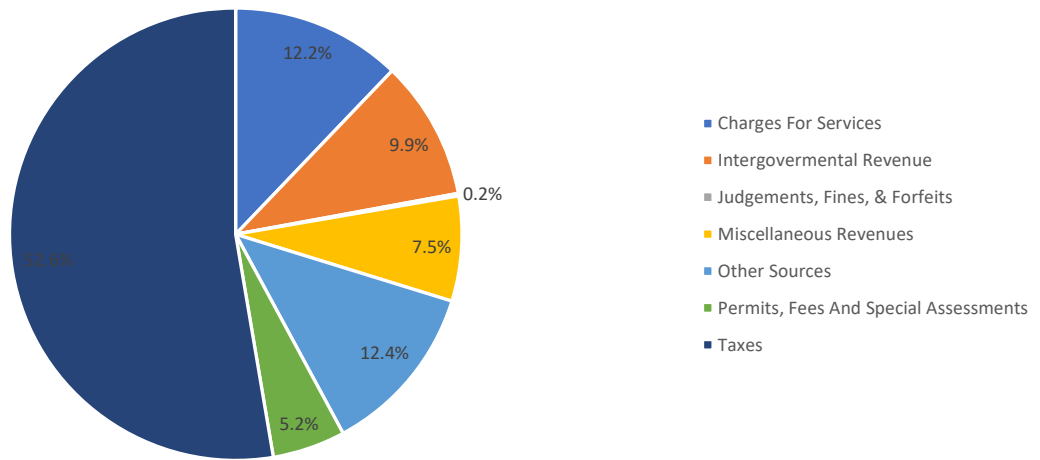


# GENERAL FUND REVENUE & OTHER INFLOWS SUMMARY

## REVENUES & OTHER INFLOWS BY CHARACTER

|   |               |                      |
|---|---------------|----------------------|
| Charges For Services                      | 12.2%         | 1,649,293            |
| Intergovernmental Revenue                 | 9.9%          | 1,349,500            |
| Judgements, Fines, & Forfeits             | 0.2%          | 27,000               |
| Miscellaneous Revenues                    | 7.5%          | 1,013,751            |
| Other Sources                             | 12.4%         | 1,677,000            |
| Permits, Fees And Special Assessments     | 5.2%          | 707,500              |
| Taxes                                     | 52.6%         | 7,143,000            |
| <b>Total Revenues &amp; Other Inflows</b> | <b>100.0%</b> | <b>\$ 13,567,044</b> |

General Fund Revenues & Inflows



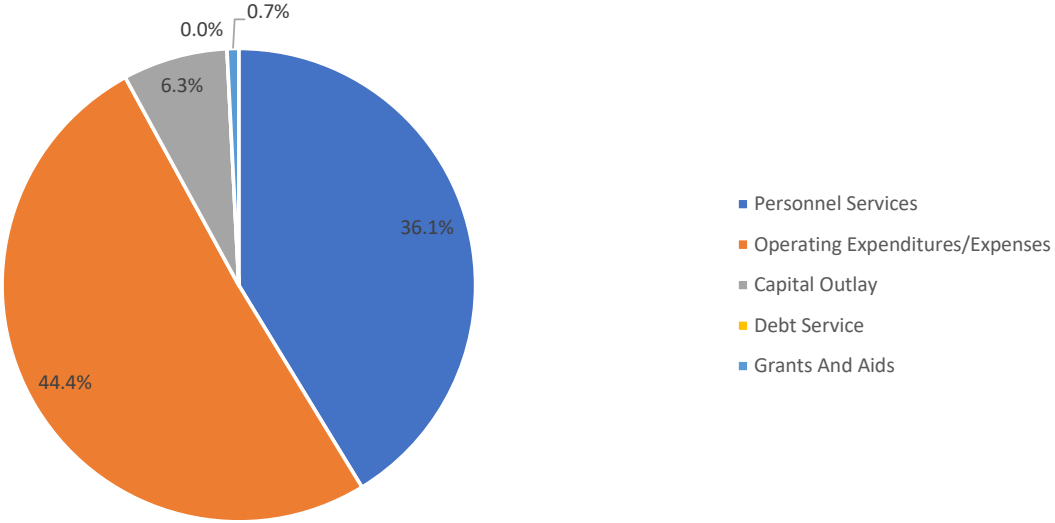
| GENERAL FUND REVENUE BY ACCOUNT           |  |                   |                      |                   |  |                   |
|---|--|-------------------|----------------------|-------------------|--|-------------------|
| ACCOUNT                                   | FY 2023<br>ACTUAL                                | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |  |                   |
| 001.1000.347908                           | Misc Store Income-Taxable                        | 18,168            | 15,000               | 22,648            |  | 25,000            |
| 001.1000.347910                           | Purchases Store                                  | -                 | (15,000)             | (18,744)          |  | (15,000)          |
| 001.1000.366000                           | Donations  | -                 | -                    | -                 |  | -                 |
| 001.1000.369900                           | Other Miscellaneous Revenues                     | -                 | -                    | -                 |  | -                 |
| 001.1050.316000                           | Local Business Tax Receipts                      | 34,278            | 90,000               | 83,000            |  | 115,000           |
| 001.1050.322901                           | Plan Review                                      | 1,558             | 10,000               | 3,917             |  | 5,000             |
| 001.1050.329501                           | Applications/Fees                                | 21,994            | 15,000               | 21,026            |  | 25,000            |
| 001.1050.331391                           | FEMA Flood Mitigation Program                    | -                 | -                    | -                 |  | -                 |
| 001.1050.331392                           | Fema Grant Revenues                              | -                 | -                    | -                 |  | -                 |
| 001.1050.334390                           | FDEP Agreement R2107                             | -                 | -                    | -                 |  | -                 |
| 001.1050.335150                           | Alcoholic Beverage License Tax                   | 21,711            | 10,000               | 2,219             |  | 5,000             |
| 001.1050.341300                           | Zoning Adjustment Applications                   | 400               | 2,000                | -                 |  | 2,000             |
| 001.1300.341302                           | Public Records Request Fees                      | -                 | 100                  | -                 |  | 100               |
| 001.1400.311000                           | Ad Valorem Taxes                                 | 4,642,054         | 5,299,779            | 5,300,000         |  | 5,782,000         |
| 001.1400.311001                           | Ad Valorem Taxes - Delinquent                    | 102,017           | -                    | 148,117           |  | -                 |
| 001.1400.311002                           | Ad Valorem Taxes - Tax Sale                      | -                 | -                    | -                 |  | -                 |
| 001.1400.314100                           | Utility Service Tax - Electric                   | 862,402           | 820,000              | 750,096           |  | 840,000           |
| 001.1400.314300                           | Utility Service Tax - Water                      | 130,546           | 130,000              | 97,393            |  | 130,000           |
| 001.1400.314400                           | Utility Service Tax - Gas                        | -                 | 1,000                | -                 |  | -                 |
| 001.1400.314800                           | Utility Service Tax - Propane                    | 33,217            | 35,000               | 30,226            |  | 34,000            |
| 001.1400.314900                           | Utility Service Tax - Other                      | -                 | -                    | -                 |  | -                 |
| 001.1400.315200                           | Communications Services Tax                      | 259,224           | 266,890              | 206,962           |  | 242,000           |
| 001.1400.323100                           | Progress Energy Franchise                        | 667,968           | 600,000              | 571,922           |  | 627,000           |
| 001.1400.323400                           | Peoples Gas Systems Franchise                    | 9,877             | 10,000               | 8,046             |  | 8,000             |
| 001.1400.329102                           | Rental Inspection Fees                           | 2,960             | 10,000               | 19,821            |  | 25,000            |
| 001.1400.329502                           | Reciprocals - Contractor Reg.                    | -                 | -                    | -                 |  | -                 |
| 001.1400.332000                           | ARPA NEU Grant Proceeds                          | -                 | 2,154,172            | 2,154,172         |  | -                 |
| 001.1400.335125                           | State Revenue Sharing                            | 176,981           | 214,987              | 182,532           |  | 175,000           |
| 001.1400.335180                           | Half Cent Sales Tax Revenue                      | 328,971           | 330,054              | 305,910           |  | 334,000           |
| 001.1400.335210                           | Firefighters Supplemental Income                 | 8,291             | 5,500                | 3,731             |  | 5,500             |
| 001.1400.335301                           | State Appropriation - FDOT Gulf Blvd Resurfacing | -                 | -                    | -                 |  | -                 |
| 001.1400.335450                           | Fuel Tax Refund                                  | 5,786             | 3,000                | 170               |  | 5,000             |
| 001.1400.338000                           | Pinellas County                                  | 3,384,327         | 1,015,000            | 1,015,000         |  | 75,000            |
| 001.1400.341301                           | Election Qualifying Fees                         | -                 | 200                  | -                 |  | 200               |
| 001.1400.344900                           | FDOT Maintenance Agreements                      | 48,393            | 48,400               | 49,845            |  | 51,340            |
| 001.1400.347201                           | Beach Concession - County Park                   | -                 | -                    | -                 |  | -                 |
| 001.1400.347202                           | Beach Walkover Chair Rentals                     | -                 | -                    | -                 |  | -                 |
| 001.1400.347400                           | Special Event Fee                                | 143,545           | 175,000              | 190,000           |  | 175,000           |
| 001.1400.354000                           | Fines & Forfeitures                              | 7,023             | 6,000                | 7,428             |  | 7,000             |
| 001.1400.354001                           | Parking Fines                                    | -                 | -                    | -                 |  | -                 |
| 001.1400.354002                           | Code Enforcement Fines                           | 21,544            | 10,000               | 99,222            |  | 20,000            |
| 001.1400.361100                           | Interest Earnings                                | 975,786           | 700,000              | 1,091,290         |  | 750,000           |
| 001.1400.361101                           | Interest - Tax Collector                         | 609               | 1,000                | 28                |  | 500               |
| 001.1400.361102                           | Interest Payment from Marina                     | 6,738             | 5,385                | 91,292            |  | 4,011             |
| 001.1400.362000                           | Rent   | 132,794           | 120,000              | 141,758           |  | 143,679           |
| 001.1400.362001                           | Facility Rental- Cost Recovery                   | 1,825             | 5,000                | 3,677             |  | 4,000             |
| 001.1400.362002                           | Facility Rentals                                 | 15,615            | 25,000               | 18,635            |  | 22,000            |
| 001.1400.362003                           | Rent PW Complex - Beach Mason.                   | -                 | -                    | -                 |  | -                 |
| 001.1400.362004                           | Rental Income - Chamber Bldg.                    | -                 | -                    | -                 |  | -                 |
| 001.1400.362005                           | Bell South Cell Tower                            | 59,922            | 67,346               | 67,346            |  | 50,250            |
| 001.1400.362007                           | Lease Revenue                                    | 190,933           | -                    | -                 |  | -                 |
| 001.1400.362008                           | Rentals & Leases - Contra Revenue                | 188,186           | -                    | -                 |  | -                 |
| 001.1400.364000                           | Sale/Disposition of Capital Assets               | 46,500            | -                    | -                 |  | -                 |
| 001.1400.366000                           | Donations  | -                 | -                    | 375               |  | -                 |
| 001.1400.366001                           | Donations - Fire Department                      | 400               | 1,000                | -                 |  | -                 |
| 001.1400.366003                           | 9/11 Donations                                   | -                 | -                    | -                 |  | -                 |
| 001.1400.366004                           | Local Grants & Contributions                     | -                 | -                    | -                 |  | -                 |
| 001.1400.369300                           | Lawsuit Settlement                               | 1,001             | -                    | -                 |  | -                 |
| 001.1400.369900                           | Other Miscellaneous Revenues                     | 12,100            | 7,000                | 257,914           |  | 300               |
| 001.1400.369901                           | Copy Charges                                     | -                 | 100                  | -                 |  | 100               |
| 001.1400.369902                           | Notary Fee                                       | -                 | 100                  | -                 |  | 100               |
| 001.1400.369903                           | Refund Prior Year Expenses                       | 13,358            | 5,000                | -                 |  | -                 |
| 001.1400.369904                           | Sales Tax Collection Allowance                   | 294               | 360                  | 261               |  | 360               |
| 001.1400.369905                           | Indebtedness Searches                            | 9,050             | 11,000               | 8,961             |  | 11,000            |
| 001.1400.369908                           | Civil Review Fees                                | 655               | 2,000                | 102               |  | 200               |
| 001.1400.369909                           | Purchase Card Rebate                             | 4,417             | 4,000                | 4,969             |  | 4,000             |
| 001.1400.369910                           | Credit Card Convenience Fee                      | 18,830            | 15,000               | 23,731            |  | 18,000            |
| 001.1400.380000                           | Other Sources                                    | -                 | -                    | -                 |  | -                 |
| 001.1400.380001                           | Fund Balance/Net Position Carryover Used         | -                 | 2,143,723            | -                 |  | -                 |
| 001.1400.381005                           | Transfer from Building Fund                      | -                 | -                    | -                 |  | -                 |
| 001.1400.381007                           | Transfer from Parking Fund                       | 1,800,000         | -                    | -                 |  | -                 |
| 001.1400.382000                           | Administrative Services Alloc                    | 487,162           | 839,900              | 839,900           |  | 1,677,000         |
| 001.1400.384001                           | Other Financing Sources - Leasing Activities     | -                 | -                    | -                 |  | -                 |
| 001.3100.324310                           | Impact Fees - Residential - Transportation       | -                 | -                    | -                 |  | -                 |
| 001.3100.324320                           | Impact Fees - Commercial - Transportation        | -                 | -                    | -                 |  | -                 |
| 001.4000.322900                           | Fire Plan Review Fees                            | -                 | -                    | 4,067             |  | 2,500             |
| 001.4000.324110                           | Impact Fees - Residential - Public Safety        | -                 | -                    | -                 |  | -                 |
| 001.4000.324120                           | Impact Fees - Commercial - Public Safety         | -                 | -                    | -                 |  | -                 |
| 001.4000.329101                           | Fire Inspection Fees                             | 23,700            | 15,000               | 9,514             |  | 15,000            |
| 001.4000.334200                           | State Grant - Public Safety                      | 16,203            | -                    | 16,203            |  | -                 |
| 001.4000.342200                           | Redington Beach Fire Contract                    | 284,708           | 298,944              | 298,944           |  | 310,602           |
| 001.4000.342400                           | Pinellas County EMS                              | 555,911           | 612,973              | 612,973           |  | 730,051           |
| 001.4000.369900                           | Other Miscellaneous Revenues                     | 11,117            | 3,000                | 28,343            |  | 5,000             |
| 001.4000.369906                           | Insurance Proceeds                               | 1,000             | -                    | -                 |  | -                 |
| 001.4000.369907                           | CPR Training Revenue                             | 200               | 250                  | -                 |  | 250               |
| 001.5000.324610                           | Impact Fees - Residential - Culture/Recreation   | -                 | -                    | -                 |  | -                 |
| 001.5000.324620                           | Impact Fees - Commercial - Culture/Recreation    | -                 | -                    | -                 |  | -                 |
| 001.5000.347501                           | Recreation Programs                              | 41,486            | 30,000               | 58,000            |  | 45,000            |
| 001.5000.347502                           | After School Program                             | 116,744           | 105,000              | 112,000           |  | 105,000           |
| 001.5000.347503                           | Summer Program                                   | 75,400            | 85,000               | 95,000            |  | 95,000            |
| 001.5000.347504                           | Field Rentals                                    | 49,630            | 45,000               | 40,450            |  | 45,000            |
| 001.5000.347505                           | Sponsorships                                     | 8,845             | 15,000               | 47,000            |  | 30,000            |
| 001.5000.347506                           | MB Little League                                 | 10,000            | 10,000               | 11,193            |  | 10,000            |
| 001.5000.347507                           | Adult Leagues                                    | -                 | -                    | -                 |  | -                 |
| 001.5000.347508                           | Youth Leagues                                    | 70,098            | 40,000               | 53,837            |  | 40,000            |
| 001.8000.335380                           | State Appropriations - Physical Environment      | 37,052            | 1,500,000            | -                 |  | 750,000           |
| <b>Revenues &amp; Other Inflows Total</b> |  | <b>16,201,504</b> | <b>17,975,162</b>    | <b>15,192,418</b> |  | <b>13,567,044</b> |

# GENERAL FUND EXPENDITURE SUMMARY

## EXPENDITURES & OUTFLOWS BY CHARACTER

|  |               |                      |
|--|---------------|----------------------|
| Personnel Services                         | 36.1%         | 5,871,735            |
| Operating Expenditures/Expenses            | 44.4%         | 7,215,796            |
| Capital Outlay                             | 6.3%          | 1,019,500            |
| Debt Service                               | 0.0%          | -                    |
| Grants And Aids                            | 0.7%          | 112,355              |
| Other Uses                                 | 12.5%         | 2,033,165            |
| <b>Total Expenditures &amp; Other Uses</b> | <b>100.0%</b> | <b>\$ 16,252,551</b> |

General Fund Expenditures & Outflows by Character

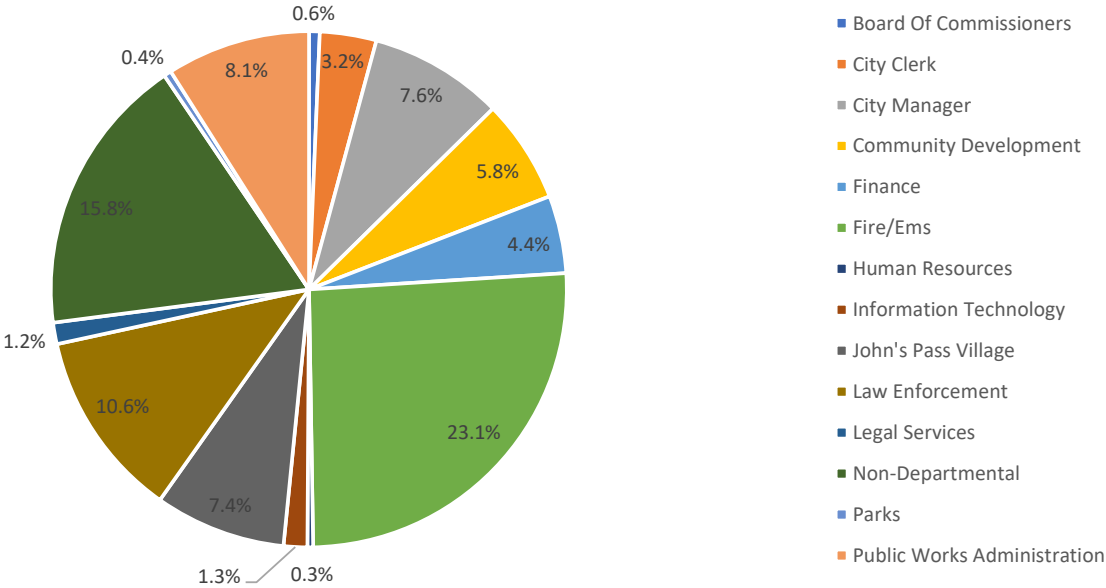


# GENERAL FUND EXPENDITURE SUMMARY

## EXPENDITURES & OUTFLOWS BY DEPARTMENT

|                             |               |                   |
|-----------------------------|---------------|-------------------|
| Board Of Commissioners      | 0.6%          | 98,460            |
| City Clerk                  | 3.2%          | 518,729           |
| City Manager                | 7.6%          | 1,228,600         |
| Community Development       | 5.8%          | 945,275           |
| Finance                     | 4.4%          | 712,400           |
| Fire/Ems                    | 23.1%         | 3,757,550         |
| Human Resources             | 0.3%          | 49,245            |
| Information Technology      | 1.3%          | 218,806           |
| John's Pass Village         | 7.4%          | 1,200,500         |
| Law Enforcement             | 10.6%         | 1,718,865         |
| Legal Services              | 1.2%          | 196,500           |
| Non-Departmental            | 15.8%         | 2,570,430         |
| Parks                       | 0.4%          | 68,350            |
| Public Works Administration | 8.1%          | 1,312,740         |
| Recreation                  | 10.2%         | 1,656,100         |
| <b>Grand Total</b>          | <b>100.0%</b> | <b>16,252,551</b> |

**General Fund Expenditures & Outflows  
By Department**



## BOARD OF COMMISSIONERS

Overview: The City of Madeira Beach is a commission-manager form of government. The Board of Commissioners has all legislative powers of the City of Madeira Beach.

The Board of Commissioners consists of five (5) members who shall be electors of said City and shall be elected at large by the qualified voters of the City of Madeira Beach. Commission members occupy districts numbered one (1) through (4), and a Mayor. The Commission members shall have been qualified electors and residents of the City of Madeira Beach, Florida, for one (1) year immediately prior to their qualifying for election, and in addition, each District-Commissioner shall be a resident of said district in which the candidate seeks to be a candidate for a period of six (6) months prior to the date of said application. The term of office for all District Commissioners shall be for a period of two (2) years. The Mayor may reside at the time of the election anywhere within the City of Madeira Beach, Florida; and the term of office for the Mayor shall be for a period of three (3) years. The terms of all members of the Commission, including the Mayor, will begin upon induction into office at the Board of Commissioners first meeting following the election, and shall continue until their successor has been duly elected and installed under this Charter.

The Mayor shall preside at meetings of the Board of Commissioners, shall have voice and vote in the proceedings of the Commission, shall be recognized as the official head of the City of Madeira Beach, Florida, government for all ceremonial purposes, for service of process, and as the City of Madeira Beach, Florida, official designated to represent the City of Madeira Beach, Florida, in all agreements with other entities or certifications to other government entities, but shall have no administrative duties except as required to carry out the responsibilities herein.

The Board of Commissioners shall appoint a Vice-Mayor at its first regular meeting following the election. The term of Vice-Mayor shall be for one (1) year. The Vice-Mayor shall act as Mayor during the absence or disability of the Mayor. Should the Vice-Mayor be required to act as Mayor for a period in excess of thirty (30) days, he/she shall receive the compensation of the Mayor retroactive to the date upon which he/she assumed the Mayoral duties.

### **Current Board of Commissioners as of March 2024**

|  |                           |
|--|---------------------------|
| Anne-Marie Brooks, Mayor                       | (June 2024 – March 2026)  |
| David Tagliarini, District 1 Commissioner      | (March 2024 – March 2026) |
| Ray Kerr, District 2 Commissioner / Vice Mayor | (March 2024 – March 2026) |
| Eddie McGeehen, District 3 Commissioner        | (March 2023 – March 2025) |
| Housh Ghovaae, District 4 Commissioner         | (July 2024 – March 2025)  |

### **Annual Salary**

|                        |          |
|------------------------|----------|
| Mayor                  | \$10,000 |
| District Commissioners | \$7,500  |

### **City Clerk, City Attorney, City Manager and City Treasurer; Charter Officers**

The Board of Commissioners appoints the City Clerk, City Manager, and City Attorney. The City Manager, subject to the Board of Commissioner’s approval, appoints a Director of Finance who in turn shall also be the City Treasurer. All charter officers serve at the pleasure of the Board of Commissioners.



**BOARD OF COMMISSIONERS**

| <b>ACCOUNT</b>                             |                              | <b>FY 2023<br/>ACTUAL</b> | <b>FY 2024<br/>BUDGET</b> | <b>FY 2024<br/>PROJECTED</b> | <b>FY 2025<br/>BUDGET</b> |
|--|------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| <b>Expenses &amp; Other Outflows</b>       |                              |                           |                           |                              |                           |
| 001.1310.513001                            | Salaries-Commission          | 40,000                    | 40,000                    | 34,605                       | 25,300                    |
| 001.1310.521000                            | Social Security              | 3,060                     | 3,100                     | 2,647                        | 2,300                     |
| 001.1310.523000                            | Group Insurance              | -                         | -                         | 4,662                        | 32,000                    |
| 001.1310.524000                            | Worker's Compensation        | 49                        | 100                       | 91                           | 300                       |
| 001.1310.531002                            | City Attorney - Non-retainer | -                         | -                         | -                            | -                         |
| 001.1310.540000                            | Travel & Training            | 3,973                     | 10,000                    | 4,941                        | 10,000                    |
| 001.1310.541000                            | Cellular Telephone           | 2,894                     | 4,000                     | 1,360                        | 3,060                     |
| 001.1310.546002                            | Maint Other Equipment        | -                         | 1,600                     | 442                          | -                         |
| 001.1310.547000                            | Printing and Binding         | 1,614                     | 2,500                     | 862                          | 2,500                     |
| 001.1310.548000                            | Promotions & Pub Rltns       | -                         | 5,000                     | 1,564                        | 5,000                     |
| 001.1310.548005                            | Board Appreciation Dinner    | 1,018                     | 5,000                     | -                            | 5,000                     |
| 001.1310.551000                            | Office Supplies              | 861                       | 2,000                     | 358                          | 2,000                     |
| 001.1310.552004                            | Uniforms                     | 405                       | 1,000                     | 49                           | 1,000                     |
| 001.1310.554000                            | Dues & Subscriptions         | 850                       | 5,000                     | 1,593                        | 5,000                     |
| 001.1310.599002                            | Budgeted Contingency         | -                         | 2,000                     | -                            | 5,000                     |
| <b>Expenses &amp; Other Outflows Total</b> |                              | <b>54,725</b>             | <b>81,300</b>             | <b>53,174</b>                | <b>98,460</b>             |

## CITY CLERK

The City Clerk is one of four charter officers that are appointed by the Board of Commissioners and serves at its pleasure. The City Clerk provides an array of services to the public, Board of Commissioners, and City staff. The primary duties include:

- Supervisor of Elections, constitutional officer for the City of Madeira Beach and the qualifying officer for candidates who wish to run for office of Mayor and District Commissioner.
- Secretary ex-officio to the Civil Service Commission.
- Custodian of the City Seal with the authority to execute and emboss documents to authenticate the validity of City records.
- Financial Disclosure Coordinator with the State of Florida Commission on Ethics.
- Records Management Liaison Officer with the Florida Department of State.
- Custodian of all public records and responsible for their safety.
- Records Manager and oversees the City's records management program, and coordinates record management efforts and training for City departments.
- Processes public records requests and complies with records retention in compliance with the Florida Public Records Law (F.S. Chapter 119).
- Posts Board of Commissioners Meeting Notices.
- Assists in the preparation and publishing Board of Commissioners meeting agendas and packets.
- Publishes Civil Service Commission meeting agendas and packets.
- Attends, records, transcribes, and indexes minutes of the Board of Commissioners and Civil Service Commission.
- Keeps a journal of Board of Commissioners proceedings and keeps a record indexing system to include action taken by the Board of Commissioners.
- Records and indexes Ordinances and Resolutions.
- Administers oaths to Board of Commissioners and Civil Service Commission members.
- Coordinates the codification of the City Charter, Code of Ordinances, and Land Development Code.
- Assists in the preparation and advertising legal notices for the adoption of Ordinances.

