



## **REGULAR BOARD MEETING**

September 10, 2024 at 7:00 PM  
Madison Township Hall – 3804 South Adrian Hwy.

### **AGENDA**

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MEETING HELD IN PERSON AND ELECTRONICALLY THROUGH ZOOM

**CALL TO ORDER (Cell Phone Reminder - Silent Prayer – Pledge)**

**ROLL CALL**

**APPROVAL OF MINUTES**

- [1.](#) Board Meeting Minutes
- [2.](#) Special Board Meeting Minutes

**AMENDMENTS TO THE AGENDA**

**PETITIONS & COMMUNICATIONS**

**INTRODUCTION OF SPECIAL GUESTS OR PRESENTATION**

1. Mary Freeman, Lean & Green Michigan

**LIMITED PUBLIC COMMENT (any agenda item – 3 minutes)**

**DEPARTMENT HEAD COMMUNICATIONS**

**APPROVAL OF CONSENT AGENDA (Roll Call Vote)**

1. Treasurer's Report
2. Presentation of Bills
- [3.](#) Police Department Report
- [4.](#) Fire Report
- [5.](#) Building Official's Report
- [6.](#) Electrical Inspector's Report
- [7.](#) Mechanical Inspector's Report

[8.](#) Plumbing Inspector's Report

[9.](#) DPW Report

10. Legal

#### **COMMITTEE MEETING MINUTES**

[1.](#) Personnel Committee Meeting Minutes 9/9/2024

[2.](#) Election Committee Meeting Minutes

#### **OLD BUSINESS / UNFINISHED BUSINESS**

#### **NEW BUSINESS**

**ELECTED OFFICIAL COMMENT (any topic – 2 minutes)**

**PUBLIC COMMENT (any topic – 3 minutes)**

#### **ANNOUNCEMENTS**

#### **ADJOURNMENT / RECESS**

Minutes from this meeting will be available ten (10) days after said meeting at the Madison Township Hall



# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

**TRUSTEES**  
Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

## Madison Township Board Meeting Held in Person and Electronically (Zoom) Minutes of August 13, 2024

7:00 p.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

### **ROLL CALL:**

Present in person: Griewahn, Gregg, Moden, Rodgers, Benschoter, Carpenter, and Bales.

### **APPROVAL OF BOARD MTG MINUTES 7/9/24:**

Motion by Bales, supported by Rodgers to dispense reading and approve the monthly Board meeting minutes as written for 7/9/2024. Motion was carried 7-0.

### **AMENDMENTS TO THE AGENDA:** None

**PETITIONS & COMMUNICATIONS:** Clerk Moden gave a synopsis of how the August 6, 2024, State Primary election went.

**INTRODUCTION OF SPECIAL GUESTS:** Maegan Beveridge, from Stryker, Emergency Care equipment supplier was present to answer questions for the board regarding Fire Dept. request for equipment purchases later in the meeting.

### **LIMITED PUBLIC COMMENT ON AGENDA ITEMS:** None

### **3-MINUTE DEPT. HEAD UPDATES:**

**Fire:** Chief Wilson stated that the department will be running an EMT class for Adrian College from August through December. He explained that the board will need to attend a training in the near future from FEMA in order to be eligible for any disaster relief in the future, should one happen.

**Police:** Chief Gentner stated that new police officer Lauren Solis has started in the Police Academy already and will be done in December 2024. There is planned training with Police and Fire on Active Shooter in the county.



## CHARTER TOWNSHIP OF MADISON

**Water/Sewer:** Watterson stated that the Water/Sewer rate study is in process. He is working on getting GIF mapping of the township uploaded. The water project is being stalled by EGLE not getting us our permits issued in a timely manner, so that the bonds can be sold. Results from the smoke testing should be coming soon.

**Inspection:** Building Official, Rincon stated in Adrian Twp there is a planned 8-unit apartment building to be constructed by DJW construction across from Brookdale. These three-story apartments will require and fire hydrant to be installed. The solar farm is operating on a temporary final permit due to outstanding issues with the trees at the site.

