



REGULAR BOARD MEETING

October 08, 2024 at 7:00 PM

Madison Township Hall – 3804 South Adrian Hwy.

AGENDA

MEETING HELD IN PERSON AND ELECTRONICALLY THROUGH ZOOM

CALL TO ORDER (Cell Phone Reminder - Silent Prayer – Pledge)

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) Board Meeting Minutes
- [2.](#) Special Board Meeting Minutes

AMENDMENTS TO THE AGENDA

PETITIONS & COMMUNICATIONS

INTRODUCTION OF SPECIAL GUESTS OR PRESENTATION

LIMITED PUBLIC COMMENT (any agenda item – 3 minutes)

DEPARTMENT HEAD COMMUNICATIONS

APPROVAL OF CONSENT AGENDA (Roll Call Vote)

1. Treasurer's Report
2. Presentation of Bills
- [3.](#) Police Department Report
- [4.](#) Fire Report
- [5.](#) Building Official's Report
- [6.](#) Electrical Inspector's Report
- [7.](#) Mechanical Inspector's Report
- [8.](#) Plumbing Inspector's Report

9. DPW Report

10. Legal

COMMITTEE MEETING MINUTES

1. Police and Fire Committee Meeting Minutes

2. Finance Committee Meeting Minutes 9/23 10/1 & 10/4

OLD BUSINESS / UNFINISHED BUSINESS

NEW BUSINESS

1. Reallocation of ARPA Funds

2. Budget Amendments

3. Resolution for Partial Termination PA 116

ELECTED OFFICIAL COMMENT (any topic – 2 minutes)

PUBLIC COMMENT (any topic – 3 minutes)

ANNOUNCEMENTS

ADJOURNMENT / RECESS

Minutes from this meeting will be available ten (10) days after said meeting at the Madison Township Hall



CHARTER TOWNSHIP OF MADISON

Gary Griewahn
Supervisor
Janet Moden
Clerk
Harold Gregg
Treasurer

3804 S. ADRIAN HIGHWAY
ADRIAN, MI 49221
517-263-9313 Fax: 517-263-4569

TRUSTEES
Howard Bales
Matt Carpenter
Ralph Benschoter
Chad Rodgers

Madison Township Board Meeting
Held in Person and Electronically (Zoom)
Minutes of September 10, 2024

7:00 p.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

ROLL CALL:

Present in person: Griewahn, Gregg, Moden, Rodgers, Benschoter, and Bales. Absent Carpenter.

APPROVAL OF BOARD MTG MINUTES 8/13/24:

Motion by Rodgers, supported by Bales to dispense reading and approve the monthly Board meeting minutes as written for 8/13/2024. Motion was carried 6-0.

APPROVAL OF SPECIAL BOARD MTG MINUTES 9/5/24:

Motion by Bales, supported by Rodgers to dispense reading and approve the Special Board meeting minutes as written for 9/5/2024. Motion was carried 6-0.

AMENDMENTS TO THE AGENDA: None

PETITIONS & COMMUNICATIONS: Clerk Moden announced that she had received approval for \$10K grant for elections supplies and costs, and she is working on another grant for possibly \$20K for similar election costs.

INTRODUCTION OF SPECIAL GUESTS:

Mary Freeman, from Lean and Green of Michigan, a Michigan Energy Finance Marketplace affiliated with the state PACE Authority programs gave a presentation to the board. Hampton Manor of Madison is wanting to upgrade their facility to be more energy efficient and have contacted Lean and Green of Michigan to help them with the financing. The board would have to authorize the ability of Lean and Green to operate in the township for Hampton Manor or any commercial business in order for them to participate in the program, due to the taxing assessment involved in this program. There were questions by the Treasurer that Ms. Freeman could not answer on the spot. It would require a resolution and public notice before the board could adopt it. A representative from the Manor, stated that the Manor would be willing to cover the costs for the legal notice publications involved with this program if the board were to move forward.



CHARTER TOWNSHIP OF MADISON

After much discussion it was felt that more due diligence by the board was needed and that it should be put on the October agenda to re-visit, since it was new to everyone.

LIMITED PUBLIC COMMENT ON AGENDA ITEMS: None

3-MINUTE DEPT. HEAD UPDATES:

Fire: Chief Wilson stated that the department is still running the EMT classes and that the Tower Truck 5 is still down for warranty work.

Police: Chief Gentner stated that his group had participated in Active Shooter training at Anderson Chemical Co. He stated that he had received a grant for \$24,000 for the police dept. last week. He has authorized a slot of OT for traffic patrol due to the high number of severe accidents in the county recently.

Water/Sewer: Watterson stated that hydrant flushing will take place September 23 through October 30th. The water permit did just come in from EGLE this week. Looking into the maintenance contract, the water tower is in need of painting, checking on costs for having the logo painted as well.

Inspection: Building Official, Rincon not available.

Legal: Nothing on Walmart..

APPROVAL OF CONSENT AGENDA: Motion by Rodgers, supported by Benschoter to approve the consent agenda. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes; and Bales, Yes. Motion carried 6-0.

Personnel Committee Meeting Minutes 9/9/2024:

Minutes of the Personnel committee meeting were read by Rodgers, motion to approve by Rodgers, supported by Benschoter. Motion carried 6-0.

The Personnel Committee recommended to the Finance Committee that 4% for the non-union employees be considered for the 2025 Budget process.

