



BOARD OF COMMISSIONERS REGULAR WORKSHOP MEETING AGENDA

Wednesday, August 23, 2023 at 6:00 PM
Commission Chambers - 300 Municipal Drive

The Board of Commissioners of the City of Madeira Beach, Florida will meet in the Patricia Shontz Commission Chambers at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida to discuss the agenda items of City Business listed at the time indicated below. Meetings will be televised on Spectrum Channel 640 and YouTube Streamed on the City's Website.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your comments to five (5) minutes and do not include any topic that is on the agenda. Public comment on agenda items will be allowed when they come up.

If you would like someone at the City to follow up on a comment or question made at the meeting, you may fill out a comment card with the contact information and give it to the City Manager. Comment cards are available at the back table in the Commission Chambers. It is not mandatory to complete a comment card.

4. **CITY ATTORNEY INTERVIEWS**

[A.](#) City Attorney Interviews: Trask Daigneault LLP and Weiss Serota Helfman Cole + Bierman

5. **UNFINISHED BUSINESS**

[A.](#) Request for information (RFI) 2023-06 Continuing Engineering Consultants and Urban Design Services Contract Approval

6. **ADJOURNMENT**

One or more Elected or Appointed Officials may be in attendance.

Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the minutes to be transcribed verbatim; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Clerk at 727-391-9951, ext. 231 or 223 or fax a written request to 727-399-1131.

Response to the City of Madeira Beach Request for Qualifications

Request for Qualifications #2023-08

City Attorney – Professional Legal Services

July 7, 2023

Sarah L. Johnston, Partner

Weiss Serota Helfman Cole + Bierman, P.L.

800 De Leon St.,

Tampa, FL 33606

(786) 380-2554

sjohnston@wsh-law.com

Sarah L. Johnston
sjohnston@wsh-law.com

July 7, 2023

Robin I. Gomez, City Manager
300 Municipal Drive
Madeira Beach, FL 33708

Re: Request for Qualifications #2023-08, City Attorney - Professional Legal Services

Dear Mr. Gomez:

Weiss Serota Helfman Cole + Bierman, P.L. (the "Firm") is pleased to submit its proposal to provide City Attorney Services to the City of Madeira Beach. We are ready to commit an experienced, hands-on team to provide strategic advice, around-the-clock responsiveness, and cost-effective execution in all matters for the City of Madeira Beach.

Our Firm is the product of innovative thinking. In 1991, our founders saw a need in the Florida legal market for a high-end, boutique firm dedicated to a small number of integrated practice areas. More than 30 years later, we continue to outpace sophisticated market players with focused practice groups, teamwork, and a zealous commitment to our clients. The firm has five offices throughout Florida in Tampa, Miami, Fort Lauderdale, Boca Raton, and Gainesville.

We are ideally placed to represent the City of Madeira Beach because of our:

Full service government practice and industry know-how. There are few firms in Florida that can match our experience representing government and public entities, Mayors, City Commissioners, City Managers, and other city officials. Many local governments throughout the state seek the benefit of our knowledge and experience. The Firm currently serves as City or County Attorney to 20 municipalities across Florida and acts as outside or special counsel to more than 80 public entities. We regularly represent government entities in all facets of local government law, including code enforcement, labor and employment, real estate, ethics, environmental matters, land use, and zoning, procurement, community redevelopment agencies, litigation, and appeals, public utilities, administrative matters and

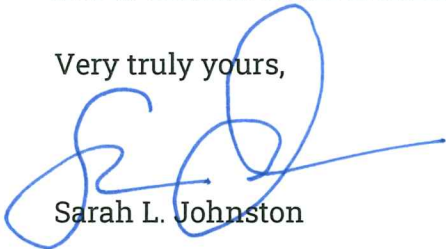
proceedings, drafting resolutions and ordinances, public records and Sunshine Law matters, and eminent domain issues, among others.

Unrivaled expertise in municipal law. We understand that the City is a multi-million dollar entity with employees, complex regulatory systems, and demanding stakeholders, namely, the residents and businesses within the community. Our municipal lawyers, many of whom have served as in-house city or county attorneys, provide sound, top-level legal advice that is essential for the day-to-day function of municipalities. We stay abreast of the latest legislative and judicial developments in municipal law affecting our clients and provide value-added services such as training and continuing education to elected officials, City Managers, Staff, and Board members on the Sunshine Law, ethics, and public records. Each lawyer in our Firm understands the legal framework within which elected and appointed officials must operate and because we ourselves act as general counsel for many of these public entities, we believe we can offer a professional support system and be an active resource to you and your staff.

Dynamic and talented team. We believe in efficient staffing, with each lawyer being given principal responsibility for specific areas maximizing the use of their individual expertise and thus ensuring cost effectiveness. Due to the depth and breadth of our team, we have the ability to call upon other members of the Firm as additional resources as needed.

We appreciate the City's interest in considering the Firm. Should the City have any questions about the Firm that are not specifically addressed in this response, please feel free to contact Sarah L. Johnston by email or by phone at (786) 380-2554.

Very truly yours,



Sarah L. Johnston

Weiss Serota Helfman Cole + Bierman, P.L.
800 W. De Leon St.,
Tampa FL, 33606
(786) 380-2554
sjohnston@wsh-law.com

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Firm Experience:

We regularly advise local governments, elected officials, law enforcement personnel, and individual departments of local governments. The firm's "in the trenches" experience representing dozens of public sector clients, whether administratively or in litigation, along with our personal relationships with key decision-makers, gives us a unique insight that we can leverage to benefit all of our clients. We are ready to assist you in any conceivable governmental situation.

Sunshine Law and Public Records

Our Firm represents more public entities than any other Firm in the State of Florida. Many of our attorneys have previously served as elected officials and government counsel and are well-versed in all requirements of the Sunshine Law, public records, open meetings, and access. We advise our clients on a daily basis on remaining fully compliant with all open meetings and public records laws as well as how they interact with other requirements with ADA, Ethics Law, and Federal record keeping requirements. In fact, our Firm's attorneys have litigated significant Sunshine Law and public records cases in Florida Courts, including at the Supreme Court of Florida. We regularly draft policies and procedures for our clients and have been instrumental in advising clients in emergency situations such as the COVID-19 crisis so that they remain compliant with open meetings even in the most difficult circumstances.

Ethics

Government officials look to the firm for our expertise in all areas of ethics, including drafting and implementing a code of ethics, interpretations, and providing advice when facing an ethics investigation. Our firm frequently counsels elected officials at both the local and state levels. Our lawyers, led by Robert Meyers (the past executive director of the Miami-Dade Commission on Ethics and Public Trust), counsel clients for matters before this commission, as well as by the State of Florida Ethics Commission, and offer day-to-day guidance that allows government officials to make informed decisions while complying with applicable ethical standards.

We also assist local governmental entities in conducting investigations and issuing reports involving official misconduct. For example, the City of Miami Beach recently retained the firm to investigate 15 government contractors, some of whom were implicated in a major scandal with the City's Procurement Director, issuing a comprehensive report pertaining to the investigation.

With substantial experience counseling both investigative agencies and subjects of investigations, our team is uniquely positioned to successfully handle the most sensitive matters.

We also represent lawyers in investigative and disciplinary proceedings by The Florida Bar, as well as professionals across multiple industries before the State of Florida Department of Professional Regulation.

Litigation

We live in a litigious world, and there is no shortage of lawsuits being filed against municipalities and governmental agencies. There are few firms in Florida that match our experience defending governments, elected officials, law enforcement personnel, and individual departments, branches, and divisions of local governments in both state and federal courts at the trial and appellate levels.

Our result-focused approach puts our clients' interests front and center at every stage of litigation. We are not afraid to take a case to trial—especially considering our track record for successful verdicts—and we are always prepared to do so. But we are constantly aware of our clients' priorities and obtain favorable settlements when necessary.

We specialize in cases involving disputes related to all aspects of local governance, including government contracts, civil rights, land use, zoning, takings, tort liability, sovereign immunity, and qualified immunity. For example, in one case, we fought on behalf of a local government to have a \$65 million waste disposal contract invalidated for failure to follow the awarding authority's bidding process. Our efforts resulted in the client saving \$8 million on the new contract when the proper bidding process was followed.

Our litigators also regularly defended local government clients and employees, including law enforcement, accused of violating constitutional and statutory rights arising under federal, state, and local laws. For example, we were lead counsel in a seminal, high-profile case involving unique issues relating to the intersection between land use and the Americans with Disabilities Act and the Fair Housing Amendments Act. Because of our success in that case, our lawyers have been hired to consult for dozens of local governments in Florida regarding these issues. In another high-profile case, we were lead government counsel for dozens of local governments in a \$200 million federal class action seeking recovery of red light camera fines. Our efforts there resulted in the dismissal with prejudice of the lawsuit.

Examples of lawsuits our team has been involved in include:

- WSHC+B successfully represented the City of Miami Gardens in a lawsuit brought by plaintiffs opposing the Formula One Miami Grand Prix event. In April 2022, Judge Alan Fine said he wouldn't hold an injunction hearing before the Miami Grand Prix begins May 6, denying a request by plaintiffs who argued noise from the event could cause hearing damage. The judge determined that the evidence presented in opposition to the event was "highly speculative." The WSHC+B attorneys helped prevent the economic loss of an estimated \$300 million dollars, which could have been the result of canceling the F1 Miami Grand Prix race so close to the event date.

- WSHC+B successfully defended the Village of Key Biscayne before the Third District Court of Appeal, resulting in the advancement of a \$100 million General Obligation Bond Referendum that will facilitate important infrastructure projects for the Village to protect against the effects of sea-level rise and hurricanes. The GOB funds were originally approved by voters in the November 2020 election. Prior to the election, a Key Biscayne resident filed a Miami-Dade Circuit Court lawsuit seeking to quash the referendum measure. The Village prevailed in that initial dispute, with the Circuit Court subsequently denying the plaintiff's motion for rehearing in September 2021. The Third DCA panel affirmed the lower court's decision in a July 2022 opinion.
- WSHC+B secured in September 2022 a \$1.5 million ruling against FEMA in favor of the Village of Pinecrest. The attorneys successfully navigated a new federal arbitration process to obtain reimbursements for damages caused by Hurricane Irma in 2017. A U.S. Civilian Board of Contract Appeals panel ruled that FEMA had wrongfully denied virtually all public assistance funding requests made by the Village. The Village's claims revolved around various categories of debris clearance and removal activities performed between October and December 2017. The Village's well-documented claims were disregarded by FEMA at every turn. The ruling represents about 98% of the Village's original reimbursement request. It also served as inspiration for the law firm's new Disaster Recovery practice group, which holistically applies WSHC+B's unique experience and knowledge in counseling clients at all stages of the disaster recovery process and which covers everything from pre-disaster contract preparation to challenging FEMA's reimbursement denials at the final arbitration stage.
- WSHC+B successfully defended the Village of Pinecrest against a motion for emergency injunction seeking to prevent the Village Council from considering and voting on certain land use and zoning legislation. The case is *Laura McNaughton et. al. vs. Village of Pinecrest*. Firm attorneys argued that such an injunction would violate the separation of powers between the judiciary and the legislative branch of the government. After extensive briefing and a hearing, the court ruled in favor the Village and denied Plaintiffs' motion.

Special Governmental District

We have extensive experience representing community development districts, special taxing districts, fire control districts, neighborhood improvement districts, and other local special purpose government entities. Leveraging our team members who are former state, county, and city attorneys, we counsel you on technical areas of intergovernmental relations, state law issues, tax issues, bond and finance issues, and the laws relating to the imposition and levy of special assessments.

When we serve as your special or general counsel, we take our role as a member of your team seriously, learning the in's and out's of your government entity in order to assist with specific governmental and financing issues that arise. Having tried and argued cases all the way to the Florida Supreme Court on behalf of local governments, our seasoned litigators are also ready to defend special districts and their financing when necessary.

Code Enforcement

When it comes to enforcing city code provisions, nothing is more important than experience. Our code enforcement lawyers have a strong track record, having handled thousands of code enforcement matters for our municipal clients. We understand that depending on the character of your community, your needs will vary – whether you are on an island with a small population of full-time residents, a number of waterways, and lots of tourists, or in an inland city that consists primarily of gated residential development and borders a national park and wetland preserves.

Our lawyers are thought leaders in the industry and can provide guidance on constantly evolving code violation issues. Vacation rentals and sober homes have created gray areas when it comes to state and federal laws, but our team can guide you through the applicable laws and different local codes. We also assist in using code enforcement powers to regulate the residency of sexual offenders and implement other safety measures designed to protect the health, safety, and welfare of your residents.

Labor & Employment

The Firm's labor and employment lawyers are available to provide the full suite of services needed by a public employer in Florida. We have a great deal of experience handling a wide array of employment law issues under Federal and Florida law and regularly address issues for our clients concerning compensation and benefits, hiring and firing, and employee medical leave and related issues. We have a great deal of experience representing governmental clients before various state and local agencies, including the U.S. Equal Employment Opportunity Commission, The Florida Commission on Human Relations, and the Public Employees Relations Commission. Our team has extensive experience handling various labor and employment matters with over 30 governmental entities throughout the State, including school boards.

Our services include:

- Accessibility and Accommodations
- Administrative Claims and Hearings
- Agreements and Handbooks
- Collective Bargaining
- Counseling and Risk Management
- Drug Testing
- Employee Training
- Labor Arbitrations and Related Administrative Hearings
- Litigation Restrictive Covenants

- Occupational Safety and Health
- Pension Law
- Unemployment Claims
- Wage and Hour Claims and Audits
- Workers Compensation
- Workplace Investigations

Land Use and Zoning

With the State of Florida stepping back from its involvement in land use and zoning matters, local land use and zoning is more important than ever in determining the destiny of our communities. These trends empower innovation but also remove safety nets. We counsel local governments on choosing their path wisely and implementing their vision.

We can assist you with establishing and amending state-mandated comprehensive plans, small area plans, and land development regulations, as well as reviewing and approving applications for planned unit developments, plats, site plans, and building permits. We counsel local governments when they act as developers, either alone or in partnership with a private developer, and we can counsel you. We pride ourselves on our creativity, knowledge, and persistence in ensuring that our local government clients achieve the results they desire in developing their communities.

Our team is unique in that we have partners who are both certified planners and board-certified municipal attorneys. It is our daily bread and butter to work seamlessly with municipal staff, boards, and elected officials to achieve your goals. We have numerous attorneys with broad and deep experience in and dedication to public land use and zoning matters, both transactional and litigation.

We draft ordinances and resolutions and sit with boards and councils dealing with land development matters, such as Planning and Zoning Boards, Local Planning Agencies, and Zoning Boards of Adjustment. We advise these boards, individually and collectively, in their handling of public hearings, with particular attention to the quasi-judicial nature of many of the proceedings. When it is apparent that a particular regulation or application may result in a denial or a challenge, we work with our litigators and appellate lawyers to lay the groundwork for a successful outcome for the local government.

We also partner with our real estate and private land use and zoning teams to provide comprehensive help to governmental agencies undertaking public development projects, such as police and fire stations, sports arenas and stadiums, commercial parks, industrial parks, marinas, and sewer treatment facilities.

Because of our role as the municipal attorney or special counsel for such a wide variety of communities, we are uniquely adaptable. We see trending issues emerge simultaneously in communities large and small, pro-development and anti-development, sophisticated and struggling, so we develop experience more rapidly and from a bird's eye perspective.

We perceive that there are multiple possible approaches, and understand how to tailor our solutions to the demands of these diverse situations. We frequently write, speak and serve in professional organizations related to land use and zoning, keeping up to date on the most pressing current issues, like adapting to the changes that sea level rise will bring.

Our experience in helping numerous newly formed local governments to implement their vision through the adoption of their first land development codes and comprehensive plans gives us unique insights into these processes.

Governmental Affairs and Procurement

Whether you are pursuing a government contract or a legislative solution to a problem that affects your business, our deep government experience gives us a special perspective and comprehensive understanding of its inner workings, laws, and practices that allow us to provide you with a strategic advantage. We know how to navigate through the maze of bureaucratic rules, regulations, and time delays that often stand in the way of successful private-public interactions. Our relationships with elected officials and their staff are built on trust and an understanding that we pursue our client's interests honestly and ethically.

Our team members are former state, county, and city attorneys, and we advise businesses on public-private partnership transactions, obtaining, maintaining, and performing government contracts, seeking legislative relief from burdensome regulations, compliance with licensing and regulatory requirements, and handling administrative proceedings.

For every issue, we start by devising a strategy. Sometimes we are able to resolve matters with a simple phone call, meeting, or letter. Other times we assemble professional teams of lobbyists, engineers, public relations professionals, and community activists to complete large-scale projects or transactions. Our attorneys have been instrumental in arranging some of Florida's most high-profile and complex deals. For example, our representation of Cubic Transportation Systems resulted in an \$80 million agreement to implement a state-of-the-art fare collection system for Miami-Dade Transit. Six years later, we won and negotiated a \$60 million upgrade and extended the contract to other transit agencies. We continue to work with Cubic to propose and implement new solutions as the state of the art in shared mobility rapidly evolves.

Board Certifications

Our firm's diverse and experienced groups of attorneys are reflected in the many Florida Bar Board Certifications our attorneys hold in multiple areas of law. These certifications include Labor & Employment Law; City, County, and Local Government Law; Education Law; Appellate Law; International Law; Mediation; and Construction Law.

Attendance:

The firm does not foresee any scheduling conflicts that will interfere with either the primary or back up attorneys being able to attend the Commission meetings.

Conflict of Interest:

The Firm represents more than 80 government entities throughout Florida, however because of our deep government experience and large team, we certainly have the capacity to handle the City's legal work.

The Firm is currently or previously has represented the following governmental entities within the last five years:

- Bal Harbour Village
- Broward County Planning Council
- Broward Metropolitan Planning Organization
- Broward Sheriff's Office
- City of Apopka
- City of Aventura
- City of Bartow Municipal Police Officers' Retirement Trust
- City of Boca Raton
- City of Bradenton
- City of Clermont
- City of Clewiston
- City of Coconut Creek
- City of Dania Beach
- City of Deerfield Beach
- City of Delray Beach
- City of Doral
- City of Dunedin
- City of Fernandina Beach
- City of Florida City
- City of Fort Lauderdale
- City of Fort Pierce
- City of Greenacres
- City of Groveland
- City of Haines City
- City of Hallandale Beach
- City of Hollywood
- City of Homestead
- City of Lake Worth Beach
- City of Lakeland
- City of Largo
- City of Lauderdale Lakes
- City of Lauderhill
- City of Lighthouse Point
- City of Marco Island
- City of Margate
- City of Miami
- City of Miami Beach
- City of Miami Gardens
- City of Miramar
- City of Naples
- City of North Miami
- City of North Miami Beach
- City of North Port
- City of Oakland Park Police and Fire Pension Plan Board of Trustees
- City of Oldsmar
- City of Opa Locka
- City of Parkland
- City of Pembroke Pines
- City of Plant City
- City of Pompano Beach
- City of Port Richey
- City of Port St. Lucie
- City of Riviera Beach
- City of Safety Harbor
- City of Sarasota
- City of Sebastian
- City of South Miami
- City of South Pasadena

- City of Stuart
- City of St. Petersburg
- City of Sunny Isles
- City of Sunrise
- City of Sweetwater
- City of Tamarac
- City of Temple Terrace
- City of West Palm Beach
- City of West Park
- City of Weston
- Civilian Investigative Panel
- Collier County School Board
- Cooper City
- County of Osceola
- Dania Beach Community
Redevelopment Agency
- Delray Beach Housing Authority
- Desoto County School Board
- Florida League of Cities
- Glades Panel
- Green Cove Springs
- Hardee County
- Hillsboro Inlet District
- Hillsborough County
- Homestead Housing Authorit
- Housing Authority of Pompano
Beach
- Indian Creek Village
- Indian Trail Improvement District
- Islamorada, Village of Islands
- Kenneth City
- Lake Worth Beach CRA
- Lauderhill Housing Authority
- Lee County School Board
- Manatee County
- Margate CRA
- Martin County
- Miami Dade College
- Miami-Dade County School Board
- Miami-Dade Expressway
Authority
- Miami Shores Village
- Miami Springs
- North Bay Village
- North Collier Fire Control and
Rescue District
- Opa-Locka CRA
- Palm Beach County
- Palm Beach Transportation
Planning Agency
- Plantation Acres Improvement
District
- Pompano Beach CRA
- Sarasota County
- Sarasota County School Board
- Sarasota/Manatee Metropolitan
Planning Organization
- School Board of Broward County
- Space Coast Transportation
Planning Organization
- St. Lucie County Fire District
- Town of Bay Harbor Islands
- Town of Cutler Bay
- Town of Davie
- Town of Golden Beach
- Town of Gulf Stream
- Town of Indialantic
- Town of Kenneth City
- Town of Lantana
- Town of Lauderdale-By-The-Sea
- Town of Malabar
- Town of Manalapan
- Town of Medley
- Town of Miami Lakes
- Town of Palm Beach
- Town of Surfside
- Village of Bal Harbour
- Village of Golf
- Village of Indian Creek
- Village of Islands Islamorada
- Village of Key Biscayne
- Village of North Palm Beach
- Village of Palmetto Bay
- Village of Pinecrest
- Village of Royal Palm Beach
- Village of Virginia Garden

Our Team

City Attorney:

SARAH L. JOHNSTON

PARTNER

Tampa

(786) 380-2554

sjohnston@wsh-law.com



Sarah is a Partner practicing in the Firm's Government and Labor & Employment Divisions. She has extensive experience representing local governments in procurement, land use and zoning, public finance, public utilities, real estate, Public/Private Partnerships (P3), Community Redevelopment Agencies, and legislative matters, among others. Sarah's unique and varied experience allows her to have an understanding of public sector needs, which is evident in her collaborative approach to working with clients. Sarah currently serves as County Attorney for Hardee County and Village Attorney for Miami Shores Village.

Prior to joining the Firm, Sarah served as City Attorney and Assistant Town Attorney for two coastal cities in Miami-Dade County. Sarah has served as the lead attorney on numerous procurement matters and P3's, including negotiating a P3 with an internationally branded soccer academy and charter school and a \$400M contract for the maintenance, operations, and capital projects program for the second largest water utility in Miami-Dade County.

She has also provided counsel on Sunshine Law compliance, state and local ethics, election matters, the Water Infrastructure Finance and Innovation Act (WIFIA), grant applications, bond issuance, and labor union negotiations, as well as served as counsel on various charter review committees.

PROFESSIONAL & COMMUNITY INVOLVEMENT

- Florida Municipal Attorneys Association
- The Florida Bar, City, County, and Local Government Law Section

PRACTICE AREAS

- [Code Enforcement](#)
- [Governmental Affairs and Procurement](#)
- [Municipal Counsel](#)
- [Public Sector Land Use and Zoning](#)
- [Special Counsel to Local Government](#)
- [Community Redevelopment Agency \(CRA\)](#)
- [Bonds and Public Finance](#)
- [Capital Improvement, Infrastructure Development & Project Management](#)
- [Elections](#)
- [Ethics](#)
- [Labor and Employment](#)
- [Solid Waste Management](#)
- [Special Governmental Districts](#)
- [Utilities](#)
- [Public/Private Partnership \(P3\) Transactions](#)

ADMISSIONS

- Florida, 2011
- California, 2018

EDUCATION

- St. Thomas University School of Law, J.D., 2010
- University of Phoenix, MBA, 2012
- University of Central Florida, B.A. in Public Administration, 2007

Press Mentions

- [*WSHC+B Names New Partners in Miami and Tampa*](#), Tampa Bay Newswire, January 9, 2023
- [*WSHC+B Names New Partners in Miami and Tampa*](#), Citybiz, January 9, 2023
- [*WSHC+B Names New Partners in Miami and Tampa*](#), South Florida Caribbean News, January 9, 2023
- [*Weiss Serota Helfman Cole + Bierman Appointed to Attorney for Town of Kenneth City*](#), Tampa Bay Newswire, October 10, 2022
- [*Weiss Serota Helfman Cole + Bierman Appointed to Attorney for Town of Kenneth City*](#), Attorney at Law Magazine, October 10, 2022
- [*Weiss Serota Helfman Cole + Bierman Appointed to Attorney for Town of Kenneth City*](#), City Biz, October 10, 2022

Supporting City Attorney(s):**ROBERT
MEYERS**

PARTNER

Ft. Lauderdale
(954) 763-4242rmeyers@wsh-law.com

Robert Meyers practices in the areas of ethics and governance, and serves as ethics counsel to the firm's municipal clients. As more regulations are being adopted, Robert advises municipal elected officials on these new standards and helps them make informed choices. Robert currently serves as the City Attorney for the City of Aventura and as the Deputy Village Attorney for Bal Harbour.

As a former Executive Director of the Miami-Dade Commission on Ethics and Public Trust, Robert oversaw all operations, including enforcement, providing advice, training, and education. While heading the Ethics Commission, he drafted hundreds of ethics opinions and analyzed state, county, and municipal ethics codes. Robert also assisted with drafting model ethics codes and amendments to existing ethics codes in Miami-Dade County and across Florida. Under his watch, the Ethics Commission was recognized as a model local ethics commission and received accolades for its innovative programming and outreach activities, from organizations such as Transparency International, the National Association of Counties, and the National League of Cities.

Robert is a former professor at Florida International University and the University of Tennessee where he taught courses in law, ethics, and government. As a leading authority in the field of governmental ethics, he has been a panelist at local, state, and national conferences sponsored by the National League of Cities, the Florida League of Cities, the American Bar Association, the Florida Municipal Attorneys Association, the National Institute of Government Purchasers and the Council on Governmental Ethics Laws.

PROFESSIONAL & COMMUNITY INVOLVEMENT

- American Bar Association
- Council on Governmental Ethics Laws (COGEL)
- American Society for Public Administration

PRESENTATIONS

- *Representation Issues Regarding Local Government Witnesses in Ethics and Criminal Investigations*, Miami-Dade County Commission on Ethics and Public Trust, November 30, 2021
- *Best Practices: Legal and Ethical Principles in Local Government Procurement*, Weiss Serota Helfman Cole + Bierman, April 2021
- *Broward League of Cities Ethics Training*, Broward League of Cities, November 2020
- *Social Media and Government Communications: Legal and Ethical Considerations*, Weiss Serota Helfman Cole + Bierman, September 2020
- *Campaign Skills Seminar: A Primer for Local Candidates*, Weiss Serota Helfman Cole + Bierman, July 2020

PRACTICE AREAS

- [Governmental Affairs and Procurement](#)
- [Municipal Counsel](#)
- [Elections](#)
- [Ethics](#)

ADMISSIONS

- Florida, 1991

EDUCATION

- University of Miami School of Law, J.D., 1984
 - Florida International University, MPA, 1981
 - University of Florida, B.A., 1979
-

JOSEPH NATIELLO

PARTNER

Ft. Lauderdale

(954) 763-4242

jnatiello@wsh-law.com



Joe Natiello is a former state prosecutor and a former Broward County Deputy Sheriff whose vast knowledge of law enforcement informs his practice in the areas of police operational and legal concerns, forfeiture litigation, liability defense, municipal government litigation, and code enforcement.

As a former Assistant State Attorney in the Felony Trial division of the Office of the State Attorney for the 17th Judicial Circuit, Joe tried more than 35 jury trials to verdict.

Prior to practicing law, Joe served as a Deputy Sheriff in the Broward County Sheriff's Office for more than 24 years. He was a patrolman and a detective in the Homicide, Sex Crimes, and Major Crimes Units, and also worked as a Sergeant supervising child protective, sex crimes, and missing persons investigations. Joe is a graduate of the Federal Bureau of Investigation's National Academy, and retired from the Broward County Sheriff's Office as an Assistant Chief/Executive Lieutenant in 2013.