**FY '24 Accomplishments:**

- Upgraded Barracuda email archiving to include Barracuda Email Security Protection – Barracuda Email Protection leverages machine learning to deliver the highest level of threat detection accuracy. Protect against all 13 email threat types, reduce false positives, and maintain a secure communication environment with superior email detection efficacy.
- Purchased Campaign Finance Management Software from EasyVote Solutions, Inc. - Candidates will file Campaign Treasurers Reports electronically with the City Clerk.
- Laserfiche - Completed buildout of fields and templates in Laserfiche. Laserfiche is now completing the automated template workflows to include retention requirements. Automated workflow allows automatic document classification, organizing, routing, and archiving. Public records stored in one centralized location for easy access and to the public. Has a digital form creation tool. Forms are integrated with Laserfiche so an organization can create interactive, customizable digital forms to support complex processes that require routing and approvals. Forms can run on a website portal to serve those outside the enterprise. Continuous scanning project for Laserfiche.
- Continued organizational training and education in Open Records, Open Meetings, and Ethics; Records Management; Parliamentary Procedures; Cybersecurity Leadership & Strategy.
- Florida Certified Professional Clerk (FCPC) Program. Participant completion is comprised of continuous instruction for twenty (20) months from February 2024 to October 2025.
- Successful completion of March 2024 Municipal Election process from beginning to end and Commissioner District 4 Seat process in July 2024 from beginning to end. Congratulations to the Housh Ghovae, the new District 4 Commissioner.
- Processed 202 public records requests in JustFOIA from October 1, 2023 to current, July 16, 2024.
- City Clerk Reports.

**FY '25 Goals and Objectives:**

- Laserfiche fully operational. Staff training.
- Continue Laserfiche scanning project.
- City Clerk to train Commission candidates to utilize EasyVote Campaign Finance Management Software to file Campaign Treasurers Reports electronically.
- Purchasing Intradyn. Sunshine Laws, SEC and FINRA Compliant Text Message and Social Media Archiving. Preserve Mobile and Social Media Communication; Search, Retrieve & Produce in Seconds; Flexible Archiving Options - Verizon, AT&T, T-Mobile and more — Intradyn supports all major mobile service providers. The archiving software is compatible with all mobile devices, including Apple, Google, LG and Samsung products; Compatible with all major carriers & Devices; Intradyn's Social Media Archiving solution allows you to capture and store all modern era conversations – no matter the platform. Perform the records search for text messages and social media through Barracuda.
- Continue hosting educational training events. New trainings planned: Surviving First Amendment Audits; Dual Office Holding; Municipal Charters; Business and Employment Conflicts and Post-Public-Service Restriction; Government Contracting.
- Completion of Florida Certified Professional Clerk (FCPC) Program in October 2025.
- Continue serving the public with honesty, integrity, and professionalism at all times.

## CITY CLERK

| ACCOUNT                                    |                                | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|--------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>        |                                |                   |                   |                      |                   |
| 001.1300.341302                            | Public Records Request Fees    | -                 | 100               | -                    | 100               |
| <b>Revenues &amp; Other Inflows Total</b>  |                                | <b>-</b>          | <b>100</b>        | <b>-</b>             | <b>100</b>        |
| <b>Expenses &amp; Other Outflows</b>       |                                |                   |                   |                      |                   |
| 001.1300.512000                            | Salaries & Wages               | 221,100           | 237,876           | 231,392              | 249,400           |
| 001.1300.514000                            | Overtime                       | 430               | -                 | 52                   | -                 |
| 001.1300.521000                            | Social Security                | 16,110            | 18,198            | 16,893               | 19,300            |
| 001.1300.522001                            | ICMA 401(a) Plan               | 19,938            | 5,058             | 9,732                | 5,400             |
| 001.1300.522002                            | FRS - Regular Class            | -                 | 24,653            | 40,399               | 26,700            |
| 001.1300.522003                            | FRS - DROP                     | -                 | -                 | -                    | -                 |
| 001.1300.523000                            | Group Insurance                | 33,176            | 60,000            | 55,456               | 54,000            |
| 001.1300.524000                            | Worker's Compensation          | 176               | 214               | 213                  | 400               |
| 001.1300.525000                            | Unemployment Compensation      | -                 | -                 | -                    | -                 |
| 001.1300.531000                            | Professional Services          | -                 | 12,000            | -                    | 12,000            |
| 001.1300.531003                            | Computer Hardware Support Svcs | -                 | -                 | -                    | -                 |
| 001.1300.531010                            | Software                       | 24,077            | 52,000            | 19,654               | 55,712            |
| 001.1300.534000                            | Contractual Service            | 6,060             | 56,500            | 44,063               | 40,006            |
| 001.1300.540000                            | Travel & Training              | 2,842             | 8,000             | 7,869                | 10,000            |
| 001.1300.541000                            | Cellular Telephone             | 847               | 2,000             | 565                  | 612               |
| 001.1300.542000                            | Postage                        | 35                | 500               | 89                   | 500               |
| 001.1300.546002                            | Maint Other Equipment          | 383               | 2,000             | 100                  | 2,000             |
| 001.1300.547000                            | Printing and Binding           | -                 | 300               | -                    | 300               |
| 001.1300.548000                            | Promotions & Pub Rltns         | 329               | 3,000             | 1,888                | 3,000             |
| 001.1300.549005                            | Election Expense               | 10,242            | 14,000            | 2,264                | 14,000            |
| 001.1300.549006                            | Legal Advertisements           | 4,164             | 10,000            | 5,134                | 10,000            |
| 001.1300.550000                            | Public Records Request Expense | 2                 | 100               | -                    | 100               |
| 001.1300.551000                            | Office Supplies                | 1,738             | 2,000             | 1,243                | 2,000             |
| 001.1300.552000                            | Departmental Supplies          | -                 | -                 | 82                   | 300               |
| 001.1300.552004                            | Uniforms                       | 284               | 500               | 13                   | 500               |
| 001.1300.554000                            | Dues & Subscriptions           | 1,089             | 2,500             | 844                  | 2,500             |
| 001.1300.564000                            | Capital Equipment              | -                 | -                 | -                    | -                 |
| 001.1300.599002                            | Budgeted Contingency           | -                 | 10,000            | -                    | 10,000            |
| <b>Expenses &amp; Other Outflows Total</b> |                                | <b>343,023</b>    | <b>521,399</b>    | <b>437,945</b>       | <b>518,729</b>    |

## CITY MANAGER

**Overview:** The City of Madeira Beach has a commission-manager form of government, whereby elected officials entrust the day-to-day responsibilities of managing government operations to a professionally trained municipal administrator. The City Manager is considered a charter officer. The charter stipulates the manager's roles and responsibilities as they relate to the municipal corporation's management and operations. The charter requires the elected officials referred to as the "Board of Commissioners" to serve as policymakers and to provide policy guidance and direction to the City Manager, who then maintains the responsibility of executing the policy edicts. This relationship between the Board and the City Manager represents one of the most common government structures in the state of Florida, and in the nation as a whole. The City Manager serves as the Chief Administrative Officer, or CAO, similar to a CEO in a for-profit entity. However, a municipal manager's duties and responsibilities focus on government operations and quality-of-life elements that are intended to improve the lives of those who call this community home or who choose to visit or invest in the city.

### **FY ' 24 Accomplishments:**

- Increased resident/business/visitor engagement via additional public meetings/opportunities including John's Pass activity center, swim safety/zones, City Master Plan, building/community development open hours, breakfast/happy hours with the City Manager, listing employee cell phone numbers, and enhanced social media postings.
- Completion of various capital and operational/maintenance projects including City beautification of numerous rights-of-ways, 9-11/Patriot parks docks, Gulf Ln resurfacing, parking lots from 129th to 135th resurfacing, and approaching 75% of beach groin restoration completion.
- Continued Financial accountability/transparency on the City's website through a payment listing web portal that allows for the public to view City payments.
- Continued increased parking revenue from enhanced parking enforcement processes initiated in FY 23 that have led to enhanced parking compliance (more visitors paying for parking), through enhanced mobile payments approaching 70% of all parking payments.
- Promoted our City to residents, businesses, and visitors through our City store providing a variety of Madeira Beach apparel to showcase and promote our wonderful city along with existing partners (chambers of commerce, Visit St Pete/CLW, Pinellas County) to similarly market/advertise our destination.

**FY '25 Goals and Objectives:**

- Continue ensuring City-wide financial transparency, accountability, and responsibility through our developing public portal, budget preparation/adoption/amendment processes, and monthly reporting.
- Ensure adequate/sufficient resources including, but not limited to, law enforcement, fire/rescue, code & buildings enforcement, marina/boating safety dedicated to ensure we maintain a very safe and secure City.
- Research, apply, and obtain Federal, State, and local grants to enhance & improve city operations and capital projects particularly fire, infrastructure, sustainability, streets, stormwater, etc.
- Enhance employee appreciation programs for wellness, retention, and over-all workplace morale including a health fair, appreciation events/activities, and recognition.
- Continue sustainability/green initiatives to enhance environmental conditions through renewable and/or less invasive energy sources such as solar, electric vehicles, reduced single-stream plastics, and more.
- Enhance resident participation/interaction through our social media, broadcast, events/activities, and regular/special meetings to better engage and survey the quality of our City services.
- Continue promoting our City as a wonderful tourist/visitor destination working with our numerous partners to also incorporate additional tourism infrastructure opportunities: Visit St. Pete/Clearwater, Tampa Bay Beaches Chamber of Commerce, Treasure Island/Madeira Beach Chamber of Commerce, John's Pass Business Association, and other similar organizations.
- Enhance development/redevelopment strategies to best manage the balance between preserving existing residential neighborhoods/areas and commercial investment centered around our tourism economy.
- Ensure the over-all economic well-being of our environmental, coastal, residential, and tourism industries.

**CITY MANAGER**

| ACCOUNT                                      | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>          |                   |                   |                      |                   |
| 001.1000.347908 Misc Store Income-Taxable    | 18,168            | 15,000            | 22,648               | 25,000            |
| 001.1000.347910 Purchases Store              | -                 | (15,000)          | (18,744)             | (15,000)          |
| 001.1000.366000 Donations                    | -                 | -                 | -                    | -                 |
| 001.1000.369900 Other Miscellaneous Revenues | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>    | <b>18,168</b>     | <b>-</b>          | <b>3,904</b>         | <b>10,000</b>     |

| ACCOUNT                                    | FY 2023<br>ACTUAL            | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                  |
|--|------------------------------|-------------------|----------------------|-------------------|------------------|
| <b>Expenses &amp; Other Outflows</b>       |                              |                   |                      |                   |                  |
| 001.1000.511000                            | Executive Salary             | -                 | -                    | -                 | 140,000          |
| 001.1000.512000                            | Salaries & Wages             | 310,652           | 328,890              | 311,400           | 200,400          |
| 001.1000.514000                            | Overtime                     | 3,170             | -                    | 5,281             | 5,300            |
| 001.1000.521000                            | Social Security              | 23,497            | 25,160               | 23,550            | 26,800           |
| 001.1000.522001                            | ICMA 401(a) Plan             | 33,271            | 25,214               | 27,236            | 26,200           |
| 001.1000.522002                            | FRS - Regular Class          | -                 | 12,946               | 26,389            | 14,200           |
| 001.1000.522003                            | FRS - DROP                   | -                 | -                    | -                 | -                |
| 001.1000.523000                            | Group Insurance              | 56,934            | 80,000               | 68,988            | 72,000           |
| 001.1000.523003                            | Group Insurance - Dependents | -                 | -                    | -                 | -                |
| 001.1000.524000                            | Worker's Compensation        | 199               | 296                  | 301               | 600              |
| 001.1000.525000                            | Unemployment Compensation    | -                 | -                    | -                 | -                |
| 001.1000.531000                            | Professional Services        | 58,497            | 68,500               | 248,696           | 125,000          |
| 001.1000.531001                            | City Attorney - Retainer     | -                 | 10,000               | -                 | -                |
| 001.1000.531002                            | City Attorney - Non-retainer | -                 | -                    | -                 | -                |
| 001.1000.531005                            | IT Services                  | -                 | -                    | -                 | -                |
| 001.1000.531007                            | Other Legal Expenses         | -                 | -                    | -                 | -                |
| 001.1000.534000                            | Contractual Service          | 51,752            | 55,000               | -                 | 90,000           |
| 001.1000.540000                            | Travel & Training            | 1,714             | 4,000                | 1,291             | 2,000            |
| 001.1000.540001                            | Auto Allowance               | 6,000             | 6,000                | 5,876             | 6,200            |
| 001.1000.541000                            | Cellular Telephone           | 2,399             | 1,250                | 2,174             | 2,300            |
| 001.1000.541001                            | Web Page                     | -                 | -                    | -                 | -                |
| 001.1000.542000                            | Postage                      | 144               | 250                  | 53                | 300              |
| 001.1000.544000                            | Rentals & Leases             | -                 | -                    | 849               | 500              |
| 001.1000.546002                            | Maint Other Equipment        | -                 | -                    | 550               | 500              |
| 001.1000.547000                            | Printing and Binding         | 2,584             | 1,000                | 39                | 600              |
| 001.1000.548000                            | Promotions & Pub Rltns       | 47,749            | 70,000               | 38,692            | 60,000           |
| 001.1000.548006                            | Founder's Day                | 12,469            | -                    | 23,188            | 13,000           |
| 001.1000.549000                            | Other Current Charges        | 1,457             | -                    | -                 | -                |
| 001.1000.549003                            | Cash Short (Over)            | -                 | -                    | -                 | -                |
| 001.1000.551000                            | Office Supplies              | 2,881             | 1,000                | 1,467             | 1,500            |
| 001.1000.552000                            | Departmental Supplies        | 10,001            | 500                  | 7,479             | 10,000           |
| 001.1000.552004                            | Uniforms                     | 726               | 300                  | 60                | 200              |
| 001.1000.554000                            | Dues & Subscriptions         | 3,044             | 5,500                | 5,025             | 6,000            |
| 001.1000.562000                            | Buildings                    | 24,646            | -                    | -                 | -                |
| 001.1000.563000                            | Capital Improvements         | 13,005            | 250,000              | -                 | 400,000          |
| 001.1000.564000                            | Capital Equipment            | -                 | 25,000               | 23,532            | -                |
| 001.1000.582001                            | Chamber of Commerce Donation | 10,000            | 6,000                | 10,000            | 10,000           |
| 001.1000.599002                            | Budgeted Contingency         | -                 | 14,000               | -                 | 15,000           |
| <b>Expenses &amp; Other Outflows Total</b> |                              | <b>676,791</b>    | <b>990,806</b>       | <b>832,117</b>    | <b>1,228,600</b> |

## COMMUNITY DEVELOPMENT

**Overview:** The Community Development Department's mission is to foster an attractive, economically, and environmentally healthy city that is safe, diverse, and livable for all. The department includes planning and zoning, business licensing, floodplain management, and shared responsibility for the management of code compliance. The department is directed by the Community Development Director who answers directly to the City Manager.

Planning and zoning goals are accomplished through the development review processes, and the update and implementation of the Madeira Beach Comprehensive Plan and Land Development Regulations. Planning and zoning and building staff implement a consolidated plan review process, which incorporates the input of a wide range of consultants, outside agencies, and other city departments. Code compliance functions involve coordination with the Code Enforcement Officers to interpret and implement the use of the city's Land Development Regulations. The department also updates and manages the Community Rating System, associated floodplain management, and the business tax program.

Community Development staff supports city-wide programs sponsored by other departments and represents City planning interests by participation in County and Regional planning and development programs. Community Development staff provides staff support to the Board of Commissioners, the Planning Commission, and Special Magistrate in review of special exceptions, variance requests and zoning code violation hearings.

### **FY '24 Accomplishments:**

Evaluated, reviewed, and amended the Countywide map and Madeira Beach Future Land Use Map to create John's Pass Village Activity Center. The John's Pass Village Activity Center Special Area Plan was adopted locally to place guidelines and goals for the future of the area. Amended the Madeira Beach Comprehensive Plan and Land Development Regulations to assure compliance and consistency with the Countywide Plan. Evaluated and completed the five-year Community Rating System cycle review. Began and assisted in the Master Plan process for the city. Expanded ArcGIS mapping and statistical analysis in planning. Updated the Community Development website and forms.

### **FY '25 Goals and Objectives:**

Work with consultants and the public to undergo the Master Plan process for the city. Create further transparency with an increase in public workshops, notices, and informational meetings. Create and implement the John's Pass Village Zoning in the Land Development Regulations. Continue to update the Madeira Beach Code of Ordinances. Create and implement a new business tax interface that requires businesses to be compliant with the Code that will also assist in the auditing process. Coordinate and provide expert planning services through local, county, and state hearing processes and associated policy development, notice and advertisement requirements. Mentor and train new employees. Begin required site visits to review drainage, landscaping, and general planning review on the field before the CO process.



## COMMUNITY DEVELOPMENT

| ACCOUNT                                   | FY 2023<br>ACTUAL              | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                |
|---|--------------------------------|-------------------|----------------------|-------------------|----------------|
| <b>Revenues &amp; Other Inflows</b>       |                                |                   |                      |                   |                |
| 001.1050.316000                           | Local Business Tax Receipts    | 34,278            | 90,000               | 83,000            | 115,000        |
| 001.1050.322901                           | Plan Review                    | 1,558             | 10,000               | 3,917             | 5,000          |
| 001.1050.329501                           | Applications/Fees              | 21,994            | 15,000               | 21,026            | 25,000         |
| 001.1050.331391                           | FEMA Flood Mitigation Program  | -                 | -                    | -                 | -              |
| 001.1050.331392                           | Fema Grant Revenues            | -                 | -                    | -                 | -              |
| 001.1050.334390                           | FDEP Agreement R2107           | -                 | -                    | -                 | -              |
| 001.1050.335150                           | Alcoholic Beverage License Tax | 21,711            | 10,000               | 2,219             | 5,000          |
| 001.1050.341300                           | Zoning Adjustment Applications | 400               | 2,000                | -                 | 2,000          |
| <b>Revenues &amp; Other Inflows Total</b> |                                | <b>79,940</b>     | <b>127,000</b>       | <b>110,162</b>    | <b>152,000</b> |

| ACCOUNT                                    | FY 2023<br>ACTUAL             | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                |
|--|-------------------------------|-------------------|----------------------|-------------------|----------------|
| <b>Expenses &amp; Other Outflows</b>       |                               |                   |                      |                   |                |
| 001.1050.512000                            | Salaries & Wages              | 328,421           | 437,419              | 404,709           | 486,000        |
| 001.1050.514000                            | Overtime                      | 690               | -                    | 823               | 700            |
| 001.1050.521000                            | Social Security               | 24,283            | 33,463               | 30,414            | 37,800         |
| 001.1050.522001                            | ICMA 401(a) Plan              | 33,205            | 28,510               | 32,616            | 32,175         |
| 001.1050.522002                            | FRS - Regular Class           | -                 | 16,372               | 20,388            | 18,350         |
| 001.1050.522003                            | FRS - DROP                    | -                 | -                    | -                 | -              |
| 001.1050.523000                            | Group Insurance               | 48,382            | 112,000              | 76,720            | 103,500        |
| 001.1050.524000                            | Worker's Compensation         | 269               | 394                  | 377               | 750            |
| 001.1050.525000                            | Unemployment Compensation     | -                 | -                    | -                 | -              |
| 001.1050.531000                            | Professional Services         | 174,846           | 140,000              | 85,000            | 105,000        |
| 001.1050.531008                            | Planning                      | 281               | 5,000                | 1,500             | 5,000          |
| 001.1050.531012                            | Special Magistrate            | 6,063             | 7,000                | 7,974             | 8,000          |
| 001.1050.531013                            | Code Enforcement Services     | 325               | 3,000                | -                 | 3,000          |
| 001.1050.534000                            | Contractual Service           | 11,565            | 40,000               | 44,771            | 60,000         |
| 001.1050.540000                            | Travel & Training             | 4,381             | 10,000               | 2,643             | 10,000         |
| 001.1050.541000                            | Cellular Telephone            | 1,199             | 3,000                | 2,159             | 3,000          |
| 001.1050.542000                            | Postage                       | 4,912             | 14,000               | 7,000             | 10,000         |
| 001.1050.547000                            | Printing and Binding          | 8,258             | 4,000                | 4,000             | 7,000          |
| 001.1050.548000                            | Promotions & Pub Rltns        | 197               | 5,000                | 1,039             | 5,000          |
| 001.1050.549002                            | Business Tax                  | 7,612             | 5,000                | 21,665            | 7,000          |
| 001.1050.549006                            | Legal Advertisements          | -                 | 3,000                | 1,500             | 3,000          |
| 001.1050.551000                            | Office Supplies               | 8,041             | 15,000               | 2,560             | 10,000         |
| 001.1050.554000                            | Dues & Subscriptions          | 4,945             | 10,000               | 13,031            | 12,000         |
| 001.1050.583001                            | FEMA Flood Mitigation Program | -                 | -                    | -                 | -              |
| 001.1050.599002                            | Budgeted Contingency          | -                 | 18,000               | -                 | 18,000         |
| <b>Expenses &amp; Other Outflows Total</b> |                               | <b>667,872</b>    | <b>910,157</b>       | <b>760,889</b>    | <b>945,275</b> |

**FINANCE**

**Overview:** The City of Madeira Beach Finance Department provides oversight of all financial transactions within the City, including accounting, auditing, and financial reporting, operating and capital budgeting, debt management, fixed asset management, parking enforcement, information technology (IT), treasury and investment management, payroll, and procurement. The services provided by the Finance Department are as follows:

**Financial Management** - Assist in coordination and development of the annual budget, and Capital Improvement

**Treasury Management** - Management of operating cash, investment balances, and debt financing.

**Financial Reporting** - Management revenue, expenditure, and cash reports; annual Comprehensive Financial Report

**Compliance** - Revenue, expenditure, and encumbrance monitoring; monthly BOC reporting; annual financial audit

**Information Technology (IT)** - Management of contractual IT service relationship.

**FY '24 Accomplishments:**

Implemented Capital Assets module within the City's accounting software, including inventory management through use of scanning devices and asset tags with QR codes. Successfully completed the FY 2023 audit with timely submission of the Annual Comprehensive Financial Report (ACFR) to the Government Finance Officers'

**FY '25 Goals and Objectives:**

Finance will take the lead on continuing to leverage technology to automate business processes where possible and improve operational efficiency. One such example is to improve the bid solicitation process, including RFP preparation, submitting documents online, posting Q&A, and receiving and scoring bid submissions through a portal . Finance will aim to perform value-added functions for the City of Madeira Beach, such as internal auditing activities over various processes, conducting fee studies, and provide enhanced reporting to departments and other stakeholders to allow for more informed decision-making.