Discussion on the negotiation team for the Township with a motion by Griewahn, supported by Rodgers to have Clerk Moden and Trustee Bales, along with Chief Gentner represent the township in the upcoming Police Union contract talks. Motion carried 6-0.



CHARTER TOWNSHIP OF MADISON

Election Committee Meeting Minutes 9/10/24

Minutes of the Election Committee Meeting minutes were read and motion to approve by Moden and seconded by Griewahn. Motion carried 6-0.

OLD BUSINESS/UNFINISHED BUSINESS:

Replacement of Double Doors In Township Hall:

Supervisor Griewahn submitted various bids on the cost for replacing the set of double doors in the township hall, and stated that he was not able to get bids on repairing the door, so only bids on new doors. The doors need to be installed before Nov 5, election. There was discussion on the type of doors, the warranty the various installers offered and the costs.

A motion by Griewahn, supported by Gregg to go with Tanner was withdrawn because the bid did not specifically state warranty information. The motion was withdrawn.

A motion by Griewahn, supported by Rodgers that up to \$6800.00 is authorized to get a door that can be installed before November 5, has a specific warranty and at the lowest price.

NEW BUSINESS: None

ELECTED OFFICIALS' COMMENTS:

Gregg: Stated that he would contact the Adrian City treasurer on information regarding Lean and Green, since she is participating per Lean and Green.

AUDIENCE COMMENTS:

Resident Debra Hickman stated that our website was not working when she went to use it for this meeting. Explained that we are in the process of changing web carriers and it may not be completely finish until the first of the year.

ANNOUNCEMENTS: None

ADJOURNMENT/RECESS: Motion by Rodgers, seconded by Benschoter, to adjourn the meeting. Motion carried 6-Yes; 0-No. Meeting adjourned at 7:43 p.m.

Typed and Submitted by:

Janet Moden
Township Clerk



CHARTER TOWNSHIP OF MADISON

Gary Griewahn
Supervisor
Janet Moden
Clerk
Harold Gregg
Treasurer

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TRUSTEES
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Chad Rodgers

Madison Township Special Board Meeting
Held in Person and Electronically (Zoom)
Minutes of October 2, 2024

9:00 a.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

ROLL CALL:

Present in person: Griewahn, Gregg, Moden, Rodgers, and Bales. Absent Carpenter and Benschoter. Quorum met.

AMENDMENTS TO THE AGENDA: None

PETITIONS & COMMUNICATIONS: Supervisor Griewahn stated that the new Township Hall double doors would be installed tomorrow.

INTRODUCTION OF SPECIAL GUESTS: None

LIMITED PUBLIC COMMENT ON AGENDA ITEMS: None

OLD BUSINESS/UNFINISHED BUSINESS: None

NEW BUSINESS:

1000 Cadmus Rod Block – Land Split – DJW Development LLC.

Building Inspector, Rincon presented the board with his proposed approval of the two parcel (Parcel A and Parcel B) split for residential (R-3) zoned lots with the correct amount of frontage on Cadmus Rd to be split off of original 5.03 acres.

Motion to approve the two parcel land split as discribed by Rodgers, supported by Bales. Motion carried 5-0.

AUDIENCE COMMENTS: None

ANNOUNCEMENTS: None



CHARTER TOWNSHIP OF MADISON

ADJOURNMENT/RECESS: Motion by Rodgers, seconded by Bales, to adjourn the meeting.
Motion carried 5-Yes; 0-No. Meeting adjourned at 9:18 a.m.

Typed and Submitted by:

Janet Moden
Township Clerk



Madison Police Department Call for Service Statistics
Month: September 2024

Police Calls for Service	Sept 2024	YTD	Sept 2023	YTD
Total Calls for Service	264	2428	253	2335
Criminal Incidents	Sept 2024	2024	Sept 2023	2023
Assaults / Domestic	1	39	6	74
Fraud / Forgery	2	34	4	38
Burglary / Thefts	6	49	6	66
Retail Frauds	7	63	8	113
Disorderly Conduct	5	70	0	69
Malicious Destruction of Property	1	15	1	14
Traffic Offense / OWI / DWLS	2	26	1	29
Total Incidents:	24	296	26	403

Non-Criminal Incidents	Sept 2024	YTD	Sept 2023	YTD
Traffic Stops	76	661	59	397
Citations	39	307	21	221
Traffic Crashes	12	96	15	138
Private Property Crashes	5	29	4	11
Alarms	7	35	0	59
Suspicious Activity	29	300	25	187
Personal Welfare Checks	13	83	22	132
Juvenile Complaints	7	40	3	8
Citizen Assists	27	129	8	24
Assist Other Agencies – Police / Fire	1	111	9	98
Ordinance Complaints	9	69	5	13
Liquor Inspections	0	3	0	24
Property Checks	12	66	1	20
Miscellaneous / Civil Complaints	16	196	40	468
Mental Health	0	7	0	0
Total Non-Criminal Incidents:	240	2132	212	1932

Arrests	Sept 2024	YTD	Sept 2023	YTD
Felony	0	7	3	40
Misdemeanor	3	36	4	129
Arrest for Other Agency	1	13	1	26
Bench Warrant Arrest	9	48	11	43
Total Arrests:	13	91	19	238