PROFESSIONAL & COMMUNITY INVOLVEMENT

- Broward County Chiefs of Police Association, Member, 2021
- Florida Association of Police Attorneys, 2016
- Broward County Bar Association, Bench and Bar Committee, 2016
- The Hundred Club of Broward, Board Member, 2015
- F.B.I. National Academy Associates, 2008
- Shepard Broad Law Center, law student moot court and opening/closing argument competitions volunteer judge, 2013
- Lifenet4Families, Board Member, Serving food insecure families throughout Broward County, 2023

AWARDS AND RECOGNITION

- Florida Super Lawyers, Rising Star, 2022

PRESS MENTIONS

- [Internal Affairs investigator removed for bias in Fort Lauderdale protest case, SunSentinel, August 20, 2020](#)

PRACTICE AREAS

- [Code Enforcement](#)
- [Police Legal Advisement](#)
- [Asset Forfeitures](#)
- [Civil Rights and Torts](#)
- [Distressed Asset Workout And Litigation](#)


ADMISSIONS

- Florida, 2012
- U.S. District Court for the Southern District of Florida, 2013
- United States Supreme Court, 2016

EDUCATION

- Nova Southeastern University Shepard Broad Law Center, J.D., 2012
- University of Florida, B.A., 1988

For additional practice areas, the following attorneys can assist:

Attorney	Details
 <p>Brett J. Schneider Office: Boca Raton</p>	<p>Legal Experience: Brett Schneider is the Managing Director of the Boca Raton office and Chair of the firm’s Labor and Employment Division. As a Florida Bar Board Certified attorney in Labor and Employment Law, Brett helps public and private sector employers resolve issues in a prompt and efficient manner. Brett currently works with the cities of Safety Harbor, Dunedin, and Largo on labor and employment matters.</p>


Brett represents public sector employers in negotiating collective bargaining agreements, labor impasse proceedings, unfair labor practice proceedings and labor arbitrations. As workplace issues continue to evolve, he advises clients on employee drug testing (particularly with the legalization of medical marijuana in Florida), sexual harassment, and employee medical issues. Brett provides pragmatic advice in line with his clients' business objectives.

Brett handles employment litigation for public and private employers in matters arising under federal, state, and local employment laws such as Title VII of the Civil Rights Act, the Americans with Disabilities Act (ADA), the Age Discrimination in Employment Act (ADEA), the Fair Labor Standards Act (FLSA), the Family and Medical Leave Act (FMLA) and the Florida Civil Rights Act (FCRA). Brett defends employers in wage and hour suits brought under the Fair Labor Standards Act (FLSA) and has successfully guided clients through Department of Labor Wage & Hour Audits. He also represents employers before federal, state and local administrative agencies such as the U.S. Equal Employment Opportunity Commission (EEOC), the National Labor Relations Board (NLRB) and the Florida Public Employees Relations Commission (PERC).

Certified by the HR Certification Institute and by the Society for Human Resource Management, Brett advises employers on human resources issues including personnel policies and procedures, discipline and discharge matters, drug and alcohol testing, employee privacy rights and educational and training programs for managers and supervisors. He works closely with employers to ensure that their practices comply with federal, state and local laws.

Education:

- George Washington University Law School, J.D., cum laude, 1999
 - Journal of International Law & Economics

	<ul style="list-style-type: none">• University of Maryland, B.A., Government and Politics, with honors, 1996
 <p>Susan Trevarthen Office: Ft. Lauderdale</p>	<p>Legal Experience: As a Florida Bar Board Certified attorney in City, County, and Local Government Law with a Master's degree in planning, Susan Trevarthen has an in-depth and specialized knowledge of the challenges faced by local government clients in the complex areas of land use, planning, and zoning. Her work includes negotiating development agreements and approvals, drafting municipal codes and plans, defending challenges to municipal regulations and decisions, handling public hearings, and advocating for municipalities on legislative issues in her field.</p> <p>Susan is also a trusted advisor to elected officials, municipal staff, managers, and attorneys on new and evolving municipal issues such as medical marijuana and loss of control over rights of way as ride-sharing services and e-scooter companies compete for use. She also serves as the lead municipal attorney for two coastal communities in Miami-Dade and Broward Counties.</p> <p>Susan's practice includes constitutional law issues such as regulatory taking cases and land use and zoning decisions that raise First Amendment issues, including sign codes, adult use, and religious regulations, Bert J. Harris Act claims, comprehensive plan challenges, and petitions for writs of certiorari.</p> <p>Susan was instrumental in helping to develop the field of school concurrency policy and law in Florida and has represented local governments and school boards across the state on school planning, facilities issues, and mandatory school concurrency.</p> <p>Susan is a member of the College of Fellows of the American Institute of Certified Planners and has held leadership positions in The Florida Bar's Section for Environmental and Land Use Law and Section for City, County, and Local Government Law. She is the chairperson of the Board of Directors of 1000 Friends of Florida. She speaks and publishes frequently on planning, zoning, and land use issues and has been a regular guest lecturer at the University of Miami School</p>

of Law, St. Thomas University School of Law, and Florida Atlantic University School of Urban Planning.

Education:

- University of North Carolina School of Law, J.D., 1991
- University of North Carolina, MRP, 1991
- Duke University, AB Public Policy Studies, *cum laude*, 1986
 - Burns Fellowship in Development Planning

Statement of Assurance

The firm is not presently in violations of any statutes or regulatory rules that would impact the firm's operations.

Location:

WSHC+B has five offices throughout Florida in Miami, Fort Lauderdale, Boca Raton, Tampa, and Gainesville. The majority of the work will be performed in the Tampa office where the primary attorney, Sarah Johnston, resides. We represent clients all over Florida and work from various locations.

Tampa Office:

800 W. De Leon Street,
Tampa, FL 33606
T. (786) 380-2554
Number of Attorneys: 1

Miami Office:

2800 Ponce de Leon Blvd.
Suite 1200
Coral Gables, FL 33134
T. (305) 854-0800
Number of Attorneys: 41

Fort Lauderdale Office:

200 E. Broward Blvd.
Suite 1900
Fort Lauderdale, FL 33301

T. (954) 763-4242
 Number of Attorneys: 25

Boca Raton Office:
 2255 Glades Road
 Suite 200E
 Boca Raton, FL 33431
 T. (561) 835-2111
 Number of Attorneys: 23

Gainesville Office:
 2631 NW 41 Street
 Building B
 Gainesville, FL 32606
 T. (352) 416-0066
 Number of Attorneys: 4

Fee Proposal

We are very enthusiastic about the opportunity to work with the City and as a result, we have set forth the following fee proposal for the role of acting as the City Attorney.

We propose an hourly rate of \$275/hr for all legal services to the City for all members of the proposed team. We are also experienced with working under retainer agreements and would be happy to quote a monthly retainer once we have 4-6 months of working experience with the City.

We will not charge the City for conversations with elected officials and travel to and from the City.

Firm Litigation/Ethics Complaints

From time to time and through no fault of its own, the Firm and/or its attorneys are named as defendants in litigation. Below is a list of litigation that is pending or settled in the past five years.

1. Raul Pedraza vs. Alan Keith Fertal and Weiss Serota Helfman Cole & Bierman, PL
 Miami Dade Circuit Court Case No.: 2020-005478 CA 01

This case concerns the referral of client, Raul Pedraza, to a California lawyer who may have missed some deadlines in California under California law. A

complaint was originally filed in California. The firm and our attorneys were dismissed, without prejudice, from the California case. On Thursday April 2, 2020, we were served with a lawsuit in the 11th Judicial Circuit making essentially the same claim made and dismissed without prejudice in California. Attorney David Keller has been retained to represent attorney Alan Fertel and the firm. We have filed an answer, affirmative defenses and a counter-claim. Plaintiff has sat for deposition four times and has terminated the deposition for health reasons each time, the latest being held May 11, 2021 that was terminated by Plaintiff's counsel three hours in.

2. George Pierson and William Mantesta vs. Weiss Serota Helfman Cole & Bierman, PL and Jamie Cole
Broward Circuit Court Case No.: CACE 16-011927

This case concerned an allegation that the firm was negligent in jointly representing the City of Miramar and several of its former police officers in an action brought by an individual for false arrest. After discovery, the Plaintiff determined that the case was not viable and was settled by our professional liability carrier for a small amount. In connection with the settlement, the Plaintiff agreed that, based on discovery, there did not appear to be any evidence that the firm's representation constituted a conflict of interest of that its representation fell below the applicable standard of care.

3. Dr. James Eric McDonough, individually and in his capacity as an investigative journalist for Photographyisnotacrime.com vs. Eric Stettin, individually and in his capacity as attorney for City of Homestead; Samuel Zeskind, individually and in his capacity as attorney for the City of Homestead; Weiss Serota Helfman Cole & Bierman, a corporation in the State of Florida; and City of Homestead, a Florida municipal corporation collectively
Miami Dade Case No.: 17-17151CA01

This case concerned a public records request to our client, City of Homestead. The firm and all firm attorneys were dismissed with prejudice.

Ethics Complaints

An ethics complaint was filed by the Florida Commission on Ethics against Mr. David Tolces, relating to a procurement issue with respect to a public housing authority. The Firm stands behind Mr. Tolces and his unparalleled track record in

representing the Firm's clients and performing legal services spanning over three decades.

Firm Lobbying

The Firm does not employ lobbyists. Some of the Firm's attorneys provide legal representation to developers, vendors, and others in connection with agreements and land use approvals with government entities in Miami Dade and Broward County. Some of those jurisdictions require that attorneys performing such legal services register as lobbyists. Accordingly, some of the Firm's attorneys occasionally register as lobbyists in certain counties and cities in South Florida, but the Firm does not employ any nonlawyer lobbyists, nor any lobbyists who lobby on behalf of the Firm.

REQUIRED FORMS:

- **Proposal Acknowledgement**
- **Public Entity Crime Statement**
- **Non-Collusive Affidavit**
- **Statement of Organization**
- **IRS Form W-9**
- **Certificates of Insurance**
- **Licenses for Attorneys**

CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04

PROPOSAL ACKNOWLEDGEMENT

Company/Firm Name Weiss Serota Helfman Cole & Bierman, P.L.
Address: 800 De Leon Street
City: Tampa
State & ZIP Florida 33606
Telephone 786-380-2554
Email mburnstein@wsh-law.com

Type of Business (Corporation, Partnership, Other (Specify): Law Firm

Tax ID number (FEIN): 20-8112403

Certification

The undersigned hereby confirms as follows:

- 1. I am a duly authorized agent of the Law Firm submitting the proposal;
- 2. I have read the Proposal in its entirety and fully understand and accept these terms unless specific variations have been expressly listed below.

Mitch J. Burnstein 7-6-23
Signature of authorized agent **Date**
Mitchell J. Burnstein Firm Managing Director
Printed Name **Title of Agent**

Proposals without the manual and original signature of an authorized agent of the Proposer shall be deemed non-responsive and ineligible for selection.

CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04

PUBLIC ENTITY CRIME STATEMENT

PUBLIC ENTITY CRIMES

Pursuant to Subsections 287.133(2) and (3), F.S., "a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

I, Mitchell J. Burnstein, being an authorized representative of Weiss Serota Helfman Cole & Bierman, P.L.

located at 800 De Leon Street City: Tampa

State: FL Zip Code: 33606, have read and understand the contents

above.

Signature: [Handwritten Signature] Date: 7-6-23

Telephone #: 786-380-2554 Fax #: _____

Federal ID #: 20-8112403

STATE OF Florida
COUNTY OF Broward

Sworn to and subscribed before me this 6th day of July, 2020, 2023
by Mitchell J. Burnstein

who is personally known to me or has produced his/her driver's license as identification.

[Handwritten Signature]
Notary Public - State of Florida
Print Name: Linda P. Brewley
Commission No: HH159684

Expires 08/02/2025
Linda P Brewley
My Commission HH 159684

NOTARY PUBLIC
STATE OF FLORIDA

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04

NON-COLLUSIVE AFFIDAVIT

State of Florida
County of Broward } SS.

Before me, the undersigned authority personally appeared:
Mitchell J. Burnstein who, being first duly sworn, deposes and says that:

- MB He/She is the Representative (Owner, Partner, Officer, Representative or Agent) of Weiss Serota Helfman Cole & Bierman, P.L. the offeror/Proposer that has submitted the attached proposal;
- MB He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
- MB Such proposal is genuine and is not a collusive or sham proposal;
- MB Neither the offeror/Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other offeror, CITY ATTORNEY/FIRM, or person to submit a collusive or sham proposal in connection with the work for which the attached proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any offeror, CITY ATTORNEY/FIRM, or person to fix the price or prices in the attached proposal or of any other offeror, or to fix any overhead, profit, or cost elements of the proposal price or the proposal price of any other offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal work.

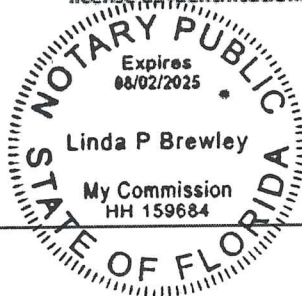
Signed, sealed and delivered this 6th day of July, ~~2020~~ 2023

By: Mitchell J. Burnstein
Mitchell J. Burnstein
(Printed Name)
Firm Managing Director
(Title)

STATE OF Florida
COUNTY OF Broward

Sworn to and subscribed before me this 6th day of July, ~~2020~~ 2023, by
Mitchell J. Burnstein who is personally known to me or has produced his/her driver's license as identification.

Linda P. Brewley
Notary Public - State of Florida
Print Name: Linda P. Brewley
Commission No: HH 159684



THIS PAGE MUST BE SUBMITTED WITH PROPOSAL.

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

STATEMENT OF ORGANIZATION

Page 1 of 3

Proposer must state whether he/she is an individual, partnership, corporation or joint venture. Partnerships shall show the names, titles, and original signature of all partners with authority to bind the company. Corporations must be signed in the name and with the seal of the corporation, followed by the original signature and title of the person authorized to bind the corporation. Each joint venture shall be required to sign for each individual, partnership and corporation that is a party to the joint venture

If the Proposer is an **INDIVIDUAL**:

Individual's Name: _____

D/B/A: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

If the Proposer is a **PARTNERSHIP** and **Limited Liability Company**
(Provide names and signatures of all partners):

Company Name: _____

Partner: _____

Signature: _____

Partner: _____

Signature: _____

Partner: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

(Attach additional sheets if necessary)

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

STATEMENT OF ORGANIZATION

If the Proposer is a **CORPORATION**:

Corporation Name: _____

State of Incorporation: _____ CORPORATE SEAL _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

If Proposer is a **JOINT VENTURE**:

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04

STATEMENT OF ORGANIZATION

Page 3 of 3

If the Proposer is **ANY OTHER BUSINESS ENTITY**:

Please list all pertinent organizational information similar to the above requested information, including.

Type of Entity: Limited Liability Company

Entity Name: Weiss Serota Helfman Cole & Bierman, P.L.

Registration/Originating State: Florida

Entity Address: 2800 Ponce De Leon Boulevard, Suite 1200

Coral Gables, FL 33134

Name/Title of person authorized to bind: Mitchell J. Burnstein, Firm Managing Director

Signature: *Mitch J Burnstein*

Name/Title of person authorized to bind: _____

Signature: _____



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Weiss Serota Helfman Cole + Bierman, PL

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2800 Ponce de Leon Blvd, Suite 1200

6 City, state, and ZIP code
Coral Gables, FL 33134

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		

OR

Employer identification number									
2	0	-	8	1	1	2	4	0	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Sonya Chavez* Date ▶ *01/12/2023*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE: 7/ Item 4A.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Gemini Risk Partners, LLC 720 N.Old Woodward Avenue Suite 202 Birmingham, MI 48009	CONTACT NAME: Lauren McCann PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: lmccann@geminiriskpartners.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Weiss Serota Helfman Cole & Bierman, P.L. 2800 Ponce de Leon Blvd Suite 1200 Coral Gables, FL 33134	INSURER A: Endurance American Specialty Ins Co	NAIC # 41718
	INSURER B: ASCOT UNDERWRITING, INC.	24147
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Lawyers Professional Liability	N	N	LPN30008168602	6/24/2023	6/24/2024	\$3MM p/o \$5MM Each Claim \$3MM p/o \$5MM Aggregate
B	Lawyers Professional Liability	N	N	LPPL2210000470-03	6/24/2023	6/24/2024	\$2MM p/o \$5MM Each Claim \$2MM p/o \$5MM Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Madeira Beach 300 Municipal Drive Madeira Beach, FL 33708-	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)

County of Leon)

In Re: 0089813
Sarah L Johnston
Weiss Serota Helfman Cole & Bierman, P.A
3409 W Horatio St Unit 112
Tampa, FL 33609-3980

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **May 27, 2011**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 30th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-235587





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0098712
Joseph Natiello
Weiss Serota Helfman Cole Bierman, P.L.
200 E Broward Blvd Ste 1900
Fort Lauderdale, FL 33301-1949

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **September 19, 2012**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 30th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-235676





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0878448
Robert Arnold Meyers
Weiss Serota Helfman Cole + Bierman
2255 Glades Rd Ste 200-E
Boca Raton, FL 33431-8571

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **March 25, 1991**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 5th day of **July, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-236169





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0012443
Brett Jeremy Schneider
Weiss Serota Helfman Cole & Bierman
2255 Glades Rd Ste 200E
Boca Raton, FL 33431-8571

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **May 26, 2005**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 5th day of **July, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-236100





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)

County of Leon)

In Re: 0906281
Susan Lanelle Trevarthen
Weiss Serota Helfman Cole & Bierman
200 E Broward Blvd Ste 1900
Fort Lauderdale, FL 33301-1949

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **October 18, 1991**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 6th day of **July, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-236245



CITY, COUNTY AND LOCAL GOV'T LAW CERTIFIED LAWYERS

Bar # *Pinellas County* ?

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First Name ?

Last Name ?

Law Firm ?

FL County v ?

Pinellas ?

Find names that sound like the entered names ?

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Erica Farawell Augello

Bar #109085

Eligible to Practice Law in Florida

Trask Daigneaut, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941



Office: **727-733-0494**
erica@cityattorneys.legal

Board Certifications:

City, County and Local Government Law



Amanda S Coffey

Bar #99354

Eligible to Practice Law in Florida

Pinellas County Attorney
315 Court St Fl 6
Clearwater, FL 33756-5165

Office: **727-464-3354**
Cell: **727-418-3993**
acoffey@pinellas.gov

Board Certifications:

City, County and Local Government Law



Donald Stephen Crowell

Bar #176230

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**
Cell: **727-464-3354**
Fax: 727-464-4147
dcrowell@pinellascounty.org

Board Certifications:

City, County and Local Government Law

Jay Daigneault





Bar #25859

Eligible to Practice Law in Florida

Trask Daigneault, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

Office: **727-733-0494**

Cell: **727-733-0494**

Fax: 727-733-2991

jay@cityattorneys.legal

Board Certifications:

City, County and Local Government Law



Nikki C. Day

Bar #77551

Eligible to Practice Law in Florida

PO Box 1635
St Petersburg, FL 33731-1635

Office: **727-490-9407**

nikkidayflbar@gmail.com

Board Certifications:

City, County and Local Government Law



Robert Michael Eschenfelder

Bar #8435

Eligible to Practice Law in Florida

Trask Daigneault, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941



Office: **727-733-0494**
rob@cityattorneys.legal

Board Certifications:

City, County and Local Government Law



Jason Charles Ester

Bar #15206

Eligible to Practice Law in Florida

Pinellas County Attorney
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**

Cell: **727-464-3354**

Fax: 727-464-4147

jester@pinellascounty.org

Board Certifications:

City, County and Local Government Law



Michael Patrick Fuino

Bar #84191

Eligible to Practice Law in Florida

City of Clearwater
600 Cleveland St Ste 600
Clearwater, FL 33755-4151

Office: **727-562-4010**

michael.fuino@myclearwater.com

Board Certifications:

City, County and Local Government Law

Jane Cynthia Graham

Bar #68889



Eligible to Practice Law in Florida

Sunshine City Law
737 Main St Ste 100
Safety Harbor, FL 34695-3502

Office: **727-291-9526**
jane@sunshinecitylaw.com

Board Certifications:

City, County and Local Government Law



Anne Morris Kersting

Bar #87267

Eligible to Practice Law in Florida

NOAA Office of General Counsel
263 13th Ave S Ste 177
Saint Petersburg, FL 33701

Office: **727-551-5713**
anne.kersting@noaa.gov

Board Certifications:

City, County and Local Government Law



Brendan Patrick Mackesey

Bar #99028

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St Fl 6
Clearwater, FL 33756



Office: **727-464-3354**

Cell: **703-919-3770**

Fax: 727-464-4147

bmackesey@pinellascounty.org

Board Certifications:

City, County and Local Government Law



David Hershel Margolis

Bar #56293

Eligible to Practice Law in Florida

City of Clearwater
600 Cleveland St
Clearwater, FL 33755-4151

Office: **727-562-4011**

david.margolis@myclearwater.com

Board Certifications:

City, County and Local Government Law



Nancy S Meyer

Bar #144452

Eligible to Practice Law in Florida

Trask Daigneault
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

Office: **727-733-0494**

nancy@cityattorneys.legal

Board Certifications:

City, County and Local Government Law

Randol Didier Mora

Bar #99895





Eligible to Practice Law in Florida

Trask Daigneault, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

Office: **727-733-0494**

Cell: **727-733-0494**

Fax: 727-733-2991

randy@cityattorneys.legal

Board Certifications:

City, County and Local Government Law



Joseph Arthur Morrissey

Bar #699918

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**

Cell: **727-464-3354**

jmorrissey@pinellascounty.org

Board Certifications:

City, County and Local Government Law



Christy Donovan Pemberton

Bar #46183

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**
Fax: 727-464-4147
cpemberton@pinellas.gov

Board Certifications:

City, County and Local Government Law



Carole Sanzeri

Bar #986770

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St Fl 6
Clearwater, FL 33756-5165

Office: **727-464-3354**
csanzeri@co.pinellas.fl.us

Board Certifications:

City, County and Local Government Law



Martin Scott Shelby

Bar #968633

Eligible to Practice Law in Florida

PO Box 2085
Largo, FL 33779-2085

Office: **813-274-7719**
martin.shelby@tampagov.net

Board Certifications:

City, County and Local Government Law

Thomas Joshua Trask





Bar #749206

Eligible to Practice Law in Florida

Trask Daigneault, L.L.P.
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

Office: **727-733-0494**
Fax: 727-733-2991
tom@cityattorneys.legal

Board Certifications:

City, County and Local Government Law



Kelly Lynn Vicari

Bar #88704

Eligible to Practice Law in Florida

Pinellas County Attorney's Office
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**
Cell: **727-464-3354**
kvicari@pinellascounty.org

Board Certifications:

City, County and Local Government Law



Mary Jewel White

Bar #79979

Eligible to Practice Law in Florida

Pinellas County Attorney
315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**

Cell: **727-464-3354**

Fax: 727-464-4147

jwhite@pinellas.gov

Board Certifications:

City, County and Local Government Law



Jeannine Smith Williams

Bar #190233

Eligible to Practice Law in Florida

City of St. Petersburg

PO Box 2842

Saint Petersburg, FL 33731-2842

Office: **727-893-7401**

Cell: **727-893-7401**

Fax: 727-892-5262

jswillia@stpete.org

Board Certifications:

City, County and Local Government Law



John C Wolfe

Bar #159165

Eligible to Practice Law in Florida

John C Wolfe

400 Beach Dr NE Unit 901

Saint Petersburg, FL 33701-3057

Office: **727-528-4318**

Cell: **727-460-5766**

jcw541@msn.com

Board Certifications:

City, County and Local Government Law



Michael Anthony Zas

Bar #96120

Eligible to Practice Law in Florida

315 Court St
Clearwater, FL 33756-5165

Office: **727-464-3354**

Cell: **727-464-3354**

mzas@pinellascounty.org

Board Certifications:

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Bar #

Hillsborough County



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Last Name



Law Firm



FL County



Hillsborough



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Vivek K. Babbar

Bar #106863

Eligible to Practice Law in Florida

Straley Robin Vericker
1510 W Cleveland St
Tampa, FL 33606-1807



Office: **813-223-9400**
vbabbar@srvlegal.com

Item 4A.

Board Certifications:

City, County and Local Government Law



Christine Marie Beck

Bar #767328

Eligible to Practice Law in Florida

Hillsborough County Attorney
601 E Kennedy Blvd FI 27
Tampa, FL 33602-4932

Office: **813-272-5670**

Cell: **813-272-5670**

Fax: 813-272-5758

beckc@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Katherine Mikel Benson

Bar #52355

Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
601 E Kennedy Blvd FI 27
Tampa, FL 33602-4932

Office: **813-307-3129**

bensonk@hcflgov.net

Board Certifications:

City, County and Local Government Law

Mark Steven Bentley

Bar #724076





Eligible to Practice Law in Florida

Johnson Pope Bokor Ruppel & Burns LLP
PO Box 1100
Tampa, FL 33601-1100

Office: **813-225-2500**
Cell: **813-225-2500**
Fax: 813-223-7118
markb@jpfirm.com

Board Certifications:

City, County and Local Government Law



Robert Eric Brazel

Bar #866430

Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**
Cell: **813-272-5670**
Fax: 813-272-5758

brazelr@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Carl Edward Brody Jr.