**FINANCE**

| ACCOUNT                                    |                              | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                              |                   |                   |                      |                   |
| 001.1100.512000                            | Salaries & Wages             | 249,882           | 249,500           | 237,061              | 261,600           |
| 001.1100.514000                            | Overtime                     | 487               | -                 | 209                  | 1,200             |
| 001.1100.521000                            | Social Security              | 17,418            | 19,100            | 16,095               | 20,300            |
| 001.1100.522001                            | ICMA 401(a) Plan             | 21,856            | -                 | 5,737                | -                 |
| 001.1100.522002                            | FRS - Regular Class          | -                 | 33,474            | 157,403              | 37,000            |
| 001.1100.522003                            | FRS - DROP                   | -                 | -                 | -                    | -                 |
| 001.1100.523000                            | Group Insurance              | 37,370            | 60,000            | 56,665               | 54,000            |
| 001.1100.523003                            | Group Insurance - Dependents | -                 | 9,600             | -                    | -                 |
| 001.1100.524000                            | Worker's Compensation        | 179               | 222               | 220                  | 500               |
| 001.1100.525000                            | Unemployment Compensation    | -                 | -                 | -                    | -                 |
| 001.1100.531000                            | Professional Services        | 98,800            | 105,000           | 96,622               | 147,000           |
| 001.1100.531009                            | Pre Employment Services      | -                 | -                 | -                    | -                 |
| 001.1100.531011                            | Software Support Services    | 37,681            | 65,000            | 38,795               | 84,500            |
| 001.1100.532000                            | Accounting and Auditing      | 43,371            | 56,000            | 59,960               | 64,800            |
| 001.1100.534000                            | Contractual Service          | -                 | -                 | -                    | -                 |
| 001.1100.540000                            | Travel & Training            | 410               | 2,000             | 827                  | 2,000             |
| 001.1100.541000                            | Cellular Telephone           | 18                | 300               | -                    | 300               |
| 001.1100.542000                            | Postage                      | 756               | 1,000             | 943                  | 1,500             |
| 001.1100.547000                            | Printing and Binding         | 3,191             | 4,000             | 2,251                | 3,500             |
| 001.1100.549000                            | Other Current Charges        | 3,876             | -                 | 3,940                | -                 |
| 001.1100.549001                            | Bank Service Charges         | 6,286             | 7,800             | 7,906                | 10,000            |
| 001.1100.549003                            | Cash Short (Over)            | -                 | -                 | -                    | -                 |
| 001.1100.549004                            | Debt-Related Fees            | 3,330             | 4,900             | 369                  | 4,000             |
| 001.1100.549006                            | Legal Advertisements         | 3,917             | -                 | -                    | 4,000             |
| 001.1100.551000                            | Office Supplies              | 228               | 1,000             | 421                  | 1,200             |
| 001.1100.554000                            | Dues & Subscriptions         | 920               | 1,000             | 373                  | 1,000             |
| 001.1100.599002                            | Budgeted Contingency         | -                 | 12,000            | -                    | 14,000            |
| <b>Expenses &amp; Other Outflows Total</b> |                              | <b>529,975</b>    | <b>631,896</b>    | <b>685,796</b>       | <b>712,400</b>    |

## FIRE / EMS

**Overview:** The Madeira Beach Fire Department is committed to providing high-quality, responsive services that promote the health, welfare, and safety of all who reside, work in, or visit our area of service. Our members, using safe and effective methods, strive to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations, and suppression.

The Fire Department is responsible for protecting and safeguarding our citizens and visitors from all the hazardous related incidents, including hostile fire, hazardous materials, tropical storms, water related emergencies and medical emergencies. These services will be provided thru fire suppression, prevention practices, water rescue operations and advanced life support care, treatment, and transportation.

### FY '24 Accomplishments:

- Applied for and successfully received the Florida Firefighter Cancer Decontamination Equipment Grant; a "No Smoke' Diesel Exhaust Removal System" was purchased and installed in the bay.
- Medic 25 was purchased, outfitted and placed in service March '24.
- SAFER Grant has been applied for to assist with staffing in preparation of new Redington Station.
- Parking pad and storage area has been constructed to store equipment, B25, and Recreation Dept's buses utilizing ARPA
- Fire Inspections and plan reviews continue to generate revenue for the department. The Department continues to organize

### FY '25 Goals and Objectives:

- To remain within our budgetary constraints while being able to maintain, if not increase our level of service to the citizens of
- We will continue to apply for various grants for staffing and equipment and being innovative in our ways to secure funds
- Continue with the construction of Redington EMS Station at no cost to the City (Pinellas County EMS).
- Increase staffing at no cost to the City (Pinellas County EMS).
- Create and staff a Deputy Chief position at no cost to City (Pinellas County EMS).
- Acquire and outfit two administrative vehicles paid by the LOST Fund and Pinellas County EMS.

### FIRE / EMS

| ACCOUNT                                   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>       |                   |                   |                      |                   |
| 001.4000.322900                           | -                 | -                 | 4,067                | 2,500             |
| 001.4000.324110                           | -                 | -                 | -                    | -                 |
| 001.4000.324120                           | -                 | -                 | -                    | -                 |
| 001.4000.329101                           | 23,700            | 15,000            | 9,514                | 15,000            |
| 001.4000.334200                           | 16,203            | -                 | 16,203               | -                 |
| 001.4000.342200                           | 284,708           | 298,944           | 298,944              | 310,602           |
| 001.4000.342400                           | 555,911           | 612,973           | 612,973              | 730,051           |
| 001.4000.369900                           | 11,117            | 3,000             | 28,343               | 5,000             |
| 001.4000.369906                           | 1,000             | -                 | -                    | -                 |
| 001.4000.369907                           | 200               | 250               | -                    | 250               |
| 105.4000.324110                           | 4,658             | 6,000             | 8,934                | 6,500             |
| 105.4000.324120                           | 79                | 500               | 390                  | 250               |
| 105.4000.361100                           | 192               | -                 | -                    | 300               |
| <b>Revenues &amp; Other Inflows Total</b> | <b>892,640</b>    | <b>929,917</b>    | <b>970,043</b>       | <b>1,063,153</b>  |

| ACCOUNT                                    |                             | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-----------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                             |                   |                   |                      |                   |
| 001.4000.512000                            | Salaries & Wages            | 996,697           | 1,353,996         | 1,255,481            | 1,651,900         |
| 001.4000.514000                            | Overtime                    | 180,169           | 77,573            | 163,853              | 115,800           |
| 001.4000.521000                            | Social Security             | 84,613            | 109,523           | 102,282              | 137,200           |
| 001.4000.522001                            | ICMA 401(a) Plan            | 5,653             | 5,673             | 1,548                | -                 |
| 001.4000.522002                            | FRS - Regular Class         | -                 | -                 | 56,176               | 9,700             |
| 001.4000.522003                            | FRS - DROP                  | -                 | -                 | -                    | -                 |
| 001.4000.522004                            | FRS - Special Risk          | 324,509           | 442,379           | 440,895              | 518,300           |
| 001.4000.523000                            | Group Insurance             | 182,110           | 360,000           | 270,576              | 360,000           |
| 001.4000.523002                            | A.D.& D. - Firefighters     | 3,497             | -                 | 4,383                | -                 |
| 001.4000.524000                            | Worker's Compensation       | 27,003            | 33,633            | 33,271               | 63,300            |
| 001.4000.531009                            | Pre Employment Services     | 8,596             | 9,500             | 4,035                | 14,750            |
| 001.4000.532000                            | Accounting and Auditing     | -                 | -                 | -                    | 3,000             |
| 001.4000.534000                            | Contractual Service         | 7,887             | 15,000            | 14,996               | 24,450            |
| 001.4000.540000                            | Travel & Training           | 8,074             | 18,000            | 7,288                | 20,000            |
| 001.4000.541000                            | Cellular Telephone          | 2,049             | 3,200             | 3,274                | 4,000             |
| 001.4000.542000                            | Postage                     | 340               | 600               | 408                  | 650               |
| 001.4000.543001                            | Electric - Buildings        | 13,284            | 14,000            | 12,501               | 16,000            |
| 001.4000.543009                            | Solid Waste Disposal        | 2,700             | 3,000             | 3,358                | 3,500             |
| 001.4000.543010                            | Telephone                   | 2,433             | 4,000             | 2,490                | 13,000            |
| 001.4000.544000                            | Rentals & Leases            | 2,333             | 3,200             | 1,569                | 3,500             |
| 001.4000.545000                            | General Insurance           | 15,497            | 20,000            | 22,432               | 20,000            |
| 001.4000.546001                            | Maintenance Auto Equipment  | 42,429            | 37,000            | 26,917               | 45,000            |
| 001.4000.546002                            | Maint Other Equipment       | 20,274            | 12,500            | 23,535               | 15,000            |
| 001.4000.546003                            | Maintenance Building        | 19,305            | 41,100            | 23,192               | 56,500            |
| 001.4000.546009                            | Maintenance Radio Equipment | 5,982             | 8,500             | 7,414                | 9,500             |
| 001.4000.547000                            | Printing and Binding        | 224               | 650               | 618                  | 700               |
| 001.4000.548000                            | Promotions & Pub Rltns      | 16,059            | 9,500             | 25,301               | 14,000            |
| 001.4000.549007                            | Licenses & Permits          | 2,204             | 2,500             | -                    | 3,000             |
| 001.4000.551000                            | Office Supplies             | 907               | 1,500             | 702                  | 2,000             |
| 001.4000.552000                            | Departmental Supplies       | 14,040            | 45,750            | 12,152               | 55,800            |
| 001.4000.552003                            | Tools                       | 4,149             | 5,000             | 270                  | 6,000             |
| 001.4000.552004                            | Uniforms                    | 20,022            | 34,000            | 42,618               | 49,500            |
| 001.4000.552005                            | Gasoline & Oil              | 21,095            | 24,000            | 16,318               | 27,000            |
| 001.4000.554000                            | Dues & Subscriptions        | 1,283             | 3,750             | 3,682                | 5,000             |
| 001.4000.563000                            | Capital Improvements        | 497               | 50,000            | 3,425                | 10,000            |
| 001.4000.564000                            | Capital Equipment           | 19,204            | 113,000           | 120,496              | 439,500           |
| 001.4000.599002                            | Budgeted Contingency        | -                 | 42,000            | -                    | 40,000            |
| 103.4000.563000                            | Capital Improvements        | 583,723           | -                 | -                    | -                 |
| 103.4000.564000                            | Capital Equipment           | 659,055           | 125,000           | 96,956               | 69,000            |
| 105.4000.563000                            | Capital Improvements        | -                 | -                 | -                    | -                 |
| 105.4000.564000                            | Capital Equipment           | -                 | -                 | -                    | -                 |
| <b>Expenses &amp; Other Outflows Total</b> |                             | <b>3,297,893</b>  | <b>3,029,028</b>  | <b>2,804,413</b>     | <b>3,826,550</b>  |

## HUMAN RESOURCES

**Overview:** The City of Madeira Beach Human Resources Department provides oversight of all human resource transactions within the City, including job announcements, job placement, onboarding, payroll administration, benefits, and retirement.

### HUMAN RESOURCES

| ACCOUNT                                    | FY 2023<br>ACTUAL         | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |               |
|--|---------------------------|-------------------|----------------------|-------------------|---------------|
| <b>Expenses &amp; Other Outflows</b>       |                           |                   |                      |                   |               |
| 001.1030.512000                            | Salaries & Wages          | 15,283            | -                    | -                 |               |
| 001.1030.521000                            | Social Security           | 1,181             | -                    | -                 |               |
| 001.1030.522001                            | ICMA 401(a) Plan          | -                 | -                    | -                 |               |
| 001.1030.523000                            | Group Insurance           | -                 | -                    | -                 |               |
| 001.1030.524000                            | Worker's Compensation     | 41                | -                    | -                 |               |
| 001.1030.531000                            | Professional Services     | -                 | -                    | -                 |               |
| 001.1030.531004                            | Criminal Records Check    | 4,180             | 8,000                | 5,648             |               |
| 001.1030.531009                            | Pre Employment Services   | 3,549             | 4,000                | 3,301             |               |
| 001.1030.531011                            | Software Support Services | 27,474            | 5,000                | 33,418            |               |
| 001.1030.534000                            | Contractual Service       | -                 | 2,000                | -                 |               |
| 001.1030.540000                            | Travel & Training         | 408               | 1,000                | 1,342             |               |
| 001.1030.541000                            | Cellular Telephone        | 152               | 400                  | -                 |               |
| 001.1030.544000                            | Rentals & Leases          | -                 | 2,000                | 7,000             |               |
| 001.1030.547000                            | Printing and Binding      | -                 | 500                  | -                 |               |
| 001.1030.548000                            | Promotions & Pub Rltns    | 199               | 500                  | 1,542             |               |
| 001.1030.549000                            | Other Current Charges     | 465               | 1,000                | -                 |               |
| 001.1030.551000                            | Office Supplies           | 120               | 250                  | 160               |               |
| 001.1030.552000                            | Departmental Supplies     | -                 | 250                  | -                 |               |
| 001.1030.552004                            | Uniforms                  | -                 | -                    | -                 |               |
| 001.1030.554000                            | Dues & Subscriptions      | 229               | 600                  | -                 |               |
| 001.1030.564000                            | Capital Equipment         | -                 | -                    | -                 |               |
| 001.1030.599002                            | Budgeted Contingency      | -                 | 500                  | 2,000             |               |
| <b>Expenses &amp; Other Outflows Total</b> |                           | <b>53,281</b>     | <b>26,000</b>        | <b>45,410</b>     | <b>49,245</b> |

## INFORMATION TECHNOLOGY

**Overview:** Information Technology (IT) provides hardware, software, and network support to all needed functions of the City.

### INFORMATION TECHNOLOGY

| ACCOUNT                                    | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                   |                   |                      |                   |
| 001.1010.512000                            | 962               | -                 | -                    | -                 |
| 001.1010.521000                            | 74                | -                 | -                    | -                 |
| 001.1010.524000                            | 25                | -                 | -                    | -                 |
| 001.1010.531003                            | 207,500           | 200,000           | 189,153              | 171,416           |
| 001.1010.531005                            | 1,200             | 15,000            | 21,916               | 15,000            |
| 001.1010.541000                            | 50                | 300               | 42                   | 8,100             |
| 001.1010.564000                            | -                 | -                 | -                    | 20,000            |
| 001.1010.599002                            | -                 | 5,000             | -                    | 4,290             |
| <b>Expenses &amp; Other Outflows Total</b> | <b>209,811</b>    | <b>220,300</b>    | <b>211,111</b>       | <b>218,806</b>    |

## JOHN'S PASS VILLAGE

**Overview:** The John's Pass Village district includes the commercial fishing and entertainment center located immediately north and adjacent to the John's Pass Bridge. The City's mission at this location is to help facilitate tourism by providing the infrastructure and services necessary to support local businesses. The John's Pass Village division was previously operated as an Enterprise Fund prior to FY 2014. Budget information on the retired fund can be found in the Finance Department. The public works staff supports John's Pass Village Fund with sanitation, ground and parks maintenance, and stormwater. The John's Pass Fund also supports the contractual services of the restrooms located in the village and John's Pass Park.

### FY '24 Accomplishments:

- Landscape improvements completed
- Rebuilt handrail behind bell tower to improve safety
- Rebuilt west stairs
- Structurally wrapped 8 boardwalk pilings

### FY '25 Goals and Objectives:

- Infrastructure
- Public Safety

### JOHN'S PASS VILLAGE

| ACCOUNT                                   |   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>       |   |                   |                   |                      |                   |
| 001.8000.335380                           | State Appropriations - Physical Environment | 37,052            | 1,500,000         | -                    | 750,000           |
| <b>Revenues &amp; Other Inflows Total</b> |   | <b>37,052</b>     | <b>1,500,000</b>  | <b>-</b>             | <b>750,000</b>    |

| ACCOUNT                                    |                              | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                              |                   |                   |                      |                   |
| 001.8000.522002                            | FRS - Regular Class          | -                 | -                 | -                    | -                 |
| 001.8000.534000                            | Contractual Service          | 12,565            | 15,000            | 12,931               | 20,000            |
| 001.8000.543001                            | Electric - Buildings         | 2,734             | 3,500             | 2,412                | 3,500             |
| 001.8000.543007                            | Electric - Street Lights     | 14,525            | 14,000            | 12,912               | 14,000            |
| 001.8000.543009                            | Solid Waste Disposal         | 60,000            | 70,000            | 78,350               | 70,000            |
| 001.8000.543010                            | Telephone                    | -                 | -                 | -                    | -                 |
| 001.8000.543011                            | Water Service - Buildings    | 11,248            | 12,000            | 11,455               | 12,000            |
| 001.8000.545000                            | General Insurance            | 23,430            | -                 | 42,127               | 58,000            |
| 001.8000.546002                            | Maint Other Equipment        | -                 | -                 | -                    | -                 |
| 001.8000.546003                            | Maintenance Building         | 7,938             | 15,000            | 3,318                | 15,000            |
| 001.8000.546008                            | Maintenance Grounds/Parks    | 86,500            | 200,000           | 115,781              | 200,000           |
| 001.8000.546012                            | Maintenance South Beach Park | 2,789             | 10,000            | 2,393                | 10,000            |
| 001.8000.546016                            | Maintenance Dredging         | 55,596            | 1,556,000         | 806,000              | 750,000           |
| 001.8000.552000                            | Departmental Supplies        | 2,837             | 20,000            | -                    | 20,000            |
| 001.8000.563000                            | Capital Improvements         | 52,810            | -                 | -                    | -                 |
| 001.8000.563004                            | Seawall Improvements         | -                 | -                 | -                    | -                 |
| 001.8000.599002                            | Budgeted Contingency         | -                 | 38,000            | -                    | 28,000            |
| 103.8000.563000                            | Capital Improvements         | 11,700            | -                 | 471,239              | 1,000,000         |
| <b>Expenses &amp; Other Outflows Total</b> |                              | <b>344,672</b>    | <b>1,953,500</b>  | <b>1,558,917</b>     | <b>2,200,500</b>  |

## LAW ENFORCEMENT

**Overview:** The City of Madeira Beach contracts with the Pinellas County Sheriff's Office (PCSO) for Law Enforcement within the City. The services provided by PCSO on behalf of the City of Madeira Beach are as follows:

**Community Policing** – The City has a full-time community policing deputy permanently Assigned to Madeira Beach to address Neighborhood crime issues.

**Compliance** – The budget includes a full-time deputy permanently assigned to Madeira Beach to enforce ordinance; code infractions and issues involving short-term rentals.

### LAW ENFORCEMENT

| ACCOUNT                                    |                          | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|--------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                          |                   |                   |                      |                   |
| 001.4010.531006                            | Law Enforcement Services | 1,462,173         | 1,575,420         | 1,635,365            | 1,688,000         |
| 001.4010.534004                            | County Services          | -                 | -                 | -                    | -                 |
| 001.4010.541000                            | Cellular Telephone       | 866               | 1,000             | 807                  | 865               |
| 001.4010.599002                            | Budgeted Contingency     | -                 | 32,000            | -                    | 30,000            |
| <b>Expenses &amp; Other Outflows Total</b> |                          | <b>1,463,039</b>  | <b>1,608,420</b>  | <b>1,636,172</b>     | <b>1,718,865</b>  |



## LEGAL SERVICES

**Overview:** The City Attorney is appointed by the City Commission and reports directly to the City Commission. The City Attorney provides legal advice to the City Commission and the administrative staff of the City, in the best interest of the City. The City Attorney keeps abreast of ever changing statutes and particularly those relative to the operation of municipal government. The City Attorney also works in conjunction with other special counsel as deemed necessary by the City Commission.

### LEGAL SERVICES

| ACCOUNT                                    |                              | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                              |                   |                   |                      |                   |
| 001.1020.531001                            | City Attorney - Retainer     | 84,000            | 90,000            | 88,419               | 90,000            |
| 001.1020.531002                            | City Attorney - Non-retainer | 92,375            | 110,000           | 79,334               | 100,000           |
| 001.1020.531007                            | Other Legal Expenses         | 1,500             | 5,000             | 5,303                | 1,500             |
| 001.1020.534004                            | County Services              | -                 | -                 | -                    | -                 |
| 001.1020.599002                            | Budgeted Contingency         | -                 | 4,000             | -                    | 5,000             |
| <b>Expenses &amp; Other Outflows Total</b> |                              | <b>177,875</b>    | <b>209,000</b>    | <b>173,056</b>       | <b>196,500</b>    |

## NON-DEPARTMENTAL

**Overview:** The Non-Departmental section includes all costs and activities not allocated to one specific department, such as: capital improvement projects, facility maintenance, insurance, utilities, and other city-wide costs.

### NON-DEPARTMENTAL

| ACCOUNT                             | FY 2023<br>ACTUAL                                | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |           |
|-------------------------------------|--|-------------------|----------------------|-------------------|-----------|
| <b>Revenues &amp; Other Inflows</b> |  |                   |                      |                   |           |
| 001.1400.311000                     | Ad Valorem Taxes                                 | 4,642,054         | 5,299,779            | 5,300,000         | 5,782,000 |
| 001.1400.311001                     | Ad Valorem Taxes - Delinquent                    | 102,017           | -                    | 148,117           | -         |
| 001.1400.311002                     | Ad Valorem Taxes - Tax Sale                      | -                 | -                    | -                 | -         |
| 001.1400.314100                     | Utility Service Tax - Electric                   | 862,402           | 820,000              | 750,096           | 840,000   |
| 001.1400.314300                     | Utility Service Tax - Water                      | 130,546           | 130,000              | 97,393            | 130,000   |
| 001.1400.314400                     | Utility Service Tax - Gas                        | -                 | 1,000                | -                 | -         |
| 001.1400.314800                     | Utility Service Tax - Propane                    | 33,217            | 35,000               | 30,226            | 34,000    |
| 001.1400.314900                     | Utility Service Tax - Other                      | -                 | -                    | -                 | -         |
| 001.1400.315200                     | Communications Services Tax                      | 259,224           | 266,890              | 206,962           | 242,000   |
| 001.1400.323100                     | Progress Energy Franchise                        | 667,968           | 600,000              | 571,922           | 627,000   |
| 001.1400.323400                     | Peoples Gas Systems Franchise                    | 9,877             | 10,000               | 8,046             | 8,000     |
| 001.1400.329102                     | Rental Inspection Fees                           | 2,960             | 10,000               | 19,821            | 25,000    |
| 001.1400.329502                     | Reciprocity - Contractor Reg.                    | -                 | -                    | -                 | -         |
| 001.1400.332000                     | ARPA NEU Grant Proceeds                          | -                 | 2,154,172            | 2,154,172         | -         |
| 001.1400.335125                     | State Revenue Sharing                            | 176,981           | 214,987              | 182,532           | 175,000   |
| 001.1400.335180                     | Half Cent Sales Tax Revenue                      | 328,971           | 330,054              | 305,910           | 334,000   |
| 001.1400.335210                     | Firefighters Supplemental Income                 | 8,291             | 5,500                | 3,731             | 5,500     |
| 001.1400.335301                     | State Appropriation - FDOT Gulf Blvd Resurfacing | -                 | -                    | -                 | -         |
| 001.1400.335450                     | Fuel Tax Refund                                  | 5,786             | 3,000                | 170               | 5,000     |
| 001.1400.338000                     | Pinellas County                                  | 3,384,327         | 1,015,000            | 1,015,000         | 75,000    |
| 001.1400.341301                     | Election Qualifying Fees                         | -                 | 200                  | -                 | 200       |
| 001.1400.344900                     | FDOT Maintenance Agreements                      | 48,393            | 48,400               | 49,845            | 51,340    |
| 001.1400.347201                     | Beach Concession - County Park                   | -                 | -                    | -                 | -         |
| 001.1400.347202                     | Beach Walkover Chair Rentals                     | -                 | -                    | -                 | -         |
| 001.1400.347400                     | Special Event Fee                                | 143,545           | 175,000              | 190,000           | 175,000   |
| 001.1400.354000                     | Fines & Forfeitures                              | 7,023             | 6,000                | 7,428             | 7,000     |
| 001.1400.354001                     | Parking Fines                                    | -                 | -                    | -                 | -         |
| 001.1400.354002                     | Code Enforcement Fines                           | 21,544            | 10,000               | 99,222            | 20,000    |
| 001.1400.361100                     | Interest Earnings                                | 975,786           | 700,000              | 1,091,290         | 750,000   |
| 001.1400.361101                     | Interest - Tax Collector                         | 609               | 1,000                | 28                | 500       |
| 001.1400.361102                     | Interest Payment from Marina                     | 6,738             | 5,385                | 91,292            | 4,011     |
| 001.1400.362000                     | Rent   | 132,794           | 120,000              | 141,758           | 143,679   |
| 001.1400.362001                     | Facility Rental- Cost Recovery                   | 1,825             | 5,000                | 3,677             | 4,000     |
| 001.1400.362002                     | Facility Rentals                                 | 15,615            | 25,000               | 18,635            | 22,000    |
| 001.1400.362003                     | Rent PW Complex - Beach Mason.                   | -                 | -                    | -                 | -         |
| 001.1400.362004                     | Rental Income - Chamber Bldg.                    | -                 | -                    | -                 | -         |
| 001.1400.362005                     | Bell South Cell Tower                            | 59,922            | 67,346               | 67,346            | 50,250    |
| 001.1400.362007                     | Lease Revenue                                    | 190,933           | -                    | -                 | -         |
| 001.1400.362008                     | Rentals & Leases - Contra Revenue                | 188,186           | -                    | -                 | -         |
| 001.1400.364000                     | Sale/Disposition of Capital Assets               | 46,500            | -                    | -                 | -         |
| 001.1400.366000                     | Donations  | -                 | -                    | 375               | -         |
| 001.1400.366001                     | Donations - Fire Department                      | 400               | 1,000                | -                 | -         |
| 001.1400.366002                     | JPV Donations                                    | 320               | 500                  | -                 | -         |
| 001.1400.366003                     | 9/11 Donations                                   | -                 | -                    | -                 | -         |
| 001.1400.366004                     | Local Grants & Contributions                     | -                 | -                    | -                 | -         |
| 001.1400.369300                     | Lawsuit Settlement                               | 1,001             | -                    | -                 | -         |
| 001.1400.369900                     | Other Miscellaneous Revenues                     | 12,100            | 7,000                | 257,914           | 300       |
| 001.1400.369901                     | Copy Charges                                     | -                 | 100                  | -                 | 100       |
| 001.1400.369902                     | Notary Fee                                       | -                 | 100                  | -                 | 100       |
| 001.1400.369903                     | Refund Prior Year Expenses                       | 13,358            | 5,000                | -                 | -         |
| 001.1400.369904                     | Sales Tax Collection Allowance                   | 294               | 360                  | 261               | 360       |
| 001.1400.369905                     | Indebtedness Searches                            | 9,050             | 11,000               | 8,961             | 11,000    |
| 001.1400.369908                     | Civil Review Fees                                | 655               | 2,000                | 102               | 200       |
| 001.1400.369909                     | Purchase Card Rebate                             | 4,417             | 4,000                | 4,969             | 4,000     |