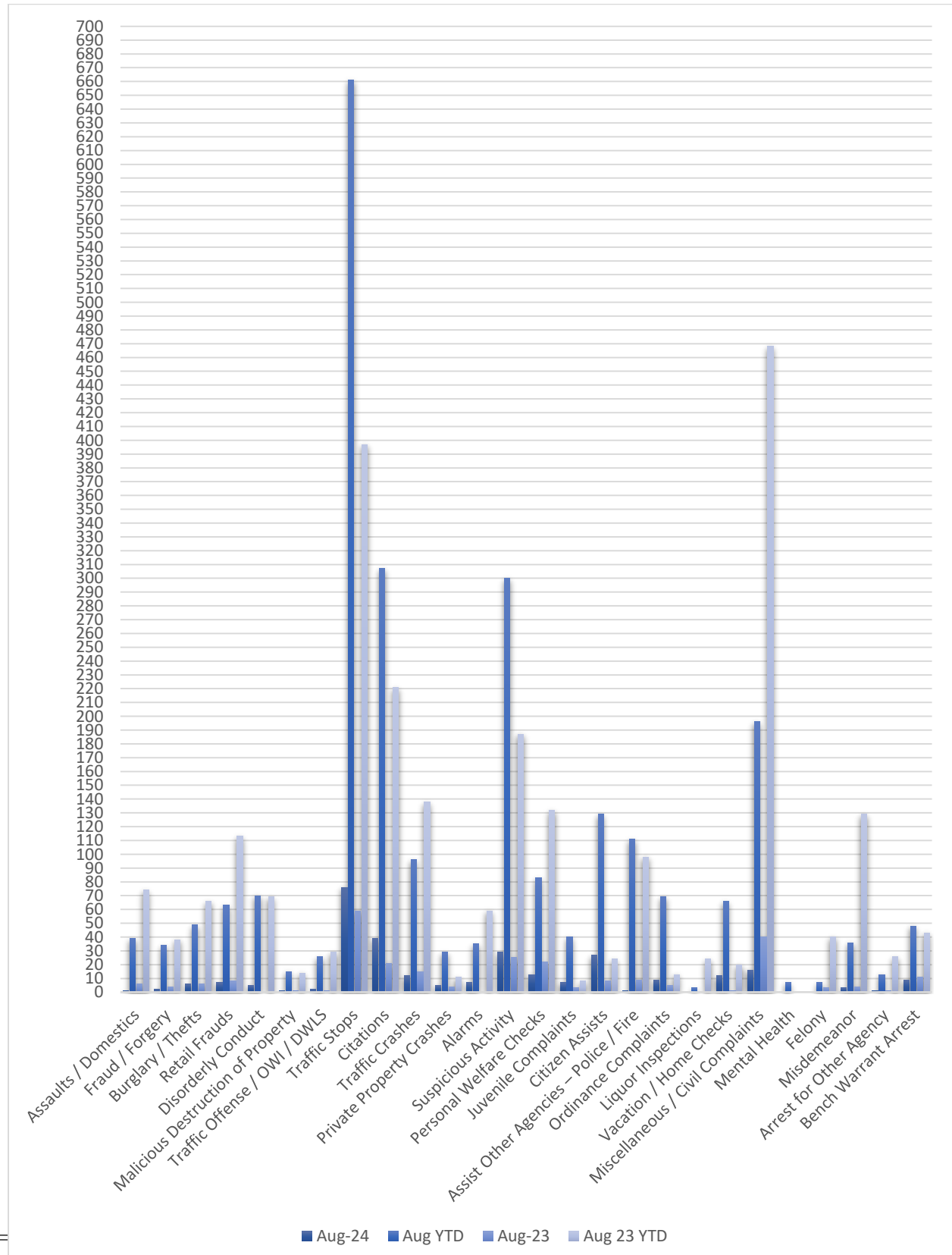
POLICE DEPARTMENT

Item 3.