Bar #102229

Eligible to Practice Law in Florida



Office of the Tampa City Attorney
315 E Kennedy Blvd
Tampa, FL 33602-5211

Office: **813-274-7179**
Cell: **727-687-8368**
carl.brody@tampagov.net

Board Certifications:

City, County and Local Government Law



Kenneth W Buchman

Bar #324991

Eligible to Practice Law in Florida

302 W Reynolds St
Plant City, FL 33563-3216

Office: **813-659-4242**
Fax: 813-659-4243
kenbuchman@gmail.com

Board Certifications:

City, County and Local Government Law



Barrie Sawyer Buenaventura

Bar #949957

Eligible to Practice Law in Florida

Conn & Buenaventura, P.A.
5405 S Crescent Dr
Tampa, FL 33611-4127

Office: **813-509-2544**
Cell: **813-471-7427**
barrie@cbflalaw.com

Board Certifications:

City, County and Local Government Law





Cameron Stewart Clark

Bar #365660

Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
PO Box 1110
Tampa, FL 33601-1110

Office: **813-272-5670**

Fax: 813-272-5846

clarkc@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Jennifer Rhea Cowan

Bar #38081

Eligible to Practice Law in Florida

Bryant, Miller & Olive, P.A.
201 N Franklin St Ste 2700
Tampa, FL 33602-5816

Office: **813-273-6677**

Fax: 813-223-2705

jcowan@bمولaw.com

Board Certifications:

City, County and Local Government Law



DeBora Celena Cromartie

Bar #42447

Eligible to Practice Law in Florida



Hillsborough County Attorney's Office
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

Fax: 813-273-3692

cromartied@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Dean Richard DiRose

Bar #980390

Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

Fax: 813-272-5846

dirosed@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Laura Jacobs Donaldson

Bar #139696

Eligible to Practice Law in Florida

Manson Bolves Donaldson Tanner, P.A.
109 N Brush St Ste 300
Tampa, FL 33602-4167

Office: **813-514-4700**

Fax: 813-514-4701

ldonaldson@mansonbolves.com

Board Certifications:

City, County and Local Government Law





Ashley N Donnell

Bar #100535

Eligible to Practice Law in Florida

Ogletree, Deakins, Nash, Smoak & Stewart
100 N Tampa St Ste 3600
Tampa, FL 33602-5867

Office: **813-289-1247**

Fax: 813-289-6530

ashley.donnell@ogletree.com

Board Certifications:

City, County and Local Government Law



Henry G Ennis III

Bar #752053

Eligible to Practice Law in Florida

Hillsborough County Attorneys Ofc
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

Fax: 813-272-5254

ennish@hcflgov.net

Board Certifications:

City, County and Local Government Law



Jane Marie Fagan

Bar #851515

Eligible to Practice Law in Florida



Hillsborough County Attorney's Office
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

Cell: **813-307-3140**

Fax: 813-272-5231

faganj@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Mary Helen Farris

Bar #653810

Eligible to Practice Law in Florida

Hillsborough County Attorney
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

farrism@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Danielle R Green

Bar #81469

Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932

Office: **813-272-5670**

greendr@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law





Chelsea Dalziel Hardy

Bar #105836

Eligible to Practice Law in Florida

Lennar Homes
4600 W Cypress St Ste 200
Tampa, FL 33607-4099

Office: **813-682-4860**

Cell: **727-580-0225**

chelsea.hardy@lennar.com

Board Certifications:

City, County and Local Government Law



Richard Anthony Harrison

Bar #602493

Eligible to Practice Law in Florida

Richard A. Harrison, P.A.
400 N Ashley Dr Ste 2600
Tampa, FL 33602-4310

Office: **813-712-8757**

Cell: **813-230-7317**

rah@harrisonpa.com

Board Certifications:

City, County and Local Government Law



Jessica Marlowe Icerman

Bar #99865

Eligible to Practice Law in Florida

Stearns Weaver Miller
401 E Jackson St Ste 2100
Tampa, FL 33602-5232

Office: **813-222-5066**
jicerman@stearnsweaver.com

Board Certifications:

City, County and Local Government Law



Susan Elizabeth Johnson-Velez

"Susan Johnson-Velez"

Bar #997950

Eligible to Practice Law in Florida

City of Tampa
Old City Hall - Legal
315 E Kennedy Blvd
Tampa, FL 33602-5211

Office: **813-274-8790**
Cell: **813-495-6886**
susan.johnson-velez@tampagov.net

Board Certifications:

City, County and Local Government Law



Rebecca Marie Kert

Bar #82694

Eligible to Practice Law in Florida

Brooks, Rocha PLLC
400 N Tampa St Ste 1910
Tampa, FL 33602-4776

Office: **813-368-3064**
Cell: **813-368-3064**
rkert@bsrfirm.com

Board Certifications:



Charles Edward Klug Jr.

Bar #612863

Eligible to Practice Law in Florida

Port Tampa Bay
Tampa Port Authority
1101 Channelside Dr
Tampa, FL 33602-3611

Office: **813-905-5140**

Cell: **813-905-5140**

Fax: 813-905-5144

cklug@tampaport.com

Board Certifications:

City, County and Local Government Law

Real Estate



Julia Corbin Mandell

Bar #81442

Eligible to Practice Law in Florida

GrayRobinson, P.A.
401 E Jackson St Ste 2700
Tampa, FL 33602-5841

Office: **813-273-5000**

Cell: **813-731-7404**

Fax: 813-273-5145

julia.mandell@gray-robinson.com

Board Certifications:

City, County and Local Government Law

Matthew Thomas Newton

"Matt"

Bar #111679





Eligible to Practice Law in Florida

Older, Lundy, Koch & Martino
1000 W Cass St
Tampa, FL 33606-1307

Office: **813-254-8998**
mnewton@olalaw.com

Board Certifications:

City, County and Local Government Law



Jacina J. Parson

Bar #36327

Eligible to Practice Law in Florida

Bryant Miller Olive, P.A.
201 N Franklin St Ste 2700
Tampa, FL 33602-5816

Office: **813-273-6677**
Fax: 727-464-4147
jparson@bمولaw.com

Board Certifications:

City, County and Local Government Law



Orlando Perez

Bar #771627

Eligible to Practice Law in Florida

Hillsborough County Attorney
601 E Kennedy Blvd Fl 27
Tampa, FL 33602-4932



Office: **813-272-5670**
Cell: **813-272-5670**
perezo@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



James Jay Porter

Bar #843040

Eligible to Practice Law in Florida

Akerman LLP
401 E Jackson St Ste 1700
Tampa, FL 33602-5250

Office: **813-209-5060**

Cell: **813-402-2869**

Fax: 813-218-5420

jim.porter@akerman.com

Board Certifications:

City, County and Local Government Law



Isabella Emily Sobel

Bar #116744

Eligible to Practice Law in Florida

Bryant Miller Olive
201 N Franklin St Ste 2700
Tampa, FL 33602-5816

Office: **813-273-6677**

isobel@bmolaw.com

Board Certifications:

City, County and Local Government Law

Nancy Yoshiko Takemori

Bar #514861





Eligible to Practice Law in Florida

Hillsborough County Attorney's Office
PO Box 1110
Tampa, FL 33601-1110

Office: **813-272-5670**

Cell: **813-272-5670**

Fax: 813-272-5846

takemorin@hillsboroughcounty.org

Board Certifications:

City, County and Local Government Law



Jennie Marie Granahan Tarr

Bar #437999

Eligible to Practice Law in Florida

Shumaker, Loop & Kendrick, LLP
421 S Royal Poinciana Dr
Tampa, FL 33609-3635

Office: **813-956-6760**

Cell: **813-956-6760**

jtarr@shumaker.com

Board Certifications:

City, County and Local Government Law



Kenneth Anthony Tinkler

Bar #163392

Eligible to Practice Law in Florida

Carlton Fields
4221 W Boy Scout Blvd Ste 1000
Tampa, FL 33607-5780

Office: **813-229-4245**
Fax: 813-229-4133
ktinkler@carltonfields.com

Board Certifications:

City, County and Local Government Law



John Michael Vericker

Bar #787671

Eligible to Practice Law in Florida

Straley Robin Vericker
1510 W Cleveland St
Tampa, FL 33606-1807

Office: **813-223-9400**
Cell: **813-223-9400**
jvericker@srvlegal.com

Board Certifications:

City, County and Local Government Law



Rodney Carlton Wade

Bar #374091

Eligible to Practice Law in Florida

Rodney C. Wade
2520 Bordeaux Way
Lutz, FL 33559-4020

Office: **813-310-4812**
Cell: **813-310-4812**
Fax: 813-949-5795
rodney.wade02@gmail.com

Board Certifications:

City, County and Local Government Law



Alan S Zimmet

Bar #349615

Eligible to Practice Law in Florida

Bryant Miller Olive PA
201 N Franklin St Ste 2700
Tampa, FL 33602-5816

Office: **813-273-6677**

Cell: **813-273-6677**

Fax: 813-223-2705

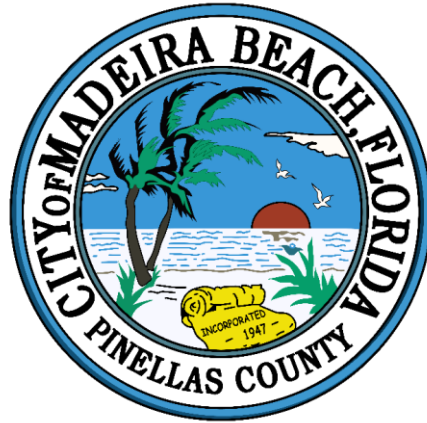
azimmet@bmolaw.com

Board Certifications:

City, County and Local Government Law

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City of Madeira Beach

Request for Qualifications #2023-08

City Attorney – Professional Legal Services

Proposals due by Friday, July 7, 2023

**at 3:00 pm City Hall
300 Municipal Drive
Madeira Beach, FL 33708**

CONTACT:

Robin I. Gomez, City Manager

Phone: (727)580-8014

Email: rgomez@madeirabeachfl.gov

SECTION I - PURPOSE & INTRODUCTION

This Request for Proposals (RFP) is for the City of Madeira Beach to solicit qualifications for the purpose of establishing a list for hiring a qualified and experienced attorney and/or a law firm through competitive negotiations to provide a full complement of municipal professional legal services serving as the City's legal counsel on a contractual basis.

Qualified firms and/or the primary designated attorney must have a minimum of five (5) years of public sector experience in the practice of Florida municipal law or related experience with attorneys other than the primary designated attorney having a minimum of three (3) years of public sector experience in the practice of Florida municipal law or related experience. The attorneys and/or firm must be licensed with the State of Florida and be in good standing with the Florida Bar Association. Additionally, the attorneys and/or firm must be Board Certified in Local Government. All professional legal services are to be provided on a contractual fee-for-service basis, a combination of retainers and hourly rates.

The City of Madeira Beach reserves the right to reject or accept any proposal or to waive any irregularities in any proposal deemed to be in the best interest of the City of Madeira Beach.

Attorneys and/or law firms are required to submit written proposals that present the attorney's qualifications and understanding of the work to be performed. The attorney and/or firm's proposal should be prepared simply and economically and should provide all the information it considers pertinent to its qualifications for the specifications listed herein.

The proposal must be submitted in person, via traditional mail, or email no later than 3:00 pm, Friday, July 7, 2023, contact below:

City of Madeira Beach
Attn: Robin I. Gomez

Re: City Attorney – Professional Legal Services

300 Municipal Drive
Madeira Beach, FL 33708

or rgomez@madeirabeachfl.gov

NOTIFICATION: The City utilizes the following methods for notification and distribution of solicitation opportunities:

- City of Madeira Beach website www.madeirabeachfl.gov
- Demand Star

1.CALENDER OF EVENTS – PROPOSAL SCHEDULE

- Request for Qualifications (RFQ) release: Monday, June 19, 2023
- RFQ submittal date: No later than 3:00 pm, Friday, July 7, 2023
- Evaluation review: July 12 - 14, 2023
- Interviews (if necessary): July 17-19, 2023
- Selection/recommendation to Commissioners for review: Wed, July 26, 2023
- Commission to Award Contract: Wed, Aug 9, 2023

2. CONTACT INFORMATION

Please direct all technical inquiries concerning this Request for Qualifications in writing to the following City representative. Questions must be submitted by (5) days prior to the proposal due date.

Robin I. Gomez
 300 Municipal Dr.
 Madeira Beach, Florida 33708
 (727) 580-8014
 rgomez@madeirabeachfl.gov

3. CONTACT PROHIBITION

All prospective proposers are hereby instructed NOT to contact any member or employee of the City of Madeira Beach other than the person listed in the above contact information regarding this solicitation document, their submittal package, the City’s Intent to Award, or the City’s intent to reject (if applicable) at any time prior to the FORMAL AWARD for this project. Any such contact shall be cause for rejection of your submittal/response to this Request for Qualifications.

4. SUBMITTAL PROCEDURES:

Attorneys and/or Firms shall submit One (1) original submittal, five (5) copies and one electronic copy (USB- PDF Format). Responses must be submitted by the date and time indicated. Statements of Qualifications not submitted by that time will be refused. Statements of Qualifications shall be clearly marked:

“City Attorney – Professional Legal Services” and received by:

City of Madeira Beach City Manager’s Office
 300 Municipal Drive
 Madeira Beach, FL 33708

Request for Qualifications will be received until 3:00PM on Friday, July 7, 2023, at City Hall, City of Madeira Beach, Florida 33708. Any qualifications received after will not be accepted.

The complete responsibility for obtaining, completing, and submitting a request to the City of Madeira Beach shall be solely and strictly the responsibility of the proposer. All submittals will be publicly recorded.

Proposers may withdraw their proposals by notifying the City in writing at any time prior to the due date. Proposal documents are exempt from public record for a period of thirty (30) days or a Notice of Intent to Award is issued whichever occurs first per Florida Statutes, Chapter 119, as amended.

PUBLIC RECORDS

Proposer acknowledges that it is acting on behalf of a public agency; this Agreement is subject to the provisions of §119.0701, Florida Statutes, and; that Proposer must comply with the public records laws of the State of Florida Proposer shall:

- (1) Keep and maintain public records required by the public agency to perform the service.
- (2) Upon request from the public agency's custodian of public records, the Proposer shall provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed the costs provided in this chapter or as otherwise provided by law.
- (3) The Proposer shall ensure that public records that are exempt or confidential and, therefore exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract.
- (4) The Proposer shall, upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the Proposer or keep and maintain public records required by the public agency to perform the service. If the Proposer transfers all public records to the public agency upon completion of the contract, the Proposer shall destroy any duplicate public records that are exempt or confidential and, therefore, exempt from public records disclosure requirements. If the Proposer keeps and maintains public records upon completion of the contract, the Proposer shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
- (5) A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the custodian of public records for the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the Proposer of the request. The Proposer must provide the records to the public agency or allow the records to be inspected, copied, or photographed within a reasonable time and in compliance with the requirements of §119.07, Florida Statutes.
- (6) If Proposer does not comply with a public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.
- (7) A Proposer who fails to provide public records to the public agency within a reasonable time may be subject to penalties under §119.10, Florida Statutes.
- (8) If a civil action is filed against a Proposer to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the Contractor the reasonable costs of enforcement, including reasonable attorney fees, if:

- a. The court determines that the Proposer unlawfully refused to comply with the public records request within a reasonable time, and.
 - b. At least eight (8) business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the Proposer has not complied with the request, to the public agency and to the Proposer.
 - c. The notice requirement is satisfied if written notice is sent to the public agency's custodian of public records and to the Proposer at the Proposer's address listed in this contract with the public agency or to the Proposer's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.
- (9) A Proposer who complies with a public records request within 8 business days after the notice is sent is not liable for the reasonable costs of enforcement.
- (10) If the Proposer Has Questions Regarding the Application of Chapter 119, Florida Statutes, To The Contractor's Duty To Provide Public Records Relating To This Contract, Contact The Custodian Of Public Records At:

City of Madeira Beach, Attn: City Clerk
 Madeira Beach, FL 33708
 727-391-9951, Ext. 231 or cvanblargan@madeirabeachfl.gov

5. CITY RESERVES THE RIGHT TO REJECT ALL BIDS

The City reserves the right to reject all submittals, or any part of any submittal, to waive any irregularities or informalities in any submittal, and to accept that submittal which is deemed to be in the best interest of the City. The City of Madeira Beach reserves the right to establish additional contracts that may be similar in nature to any contract resulting for this Request for Qualifications as best serves the needs of the City.

6. DESIGNATED CONTACT

The awarded firm(s) shall appoint a person to act as a primary contact with the City. This person or back-up shall be readily available during normal working hours by phone or in person and shall be knowledgeable of the terms of the Contract.

7. INSURANCE REQUIREMENTS

Include in Qualifications proof of Insurance furnished by the firm's carrier to guarantee the engineering firm is insured.

The awarded firm must file with the City of Madeira Beach certificates of insurance prior to commencement of work evidencing the City as a certificate holder as additionally insured with the following minimum coverage:

Workers Compensation – coverage to apply for all attorney and/or firm employees at the statutory limits provided by state and federal laws. Policy must include Employers' liability with a limit of

\$100,000 each accident; \$100,000 each employee; and \$500,000 total policy limit. If attorney and/or firm is exempt from workers compensation, the proposal must clearly state this.

Comprehensive General Liability Insurance of \$1,000,000.00 each occurrence.

Professional Liability Insurance or malpractice or errors and/or omissions insurance shall be purchased and maintained with a minimum of \$2,000,000 per occurrence for this project with a \$4,000,000 policy term general aggregate.

Personal Injury for \$1,000,000.00 each occurrence.

Owner's and Consultant's Protective Liability.

- Bodily injury liability \$1,000,000.00 each occurrence
- Property damage liability \$1,000,000.00 each occurrence
- Full Workers Comprehensive Insurance required by Florida Law for all people employed by the contractor to perform work on this project

Automotive Liability (covering the operation, maintenance and all owned, non-owned and hired vehicles).

- Bodily injury liability \$1,000,000.00 each occurrence
- Property damage liability \$1,000,000.00 each occurrence

8. INDEMNIFICATION

The Respondent shall hold harmless the City, its officers, and employees, from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Respondent and any persons employed or utilized by the Respondent in the performance of the Contract.

9. ASSURANCES

The responding attorneys and/or firms shall provide a statement of assurance that the firm is not presently in violations of any statutes or regulatory rules that might have an impact on the firm's operations. All applicable laws and regulations of the State of Florida and ordinances and regulations of the City of Madeira Beach will apply.

10. DEVIATIONS FROM SPECIFICATIONS

Respondents shall clearly indicate, as applicable, all areas in which the items/services he/she proposes do not fully comply with the requirements of this submittal. The decision as to whether an item fully complies with the stated requirements rests solely with the city.

11. NO COLLUSION

By offering a submission to this Request for Qualifications, the responder certifies that no attempt has been made or will be made by the responder to induce any other person or firm to submit or not to submit a submission for the purpose of restricting competition. The only person(s) or principals(s) interested in this submission are named therein and that no person other than those therein mentioned has/have any interest in this submission or in agreement to be entered. Any prospective firm should make an affirmative

statement in its proposals to the effect that, to its knowledge, its retention would not result in a conflict of interest with any party.

12. TERMINATION

The resulting contract may be canceled by the City when:

- a. When sufficient funds are not available to continue its full and faithful performance of this contract.
- b. Sub-standard or non-performance of contract.
- c. The City wishes to terminate at any time and for any reason, upon giving thirty (30) days prior written notice to the other party.

The resulting contract may be canceled by either party in the event of substantial failure to perform in accordance with the terms by the other party through no fault of the terminating party.

13. SUBMITTAL WITHDRAWAL

After submittals are opened, corrections or modifications to submittals are not permitted, but a respondent may be permitted to withdraw an erroneous submittal prior to the award by the City Commission, if the following is established:

- a. That the respondent acted in good faith in submitting the submittal.
- b. That in preparing the submittal there was an error of such magnitude that enforcement of the submittal would work severe hardship upon the respondent.
- c. That the error was not the result of gross negligence or willful inattention on the part of the respondent.
- d. That the error was discovered and communicated to the City within twenty-four (24) hours of submittal opening, along with a request for permission to withdraw the submittal; or
- e. The respondent submits documentation and an explanation of how the error was made.

14. TAXES, FEES, CODES, LICENSING

The Consultant shall be responsible for payment of all required permits, licenses, taxes, or fees associated with the project. The Consultant shall also be responsible for compliance with all applicable codes, laws, and regulations.

15. COMPLIANCE WITH ALL APPLICABLE LAWS

Respondents shall comply with all applicable local, state, and federal laws and codes.

Drug Free Workplace Certification CONSULTANT shall include a signed and completed Drug Free Workplace Certification, attached hereto as Exhibit B.

SECTION II – GENERAL SCOPE OF WORK

2.1 CITY CHARTER – CITY ATTORNEY WORK

Madeira Beach City Charter, Section 5.3 lists:

The Board of Commissioners shall appoint a City Attorney, upon such terms and for such compensation as the Board of Commissioners shall adopt. The City Attorney shall act as legal advisor to, and attorney for, the City and all of its officers or employees in matters arising out of the performance of their official duties for the City, but the City Attorney, or the City Attorney's law firm, shall not personally represent an elected official in any recall litigation or Florida Commission on Ethics proceeding. However, the elected official is entitled to legal representation in any recall litigation or Florida Commission on Ethics proceeding at the expense of the City.

The City Attorney shall bring and defend or assist in litigation and defense, for and in behalf of the City, all complaints, suits, and controversies in which the City is a party and shall perform such other professional duties as may be required of him by official action of the Board of Commissioners.

The City Attorney shall be an attorney at law, admitted to practice before the highest courts of the State of Florida and the Federal District Court for the Middle District of Florida.

The Board of Commissioners may appoint such assistant City Attorney as they deem necessary. The Board of Commissioners may contract with such other attorneys or firm of attorneys to perform such services on behalf of the City on specialized projects as may be deemed necessary or expedient in the discretion of the Board of Commissioners.

The City Attorney is one of four (4) charter officers working directly and serving at the pleasure of the Board of Commissioners (BOC). City Attorney activities are coordinated through the City Manager's office and acts as the Board of Commissioners parliamentarian advising the Commission on procedural matters. Additional duties include:

- Provide legal counsel in drafting and interpreting ordinances, resolutions, regulations
- Assist the draft and review of the City's Comprehensive Plan and any amendments
- Render opinions on legal issues affecting/impacting the City
- Keep Commission and City staff apprised of any new laws/judicial opinions
- Represents the City regarding lawsuits and court matters including suits against the City

2.2 ATTENDANCE

The City Attorney attends Commission meetings and may attend others including the Planning Commission, Civil Service Commission, and Special Magistrate as needed.

Regular monthly meeting schedule listed below with nearly all meetings occurring at:

**City Commission Chambers, Madeira Beach City Hall
300 Municipal Dr, Madeira Beach FL 33708**

BOC Regular Meetings	6:00 pm	Second Wednesday
BOC Workshops	6:00 pm	Fourth Wednesday
Planning Commission	6:00 pm	First Monday
Special Magistrate/Code Enf	2:00 pm	Fourth Monday
Special Magistrate/Variance	2:00 pm	Fourth Monday
Exception Use		

The various City boards may change the meeting dates and times including canceling meetings near holidays with the number of cancelled meetings varying by year. The City Attorney shall represent the BOC and each of the City boards (except for Special Magistrate boards), including City Committee Boards as they may be established, to provide appropriate legal advice and/or written opinions as well as provide parliamentary guidance concerning the conduct of each of the meetings.

City Attorney will attend BOC Workshop and Regular meetings as needed, City Committee meetings, and/or other meetings as needed and/or requested by the BOC, the City Manager, or when items under consideration may warrant legal input.

Please list any schedule commitments on the part of the primary or back-up designee attorneys that may conflict with the listed City of Madeira Beach schedule.

2.3 CITY ATTORNEY SERVICES

City Attorney and/or firm will:

- Draft and/or review ordinances, charter amendments, resolutions, contracts, correspondence
- Provide legal consultation, advice, and/or written opinions to City staff on all various city matters
- Provide legal consultation, advice, and/or written opinions on City insurance matters
- Negotiate union contracts & other labor/personnel matters
- Serve as bond/loan counsel or consult for outside counsel
- Review and advise on collections
- Counsel on confiscated property matters
- Other specialized matters as needed
- Prosecute and defend the City on all civil complaints, suits, or controversies in which the City is a party (when counsel not provided by insurance), including Special Magistrate/Code Enforcement and Special Magistrate/Variance-Special Exception Use
- Represent an employee or BOC member who is individually named in a suit as a result of official duties with the City
- Coordinate with insurance legal counsel as needed
- Provide counsel on the sale and/or purchase of real property
- Review, counsel, advice on any laws that may impact City business and/or interests
- Perform other legal duties and research and provide legal advice as requested by the BOC, charter officers, and/or City staff

2.4 FEE PROPOSAL

Identify methodology utilized for charging the City of Madeira Beach monthly. The City is requesting fees to be submitted/proposed for at least one of the following three (3) options:

Option A – Fixed Retainer Plus Hourly Billing

List a fixed retainer fee amount to be charged for general governmental services and items noted herein that are to be covered by the retainer. Please list any items listed above that would not be part of the retainer and prefer to bill hourly. List any other costs that would be itemized and separately billed. Please also list services routinely performed at no cost.

Option B – Hourly Fees for all Work without a Retainer

List dollar amounts of hourly fees and costs to be charged to provide all legal services.

Option C – Proposer’s Choice

List any combination of retainer and hourly fees to provide all legal services

2.5 RESERVED RIGHTS

The City reserves the right to accept or reject any/or all submissions, to accept all or any part of the submission, to waive irregularities and technicalities, and to request resubmission, if it is deemed in the best interest of the City. The City, in its sole discretion, may expand the scope of work to include additional requirements. The City reserves the right to investigate, as it deems necessary, to determine the ability of any Proposer to perform the work or services requested. The Proposer upon request shall provide information the City deems necessary to decide. The City, in its sole discretion, may retain other attorneys and/or legal firms for specialized tasks if it determines such arrangements are in the City’s best interest.

SECTION III – EXPERIENCE & QUALIFICATIONS

3.1 Primary designated attorney will have five (5) years’ experience in the practice of Florida municipal law or related experience. The attorneys other than the primary designated attorney must have a minimum of three (3) years’ experience practicing law and representing municipal governments or other related experience. The attorney and/or firm must be licensed with the State of Florida and be in good standing with the Florida Bar Association. Additionally, the attorneys and/or firm must be Board Certified in Local Government.

3.2 Provide a current resume of the primary attorney who will assume the responsibility under an agreement. Please include relevant academic training and degrees, description of prior experience in law areas described herein, number of years as an attorney and/or with a law firm, areas of responsibility, and other background or experience which may be helpful in evaluating this proposal, such as:

- board certifications experience in advising entities on FL sunshine and public records laws
- legislative and quasi-judicial bodies experience with employment matters
- experience in land use regulations litigation experience and track record
- Any other relevant municipal or other public sector experience

3.3 LITIGATION

Provide a list of judgments or lawsuits against each attorney and/or the firm in the last five (5) years, including the nature of the lawsuit and the resolution thereof. Provide a list of all lobbyists employed by your firm and areas lobbied. Provide a list and explanation of any ethics complaints filed against each attorney and/or the firm or any attorney proposed under this solicitation by the Florida Bar Association or any relevant State regulatory agency within the past five (5) years.

3.4 CONFLICT OF INTEREST

List any clients you currently represent that could cause a conflict of interest with your responsibilities to the City. Describe how you would be willing to resolve these or any future conflicts of interest. List any potential conflicts of interest or ethical considerations related to representation or affiliation with any boards, organizations, committees, clients, or any other entities. Provide a list of other municipalities/cities or other governmental entities currently being represented by the attorney(s) proposed and/or firm.

3.5 LOCATION

Provide the address of the primary office that will be providing legal services to the City. Provide a list and description of ownership, office location, and principal office where the majority of the City's work will be performed and contact information.

3.6 PROPOSED SCREENED

Pursuant to subsections 287.133(2) and (3), Florida State Statutes, all proposers must submit a form (enclosed) certifying they have not been placed on the convicted vendor list following a conviction for a public entity crime.

Attorneys and/or firms shall consider in the submittal of their qualifications that the evaluation shall include, but is not limited to, consideration of the firm's experience in municipal/city law and experience, availability, capabilities, and hourly billing rate of the primary legal advisor to the City. The City will also take into account the experience, availability, capabilities, and hourly billing rates of the backup legal advisor(s) and support personnel to the City in the event the primary legal advisor is unable to represent the City at any given meeting or on any given matter.

All proposals will be screened to ensure that all qualifications and requirements of the RFQ are met. Per City Code, Sections 2-184, requirements of notice, the City reserves the right to reject any or all bids to waive any technical defects and to accept any bid which the bidding authority believes to be in the best interest of the City. The request for qualifications and all qualifications submitted are subject to City ordinances, state statutes, and federal laws.

The City Commission may conduct oral question and answer (Q&A) discussions with Proposers as deemed necessary, regarding their qualifications, experience, references, and approach in providing legal services.

This RFQ does not constitute a commitment by the City Commission or by the City to enter into any agreement or contract, or to pay any costs associated with the preparation of responses, submittals, or other documents or any related work by any respondent. The City reserves the right to interview or call for a presentation from any respondent submitting a response. The selection or designation of a successful respondent shall not be construed as an offer of engagement until and unless a contract is fully negotiated and subsequently approved by the City Commission.