| ACCOUNT                                   |  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|--|-------------------|-------------------|----------------------|-------------------|
| 001.1400.369910                           | Credit Card Convenience Fee              | 18,830            | 15,000            | 23,731               | 18,000            |
| 001.1400.380000                           | Other Sources                            | -                 | -                 | -                    | -                 |
| 001.1400.380001                           | Fund Balance/Net Position Carryover Used | -                 | 2,143,723         | -                    | -                 |
| 001.1400.382000                           | Transfer from Building Fund              | -                 | -                 | -                    | -                 |
| 001.1400.384001                           | Transfer from Parking Fund               | 1,800,000         | -                 | -                    | -                 |
| 103.1400.380000                           | Administrative Services Alloc            | 487,162           | 839,900           | 839,900              | 1,677,000         |
| 103.1400.380001                           | Fund Balance/Net Position Carryover Used | -                 | -                 | -                    | -                 |
| 901.1400.364000                           | Sale/Disposition of Capital Assets       | -                 | -                 | -                    | -                 |
| 901.1400.366000                           | Donations                                | -                 | -                 | -                    | -                 |
| 901.1400.382001                           | Transfer from Enterprise Funds           | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b> |  | <b>14,801,621</b> | <b>15,088,396</b> | <b>13,690,829</b>    | <b>11,221,540</b> |

| ACCOUNT                                    |  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|--|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |  |                   |                   |                      |                   |
| 001.1400.531003                            | Computer Hardware Support Svcs               | -                 | -                 | -                    | -                 |
| 001.1400.531005                            | IT Services                                  | -                 | -                 | -                    | -                 |
| 001.1400.531011                            | Software Support Services                    | 5,073             | 15,000            | 1,364                | 15,000            |
| 001.1400.534000                            | Contractual Service                          | 111,242           | 150,000           | 128,551              | 145,000           |
| 001.1400.540000                            | Travel & Training                            | -                 | -                 | -                    | -                 |
| 001.1400.541000                            | Cellular Telephone                           | -                 | -                 | -                    | -                 |
| 001.1400.542000                            | Postage                                      | -                 | -                 | -                    | -                 |
| 001.1400.543000                            | Utilities                                    | 12,606            | 15,000            | 13,884               | 12,500            |
| 001.1400.543001                            | Electric - Buildings                         | 35,035            | 40,000            | 30,530               | 37,000            |
| 001.1400.543009                            | Solid Waste Disposal                         | 3,500             | 6,000             | 6,716                | 7,500             |
| 001.1400.543010                            | Telephone                                    | 24,902            | 37,500            | 26,673               | 35,000            |
| 001.1400.544000                            | Rentals & Leases                             | 38,893            | 17,000            | 10,243               | 16,000            |
| 001.1400.544004                            | Rentals & Leases Contra Expense - GASB 87/96 | 36,482            | -                 | -                    | -                 |
| 001.1400.545000                            | General Insurance                            | 125,787           | 200,000           | 191,728              | 230,000           |
| 001.1400.546002                            | Maint Other Equipment                        | 6,805             | 6,000             | 3,491                | 5,500             |
| 001.1400.546003                            | Maintenance Building                         | 65,233            | 80,000            | 46,763               | 65,000            |
| 001.1400.546010                            | Maintenance Streets                          | -                 | -                 | -                    | -                 |
| 001.1400.547000                            | Printing and Binding                         | -                 | 500               | 1,229                | 1,500             |
| 001.1400.548000                            | Promotions & Pub Rltns                       | 79                | 5,000             | 112                  | 2,000             |
| 001.1400.548001                            | Christmas Decorations                        | 29,091            | 40,000            | 33,000               | 35,000            |
| 001.1400.548002                            | Fireworks                                    | 30,000            | 32,000            | 32,000               | 35,000            |
| 001.1400.548004                            | Other Contributions & Donations              | -                 | -                 | -                    | -                 |
| 001.1400.549008                            | Bad Debt Expense                             | 88                | -                 | 1,180                | -                 |
| 001.1400.549999                            | Pending Expenditures                         | -                 | -                 | -                    | -                 |
| 001.1400.551000                            | Office Supplies                              | 6,078             | 9,000             | 3,928                | 7,500             |
| 001.1400.552000                            | Departmental Supplies                        | 2,981             | 3,000             | 9,742                | 8,000             |
| 001.1400.554000                            | Dues & Subscriptions                         | 587               | 1,500             | 887                  | 1,200             |
| 001.1400.563000                            | Capital Improvements                         | -                 | -                 | -                    | -                 |
| 001.1400.563001                            | Gulf Blvd. Improvements                      | -                 | -                 | -                    | -                 |
| 001.1400.563003                            | Municipal Complex Reconstrux                 | -                 | -                 | -                    | -                 |
| 001.1400.564000                            | Capital Equipment                            | 36,408            | -                 | -                    | -                 |
| 001.1400.568000                            | Capital Outlay - Leasing Activities          | -                 | -                 | -                    | -                 |
| 001.1400.571003                            | Lease Principal Payment                      | 34,840            | -                 | -                    | -                 |
| 001.1400.572002                            | Interest Expense - Leases                    | 1,642             | -                 | -                    | -                 |
| 001.1400.582002                            | Gulf Beaches Library                         | 68,034            | 93,241            | 94,000               | 102,355           |
| 001.1400.591002                            | Transfer to Debt Service Fund                | 297,950           | 300,000           | 100,134              | 299,125           |
| 001.1400.591004                            | Transfer to Stormwater Fund                  | 1,490,000         | 1,495,000         | -                    | 1,495,250         |
| 001.1400.591007                            | Transfer to Archibald Fund                   | 1,750,000         | 2,500,000         | -                    | -                 |
| 001.1400.599002                            | Budgeted Contingency                         | -                 | 13,000            | -                    | 15,000            |
| <b>Expenses &amp; Other Outflows Total</b> |  | <b>4,213,337</b>  | <b>5,058,741</b>  | <b>736,154</b>       | <b>2,570,430</b>  |

## PARKS

**Overview:** The leisure services provided to the community through the Parks Department are intended to enhance the quality of life for the residents and visitors. The Parks Department is responsible for the maintenance, operation, and preservation of all City parks, beaches, and open public spaces. Funding for the operation of the Parks Department originates from both the General Fund and Archibald Fund.

### PARKS

| ACCOUNT                                    | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                   |                   |                      |                   |
| 001.4900.534000 Contractual Service        | -                 | 65,000            | -                    | -                 |
| 001.4900.543001 Electric - Buildings       | -                 | -                 | 232                  | 350               |
| 001.4900.543009 Solid Waste Disposal       | 16,000            | 20,000            | 22,386               | 18,000            |
| 001.4900.543012 Water Service - Medians    | 5,931             | 5,000             | 5,736                | 6,000             |
| 001.4900.543013 Water Service - Parks      | 33,066            | 30,000            | 18,619               | 24,000            |
| 001.4900.545000 General Insurance          | 8,364             | 14,000            | 15,255               | 18,000            |
| 001.4900.552005 Gasoline & Oil             | 394               | 1,000             | -                    | 500               |
| 001.4900.563000 Capital Improvements       | -                 | -                 | -                    | -                 |
| 001.4900.599002 Budgeted Contingency       | -                 | 3,000             | -                    | 1,500             |
| <b>Expenses &amp; Other Outflows Total</b> | <b>63,755</b>     | <b>138,000</b>    | <b>62,228</b>        | <b>68,350</b>     |

## PUBLIC WORKS ADMINISTRATION

**Overview:** The Public Works Department is responsible for the development, operation, maintenance and engineering of streets, beaches, parks, drainage systems and refuse pickup and disposal. Public Works personnel are assigned to the construction, maintenance, and repair of City infrastructure. Public Works activities are intended to ensure the health, safety, and welfare of the community. The services provided by the Public Works Department are as follows: The Streets Division provides well maintained streets to ensure safety and efficiency for all City owned streets and parking lots. The Sanitation Division helps ensure the health and safety of the community by keeping the environment free from hazard and unsightliness. The Stormwater Division develops and maintains the infrastructure system that enhances water quality and preserves the environment for the health and safety of the general public. The Parks and Recreation Department enhances the quality of life for citizens and visitors of each park and City owned property.

### **FY '24 Accomplishments:**

- Improved communications at a county and state level
- Working on grant opportunities for City's infrastructure.
- Gulf Blvd undergrounding final phase has begun, anticipated completion February 2024

### **FY '25 Goals and Objectives:**

- Infrastructure
- Internal and External Communications
- Financial Sustainability
- Human Capital

| ACCOUNT                                    |                             | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-----------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                             |                   |                   |                      |                   |
| 001.3000.512000                            | Salaries & Wages            | 209,668           | 196,609           | 202,619              | 250,700           |
| 001.3000.514000                            | Overtime                    | 6,001             | 1,681             | 2,540                | 1,100             |
| 001.3000.521000                            | Social Security             | 16,509            | 15,169            | 15,376               | 19,800            |
| 001.3000.522001                            | ICMA 401(a) Plan            | 19,807            | -                 | 7,296                | 2,300             |
| 001.3000.522002                            | FRS - Regular Class         | -                 | 26,680            | 157,834              | 14,660            |
| 001.3000.522003                            | FRS - DROP                  | -                 | -                 | 2,677                | 26,500            |
| 001.3000.523000                            | Group Insurance             | 23,279            | 56,000            | 26,013               | 50,400            |
| 001.3000.524000                            | Worker's Compensation       | 5,124             | 5,443             | 4,542                | 9,300             |
| 001.3000.531000                            | Professional Services       | 6,300             | 5,000             | 4,471                | 5,000             |
| 001.3000.531011                            | Software Support Services   | -                 | 3,500             | 205                  | -                 |
| 001.3000.540000                            | Travel & Training           | 6,476             | 5,000             | 4,358                | 5,000             |
| 001.3000.541000                            | Cellular Telephone          | 1,747             | 1,500             | 1,716                | 1,800             |
| 001.3000.542000                            | Postage                     | 116               | -                 | 44                   | 500               |
| 001.3000.543001                            | Electric - Buildings        | 341               | 1,000             | 239                  | 1,000             |
| 001.3000.543010                            | Telephone                   | 1,224             | 1,500             | 1,560                | 1,500             |
| 001.3000.544000                            | Rentals & Leases            | 15,166            | 20,000            | 16,496               | 20,000            |
| 001.3000.545000                            | General Insurance           | 31,810            | -                 | 55,185               | 80,000            |
| 001.3000.546001                            | Maintenance Auto Equipment  | 5,720             | 5,000             | 17,941               | 5,000             |
| 001.3000.546002                            | Maint Other Equipment       | 3,313             | 5,000             | 3,240                | 5,000             |
| 001.3000.546003                            | Maintenance Building        | 2,000             | 5,000             | 1,063                | 5,000             |
| 001.3000.546010                            | Maintenance Streets         | 32,530            | 100,000           | 7,636                | 100,000           |
| 001.3000.546011                            | Maintenance Signs & Signals | 7,506             | 30,000            | 4,033                | 30,000            |
| 001.3000.546017                            | Gulf Blvd Undergrounding    | 3,378,737         | 1,000,000         | 217,861              | 625,380           |
| 001.3000.551000                            | Office Supplies             | 707               | 1,500             | 896                  | 1,500             |
| 001.3000.552000                            | Departmental Supplies       | 7,848             | 7,500             | 8,492                | 7,500             |
| 001.3000.552002                            | Flag Supplies               | -                 | 2,000             | -                    | 2,000             |
| 001.3000.552003                            | Tools                       | 8,261             | 7,500             | 4,132                | 7,500             |
| 001.3000.552004                            | Uniforms                    | 847               | 800               | 613                  | 800               |
| 001.3000.552005                            | Gasoline & Oil              | 6,651             | 8,000             | 6,753                | 8,000             |
| 001.3000.554000                            | Dues & Subscriptions        | 73                | 1,000             | 559                  | 500               |
| 001.3000.563000                            | Capital Improvements        | 3,475             | -                 | -                    | -                 |
| 001.3000.564000                            | Capital Equipment           | -                 | 75,000            | 61,426               | -                 |
| 001.3000.599002                            | Budgeted Contingency        | -                 | 30,000            | -                    | 25,000            |
| 103.3000.563000                            | Capital Improvements        | -                 | 1,950,000         | -                    | 1,000,000         |
| 103.3000.564000                            | Capital Equipment           | -                 | -                 | -                    | -                 |
| <b>Expenses &amp; Other Outflows Total</b> |                             | <b>3,801,237</b>  | <b>3,567,382</b>  | <b>837,817</b>       | <b>2,312,740</b>  |

## RECREATION

**Overview:** The City of Madeira Beach Recreation Department provides programs to enrich the lives of the residents and visitors in the community. The leisure services offered by the Recreation Department include providing safe, healthy, and diverse opportunities for the residents of and visitors to Madeira Beach while maintaining quality facilities and events that meet the growing needs of the community.

The services provided by the Recreation Department are as follows: athletics, after-school care, summer camp, fitness classes and programing, senior programing, facility rentals, community events, special event permitting, and day-to-day park and facility maintenance.

### **FY '24 Accomplishments:**

- Fitness Center open to the public. Upgraded software and processes to make accessibility simpler and thus able to be utilized by residents.
- Sustainability - Solar drawings completed. Future of project still in progress but has moved forward.
- Park Beautification - Waterfall renovated and repaired to ensure proper operation. Dog park renovations and clean up improved look and use of the dog park.

### **FY '25 Goals and Objectives:**

- Marketing and Advertising Growth - Identify areas of marketing and advertising with the best ROI.
- Recreation Booklet Growth – Online publication with full listing and details on all activities and events for the year. Similar to 'The Wave' that was previously distributed but Recreation and content focused.
- Sustainability – The Recreation Department will be working on the solar project that was identified as a goal by the board of commissioners. The project, partnered with others, will look to lower our electricity expenses and make the city more efficient.
- Return on Investment – Research and identify cost recovery strengths and weaknesses within the Recreation Program offerings. Identify consistant areas of expenditures as well as most common unplanned purchase categories.

### **RECREATION**

| ACCOUNT                                   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>       |                   |                   |                      |                   |
| 001.5000.324610                           | -                 | -                 | -                    | -                 |
| 001.5000.324620                           | -                 | -                 | -                    | -                 |
| 001.5000.347501                           | 41,486            | 30,000            | 58,000               | 45,000            |
| 001.5000.347502                           | 116,744           | 105,000           | 112,000              | 105,000           |
| 001.5000.347503                           | 75,400            | 85,000            | 95,000               | 95,000            |
| 001.5000.347504                           | 49,630            | 45,000            | 40,450               | 45,000            |
| 001.5000.347505                           | 8,845             | 15,000            | 47,000               | 30,000            |
| 001.5000.347506                           | 10,000            | 10,000            | 11,193               | 10,000            |
| 001.5000.347507                           | -                 | -                 | -                    | -                 |
| 001.5000.347508                           | 70,098            | 40,000            | 53,837               | 40,000            |
| 105.5000.324610                           | 92,389            | 100,000           | 176,886              | 125,000           |
| 105.5000.324620                           | 1,555             | 3,000             | 7,719                | 1,500             |
| 105.5000.361100                           | 3,806             | -                 | -                    | 5,300             |
| <b>Revenues &amp; Other Inflows Total</b> | <b>469,953</b>    | <b>433,000</b>    | <b>602,085</b>       | <b>501,800</b>    |

| ACCOUNT                                    |                               | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                               |                   |                   |                      |                   |
| 001.5000.512000                            | Salaries & Wages              | 409,549           | 481,341           | 449,290              | 473,000           |
| 001.5000.514000                            | Overtime                      | 19,203            | 6,837             | 22,827               | 26,200            |
| 001.5000.521000                            | Social Security               | 32,747            | 37,346            | 35,242               | 39,800            |
| 001.5000.522001                            | ICMA 401(a) Plan              | 24,964            | 27,322            | 7,457                | -                 |
| 001.5000.522002                            | FRS - Regular Class           | -                 | -                 | 170,752              | 70,200            |
| 001.5000.522003                            | FRS - DROP                    | -                 | -                 | -                    | -                 |
| 001.5000.523000                            | Group Insurance               | 55,813            | 100,000           | 65,611               | 72,000            |
| 001.5000.524000                            | Worker's Compensation         | 3,460             | 3,054             | 3,578                | 5,100             |
| 001.5000.525000                            | Unemployment Compensation     | -                 | -                 | -                    | -                 |
| 001.5000.531000                            | Professional Services         | 6,565             | 20,000            | 7,168                | 7,000             |
| 001.5000.531011                            | Software Support Services     | 9,769             | 10,000            | 13,724               | 15,000            |
| 001.5000.534000                            | Contractual Service           | 72,752            | 60,000            | 76,218               | 75,000            |
| 001.5000.534001                            | Athletic Programming          | 25,887            | 40,000            | 29,949               | 40,000            |
| 001.5000.534006                            | MB Little League              | 17,149            | 10,000            | 8,264                | 10,000            |
| 001.5000.534007                            | Recreation Instructors        | 18,741            | 15,000            | 25,990               | 20,000            |
| 001.5000.534009                            | Senior Programming            | 11,818            | 12,000            | 18,087               | 15,000            |
| 001.5000.534010                            | Temporary Services            | 1,960             | 5,000             | -                    | 2,500             |
| 001.5000.534012                            | Umpires & Officials           | 9,403             | 15,000            | 7,460                | 10,000            |
| 001.5000.540000                            | Travel & Training             | 4,187             | 5,000             | 3,307                | 5,000             |
| 001.5000.541000                            | Cellular Telephone            | 1,113             | 2,000             | 958                  | 2,000             |
| 001.5000.542000                            | Postage                       | 59                | 200               | 21                   | 200               |
| 001.5000.543001                            | Electric - Buildings          | 13,086            | 12,000            | 10,158               | 12,000            |
| 001.5000.543002                            | Electric - Ball Fields        | 15,896            | 23,000            | 15,675               | 20,000            |
| 001.5000.543009                            | Solid Waste Disposal          | 5,900             | 7,500             | 8,395                | 8,000             |
| 001.5000.543010                            | Telephone                     | 2,878             | 4,500             | 3,578                | 3,000             |
| 001.5000.544000                            | Rentals & Leases              | 21,280            | 30,000            | 18,385               | 30,000            |
| 001.5000.545000                            | General Insurance             | 27,114            | 30,000            | 47,896               | 27,500            |
| 001.5000.546001                            | Maintenance Auto Equipment    | 5,945             | 3,000             | 5,276                | 5,000             |
| 001.5000.546002                            | Maint Other Equipment         | 9,655             | 3,000             | 4,038                | 5,000             |
| 001.5000.546003                            | Maintenance Building          | 23,401            | 25,000            | 30,412               | 17,725            |
| 001.5000.546008                            | Maintenance Grounds/Parks     | 71,023            | 85,000            | 68,257               | 85,000            |
| 001.5000.547000                            | Printing and Binding          | 2,931             | 6,000             | 1,579                | 6,000             |
| 001.5000.548000                            | Promotions & Pub Rltns        | 160,013           | 150,000           | 199,458              | 258,225           |
| 001.5000.549001                            | Bank Service Charges          | 9,892             | 8,000             | 11,795               | 10,000            |
| 001.5000.549003                            | Cash Short (Over)             | 2                 | -                 | 16                   | -                 |
| 001.5000.549007                            | Licenses & Permits            | 128               | 200               | 419                  | 500               |
| 001.5000.551000                            | Office Supplies               | 890               | 2,000             | 522                  | 2,000             |
| 001.5000.551001                            | Supplies-After School Program | 9,421             | 12,000            | 7,240                | 12,000            |
| 001.5000.551002                            | Supplies-Summer Program       | 23,237            | 20,000            | 20,203               | 25,000            |
| 001.5000.552000                            | Departmental Supplies         | 21,107            | 30,000            | 22,303               | 55,000            |
| 001.5000.552004                            | Uniforms                      | 2,486             | 3,000             | 1,056                | 2,000             |
| 001.5000.552005                            | Gasoline & Oil                | 7,087             | 8,000             | 6,665                | 8,000             |
| 001.5000.554000                            | Dues & Subscriptions          | 405               | 750               | 193                  | 150               |
| 001.5000.563000                            | Capital Improvements          | 60,156            | 125,000           | 206,330              | 150,000           |
| 001.5000.564000                            | Capital Equipment             | 40,388            | -                 | 12,996               | -                 |
| 001.5000.599002                            | Budgeted Contingency          | -                 | 26,000            | -                    | 26,000            |
| 103.5000.552000                            | Department Supplies           | 4,158             | -                 | -                    | -                 |
| 103.5000.563000                            | Capital Improvements          | 61,300            | 555,000           | 55,079               | 700,000           |
| 103.5000.564000                            | Capital Equipment             | 6,730             | 200,000           | -                    | 65,000            |
| 105.5000.563000                            | Capital Improvements          | -                 | -                 | 10,185               | -                 |
| 105.5000.564000                            | Capital Equipment             | -                 | -                 | -                    | 45,000            |
| <b>Expenses &amp; Other Outflows Total</b> |                               | <b>1,331,647</b>  | <b>2,219,050</b>  | <b>1,714,012</b>     | <b>2,466,100</b>  |



# GOVERNMENTAL & PROPRIETARY FUNDS INFLOWS & OUTFLOWS DEPARTMENT DETAIL



## ARCHIBALD PARK FUND

**Overview:** The Archibald Fund is a special revenue fund that was established in 2014. It is intended to illustrate the extent to which revenues collected at Archibald Memorial Beach park are expended for Parks and Recreation services, in accordance with National Park Service precedent and Resolution 03.13 adopted by the City in June 2003. The Archibald Fund is used for the maintenance for every park in the city along with the maintenance of the beach.