Township of Madis

David M. Gentner II, Chief of

Police



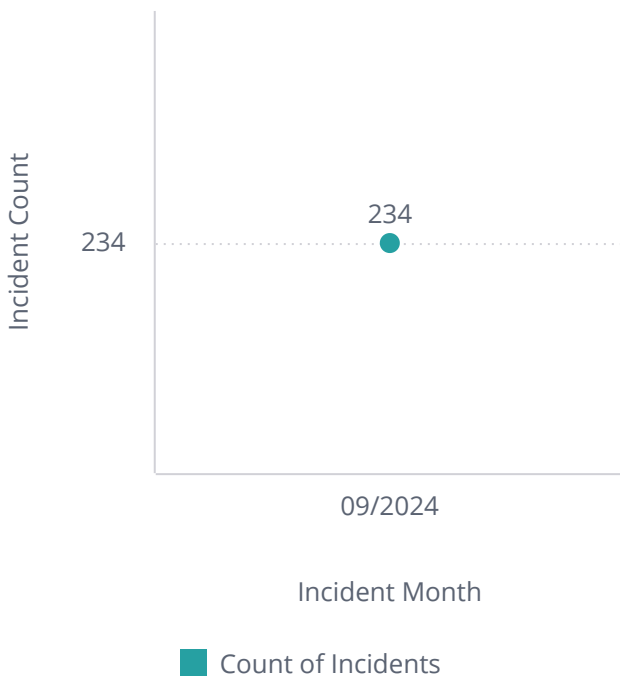
Total Number of Incidents



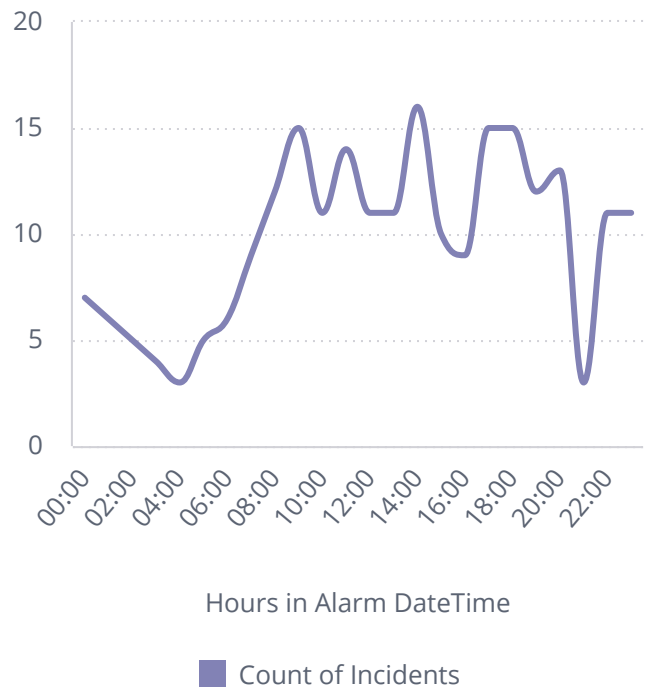
Average Time on Scene



Incident Trend



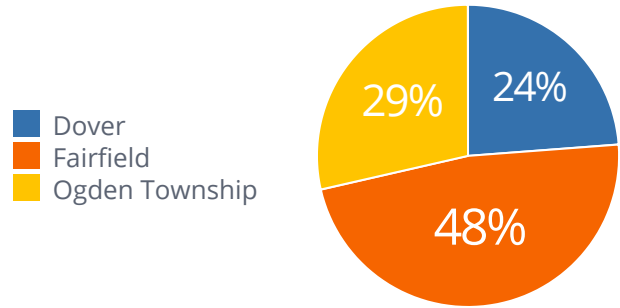
Time of Incidents



Percent of Incident Responses by Incident Type



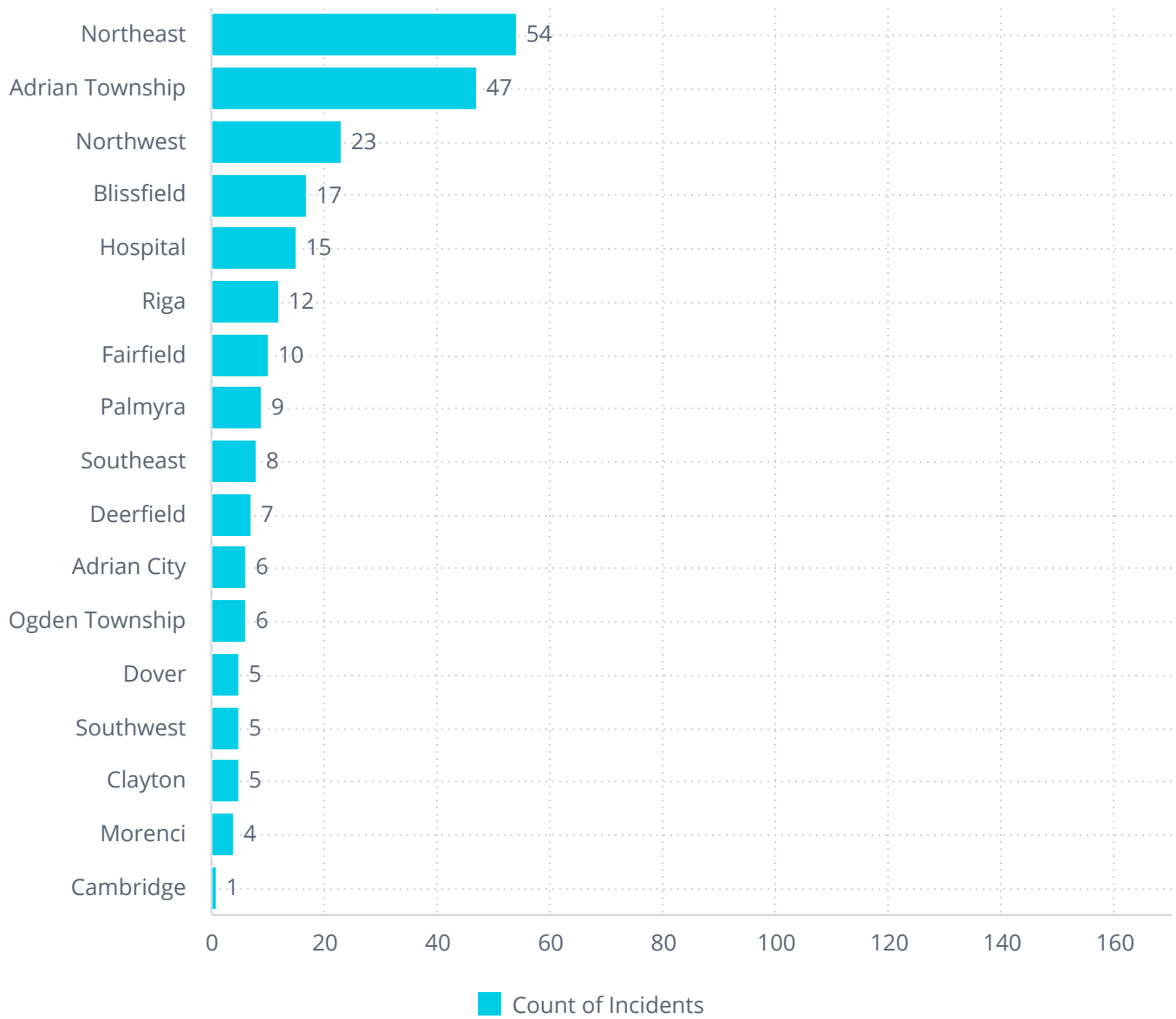
Contract Area Count