SECTION IV – PROPOSAL SIGNATURE & REQUIRED FORMS

Required Forms included with this RFQ

- **Proposal Acknowledgement**
- **Public Entity Crime Statement**
- **Non-Collusive Affidavit**
- **Statement of Organization**

Other Required Forms

- **IRS Form w – 9** (available at IRS Website)
- State of Florida Registration to the perform the required professional services
- If claiming MBE/WBE status a copy of the certificate from the FL Department of Management Service must be included with your submission

CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04

PROPOSAL ACKNOWLEDGEMENT

Company/Firm Name _____

Address: _____

City: _____

State & ZIP _____

Telephone _____

Email _____

Type of Business (Corporation, Partnership, Other (Specify): _____

Tax ID number (FEIN): _____

Certification

The undersigned hereby confirms as follows:

1. I am a duly authorized agent of the Law Firm submitting the proposal;
2. I have read the Proposal in its entirety and fully understand and accept these terms unless specific variations have been expressly listed below.

Signature of authorized agent

Date

Printed Name

Title of Agent

Proposals without the manual and original signature of an authorized agent of the Proposer shall be deemed non-responsive and ineligible for selection.

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

PUBLIC ENTITY CRIME STATEMENT

PUBLIC ENTITY CRIMES

Pursuant to Subsections 287.133(2) and (3), F.S., "a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

I, _____, being an authorized
representative of _____

located at _____ City: _____

State: _____ Zip Code: _____, have read and understand the contents
above.

Signature: _____ Date: _____

Telephone #: _____ Fax #: _____

Federal ID #: _____

STATE OF _____
COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 2020,
by _____
who is personally known to me or has produced his/her driver's license as identification.

Notary Public - State of Florida

Print Name: _____

Commission No: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

NON-COLLUSIVE AFFIDAVIT

State of _____ }
County of _____ } SS.

Before me, the undersigned authority personally appeared:
_____ who, being first duly sworn, deposes and says
that:

1. _____ He/She is the _____ (Owner, Partner, Officer, Representative or Agent) of _____ the offeror/Proposer that has submitted the attached proposal;
2. _____ He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
3. _____ Such proposal is genuine and is not a collusive or sham proposal;
4. _____ Neither the offeror/Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other offeror, CITY ATTORNEY/FIRM, or person to submit a collusive or sham proposal in connection with the work for which the attached proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any offeror, CITY ATTORNEY/FIRM, or person to fix the price or prices in the attached proposal or of any other offeror, or to fix any overhead, profit, or cost elements of the proposal price or the proposal price of any other offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal work.

Signed, sealed and delivered this _____ day of _____, 2020.

By: _____

(Printed Name)

(Title)

STATE OF _____
COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 2020, by
_____ who is personally known to me or has produced his/her driver's
license as identification.

Notary Public - State of Florida
Print Name: _____
Commission No: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL.

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

STATEMENT OF ORGANIZATION

Page 1 of 3

Proposer must state whether he/she is an individual, partnership, corporation or joint venture. Partnerships shall show the names, titles, and original signature of all partners with authority to bind the company. Corporations must be signed in the name and with the seal of the corporation, followed by the original signature and title of the person authorized to bind the corporation. Each joint venture shall be required to sign for each individual, partnership and corporation that is a party to the joint venture

If the Proposer is an **INDIVIDUAL**:

Individual's Name: _____

D/B/A: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

If the Proposer is a **PARTNERSHIP** and **Limited Liability Company**
(Provide names and signatures of all partners):

Company Name: _____

Partner: _____

Signature: _____

Partner: _____

Signature: _____

Partner: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

(Attach additional sheets if necessary)

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

STATEMENT OF ORGANIZATION

Page 2 of 3

If the Proposer is a **CORPORATION**:

Corporation Name: _____

State of Incorporation: _____ CORPORATE SEAL _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

If Proposer is a **JOINT VENTURE**:

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04**

STATEMENT OF ORGANIZATION

Page 3 of 3

If the Proposer is **ANY OTHER BUSINESS ENTITY:**

Please list all pertinent organizational information similar to the above requested information, including.

Type of Entity: _____

Entity Name: _____

Registration/Originating State: _____

Entity Address: _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____



THOMAS J. TRASK, B.C.S.*
 JAY DAIGNEAULT, B.C.S.*
 ERICA F. AUGELLO, B.C.S.*
 RANDY D. MORA, B.C.S.*
 ROBERT ESCHENFELDER, B.C.S.*
 NANCY S. MEYER, B.C.S.*
 JEREMY SIMON
 MEGAN R. HAMISEVICZ

** Board Certified by the Florida Bar in
 City, County and Local Government Law*

Via Federal Express

June 27, 2023

Robin I. Gomez, City Manager
 City of Madeira Beach
 300 Municipal Drive
 Madeira Beach, FL 33708

**Re: Letter of Transmittal
 Response to RFQ #2023-08 for Professional Legal Services (City Attorney)**

Dear Mr. Gomez:

The law firm of Trask Daigneault, L.L.P. (the “Firm”) is pleased to submit its proposal to provide professional legal services (City Attorney) to the City of Madeira Beach, Florida (the “City”), pursuant to the City’s recent Request for Qualifications (“RFQ”). It is my understanding that the City is seeking a competent and experienced candidate to serve as its City Attorney, providing legal advice, analysis and representation to the Mayor and City Commission, City boards and commissions, the City Manager, City staff, and other City personnel, as needed. The Firm and I are well-qualified and well-suited to provide the scope of services outlined in the RFQ, and, if selected, I assure you that the Firm and I will comply with the requirements set forth in the RFQ and the City’s administrative guidelines.

Consistent with our specialized focus on serving local governments, the Firm has extensive experience in municipal law and is recognized throughout the State for its expertise in governmental law and litigation. Indeed, the Firm represents more than sixteen municipalities and boards in Pinellas, Pasco, Manatee and Lee Counties and has six attorneys that are Board Certified by The Florida Bar in City, County, and Local Government Law, reflecting both its extensive competence in municipal law and its deep roots in the area.

If selected, I will be the primary attorney serving the City and my contact information is as follows:

Thomas J. Trask, Esq.
 Trask Daigneault, L.L.P.
 1001 S. Fort Harrison Avenue, Suite 201
 Clearwater, FL 33756
 Tel.: 727-733-0494, ext. 103
 Fax: 727-733-2991
 Email: tom@cityattorneys.legal

While I am the primary applicant, the Firm takes a team-oriented approach to all its municipal representation. The Firm prides itself on the knowledge and experience of each of its eight attorneys to provide the highest level of service in a timely manner. Hiring one attorney from the Firm is essentially hiring a cohesive team of attorneys with its aggregate experience and increased availability.

It should be noted that this Proposal shall remain valid for a period of one hundred twenty (120) days from the date of submission and, as a condition of submitting this Proposal, my Firm and I agree that any decision of the City regarding the award of the contract for City Attorney Services, if any, is final, and we agree not to litigate any issue concerning the selection process. Further, should my Firm and/or I institute or threaten litigation relating to the RFQ and the selection process, we will have forfeited any right to any proposed contract and/or damages claimed regarding the award thereof.

Enclosed please find one original and five (5) copies, as well as USB drive, of my submission for review and consideration. If awarded the contract to serve as City Attorney for the City of Madeira Beach, the Firm and I are committed to diligently and ethically serving the City and fulfilling its legal needs. I have personally reviewed the RFQ, and I am confident that, if selected, my Firm and I will provide the City a comprehensive legal team that it can rely on for years to come.

Thank you in advance for your consideration.

Respectfully,

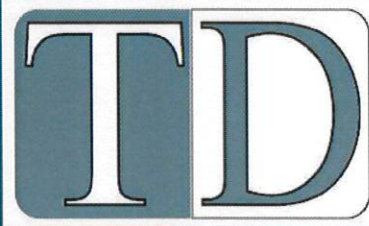
TRASK DAIGNEAULT, LLP



Thomas J. Trask, B.C.S.

/kt

Enclosures



T R A S K
D A I G N E A U L T
LLP
A T T O R N E Y S

1001 S. Fort Harrison Ave
Suite 201
Clearwater, Florida 33756
Tel.: 727.733.0494
Fax: 727.733.2991
www.cityattorneys.legal

Item 4A.

**RESPONSE TO REQUEST FOR QUALIFICATIONS
TO PROVIDE PROFESSIONAL LEGAL SERVICES (CITY ATTORNEY)
FOR THE CITY OF MADEIRA BEACH, FLORIDA**

RFQ #2023-08

June 27, 2023

Presented by:

Thomas J. Trask, Esq., B.C.S.
Trask Daigneault, L.L.P.
1001 S. Fort Harrison Avenue, Suite 201
Clearwater, Florida 33756
Tel.: 727.733.0494, ext. 103
Fax: 727-733-2991
Email: tom@cityattorneys.legal
www.cityattorneys.legal

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PROPOSAL

INTRODUCTION

The law firm of Trask Daigneault, L.L.P. (the “Firm”) is an established local government law firm that has continuously served its clients since 1973.

While some of the Firm’s lawyers maintain private-sector clients (mostly related to real estate, trusts, estates, and some private businesses work), its principal focus is on municipal and local government law, and its team of attorneys and support staff serve more than sixteen municipalities and local government boards throughout the State of Florida. As a specialized local government firm, the Firm provides focused attention to the local governments and associated boards and commissions it represents, while boasting a wealth of talent, knowledge, and experience amongst its attorneys and staff. The Firm is unique in that nearly all attorneys employed focus their practice on public agency and local government law and, as a result, we have honed our practice to be efficient, effective, and value-added without losing any of the high-quality legal expertise upon which the Firm has built its reputation.

The Firm has eight attorneys (consisting of four partners, one senior associate and three associates) as well as a knowledgeable and well-qualified support staff to include four paralegal/legal assistants and one Firm Administrator. The Firm has six attorneys who are currently Board Certified by The Florida Bar in City, County and Local Government Law, and two attorneys who are expecting to achieve the rare distinction of dual certification by 2024, one in the area of appellate practice and another in labor & employment law.

SECTION II – GENERAL SCOPE OF WORK

2.1 CITY CHARTER – CITY ATTORNEY WORK

Serving at the pleasure of the Board of Commissioners, the City Attorney shall accomplish the activities coordinated through the City Manager’s office and act as the Board of Commissioners parliamentarian advising the Commission on procedural matters. Additional duties shall include providing legal counsel in drafting and interpreting ordinances, resolutions and regulations; assisting in the draft and review of the City’s Comprehensive Plan and any amendments; rendering opinions on legal issues affecting or impacting the City; apprising the Commission and City staff of any new laws or judicial opinions; and representing the City regarding lawsuits and court matters, including lawsuits against the City.

2.2 ATTENDANCE

The City Attorney shall attend all Commission meetings and other meetings, including Planning Commission, Civil Service Commission and Special Magistrate Hearings, as needed. The City Attorney shall represent the Board of Commissioners and each of the City boards, including City Committees or Boards as they may be established, to provide appropriate legal advice and/or written

opinions as well as provide parliamentary guidance concerning the conduct of each of the meetings. Further, the City Attorney will attend Board of Commissioners Workshop and Regular meetings as needed, City Committee meetings, and/or other meetings as needed and/or requested by the Board of Commissioners, the City Manager, or when items under consideration may warrant legal input.

There are no schedule commitments on the part of the Firm’s attorneys that conflict with the City’s current schedule.

2.3 CITY ATTORNEY SERVICES

As we serve as Town/City/Agency Attorney for our governmental clients, the Firm’s team of attorneys and support staff handle the gamut of legal issues for its municipal clients. Our lawyers have deep experience in land use, zoning, code enforcement, annexation, eminent domain, constitutional law, code interpretation and writing, administrative policy development, police practices, public procurement, transactional law, franchising and concession agreements, labor and employment law, public records/ethics/sunshine law, chronic nuisances, telecommunications law, intergovernmental agreements, bond negotiations, development agreements, utilities law, collections, local taxation, and governmental insurance defense - all of which make our Firm a complete resource for its local government clients. Simply put, there are few legal needs a Florida local government could encounter that our Firm would not be able to handle. The Firm hereby acknowledges the obligations contained in paragraph 2.3 of the City’s RFQ #2023-08.

2.4 FEE PROPOSAL

Option A – Fixed Retainer Plus Hourly Billing

FEE PROPOSAL

The Firm has diligently served its municipal clients for decades while keeping their costs low in relationship to the degree of attorney expertise and reliance by staff on legal counsel. However, as our clients endeavor to get the benefit of the best legal services the market has to offer at the lowest rate, so too the Firm desires to participate in the market at the effective rate for our specialized services and proven record. To accommodate the City’s needs, if selected, the Firm is willing to negotiate a version of the following proposal in a manner that reasonably meets both parties’ needs. **Accordingly, the Firm makes the following fee proposal:**

<u>Service</u>	<u>Description of Services</u>	<u>Fee</u>
Monthly Retainer or Hourly Rate	All duties of the City Attorney including, but not limited to, attending meetings of the Board of Commissioners, handling all inquiries from the Board of Commissioners and staff, conducting legal research, preparing opinions, reviewing and drafting ordinances, resolutions and contracts for up to 40 hours per month.	Per Month: \$7,500.00

<u>Service</u>	<u>Description of Services</u>	<u>Fee</u>
	Any time spent for legal work in excess of 40 hours per month would be billable at the hourly rate of \$225.00.	
Hourly Services Outside Of Retainer	Litigation (defined as the representation of the City or City employees or boards in any mediation, arbitration, administrative, civil, criminal, judicial or quasi-judicial proceeding, excluding quasi-judicial proceedings conducted by the Board of Commissioners). Litigation services include any pre-suit mediation or arbitration and time expended in an effort to avoid litigation, processing administrative fine or lien settlement requests, real estate services, collective bargaining negotiations, bond and bank loan opinions, and special projects or ordinances, and attendance at boards other than the Commission as requested. A special project or ordinance is a complex and complicated matter requiring extensive time, involvement, research, preparation and review by the Firm. Special projects or ordinances must be approved by the Board of Commissioners.	Per Hour: Attorneys: \$225.00 Paralegals: \$90.00
Travel	For services outside of retainer.	Per Hour: \$225.00
Out of Pocket	Filing fees Postage Courier charges Witness fees Expert fees Court costs Other	To be billed monthly at actual incurred cost.

The Firm hereby acknowledges that, if selected, it will be required to execute an agreement for legal services in a form and content acceptable to the City, which agreement will address the approved billing rates, termination, and other billing requirements applicable to the Firm.

2.5 RESERVED RIGHTS

The Firm hereby acknowledges the reserved rights contained in paragraph 2.5 of the City's RFQ #2023-08 and will, upon request, provide information the City deems necessary.

SECTION III – EXPERIENCE & QUALIFICATIONS

3.1 APPLICANT ATTORNEY AND FIRM PROFILE

I. CANDIDATE FOR CITY ATTORNEY:

Thomas J. Trask, Esquire, B.C.S., Partner

The Firm designates Attorney Thomas “Tom” J. Trask to be the City Attorney for the City of Madeira Beach. The amount of time Tom will devote to the City will be consistent with the needs of the City's staff and the policy direction of the Board of Commissioners. Based on its long experience in such matters, the Firm recognizes that the amount of time required to provide first-class legal services fluctuates based on many considerations.

Tom joined the Firm in 1988 and became a partner in 1993. Tom focuses his practice solely on municipal clients as that is his area of expertise and experience and the area of law that he enjoys the most. Tom is currently the Town Attorney for the Town of Belleair and the City Attorney for the Cities of Oldsmar, Madeira Beach and Belleair Bluffs.

Tom has been the Code Enforcement Board Attorney for the City of Safety Harbor for thirty-two years, and he is the Special Magistrate for the Town of Belleair Shores. He is the Board Attorney for the City of Clearwater's Nuisance Abatement Board, and in the recent past, he has served as a Special Magistrate for the Towns of Belleair and Redington Shores as well as Pinellas County. He has also represented the Cities of Largo and Indian Rocks Beach as special counsel on past projects. Tom has also spoken on numerous occasions on the subject of Sunshine Law, public records law, ethics and gift law for public officials.

Tom has achieved an AV® Preeminent™ Peer Review Rated attorney designation by Martindale-Hubbell® - the highest professional and ethical rating awarded. Tom is the past president and has been a board member for over three decades for Youth and Family Alternatives, Inc. (“YFA”), a charitable organization, headquartered in New Port Richey, benefiting troubled and underprivileged youth. Tom is also a Paul Harris Fellow and past president of the Tarpon Springs Rotary Club.

Tom is a graduate of the Walter F. George School of Law, Macon, Georgia. He is a member in good standing with The Florida Bar and has been since 1988. Tom is also a member of The Georgia Bar, Clearwater Bar, and Florida Municipal Attorneys Association. He is licensed to practice in all areas of the Florida, the Middle District of Florida and the United States Supreme Court. He is Board Certified by The Florida Bar in City, County, and Local Government Law.

II. ADDITIONAL ATTORNEYS' PROFILES

While Tom is the applicant for City Attorney of the City of Madeira Beach, the Firm takes a team-oriented approach to all its local government representation and prides itself on the knowledge and experience of each of its attorneys in order to provide the highest level of service. A brief description of the expertise of each of the Firm's attorneys (aside from Tom's which is provided above) is provided below.

Jay Daigneault, Esquire, B.C.S., *Managing Partner*

Jay joined the Firm as an attorney in 2006, before which time he spent two years with the Firm as a law clerk, concentrating on cases involving municipal litigation. He became a partner in 2011 and Managing Partner in 2019. Jay's practice is dedicated entirely to municipal representation and litigation. He leads or assists in the representation of all the Firm's municipal clients, including attendance at Commission/Council meetings, code enforcement meetings, legal research regarding municipal law issues, preparation of ordinances, resolutions, and municipal agreements and contracts, and counseling municipal officials and staff. He also defends municipalities insured through the Florida Municipal Insurance Trust (administered by the Florida League of Cities) in complex litigation involving civil rights, land use/development, zoning, and personal injury. Jay is also a seasoned appellate attorney, having argued before state and federal appellate courts in cases resulting in favorable written opinions.

Jay is currently the City Attorney for the City of Seminole and the Town Attorney for the Town of North Redington Beach. He serves as the Board Attorney for the Clearwater Community Development Board and the Clearwater Building/Flood Board of Adjustment and Appeals.

Jay is the immediate past President of the Florida Municipal Attorneys Association ("FMAA"), a legal association whose membership consists of over 600 attorneys who specialize in the legal representation of municipalities. FMAA's primary objective is to provide a permanent forum for municipal attorneys to identify and address legal problems of common concern among Florida's municipalities, and to study, summarize, and disseminate legislation, court decisions and administrative rulings affecting municipal operations. Jay has been a member of FMAA since 2006 and has served on its Executive Board since 2012. He regularly lectures on public records, Sunshine Law, and ethics issues at the Institute for Elected Municipal Officials and serves as a panelist in quarterly webinars on dynamic issues of ethics in municipal government. He has also lectured across the state on issues concerning police liability, the Fair Housing Act, and the Bert J. Harris, Jr. Private Rights Property Protection Act.

Jay is a graduate of the Stetson University College of Law, Gulfport, Florida. He is a member in good standing with the Florida Bar and has been since 2006. He is licensed to practice in all Florida state courts, as well as the federal district courts for the Middle and Northern Districts of Florida, the Eleventh Circuit Court of Appeals, and the United States Supreme Court. Jay is Board Certified by The Florida Bar in City, County, and Local Government Law.

Randol D. Mora, Esquire, B.C.S., Partner

Attorney Randol (“Randy”) D. Mora joined the Firm as an associate in 2014 and was elevated to partner in 2019. Randy focuses his practice solely on municipal clients. He is currently the City Attorney for the Cities of Indian Rocks Beach and Belleair Beach and Special Magistrate for the Town of Indian Shores. In addition to serving as City attorney for these communities, Randy has served as special litigation counsel to cities, towns, and special districts along the west coast of Florida through the Florida Municipal Insurance Trust.

Further, in partnership with the Florida League of Cities, Randy regularly lectures on public records, Sunshine Law, and ethics issues at the Institute for Elected Municipal Officials. Randy also serves as a panelist in quarterly webinars on dynamic issues of ethics in municipal government. More recently, Randy has also presented to cities, a county commission, and Florida League of Cities on matters of parliamentary procedure and effective meetings.

Randy graduated from The George Washington University Law School in May 2010. He is a member in good standing with The Florida Bar and has been since 2012. Randy was formally admitted to practice in the State of New York in 2011 and remains a member in good standing. He is licensed to practice in all courts of the State of Florida and the United States District Courts for the Middle District of Florida, the Southern District of New York, and the Eastern District of New York. Attorney Mora is Board Certified by The Florida Bar in City, County and Local Government Law.

Erica F. Augello, Esquire, B.C.S., Partner

Attorney Erica F. Augello joined the Firm in 2014 and was named Partner in 2019. Erica’s practice focuses on municipal representation and litigation. She has a wide array of experience in serving the Firm’s municipal clients to include attendance at Commission/Board meetings (including quasi-judicial boards), legal research and drafting of memoranda on issues of municipal law, drafting and preparation of ordinances and resolutions, preparation and reviewing of municipal contracts and agreements, drafting of orders and opinions of various advisory and quasi-judicial boards, code enforcement prosecutions, and advising municipal staff and department heads. Erica has also spent several years defending municipalities in litigation ranging from personal injury cases and employment law to complex litigation involving civil rights and other constitutional issues, including land use rights and code enforcement appeals. She is Board Certified in City, County, and Local Government Law and is also a Florida Supreme Court certified Circuit Civil Mediator.

Erica currently serves as the City Attorney for the City of Holmes Beach, Assistant City Attorney for the City of Seminole, Conflict Council for the City of Bradenton, and is also Assistant Town Attorney for the Towns of Redington Beach and North Redington Beach. In addition, she handles all code enforcement matters for the City of Indian Rocks Beach and is the Code Enforcement Special Magistrate for the City of St. Pete Beach and the City of Dade City.

Erica is a graduate of the Stetson University College of Law, Gulfport, Florida. She is a member in good standing with The Florida Bar and has been since 2014. She is licensed to practice in all areas of Florida and the Middle District of Florida. Erica is Board Certified by The Florida Bar in City, County, and Local Government Law and by the Florida Supreme Court for Circuit Civil Mediation.

Robert M. Eschenfelder, Esquire, B.C.S., *Senior Associate Attorney*

Attorney Robert (“Rob”) M. Eschenfelder has practiced as a local government attorney since becoming a member of The Florida Bar in 1994, serving in progressively more responsible and diverse roles. During his career, he has become experienced in the areas of the law impacting Florida’s local governments and has significant exposure to and experience in all aspects of those laws, to include ethics, records, sunshine, employment and labor law, public procurement law, annexation, code enforcement, utilities law, zoning and land use, communications law, constitutional law, governmental liability, and many others. Rob’s knowledge and skill in the area of local government law is recognized by The Florida Bar through its Board of Legal Specialization’s certification of him as Board Certified in City, County and Local Government Law, a distinction he has held since 2016.

Prior to joining the Firm in 2018, Rob served as Assistant City Attorney for the City of St. Petersburg, as Assistant and Chief Assistant County Attorney for Manatee County, and as a Special Magistrate for the City of Bradenton Beach. He has also served in a variety of governmental offices, including the St. Petersburg Planning Commission, the Pinellas Park Board of Adjustment, and the Florida Communications Service Tax Legislative Workgroup. Rob has also served as a volunteer Guardian ad Litem for the 6th Judicial Circuit GAL Program and has extensively lectured at The Florida Bar and other programs on local government law and labor and employment law topics. His experience and skill in labor and employment law has been recognized by his appointment to the Florida Bar Labor & Employment Law Section’s Executive Council, and he has served on and/or chaired the Florida Bar’s Code & Rules of Evidence Committee, the Student Admissions to the Bar Committee, and the Rules of Judicial Administration Committee. While practicing in Manatee County, his professionalism and service to the local Bar was recognized through his election as the President of the Manatee County Bar Association for 2015/2016.

Through the Firm, Rob currently serves as Town Attorney for the Towns of Redington Beach, and Redington Shores, the Village Attorney for the Village of Estero, and he provides General Counsel services to the Sarasota/Manatee MPO and the Clearwater Civil Service Commission. He has provided legal advice and rendered countless formal opinions to city and county officials associated with the performance of their respective duties over the years. He also has substantial experience in the preparation and review of contracts, leases, easements, interlocal agreements, bid and RFP documents, resolutions, ordinances, and other legal documents in which his local government clients were concerned. As a senior-level local government attorney, he has extensive experience leading and participating in meetings of governing boards, administrative department management, and with constitutional offices, legislative officers, and private-sector stakeholders including community and business representatives. With substantial labor & employment and procurement law experience, Rob has reviewed, revised, and negotiated collective bargaining agreements and solicitation/procurement documents. He has advised many different subordinate boards and commissions for his local government clients, and has significant experience in drafting resolutions and ordinances, as well as the codification process.

Rob is a graduate of the St. Thomas University School of Law in the Miami area. He is a member in good standing with The Florida Bar and has been since 1994. He is licensed to practice in all Florida state courts. He is also admitted in the United States District Court for the Middle District of Florida, the United States Court of Appeals for the Eleventh Circuit, and the United States Supreme Court. Rob is Board Certified by The Florida Bar in City, County, and Local Government Law.

Nancy S. Meyer, Esquire, Associate Attorney

Attorney Nancy S. Meyer joined the Firm in November 2020. She started her career as an Assistant State Attorney for the Sixth Judicial Circuit before moving to private practice at the firm Abbey, Adams, Byelick and Mueller, LLP. Prior to joining the Firm, she was a Senior Assistant County Attorney in the Pinellas County Attorney's Office, where she served in the litigation department.

Nancy currently serves as the City Attorney for the City of Port Richey and assists in the representation of the City of Madeira Beach by attending its Planning Commission meetings.

Nancy was admitted to the Florida Bar in 1998. She is a member in good standing with The Florida Bar, and she is licensed to practice in all courts of the State of Florida and the United States District Court for the Middle District of Florida. Nancy is Board Certified by The Florida Bar in City, County, and Local Government Law.

Jeremy A. Simon, Esquire, Associate Attorney

Jeremy A. Simon, Esq. joined the Firm as an associate in 2019. Jeremy focuses his practice on representation of the Firm's municipal clients in litigation. He began his legal career serving as an Assistant State Attorney in Sarasota, Florida. From there, he entered private practice as a criminal defense attorney in the Twelfth Judicial Circuit Court before operating a firm in Pinellas County that focused on criminal defense and personal injury litigation.

Jeremy currently assists in the representation of the City of Oldsmar by attending its Board of Adjustment meetings and is the Board Attorney for the Town of Redington Beach's Board of Adjustment.

Jeremy is a graduate of Stetson University College of Law. He is a member in good standing with The Florida Bar and has been since September 2011. He is licensed to practice in all courts of the State of Florida, the United States District Court for the Middle District of Florida, and the United States District Court for the Southern District of Florida.

Megan R. Hamisevicz, Esquire, Associate Attorney

Attorney Megan R. Hamisevicz joined the Firm in 2018 after moving to Florida from Boston, Massachusetts. She initially joined the Firm as a paralegal while she prepared for The Florida Bar Examination, and she was elevated to Associate Attorney upon her admittance to The Florida Bar. Megan came to the Firm with over 10 years of legal experience in the real estate field. After serving as a real estate paralegal in New York, she transitioned to serving as a real estate attorney in Boston, specializing in commercial matters.

Megan handles all real estate matters for the Firm, as well as estate planning, probate and trust administration, and the formation of business organizations and transactions associated with such organizations. She handles the Firm's municipal clients' issues that arise concerning the purchase or sale of real property, addressing and resolving complex title issues, leasing of City-owned property, and various other matters relating to land use transactions. Specializing in real estate closings and title

work, Megan is an authorized title insurance agent for Old Republic National Title Insurance Company. Specifically, in 2021, the Firm conducted over 100 real estate closings – which involved examining title commitments and resolving any title defects.

Megan is a graduate of New England Law | Boston. She is a member in good standing with The Florida Bar and has been since August 2020. She is licensed to practice in all courts of the State of Florida and the Commonwealth of Massachusetts.