**FY '24 Accomplishments:**

- Collectively working with all agencies to protect wildlife and marine life on the beaches.
- Planning for future park projects to simplify and beautify.
- Beach Groin project started and anticipated completion in February 2025

**FY '25 Goals and Objectives:**

- Infrastructure
- Financial Sustainability
- Human Capital

**ARCHIBALD PARK FUND**

| ACCOUNT                                   | FY 2023<br>ACTUAL                            | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                  |
|---|--|-------------------|----------------------|-------------------|------------------|
| <b>Revenues &amp; Other Inflows</b>       |  |                   |                      |                   |                  |
| 110.9910.335380                           | State Appropriations - Physical Environment  | 36,766            | 1,750,000            | -                 | 1,451,000        |
| 110.9910.344507                           | Archibald Beach Parking Meters               | 637,135           | 650,000              | 572,241           | 550,000          |
| 110.9910.347202                           | Beach Walkover Chair Rentals                 | 12,000            | -                    | 13,431            | 12,000           |
| 110.9910.347509                           | Concession-Snack Shack                       | 105,311           | 100,000              | 104,730           | 110,000          |
| 110.9910.361100                           | Interest Earnings                            | 35,517            | 30,000               | 51,403            | 27,000           |
| 110.9910.362007                           | Lease Revenue                                | 85,397            | -                    | -                 | -                |
| 110.9910.362008                           | Rentals & Leases - Contra Revenue            | 88,767            | -                    | -                 | -                |
| 110.9910.369900                           | Other Miscellaneous Revenues                 | -                 | -                    | 8,954             | -                |
| 110.9910.369903                           | Refund Prior Year Expenses                   | -                 | -                    | -                 | -                |
| 110.9910.380000                           | Other Sources                                | -                 | -                    | -                 | -                |
| 110.9910.380001                           | Fund Balance/Net Position Carryover Used     | -                 | 664,356              | -                 | -                |
| 110.9910.381001                           | Transfer from General Fund                   | 1,750,000         | 2,500,000            | -                 | -                |
| 110.9910.384001                           | Other Financing Sources - Leasing Activities | -                 | -                    | -                 | -                |
| <b>Revenues &amp; Other Inflows Total</b> |  | <b>2,750,892</b>  | <b>5,694,356</b>     | <b>750,760</b>    | <b>2,150,000</b> |

| ACCOUNT                                    |   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|---|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |   |                   |                   |                      |                   |
| 110.9910.512000                            | Salaries & Wages                            | 172,623           | 175,701           | 154,900              | 188,400           |
| 110.9910.514000                            | Overtime                                    | 10,751            | 2,445             | 8,851                | 20,000            |
| 110.9910.521000                            | Social Security                             | 13,878            | 13,628            | 12,174               | 16,400            |
| 110.9910.522001                            | ICMA 401(a) Plan                            | 7,757             | 10,467            | 3,025                | -                 |
| 110.9910.522002                            | FRS - Regular Class                         | 6,775             | 8,060             | 50,507               | 29,400            |
| 110.9910.522003                            | FRS - DROP                                  | 5,466             | -                 | -                    | -                 |
| 110.9910.523000                            | Group Insurance                             | 40,290            | 80,000            | 48,763               | 72,000            |
| 110.9910.524000                            | Worker's Compensation                       | 3,458             | 3,602             | 3,548                | 6,000             |
| 110.9910.531000                            | Professional Services                       | 3,925             | -                 | -                    | -                 |
| 110.9910.534000                            | Contractual Service                         | 21,167            | 20,000            | 21,136               | 25,000            |
| 110.9910.534002                            | Contract Serv-Causeway Park                 | 2,564             | 4,000             | 2,305                | 4,000             |
| 110.9910.534003                            | Contract Service-South Bch Pk.              | 13,492            | 15,000            | 13,179               | 15,000            |
| 110.9910.534010                            | Temporary Services                          | 1,580             | -                 | -                    | 5,000             |
| 110.9910.540000                            | Travel & Training                           | 160               | 1,000             | -                    | 1,000             |
| 110.9910.541000                            | Cellular Telephone                          | 424               | 500               | 353                  | 500               |
| 110.9910.543004                            | Electric - Park Restrooms                   | 5,248             | 5,500             | 4,565                | 5,500             |
| 110.9910.543006                            | Electric - Sprinklers                       | 5,462             | 7,500             | 4,153                | 5,500             |
| 110.9910.543009                            | Solid Waste Disposal                        | 16,000            | 16,000            | 17,908               | 16,000            |
| 110.9910.543011                            | Water Service - Buildings                   | 14,348            | 14,000            | 12,402               | 14,000            |
| 110.9910.543013                            | Water Service - Parks                       | 1,407             | 5,000             | 105                  | 1,500             |
| 110.9910.544000                            | Rentals & Leases                            | 6,063             | 7,000             | 7,280                | 7,000             |
| 110.9910.544004                            | Rentals & Leases Contra Expense - GASB 87/9 | 5,517             | -                 | -                    | -                 |
| 110.9910.545000                            | General Insurance                           | 9,954             | -                 | 18,679               | 26,000            |
| 110.9910.546001                            | Maintenance Auto Equipment                  | 828               | 2,500             | 4,566                | 3,000             |
| 110.9910.546002                            | Maint Other Equipment                       | 2,320             | 5,000             | 1,822                | 5,000             |
| 110.9910.546004                            | Maint Building DAV                          | 4,408             | 15,000            | 12,282               | 15,000            |
| 110.9910.546005                            | Maintenance - Palm Trees                    | 15,628            | 40,000            | 37,121               | 40,000            |
| 110.9910.546007                            | Maintenance Beach & Seawall                 | 9,785             | 17,000            | 39,220               | 70,000            |
| 110.9910.546008                            | Maintenance Grounds/Parks                   | 235,756           | 284,000           | 118,568              | 250,000           |
| 110.9910.549001                            | Bank Service Charges                        | 243               | -                 | -                    | -                 |
| 110.9910.552000                            | Departmental Supplies                       | 8,481             | 20,000            | 7,529                | 10,000            |
| 110.9910.552003                            | Tools                                       | 355               | 1,500             | 1,269                | 1,500             |
| 110.9910.552004                            | Uniforms                                    | 194               | 750               | 254                  | 750               |
| 110.9910.552005                            | Gasoline & Oil                              | 3,544             | 3,500             | 2,845                | 3,500             |
| 110.9910.554000                            | Dues & Subscriptions                        | 95                | 1,000             | 106                  | 1,000             |
| 110.9910.563000                            | Capital Improvements                        | 148,079           | 4,775,000         | 1,660,917            | 3,530,000         |
| 110.9910.564000                            | Capital Equipment                           | 26,169            | 60,000            | 57,218               | 25,000            |
| 110.9910.568000                            | Capital Outlay - Leasing Activities         | -                 | -                 | -                    | -                 |
| 110.9910.571003                            | Lease Principal Payment                     | 5,395             | -                 | -                    | -                 |
| 110.9910.572002                            | Interest Expense - Leases                   | 122               | -                 | -                    | -                 |
| 110.9910.591001                            | Administrative Services                     | 52,617            | 60,900            | 68,164               | 97,300            |
| 110.9910.599002                            | Budgeted Contingency                        | -                 | 15,000            | -                    | 15,000            |
| <b>Expenses &amp; Other Outflows Total</b> |   | <b>882,329</b>    | <b>5,690,553</b>  | <b>2,395,714</b>     | <b>4,525,250</b>  |

## BUILDING FUND

**Overview:** The Building Department's mission is to administer and enforce the current Florida Building Codes and the International Property Maintenance Codes for new and existing building construction, renovation, remodeling and also fire. The Building goals are accomplished by various inspections all through the construction phase to ensure the facility meets the code; conducting a final inspection before the structure is occupied; coordinating with Community Development for plans review; assisting in FEMA – National Flood Insurance Program compliance and review; adherence to the NPDES Standard Operating Procedures for storm-water management and the Building Department Standard Operating Procedure.

The Building Department also implements review for city codes relating to building; issues business tax receipts, provides rental property inspections; monitors the city for neighborhood integrity, safety and aesthetics; processes violations for code compliance; coordinates with Sheriff's Office for code compliance; and staffs the Special Magistrate Meeting for code compliance.

### FY '24 Accomplishments:

- Successfully implemented the "Open" office hours to offer in-person assistance in processing building permits.
- The city staff such as the Building Official and Community Development Engineer, have been made available to provide in-
- The building department successfully implemented a paperless system.
- Successfully implemented the "Open" office hours to offer in-person assistance in processing building permits.
- The city staff such as the Building Official and Community Development Engineer, have been made available to provide in-
- The building department successfully implemented a paperless system.

### FY '25 Goals and Objectives:

- To cross-train staff members to improve departmental coverage and enable position filling when needed.
- Work to better utilise the new boat for city code compliance personnel including operating and training skills on the water.
- To complete the satellite office, which will serve as a cohesive safe space for our code compliance personnel and county deputies.

The building department wants to go paperless. All permit applications and supporting documentation will be accepted through our online permitting software. A workstation has been added to our front lobby for customer use.

### BUILDING

| ACCOUNT   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>                 |                   |                   |                      |                   |
| 125.5240.322000 Building Permits                    | 785,848           | 1,300,000         | 1,087,729            | 1,300,000         |
| 125.5240.322901 Plan Review                         | 200               | -                 | 560                  | -                 |
| 125.5240.329103 Reinspection Fees                   | -                 | -                 | -                    | -                 |
| 125.5240.329104 Milestone Inspection Fee            | -                 | -                 | -                    | -                 |
| 125.5240.329501 Applications/Fees                   | 2,250             | -                 | 7,331                | 5,000             |
| 125.5240.361100 Interest Earnings                   | 56,531            | 30,000            | 57,594               | 38,500            |
| 125.5240.369900 Other Miscellaneous Revenues        | 1,786             | 1,500             | 2,250                | 1,500             |
| 125.5240.369903 Refund Prior Year Expenses          | -                 | -                 | -                    | -                 |
| 125.5240.369906 Insurance Proceeds                  | -                 | -                 | -                    | -                 |
| 125.5240.380000 Other Sources                       | -                 | -                 | -                    | -                 |
| 125.5240.380001 Fund Balance/Net Position Carryover | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>           | <b>846,614</b>    | <b>1,331,500</b>  | <b>1,155,464</b>     | <b>1,345,000</b>  |

| ACCOUNT                                    | FY 2023<br>ACTUAL          | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                  |
|--|----------------------------|-------------------|----------------------|-------------------|------------------|
| <b>Expenses &amp; Other Outflows</b>       |                            |                   |                      |                   |                  |
| 125.5240.512000                            | Salaries & Wages           | 335,782           | 426,311              | 383,079           | 441,200          |
| 125.5240.514000                            | Overtime                   | 189               | -                    | 6                 | 1,000            |
| 125.5240.521000                            | Social Security            | 24,782            | 32,613               | 28,029            | 34,700           |
| 125.5240.522001                            | ICMA 401(a) Plan           | 26,651            | 15,104               | 15,938            | 14,325           |
| 125.5240.522002                            | FRS - Regular Class        | -                 | 35,077               | 54,069            | 39,850           |
| 125.5240.522003                            | FRS - DROP                 | -                 | -                    | -                 | -                |
| 125.5240.523000                            | Group Insurance            | 57,873            | 128,000              | 92,673            | 112,500          |
| 125.5240.524000                            | Worker's Compensation      | 7,285             | 7,540                | 6,272             | 2,950            |
| 125.5240.525000                            | Unemployment Compensation  | -                 | -                    | -                 | -                |
| 125.5240.531000                            | Professional Services      | 19,509            | 20,000               | 3,786             | 15,000           |
| 125.5240.531011                            | Software Support Services  | 46,713            | 36,000               | 35,546            | 50,000           |
| 125.5240.531012                            | Special Magistrate         | 6,051             | 5,000                | 6,319             | 6,000            |
| 125.5240.531013                            | Code Enforcement Services  | -                 | 1,000                | -                 | 1,000            |
| 125.5240.534000                            | Contractual Service        | -                 | -                    | -                 | -                |
| 125.5240.534009                            | Senior Programming         | -                 | -                    | -                 | -                |
| 125.5240.540000                            | Travel & Training          | 4,734             | 7,500                | 6,274             | 7,500            |
| 125.5240.541000                            | Cellular Telephone         | 7,063             | 3,500                | 5,731             | 5,000            |
| 125.5240.542000                            | Postage                    | 7                 | -                    | 106               | -                |
| 125.5240.543010                            | Telephone                  | -                 | -                    | 231               | 500              |
| 125.5240.544000                            | Rentals & Leases           | 2,770             | 4,000                | 1,725             | 4,000            |
| 125.5240.545000                            | General Insurance          | 6,132             | 9,000                | 8,486             | 9,000            |
| 125.5240.546001                            | Maintenance Auto Equipment | 6,452             | 10,000               | 12,089            | 15,000           |
| 125.5240.549001                            | Bank Service Charges       | 9,914             | 15,000               | 2,852             | 10,000           |
| 125.5240.549003                            | Cash Short (Over)          | 23                | -                    | -                 | -                |
| 125.5240.549999                            | Pending Expenditures       | -                 | -                    | -                 | 10,000           |
| 125.5240.551000                            | Office Supplies            | 14,800            | 20,000               | 5,746             | 20,000           |
| 125.5240.552003                            | Tools                      | 1,220             | 2,500                | 892               | 2,500            |
| 125.5240.552004                            | Uniforms                   | 833               | 1,000                | 416               | 1,000            |
| 125.5240.552005                            | Gasoline & Oil             | 2,820             | 5,000                | 1,160             | 2,500            |
| 125.5240.554000                            | Dues & Subscriptions       | 729               | 2,500                | 420               | 2,500            |
| 125.5240.562000                            | Buildings                  | -                 | 700,000              | -                 | 500,000          |
| 125.5240.563000                            | Capital Improvements       | 26,055            | -                    | 197,821           | 175,000          |
| 125.5240.564000                            | Capital Equipment          | 27,720            | 91,000               | 122,607           | -                |
| 125.5240.591001                            | Administrative Services    | 169,172           | 202,600              | 226,766           | 272,200          |
| 125.5240.591006                            | Transfer to General Fund   | -                 | -                    | -                 | -                |
| 125.5240.599002                            | Budgeted Contingency       | -                 | 16,000               | -                 | 20,000           |
| <b>Expenses &amp; Other Outflows Total</b> |                            | <b>805,281</b>    | <b>1,796,245</b>     | <b>1,219,038</b>  | <b>1,775,225</b> |

### DEBT SERVICE FUND

**Overview:** The Debt Service Fund is a special revenue fund that was established in FY 2016. Governmental fund debt service obligations are expended through this fund via interfund transfers. Fund balance includes any reserves that have been committed by the Board of Commissioners for the purpose of retiring outstanding debt (i.e., exercising future redemption options).

#### DEBT SERVICE FUND

| ACCOUNT   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>             |                   |                   |                      |                   |
| 170.5170.361100 Interest Earnings               | 20,005            | 20,000            | 21,554               | 14,500            |
| 170.5170.380000 Other Sources                   | -                 | -                 | -                    | -                 |
| 170.5170.380001 Fund Balance/Net Position Carri | -                 | -                 | -                    | -                 |
| 170.5170.381001 Transfer from General Fund      | 297,950           | 300,000           | 127,214              | 299,125           |
| 170.5170.381006 Transfer from LGIS Fund         | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>       | <b>317,955</b>    | <b>320,000</b>    | <b>148,768</b>       | <b>313,625</b>    |
| <b>Expenses &amp; Other Outflows</b>            |                   |                   |                      |                   |
| 170.5170.571000 Debt Service - Principal        | 115,000           | 125,000           | -                    | 125,000           |
| 170.5170.572000 Debt Service - Interest         | 182,950           | 205,000           | 100,134              | 195,000           |
| <b>Expenses &amp; Other Outflows Total</b>      | <b>297,950</b>    | <b>330,000</b>    | <b>100,134</b>       | <b>320,000</b>    |

## GAS TAX FUND

The Gas Tax Fund is a special revenue fund that was established in FY 2016. It reports the municipal fuel tax portion of State Revenue Sharing, as well as the City's share of Pinellas County's local option gas tax. Proceeds are to be spent on transportation-related services, such as the maintenance, operation, and safety of public roadways.

### GAS TAX

| ACCOUNT  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>              |                   |                   |                      |                   |
| 150.5410.312410 Local Option Gas Tax             | 57,377            | 60,000            | 53,518               | 55,000            |
| 150.5410.335125 State Revenue Sharing            | 43,351            | 50,000            | 39,618               | 41,000            |
| 150.5410.361100 Interest Earnings                | 4,132             | 3,500             | 3,518                | 2,500             |
| 150.5410.380000 Other Sources                    | -                 | -                 | -                    | -                 |
| 150.5410.380001 Fund Balance/Net Position Carryc | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>        | <b>104,859</b>    | <b>113,500</b>    | <b>96,654</b>        | <b>98,500</b>     |
| <b>Expenses &amp; Other Outflows</b>             |                   |                   |                      |                   |
| 150.5410.543007 Electric - Street Lights         | 110,427           | 112,000           | 98,713               | 115,000           |
| 150.5410.543008 Electric - Traffic Signals       | 6,689             | 7,000             | 5,051                | 8,000             |
| 150.5410.546010 Maintenance Streets              | -                 | 5,000             | -                    | -                 |
| 150.5410.546011 Maintenance Signs & Signals      | 6,077             | 10,000            | 2,686                | 8,500             |
| 150.5410.599002 Budgeted Contingency             | -                 | 3,000             | -                    | 5,000             |
| <b>Expenses &amp; Other Outflows Total</b>       | <b>123,193</b>    | <b>137,000</b>    | <b>106,450</b>       | <b>136,500</b>    |

## IMPACT FEE FUND

The impact fee fund is used to report the collection of transportation, public safety, and recreation impact fees and expend amounts collected in accordance with legal and statutory requirements.

### IMPACT FEE FUND

| ACCOUNT                                   | FY 2023<br>ACTUAL                                 | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                |
|---|---|-------------------|----------------------|-------------------|----------------|
| <b>Revenues &amp; Other Inflows</b>       |   |                   |                      |                   |                |
| 105.3100.324310                           | Impact Fees - Residential - Transportation        | 11,646            | 15,000               | 22,334            | 20,000         |
| 105.3100.324311                           | Transportation Residential Impact Fees - Pinellas | 2,481             | -                    | -                 | 18,000         |
| 105.3100.324320                           | Impact Fees - Commercial - Transportation         | 196               | 500                  | 975               | 300            |
| 105.3100.324321                           | Transportation Commercial Impact Fees - Pinellas  | -                 | -                    | -                 | 7,500          |
| 105.3100.361100                           | Interest Earnings                                 | 609               | -                    | -                 | 1,200          |
| 105.4000.324110                           | Impact Fees - Residential - Public Safety         | 4,658             | 6,000                | 8,934             | 6,500          |
| 105.4000.324120                           | Impact Fees - Commercial - Public Safety          | 79                | 500                  | 390               | 250            |
| 105.4000.361100                           | Interest Earnings                                 | 192               | -                    | -                 | 300            |
| 105.5000.324610                           | Impact Fees - Residential - Culture/Recreation    | 92,389            | 100,000              | 176,886           | 125,000        |
| 105.5000.324620                           | Impact Fees - Commercial - Culture/Recreation     | 1,555             | 3,000                | 7,719             | 1,500          |
| 105.5000.361100                           | Interest Earnings                                 | 3,806             | -                    | -                 | 5,300          |
| <b>Revenues &amp; Other Inflows Total</b> |   | <b>117,611</b>    | <b>125,000</b>       | <b>217,237</b>    | <b>185,850</b> |

| ACCOUNT                                    | FY 2023<br>ACTUAL    | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |               |
|--|----------------------|-------------------|----------------------|-------------------|---------------|
| <b>Expenses &amp; Other Outflows</b>       |                      |                   |                      |                   |               |
| 105.3100.563000                            | Capital Improvements | -                 | -                    | -                 | -             |
| 105.3100.564000                            | Capital Equipment    | -                 | -                    | -                 | -             |
| 105.4000.563000                            | Capital Improvements | -                 | -                    | -                 | -             |
| 105.4000.564000                            | Capital Equipment    | -                 | -                    | -                 | -             |
| 105.5000.563000                            | Capital Improvements | -                 | -                    | 10,185            | -             |
| 105.5000.564000                            | Capital Equipment    | -                 | -                    | -                 | 45,000        |
| <b>Expenses &amp; Other Outflows Total</b> |                      | <b>-</b>          | <b>-</b>             | <b>10,185</b>     | <b>45,000</b> |



## LOCAL OPTION SALES TAX FUND

**Overview:** The Local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program

### LOCAL OPTION SALES TAX

| ACCOUNT   | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>             |                   |                   |                      |                   |
| 103.1400.380000 Other Sources                   | -                 | -                 | -                    | -                 |
| 103.1400.380001 Fund Balance/Net Position Carry | -                 | 2,083,879         | -                    | -                 |
| 103.9000.312600 7th Cent Sales Tax Revenue      | 664,103           | 671,121           | 603,730              | 659,000           |
| 103.9000.361100 Interest Earnings               | 95,004            | 75,000            | 111,967              | 75,000            |
| <b>Revenues &amp; Other Inflows Total</b>       | <b>759,107</b>    | <b>2,830,000</b>  | <b>715,697</b>       | <b>734,000</b>    |
| <b>Expenses &amp; Other Outflows</b>            |                   |                   |                      |                   |
| 103.3000.563000 Capital Improvements            | -                 | 1,950,000         | -                    | 1,000,000         |
| 103.3000.564000 Capital Equipment               | -                 | -                 | -                    | -                 |
| 103.4000.563000 Capital Improvements            | 583,723           | -                 | -                    | -                 |
| 103.4000.564000 Capital Equipment               | 659,055           | 125,000           | 96,956               | 69,000            |
| 103.5000.552000 Department Supplies             | 4,158             | -                 | -                    | -                 |
| 103.5000.563000 Capital Improvements            | 61,300            | 555,000           | 55,079               | 700,000           |
| 103.5000.564000 Capital Equipment               | 6,730             | 200,000           | -                    | 65,000            |
| 103.8000.563000 Capital Improvements            | 11,700            | -                 | 471,239              | 1,000,000         |
| 103.9000.563000 Capital Improvements            | -                 | -                 | -                    | -                 |
| 103.9000.564000 Capital Equipment               | -                 | -                 | -                    | -                 |
| 103.9000.591002 Transfer to Debt Service Fund   | -                 | -                 | -                    | -                 |
| 103.9000.599002 Budgeted Contingency            | -                 | -                 | -                    | -                 |
| <b>Expenses &amp; Other Outflows Total</b>      | <b>1,326,666</b>  | <b>2,830,000</b>  | <b>623,274</b>       | <b>2,834,000</b>  |

## MARINA

**Overview:** The marina includes the operation of the City's marina and ship store on 150th Avenue. The marina is located on Boca Ciega Bay, providing quick access to the Gulf of Mexico through world famous John's Pass. The marina features wet and dry slips available for lease to the public on a first come first serve basis. The Ship store sells live and frozen bait, tackle, snack food, beverages, propane fuel refill or bottles, recreational 90 fuel and diesel fuel and various items for the convenience of boaters. Marina operation support the citizens and visitors to Madeira Beach and provide a safe and convenient access to the community's waterways.

### **FY '24 Accomplishments:**

#### **Infrastructure**

- Completed Digital Information Sign Project.
- Improved the outside balcony area.
- Restriped Dry Storage parking area.
- Increased inventory to the Marina ship store.
- Expanded live bait selection.
- Purchased an event beverage vending trailer. Wrapped it with the Marina logo and information to help advertise the Marina.
- Completed the process of engineering and design for the Marina Sea Wall project. Project will start FY2025.

#### **Public Safety and Health**

- Maintained compliance with the Florida Clean Marina and the Clean Vessel act.
- Executed a Clean Vessel Act Maintenance Grant for the two marine sanitation systems at the Marina, through the FDEP.
- Expanded and grew interest in our Amphibious Waterway Cleanup. This tournament style trash cleanup creates a fun and unique way to get the community involved in cleaning up our waterways, while raising awareness for the future stewards of our environment.

### **FY '25 Goals and Objectives:**

New income opportunities utilizing current staff and infrastructure.

- Increase Transient boating business through advertisement and speaking with local hotels and rentals to make them aware of the services
- Expand inventory throughout the store.

Enhance the public safety, ascetics, and overall image of the Marina.

- Complete sea wall project.
- Investigate the undergrounding of the power lines inside the Marina.
- Continue to grow the Grunt Hunt and Trash Cleanup tournaments.
- Install shower doors in bathrooms.
- Investigate and execute ways to make the Marina more inviting to the "passing buy" public on 150th Avenue.
- Expand the Marina's involvement in local events and charities.