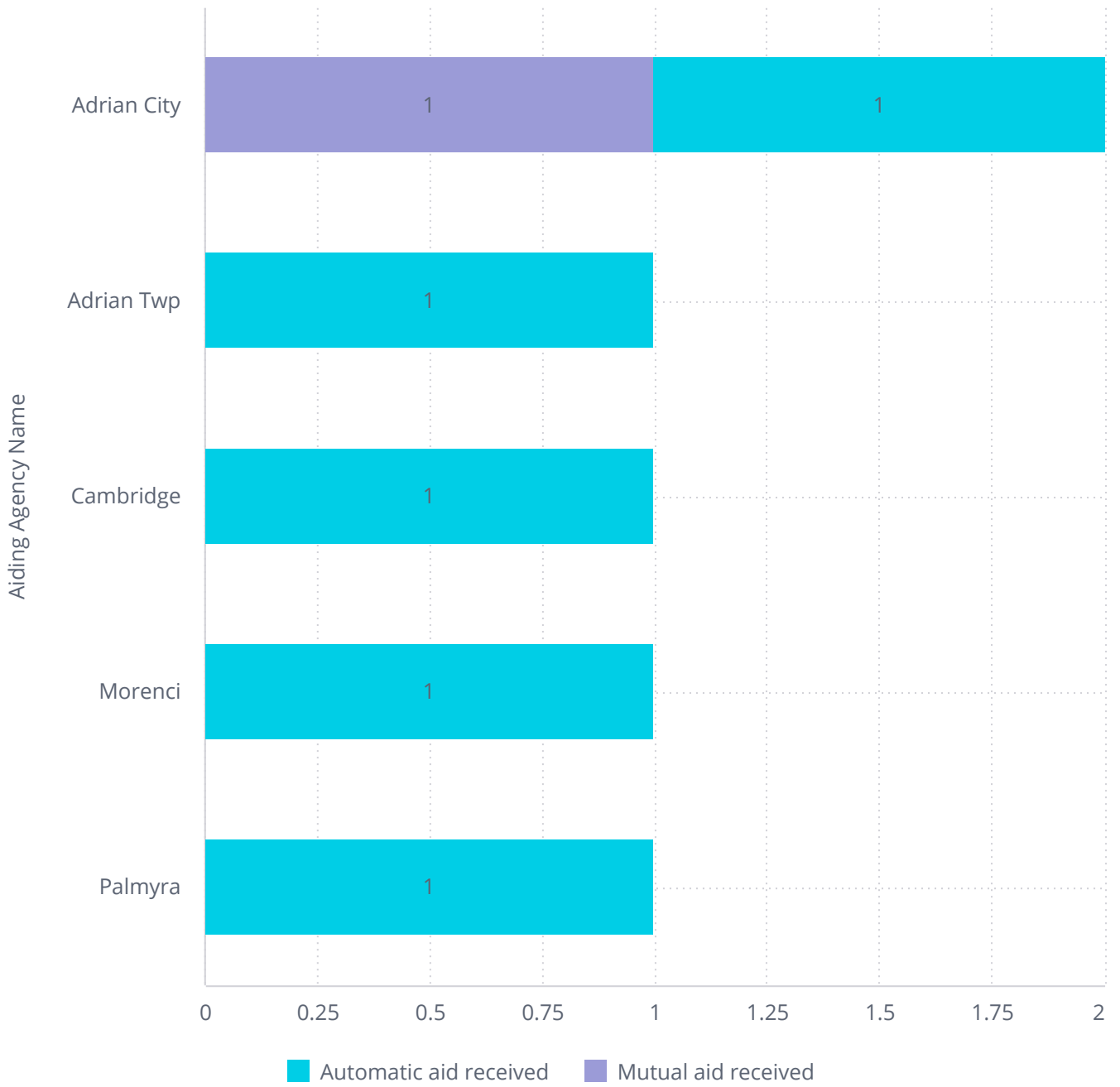
Incident Type

Incident Type	Incident Count
ALS Transfer	1
BLS Transfer	7
Citizen Assist	10
EMS call, excluding vehicle accident with injury	82
Madison transport for BLS agency	1
Medical Alarm	2
Motor vehicle accident with injuries	5
Motor vehicle accident with no injuries.	1
Paramedic Assessment- BLS agency	21
Paramedic transport- BLS agency	29