3.2 RESUMES

THOMAS J. TRASK, ESQ., B.C.S.

Trask Daigneault, L.L.P.
 1001 South Fort Harrison Avenue, Suite 201
 Clearwater, FL 33756
 Tel.: 727-733-0494, Extension 103
 Fax: 727-733-2991
 Email: Tom@cityattorneys.legal

EDUCATION

Walter F. George School of Law, Mercer University, Macon, Georgia
 Juris Doctor, June, 1987

University of South Florida, Tampa, Florida
 Bachelor of Arts, June, 1984

EXPERIENCE

Trask Daigneault, LLP, Clearwater, FL
(Member of the firm since 1988)

Partner

Specializing in local government law and related litigation. Currently Town Attorney for the Town of Belleair and City Attorney for the Cities of Oldsmar, Madeira Beach and Belleair Bluffs. Currently the Special Magistrate for the Town of Belleair Shores. Currently Code Enforcement Board Attorney for the City of Safety Harbor. Currently the Board Attorney for the City of Clearwater's Nuisance Abatement Board.

PROFESSIONAL AFFILIATIONS

Admitted to practice law in Florida, Georgia, the U.S. District Court for the Middle District of Florida and the United States Supreme Court.

Member of:

- The Florida Bar
 - The City, County and Local Government Section of The Florida Bar
- The Georgia Bar
- The Clearwater Bar Association
- The Florida Municipal Attorney Association

Board Certified Specialist by The Florida Bar in City, County and Local Government Law
 AV Preeminent® Rated Attorney

JAY DAIGNEAULT, ESQ., B.C.S.*Board Certified in City, County, and Local Government Law*1001 S. Fort Harrison Ave., Suite 201
Clearwater, FL 33756Jay@cityattorneys.legal
(727) 735-4496**PRACTICE****Trask Daigneault, L.L.P.***Attorney at Law (Managing Partner)*Clearwater, FL
2005-present

Represent municipal and governmental clients in state and federal trial and appellate courts in a wide range of civil disputes as well as general representation of municipal boards and legislative bodies. City Attorney for the City of Seminole (2015 to present) and Town Attorney for the Town of North Redington Beach (2012 to present). Former City Attorney for the City of Tarpon Springs and the City of Indian Rocks Beach, and former Town Attorney for the Town of Kenneth City and the Town of Belleair. Practice focuses exclusively on municipal and governmental representation and related litigation, including cases arising under 42 U.S.C. § 1983 concerning police liability, land use and development, zoning, code enforcement, and employment. Representative cases include *Mojito Splash, LLC v. City of Holmes Beach*, 336 So.3d 137 (Fla. 2d DCA 2021); *City of Holmes Beach v. Coral Escapes of Holmes Beach, LLC*, 327 So.3d 361 (Fla. 2d DCA 2021); *Chapman v. Town of Redington Beach*, 282 So.3d 979 (Fla. 2d DCA 2019); *City of Tarpon Springs v. Planes*, 30 So.2d 693 (Fla. 2d DCA 2010); *Bellevue Biltmore v. Town of Belleair and Belleair Code Enforcement Board*, Florida Sixth Judicial Circuit, Appellate Division, Case No. 09-053-AP 88A; *Griswold v. Hillsborough County*, 598 F.3d 1289 (11th Cir. 2010); *Leib v. Hillsborough County Public Transportation Commission*, 558 F.3d 1301 (11th Cir. 2009); *Pace v. Ahler*, 282 Fed. Appx. 769 (11th Cir. 2008); *Schwarz v. City of Treasure Island*, 544 F.3d 1201 (11th Cir. 2008).

ADMISSIONS

- United States Supreme Court
- United States Court of Appeals for the Eleventh Circuit
- United States District Court, Middle District of Florida
- United States District Court, Northern District of Florida
- All state courts of Florida

EDUCATION

Stetson University College of Law
Juris Doctor, May 2006, Cum Laude
Stetson Law Review, Senior Associate

Gulfport, FL

Eckerd College
Bachelor of Arts, History
Clifford F. Griggs Award for Excellence in Pre-Law Studies

St. Petersburg, FL

MEMBERSHIPS

- Florida Municipal Attorneys Association
 - Past President, 2022
 - President, 2021-2022
 - Board of Directors, 2017-present; Treasurer, 2018-2019; President-Elect, 2019-2021
 - Steering Committee, 2012-2017
- Florida Bar Association
 - City, County, & Local Government Law Section
 - Appellate Law Section
- Clearwater Bar Association
 - Government and Administrative Law Chairperson, 2017-2020
- American Bar Association
 - Local Government Law Section / Litigation Section

Randol D. Mora, Esq.

Randy@cityattorneys.legal ♦ 1001 S. Fort Harrison Ave, Clearwater, Florida ♦ Phone: (727) 733-0494

LICENSED JURISDICTIONS

- Florida State Bar - Board Certified in City, County and Local Government Law
- New York State Bar
- U.S. District Court for the Southern and Eastern Districts of New York
- U.S. District Court for the Middle District of Florida
- U.S. Court of Appeal for the Federal Circuit

LANGUAGE SKILLS

- English
- Spanish: Non-native, moderate proficiency

EDUCATION

- The George Washington University Law School**, Washington, D.C. - Juris Doctor (May 2010)
- Presidential Merit Scholar (full tuition scholarship)
 - Moot Court Board, Co-Chair National Security Law Moot Court Competition (2008-2009)
 - Hispanic Law Students Association (HLSA), President (2008-2009)

Florida International University, Miami, Florida, *Summa cum laude*

- B.A. in International Relations, Minor in Public Administration, Certificate in Caribbean Studies (2006)

PROFESSIONAL EXPERIENCE

Trask Daigneault LLP

Partner, Clearwater, Florida

Associate, Clearwater, Florida

City Attorney, City of Belleair Beach

City Attorney, City of Indian Rocks Beach

Special Magistrate, Town of Indian Shores

Town Attorney, Town of Kenneth City

January 2019 - Present

January 2014 – December 2018

May 2022- Present

September 2015 - Present

May 2020 - Present

September 2014 – July 2022

- Represent municipal clients at city commission meetings, administrative hearings, and quasi-judicial hearings
- Defend municipal clients in complex litigation by conducting legal research, drafting pleadings and motions, facilitating settlements where appropriate and presenting oral arguments in court
- Manage administrative aspects of firm, and chair all information technology (IT) issues, including digitization of firm's records, acquisition and implementation of practice management software, and other security needs

Johnson, Pope, Bokor, Ruppel & Burns, LLP

Litigation Associate, Tampa, Florida

July 2012 – December 2013

- Represented clients in complex commercial litigation issues on topics such as intellectual property, construction disputes, *ad valorem* taxes and judgment collection; drafted discovery, pleadings and other legal documents necessary for litigation

Brown Rudnick LLP

Litigation Associate: New York, New York

October 2010 — June 2012

- Managed process of filing and amending complaints, and maintained all records for 300+ independent actions in connection with complex securities litigation emanating from Bernard L. Madoff Ponzi Scheme
- Researched and drafted legal memoranda on complex issues of jurisdiction pertaining to motion to dismiss briefing

COMMUNITY INVOLVEMENT

- Leadership Florida Connect Class X (2019 to Present)
- Morton Plant Foundation, Corporate Associate Task Force (2019 to 2022)
- Clearwater Bar Association, Co-Chair Government and Administrative Law Section (2017 – 2020)
- Clearwater Bar Association, Member (2014 – Present)
- Morton Plant Foundation, Skip Cline Society for Young Professionals (2016 to Present)
- Leadership Pinellas, Member (Class of 2013-2014)
- Clearwater Young Professionals Clearwater Regional Chamber of Commerce, President (2013-2015)
- Clearwater Young Professionals Clearwater Regional Chamber of Commerce, Member (2012 – 2015)

PRESENTATIONS AND SPEAKING ENGAGEMENTS

- Florida League of Cities University
 - (2015 to Present) - Lecturer on Ethics, Public Records, Open Government & Technology
- Florida League of Cities' Institute for Elected Municipal Officials
 - (2022-2023) – Parliamentary Procedures & the Role of City Attorneys
 - (2015 – 2022) - Basics in Public Records, Open Meetings, and Ethics
- Florida Municipal Insurance Trust
 - (May 2023) – Insurance Basics for Municipalities in Florida
 - (March 2022) – Cybersecurity: Impacts, Takeaways, & Remediation Strategies
 - (Feb. 2019) – ADA and Public Meeting Livestreaming
- Florida Municipal Attorneys Association
 - (July 2022) – Pedestrian Safety, Solicitation and Proliferation of Micro-Mobility Devices
 - (July 2019) – Americans with Disabilities Act (ADA) & Website Compliance
- Volusia County Board of County Commissioner
 - (Jan. 2023) – Best Practices in Public Meetings & Parliamentary Procedure
 - (Nov. 2021) - Best Practices in Public Meetings & Parliamentary Procedure
- Clearwater & St. Petersburg Bar Association
 - (Jan. 2021) – Florida Public Records Law, Social Media, & Emerging Technologies

ERICA F. AUGELLO

1001 South Fort Harrison Avenue, Suite 201, Clearwater, FL 33756
 (727) 733-0494 • Email: erica@cityattorneys.legal

PROFESSIONAL LICENSES: Member in Good Standing of the Florida Bar
 Board Certified in City, County, and Local Government Law

EDUCATION

Stetson University College of Law, Gulfport, FL

December 2013

Juris Doctor and Certificate of Concentration in Advocacy

Honors: Victor O. Wehle Award for Trial Advocacy; Leadership Development Certificate

Stetson University, DeLand, FL

Master of Business Administration

December 2013

Auburn University, Auburn, AL

Bachelor of Science, Marketing

May 2004

Activities: Alpha Kappa Psi Business Fraternity

EXPERIENCE

Trask Daigneault, LLP, Clearwater, FL

Partner

Jan. 2019 - Present

Associate Attorney

Feb. 2014 - Dec. 2018

- Practice focused on civil defense litigation and municipal representation.
- Representing and advising municipalities and various local government boards.
- Litigating matters including insurance defense, code enforcement, land use and zoning, civil rights, Title VII & ADA claims, premises liability, employment law, First Amendment claims, and governmental law.
- Conducting comprehensive drafting and review of contracts; regulatory compliance.
- Drafting of legislation at the local and state levels.

Bloomin' Brands, Inc., Tampa, FL

Aug. 2013- Nov. 2013

In-House Counsel Legal Intern

- Assisted General Counsel with legal research and drafting of legal documents in the areas of compliance, licensing, intellectual property, and litigation; extensive work with trademark and copyright infringement issues.

Scarritt Law Group, P.A., Tampa, FL

Apr. 2010 – Feb. 2012

Trial Litigation Paralegal, Law Clerk

June 2013 – Dec. 2013

- Research and draft legal documents for civil litigation focusing on municipal insurance defense in both state and federal court through all points of litigation.
- Assist with trial preparation; participate in client interviews and meetings; attend hearings, trial, and depositions.

Michael P. Maddux, P.A., Tampa, FL

Law Clerk

Feb. 2012 – Aug. 2012

- Assisted attorneys with legal research, legal drafting.
- Attended and participated in mediations, depositions, and various court appearances for a firm specializing in criminal law, personal injury, and civil rights litigation.

PROFESSIONAL AFFILIATIONS & COMMUNITY INVOLVEMENT

- Member of the Clearwater Bar Association, American Bar Association, Florida Municipal Attorneys Association, and Florida Defense Lawyers Association.
- Member of the Tampa Bay Auburn Club, a 502(c)(3) organization (2018-2022); Vice President (2018-2022); Director at Large (2022- present)
- Florida Supreme Court Certified Civil Circuit Mediator
- Member of Leadership Hillsborough Class of '22-'23

Robert Michael Eschenfelder

EDUCATION:

Florida Bar Number 0008435

St. Thomas University College of Law, Miami, FL (1st & 2nd Yr.) Juris Doctor, May 1994

Stetson University College of law, St. Petersburg, FL (3rd Yr.)

Graduating Class Rank: **Top 20% Dean's List: Spring 1993 Honor Roll: Spring 1994**

Activities: Semi-Finalist-Trial Court Skills Competition (1992)

Co-Founder-Christian Legal Society of St. Thomas Law

School Stetson Law Inns of Court Committee (1993-1994)

Staff Writer-*Opinio Juris* Tutor: Torts & Property Law Volunteer-

Legal Assistance Wednesday (Haitian legal aid group 1992)

University of South Florida, Tampa, FL Bachelor of Science, July 1991

Major: **Finance** Minor: **Political Science** (1st place-Moot Court Competition—1989 & 1990)

St. Petersburg Junior College, Clearwater, FL Associate of Arts, July 1989

Major: **Business Administration** Focus: **Accounting**

FEDERAL BAR MEMBERSHIPS:

United States Supreme Court (October 2010 to current)

United States Eleventh Circuit Court of Appeals (December 1994 to current)

United States Middle District of Florida (January 1995 to current)

PROFESSIONAL CERTIFICATIONS AND ASSOCIATIONS:

Board Certified in City, County & Local Government Law (August 1, 2016 to present)

Florida Bar Labor & Employment Law Section (1997 to present)

BAR INVOLVEMENT AND LEADERSHIP:

Florida Bar City, County & Local Government Law Certification Committee (2022-current)

Florida Bar Special Committee on Parental Leave in Court Actions (**Chair** 2016-2017)

Florida Bar Governmental & Public Policy Advocacy Committee (2016-2019)

Fla. Bar Rules of Judicial Administration Committee (2012-18) (**subcommittee chair** 2013-2016)

Manatee County Bar Association Board of Directors (2012-2017) (**President** 2015/2016)

Florida Bar Labor & Employment Section * Executive Council (2011 - current) * Bar Journal **Articles Editor**

(2012 - current) * Law School Liaison Committee (**Chair** 2004 - 05) * Judicial Education Committee (03-04)

Florida Bar Code & Rules of Evidence Committee (2006 - 2012) (**Chair** 2011 - 2012)

Florida Bar Rules of Judicial Administration Select Committee on E Service Rule (2009/10)

Florida Bar Student Education & Bar Admissions Committee (2003-06) (**Chair** 2006/07)

Florida Board of Bar Examiners (**Exam Proctor** periodically from 2007 through 2012)

GOVERNMENTAL OFFICES AND APPOINTMENTS:

Commissioner: St. Petersburg Planning & Vision Commission (December 2009 to 2012)

Commissioner: St. Petersburg Historic Preservation & Planning Commission (June 2002 to October 2008)

(**Chairman** in 2004-05)

Member: Board of Adjustment of the City of Pinellas Park, Florida (1993-98) (**Chairman** in 98)

AWARDS, PROFESSIONAL RECOGNITION:

Cameo Award: Presented by national board of directors of the Susan G. Komen Breast Cancer Foundation for outstanding long-term volunteer work for the Foundation (2005)

Volunteer of the Year: Presented by the Florida Bar Labor & Employment Section (2019)

PUBLISHED WORKS:

- *Scientia Sit Potential: Is the Education Department's Newest Financial Responsibility Reporting Rule a Source of Powerful Knowledge or a Bureaucratic Mess?*, Vol. 94, No. 1 **Florida Bar Journal** (January 2020)
- *When is a Public Official Entitled to Prevailing Party Attorneys' Fee Reimbursement in Public Records Act Cases? (Parts I & II)*, Volume 91, Nos. 5 & 6 **Florida Bar Journal** 31 & 47 (May & June 2017)
- *Padi-Waggin: The Tail of One Dog's Journey from Death Row to Legislative Inspiration for Dog Bite Due Process*, Volume 91, No. 1 **Florida Bar Journal** 36 (January 2017)
- *Me, Myself, and I: Does Florida's Sunshine Law Apply to Communications of a Lone Member of a Board or Commission?*, Volume 88, No. 9 **Florida Bar Journal** 48 (November 2014)
- *Florida Trial Objections*, Chapter 13 of Evidence in Florida, 8th through 11th Editions. Lexis Publishing 2011, 2012 and 2014
- *Modern Sunshine: Attending Public Meetings in the Digital Age*, Vol. 84, No. 4 **Florida Bar Journal** 28 (April 2010)
- *Florida's Single Subject Requirement: The Crumbling Foundations of a Constitutional Protection*, 5 **Stetson Law Journal** 45 (w/ Tom Marks) (Spring 1994)

LECTURES/SEMINARS:

- Presenter:** *Constitutional Employment Claims*, Annual Labor & Employment Law Certification Exam Review CLE (January 2015, 2016, 2017, Feb. 2020)
- Presenter:** *Public Sector Retaliation Claims*, 45th Annual Pub. Employment Labor Relations Forum (October 17th 2019)
- Presenter:** *Constitutional Employment Claims*, 37th Ann. Fla. Municipal Attys Assn. Conf. (July 12th 2018)
- Program Co-Chair:** *Advanced Labor Topics 2017* (April 27-28, 2017)
- Presenter:** *Meetings of One & Other Current Sunshine Issues*, 38th Annual Local Government Law in Florida Certification Exam Review (May 8th 2015)
- Presenter:** *Regulating Public Employee Speech*, 40th Annual Public Employment Labor Relations Forum (October 24, 2014)
- Presenter:** *Evidence Issues in Employment Trials*, Litigating Employment Law Claims (October 2, 2011)
- Presenter:** *How to Run Effective Meetings*, St. Pete Council of Neighborhood Assns. (Yearly 2003 - 2014)
- Presenter:** *Quasi-Judicial Procedure*, St. Pete Council of Neighborhood Assns. (Yearly 2011 - 2014)
- Presenter:** *Cable Television Franchising: Trends & Travails*, Fl. Assn. of County Attys. (June 29, 2006)
- Presenter:** *Zoning Laws & Non-Profits*, Florida Coalition for the Homeless 7th Annual Conf. (Oct. 8, 2002)
- Presenter:** *Dealing with Quasi-Judicial Bodies*, Ann. Florida Conf. of Neighborhoods (September 6, 2002)
- Seminar:** *Employment Law for Non-Profits*, Community Law Program of Pinellas (December 5-6, 2001)
- Guest Lecturer:** *Public Employment Law Overview*, Stetson Law School (February 2003 & 04)

MEMBERSHIPS, BOARDS & COMMUNITY/VOLUNTEER ACTIVITIES:

- Graduate:** Leadership Manatee (Class of 2012); Leadership St. Pete (Class of 1998)
- Director:** Suncoast Tiger Bay Club, Inc. (1999-2001) (2008-2011) (**President** 2010)
- Associate Member:** Board of Governors, St. Petersburg Area Chamber of Commerce (2006)
- Guardian ad Litem:** 6th Judicial Circuit GAL Program (2004-05)
- Director:** Leadership St. Pete Alumni Assn, Inc. (1998 to 2008) (**President** 2005/06)
- Member:** Leadership St. Pete Planning Committee (2000 to 2004)
- Director:** Susan G. Komen Breast Cancer Foundation Affiliate, Inc. (99-09) (**President** 02-05)
- Director:** Board of Directors Pinellas Cares, Inc. (1999 to 2002) (**Vice-President** 2002)
- Committeeman:** Pinellas County Republican Executive Committee, Pct. 201 (1998 to 2002)
- Delegate:** St. Petersburg Vision 2020 (long-range municipal planning process) (2001)
- Campaign Manager:** Janet Caramello for Pinellas County School Board Campaign (1998)
- Member:** Florida Communications Service Tax Legislative Workgroup (1999 to 2002)

EXPERIENCE:**Senior Associate, Trask Daigneault, LLP**

Clearwater, FL

Serve as senior associate servicing the firm's governmental clients in the areas of constitutional law, contract and procurement law, labor and employment law, administrative law, appellate law, public records/ethics/sunshine law, healthcare law, telecommunications law; litigate in state, federal and administrative tribunals; advise governing bodies, executive team members and advisory boards and commissions. **January 2020 to current**

Associate General Counsel, Florida Gulf Coast University

Esterro, FL

Provide in-house counsel in the areas of public procurement law, labor and employment law, administrative law, appellate law, public ethics/records/sunshine law, higher education law, litigate in state, federal and administrative tribunals; advise the university's trustees and administrative team. Substantial regular involvement in negotiating and reviewing complex contracts, bid protest management and RFP process administration. Responsible for development of and training on policies and procedures associated with university operations. **July 2019 to December 2019**

Associate, Trask Daigneault, LLP

Clearwater, FL

Serve the firm's local government clients in the areas of constitutional law, contract and procurement law, labor and employment law, administrative law, appellate law, public records/ethics/sunshine law, healthcare law, telecommunications law; litigate in state, federal and administrative tribunals; advise governing bodies, executive team members and advisory boards and commissions. **November 2017 to July 2019**

Special Magistrate, City of Bradenton Beach

Bradenton Beach, FL

In contracted capacity, preside over quasi-judicial proceedings wherein one or more parties are appealing or disputing land use, zoning or other quasi-judicial decisions made by the municipality. Draft and render final orders appealable to the Circuit Court. **January 2017 to December 2019**

Special Counsel, City of North Port

North Port, FL

In contracted capacity, serve as an outside special counsel to the City Attorney. Draft ordinances, review, revise and advise on contractual documents. Perform other attorney services as assigned by the City Attorney. **August to October 2017**

Chief Assistant County Attorney, Manatee County Attorney's Office**Assistant County Attorney, Manatee County Attorney's Office**

Bradenton, FL

Practice in the areas of public procurement law, labor and employment law, administrative law, appellate law, public records/sunshine law, healthcare law, telecommunications law; litigate in state, federal and administrative tribunals; advise the County Commission, administrative team and boards and commissions. Substantial regular involvement in negotiating and reviewing complex contracts, bid protest management and RFP process administration with additional experience with debarment proceedings. Assist in administering 9 attorney law office. Directly oversee Risk Management Division. Served via interlocal agreement as General Counsel for Sarasota/Manatee MPO. **October 2000 to June 2015, June 2015 to November 2016**

Adjunct Professor, St. Petersburg College

St. Petersburg, FL

Teach course in business law to second year college students. **January 2000 to May 2012**

Hearing Officer, St. Petersburg Community Affairs Department

St. Petersburg, FL (uncompensated appointment)

Conduct quasi-judicial hearings concerning alleged violations of Title VII, Pinellas County and St. Petersburg ordinances concerning employment rights. Enter orders disposing of cases and where appropriate awarding appropriate damages. **April 2001 to 2010**

Assistant City Attorney, City of St. Petersburg, Florida

St. Petersburg, FL

Practice in the areas of Title VII, FMLA, ADA, § 1983, telecommunications/cable law, public records, ethics and sunshine law, constitutional law; litigate claims in state and federal courts; draft ordinances, resolutions and policies; advise City Council, administrators, departments and boards. **Sept. 1994 to Oct. 2000**

Special Master, Pinellas County Value Adjustment Board

Pinellas County, FL (uncompensated)

Selected to hear appeals of property tax assessments made by the Pinellas County Property Appraiser, draft recommended orders for adoption by the VAB. **May 1999 to 2000**

Criminal Appellate Practice

Lakeland, FL

Work as an independent contractor writing appeals to the 2nd DCA for indigent defendants convicted in Florida's Tenth Circuit upon PD disqualification. **March 1994 to January 1995**

Federal Judicial Law Clerk Intern, Alexander Paskay—Chief Bankruptcy Judge, United States Bankruptcy Court for the Middle District of Florida

Tampa, FL

Wrote orders and memorandum of law on various matters of bankruptcy law and related matters, consulted with the judge, attended proceedings. **January to May 1994**

Research Assistant, Thomas Marks—Professor of Law, Stetson University

St. Petersburg, FL

Researched in the area of Florida constitutional law. **January to May 1994**

Research Assistant, Joryn Jenkins—Professor of Law, Stetson University

St. Petersburg, FL

Performed scholarly research in the areas of debtor/creditor rights, bankruptcy, and limitations of actions in Florida law. **August 1993 to May 1994**

Instructor, Academy for the Gifted

St. Petersburg, FL

Taught courses in Modern American History and Business Law. **August 1993 to May 1994**

State Judicial Law Clerk, Randall McDonald—Chief Judge, Tenth Judicial Circuit of Florida

Bartow, FL

Wrote orders and legal memorandum on matters ranging from civil procedure to a heavy concentration in felony post-conviction relief matters. **May-August 1993**

Research Assistant, Omar Saleem—Professor of Law, St. Thomas University

Miami, FL

Performed scholarly research in insurance, environmental, and human rights law. Served as the professor's contact with various governmental agencies. **August 1992 to June 1993**

Law Clerk, Talbot & Associates—Attorneys at law

Miami, FL

Researched and drafted memorandum on various civil law issues, aided in drafting motions, pleadings, discovery and other documents. **November 1991 to May 1992**

NANCY S. MEYER, ESQ.

1001 S. Fort Harrison Ave., Ste. 201, Clearwater, FL 33756
 (727) 733-0494 • Email: Nancy@cityattorneys.legal

LEGAL BACKGROUND

Trask Daigneault, LLP (2020 to present) / Clearwater, Florida

Practice Areas: Representation of municipal clients in general representation and civil litigation matters.

Pinellas County Attorney's Office (2013 to 2020) / Clearwater, Florida

Senior Assistant County Attorney

Practice Areas: Responsible for representation of Pinellas County in civil litigation matters in trial and appellate courts, defense of workers' compensation claims for Pinellas County and the Pinellas County Sheriff's Office

Abbey, Adams, Byelick and Mueller, LLP (2002 to 2011) / St. Petersburg, Florida

Senior Associate Attorney

Practice Areas: Workers' compensation defense for clients of private law firm

Office of the State Attorney, Sixth Judicial Circuit (1998 to 2002) / Clearwater, Florida

Assistant State Attorney

Practice Areas: Prosecution of felony and misdemeanor cases (responsible for all aspects of litigation from investigation through jury trial)

St. Petersburg College (2010 to 2012) / Clearwater/Pinellas Park/St. Petersburg, Florida

Adjunct Professor (Civil Litigation, Business Law, Bankruptcy)

PROFESSIONAL AND CIVIC SERVICE

- Member of the Pinellas County Trial Lawyers Association
- Sixth Judicial Circuit Professionalism Committee, Contact Attorney for Professionalism Implementation Panel
- Nominated by the Sixth Judicial Circuit Judicial Nominating Committee for both county court and circuit court judicial positions
- Member of Florida Bar Grievance Committee for the Sixth Judicial Circuit Group 6B (2017-2019)
- Member of the Clearwater Bar Association (Co-chair of Professionalism Seminar Committee 2014)
- Member of the St. Petersburg Bar Association (Professionalism Award Committee 2010)
- Barney Masterson Inn of Court (2014-2016 Group Presentation Leader)
- Leadership Pinellas (Class of 2016)
- Peace Memorial Presbyterian Church (Previously on the Board of Deacons and GROW Committee)
- Stetson University College of Law (Previous volunteer attorney coach for moot court teams)

EDUCATION

Stetson University, College of Law (Juris Doctorate)

-Moot Court Board, Teaching Fellow, Research Assistant

University of South Florida (B.A. Finance)

-Teaching Fellow

BAR ADMISSIONS

-Florida Bar

-U.S. District Court, Middle District, Florida

-U.S. District Court, Northern District, Florida

-United States Court of Appeals for the Eleventh Circuit

JEREMY A. SIMON, ESQ.

1001 S. Fort Harrison Ave., Ste. 201, Clearwater, FL 33756
 (727) 733-0494 • Email: Jeremy@cityattorneys.legal

PROFESSIONAL LICENSES

Member in Good Standing of the Florida Bar since 2011

EDUCATION

Stetson University College of Law, 2011
Juris Doctor

Florida State University, 2008
Bachelor of Science, Criminology

EXPERIENCE

Trask Daigneault, L.L.P., Clearwater, Florida
Associate Attorney

October 2019 - Present

Associate Attorney at municipal civil defense firm. Responsible for case evaluation, propounding and responding to discovery requests, preparing for and conducting depositions, preparing dispositive motions and representing municipalities in personal injury, land use, zoning, contract and other civil cases.