## MARINA

| ACCOUNT                                   |  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|--|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>       |  |                   |                   |                      |                   |
| 405.9300.335380                           | State Appropriations - Physical Environment    | -                 | -                 | -                    | 70,000            |
| 405.9300.347500                           | ATM Service Charge                             | 187               | 250               | 176                  | 200               |
| 405.9300.347901                           | Unleaded Fuel Sales                            | 2,742,762         | 3,500,000         | 2,466,619            | 3,000,000         |
| 405.9300.347902                           | Diesel Sales                                   | 108,458           | 200,000           | 110,343              | 200,000           |
| 405.9300.347903                           | Diesel - Commerical                            | 439,482           | 500,000           | 358,252              | 500,000           |
| 405.9300.347904                           | Purchases Fuel                                 | (2,539,721)       | (3,000,000)       | (2,096,033)          | (2,500,000)       |
| 405.9300.347905                           | Propane Sales                                  | 2,345             | 4,000             | 2,136                | 3,500             |
| 405.9300.347906                           | Propane - Exempt                               | 538               | 800               | 161                  | 500               |
| 405.9300.347907                           | Purchases Propane                              | (1,841)           | (2,500)           | (1,451)              | (2,500)           |
| 405.9300.347908                           | Misc Store Income-Taxable                      | 290,426           | 350,000           | 297,206              | 350,000           |
| 405.9300.347909                           | Misc Store Income-Non Taxable                  | 3,336             | 2,500             | 2,903                | 2,500             |
| 405.9300.347910                           | Purchases Store                                | (194,707)         | (250,000)         | (193,062)            | (250,000)         |
| 405.9300.347911                           | Dry Storage Fees                               | 133,365           | 160,000           | 139,426              | 160,000           |
| 405.9300.347912                           | Transient Rentals                              | 96,429            | 120,000           | 91,073               | 120,000           |
| 405.9300.347913                           | Marina Slip Rent                               | 275,058           | 250,000           | 271,227              | 250,000           |
| 405.9300.347914                           | Annual Fishing Tournament                      | 26,413            | 20,000            | 34,880               | 20,000            |
| 405.9300.347915                           | Land & Sea Sales                               | -                 | -                 | -                    | -                 |
| 405.9300.347916                           | Late Fees                                      | -                 | -                 | -                    | -                 |
| 405.9300.347917                           | Boat Ramp Parking                              | 8,733             | 7,000             | 7,488                | 7,000             |
| 405.9300.361100                           | Interest Earnings                              | 125,080           | 50,000            | 151,052              | 99,000            |
| 405.9300.364000                           | Sale/Disposition of Capital Assets             | -                 | -                 | -                    | -                 |
| 405.9300.369900                           | Other Miscellaneous Revenues                   | 0                 | 100               | -                    | -                 |
| 405.9300.369903                           | Refund Prior Year Expenses                     | -                 | -                 | -                    | -                 |
| 405.9300.369904                           | Sales Tax Collection Allowance                 | 360               | 400               | 369                  | -                 |
| 405.9300.369912                           | Boat Ramp Fees                                 | 60                | 1,000             | -                    | -                 |
| 405.9300.369913                           | Commission - Laundry Equipment                 | 909               | 1,000             | 875                  | 1,000             |
| 405.9300.380000                           | Other Sources                                  | -                 | -                 | -                    | -                 |
| 405.9300.380001                           | Fund Balance/Net Position Carryover Used       | -                 | -                 | -                    | -                 |
| 405.9300.381002                           | Transfer from Sanitation Fund                  | -                 | -                 | -                    | -                 |
| 405.9300.381003                           | Transfer from Stormwater Fund                  | -                 | -                 | -                    | -                 |
| 405.9300.389201                           | Federal Grant - Clean Vessel                   | -                 | -                 | 5,016                | -                 |
| 405.9300.389801                           | Asset Transfer In from Governmental Activities | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b> |  | <b>1,517,673</b>  | <b>1,914,550</b>  | <b>1,648,656</b>     | <b>2,031,200</b>  |

| ACCOUNT                                     | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>        |                   |                   |                      |                   |
| 405.9300.512000 Salaries & Wages            | 218,766           | 240,905           | 217,224              | 242,900           |
| 405.9300.514000 Overtime                    | 21,531            | 22,000            | 22,284               | 20,000            |
| 405.9300.521000 Social Security             | 18,174            | 18,475            | 18,117               | 20,700            |
| 405.9300.522001 ICMA 401(a) Plan            | 19,648            | 21,291            | 14,753               | 13,600            |
| 405.9300.522002 FRS - Regular Class         | -                 | -                 | 50,852               | 14,700            |
| 405.9300.522003 FRS - DROP                  | -                 | -                 | -                    | -                 |
| 405.9300.523000 Group Insurance             | 54,700            | 90,000            | 58,133               | 72,000            |
| 405.9300.524000 Worker's Compensation       | 3,703             | 4,264             | 4,195                | 5,400             |
| 405.9300.531000 Professional Services       | 168               | 1,000             | -                    | 1,000             |
| 405.9300.531011 Software Support Services   | 1,459             | 3,000             | 1,177                | 3,500             |
| 405.9300.534000 Contractual Service         | 5,008             | 15,000            | 5,913                | 6,000             |
| 405.9300.540000 Travel & Training           | 13                | 4,000             | -                    | 4,000             |
| 405.9300.541000 Cellular Telephone          | 831               | 1,500             | 805                  | 860               |
| 405.9300.542000 Postage                     | 7                 | 200               | 10                   | 200               |
| 405.9300.543000 Utilities                   | 28,015            | 28,000            | 21,596               | 24,000            |
| 405.9300.543001 Electric - Buildings        | 17,490            | 17,000            | 14,610               | 20,000            |
| 405.9300.543003 Electric - Docks            | 16,537            | 20,000            | 12,004               | 20,000            |
| 405.9300.543009 Solid Waste Disposal        | 6,000             | 10,000            | 11,193               | 11,000            |
| 405.9300.543010 Telephone                   | 4,557             | 7,500             | 5,044                | 5,000             |
| 405.9300.544000 Rentals & Leases            | -                 | 1,000             | -                    | 1,000             |
| 405.9300.544001 Submerged Land Lease        | 3,704             | 5,000             | 5,213                | 6,000             |
| 405.9300.545000 General Insurance           | 13,675            | 20,000            | 17,987               | 17,000            |
| 405.9300.546001 Maintenance Auto Equipment  | 806               | 1,500             | 26                   | 1,500             |
| 405.9300.546002 Maint Other Equipment       | 3,203             | 4,000             | 2,425                | 5,000             |
| 405.9300.546003 Maintenance Building        | 8,972             | 10,000            | 6,066                | 10,000            |
| 405.9300.546008 Maintenance Grounds/Parks   | 3,137             | 5,000             | 3,088                | 5,000             |
| 405.9300.546014 Marina Maintenance          | 14,880            | 18,000            | 30,975               | 22,000            |
| 405.9300.547000 Printing and Binding        | -                 | 200               | -                    | 200               |
| 405.9300.548000 Promotions & Pub Rltns      | 21,758            | 27,000            | 30,527               | 27,000            |
| 405.9300.548003 Boat Parade                 | 5,364             | 6,000             | 6,277                | 6,000             |
| 405.9300.549001 Bank Service Charges        | 86,637            | 90,000            | 77,117               | 90,000            |
| 405.9300.549003 Cash Short (Over)           | 17                | -                 | 46                   | -                 |
| 405.9300.549007 Licenses & Permits          | 852               | 1,500             | 525                  | 1,500             |
| 405.9300.549008 Bad Debt Expense            | -                 | -                 | -                    | -                 |
| 405.9300.549999 Pending Expenditures        | -                 | -                 | -                    | -                 |
| 405.9300.551000 Office Supplies             | 492               | 1,500             | 265                  | 1,500             |
| 405.9300.552000 Departmental Supplies       | 4,693             | 7,000             | 6,440                | 7,000             |
| 405.9300.552001 Discarded Inventory         | -                 | -                 | -                    | -                 |
| 405.9300.552003 Tools                       | 509               | 1,000             | 401                  | 1,000             |
| 405.9300.552004 Uniforms                    | 1,323             | 2,000             | 852                  | 2,000             |
| 405.9300.552005 Gasoline & Oil              | 705               | 1,500             | 505                  | 1,500             |
| 405.9300.554000 Dues & Subscriptions        | 110               | 500               | 118                  | 500               |
| 405.9300.563000 Capital Improvements        | -                 | 400,000           | 6,492                | 250,000           |
| 405.9300.564000 Capital Equipment           | 18,865            | 60,000            | 55,195               | 120,000           |
| 405.9300.572001 Debt Service - Interest GF  | 6,738             | 11,000            | 6,027                | -                 |
| 405.9300.572002 Interest Expense - Leases   | -                 | -                 | -                    | -                 |
| 405.9300.591001 Administrative Services     | 113,813           | 130,000           | 145,506              | 186,800           |
| 405.9300.591003 Transfer to Sanitation Fund | -                 | -                 | -                    | -                 |
| 405.9300.591004 Transfer to Stormwater Fund | -                 | -                 | -                    | -                 |
| 405.9300.599002 Budgeted Contingency        | -                 | 14,000            | -                    | 12,000            |
| <b>Expenses &amp; Other Outflows Total</b>  | <b>726,859</b>    | <b>1,321,835</b>  | <b>859,982</b>       | <b>1,259,360</b>  |

## PARKING FUND

The function of the Parking Enforcement Department for the City include manual patrolling of fourteen city-owned parking lots that comprise 554 parking spaces daily. Ensuring proper maintenance and functionality of the twenty-nine pay stations throughout the City is a significant responsibility for the Department and requires a highly trained and efficient staff. Parking staff are highly trained and qualified to assist visitors who violate parking restrictions, and city ordinances are issued for parking violations by Parking Enforcement staff or police officers.

### **FY '24 Accomplishments:**

#### Staffing and Team Development:

- Acquired two new parking enforcement vehicles, enhancing our enforcement capabilities.
- The department has expanded the ParkMobile zones to improve accounting and recording capabilities and reduce
- Successfully hired an additional parking enforcement officer, fully staffing the department.
- Enhanced team capabilities to maintain a consistent level of revenue and financial stability.

#### Technology and Systems:

- Developed a sustainable online parking enforcement permitting and ticketing system, streamlining operations and
- Initiated the creation of a comprehensive parking map to enhance user experience and accessibility.
- Conducted a website cleanup to improve user navigation and information clarity.

### **FY '25 Goals and Objectives:**

#### Finalization and Launch:

- Parking Map: Finalize and launch the comprehensive parking map, providing clear, user-friendly information on parking availability and regulation
- Website Enhancements: Continue improving the website for better user experience and easier access to parking information.

#### Signage and Kiosk Project:

- City Signage: Improve and update signage throughout the city to provide clear directions and information for parking.
- Kiosk Project: Implement a city-wide project to remove all physical kiosks, transitioning to a fully digital system. This will not only enhance user convenience but also save the city thousands of dollars annually.

#### Operational Improvements:

- Equipment Upgrade: Add one additional hand-held device for the parking staff to improve efficiency and reduce response time.
- Staff Organization: Enhance organization within the parking staff to ensure optimal performance and service delivery.

#### Collaboration and Infrastructure:

- City Parking Garage: Collaborate with other departments to bring the vision of a city parking garage to life, providing additional parking options and supporting city growth.

#### Sustainability and Financial Stability:

- Maintain and improve financial stability through efficient management and innovative solutions in parking operations.

#### Strategic Vision

- Customer Experience: Prioritize enhancing the customer experience through technology, clear communication, and responsive service.
- Efficiency and Innovation: Embrace innovation and efficiency in all operations to ensure sustainable growth and
- Collaboration: Foster strong collaboration with other city departments to achieve shared goals and enhance city
- Financial Prudence: Continue focusing on financial prudence, ensuring that all initiatives contribute to the city's long-term financial health and stability.

**PARKING MANAGEMENT**

| ACCOUNT                                   |                                    | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|---|------------------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>       |                                    |                   |                   |                      |                   |
| 407.6500.344501                           | John's Pass Village                | 477,888           | 450,000           | 436,055              | 450,000           |
| 407.6500.344502                           | City/South Beach                   | 656,863           | 800,000           | 702,187              | 800,000           |
| 407.6500.344503                           | Non-Resident Parking Permits       | 438               | 1,000             | 3,331                | 1,500             |
| 407.6500.344504                           | Village Blvd. Parking              | 1,300,351         | 1,500,000         | 1,218,739            | 1,500,000         |
| 407.6500.344505                           | Misc. Lot Parking                  | 424,925           | 410,000           | 283,160              | 410,000           |
| 407.6500.344508                           | Business Parking Permit            | 17,336            | 18,000            | 16,799               | 15,000            |
| 407.6500.354001                           | Parking Fines                      | 625,205           | 680,000           | 520,557              | 500,000           |
| 407.6500.361100                           | Interest Earnings                  | 42,321            | 35,000            | 88,043               | 52,000            |
| 407.6500.364000                           | Sale/Disposition of Capital Assets | -                 | -                 | -                    | -                 |
| 407.6500.369900                           | Sales Tax Collection Allowance     | 0                 | -                 | -                    | -                 |
| 407.6500.369904                           | Sales Tax Collection Allowance     | 330               | 250               | 369                  | 250               |
| <b>Revenues &amp; Other Inflows Total</b> |                                    | <b>3,545,658</b>  | <b>3,894,250</b>  | <b>3,269,241</b>     | <b>3,728,750</b>  |

| ACCOUNT                                    |                            | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|----------------------------|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |                            |                   |                   |                      |                   |
| 407.6500.512000                            | Salaries & Wages           | 158,571           | 170,960           | 153,616              | 176,200           |
| 407.6500.514000                            | Overtime                   | 11,343            | 2,000             | 15,720               | 14,400            |
| 407.6500.521000                            | Social Security            | 12,573            | 13,078            | 12,788               | 15,000            |
| 407.6500.522001                            | ICMA 401(a) Plan           | 11,559            | 12,261            | 8,680                | 8,400             |
| 407.6500.522002                            | FRS - Regular Class        | -                 | -                 | 25,356               | 13,700            |
| 407.6500.522003                            | FRS - DROP                 | -                 | -                 | -                    | -                 |
| 407.6500.523000                            | Group Insurance            | 35,847            | 60,000            | 41,229               | 54,000            |
| 407.6500.524000                            | Worker's Compensation      | 2,071             | 2,832             | 3,693                | 4,600             |
| 407.6500.534000                            | Contractual Service        | 33,990            | 160,000           | 29,200               | 85,000            |
| 407.6500.534011                            | Ticket Processing          | 24,695            | 50,000            | 25,114               | 26,000            |
| 407.6500.540000                            | Travel And Training        | -                 | 1,000             | -                    | 5,000             |
| 407.6500.541000                            | Cellular Telephone         | 2,283             | 2,500             | 1,311                | 2,400             |
| 407.6500.542000                            | Postage                    | 52                | 140               | -                    | 55                |
| 407.6500.544000                            | Rentals & Leases           | 7,895             | 15,000            | 3,962                | 4,000             |
| 407.6500.545000                            | General Insurance          | 451               | 1,600             | 662                  | 500               |
| 407.6500.546001                            | Maintenance Auto Equipment | 4,504             | 5,000             | 2,692                | 4,900             |
| 407.6500.546002                            | Maint Other Equipment      | 3,885             | 12,000            | 6,284                | 4,000             |
| 407.6500.546006                            | Maintenance - Pay Stations | 43,066            | 60,000            | 46,357               | 10,000            |
| 407.6500.547000                            | Printing and Binding       | 91                | 100               | 78                   | 205               |
| 407.6500.549001                            | Bank Service Charges       | 250,406           | 300,000           | 291,430              | 260,000           |
| 407.6500.551000                            | Office Supplies            | 493               | 1,000             | 715                  | 515               |
| 407.6500.552000                            | Departmental Supplies      | 12,552            | 25,000            | 14,573               | 14,560            |
| 407.6500.552004                            | Uniforms                   | 1,622             | 1,500             | 1,883                | 1,700             |
| 407.6500.552005                            | Gasoline & Oil             | 4,996             | 6,000             | 5,108                | 5,150             |
| 407.6500.563000                            | Capital Improvements       | -                 | -                 | 27,913               | -                 |
| 407.6500.564000                            | Capital Equipment          | 10,264            | 3,035,000         | 110,771              | 150,000           |
| 407.6500.591001                            | Administrative Services    | -                 | 274,000           | 306,683              | 888,400           |
| 407.6500.591006                            | Transfer to General Fund   | 1,800,000         | -                 | -                    | -                 |
| 407.6500.599002                            | Budgeted Contingency       | -                 | -                 | -                    | 75,000            |
| <b>Expenses &amp; Other Outflows Total</b> |                            | <b>2,433,209</b>  | <b>4,210,972</b>  | <b>1,135,817</b>     | <b>1,823,685</b>  |

## SANITATION FUND

**Overview:** The Sanitation Department is in charge of the removal, disposal, and recycling of solid waste. Sanitation services are intended to help ensure the health and safety of the community by keeping the environment free from possible health hazards and unsightly debris.

**FY '24 Accomplishments:**

- BOC approved Leasing of a Automated Side Loader for residential route to have the ability to run the route while short staffed
- Purchased Sparking bin cleaner to help keep all trash cans at city parks clean.
- Traded in a 2023 Kenworth for a 2024 Battle Motor that is easier on staff while running the commercial route

**FY '25 Goals and Objectives:**

- Infrastructure
- Financial Sustainability
- Human Capital

**SANITATION**

| ACCOUNT  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>                            |                   |                   |                      |                   |
| 402.7000.343400 Sanitation Charges                             | 2,055,705         | 2,000,000         | 1,805,793            | 1,800,000         |
| 402.7000.343401 Recycling Service Fee                          | 38,004            | 60,000            | 40,832               | 40,000            |
| 402.7000.343402 Late Fees                                      | 0                 | -                 | 82                   | -                 |
| 402.7000.361100 Interest Earnings                              | 49,171            | 35,000            | 71,140               | 46,000            |
| 402.7000.362006 Container Rent                                 | -                 | -                 | 3,726                | -                 |
| 402.7000.364000 Sale/Disposition of Capital Assets             | -                 | -                 | 242,808              | -                 |
| 402.7000.369900 Other Miscellaneous Revenues                   | 837               | 1,000             | -                    | 1,000             |
| 402.7000.369903 Refund Prior Year Expenses                     | 9,852             | -                 | 7                    | -                 |
| 402.7000.369906 Insurance Proceeds                             | 449               | -                 | -                    | -                 |
| 402.7000.380000 Other Sources                                  | -                 | -                 | -                    | -                 |
| 402.7000.380001 Fund Balance/Net Position Carryover Used       | -                 | 140,663           | -                    | -                 |
| 402.7000.381003 Transfer from Stormwater Fund                  | -                 | -                 | -                    | -                 |
| 402.7000.381004 Transfer from Marina Fund                      | -                 | -                 | -                    | -                 |
| 402.7000.389401 Pinellas County Recycling Grnt                 | 2,829             | -                 | -                    | -                 |
| 402.7000.389801 Asset Transfer In from Governmental Activities | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>                      | <b>2,156,847</b>  | <b>2,236,663</b>  | <b>2,164,386</b>     | <b>1,887,000</b>  |

| ACCOUNT                                    |  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|--|-------------------|-------------------|----------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |  |                   |                   |                      |                   |
| 402.7000.512000                            | Salaries & Wages                             | 356,137           | 413,237           | 371,976              | 413,300           |
| 402.7000.514000                            | Overtime                                     | 65,885            | 30,167            | 54,471               | 52,600            |
| 402.7000.521000                            | Social Security                              | 30,049            | 33,920            | 30,773               | 36,500            |
| 402.7000.522001                            | ICMA 401(a) Plan                             | 29,091            | 32,344            | 15,973               | 13,300            |
| 402.7000.522002                            | FRS - Regular Class                          | 6,880             | 7,309             | 131,223              | 44,870            |
| 402.7000.522003                            | FRS - DROP                                   | -                 | -                 | -                    | -                 |
| 402.7000.523000                            | Group Insurance                              | 81,629            | 172,000           | 125,360              | 154,800           |
| 402.7000.524000                            | Worker's Compensation                        | 12,898            | 13,846            | 12,830               | 20,150            |
| 402.7000.525000                            | Unemployment Compensation                    | -                 | -                 | -                    | -                 |
| 402.7000.531000                            | Professional Services                        | -                 | -                 | -                    | -                 |
| 402.7000.534005                            | Curbside Recycling                           | 257,903           | 270,000           | 298,493              | 300,000           |
| 402.7000.534008                            | Recycling Material Disposal                  | 11,676            | 40,000            | 2,505                | 30,000            |
| 402.7000.534010                            | Temporary Services                           | 54,323            | 45,000            | 27,946               | 40,000            |
| 402.7000.534013                            | Waste Disposal                               | 318,530           | 350,000           | 314,667              | 350,000           |
| 402.7000.540000                            | Travel & Training                            | 148               | 750               | 12                   | 750               |
| 402.7000.541000                            | Cellular Telephone                           | 1,944             | 1,800             | 1,931                | 2,000             |
| 402.7000.542000                            | Postage                                      | -                 | -                 | -                    | 500               |
| 402.7000.542001                            | Postage - Utility Bills                      | 9,970             | 8,500             | 6,972                | 10,000            |
| 402.7000.544000                            | Rentals & Leases                             | 37,066            | 46,000            | 53,336               | 125,000           |
| 402.7000.544004                            | Rentals & Leases Contra Expense - GASB 87/96 | 27,501            | -                 | -                    | -                 |
| 402.7000.545000                            | General Insurance                            | 11,188            | -                 | 16,419               | 23,000            |
| 402.7000.546001                            | Maintenance Auto Equipment                   | 52,176            | 40,000            | 31,371               | 30,000            |
| 402.7000.546002                            | Maint Other Equipment                        | 4,536             | 3,500             | 3,678                | 5,000             |
| 402.7000.546013                            | Maintenance Tires                            | 20,100            | 20,000            | 11,280               | 15,000            |
| 402.7000.549001                            | Bank Service Charges                         | 36                | -                 | -                    | -                 |
| 402.7000.549008                            | Bad Debt Expense                             | 13,142            | -                 | 17,765               | -                 |
| 402.7000.549999                            | Pending Expenditures                         | -                 | -                 | -                    | -                 |
| 402.7000.552000                            | Departmental Supplies                        | 208,067           | 100,000           | 73,917               | 100,000           |
| 402.7000.552003                            | Tools  | 3,150             | 3,000             | 1,685                | 3,000             |
| 402.7000.552004                            | Uniforms                                     | 2,637             | 3,500             | 3,353                | 3,500             |
| 402.7000.552005                            | Gasoline & Oil                               | 64,147            | 60,000            | 50,682               | 60,000            |
| 402.7000.554000                            | Dues & Subscriptions                         | 12                | -                 | 106                  | 14,000            |
| 402.7000.559015                            | Amortization Expense                         | 26,647            | -                 | -                    | -                 |
| 402.7000.563000                            | Capital Improvements                         | -                 | -                 | -                    | -                 |
| 402.7000.564000                            | Capital Equipment                            | 35,330            | 405,000           | 11,175               | -                 |
| 402.7000.572000                            | Debt Service - Interest                      | -                 | -                 | -                    | -                 |
| 402.7000.572001                            | Debt Service - Interest GF                   | -                 | -                 | -                    | -                 |
| 402.7000.572002                            | Interest Expense - Leases                    | 1,418             | -                 | -                    | -                 |
| 402.7000.591001                            | Administrative Services                      | 81,774            | 92,100            | 103,086              | 139,400           |
| 402.7000.591004                            | Transfer to Stormwater Fund                  | -                 | -                 | -                    | -                 |
| 402.7000.591005                            | Transfer to Marina Fund                      | -                 | -                 | -                    | -                 |
| 402.7000.599002                            | Budgeted Contingency                         | -                 | 34,000            | -                    | 32,000            |
| <b>Expenses &amp; Other Outflows Total</b> |  | <b>1,825,990</b>  | <b>2,225,973</b>  | <b>1,772,986</b>     | <b>2,018,670</b>  |



## STORMWATER FUND

**Overview:** The Stormwater Department includes all activities pertaining to the construction, maintenance, and repair of the City's Stormwater management system. The Stormwater Department manages the National Pollutant Discharge Elimination System (NPDES) permit which is authorized by the Clean Water Act (1972) and controls the water pollution by regulating point sources that discharge pollutants into the waters.

**FY '24 Accomplishments:**

- Completed Gulf Lane and Beach Access Roadway and Drainage project.
- Inspecting and cleaning stormwater pipes in problem areas.
- Established relationships with agencies to help protect the stormwater infrastructure in Madeira Beach.
- Area 3- East and West Parsley, A St., B St., and Lynn Way submitted to FDOT for comments and then will be placed out
- Installed new bright red stormwater markers on every stormwater inlet to notify only rain down the drain.