Count of Incidents by District



Mutual Aid Received

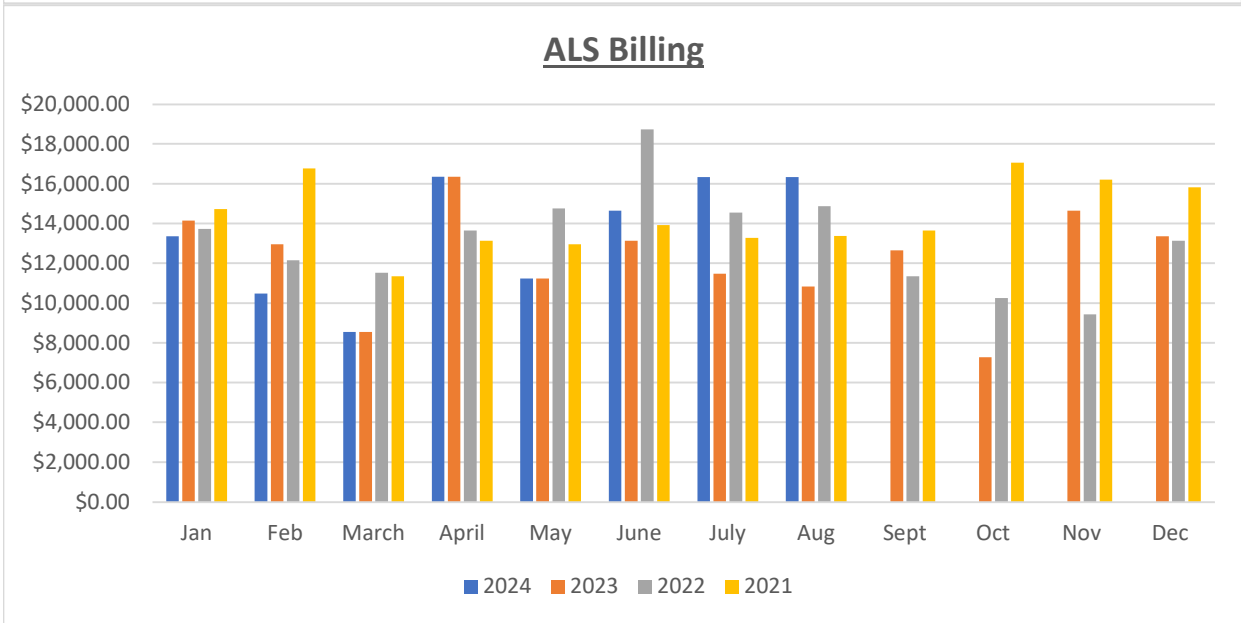
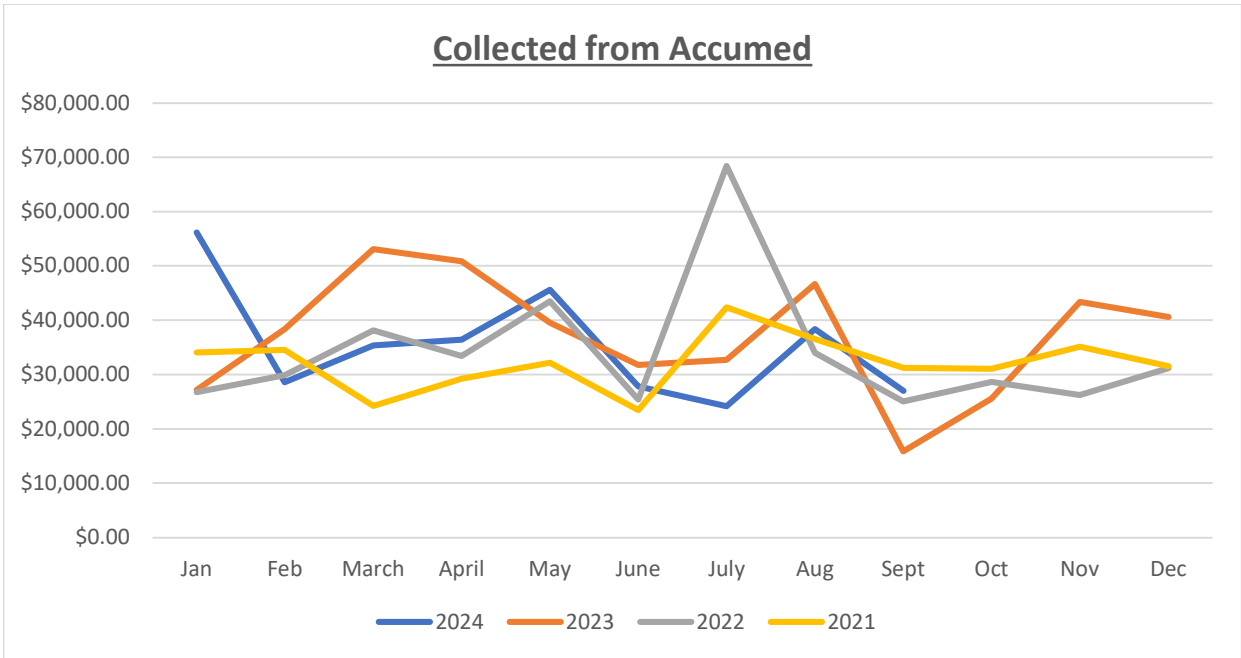


Mutual Aid

Aid Given Or Received	Incident Type	Incident Count
Automatic aid given	Dispatched and Cancelled- Mutual Aid Fire	2
	Engine Assist	1
Automatic aid received	Building fire	1
Mutual aid given	Ambulance Assist	4
	Dispatched & canceled en route	1
	Manpower Assist	4
Mutual aid received	EMS call, excluding vehicle accident with injury	1

Calls By Unit

Unit Name	Percentage of Calls	AVG Time on Scene
E88	47.11%	36m:59s
M4	24.44%	40m:22s
M7	23.56%	40m:32s
M6	8.89%	48m:32s
E1	3.11%	47m:43s
E3	3.11%	51m:50s
B9	2.67%	37m:50s
E2	1.33%	67m:00s
U6	0.89%	28m:00s
Echo 1	0.89%	114m:30s
B8	0.89%	83m:30s
T5	0.44%	