Simon & Schinella, Attorneys at Law, Clearwater, Florida
Partner

2015 - 2019

Founding partner of criminal defense, personal injury, injunction, and traffic law firm that serviced primarily Pinellas, Hillsborough, Pasco, Sarasota and Manatee Counties. Responsible for client acquisition, file management, business management, legal analysis, discovery, court appearances, depositions and negotiations from the inception of representation until the conclusion of representation via jury trial, motion hearing, or negotiated resolution. Negotiated contracts, including a high value agreement with a web start up that handled hundreds of traffic tickets throughout the State of Florida. Worked closely with insurance personnel to resolve personal injury matters including one case in which hospital bills were in excess of \$375,000, but coverage was limited to \$50,000.

Fowler Law Group, Bradenton, Florida
Partner

2014 - 2015

Partner in criminal defense firm serving Sarasota and Manatee Counties. Responsible for client acquisition and court appearances, discovery, and depositions throughout the course of representation.

Finebloom, Haenel, and Higgins, Sarasota, Florida
Associate Attorney

2012 - 2014

Associate in high volume criminal defense firm serving Pinellas, Hillsborough, Sarasota, and Manatee Counties. Responsibilities included direction of support staff, handling client matters after hours on an on-call basis, client acquisition and retention, court appearances, including pre-trial conferences, motion hearings, depositions, discovery litigation and jury trials. Handled construction law matters involving construction liens and variances.

Twelfth Judicial Circuit, Sarasota, Florida
Assistant State Attorney

2011 - 2012

Served as a prosecutor in the Sarasota Office of the State Attorney. Responsibilities included meeting with victims of alleged crimes, making decisions on whether to file criminal charges and representing the State of Florida in criminal court proceedings including arraignments, pre-trial conferences, motion hearings, depositions and jury trials.

MEGAN R. HAMISEVICZ, ESQ.

1001 South Fort Harrison Avenue, Suite 201, Clearwater, FL 33756
 Tel: 727.275.1989 • Email: Megan@cityattorneys.legal

EDUCATION**New England Law | Boston***Juris Doctor*

Boston, Massachusetts

May 2015

Honors: Justice Sandra Day O'Connor Full-Tuition Merit Scholarship, 2011–2015
 Dean's List, 2011–2015

Marist College*Paralegal Certificate*

Poughkeepsie, New York

February 2010

Honors: Dean's List, 2009–2010

The University of Tampa*Bachelor of Science in Criminology*

Tampa, Florida

May 2008

Honors: Presidential Scholarship, 2004–2008
 Honors Program, 2004–2008
 Dean's List, 2004–2008

PROFESSIONAL LICENSES

- Member in Good Standing of The Florida Bar since 2020

LEGAL EXPERIENCE**Trask Daigneault LLP***Associate**Real Estate Paralegal*

Clearwater, Florida

March 2022 – Present

July 2018 – March 2022

- Conducts residential and commercial real estate closings and serves as escrow officer, which includes the receipt and disbursement of funds
- Prepares closing documents for residential and commercial real estate transactions, including settlement statements, deeds and affidavits
- Examines and clears requirements on title commitments and resolves title defects prior to closing
- Maintains a working knowledge of all current title laws, procedures and compliance as related to real estate transactions
- Prepares Wills, Trusts, Durable Power of Attorneys, Health Care Proxies, and other estate-planning documentation
- Handles representation of Personal Representatives and Trustees from opening to closing of probate estates and trusts

Ligris & Associates, P.C.*Commercial Real Estate Attorney**Real Estate Paralegal*

Boston, Massachusetts

May 2015 – July 2018

August 2011 – May 2015

- Drafted documents for commercial real estate transactions, including the preparation and negotiation of purchase and sale agreements, loan documents, commercial leases, easements and similar real property agreements
- Represented lenders in complex commercial loans, asset-based loans, business lines of credit, and real estate, construction and SBA loans
- Reviewed title work to determine ownership, encumbrances and any title defects

The Law Offices of Saffioti & Anderson*Real Estate Paralegal*

Newburgh, New York

September 2008 – August 2011

PUBLIC SECTOR EXPERIENCE

The following is a list of the public sector clients the Firm has represented in the past five (5) years, exclusive of representation as special litigation and insurance defense counsel:

- Client Name: Town of Belleair (Trask)
Contract: The Firm served as Special Magistrate for Code Enforcement and Code Enforcement Board for the Town of Belleair from 2000 to 2021. In November 2021, the Firm was appointed as Town Attorney and in that capacity handles both day-to-day representation and litigation.
- Client Name: City of Belleair Bluffs (Trask)
Contract: The Firm has served as City Attorney for the City of Belleair Bluffs since 1989. The Firm handles both day-to-day representation and litigation.
- Client Name: City of Oldsmar (Trask)
Contract: The Firm has served as City Attorney for the City of Oldsmar since 1996. The Firm handles both day-to-day representation and litigation.
- Client Name: City of Madeira Beach (Trask)
Contract: The Firm has served as the Interim City Attorney for the City of Madeira Beach since 2020. The Firm handles both day-to-day representation and litigation.
- Client Name: City of Safety Harbor (Trask)
Contract: The Firm has served as Code Enforcement Board Attorney for the City of Safety Harbor since 1991.
- Client Name: City of Clearwater Nuisance Abatement Board (Trask)
Contract: The Firm has served as Board Attorney for the City of Clearwater Nuisance Abatement Board since 2016.
- Client Name: City of Seminole (Daigneault)
Contract: The Firm has served as City Attorney for the City of Seminole since 2015. The Firm handles both day-to-day representation and litigation.
- Client Name: Town of North Redington Beach (Daigneault)
Contract: The Firm has served as Town Attorney for the Town of North Redington Beach since 2013. The Firm handles both day-to-day representation and litigation.

- Client Name: City of Clearwater Building/Flood Board of Adjustment and Appeals (Daigneault)
 Contract: The Firm has served as Board Attorney for the City of Clearwater Building/Flood Board of Adjustment and Appeals since 2013.
- Client Name: City of Clearwater Community Development Board (Daigneault)
 Contract: The Firm has served as Board Attorney for the City of Clearwater Community Development Board since 2013.
- Client Name: City of Indian Rocks Beach (Mora)
 Contract: The Firm has served as City Attorney for the City of Indian Rocks Beach since 2014. The Firm handles both day-to-day representation and litigation.
- Client Name: Town of Indian Shores (Mora)
 Contract: The Firm has served as Special Magistrate for Code Enforcement for the Town of Indian Shores since 2020.
- Client Name: City of Belleair Beach (Mora)
 Contract: The Firm has served as City Attorney for the City of Belleair Beach since 2022 and handles both day-to-day representation and litigation.
- Client Name: City of Holmes Beach (Augello)
 Contract: The Firm has served as litigation counsel through the City's insurer for over ten years. Effective January 1, 2022, the Firm was appointed as City Attorney and presently handles both day-to-day representation and litigation.
- Client Name: City of Dade City (Augello)
 Contract: The Firm has served as Special Magistrate for Code Enforcement for the City of Dade City since 2019.
- Client Name: Town of Redington Beach (Eschenfelder)
 Contract: The Firm has served as Town Attorney for the Town of Redington Beach since 2011. The Firm handles both day-to-day representation and litigation.
- Client Name: Town of Redington Shores (Eschenfelder)
 Contract: The Firm served as Special Magistrate for Variances from 2010-2021 and as Special Master for Code Enforcement from 2012 to 2021. In 2021, the Firm was appointed as Town Attorney and in that capacity handles both day-to-day representation and litigation.

- Client Name: Sarasota/Manatee MPO (Eschenfelder)
Contract: The Firm has provided General Counsel services to the MPO since 2022.
- Client Name: Village of Estero (Eschenfelder)
Contract: Attorney Eschenfelder of the Firm has served as Special Counsel to the Village of Estero, advising the Village on complex land matters, since 2018. In 2022, the firm was appointed as Village Attorney.
- Client Name: City of Port Richey (Meyer)
Contract: The Firm was recently (February 2023) appointed to serve as City Attorney for the City of Port Richey and handles day-to-day representation and litigation.

JUDGMENTS AWARDED AND LAWSUITS DEFENDED FOR CLIENTS

Owing to the Firm's robust litigation practice, the attorneys of Trask Daigneault have been involved in well over 100 lawsuits in the past ten years, ranging from code enforcement appeals, personal injury lawsuits, constitutional claims, employment law claims, lien foreclosures, forfeitures, contract disputes, and land use litigation. Below is a non-exhaustive list of some of the cases we have successfully litigated for our clients:

Mojito Splash, LLC v. City of Holmes Beach, 326 So.3d 137 (Fla. 2d DCA 2021)

- Secured final summary judgment before the trial court on claims asserted under the Bert J. Harris, Jr. Private Property Rights Protection Act concerning regulation of occupancy in vacation rental property. Successfully defended summary judgment before the Second District Court of Appeals.

City of Holmes Beach v. Coral Escapes of Holmes Beach, LLC, 327 So.3d 361 (Fla. 2d DCA 2021)

- Obtained reversal of circuit court order denying award of attorney's fees to city in Bert J. Harris Act case.

Ficken v. City of Dunedin, 2022 WL 2734429 (11th Cir. July 14, 2022)

- Successfully defended the city from a civil rights lawsuit brought by a plaintiff landowner who repeatedly failed to maintain his property. Obtained affirmance from the federal 11th Circuit Court of Appeals of a summary judgment order entered by the United States District Court for the Middle District of Florida.

Management Properties, LLC v Town of Redington Shores, 352 So.3d 909 (Fla. 2d DCA 2022)

- Obtained judgment on pleadings from the circuit court in case challenging First Amendment validity of the town's short-term rental management ordinance and defended judgment before the Second District Court of Appeals.

3.3 LITIGATION

- **JUDGMENTS AND LAWSUITS**

There are currently no judgments or lawsuits against the Firm or any of its attorneys. On November 14, 2022 a Complaint was filed against the Firm by a former employee regarding the terms of employment but the matter was voluntarily dismissed on April 28, 2023.

- **LOBBYISTS**

The Firm does not currently employ any lobbyists.

- **ETHICS COMPLAINTS**

The Firm does not have any ethics complaints filed against it.

- **FLORIDA BAR COMPLAINTS**

The Firm is currently addressing Complaints filed by William Gay against Thomas J. Trask and Jay Daigneault. The details of these Complaints will be discussed privately with each Commissioner should that be requested.

3.4 CONFLICT OF INTEREST

The Firm is unaware of any actual conflicts of interest relative to the Firm's current or previous activities in representing the City of Madeira Beach or its officers. The Firm does not currently represent any client that could cause a conflict of interest with responsibilities toward the City and, in light of the Firm's focus on representation of municipalities, it is unlikely any conflict would arise in the future. However, a conflict may arise in the event both the City and one or more individual City officials or employees require representation on a specific matter. If the conflict provisions of Rule 4-1.7 of the Rules Regulating The Florida Bar, given the facts that are then known to the Firm, prohibit the Firm from representing both the City and the officer(s) or employee(s) in the matter, the Firm will continue to represent the City and will assist the individual officer(s) or employee(s) to identify separate counsel.

In addition, in the event the City and one or more other municipalities represented by the Firm require legal services from the Firm with respect to the same matter (for instance, if multiple

municipalities are negotiating an interlocal agreement or contracting for the joint acquisition of goods or services), if the Firm does not perceive there to be a disunity of interests, it will first submit to each such client an informed consent waiver before continuing with the representation, as provided for in Rule 4-1.7(b) of the Rules Regulating The Florida Bar.

In general, to the extent a conflict or potential conflict were to arise, the Firm will be guided by the Rules Regulating the Florida Bar concerning the resolution of representational conflicts of interest. The City would, of course, be fully informed of any such matters.

The Firm agrees that it will not act as counsel in any lawsuit or other adversarial proceeding in which the City, any of its departments, divisions and boards, or any City official or employee is named as an adverse party; nor shall the Firm undertake any private representation of any party before the City or any other board of the City, in reference to any judicial or quasi-judicial hearing or proceeding, or any application, request for ruling or other determination, contract, claim, controversy, petition, or other matter, including lobbying, while retained as counsel to the City. In the event the Firm represents a pre-existing client or has a question regarding whether a proposed future representation may constitute a conflict of interest, the Firm shall immediately bring such matter to the attention of the Board of Commissioners for the purpose of having the Board of Commissioners determine, in their sole discretion, whether such representation is acceptable to the City.

3.5 LOCATION

The Firm of Trask Daigneault, LLP (“LLP”) will be providing legal services to the City. The LLP is equally owned by its four partners, Thomas J. Trask, Jay Daigneault, Randy Mora and Erica Augello, and operates at the following principal office address:

Trask Daigneault, LLP
 1001 S. Ft. Harrison Avenue, Suite 201
 Clearwater, FL 33756
 Phone: (727) 733-0494
 Fax: (727) 733-2991
Thomas J. Trask, Esq.
tom@cityattorneys.legal

3.6 PROPOSED SCREENED

Included in this Proposal, on Page 59 under REQUIRED FORMS, we have provided the Public Entity Crime Statement which certifies that the Firm of Trask Daigneault, LLP has not been placed on the convicted vendor list following a conviction for a public entity crime.

ADDITIONAL INFORMATION

I. INDEMNIFICATION

The Firm, if awarded a contract with the City, agrees to defend, indemnify and hold harmless the City of Madeira Beach and its officers, employees, and agents, from and against all claims which arise out of the performance of the position of City Attorney as well as negligence, malpractice or actions of pertinent officers, employees and agents in the performance of the position of City Attorney.

II. ASSURANCES

The Attorneys of Trask Daigneault, LLP are not presently in violation of any statutes or regulatory rules that might have an impact on its operations.

III. DEVIATIONS FROM SPECIFICATIONS

The Firm's proposed services shall fully comply with all requirements of this submittal.

IV. MBE/WBE STATUS

The Firm does not claim MBE/WBE status.

INSURANCE REQUIREMENTS

INSURANCE COVERAGE CARRIED

The Firm carries \$2,000,000.00 in General Liability Insurance, \$1,000,000.00 in Employer's Liability Insurance and \$2,000,000.00 in Professional Liability Insurance.

Automobile Liability Insurance is carried personally by the individual attorneys of the Firm. In addition, the Firm does not carry Owner's and Consultant's Protective Liability Insurance.

WORKERS COMPENSATION INSURANCE



26255 American Drive
 Southfield, MI 48034-6112
 Tel: (800) 482-2726

for information, assistance, and inquires on coverage or claims

Workers Compensation and Employers Liability Insurance Policy

Policy Number	Policy Period From To			
WC 0827653	07/27/2022 07/27/2023 <small>12:01 A.M. Standard Time of the mailing address of the insured as stated herein</small>			
Renewal Of	Transaction			
WC 0827653	Policy Information Page			
Agent				
PAUL DONGVAN LLC DBA DONGVAN INS SOLUTIONS 1 E. TARPON AVE TARPON SPRINGS FL 34689				
UNEMPLOYMENT ID #	CARRIER #	FEIN #	Risk ID #	Entity of Insured
	24562	593542714		LIMITED LIAB PARTNSHP

Other Workplaces Not Shown Above: NONE

- 2. The Policy Period is from 07/27/2022 to 07/27/2023 12:01 a.m. Standard Time at the Insured's mailing address.
- 3. A. Workers Compensation Insurance: Part ONE of the policy applies to the Workers Compensation Law of the states listed here: FL.
- B. Employers Liability Insurance: Part TWO of the policy applies to work in each state listed in Item 3A. The limits of our liability under Part TWO are:

Bodily Injury by Accident	\$	1,000,000	each accident
Bodily Injury by Disease	\$	1,000,000	policy limit
Bodily Injury by Disease	\$	1,000,000	each employee
- C. Other States Insurance: Part THREE of the policy applies to the states, if any, listed here: All states except North Dakota, Ohio, Washington, Wyoming, and states designated in item 3.A. above.
- D. This policy includes these endorsements and schedules: SEE ATTACHED ENDORSEMENT SCHEDULE
- 4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans. All information required below is subject to verification and change by audit.

SEE EXTENSION OF INFORMATION PAGE

Minimum Premium:	\$173	Manual Premium	\$ 1,458
		Employers Liability Increased Limits Premium	\$ 120
		Safety Factor Credit	\$
		Drug-Free Workplace Credit	\$
		Experience Rating Modification Factor	\$
		Florida CCPAP Credit	\$
		Premium Discount	\$
		Expense Constant	\$ 160
		Foreign Terrorism Premium	\$ 112
		Estimated Annual	\$ 1,850
		Deposit Premium	\$ 1,850

Florida Workers Compensation Insurance Guaranty Assoc Surcharge: 0.000 %
 This is a Three Year Fixed Rate Policy
 Premium Adjustment Period: Annual; Semiannual; Quarterly; Monthly

Issued Date: 06/02/2022

Issuing Office
 WC 00 00 01 A (07/07)

INSURED COPY

Authorized Representative



Workers Compensation and Employers Liability Insurance Policy

Policy Number: WC 0827853
Named Insured: TRASK DAIGNEAULT LLP
Agent: PAUL DONOVAN LLC 0010686

EXTENSION OF INFORMATION PAGE CLASSIFICATION OF OPERATIONS

Code No.	Classification Description	Premium Basis Total Est. Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
FLORIDA				
UNIT: 00001 ADDRESS: 1001 S FORT HARRISON AVE # 201				
PERIOD: 07/27/2022 TO 07/27/2023				
8820	ATTORNEY-ALL EMPLOYEES & CLERICAL, MESSENGERS, DRIVERS	\$ 1,121,834	0.130000	\$ 1,458.00
	MANUAL PREMIUM			\$ 1,458.00
9812	INCREASED LIMITS OF EMPLOYERS LIABILITY	\$ 1,458	0.014000	\$ 20.00
9848	TO EQUAL MINIMUM PREMIUM (E L)	\$	0.000000	\$ 100.00
0900	EXPENSE CONSTANT	\$		\$ 160.00
FL IGA	FLORIDA INSURANCE GUARANTEE ASSOCIATION SURCHARGE	\$ 1,850	1.000000	\$ 0.00
9740	TERRORISM	\$ 1,121,834	0.010000	\$ 112.00
	STATE TOTAL			\$ 1,850.00
	POLICY TOTAL			\$ 1,850.00

000000045

Issued Date: 06/02/2022
Issuing Office
WC 00 00 01 A (07/07)

INSURED COPY

Page 2 of 3

GENERAL LIABILITY INSURANCE



CNA Connect

Renewal Declaration

POLICY NUMBER B 5094331078	COVERAGE PROVIDED BY CONTINENTAL CASUALTY COMPANY 151 N Franklin CHICAGO, IL 60606	FROM - POLICY PERIOD - TO 07/27/2022 07/27/2023
	INSURED NAME AND ADDRESS TRASK DAIGNEAULT LLP ATTORNEYS 1001 S FORT HARRISON AVE STE 201 CLEARWATER, FL 33756	
AGENCY NUMBER 063161	AGENCY NAME AND ADDRESS CONDON-MEEK INC STE 501 1180 PONCE DE LEON BLVD CLEARWATER, FL 33756 Phone Number: (727)446-5051	
BRANCH NUMBER 770	BRANCH NAME AND ADDRESS FLORIDA BRANCH 500 COLONIAL CENTER PARKWAY LAKE MARY, FL 32746 Phone Number: (407)919-3000	

This policy becomes effective and expires at 12:01 A.M. standard time at your mailing address on the dates shown above.

The Named Insured is a Limited Partnership.

Your policy is composed of this Declarations, with the attached Common Policy Conditions, Coverage Forms, and Endorsements, if any. The Policy Forms and Endorsement Schedule shows all forms applicable to this policy at the time of policy issuance.

	The Estimated Policy Premium Is	\$1,486.00
	Florida Fire Insurance Surcharge	\$1.48
	Florida Insurance Guaranty Association Assessment	\$29.72
	Florida Property Surcharge	\$4.00
	Total Policy Charges	\$1,521.20
	Terrorism Risk Insurance Act Premium	\$11.00
	Audit Period is Not Auditable	

INSURED

Page 1 of 6

POLICY NUMBER	INSURED NAME AND ADDRESS
B 5094331078	TRASK DAIGNEAULT LLP ATTORNEYS 1001 S FORT HARRISON AVE STE 201 CLEARWATER, FL 33756

PROPERTY COVERAGE **LIMIT OF INSURANCE**

The following deductible applies unless a separate deductible is shown on the Schedule of Locations and Coverage.

Deductible: \$2,500

Business Income and Extra Expense Coverage	12 Months Actual Loss Sustained
Business Income and Extra Expense	
Business Income and Extra Expense - Dependent Properties	\$10,000
Employee Dishonesty	\$50,000
Forgery and Alteration	\$50,000

LIABILITY COVERAGE	LIMIT OF INSURANCE
Liability and Medical Expense Limit - Each Occurrence	\$2,000,000
Medical Expense Limit -- Per Person	\$10,000
Personal and Advertising Injury	\$2,000,000
Products/Completed Operations Aggregate	\$4,000,000
General Aggregate	\$4,000,000
Damage To Premises Rented To You	\$1,000,000
Hired Auto Liability	\$1,000,000
Nonowned Auto Liability	\$1,000,000

POLICY NUMBER	INSURED NAME AND ADDRESS
B 5094331078	TRASK DAIGNEAULT LLP ATTORNEYS
	1001 S FORT HARRISON AVE STE 201
	CLEARWATER, FL 33756

SCHEDULE OF LOCATIONS AND COVERAGE

LOCATION 1 BUILDING 1
 1001 S FT HARRISON AVE, SUITE 201
 CLEARWATER, FL 33756

Construction: Joisted Masonry

Class Description: LAWYERS OFFICES - EXCL. PROFESSIONAL

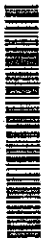
Inflation Guard 3%

Windstorm or Hail Exclusion

PROPERTY COVERAGE

LIMIT OF INSURANCE

Accounts Receivable	\$25,000
Building	Not Covered
Business Personal Property	\$264,116
Electronic Data Processing	\$50,000
Equipment Breakdown	\$264,116
Fine Arts	\$25,000
Ordinance or Law - Demolition Cost, Increased Cost of Construction	\$25,000
Seasonal Increase: 25%	
Sewer or Drain Back Up	\$25,000
Valuable Papers & Records	\$25,000



INSURED

Page 3 of 6

POLICY NUMBER	INSURED NAME AND ADDRESS
B 5094331078	TRASK DAIGNEAULT LLP ATTORNEYS 1001 S FORT HARRISON AVE STE 201 CLEARWATER, FL 33756

LOSS PAYEE SCHEDULE

All loss payees as their interests may appear in the Covered Property.

The following provisions apply in accordance with the insurable interest of the loss payee: Loss Payee

Description of Property: Any Covered Property in which a loss payee, creditor or lender holds an interest, including any person or organization you have entered a contract with for the sale of Covered Property.

POLICY NUMBER B 5094331078	INSURED NAME AND ADDRESS TRASK DAIGNEAULT LLP ATTORNEYS 1001 S FORT HARRISON AVE STE 201 CLEARWATER, FL 33756
--------------------------------------	---

FORMS AND ENDORSEMENTS SCHEDULE

The following list shows the Forms, Schedules and Endorsements by Line of Business that are a part of this policy.

COMMON

FORM NUMBER		FORM TITLE
CNA79203XX	06/2014	Exclusion - Access or Disclosure of Confidential
CNA80103XX	09/2014	Primary and Non Contributory - Other Ins Condition
CNA81751XX	03/2015	Cap on Losses from Certified Acts of Terrorism
CNA85710XX	06/2016	Unmanned Aircraft Exclusion Endorsement
CNA92680XX	10/2019	Non-Accumulation of Limits Endorsement
SB146927E	03/2016	Florida Changes
SB146933A	01/2006	Florida Changes - Legal Action Against Us
SB146957A	01/2006	Florida Risk Management Plans
SB146958A	01/2006	Important Information for Florida Policyholders
SB147075A	01/2006	Economic and Trade Sanctions Condition
SB147082E	04/2014	Businessowners Common Policy Conditions
SB147086B	04/2010	Loss Payable Provisions

COMMERCIAL PROPERTY

FORM NUMBER		FORM TITLE
SB146801J	10/2019	Businessowners Special Property Coverage Form
SB146802F	10/2019	Business Income and Extra Expense
SB146803A	01/2006	Seasonal Increase
SB146804A	01/2006	Arson and Theft Reward
SB146805B	06/2016	Claim Data Expense
SB146806B	01/2008	Debris Removal
SB146807F	10/2019	Employee Dishonesty
SB146808A	01/2006	Expediting Expenses
SB146809C	07/2009	Fine Arts
SB146810A	01/2006	Fire Department Service Charge
SB146811A	01/2006	Fire Protective Equipment Discharge
SB146812D	10/2019	Forgery and Alteration
SB146813B	01/2008	Newly Acquired or Constructed Property
SB146814B	03/2006	Ordinance or Law
SB146815A	01/2006	Outdoor Trees, Shrubs, Plants and Lawns
SB146816A	01/2006	Pollutant Clean Up and Removal
SB146817A	01/2006	Preservation of Property
SB146818A	01/2006	Temporary Relocation of Property
SB146819A	01/2006	Water Damage, Other Liquids, Solder, Molten Damage
SB146820C	11/2010	Accounts Receivable
SB146821A	01/2006	Appurtenant Buildings and Structures
SB146822A	01/2006	Building Glass
SB146823C	10/2019	Business Income Extra Expense - Dependent Property
SB146824B	01/2008	Business Income Extra Expense-Newly Acquired Loss
SB146825C	06/2011	Business Personal Property Off Premises
SB146826C	10/2019	Civil Authority
SB146827F	06/2011	Electronic Data Processing
SB146828E	04/2014	Equipment Breakdown
SB146830B	01/2008	Money Orders and Counterfeit Paper Currency
SB146831B	11/2010	Nonowned Detached Trailers
SB146832B	01/2008	Ordinance or Law-Increased Period of Restoration
SB146833A	01/2006	Outdoor Property
SB146834A	01/2006	Personal Effects
SB146835A	01/2006	Signs

INSURED

Page 5 of 6

POLICY NUMBER	INSURED NAME AND ADDRESS
B 5094331078	TRASK DAIGNEAULT LLP ATTORNEYS 1001 S FORT HARRISON AVE STE 201 CLEARWATER, FL 33756

FORMS AND ENDORSEMENTS SCHEDULE

COMMERCIAL PROPERTY

FORM NUMBER		FORM TITLE
SB146836A	01/2006	Spoilage Consequential Loss
SB146837A	01/2006	Theft Damage to Rented Property
SB146838C	11/2010	Valuable Papers and Records
SB146839F09	06/2011	Sewer or Drain Back Up
SB146864A	01/2006	FL Windstorm or Hail Exclusion
SB146928A	01/2006	Florida Changes in Property Coverage
SB146936A	01/2006	Inflation Guard
SB147084B09	07/2009	Fungi, Wet Rot, Dry Rot and Microbe Exclusion
SB300129C	10/2019	Targeted Hacker Attack
SB300181H	10/2019	Lawyers Choice Endorsement
SB300456A09	04/2010	FL-Concurrent Causation, Earth Mov, Water Excl Chg
SB300596A09	01/2008	Identity Theft/Recovery Services Endorsement
SB300629C	03/2016	Florida Sinkhole Loss

COMMERCIAL GENERAL LIABILITY

FORM NUMBER		FORM TITLE
SB146902G	06/2016	Hired Auto and Non-owned Auto Liability
SB146932G	10/2019	Blanket Additional Insured - Liability Extension
SB147079A	01/2006	War Liability Exclusion
SB147080B	10/2019	Exclusion - Silica
SB147083C	10/2019	Fungi/Mold/Mildew/Yeast/Microbe Exclusion
SB147088A	01/2006	Exclusion - Asbestos
SB147089A	01/2006	Employment - Related Practices Exclusion
SB300000D	04/2014	Businessowners Liability Coverage Form
SB300849A	07/2009	Recd and Distribution of Material or information

*** PLEASE READ THE ENCLOSED IMPORTANT NOTICES CONCERNING YOUR POLICY ***

FORM NUMBER		FORM TITLE
CNA102797FL	10/2021	FL Insurance Guaranty Association (FIGA) Assmt.
CNA62823XX	07/2017	Req For Jurisdictional Inspection Of Pressure Equip
CNA62826FL	09/2012	Important Information - For Florida Policyholders
CNA62827FL	09/2012	Important Information - For Florida Policyholders
CNA77863FL	02/2014	Policyholder Notice Florida
CNA79207FL	06/2014	Florida Policyholder Notice
CNA79905FL	09/2014	Florida Policyholder Notice
CNA81758FL	01/2021	PHN - FL: Offer of Terrorism Disclosure of Premium
CNA95404XX	03/2019	CNA Coverage Form
G300541A	07/2007	Your Option to Exclude Windstorm Coverage
SB300597A	12/2007	Your Option to Exclude Wind/Hail Coverage

Countersignature



Chairman of the Board



Secretary

MALPRACTICE INSURANCE

Swiss Re Corporate Solutions America Insurance Corporation

PROFESSIONALS ADVANTAGE FOR LAWYERSSM

LAWYERS PROFESSIONAL LIABILITY INSURANCE

Swiss Re Corporate Solutions America Insurance Corporation
(A Stock Insurance Company, hereinafter called the "Company")

Policy Number: WLA308012153601
Renewal of Policy: WLA308012153600

DECLARATIONS

NOTICE: THIS IS A CLAIMS-MADE AND REPORTED POLICY. EXCEPT AS MAY BE OTHERWISE PROVIDED HEREIN, THIS COVERAGE IS LIMITED TO LIABILITY FOR ONLY THOSE CLAIMS WHICH ARE FIRST MADE AGAINST AN INSURED AND REPORTED TO THE COMPANY WHILE THE POLICY IS IN FORCE.