**FY '25 Goals and Objectives:**

- Infrastructure
- Financial Sustainability
- Human Capital

**STORMWATER**

| ACCOUNT  | FY 2023<br>ACTUAL | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |
|--|-------------------|-------------------|----------------------|-------------------|
| <b>Revenues &amp; Other Inflows</b>                            |                   |                   |                      |                   |
| 404.9200.334391 Stormwater Grant                               | 32,202            | 1,641,900         | -                    | 1,274,700         |
| 404.9200.338000 Pinellas County                                | -                 | -                 | -                    | -                 |
| 404.9200.343700 Stormwater Service                             | 678,215           | 750,000           | 536,108              | 650,000           |
| 404.9200.361100 Interest Earnings                              | 225,834           | 150,000           | 195,781              | 130,000           |
| 404.9200.364000 Sale/Disposition of Capital Assets             | 8,100             | -                 | -                    | -                 |
| 404.9200.369900 Other Miscellaneous Revenues                   | -                 | -                 | -                    | -                 |
| 404.9200.369903 Refund Prior Year Expenses                     | 687               | -                 | -                    | -                 |
| 404.9200.380000 Other Sources                                  | -                 | -                 | -                    | -                 |
| 404.9200.380001 Fund Balance/Net Position Carryover Used       | -                 | 6,745,076         | -                    | -                 |
| 404.9200.381001 Transfer from General Fund                     | 1,490,000         | 1,495,000         | -                    | 1,495,249         |
| 404.9200.381002 Transfer from Sanitation Fund                  | -                 | -                 | -                    | -                 |
| 404.9200.381004 Transfer from Marina Fund                      | -                 | -                 | -                    | -                 |
| 404.9300.389801 Asset Transfer In from Governmental Activities | -                 | -                 | -                    | -                 |
| <b>Revenues &amp; Other Inflows Total</b>                      | <b>2,435,038</b>  | <b>10,781,976</b> | <b>731,889</b>       | <b>3,549,949</b>  |

| ACCOUNT                                    | FY 2023<br>ACTUAL                            | FY 2024<br>BUDGET | FY 2024<br>PROJECTED | FY 2025<br>BUDGET |                   |
|--|--|-------------------|----------------------|-------------------|-------------------|
| <b>Expenses &amp; Other Outflows</b>       |  |                   |                      |                   |                   |
| 404.9200.512000                            | Salaries & Wages                             | 166,966           | 202,667              | 168,970           | 211,400           |
| 404.9200.514000                            | Overtime                                     | 2,519             | 1,585                | 2,737             | 2,600             |
| 404.9200.521000                            | Social Security                              | 13,186            | 15,625               | 12,927            | 16,900            |
| 404.9200.522001                            | ICMA 401(a) Plan                             | 20,441            | 5,283                | 6,616             | -                 |
| 404.9200.522002                            | FRS - Regular Class                          | -                 | 19,536               | 141,703           | 20,870            |
| 404.9200.522003                            | FRS - DROP                                   | -                 | -                    | -                 | -                 |
| 404.9200.523000                            | Group Insurance                              | 42,349            | 82,000               | 42,773            | 64,800            |
| 404.9200.524000                            | Worker's Compensation                        | 8,626             | 9,729                | 10,676            | 13,950            |
| 404.9200.525000                            | Unemployment Compensation                    | -                 | -                    | -                 | -                 |
| 404.9200.531000                            | Professional Services                        | 61,922            | 130,000              | 73,269            | 60,000            |
| 404.9200.531014                            | PC Reimb. Series 2019                        | -                 | -                    | -                 | -                 |
| 404.9200.540000                            | Travel & Training                            | 827               | 1,500                | 751               | 1,500             |
| 404.9200.541000                            | Cellular Telephone                           | 1,512             | 1,850                | 1,519             | 1,500             |
| 404.9200.542000                            | Postage                                      | -                 | 1,000                | -                 | 1,000             |
| 404.9200.542001                            | Postage - Utility Bills                      | 7,513             | 9,000                | 5,719             | 8,000             |
| 404.9200.543005                            | Electric - Pump Stations                     | 715               | 700                  | 642               | 700               |
| 404.9200.543014                            | Water Service - Pump Stations                | 157               | 200                  | 157               | 200               |
| 404.9200.544000                            | Rentals & Leases                             | 7,800             | 15,000               | 8,842             | 15,000            |
| 404.9200.544004                            | Rentals & Leases Contra Expense - GASB 87/96 | 7,200             | -                    | -                 | -                 |
| 404.9200.545000                            | General Insurance                            | 26,538            | -                    | 31,498            | 45,000            |
| 404.9200.546001                            | Maintenance Auto Equipment                   | 11,976            | 10,000               | 16,204            | 23,000            |
| 404.9200.546002                            | Maint Other Equipment                        | 482               | 2,500                | 34                | 2,500             |
| 404.9200.546010                            | Maintenance Streets                          | -                 | 12,000               | -                 | 12,000            |
| 404.9200.546015                            | Maintenance Storm Drains                     | 38,244            | 250,000              | 46,877            | 250,000           |
| 404.9200.549008                            | Bad Debt Expense                             | 5,162             | -                    | 5,944             | -                 |
| 404.9200.549999                            | Pending Expenditures                         | -                 | -                    | -                 | -                 |
| 404.9200.552000                            | Departmental Supplies                        | 854               | 1,500                | 1,280             | 1,500             |
| 404.9200.552003                            | Tools  | 454               | 1,500                | 976               | 1,500             |
| 404.9200.552004                            | Uniforms                                     | 942               | 1,800                | 255               | 1,500             |
| 404.9200.552005                            | Gasoline & Oil                               | 16,755            | 20,000               | 9,155             | 20,000            |
| 404.9200.554000                            | Dues & Subscriptions                         | 659               | 700                  | 178               | 700               |
| 404.9200.559015                            | Amortization Expense                         | 7,664             | -                    | -                 | -                 |
| 404.9200.563000                            | Capital Improvements                         | 100               | -                    | -                 | -                 |
| 404.9200.563002                            | Series 2019 Improvements                     | 107,150           | -                    | -                 | -                 |
| 404.9200.563005                            | Drainage & Roadway Improvement               | 54,648            | 8,305,000            | 1,668,227         | 8,995,000         |
| 404.9200.564000                            | Capital Equipment                            | 21,688            | 90,000               | 68,225            | 415,000           |
| 404.9200.571000                            | Debt Service - Principal                     | -                 | 1,032,000            | 1,032,000         | 1,058,000         |
| 404.9200.571002                            | Debt Principal Reclassification              | -                 | -                    | -                 | -                 |
| 404.9200.572000                            | Debt Service - Interest                      | 473,842           | 463,000              | 463,000           | 438,000           |
| 404.9200.572001                            | Debt Service - Interest GF                   | -                 | -                    | -                 | -                 |
| 404.9200.572002                            | Interest Expense - Leases                    | 583               | -                    | -                 | -                 |
| 404.9200.573000                            | Cost of Issuance                             | -                 | -                    | -                 | -                 |
| 404.9200.591001                            | Administrative Services                      | 69,786            | 80,300               | 89,878            | 92,900            |
| 404.9200.591003                            | Transfer to Sanitation Fund                  | -                 | -                    | -                 | -                 |
| 404.9200.591005                            | Transfer to Marina Fund                      | -                 | -                    | -                 | -                 |
| 404.9200.599002                            | Budgeted Contingency                         | -                 | 16,000               | -                 | 15,000            |
| <b>Expenses &amp; Other Outflows Total</b> |  | <b>1,179,258</b>  | <b>10,781,976</b>    | <b>3,911,032</b>  | <b>11,790,020</b> |

**PERSONNEL INFORMATION  
WAGES & BENEFITS  
FTE SUMMARY**



**FUNDED POSITIONS AND PERSONNEL SERVICES 2017-2024**

| Org #                        | Organization           | Total Funded Positions |              |              |              |              |              |              | Personnel Services (Wages & Benefits) |                     |                     |                     |                     |                     |                     |                     |                     |
|------------------------------|------------------------|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                              |                        | 2018 Funded            | 2019 Funded  | 2020 Funded  | 2021 Funded  | 2022 Funded  | 2023 Funded  | 2024 Funded  | 2025 Funded                           | 2018 Actual         | 2019 Actual         | 2020 Actual         | 2021 Budget         | 2022 Budget         | 2023 Budget         | 2024 Budget         | 2025 Budget         |
| 1000                         | City Manager           | 3.00                   | 4.00         | 3.00         | 3.00         | 3.00         | 4.00         | 4.00         | 4.00                                  | \$ 260,922          | \$ 435,914          | \$ 349,153          | \$ 335,900          | \$ 323,140          | \$ 415,295          | \$ 472,506          | \$ 484,603          |
| 1010                         | Information Technology | -                      | -            | -            | 0.50         | 0.50         | -            | -            | -                                     | -                   | -                   | -                   | 43,200              | 22,850              | 52                  | -                   | -                   |
| 1030                         | Human Resources        | -                      | -            | 1.00         | 0.50         | 0.50         | 0.43         | 0.43         | -                                     | -                   | -                   | 87,271              | -                   | 62,640              | 56,921              | -                   | -                   |
| 1050                         | Community Development  | 1.20                   | 3.00         | 2.95         | 3.75         | 4.25         | 5.25         | 5.60         | 5.75                                  | 101,277             | 240,519             | 265,302             | 315,400             | 340,520             | 460,276             | 628,157             | 821,024             |
| 1100                         | Finance Department     | 4.00                   | 4.00         | 4.25         | 3.50         | 3.00         | 3.00         | 3.00         | 3.00                                  | 372,633             | 389,336             | 417,880             | 315,500             | 300,480             | 300,546             | 368,839             | 373,791             |
| 1300                         | City Clerk             | 7.00                   | 2.00         | 2.00         | 2.25         | 2.75         | 3.00         | 3.00         | 3.00                                  | 201,427             | 169,315             | 183,802             | 222,100             | 241,420             | 295,847             | 345,999             | 354,588             |
| 1310                         | Board of Commissioners | -                      | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 5.00         | 5.00                                  | -                   | 42,749              | 43,127              | 43,200              | 43,200              | 43,200              | 43,200              | 72,969              |
| 3000                         | Public Works Admin     | 2.00                   | 3.00         | 2.30         | 2.10         | 2.30         | 2.55         | 2.55         | 3.01                                  | 118,742             | 181,670             | 192,663             | 173,700             | 192,750             | 263,088             | 301,582             | 513,853             |
| 4000                         | Fire / EMS             | 15.00                  | 15.00        | 15.00        | 15.00        | 15.00        | 15.00        | 18.00        | 19.33                                 | 1,301,189           | 1,444,748           | 1,506,512           | 1,985,600           | 1,519,670           | 1,599,070           | 2,382,778           | 2,849,687           |
| 5000                         | Recreation             | 9.25                   | 11.25        | 9.25         | 8.75         | 9.25         | 10.00        | 10.25        | 9.50                                  | 425,860             | 532,405             | 383,322             | 343,800             | 481,830             | 582,343             | 694,620             | 681,996             |
| 5240                         | Building Fund          | 4.00                   | 4.20         | 4.45         | 4.75         | 7.75         | 7.75         | 6.40         | 6.25                                  | 330,379             | 319,095             | 334,149             | 377,500             | 583,500             | 684,413             | 644,645             | 1,042,801           |
| 6500                         | Parking Management     | 2.75                   | 3.00         | 3.25         | 2.50         | 3.00         | 3.50         | 4.00         | 4.00                                  | 128,615             | 133,605             | 121,680             | 117,200             | 154,640             | 222,986             | 271,299             | 285,036             |
| 7000                         | Sanitation Fund        | 8.00                   | 7.50         | 7.50         | 7.60         | 8.60         | 8.60         | 8.60         | 8.60                                  | 475,097             | 508,668             | 476,488             | 528,200             | 529,480             | 623,863             | 713,513             | 896,867             |
| 9200                         | Stormwater Fund        | 3.00                   | 4.00         | 4.00         | 4.80         | 3.80         | 4.10         | 4.10         | 4.10                                  | 220,443             | 283,726             | 262,643             | 313,900             | 252,820             | 294,814             | 336,426             | 492,961             |
| 9300                         | Marina Fund            | 4.35                   | 4.35         | 5.05         | 5.00         | 5.25         | 4.63         | 4.63         | 4.75                                  | 233,144             | 262,052             | 304,391             | 332,000             | 246,500             | 315,119             | 400,649             | 387,542             |
| 9910                         | Archibald Fund         | 2.75                   | -            | 3.00         | 3.00         | 4.00         | 4.00         | 4.00         | 4.00                                  | 143,107             | -                   | 187,089             | 204,700             | 270,830             | 272,227             | 297,706             | 330,923             |
| <b>Total</b>                 |                        | <b>66.30</b>           | <b>70.30</b> | <b>72.00</b> | <b>72.00</b> | <b>77.95</b> | <b>80.81</b> | <b>83.56</b> | <b>84.29</b>                          | <b>\$ 4,312,835</b> | <b>\$ 4,943,802</b> | <b>\$ 5,115,472</b> | <b>\$ 5,651,900</b> | <b>\$ 5,566,270</b> | <b>\$ 6,430,061</b> | <b>\$ 7,901,919</b> | <b>\$ 9,588,641</b> |
| <b>2018 to 2025 Growth %</b> |                        |                        |              |              |              |              |              |              |                                       |                     |                     |                     |                     |                     |                     |                     | <b>94%</b>          |
|                              |                        |                        |              |              |              |              |              |              |                                       |                     |                     |                     |                     |                     |                     |                     | <b>27%</b>          |

## FUNDED POSITIONS BY DEPARTMENT

### Archibald

|                                |             |
|--------------------------------|-------------|
| Grounds Maintenance Supervisor | 1.00        |
| Grounds Maintenance Worker I   | 1.00        |
| Recreation Leader III          | 1.00        |
| Senior Grounds Maintenance     | 1.00        |
| <b>Archibald Total</b>         | <b>4.00</b> |

### Board Of Commissioners

|                                     |             |
|-------------------------------------|-------------|
| Commissioner                        | 4.00        |
| Mayor                               | 1.00        |
| <b>Board Of Commissioners Total</b> | <b>5.00</b> |

### Building Services

|                                |             |
|--------------------------------|-------------|
| Building Official              | 1.00        |
| Code Compliance II             | 2.00        |
| Community Development Director | 0.10        |
| Community Development Engineer | 0.15        |
| Office Manager                 | 1.00        |
| Operations Coordinator         | 0.50        |
| Permit Clerk                   | 1.00        |
| Planner II/III                 | 0.50        |
| <b>Building Services Total</b> | <b>6.25</b> |

### City Clerk

|                                       |             |
|---------------------------------------|-------------|
| Administrative Assistant I            | 1.00        |
| City Clerk                            | 1.00        |
| Executive Assistant to the City Clerk | 1.00        |
| <b>City Clerk Total</b>               | <b>3.00</b> |

### City Manager

|                                     |             |
|-------------------------------------|-------------|
| Assistant to the City Manager       | 1.00        |
| Broadcast & Technician              | 1.00        |
| City Manager                        | 1.00        |
| Front Desk Administrative Assistant | 1.00        |
| <b>City Manager Total</b>           | <b>4.00</b> |

**Community Development**

|                                    |             |
|------------------------------------|-------------|
| Community Development Director     | 0.90        |
| Community Development Engineer     | 0.85        |
| Long Range Planner                 | 1.00        |
| Operations Coordinator             | 0.50        |
| Planner II/III                     | 0.50        |
| Planning Technician                | 1.00        |
| Program Coordinator                | 1.00        |
| <b>Community Development Total</b> | <b>5.75</b> |

**Finance**

|                               |             |
|-------------------------------|-------------|
| Accountant                    | 1.00        |
| Accounting Manager            | 1.00        |
| Payroll/Financial Coordinator | 1.00        |
| <b>Finance Total</b>          | <b>3.00</b> |

**Fire/Ems**

|                                       |              |
|---------------------------------------|--------------|
| Deputy Fire Chief                     | 1.00         |
| Driver / Paramedic                    | 3.00         |
| Executive Assistant to the Fire Chief | 1.00         |
| Fire Chief                            | 1.00         |
| Fire Marshal                          | 1.00         |
| Firefighter / Paramedic               | 9.00         |
| Lieutenant / Paramedic                | 3.33         |
| <b>Fire/Ems Total</b>                 | <b>19.33</b> |

**Marina**

|                           |             |
|---------------------------|-------------|
| Marina Attendant          | 1.50        |
| Marina Manager            | 1.00        |
| Marina Supervisor         | 1.00        |
| Seasonal Marina Attendant | 0.25        |
| Senior Marina Attendant   | 1.00        |
| <b>Marina Total</b>       | <b>4.75</b> |

**Parking Management**

|                                 |             |
|---------------------------------|-------------|
| Parking Enforcement             | 1.00        |
| Parking Supervisor              | 1.00        |
| Senior Parking Enforcement      | 2.00        |
| <b>Parking Management Total</b> | <b>4.00</b> |

**Public Works Administration**

|  |             |
|--|-------------|
| Assistant Mechanic                       | 0.34        |
| Public Works Director                    | 0.40        |
| Public Works Technician                  | 1.00        |
| Senior Administrative Assist             | 0.40        |
| Senior Mechanic                          | 0.88        |
| <b>Public Works Administration Total</b> | <b>3.01</b> |

**Recreation**

|                              |             |
|------------------------------|-------------|
| Bus Driver                   | 0.50        |
| Grounds Maintenance Worker I | 0.50        |
| Recreation Director          | 1.00        |
| Recreation Leader I          | 3.50        |
| Recreation Leader II         | 1.50        |
| Recreation Leader III        | 1.00        |
| Recreation Supervisor        | 1.00        |
| Seasonal Rec Leader I        | 0.50        |
| <b>Recreation Total</b>      | <b>9.50</b> |

**Sanitation**

|                              |             |
|------------------------------|-------------|
| Public Works Director        | 0.30        |
| Sanitation Supervisor        | 1.00        |
| Sanitation Worker            | 4.00        |
| Senior Administrative Assist | 0.30        |
| Senior Sanitation Worker     | 3.00        |
| <b>Sanitation Total</b>      | <b>8.60</b> |

**Stormwater**

|                              |             |
|------------------------------|-------------|
|                              | 0.00        |
| Public Works Director        | 0.30        |
| Senior Administrative Assist | 0.30        |
| Senior Stormwater Technician | 1.00        |
| Stormwater Supervisor        | 1.00        |
| Stormwater Technician        | 1.00        |
| Stormwater Technician        | 0.50        |
| <b>Stormwater Total</b>      | <b>4.10</b> |

**Grand Total****84.29**

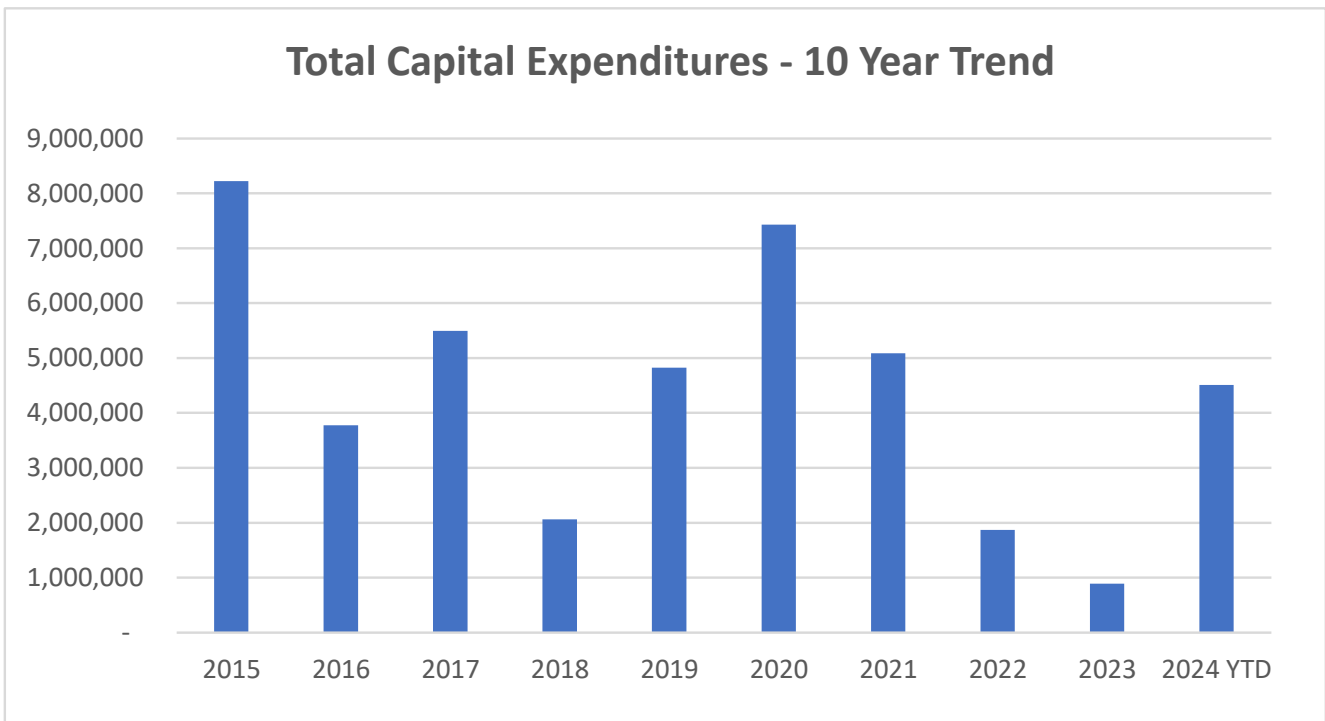
# 5 YEAR CAPITAL IMPROVEMENT PLAN





# HISTORICAL CAPITAL OUTLAY

| <b>Fiscal Year</b> | <b>Amount</b>     |
|--------------------|-------------------|
| 2015               | 8,221,438         |
| 2016               | 3,773,668         |
| 2017               | 5,494,951         |
| 2018               | 2,060,704         |
| 2019               | 4,821,472         |
| 2020               | 7,428,327         |
| 2021               | 5,089,433         |
| 2022               | 1,869,621         |
| 2023               | 891,085           |
| 2024 YTD           | 4,510,245         |
| <b>Total</b>       | <b>44,160,944</b> |



| <b>CAPITAL IMPROVEMENT PLAN - FY 2025</b> |   |                       |
|---|---|-----------------------|
| <b>FUND</b>                               |   | <b>FY 2025 BUDGET</b> |
| <b>Archibald Park Fund</b>                | Archibald Restroom rebuild.                                   | 1,500,000             |
|   | Beach Groin Renourishment Project                             | 1,500,000             |
|   | Mill and Resurface parking lot at Archibald                   | 500,000               |
|   | Replace #109  | 25,000                |
|   | Seawall Replacement at 141st Ave                              | 30,000                |
| <b>Archibald Park Fund Total</b>          |   | <b>3,555,000</b>      |
| <b>Building Fund</b>                      | Additional Building Department Vehicle Parking                | 75,000                |
|   | Metal Roof for boatlift                                       | 75,000                |
|   | Reconfigure Building Department Permit Desk                   | 25,000                |
|   | Satellite Office  | 500,000               |
| <b>Building Fund Total</b>                |   | <b>675,000</b>        |
| <b>General Fund</b>                       | Appliances - Kitchen & Laundry Replacement                    | 18,000                |
|   | Chamber Upgrades  | 20,000                |
|   | City Hall Veranda & Stair Replacement                         | 150,000               |
|   | Deputy Chief Vehicle  | 87,000                |
|   | Interior Remodel/improvement for storage                      | 10,000                |
|   | MDTs - Replacement  | 24,500                |
|   | Recreation Center Fire Suppression System                     | 150,000               |
|   | SCBA Replacement  | 310,000               |
|   | Military Honor Court  | 250,000               |
| <b>General Fund Total</b>                 |   | <b>1,019,500</b>      |
| <b>Impact Fee Fund</b>                    | Field Maintenance Vehicle                                     | 45,000                |
| <b>Impact Fee Fund Total</b>              |   | <b>45,000</b>         |
| <b>Local Option Sales Tax Fund</b>        | Concession Stand  | 500,000               |
|   | Public Works & Building Services Facility                     | 1,000,000             |
|   | Recreation Truck  | 65,000                |
|   | Replacement of MB100 Vehicle                                  | 69,000                |
|   | Roadway Resurfacing Village Blvd, Boardwalk Pl, & Surface     | 1,000,000             |
|   | Shade Awnings and Dugout Replacement                          | 200,000               |
| <b>Local Option Sales Tax Fund Total</b>  |   | <b>2,834,000</b>      |
| <b>Marina Fund</b>                        | Additional Fuel Dispenser                                     | 120,000               |
|   | Marina Seawall Replacement                                    | 250,000               |
| <b>Marina Fund Total</b>                  |   | <b>370,000</b>        |
| <b>Parking Fund</b>                       | ParkSmart's smart sensors                                     | 150,000               |
| <b>Parking Fund Total</b>                 |   | <b>150,000</b>        |
| <b>Stormwater Fund</b>                    | Area 3 - East Parsley, West Parsley, Margueirte Dr, A Street, | 4,500,000             |
|   | Area 5 - 131st Ave E & 129th Ave.                             | 2,495,000             |
|   | Area 6a - 155th Ave, 154th Ave, 153rd Ave, 1st St E, 2nd St   | 2,000,000             |
|   | Purchase Mini Excavator                                       | 65,000                |
|   | Replace #77   | 350,000               |
| <b>Stormwater Fund Total</b>              |   | <b>9,410,000</b>      |
| <b>Grand Total</b>                        |   | <b>18,058,500</b>     |

CAPITAL IMPROVEMENT PLAN - MULTI-YEAR

Item 4B.

| FUND                             | ACCOUNT         | ACCOUNT NAME         | PROJECT TITLE                                  | PROJECT DESCRIPTION  | FY 2025 BUDGET | FY 2026 PLAN | FY 2027 PLAN | FY 2028 PLAN | FY 2029 PLAN |
|----------------------------------|-----------------|----------------------|--|--|----------------|--------------|--------------|--------------|--------------|
| Archibald Park Fund              | 110.9910.563000 | Capital Improvements | Archibald Restroom rebuild.                    | Demo and Rebuild Archibald Restrooms   | 1,500,000      | -            | -            | -            | -            |
|                                  |                 |                      | Beach Groin Renourishment Project              | 50% Match Grant with FDEP to renourish the 22-23 exposed beach groins.                   | 1,500,000      | -            | -            | -            | -            |
|                                  |                 |                      | Mill and Resurface parking lot at Archibald    | Mill and Resurface the parking lot and thermo stripe                                     | 500,000        | -            | -            | -            | -            |
|                                  |                 |                      | Seawall Replacement at 141st Ave               | Replace existing seawall at 141st Ave; 40.3 linear feet of seawall to replace            | 30,000         | -            | -            | -            | -            |
|                                  |                 |                      | #40 Replacement                                | Replace #40 a 2009 F350 dump truck   | -              | 150,000      | -            | -            | -            |
|                                  |                 |                      | Replace #109                                   | Replace 2016 John Deere Gator 825i   | 25,000         | -            | -            | -            | -            |
|                                  |                 |                      | Replace #112                                   | Replace 2018 Chevy 1500 with liftgate  | -              | 60,000       | -            | -            | -            |
|                                  |                 |                      | Replace #36                                    | Replace #36 a Chevy 1500 with a utility bed  | -              | 60,000       | -            | -            | -            |
| <b>Archibald Park Fund Total</b> |                 |                      |  | <b>3,555,000</b>   | <b>270,000</b> | -            | -            | -            |              |
| Building Fund                    | 125.5240.562000 | Buildings            | Satellite Office                               | Multi-purpose satellite office associated with construction of public works facility for | 500,000        | 500,000      | -            | -            | -            |
|                                  |                 |                      | Additional Building Department Vehicle Parking | Additional parking spaces for building department vehicles at City Centre                | 75,000         | -            | -            | -            | -            |
|                                  |                 |                      | Metal Roof for boatlift                        | Metal roof over boatlifts to protect boat(s)   | 75,000         | -            | -            | -            | -            |
| <b>Building Fund Total</b>       |                 |                      |  | <b>675,000</b>   | <b>500,000</b> | -            | -            | -            |              |