<u>Type of Write Off</u>	<u>Amount</u>	<u>Revenue</u>	<u>Month</u>	<u>YTD</u>
Insurance Write-Offs	\$17,466.34	Billed for Ambulance/Fire	\$29,452.40	\$702,661.52
Medicaid Write-Offs	\$103.95	Collected from Accumed	\$27,011.68	\$319,510.98
Resident Write-Offs	\$657.66	Billed to BLS Agency		\$107,250.00
Sent to Collections	\$0.00	EMS Training Billed		
TOTAL	\$18,227.95	TOTAL	\$56,464.08	\$1,129,422.50

CHARTER TOWNSHIP OF MADISON

Gary Griewahn
Supervisor

3804 S. Adrian Highway

TRUSTEES

Adrian, MI 49221

Chad Rodgers

Janet Moden
Clerk

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Monthly Building Inspector Report For the Month of September, 2024

31	Inspections Completed
4	Plan Reviews Finalized
3	Plan Reviews in Progress
\$73,292.50	Amount of Fees Collected
\$2,515.80	Adrian Twp. - Payment for Inspections
25	Adrian Twp. - Number of Inspections

Violations and Complaint Types Handled

	Township ordinance #
2	Nuisance ordinance #
3	Life Safety inspections
6	Zoning Issues 35
\$490.00	Zoning fee collected
\$73,782.50	Total Income Madison / Adrian Twp

Activitie

Other Activities

- Numerous Building Code Questions from Residents
- Meetings with the Residents and Contractors On-Site
- Written Correspondence and Follow-Up
- Research on Issues and Laws
- Coordination of Tasks with Other Departments

Permit Revenue by Type

10/07/2024

Permit	Entry Type	Entries	Amount
	Building	30	73,292.50
	Electrical	36	1,472.00
	Mechanical	37	2,070.00
	PLUMBING	12	744.00
	Zoning	6	490.00
	Totals For Permit:	121	78,068.50
Grand Totals		121	78,068.50

Population: All Records

Transaction, DateToPostOn Between 9/5/2024 0:00 AM AND 10/7/2024 11:59:59 PM



**Madison Charter Township
Monthly Inspection Report
September 2023
Mechanical**

Signature: *Jim Wuest*

- Type of Inspection**
1. Service
 2. Final
 3. Rough
 4. Re-Inspection
 5. Fuel Piping
 6. Site
 7. Underground
 8. Specialty

- Result of Inspection**
1. Approved
 2. Partial
 3. Disapproved
 4. Not Ready
 5. Cancelled
 6. Needs Reinspection
 7. Inspection Length
 8. Other/Unique Circumstance

Total Permits: _____ Cost: _____
 Total Inspections: _____ Cost: _____
 Plan Reviews: _____ Cost: _____
 Total Charges: _____

Date	Permit Number	Address	Insp	Result	Comments/Details
9/17	240056	2047 Richard St.	2	1	
9/17	240055	2447 Sand Castle Hwy	2	1	
9/10	Print Review				Dress for us / H.R.
9/26	240019	2601 E. Maurice	2	1	
9/20	240059	336 Rock	2	1	



**Madison Charter Township
Monthly Inspection Report
September ___ 2024
Plumbing**

Signature: Terry L. Massingill

- | Type of Inspection | | Result of Inspection | |
|--------------------|----------------------|----------------------|------------------------------|
| 1. Service | 7. Underground | 1. Approved | 6. Needs Reinspection |
| 2. Final | 8. Shower Panel | 2. Partial | 7. Inspection Length |
| 3. Rough | 9. Sewer Connection | 3. Disapproved | 8. Other/Unique Circumstance |
| 4. Re-Inspection | 10. Water Connection | 4. Not Ready | |
| 5. Safety | 11. Specialty | 5. Cancelled | |
| 6. Site | | | |

Total Permits:	<u>0</u>	Cost: \$	<u>-</u>
Total Inspections:	<u>4</u>	Cost: \$	<u>260.00</u>
Plan Reviews:	<u>1</u>	Cost: \$	<u>100.00</u>
Total Charges:		\$	<u>360.00</u>

Date	Permit Number	Address	Insp	Result	Comments/Details
9/5/2024	PP240025	1416 S. Main	3	1	
9/17/2024	PP240033	1657 Rivers Edge Ct	7	1	
9/17/2024	PP240034	1659 Rivers Edge Ct.	7	1	
9/22/2024	Plan Review	Ross			1.5
9/26/2024	PP220030	2601 E. Maumee	3	1	Tag at office waiting to reinstate permit

Charter Township of Madison

Department of public works

September 2024

- Water usage for the month of September was 10.5 million gallons.
- Sewer usage for the month of September was 9.6 million gallons.
- Water usage for Fairfield Twp. for the month of September was 1.4 million gals.

Operations

- Work orders for the month of September were (29).
- Miss Digs for the month of September was (86). All Miss Digs were reviewed and serviced as needed.
- Water meters were read, and all work orders were completed.
- All sewer reads for the month of September were submitted to the City of Adrian.
- Lift stations and generators were inspected for the month of September.
- Monthly operating report submitted to EGLE.
- Backwashing of iron filter as necessary.
- Monthly Drinking water sampling has been completed.
- Wastewater discharge sampling at water treatment plant.
- The Annual Drinking Water Sampling has been completed.