A. Named Insured: TRASK DAIGNEAULT, LLP

Address: 1001 SOUTH FORT HARRISON AVENUE
SUITE 201
CLEARWATER, FL 33756

B. Policy Period: From 12:01 A.M. 07-01-2022 To 12:01 A.M. 07-01-2023
Local time at the address stated herein

C. Limits of Liability: \$ 2,000,000 Per Claim
\$ 2,000,000 Aggregate for the Policy Period

D. Deductible: \$ 5,000 Per Claim

Claims Expenses are included within the Limit of Liability and Deductible.

E. Premium: \$ 20,298.00
2022 FIGA Assessment Surcharge: \$ 142.09
Total Premium + Surcharge: \$ 20,440.09

F. Retroactive Date: None

The Declarations and the forms listed on the attached Schedule of Form(s) and Endorsement(s), together with the completed and signed application and supplements, shall constitute the contract between the NAMED INSURED and the Company.

Swiss Re Corporate Solutions America Insurance Corporation

Mary Katherine Rodriguez Dainka

_____ Date

_____ Authorized Representative

SP 3 383 I 0206

Page 1 of 1

Insured Copy

Swiss Re Corporate Solutions America Insurance Corporation

SCHEDULE OF FORM(S) AND ENDORSEMENT(S)

The Declarations and the forms listed below and attached hereto, together with the completed and signed application and supplements, shall constitute the contract between the NAMED INSURED and the Company.

FORMS AND ENDORSEMENTS

SP 5 369	05-21	POLICY JACKET
LETTER NAS	05-22	NAME CHANGE COVER LETTER - NAS
EP CRP	11-18	LOSS REPORTING PROCEDURES
SP 13 222	12-16	FLORIDA LOSS CONTROL NOTICE
SP 3 383 I	02-06	DECLARATIONS
SP 3 689	02-06	SCHEDULE OF FORMS AND ENDORSEMENTS
SP 3 897	06-21	AMEND ENDT - FL - TERMINATION ENDT
SP 4 343	08-08	SPECIFIED CLAIM EXCLUSION
SP 3 370	09-11	ADDITIONAL LIM OF LIAB FOR CLAIMS EXP
SP 3 389	07-11	LIMITATION OF INDIVIDUAL PRIOR ACTS
SP 3 390	06-19	LOSS ONLY DED(ACE)-CLAIMS EXP INSIDE
SP 17 504 FL	10-20	LAWYERS PROFESSIONAL LIABILITY POLICY

SP 3 689 0206

Inured Copy

OTHER REQUIRED FORMS

FORM W-9

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
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Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Trask Daigneault LLP	
	2 Business name/disregarded entity name , if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 1001 S. Fort Harrison Ave., Suite 201	Requester's name and address (optional)
	6 City, state, and ZIP code Clearwater, FL 33756	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="10">Social security number</td> </tr> <tr> <td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td><td style="width:20px;"> </td> </tr> <tr> <td colspan="10" style="text-align: center;">or</td> </tr> <tr> <td colspan="10">Employer identification number</td> </tr> <tr> <td style="width:20px;">5</td><td style="width:20px;">9</td><td style="width:20px;">-</td><td style="width:20px;">3</td><td style="width:20px;">6</td><td style="width:20px;">4</td><td style="width:20px;">2</td><td style="width:20px;">7</td><td style="width:20px;">1</td><td style="width:20px;">4</td> </tr> </table>	Social security number																				or										Employer identification number										5	9	-	3	6	4	2	7	1	4
Social security number																																																			
or																																																			
Employer identification number																																																			
5	9	-	3	6	4	2	7	1	4																																										

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	
Sign Here Signature of U.S. person ▶	Date ▶ 1/13/2023

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-INT (interest earned or paid)	• Form 1099-DIV (dividends, including those from stocks or mutual funds) • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) • Form 1099-S (proceeds from real estate transactions) • Form 1099-K (merchant card and third party network transactions) • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) • Form 1099-C (canceled debt) • Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
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BUSINESS LICENSES



DIVISION of CORPORATIONS
an official State of Florida website

[Previous on List](#) [Next on List](#) [Return to List](#)

[Filing History](#) [No Authority Info](#) [No Partner Info](#) [Name History](#)

Partnership Name Search

Partnership Detail

Limited Liability Partnership Name

TRASK DAIGNEAULT, L.L.P.

Principal Address

1001 S. FT. HARRISON AVENUE, SUITE 201
CLEARWATER, FL 33756 US
Change Date: 12/02/2015

Filing Information

Document Number	LLP000000590
FE/EIN Number	593642714
File Date	04/24/2000
State	FL
Total Pages	30
Pages in Original Filing	2
Florida Partners	1
Total Partners	1
Status	ACTIVE
Effective Date	NONE
Expiration Date	NONE
Name History	0002

Mailing Address

TRASK DAIGNEAULT, L.L.P.
1001 S. FT HARRISON AVE., SUITE 201
CLEARWATER, FL 33756
Change Date: 05/01/2014

Registered Agent

TRASK THOMAS J
1001 S. FT HARRISON AVE., SUITE 201
CLEARWATER, FL 337556



The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0749206
Thomas Joshua Trask
Trask Daigneault, L.L.P.
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **April 29, 1988**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 22nd day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-234178





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0025859
Jay Daigneault
Trask Daigneault, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **September 20, 2006**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 20th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-233809





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0099895
Randol Didier Mora
Trask Daigneault, LLP 1001 S Fort Harrison Ave
Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **October 2, 2012**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 22nd day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-234292





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0109085
Erica Farawell Augello
Trask Daigneaut, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **April 17, 2014**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 21st day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-233960





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)

County of Leon)

In Re: 0008435
Robert Michael Eschenfelder
Trask Daigneault, LLP
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **September 21, 1994**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 21st day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-234113





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0144452
Nancy S Meyer
Trask Daigneault
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **September 22, 1998**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 20th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-233845





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 0091655
Jeremy Allan Simon
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **September 27, 2011**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 20th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-233811





The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.FLORIDABAR.org

State of Florida)
County of Leon)

In Re: 1023766
Megan Reeder Hamisevicz
Trask Daigneault, L.L.P.
1001 S Fort Harrison Ave Ste 201
Clearwater, FL 33756-3941

I CERTIFY THE FOLLOWING:

I am the custodian of membership records of The Florida Bar.

Membership records of The Florida Bar indicate that The Florida Bar member listed above was admitted to practice law in the state of Florida on **August 26, 2020**.

The Florida Bar member above is an active member in good standing of The Florida Bar who is eligible to practice law in the state of Florida.

Dated this 20th day of **June, 2023**.

Cynthia B. Jackson, CFO
Administration Division
The Florida Bar

PG:R10
CTM-233807





CITY OF CLEARWATER
PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0032708

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
THOMAS JOSHUA TRASK
TRASK DAIGNEAULT LLP
1001 S FT HARRISON SUITE 201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT, L.L.P.
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-0494

Category 084030 Attorney Quantity _____

LICENSE	PERIOD BEGINNING	PERIOD ENDING	PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023	September 21, 2022	
FEE TYPE	CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal	10654	667474	127.50	127.50

TOTAL RECEIVED 127.50

THE ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT DOES NOT PERMIT THE HOLDER TO VIOLATE ANY ZONING LAWS OF THE CITY OF CLEARWATER NOR DOES IT EXEMPT THE HOLDER FROM ANY OTHER LICENSE, PERMIT OR IMPOSED TRAFFIC IMPACT FEES.

ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW00:LICRenewalApp



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0032710

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
JAY DAIGNEAULT
TRASK DAIGNEAULT, L.L.P.
1001 S FT HARRISON SUITE 201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT, L.L.P.
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (no phone listed)

Category

Quantity

084030 Attorney

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal		10654	667474	127.50	127.50

TOTAL RECEIVED 127.50

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ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW00cLicRenewalAdv



CITY OF CLEARWATER
 PLANNING & DEVELOPMENT DEPARTMENT
 POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
 MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
 TELEPHONE (727) 562-4005

BTR-0033167

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
 RANDOL D MORA
 TRASK DAIGNEAULT, L.L.P.
 1001 S FT HARRISON AVE SUITE 201
 CLEARWATER, FL 33756

Business Name
 TRASK DAIGNEAULT, L.L.P.
 1001 S FT HARRISON AVE, SUITE 201
 CLEARWATER, FL 33756

Phone: (727) 733-0494

Category	Quantity
084030 Attorney	1 99895

LICENSE	PERIOD BEGINNING	PERIOD ENDING	PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023	September 21, 2022	
FEE TYPE	CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal	10654	667474	127.50	127.50

TOTAL RECEIVED 127.50

THE ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT DOES NOT PERMIT THE HOLDER TO VIOLATE ANY ZONING LAWS OF THE CITY OF CLEARWATER NOR DOES IT EXEMPT THE HOLDER FROM ANY OTHER LICENSE, PERMIT OR IMPOSED TRAFFIC IMPACT FEES.

ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW000LICRenewalAdv



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0033164

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address

ERICA F AUGELLO
TRASK DAIGNEAULT, L.L.P
1001 S FT HARRISON AVE SUITE 201
CLEARWATER, FL 33756

Business Name

TRASK DAIGNEAULT, L.L.P
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-4064

Category

084030 Attorney

Quantity

1 109085

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal		10654	667474	127.50	127.50

TOTAL RECEIVED 127.50

THE ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT DOES NOT PERMIT THE HOLDER TO VIOLATE ANY ZONING LAWS OF THE CITY OF CLEARWATER NOR DOES IT EXEMPT THE HOLDER FROM ANY OTHER LICENSE, PERMIT OR IMPOSED TRAFFIC IMPACT FEES.

ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW022LICRenewalAgv



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0039874

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
ROBERT M ESCHENFELDER
TRASK DAIGNEAULT LLP
1001 S FT HARRISON AVE # 201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT, LLP
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-0494

Category

084030 Attorney

Quantity

FL BAR# 8435

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal		10657	667488	127.50	127.50

TOTAL RECEIVED 127.50

THE ISSUANCE OF A LOCAL BUSINESS TAX RECEIPT DOES NOT PERMIT THE HOLDER TO VIOLATE ANY ZONING LAWS OF THE CITY OF CLEARWATER NOR DOES IT EXEMPT THE HOLDER FROM ANY OTHER LICENSE, PERMIT OR IMPOSED TRAFFIC IMPACT FEES.

ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW0cdLicRenewalAdv



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0040299

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
NANCY S MEYER
TRASK DAIGNEAULT, LLP
1001 S FT HARRISON AVE SUITE 201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT, LLP
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-0494

Category Quantity
084030 Attorney 1 FL BAR #0144452

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal		10657	667488	127.50	127.50

TOTAL RECEIVED 127.50

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NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLWD001-LicRenewalAdv



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0039348

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
JEREMY SIMON
TRASK DAIGNEAULT LLP
1001 S FT HARRISON AVE #201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT LLP
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-0494

Category Quantity
084030 Attorney 1 FL BAR# 0091655

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
Business Tax Receipt - Renewal		10657	667488	127.50	127.50

TOTAL RECEIVED 127.50

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ANY CHANGE IN THE BUSINESS LOCATION, NAME, OR OWNERSHIP MUST BE APPROVED BY THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT.

NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW0ccLicRenewalAdv



CITY OF CLEARWATER

PLANNING & DEVELOPMENT DEPARTMENT
POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
MUNICIPAL SERVICES BUILDING, 100 SOUTH MYRTLE AVENUE, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4005

BTR-0041956

2022-2023 LOCAL BUSINESS TAX RECEIPT

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN PLACE OF BUSINESS

Owner Name/Address
MEGAN REEDER HAMISEVICZ
TRASK DAIGNEAULT LLP
1001 S FT HARRISON AVE SUITE 201
CLEARWATER, FL 33756

Business Name
TRASK DAIGNEAULT LLP
1001 S FT HARRISON AVE, SUITE 201
CLEARWATER, FL 33756

Phone: (727) 733-0494

Category Quantity
084030 Attorney 1 FL BAR #1023766

LICENSE	PERIOD BEGINNING	PERIOD ENDING		PRINT DATE	
2022-2023	October 1, 2022	September 30, 2023		September 21, 2022	
FEE TYPE		CHECK NO	RECEIPT	FEE	RECEIVED
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NON-REFUNDABLE

GINA CLAYTON, DIRECTOR

CLW00cLICRenewalAdv

REQUIRED FORMS INCLUDED WITH RFQ

Please Note: The following Required Forms as provided by the City were erroneously labeled “Request for Proposal No. 20-04” and have been modified to correctly reflect the subject Request for Qualifications #2023-08.

PUBLIC ENTITY CRIME STATEMENT

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08
PUBLIC ENTITY CRIME STATEMENT**

PUBLIC ENTITY CRIMES

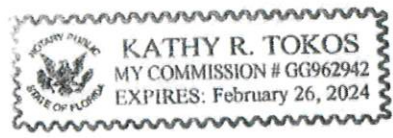
Pursuant to Subsections 287.133(2) and (3), F.S., "a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

I, Thomas J. Trask, being an authorized representative of TRASK DAIGNEAULT, L.L.P. located at 1001 S. Ft. Harrison Avenue, Suite 201, Clearwater City: _____ State: FL Zip Code: 33756, have read and understand the contents above.

Signature: *Thomas J. Trask* Date: 6/27/2023
Telephone #: (727) 733-0494 Fax #: (727) 733-2991
Federal ID #: 59-3642714

STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to and subscribed before me this 27th day of June, ~~2020~~, 2023,
by Thomas J. Trask
who is personally known to me or has produced his/her driver's license as identification.



Kathy R. Tokos
Notary Public - State of Florida
Print Name: Kathy R. Tokos
Commission No: GG962942

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

NON-COLLUSIVE AFFIDAVIT

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08**

NON-COLLUSIVE AFFIDAVIT

State of FLORIDA
County of PINELLAS } ss.

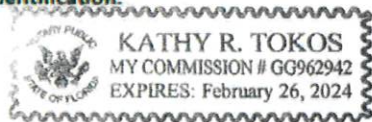
Before me, the undersigned authority personally appeared:
Thomas J. Trask who, being first duly sworn, deposes and says that:

1. He/She is the Partner (Owner, Partner, Officer, Representative or Agent) of TRASK DAIGNEAULT, L.L.P. the offeror/Proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
3. Such proposal is genuine and is not a collusive or sham proposal;
4. Neither the offeror/Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other offeror, CITY ATTORNEY/FIRM, or person to submit a collusive or sham proposal in connection with the work for which the attached proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any offeror, CITY ATTORNEY/FIRM, or person to fix the price or prices in the attached proposal or of any other offeror, or to fix any overhead, profit, or cost elements of the proposal price or the proposal price of any other offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal work.

Signed, sealed and delivered this 27th day of June, ~~2020~~ 2023.
By: *Thomas J. Trask*
Thomas J. Trask
(Printed Name)
Partner
(Title)

STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to and subscribed before me this 27th day of June, ~~2020~~ 2023, by Thomas J. Trask who is personally known to me or has produced his/her driver's license as identification.



Kathy R. Tokos
Notary Public - State of Florida
Print Name: Kathy R. Tokos
Commission No: GG962942

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL.

STATEMENT OF ORGANIZATION

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. 20-04 RFQ #2023-08
STATEMENT OF ORGANIZATION**

Page 1 of 3

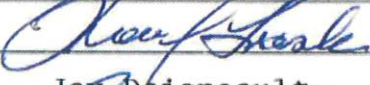


Proposer must state whether he/she is an individual, partnership, corporation or joint venture. Partnerships shall show the names, titles, and original signature of all partners with authority to bind the company. Corporations must be signed in the name and with the seal of the corporation, followed by the original signature and title of the person authorized to bind the corporation. Each joint venture shall be required to sign for each individual, partnership and corporation that is a party to the joint venture

If the Proposer is an **INDIVIDUAL**:

Individual's Name: _____
D/B/A: _____
Signature: _____
Business Address: _____

Phone: _____ Fax: _____

If the Proposer is a **PARTNERSHIP and Limited Liability Company**
(Provide names and signatures of all partners):

Company Name: TRASK DAIGNEAULT, L.L.P.
Partner: Thomas J. Trask
Signature: 
Partner: Jay Daigneault
Signature: 
Partner: Randol D. Mora
Signature: 
Business Address: 1001 S. Ft. Harrison Avenue, Suite 201
Clearwater, FL 33756
Phone: (727) 733-0494 Fax: (727) 733-2991

(Attach additional sheets if necessary)

*** SEE CONTINUATION PAGE FOR ADDITIONAL PARTNER ***

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08
STATEMENT OF ORGANIZATION**

Page 1 of 3 – CONTINUED

Proposer must state whether he/she is an individual, partnership, corporation or joint venture. Partnerships shall show the names, titles, and original signature of all partners with authority to bind the company. Corporations must be signed in the name and with the seal of the corporation, followed by the original signature and title of the person authorized to bind the corporation. Each joint venture shall be required to sign for each individual, partnership and corporation that is a party to the joint venture

If the Proposer is an INDIVIDUAL:

Individual's Name: _____

D/B/A: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

**If the Proposer is a PARTNERSHIP and Limited Liability Company
(Provide names and signatures of all partners):**

Company Name: TRASK DAIGNEAULT, L.L.P.

Partner: Erica F. Augello

Signature: *Erica Augello*

Partner: ----

Signature: ----

Partner: ----

Signature: ----

Business Address: 1001 S. Ft. Harrison Avenue, Suite 201
Clearwater, FL 33756

Phone: (727) 733-0494 Fax: (727) 733-0494

(Attach additional sheets if necessary)

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08
STATEMENT OF ORGANIZATION**

Page 2 of 3

If the Proposer is a CORPORATION:

Corporation Name: _____

State of Incorporation: _____ CORPORATE SEAL _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

Business Address: _____

Phone: _____ Fax: _____

If Proposer is a JOINT VENTURE:

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title: _____

Business Address: _____

Phone: _____ Fax: _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

THIS PAGE MUST BE SUBMITTED WITH PROPOSAL

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08**

STATEMENT OF ORGANIZATION

Page 3 of 3

If the Proposer is ANY OTHER BUSINESS ENTITY:

Please list all pertinent organizational information similar to the above requested information, including.

Type of Entity: _____

Entity Name: _____

Registration/Originating State: _____

Entity Address: _____

Name/Title of person authorized to bind: _____

Signature: _____

Name/Title of person authorized to bind: _____

Signature: _____

PROPOSAL ACKNOWLEDGMENT

**CITY OF MADEIRA BEACH
CITY ATTORNEY – PROFESSIONAL LEGAL SERVICES
REQUEST FOR PROPOSAL NO. ~~20-04~~ RFQ #2023-08**

PROPOSAL ACKNOWLEDGEMENT

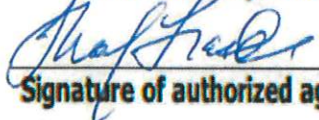
Company/Firm Name TRASK DAIGNEAULT, L.L.P.
Address: 1001 S. Ft. Harrison Avenue, Suite 201
City: Clearwater
State & ZIP Florida 33756
Telephone (727) 733-0494
Email tom@cityattorneys.legal

Type of Business (Corporation, Partnership, Other (Specify): Limited Liability Partnership
Tax ID number (FEIN): 59-3642714

Certification

The undersigned hereby confirms as follows:

- 1. I am a duly authorized agent of the Law Firm submitting the proposal;
- 2. I have read the Proposal in its entirety and fully understand and accept these terms unless specific variations have been expressly listed below.


Signature of authorized agent _____ Date 6/27/2023
Thomas J. Trask _____ Partner
Printed Name _____ Title of Agent _____

Proposals without the manual and original signature of an authorized agent of the Proposer shall be deemed non-responsive and ineligible for selection.

Member Name City of Madeira Beach
Bid Number RFQ-RFO #23-08-0-2023/MP
Bid Name RFQ #23-08 City Attorney- Legal Services/MP

1 Document(s) found for this bid

11 Planholder(s) found

SupplierName	FullName	Email	Address1	Address2	City	State	PostalCode	Phone	DeclaredAttributes	CertifiedPrograms	DownloadedFiles
Alvin K Brown PA	Alvin Brown	alvin@akbrownlaw.com	1001 3rd Avenue West	Suite 375	Bradenton	FL	34205	9419532825	African American Owned, Small Business, Veteran Owned		RFQ #23-08 City Attorney- Legal Services.PDF
Bryant Miller Olive P.A.	Lauren Geiger	RFP@bmlolaw.com	1545 Raymond Dieth Road	Suite 300	Tallahassee	FL	32308	8502228611			Downloaded All Documents
Christian W. Waugh, P.A.	Christian Waugh	cwaugh@waughpa.com	201 East Pine Street	Suite 315	Orlando	FL	32801	3218006008			RFQ #23-08 City Attorney- Legal Services.PDF
Dodge Data	Bonny Manold	dodge.doc@construction.com	4300 Beltway Place, Ste 150		Arlington	TX	76018	4133767032			Downloaded All Documents
Estime & Irvin Associates	Mary Irvin	mary.estime-irvin@estimeirvin.com	155 NE 131 Street		Miami	FL	33161	5619888707			Downloaded All Documents
GrayRobinson, P.A.	Shannon Wilderotter	shannon.wilderotter@gray-robinson.com	301 E. Pine Street	Suite 1400	Orlando	FL	32801	4079438880			Downloaded All Documents
Nabors, Giblin & Nickerson, P.A.	Angela Matherne	Amatherne@ngnlaw.com	1500 Mahan Drive	Suite 200	Tallahassee	FL	32308	8502244070			RFQ #23-08 City Attorney- Legal Services.PDF
Onvia, Inc. - Content Department	Content Source Management	sourcingsupport@deltek.com	509 Olive Way, Suite 400		Seattle	WA	98101	2063739500			RFQ #23-08 City Attorney- Legal Services.PDF
Pittman Law Group	DANA DUDLEY	dana@pittman-law.com	1028 E PARK		TALLAHASSEE	FL	32301	8502161002	African American Owned, Small Business		RFQ #23-08 City Attorney- Legal Services.PDF
Taylor English Duma LLP	Josh Rosner	jrosner@taylorenchish.com	1600 Parkwood Circle	Suite 200	Atlanta	GA	30339				Downloaded All Documents
Weiss Serota Helfman	Maria Cerice	mcerice@wsh-law.com	200 East Broward Boulevard	Suite 1900	Fort Lauderdale	FL	33301	9547634242			Downloaded All Documents