**CAPITAL IMPROVEMENT PLAN - MULTI-YEAR**

| FUND                      | ACCOUNT         | ACCOUNT NAME         | PROJECT TITLE                              | PROJECT DESCRIPTION  | FY 2025 BUDGET | FY 2026 PLAN  | FY 2027 PLAN   | FY 2028 PLAN | FY 2029 PLAN |
|---------------------------|-----------------|----------------------|--|--|----------------|---------------|----------------|--------------|--------------|
| General Fund              | 001.1000.563000 | Capital Improvements | City Hall Veranda & Stair Replacement      | Looking to replace tile along the stair and the 2nd floor veranda of City Hall. The current tile is not all slip resistant and grout is coming up on the stairs.                                     | 150,000        | -             | -              | -            | -            |
|                           |                 |                      | Military Honor Court                       | Construction of the Military Honor Court   | 250,000        | -             | -              | -            | -            |
|                           | 001.1010.564000 | Capital Equipment    | Chamber Upgrades                           | Looking to upgrade the equipment on our AV rack in the chamber room. MCS is currently looking through our equipment to see what is needed to stay current and operational.                           | 20,000         | -             | -              | -            | -            |
|                           | 001.3000.564000 | Capital Equipment    | Replace #44                                | Replace 2018 Caterpillar Backhoe   | -              | -             | -              | 85,000       | -            |
|                           |                 |                      | Replace 2016 Duralift mounted bucket       | Replace duralift mounted buck on truck #19   | -              | 45,000        | -              | -            | -            |
|                           | 001.4000.563000 | Capital Improvements | Interior Remodel/improvement for storage   | The station needs air conditioned storage space for uniforms, public education & community risk reduction items as well as other station related items unable to be stored in an outside environment | 10,000         | -             | -              | -            | -            |
|                           | 001.4000.564000 | Capital Equipment    | Appliances - Kitchen & Laundry Replacement | Replace the kitchen and laundry appliances   | 18,000         | -             | -              | -            | -            |
|                           |                 |                      | Bunker Gear Replacement                    | Replacement of 14 sets of outdated bunker gear per NFPA  | -              | -             | 50,000         | -            | -            |
|                           |                 |                      | Deputy Chief Vehicle                       | New position of Deputy Chief; vehicle will serve as a command center during emergency calls. Includes outfitting of vehicle and MDT  | 87,000         | -             | -              | -            | -            |
|                           |                 |                      | MDTs - Replacement                         | Pinellas County is mandating that all departments obtain MDTs that must meet specifications outlined by the County. 1 Admin Vehicle MB400 and 3 Apparatus  | 24,500         | -             | -              | -            | -            |
|                           |                 |                      | Replacement of MDTs                        | Replacement of MDTs per replacement policy   | -              | -             | -              | 34,000       | -            |
|                           |                 |                      | SCBA Replacement                           | Replacement of SCBA equipment - replacement recommended by NFPA Standards; Department applied for AFG Grant  | 310,000        | -             | -              | -            | -            |
|                           |                 |                      | Recreation Center Fire Suppression System  | Fire suppression system for Recreation building.   | 150,000        | -             | -              | -            | -            |
| <b>General Fund Total</b> |                 |                      |  | <b>1,019,500</b>   | <b>45,000</b>  | <b>50,000</b> | <b>119,000</b> | <b>-</b>     |              |

**CAPITAL IMPROVEMENT PLAN - MULTI-YEAR**

Item 4B.

| FUND                                     | ACCOUNT         | ACCOUNT NAME         | PROJECT TITLE   | PROJECT DESCRIPTION  | FY 2025 BUDGET   | FY 2026 PLAN     | FY 2027 PLAN | FY 2028 PLAN | FY 2029 PLAN     |
|--|-----------------|----------------------|---|--|------------------|------------------|--------------|--------------|------------------|
| <b>Impact Fee Fund</b>                   | 105.4000.563000 | Capital Improvements | Laundry room shelving   | Shelving in laundry room   | -                | 8,000            | -            | -            | -                |
|  |                 |                      | Uniform Closet  | Demo of laundry room and install uniform closet  | -                | 5,500            | -            | -            | -                |
|  | 105.5000.564000 | Capital Equipment    | Field Maintenance Vehicle                                     | New field maintenance vehicle/rake/leveler.  | 45,000           | -                | -            | -            | -                |
| <b>Impact Fee Fund Total</b>             |                 |                      |   |  | <b>45,000</b>    | <b>13,500</b>    | -            | -            | -                |
| <b>Local Option Sales Tax Fund</b>       | 103.3000.563000 | Capital Improvements | Public Works & Building Services Facility                     | Building for Public Works employees & vehicles and Building Services operations  | 1,000,000        | 1,000,000        | -            | -            | -                |
|  | 103.4000.563000 | Capital Improvements | Patio Overhang  | Overhang over patio  | -                | 13,500           | -            | -            | -                |
|  | 103.4000.564000 | Capital Equipment    | Replacement of MB100 Vehicle                                  | Replace current 2017 Ford Explorer through Florida Sheriffs Cooperative Purchasing Program. Utilizing the LOST Fund including outfitting & MDT | 69,000           | -                | -            | -            | -                |
|  |                 |                      | Replacement of T125   | Replacement of T125 (2017) per City replacement policy   | -                | -                | -            | -            | 1,100,000        |
|  | 103.5000.563000 | Capital Improvements | Basketball Court Enclosure                                    | Building to enclose existing basketball court.   | -                | 500,000          | -            | -            | -                |
|  |                 |                      | Concession Stand  | Engineering and Construction of Concession Stand Replacement. Upgrade of restroom facilities, concession kitchen, storage, and office space.   | 500,000          | -                | -            | -            | -                |
|  |                 |                      | Shade Awnings and Dugout Replacement                          | Replace dugouts and add shade awnings to Recreation Fields.  | 200,000          | -                | -            | -            | -                |
|  | 103.5000.564000 | Capital Equipment    | Passenger Van Replacement                                     | Vehicle Replacement for #97 - Ford Van   | -                | 60,000           | -            | -            | -                |
|  |                 |                      | Recreation Truck  | Truck to be utilized by Recreation Department for range of department needs included maintenance, special events, and other activities.        | 65,000           | -                | -            | -            | -                |
|  | 103.8000.563000 | Capital Improvements | Roadway Resurfacing Village Blvd, Boardwalk Pl, & Surface Lot | Mill and resurface Village Blvd, Boardwalk Place, and the surface parking lot.   | 1,000,000        | -                | -            | -            | -                |
| <b>Local Option Sales Tax Fund Total</b> |                 |                      |   |  | <b>2,834,000</b> | <b>1,573,500</b> | -            | -            | <b>1,100,000</b> |

**CAPITAL IMPROVEMENT PLAN - MULTI-YEAR**

Item 4B.

| FUND                         | ACCOUNT                          | ACCOUNT NAME         | PROJECT TITLE                    | PROJECT DESCRIPTION   | FY 2025 BUDGET | FY 2026 PLAN   | FY 2027 PLAN   | FY 2028 PLAN   | FY 2029 PLAN |
|------------------------------|----------------------------------|----------------------|----------------------------------|---|----------------|----------------|----------------|----------------|--------------|
| <b>Marina Fund</b>           | 405.9300.563000                  | Capital Improvements | Marina Seawall Replacement       | This project was approved in FY 2024. The project may not be completed by the end of FY 2024. The project will include the replacement of 360' of seawall, from the boat ramp to the fuel dock. | 250,000        | -              | -              | -              | -            |
|                              | 405.9300.564000                  | Capital Equipment    | Additional Fuel Dispenser        | Add another dual pump/hose Gasoline dispenser to help increase revenue and customer service.  | 120,000        | -              | -              | -              | -            |
| <b>Marina Fund Total</b>     |                                  |                      |                                  |   | <b>370,000</b> | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>     |
| <b>Parking Fund</b>          | 407.6500.563000                  | Capital Improvements | Parking Garage                   | Multimodal transportation facility at John's Pass Village   | -              | -              | -              | -              | -            |
|                              | 407.6500.564000                  | Capital Equipment    | ParkSmart's smart sensors        | ParkSmart's smart sensors monitor individual parking spaces and relay occupancy. ALPR cameras can also be added; another Kubota   | 150,000        | 50,000         | 50,000         | -              | -            |
| <b>Parking Fund Total</b>    |                                  |                      |                                  |   | <b>150,000</b> | <b>50,000</b>  | <b>50,000</b>  | <b>-</b>       | <b>-</b>     |
| <b>Sanitation Fund</b>       | 402.7000.564000                  | Capital Equipment    | Replace #18                      | Replace #18 2013 Peterbuilt Claw truck  | -              | -              | 275,000        | -              | -            |
|                              |                                  |                      | Replace #21 Broyhill Load & Pack | Replace #21 2020 Broyhill Load & Pack   | -              | -              | -              | 275,000        | -            |
|                              |                                  |                      | Replace #24                      | Replace a 2019 Chevy Silverado 1500 with a liftgate   | -              | -              | 60,000         | -              | -            |
|                              |                                  |                      | Replace #26                      | Replace #26 a 2020 Kenworth T880 with 32 Yd Heil Packer   | -              | -              | -              | 350,000        | -            |
|                              |                                  |                      | Replace #29                      | Replace #29 2019 Kenworth T880 with 32 yd Heil Packer   | -              | -              | 325,000        | -              | -            |
|                              |                                  |                      | Replace #3                       | Replace 2019 F250 with Easy Dump  | -              | 75,000         | -              | -              | -            |
|                              |                                  |                      | Replace #5                       | Replace a 2019 Chevy Silverado 1500 with a liftgate   | -              | -              | 60,000         | -              | -            |
| Replace #68                  | Replace 2019 F250 with Easy Dump | -                    | 75,000                           | -   | -              | -              |                |                |              |
| <b>Sanitation Fund Total</b> |                                  |                      |                                  |   | <b>-</b>       | <b>150,000</b> | <b>720,000</b> | <b>625,000</b> | <b>-</b>     |

**CAPITAL IMPROVEMENT PLAN - MULTI-YEAR**

Item 4B.

| FUND                         | ACCOUNT         | ACCOUNT NAME                   | PROJECT TITLE   | PROJECT DESCRIPTION   | FY 2025 BUDGET   | FY 2026 PLAN     | FY 2027 PLAN     | FY 2028 PLAN     | FY 2029 PLAN |
|------------------------------|-----------------|--------------------------------|---|---|------------------|------------------|------------------|------------------|--------------|
| Stormwater Fund              | 404.9200.563005 | Drainage & Roadway Improvement | Area 3 - East Parsley, West Parsley, Margueirte Dr, A Street, B Street, and Lynn Way                | Mill & Resurface, Curb Repair, and Stormwater drainage improvements   | 4,500,000        | -                | -                | -                | -            |
|                              |                 |                                | Area 4 - E Madeira Ave, N Bayshore to 145th, 1st Ave E, 148th Ave, 147th Ave, 146th Ave, 145th Ave. | E Madeira Ave, N Bayshore to 145th, 1st Ave E, 148th Ave, 147th Ave, 146th Ave, 145th Ave. Mill & Resurface, Curb Repair, and Stormwater drainage improvements. | -                | -                | 2,000,000        | 5,000,000        | -            |
|                              |                 |                                | Area 5 - 131st Ave E & 129th Ave.   | Mill & Resurface, Curb Repair, and Stormwater drainage improvements   | 2,495,000        | -                | -                | -                | -            |
|                              |                 |                                | Area 6a - 155th Ave, 154th Ave, 153rd Ave, 1st St E, 2nd St E, Harbor Dr and Municipal Dr           | Mill and resurface, fix curbing and upgrade stormwater inlets and outfalls as needed  | 2,000,000        | 2,000,000        | -                | -                | -            |
|                              |                 |                                | Area 7 - American Legion Dr.  | American Legion Dr. Mill & Resurface, Curb Repair, and Stormwater drainage improvements   | -                | 1,500,000        | -                | -                | -            |
|                              | 404.9200.564000 | Capital Equipment              | Area 9 - Bay Point, Pruitt, Sunset Cove, Virginia, S Bayshore, & Marlyn Way                         | Bay Point, Pruitt, Sunset Cove, Virginia, S Bayshore, & Marlyn Way Mill Resurface, Storm Repair/replacement and Curb  | -                | 2,000,000        | 5,000,000        | -                | -            |
|                              |                 |                                | Purchase Mini Excavator   | Purchase mini excavator to help with stormwater maintenance   | 65,000           | -                | -                | -                | -            |
|                              |                 |                                | Replace #110 - 2016 Chevy Silverado 2500  | Replace a 2016 Chevy Silverado 2500 - With a similar truck for use during flooding  | -                | -                | 60,000           | -                | -            |
|                              |                 |                                | Replace #111 - 2016 Chevy Silverado 2500  | Replace a 2016 Chevy Silverado 2500 - With a similar truck for use during flooding  | -                | -                | 60,000           | -                | -            |
|                              |                 |                                | Replace #70   | Replace 2021 F250 with Utility Body   | -                | -                | -                | -                | 60,000       |
|                              |                 | Replace #77                    | Replace 2018 Elgin Whirlwind Street Sweeper   | 350,000   | -                | -                | -                | -                |              |
| <b>Stormwater Fund Total</b> |                 |                                |   | <b>9,410,000</b>  | <b>5,500,000</b> | <b>7,120,000</b> | <b>5,000,000</b> | <b>60,000</b>    |              |
| <b>Grand Total</b>           |                 |                                |   | <b>18,058,500</b>   | <b>8,102,000</b> | <b>7,940,000</b> | <b>5,744,000</b> | <b>1,160,000</b> |              |

# GLOSSARY OF TERMS





## GLOSSARY

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**ACCOUNTING SYSTEM.** A system of financial recordkeeping which records, classifies, and reports information on the financial status and operation of an organization.

**ACCRUAL BASIS.** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**AD VALOREM TAX.** A direct tax calculated “according to value” of property. Ad valorem tax is based on an assigned (market or assessed) of real property and, in certain cases, on valuation of tangible or intangible personal property. An Ad valorem tax is normally the one substantial tax that may be raised or lowered by a local governing body without the sanction of superior levels of government.

**ADOPTED BUDGET.** The resulting budget approved by the City Commission.

**ALLOCATION.** The distribution of available funds, personnel, buildings, and equipment among various City departments, divisions, or cost centers.

**AMORITIZATION.** The gradual elimination of liability in regular payments over a specified period of time. Such payments must be sufficient to cover both principal and interest. Also includes the writing off of an intangible asset over its projected life.

**APPROPRIATION.** An authorization by the City commission for the City to make obligations and payment for a specific purpose.

**ASSESSED VALUE.** A valuation set on real or personal property by Pinellas County Property Appraiser’s Office as a basis for levying taxes.

**AUDIT.** A study of the City’s accounting system to ensure that financial records are accurate and compliance with all legal requirements for handling of public funds, including state law and city charter.

**BALANCED BUDGET.** A budget in which receipts are greater than (or equal to) expenditures. A budget is basic budgetary constraint intended to ensure that a government does not spend beyond its means and its use of resources for operation purposes over a defined budget period.

**BASIS OF ACCOUNTING.** Timing of when revenues and expenditures will be recorded for financial reporting purposes, when the transaction is recognized in the financial statements.

**BOND.** A written promise to pay a specified sum of money, called the face value (par value) or principal amount, at a specified date or dates in the future, called maturity date (s), together with periodic interest at a specified rate. The difference between a note and a bond is that a bond is for a longer period of time.

**BOND PROCEEDS.** The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities.

**BUDGET (OPERATING).** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**BUDGET CALENDAR.** The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

**CAPITAL ASSETS.** Land, improvements to land, easement, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

**CAPITAL BUDGET.** A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

**CAPITAL EXPENDITURES.** Expenditures which result in the acquisition of, or addition to, fixed assets.

**CAPITAL IMPROVEMENT PLAN.** A comprehensive schedule for planning the City's capital expenditures. The capital improvement plan coordinates planning, development, and fiscal capacity. A capital program is a plan for capital expenditures that extends beyond the capital budget and is reviewed and updated annually during the budget process.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR).** A report issued by the City that includes the City's audited financial statements and other information about the City. The report must meet specific standards by the Governmental Accounting Standards Board (GASB). In order to be considered a comprehensive annual financial report which must contain a minimum of three sections which are: 1) introductory, 2) financial, 3) statistical, and whose financial section provides information on each individual fund and component unit.

**DEBT SERVICE.** The amount of money necessary to pay principal and interest to holders of a government's debt instruments. Annual debt service refers to the total principal and interest required to be paid in a fiscal year.

**DEFICIT.** The excess of budget expenditures over receipts.

**DEPRECIATION.** A method of allocating the cost of a tangible asset over its useful life. This is done for accounting purposes.

**ENCUMBRANCE.** Obligations in the form of purchase orders and contracts which are chargeable to an appropriation and are reserved.

**ENTERPRISE FUND.** A proprietary fund type used to report an activity for which a fee is charged to external users for goods and services.

**EXPENDITURES.** The amount of money, cash, or checks actually paid or obligated for payment by the City. Expenditures are categorized in accordance with the State of Florida Uniform Accounting System (UAS). Categories are: personnel services, operating, capital outlay, debt service, grants and aids, and other uses.

**FINES & FORFEITURES.** Fines and any associated penalties levied for violations of the municipal code.

**FISCAL YEAR.** The twelve-month financial period used by all Florida municipalities, which begins October 1<sup>st</sup> and ends September 30<sup>th</sup> of the following calendar year. At the end of the fiscal year, the City's financial position and results of operation are determined.

**FUND.** A set of interrelated accounts which record assets and liabilities related to a specific purpose.

**FUND ACCOUNTING.** Governmental accounting systems should be organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**FUND BALANCE.** The excess of assets of a fund over its liabilities and reserves. Fund balance is classified as non-spendable, restricted, committed, assigned, and unassigned based on the relative strength of constraints that control how specific amounts can be spent.

**GASB 54.** A major pronouncement of the Governmental Accounting Standards Board that requires the classification of fund balances based primarily on the extent to which the government is bound to follow constraints on the use of governmental fund resources.

**GENERAL FUND.** The fund serves as the chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP).** Conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB).** A standard-setting body. Associated with the Financial Accounting Foundation. **GASB** established standard of financial accounting and reporting practices for state and local governmental units.

**GOVERNMENTAL FUNDS.** Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service, funds, capital projects funds, and permanent funds.

**GRANT.** A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

**INTEREST.** The amount paid by a borrower as compensation paid or to be paid for the use of money, including interest payable at periodic intervals or as a discount at the time a loan is made. This amount is generally calculated as an annual percentage of the principal amount.

**INTERGOVERNMENTAL REVENUE.** Includes federal and state grants, other governmental revenue, and state revenue sharing.

**INTERNAL CONTROLS.** A process designed to provide reasonable assurance regarding the achievement of objectives through the effectiveness and efficiency of operations, reliability of financial reporting, and compliance with applicable laws and regulations.

**LICENSE AND PERMIT FEES.** The charges related to regulatory activities and privileges granted by government in connection with regulations.

**LOST FUND.** This is the abbreviation for the Local Option Sales Tax Fund. The local Option Sales Tax Fund generates revenue through Pinellas County's 1% sales surtax program (Penny for Pinellas), originally approved by voters in 1990.

**MAJOR FUND.** A fund whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds.

**MILLAGE RATE.** Property tax rates are set by the City Commission each year and applied to local property tax bases to generate funding for local government uses. The amount of tax levied is based on the taxable value of real and tangible personal property as of January 1<sup>st</sup> of each year and the millage rate applied to such value. The amount of tax levy stated per \$1,000 in value of the tax base.

**NET POSITION.** The difference between the assets, and deferred outflows and liabilities, and deferred inflows of proprietary funds. Classifications include unrestricted, net investment in capital assets.

**ORDINANCE.** An official action of the governing body of an issuer, typically enacted by a vote of the members of the governing body at a public meeting. The procedures for enacting an ordinance are often more formal than those for adopting a resolution. For example, in many jurisdictions, an ordinance cannot be finally enacted at the same meeting at which it is introduced, whereas a resolution may often be adopted at the same meeting.

**POLICY.** A defined course of action adopted after a review of information and directed at the realization of goals.

**PURCHASE ORDER.** A document issued to authorize a vendor to deliver specified products or render a specified service for a stated or estimated price. Outstanding purchase orders are called encumbrances.

**RATING AGENCIES.** This term usually refers to Moody's Investors Service, Standard and Poor's Corporation, and Fitch Ratings. The City uses Moody's to issue credit ratings on the City's bonds.

**RESERVED FUND BALANCE.** Portion of governmental fund's net assets that is not available for appropriation.

**RESTRICTED FUND BALANCE.** Fund balance which is subject to constraints that are either external imposed by creditors, grantors, or contributors; or imposed by law.

**SPECIAL REVENUE FUND.** Governmental fund type used to account for the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specific purposes other than debt service or capital projects.

**TAX BASE.** The total property and resources available to a governmental entity for taxation.

**TAX ROLL.** The official list showing the amount of taxes levied against each taxpayer or parcel of property, prepared, and authenticated in proper form to warrant a collecting officer to proceed with administering the tax.

**TRUTH IN MILLAGE (TRIM).** In 1980, the State of Florida passed the "Truth in Millage" (**TRIM**) act. The law is designed to inform taxpayers which governmental entity is responsible for the taxes levied and the amount of tax liability owed to each taxing entity. **TRIM** establishes the statutory requirements that all taxing authorities levying a millage must follow, including all notices and budget hearing requirements.

**UNASSIGNED FUND BALANCE.** The residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications, which normally are restricted or committed.

# **Business Impact Estimate**

Proposed ordinance's title/reference:

**AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, AND PROVIDING FOR AN EFFECTIVE DATE.**

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City of St Pete Beach is of the view that a business impact estimate is not required by state law<sup>1</sup> for the proposed St Pete Beach ordinance, but the City of St Pete Beach is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:
  - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City St Pete Beach hereby publishes the following information:

<sup>1</sup> See Section 166.041(4)(c), Florida Statutes.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The ordinance satisfies a legal requirement to adopt an annual budget.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of St Pete Beach, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the City of St Pete Beach's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

The fiscal year 2025 budget as presented provides for funding sources, including revenues and transfers in, totaling \$29,590,918 and funding uses, including expenditures and transfers out, totaling \$42,780,261. The difference of \$13,189,343 represents existing fund balance and net position available for use to balance the budget (total sources equal total uses, inclusive of available budgeted reserve).

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The ordinance to adopt the annual budget for fiscal year 2025 has no direct financial impact to businesses within the City.

4. Additional information the governing body deems useful (if any):

None.

**RESOLUTION 2024-07**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, DECLARING A LOCAL STATE OF EMERGENCY FOR MADEIRA BEACH DUE TO HURRICANE HELENE AND ITS POTENTIAL THREAT OF HARM TO THE PEOPLE AND PROPERTY OF THE CITY OF MADEIRA BEACH; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**WHEREAS**, Hurricane Helene imposed a serious threat to the people and property of the City of Madeira Beach; and

**WHEREAS**, Governor Ron DeSantis signed Executive Order 24-209 on September 24, 2024 amending Executive Order 24-208 and declaring a state of emergency for 61 counties within the State of Florida including Pinellas County; and

**WHEREAS**, the Pinellas Board of County Commissioners declared a State of Emergency effective September 25, 2024; and

**WHEREAS**, Chapter 252, Florida Statutes, provides authority for a political sub-division such as the City of Madeira Beach to declare a local state of emergency allowing the City to waive procedures and formalities otherwise required of political subdivisions by law pertaining to:

- 1) Performance of public works and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- 2) Entering into contracts;
- 3) Incurring obligations;
- 4) Employment of permanent and temporary workers;
- 5) Utilization of volunteer workers;
- 6) Rental of equipment;
- 7) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and,
- 8) Appropriation and expenditure of public funds.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the City of Madeira Beach, Florida:

Section 1. Hurricane Helene imposed a serious threat to the people and property of the City of Madeira Beach, Florida.



Section 2. A Local State of Emergency exists effective the 30<sup>th</sup> day of September 2024 and shall be effective until rescinded for all territory within the legal boundaries of the City of Madeira Beach, Florida.

Section 3. The procedures and formalities required by law of a political sub-division are hereby waived as provided in Chapter 252, Florida Statutes.

Section 4. The City Manager is hereby designated by, and delegated authority from, the Board of Commissioners to act as the declaring official for purposes of implementing the City's Emergency Operations Plan, provisions of the City's Code, emergency powers as provided in Chapter 252, Florida Statutes, and all other powers set forth in any Executive Order that may be issued by the Governor of the State of Florida.

Section 5. This Resolution shall take effect immediately upon adoption.

DULY INTRODUCED, PASSED AND ENACTED by the Board of Commissioners of the City of Madeira Beach, Pinellas County, Florida this September 30, 2024.

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**Anne-Marie Brooks, Mayor**

**ATTEST:**

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**Clara VanBlargan, MMC, MSM, City Clerk**