Communications

- The new Neptune 360 software has been set up and is nearly ready to be used, Water Department employees will be receiving training which is scheduled for October 17th, 2024.
- The EGLE has reviewed the permits that were submitted for the WTP project, the comments received from the EGLE were minimal and did not note any major changes or areas of concerns, apart from a few minor requests for additional details of specifications. We believe the permit will receive final approval by October 14th or earlier.
- The DPW has been busy flushing fire hydrants and watermains, so far we are on schedule and expect to be completed by October 20th.
- We are hoping to wrap up a few projects by the end of October or early November. The projects include the GIS conversion for the Sanitary Sewer system and the engineering design standards for the water and sewer systems.

Submitted by Tim Watterson
Department of public works Superintendent

CHARTER TOWNSHIP OF MADISON

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TRUSTEES
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Matt Carpenter
Rusty Benschoter

Police and Fire Committee Minutes **October 7, 2024**

Meeting called to order at 8:00 AM. Members present: Rusty Benschoter, Harold Gregg, Chad Rodgers- Chairman
Others present: Chief Gentner

Met to discuss potential purchase of a police department vehicle for 2025. No recommendation at this time.

Also discussed replacement of department firearms for the 2025 budget. No recommendation at this time.

A follow-up meeting has been scheduled for 10/10/2024 at 8:00AM for final consideration of the above topics

With no further business, the meeting was adjourned at 8:20 AM.

Respectfully Submitted,

Chad Rodgers
Chairman

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Finance Committee Minutes 9-23-24

Meeting called to order at 8:00 AM. Members present: Griewahn, Gregg, and Carpenter, also present Ryan Rank.
Working session for committee members to start work on the 2025 budget.
Meeting adjourned at 10:00 AM.

Finance Committee Minutes 10-1-24

Meeting called to order at 8: AM. Members present: Griewahn, Gregg, and Carpenter, also present Ryan Rank, and all Dept. Heads.
Second working session for 2025 budget, collecting numbers from Dept. Heads.
Meeting adjourned at 11:00 AM.

Finance Committee Minutes 10-4-24

Meeting called to order at 8:00 AM. Members present: Griewahn, Gregg, and Carpenter, also Ryan Rank, David Gentner, Nic Wilson, and Tim Watterson.
Third working session on 2025 budget.
Meeting adjourned at 9:30AM.
Another meeting is planned but not scheduled at this time.

Respectfully submitted,

Harold Gregg
Chairman

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10/08/2024

Reallocation of ARPA Funds

Stryker Equipment	403-336-971-000	Capitol Outlay	115,980.	BA Needed
Municipal Emergency Services	403-336-971-000	Turnout Gear	20,610.	
Brondes Ford	GF	2016 F450 Repairs	7,774.81	
Tetra Tech	S & W	Water & Sewer Rate Study	2,391.26	

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Budget Amendment 10-8-2024

101-336-931-000	5,000.	Vehicle Maintenance & Repair
101-651-931-000	12,000.	Vehicle Maintenance & Repair

RESOLUTION
FOR A PARTIAL TERMINATION
of a Farmland Development Rights Agreement
-WITH PRE-EXISTING STRUCTURE-

At a regular meeting of the Madison Charter Township Board, in Lenawee County, Michigan, held at the Township hall of said Township on the 8th day of October 2024, at 7:00 o'clock P.M. Eastern Standard Time.

PRESENT: Griewahn, Gregg, Moden, Rodgers, Benschoter, Carpenter, and Bales

ABSENT: _____

The following resolution was offered by Moden and seconded by _____.

WHEREAS, on September 17, 2024, the Madison Charter Township Board received a request from Gary Witt, for approval to have a certain parcel released from **Farmland Development Rights Agreement number 46-6284C/D-123137** which was executed in accordance with the provisions of PA 116 of 1974, commonly known as the Farmland and Open Space Preservation Act ("The Act"); and

WHEREAS, the Township/County Board has reviewed this request and DETERMINED that AT LEAST ONE STRUCTURE LOCATED ON THE PARCEL WAS PRESENT PRIOR to the original execution of said agreement; and

WHEREAS, the parcel proposed for release from the agreement is two acres or less in size OR applicant provided documentation for larger than two-acre parcel; and

WHEREAS, the township board finds that the request for release of the particular parcel is acceptable;

NOW THEREFORE BE IT RESOLVED BY THE MADISON CHARTER TOWNSHIP BOARD AS FOLLOWS:

(1)That the Madison Charter Township Board hereby approves the request to release the following described piece of property from said Farmland Development Rights Agreement,

Agreement Number: 46-6284C/D-123137 and,

(2)That the Madison Charter Township Board hereby certifies that at least one structure located on the certain piece of property was present prior to the original execution of said Farmland Development Rights Agreement.

(3)That the Madison Charter Township clerk is hereby directed to transmit certified and sealed copies of this resolution to the person making the request **and** to the Farmland Unit of the MI Dept. of Agriculture.

ADOPTED: YEAS: _____
NAYS: _____

State of Michigan)

)ss.

County of Lenawee)

I, the undersigned, the duly qualified and acting Madison Charter Township Clerk for Madison Charter Township, Lenawee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Madison Charter Township Board of said Township at a regular meeting held on the 8th day of October 2024.

Signed: _____
Printed/typed: Janet M. Moden, Madison Charter Township Clerk

NOTE: The township assessor needs to provide a listing, on township letterhead and signed, of the taxable values of the parcel that is intended to be released from the program for each of the last 7 (seven) years the land has been enrolled in the PA 116 program.