Date	Supplier	Contact	StateName	Status	Type	Email	selfDeclaredAttributes
06/19/2023 19:00:09	The Methodical Group	Joshua Mann	Florida	Complete	Email	josh.mann@methodicalgroup.com	
06/19/2023 19:00:09	Aim asphalt LLC	Isaac Gutierrez	Florida	Complete	Email	Aimasphalt1@gmail.com	
06/19/2023 19:00:09	SD Hall, Inc.	SD Hall	Florida	Complete	Email	info@sdhall.net	African American Owned, Small Business, Woman Owned
06/19/2023 19:00:09	Lamar Contractors, LLC	Chase LaCombe	Louisiana	Complete	Email	c.lacombe@lamarcontractors.com	
06/19/2023 19:00:09	Densmore LLC	Reginald Caldwell	Florida	Complete	Email	densmorecorporation@hotmail.com	African American Owned, Small Business, Veteran Owned
06/19/2023 19:00:09	Taylor English Duma LLP	Josh Rosner	Georgia	Complete	Email	jrosner@taylorenlish.com	
06/19/2023 19:00:09	Taylor English Duma LLP	Steve Zelkowitz	Georgia	Complete	Email	szelkowitz@taylorenlish.com	
06/19/2023 19:00:09	URL Hunters Inc, DBA Vape on the Go	Jay wendel	Florida	Complete	Email	urlhuntersinc@icloud.com	
06/19/2023 19:00:09	ETC Services LLC	Eric Cooper	Florida	Complete	Email	eric.etcservices@gmail.com	
06/19/2023 19:00:09	Eertdnuur Consulting Services, LLC	Amos Roundtree	Florida	Complete	Email	amos@supplysnrgery.com	
06/19/2023 19:00:09	Johnson Jackson PLLC	Ashley Gallagher	Florida	Complete	Email	agallagher@johnsonjackson.com	
06/19/2023 19:00:09	Resource Recycling Systems	Carrie Bell	Michigan	Complete	Email	proposals@recycle.com	
06/19/2023 19:00:09	General Caulking & Coatings	Alyssa Templeton	Florida	Complete	Email	tampaestimating@generalcaulking.com	
06/19/2023 19:00:09	Doral Digital Reprographics	Mildrey Cotilla	Florida	Complete	Email	milly@dldrepro.com	Hispanic Owned, Small Business, Woman Owned
06/19/2023 19:00:09	Fletcher Fischer Pollack PL	Anne Pollack	Florida	Complete	Email	apollack@fflegal.com	Small Business, Veteran Owned, Woman Owned, LGBT Owned
06/19/2023 19:00:09	Fletcher Fischer Pollack PL	Tina Fischer	Florida	Complete	Email	tfischer@fflegal.com	Small Business, Veteran Owned, Woman Owned, LGBT Owned
06/19/2023 19:00:09	Fletcher Fischer Pollack PL	Leigh Fletcher	Florida	Complete	Email	lfletcher@fflegal.com	Small Business, Veteran Owned, Woman Owned, LGBT Owned
06/19/2023 19:00:09	GeoPoint Surveying	Michael Wolf	Florida	Complete	Email	mwolf@geopointsurvey.com	
06/19/2023 19:00:09	GeoPoint Surveying	Judd French	Florida	Complete	Email	jfrench@geopointsurvey.com	
06/19/2023 19:00:08	Pittman Law Group	DANA DUDLEY	Florida	Complete	Email	dana@pittman-law.com	African American Owned, Small Business
06/19/2023 19:00:08	Shumaker Advisors	Madeline Sullivan	Florida	Complete	Email	msullivan@shumakeradvisors.com	
06/19/2023 19:00:08	Alvin K Brown PA	Alvin Brown	Florida	Complete	Email	alvin@akbrownlaw.com	African American Owned, Small Business, Veteran Owned
06/19/2023 19:00:08	Manny's Bulk Express, Inc.	Heather Estrada	Florida	Complete	Email	heather@mannysbulkexpress.com	
06/19/2023 19:00:08	Shumaker Shumaker Loop & Kendrick, LLP	Katie Holcombe	Florida	Complete	Email	kholcombe@shumaker.com	
06/19/2023 19:00:08	Shumaker Shumaker Loop & Kendrick, LLP	Emma Vallandingham	Florida	Complete	Email	evallandingham@shumaker.com	
06/19/2023 19:00:08	WSP USA Environment & Infrastructure Inc.	Suzanne McCollum	Georgia	Complete	Email	wds.floridamarketing@wsp.com	
06/19/2023 19:00:08	WSP USA Environment & Infrastructure Inc.	Codi Barron	Georgia	Complete	Email	wds.floridamarketing@wsp.com	
06/19/2023 19:00:08	WSP USA Environment & Infrastructure Inc.	Jodie Bailey	Georgia	Complete	Email	jodie.bailey@wsp.com	
06/19/2023 19:00:08	WSP USA Environment & Infrastructure Inc.	CHRISTINE MEHLE	Georgia	Complete	Email	christine.mehle@wsp.com	
06/19/2023 19:00:08	WSP USA Environment & Infrastructure Inc.	Kayla Jimmerson	Georgia	Complete	Email	kayla.jimmerson@woodplc.com	
06/19/2023 19:00:08	Christian W. Waugh, P.A.	Christian Waugh	Florida	Complete	Email	cwaugh@wvaughpa.com	
06/19/2023 19:00:08	All Florida Paper, Inc.	Marie Vele	Florida	Complete	Email	mvele@allfloridapaper.com	Hispanic Owned
06/19/2023 19:00:08	Beato Group, Inc.	Luis Beato	Florida	Complete	Email	luis@beatogroup.com	Hispanic Owned, Small Business
06/19/2023 19:00:08	Beato Group, Inc.	Vinicio Beato	Florida	Complete	Email	beatogroup1@gmail.com	Hispanic Owned, Small Business
06/19/2023 19:00:08	CEC Motor & Utility Services, LLC	Shane Saputo	Florida	Complete	Email	ssaputo@cecmotoru.com	
06/19/2023 19:00:08	Nabors, Giblin & Nickerson, P.A.	Angela Matherne	Florida	Complete	Email	Amatherine@ngn-law.com	
06/19/2023 19:00:08	Nabors, Giblin & Nickerson, P.A.	Eileen Gianfrancesco	Florida	Complete	Email	egianfrancesco@ngn-tampa.com	
06/19/2023 19:00:08	Persnnel Solutions Plus	Tommy Bell	Florida	Complete	Email	tommy.bell4@gmail.com	African American Owned, Small Business
06/19/2023 19:00:08	Terrell Industries (U-WMBE,DBE,SBE)	Grady Terrell	Florida	Complete	Email	gradyterrell3@gmail.com	African American Owned
06/19/2023 19:00:08	AIM Engineering & Surveying, Inc.	Sean Donahoo	Florida	Complete	Email	AIM.marketing@aimengr.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Ann Rhodes	Florida	Complete	Email	ann.rhodes@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Andrea Fraizer	Florida	Complete	Email	andrea.fraizer@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Camille Keesee	Florida	Complete	Email	camille.keesee@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Joe Webb	Florida	Complete	Email	joseph.webb@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	David Crawley	Florida	Complete	Email	david.crawley@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Stacia Rockfeld	Florida	Complete	Email	stacia.rockfeld@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Victoria Mims	Florida	Complete	Email	Victoria.Mims@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Stacy Funk	Florida	Complete	Email	stacy.funk@aecom.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Mark Minnery	Florida	Complete	Email	mark.minnery@urs.com	
06/19/2023 19:00:08	AECOM Technical Services, Inc.	Annette Ball	Florida	Complete	Email	annette.ball@aecom.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Alex Blackburn	South Carolina	Complete	Email	alex.blackburn@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Grace Albizzati	South Carolina	Complete	Email	grace.albizzati@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Joseph Stanton	South Carolina	Complete	Email	joseph.stanton@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Calvin McKenzie	South Carolina	Complete	Email	sabina.farman@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Monica Wilson	South Carolina	Complete	Email	sabina.farman@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Sabina Farman	South Carolina	Complete	Email	sabina.farman@nelsonmullins.com	
06/19/2023 19:00:08	Nelson Mullins Riley and Scarborough LLP	Beth Huffman	South Carolina	Complete	Email	beth.huffman@nelsonmullins.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Shannon Wilderrotter	Florida	Complete	Email	shannon.wilderrotter@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Laura Sclafani	Florida	Complete	Email	laura.sclafani@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Chad Davis	Florida	Complete	Email	chad.davis@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Carrie Jannazo	Florida	Complete	Email	carrie.jannazo@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Marissa Slaven	Florida	Complete	Email	marissa.slaven@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Heather Harris	Florida	Complete	Email	heather.harris@gray-robinson.com	
06/19/2023 19:00:08	GrayRobinson, P.A.	Andrea Zoran	Florida	Complete	Email	andrea.zoran@gray-robinson.com	
06/19/2023 19:00:08	WGI, Inc.	Sima Narcus	Florida	Complete	Email	simanarcus@wginc.com	
06/19/2023 19:00:08	WGI, Inc.	Carrie Donelan-Fisher	Florida	Complete	Email	carrie.donelan-fisher@wginc.com	
06/19/2023 19:00:08	WGI, Inc.	WGI Business Development	Florida	Complete	Email	budsvet@wginc.com	
06/19/2023 19:00:08	Hyatt Survey Services, Inc. (WBE)	Lauri Mendoza	Florida	Complete	Email	lauri@hvattsurvey.com	Small Business, Woman Owned
06/19/2023 19:00:08	Hyatt Survey Services, Inc. (WBE)	Amy Karl	Florida	Complete	Email	amyk@hyattsurvey.com	Small Business, Woman Owned
06/19/2023 19:00:08	Hyatt Survey Services, Inc. (WBE)	Howard Hartung	Florida	Complete	Email	howard@hyattsurvey.com	Small Business, Woman Owned
06/19/2023 19:00:08	Hyatt Survey Services, Inc. (WBE)	Russell Hyatt	Florida	Complete	Email	russell@hyatt-survey.com	Small Business, Woman Owned
06/19/2023 19:00:08	Rick Richards, Inc.	Rick Richards	Florida	Complete	Email	rrinc@mailint.com	Small Business, Woman Owned
06/19/2023 19:00:08	Magnum Builders Of Sarasota, Inc.	Michael Baltzer	Florida	Complete	Email	mbaltzer@magnumbuilders.com	Small Business
06/19/2023 19:00:08	Magnum Builders Of Sarasota, Inc.	Jeremy Burgess	Florida	Complete	Email	jburgess@magnumbuilders.com	Small Business
06/19/2023 19:00:08	Magnum Builders Of Sarasota, Inc.	Ralph Abela	Florida	Complete	Email	rabela@magnumbuilders.com	Small Business
06/19/2023 19:00:08	Magnum Builders Of Sarasota, Inc.	Collette Guthrie	Florida	Complete	Email	cguthrie@magnumbuilders.com	Small Business
06/19/2023 19:00:08	Magnum Builders Of Sarasota, Inc.	Clint Riley	Florida	Complete	Email	criley@magnumbuilders.com	Small Business
06/19/2023 19:00:08	Chinchor Electric, Inc.	Don Hasco	Florida	Complete	Email	estimating@chinchorelectric.com	
06/19/2023 19:00:08	The Trane Company	Elena Perez	Florida	Complete	Email	sfl estimating@trane.com	
06/19/2023 19:00:08	The Trane Company	Krystal Carrillo	Florida	Complete	Email	krystal.carrillo@trane.com	
06/19/2023 19:00:08	The Trane Company	Charly Javor	Florida	Complete	Email	Charly.Javor@trane.com	
06/19/2023 19:00:08	The Trane Company	Nancy Milhomme	Florida	Complete	Email	Nancy.Milhomme@trane.com	
06/19/2023 19:00:08	The Trane Company	Dawn Fernandez	Florida	Complete	Email	dawn.fernandez@trane.com	
06/19/2023 19:00:08	The Trane Company	Brian Cook	Florida	Complete	Email	brian.cook@trane.com	
06/19/2023 19:00:08	The Trane Company	Yuliet Perez	Florida	Complete	Email	Yuliet.Perez@trane.com	
06/19/2023 19:00:08	School Specialty	Sarah Peterson	Wisconsin	Complete	Email	bidnotices@schoolspecialty.com	
06/19/2023 19:00:08	Ambient Technologies, Inc.	Albert Rodriguez	Florida	Complete	Email	albert@ambienttech.com	Hispanic Owned, Small Business
06/19/2023 19:00:08	Mead & Hunt, Inc.	Lauren Engle	Texas	Complete	Email	lauren.engle@meadhunt.com	
06/19/2023 19:00:08	Mead & Hunt, Inc.	Florida RFO	Texas	Complete	Email	FloridaRFO@meadhunt.com	
06/19/2023 19:00:08	Mead & Hunt, Inc.	Bernadette Fox	Texas	Complete	Email	bernadette.fox@meadhunt.com	
06/19/2023 19:00:07	Sawcross, Inc.	Mark Hickinbotham	Florida	Complete	Email	markh@sawcross.com	



Memorandum

Meeting Details: August 30, 2023

Prepared For: Mayor & Board of Commissioners

From: Megan Wepfer, Public Works Director

Subject: Request for information (RFI) 2023-06 Continuing Engineering Consultants and Urban Design Services Contract Approval

Background

The City of Madeira Beach posted the request for information for Continuing Engineering Consultants and Urban Design Services on Monday June 19, 2023. The initial post was broadcast to 1507 recipients, downloaded by 50 plan holders, and watched by 9 firms. Submittals were due at City by July 20, 2023, by 3:00 PM. Staff received 12 submittals and reviewed and evaluated on Thursday July 27th where we found 9 firms who met the qualifications listed in the packet. Some areas that were listed in the RFI for the firms to show competence in house were Roadway design, Stormwater drainage and inspection in coastal communities, FEMA hazard mitigation grant contract / construction administration, structural engineering, Construction engineering and inspection services, Mapping and GIS, funding resources / grant writing services, and much more.

Submittals were received by CPWG, Florida Design Consultants, Advanced Engineering, Civil Surv, Florida Technical Consultants, LLC, Land & Water Engineering Science, Transystems, Colliers, Pennoni, Kimley Horn, Half, and Applied Sciences. Staff met on Thursday July 27th and reviewed each submittal to ensure all documents were submitted and scored according to the outline listed in the packet. Of the 12 firms' staff would recommend the city to sign contracts with 9 firms who scored 100 points or higher. Each of the listed firms are qualified in coastal communities and have local knowledge.

Submittals are available via electronic copy or hard copy by request. Each submittal is 30 or more pages.

Fiscal Impact

Total engineering services costs will not exceed amounts budgeted for those services in the various departmental budgets in which those costs are recorded. These contracts are project based and planned with the Capital Improvement Budget and miscellaneous needs throughout the year.

Recommendation(s)

Staff recommends the Board of Commissioners contract with Kimley Horn, Advanced Engineering, Colliers Engineering & Design, Pennoni, Transystems, Applied Sciences, Land & Water Engineering Science, Hallf, and Civil Surv for a three-year (3) term with two optional one year renewals.

Attachments

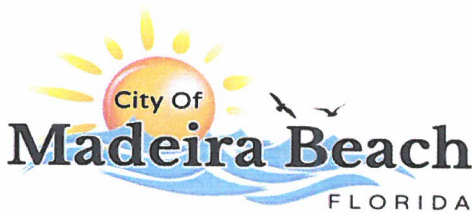
- Review Sign in Sheet
- Bid review minuets
- Submittal list
- Checklist and scoring sheets for each firm
 - Full bid submittals are available by request due to the page size



Date: July 27, 2023

RFI 2023-06 Review

Name	Company	Email	Phone
Kim Bui	KIMLEY-HORN	KIMTHU.BUI@KIMLEY-HORN.COM	727-371-8928
Megan Wepler	City of Madeira Beach	mwepler@madairabeachfl.gov	727-543-8154
Allie Lollis	City of Madeira Beach	allobliss@madairabeachfl.gov	727 281-2800
Marsi Forbes	"	mforbes@madairabeachfl.gov	727-
Jenny Rowan	"	jrowan@madairabeachfl.gov	727-804-0178



Date: July 27, 2023

RFI Review & Rating

RFI 2023-06 Continuing Engineering Consultant and Urban Design Services

Company
CPWG
Florida Design Consultants
Advanced Engineering
Civil Surv
Florida Technical Consultants, LLC
Land & Water Engineering Science
Transystems
Colliers
Pennoni
Kimley & Horn
Half
Applied Sciences



MINUTES
BID REVIEW COMMITTEE
JULY 27, 2023
9:00 A.M.

A Bid Review meeting was held in the Shades Conference Room at City Hall, located at 300 Municipal Drive, Madeira Beach, Florida at 9:00 A.M., July 27, 2023.

CITY STAFF PRESENT: Megan Wepfer
 Allie Lollis
 Jenny Rowan
 Marci Forbes

Others in attendance: Kim Bui (Kimley Horn)

1. CALL TO ORDER

Megan Wepfer called the meeting to order at 9:00 AM

2. PROJECT BID REVIEW AND DISCUSSION – RFI 2023-06 Continuing Engineering Consultant & Urban Design Services

Staff Reviewed Submittals from 12 Consultants

Submittals Received from:

- Advanced Engineering
- Applied Sciences
- CivilSurv
- Colliers Engineering
- CPWG
- Florida Design Consultants
- Florida Techbical Consultants
- Halff
- Kimly Horn
- Land & Water
- Pennoni
- TranSystems

Staff checked all packets to ensure all requested documentation was included and scored according to RFI scoring.

Based on scoring over 100 points staff recommends signing contracts with:

- Advanced Engineering
- Applied Sciences
- CivilSurv
- Colliers Engineering
- Halff
- Kimly Horn
- Land & Water
- Pennoni
- TranSystems

3. PUBLIC COMMENT- No public in attendance

Megan Wepfer adjourned the meeting at 4:23 P.M.

A handwritten signature in black ink, appearing to read 'Megan Wepfer', written over a horizontal line.

Megan Wepfer
Public Works Director

RFI 2023-06

Firm Name: Applied Sciences

Evaluator Name: Marci Forbes

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	4
Total	39

NOTES:

RFI 2023-06

Firm Name: Applied Sciences

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with <u>pg numbers</u> ^{no}	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

FEMA hazard mitigation

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	4
Total	39

NOTES:

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	4
Total	41

NOTES:

RFI 2023-06

Firm Name: Applied Sciences

Evaluator Name: Allie Lollis

RFI Submission Checklist

✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents - Clear identification of materials included with pg numbers	
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

No page numbers - only tabs. ✓

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	4
Total	41

NOTES:

- Has experience in city of Madeira Beach

RFI 2023-06

Firm Name: Civil Surv

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents - Clear identification of materials included with pg numbers	
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	3
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	3
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	3
Consultants demonstrate understand of the city of Madeira Beach infrastructure	2
Location of firm <i>Lakeland</i>	3
Total	29

NOTES:

job in IRB

RFI 2023-06

Firm Name: Civil Sun

Evaluator Name: Megan Wepter

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	3
Qualification of Prime Consultants Designated Project Manager	3
Qualification of Prime Consultants designated Project Professional Engineer	3
Qualification of the Sub Consultants - Experience on Projects	3
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	3
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	3
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	3
Total	27 27

NOTES:

- Information is difficult to find and buried in random places.
- Seems most Services provide and Subs and not prime.
- Impressive reference from IRB but didn't depict throughout the Submittal

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	3
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	2
Location of firm	3
Total	31

NOTES:

- "Drainage Examples" felt like good data, general to their operation, was buried in here + hard to find
- difficult to fully extract their services from sub services
- For "Services approach" would have liked a "life cycle" or "work flow" example that we could expect for how projects were cradled to grave
-

Firm Name: Civil Surv

Evaluator Name: Allie Lollis

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Subs - patel, Greene + Associates
 Arehna
 CPWG
 GIS Jane
 HD mapping
 Dredging + Marine consultants
 The Lunz Group

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	3
Qualification of Prime Consultants Designated Project Manager	3
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	3
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	2
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	3
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	3
Total	27

NOTES:

Information hard to find.

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	1
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	3
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	3
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	4
Total	30

NOTES:

- * experienced team
- * would have liked clearer list of the services they meet from the RFR, such as bridge
- * mention subs but do not list
- * are all on org chart employed w/ Prime
- * would have liked more rdwy + drainage project examples on barrier islands
- * landscape / Park heavy in examples

RFI 2023-06

Firm Name: HALT

Evaluator Name: Megan Wepler

RFI Submission Checklist

<input checked="" type="checkbox"/>	Title Page - RFI Listed, firm name, address, and contact information	
<input checked="" type="checkbox"/>	Table of Contents- Clear identification of materials included with pg numbers	
<input checked="" type="checkbox"/>	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
<input checked="" type="checkbox"/>	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
<input checked="" type="checkbox"/>	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
<input checked="" type="checkbox"/>	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
<input checked="" type="checkbox"/>	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	1
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	4
Total	34

NOTES:

- mentions subs but does not list any firm.
- Landscape heavy

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	1
Quality Assurance Control Program/ Policy	4 3
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	4
Total	31

NOTES:

- Missing contact list of sub consultants
- great references
- lots of park / landscaping.

Firm Name: Halff

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

familiarity w/city paragraph
st pete beach

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects <i>not listed who</i>	1
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	4
Total	33

NOTES:

[downtown NPR project
 Parking lot & traffic
 a lot of landscape
 TI medians
 sub consultants not listed

RFI 2023-06

Firm Name: Advanced

Evaluator Name: Jenny Rowan

RFI Submission Checklist

✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents - Clear identification of materials included with <u>pg numbers</u>	no pg numbers, but sections clearly labeled
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team <i>Subs</i>	<i>4</i>
Qualification of Prime Consultants Designated Project Manager	<i>5</i>
Qualification of Prime Consultants designated Project Professional Engineer	<i>5</i>
Qualification of the Sub Consultants - Experience on Projects	<i>4</i>
Quality Assurance Control Program/ Policy	<i>5</i>
Applicable Project References that reflect and demonstrate the competence in design/engineering	<i>5</i>
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	<i>5</i>
Consultants demonstrate understand of the city of Madeira Beach infrastructure	<i>4</i>
Location of firm	<i>5</i>
Total	<i>42</i>

NOTES:

Subconsultants -

- work w J.keller - very responsive, clear, organized, professional

** - work w/other barrier islands/nearby communities coastal exp. (boat ramp, boardwalk, seawalls ...)*

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	44

NOTES:

- Justin is very responsive, is working on the WMP, communicates clear and ensures its understandable.
- Significant Coastal Experience
- Subs listed - Suncoast Land Surveying, Advanced Technological System, Florida Permitting, Anderson Engineering, Tricon Consulting, Local Public Agency, Booth Design

RFI 2023-06

Firm Name: Advanced (AED)

Evaluator Name: Allie Lollis

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Table of contents have no page numbers
only tabs/sections

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	44

NOTES:

* Complete Streets
 * Marine & Coastal + Seawalls.

Justin Keller - very responsive, easy to understand and experienced with the City of Madeira Beach.

lots of coastal experience. (local)

RFI 2023-06

Item 5A.

Firm Name: Advanced Engineering

Evaluator Name: Marci Forbes 7.27.23

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents - Clear identification of materials included with pg numbers	
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
* Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	5
Total	43

NOTES:

* ° very responsive per staff, explains everything clear + concise

° significant coastal exp + barrier

° quality program

° very detailed info.

RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Allie Lollis

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Easy to read, easy to navigate

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	45

NOTES:

- Experience with coastal Parks.
 - works with UCoF!
 - Strong submittal
-
-
-
-
-
-
-
-

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	45

NOTES:

- easy to navigate & find information
 - Clear & list all areas
-
-
-
-
-
-
-
-
-
-

RFI 2023-06

Firm Name: Kimley Horn

Evaluator Name: Marci Forbes

RFI Submission Checklist

✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents - Clear identification of materials included with pg numbers	
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	5
Total	44

NOTES:

- x Robust project team
- x great local experience
- x Dedicated QA/QC PM
- x like guidelines for responsiveness
- x community outreach
- x info is very straight forward
- QA/QC awesome! , like the flow

RFI 2023-06

Item 5A.

Firm Name: Kimley Horn

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	45

NOTES:

very professional, well known firm
 coastal planning.

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	44

NOTES:

Subs - Arehna Engineering

- Grahagan + Bryant Associates

- Sofarelli + Associates

- nationwide - 93 FL Staff

- lots of Park design.

- not too much barrier Island road design.

RFI 2023-06

Firm Name: Pennoni

Evaluator Name: Marci Forbes

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	5
Total	37

NOTES:

- * experienced project team
- * local experience
- * teamed w/ coastal engineer
- * would have liked more barrier island work examples for team + overall project references, but overall strong submittal

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	44

NOTES:

- Has Sofarelli as a sub consultant. ✓
- Nationwide.
- local experience
- coastal experience.
- Lots of Park experience. ^{coastal}
- could have more barrier island experience but overall great submittal.

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	5
Total	36

NOTES:

no
coastal exp.
renderings

RFI 2023-06

Item 5A.

Firm Name: Land & Water

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, <u>address</u> , and contact information address	
✗	Table of Contents- Clear identification of materials included with <u>pg</u> numbers	
✗	Letter of Interest- Names of person who is authorized by the firm <u>2pgs</u>	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

Shoreline Restoration

Place Making

Local

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	42

NOTES:

Place Maker sub

Firm Name: Land & Water Engineering Science

Evaluator Name: Megan Weffer

RFI Submission Checklist		
<input checked="" type="checkbox"/>	Title Page - RFI Listed, firm name, address, and contact information	
<input checked="" type="checkbox"/>	Table of Contents- Clear identification of materials included with pg numbers - <u>Sections</u>	
<input checked="" type="checkbox"/>	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg <u>2pgs</u>
<input checked="" type="checkbox"/>	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
<input checked="" type="checkbox"/>	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
<input checked="" type="checkbox"/>	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
<input checked="" type="checkbox"/>	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

letter of interest 2pgs

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	37

NOTES:

Typo on Project - Shore Acres in St. Pete not pasco

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	4
Quality Assurance Control Program/ Policy	4
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	5
Total	36

NOTES:

* strong team

* least applicable experience

* would have liked some specific Madeira Beach insight
 + acknowledge
 but that would come w/ this contract experience

* info + experience presented ~~clearly~~ clearly + easy to follow

Firm Name: Land + Water

Evaluator Name: Allie Lollis

RFI Submission Checklist

✓	Title Page - RFI Listed, firm name, address, and contact information	
✓	Table of Contents - Clear identification of materials included with pg numbers	
✓	Letter of Interest - Names of person who is authorized by the firm	Limit 1 Pg (2 pages)
✓	Project Specific State of Qualification - staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References - Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement - Provide proof of insurance in accordance RFI	

NOTES

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	4
Qualification of Prime Consultants Designated Project Manager	4
Qualification of Prime Consultants designated Project Professional Engineer	4
Qualification of the Sub Consultants - Experience on Projects	3
Quality Assurance Control Program/ Policy	3
Applicable Project References that reflect and demonstrate the competence in design/engineering	4
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	4
Consultants demonstrate understand of the city of Madeira Beach infrastructure	3
Location of firm	5
Total	34

NOTES:

- Funding + Support

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	4
Total	43

NOTES:

* strong experience

* great diversity in skill set in house

* Approach very detailed ~~but~~ + ~~to~~ provided in a logical order

* info easy to find + points clear

* QCP process nice

* Coastal community experience

RFI 2023-06

Firm Name: Colliers

Evaluator Name: Jenny Rowan

RFI Submission Checklist		
✓	Title Page - RFI Listed, firm name, address, and contact informaiton	
✓	Table of Contents- Clear identification of materials included with pg numbers	
✓	Letter of Interest- Names of person who is authorized by the firm	Limit 1 Pg
✓	Project Specific State of Qualification- staff size with experience, Include org chart	Limit 8 Pg
✓	Services Approach - General synopsis of approach, include quality assurance control program/ policy	Limit 6 Pg
✓	References- Client contact information, description of work, month and year of project, total cost and professional service fees paid, role of the firm and responsibilities	Limit 10 Pg
✓	Insurance Requirement- Provide proof of insurance in accordance RFI	

NOTES

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5.
Applicable Project References that reflect and demonstrate the competence in design/engineering	5.
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5.
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4.
Location of firm	4
Total	43

NOTES:

diverse in specialti
beach communities
professional

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	4
Location of firm	4
Total	43

NOTES:

- Nation wide
- excellent experience.
- easy to navigate packet

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	43

NOTES:

Nationwide
 able to meet all request

RFI 2023-06

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	0
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	40

NOTES:

well presented + easy to find info

obvious familiarity w/ city

liked QC/QA checklist

covered all needs there fore subs not needed

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	0
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	40

NOTES:

- Very professional
- Local
- experience with city of Madeira Beach
- provided checklist, and checked all boxes
- easy to read and search for specifics

* NO Sub consultants listed

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	0
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	40

NOTES:

history w/MB
 level of experience
 checks off all requirements
 no subs listed - but ~~no~~ meets all requirements

Evaluation and Selection 1-5 (1 being the lowest)

Selection Criteria	1-5 Scale
Qualification of the Project Team	5
Qualification of Prime Consultants Designated Project Manager	5
Qualification of Prime Consultants designated Project Professional Engineer	5
Qualification of the Sub Consultants - Experience on Projects	5
Quality Assurance Control Program/ Policy	5
Applicable Project References that reflect and demonstrate the competence in design/engineering	5
Applicable Contract References that reflect and demonstrate the Firm's past performance on other local government contracts	5
Consultants demonstrate understand of the city of Madeira Beach infrastructure	5
Location of firm	5
Total	40

NOTES:

- easy to find all information
- Able to accomodate all request in RFI
- NO sub Consultants listed, but have all diciplines in house

Kimley Horn	45
	44
	45
	45
Total	179

Pennoni	
Total	

Advanced Engineering	43
	44
	44
	42
Total	173

Transystems	
Total	

Colliers Engineering & Design	43
	43
	43
	43
Total	172

Applied Sciences	
Total	

36
44
37
44
161

Land & Water	42
	37
	36
	34
	149

40
40
40
40
160

Half	33
	34
	31
	30
Total	128

41
41
39
39
160

Civil Surv	29
	27
	31
	27
Total	114

CPWG	26
	22
	22
	22
Total	92

Florida Design Consultants	23
	22
	22
	19
Total	86

Florida Technical Consultants LLC	17
	16
	14
	17
Total	64