In Madison Twp DJW Construction is wanting to build single family homes in the Cadmus Balwin area or condos, waiting on their Master Plan to come in. China Buffet is looking to reopen in the old Bill Knapp portion of the building on S. Main St. Walmart is looking to remove their gas station and then replace it with a new one. An update on Maurice Spear construction currently stands at 18-million-dollar renovation. Bath and Body has opened now. There was a total of \$9300 in permits this month.

**Legal:** Nothing on Walmart. Burke spoke to the idea of the board adopting the International Property Maintenance code book, instead of relying on just our ordinances to govern the rules of maintaining personal property within the township.

**APPROVAL OF CONSENT AGENDA:** Motion by Bales, supported by Benschoter to approve the consent agenda. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes; Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

### **Election Committee Meeting Minutes for 7/5/2024:**

Minutes of the election committee meeting were read by Moden, motion to approve by Moden, supported by Carpenter. Motion carried 7-0.

Motion to approve the submitted list of election workers as submitted by the Election Committee for the August 6, 2024, State Primary by Moden, supported by Benschoter. Motion carried 7-0.

### **Tech Committee Meeting Minutes for 7/8/2024:**

Minutes of the Technology Committee Meeting minutes were read and motion to approve by Griewahn and seconded by Bales. Motion carried 7-0.

Motion by Griewahn, seconded by Gregg to approve the recommendation of the Tech Committee to make Nic Wilson the IT Director for the township, it is in name only, there are no pay changes to current salary. This is to make sure that when he operates in this capacity, he does not identify himself as the Fire Chief. Motion carried 7-0.

### **OLD BUSINESS/UNFINISHED BUSINESS:**



## **CHARTER TOWNSHIP OF MADISON**

### **Resolution to Adopt Road and Bridge Millage Ballot Language:**

A motion by Griewahn, supported by Gregg to accept the resolution that indicates the language to be added to the State General Election on November 5, 2024, and to be sent by the Township Clerk to the Lenawee County Clerk for publication. Contents of the resolution were read aloud by the Supervisor before the vote was taken. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

### **NEW BUSINESS:**

**Stryker Equipment Update/Upgrade:** Chief Wilson presented the board with a power point presentation regarding the age and number of our emergency EMS equipment, which is becoming obsolete by State standards. Some pieces are coming to their end-of-life for maintenance and will not be repairable. This program will include: Power Cots, Lucas Devices, Monitors/Life Packs, and Stair chairs are not part of this program at this time, ours are still useable.

Motion by Rodgers, supported by Bales to accept the Stryker purchase program of \$115,980.00 per year for the next 4 years as offered. The old equipment will be traded in, maintenance and service warranties are included, knowing that the price is not locked in for years 5 and 6. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

### **Purchase of New Firefighter Turnout Gear:**

Chief Wilson stated that the Fire Dept. had qualified and received a \$20,555.00 grant for the replacement of five sets of FF turnout gear, and the Chief is asking for approval to make the purchase since we have already received the money from the State.

Motion by Rodgers, supported by Bales to approve the purchase of five sets of Turn Out gear for the Fire Dept, using the money from the Grant in the amount of \$20,555 that was deposited in the Fire Dept acct. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

### **Budget Amendment – Contracted Services:**

Treasurer Gregg presented a request to amend the budget accounts for Contracted Services for the payment of \$6,000.00 To Acct: 101-265-000 for the cost of CivicPlus Website. Motion by Gregg, supported by Rodgers to make the necessary budget adjustments of \$6,000.00 from the



# CHARTER TOWNSHIP OF MADISON

General Fund. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

## Land Split: Cathy and Dean Opel – 1670 Shumway Rd.

Rincon presented and recommended a request for a land split for an AG-1 zoned original property of 40.3 acres is to have 2.00 acres split off, with all parcels meeting the road frontage requirements.

Motion by Rodgers, supported by Bales to approve the land split recommended for 1670 Shumway Rd as stated. Motion carried 7-0.

## ELECTED OFFICIALS' COMMENTS:

Bales: Asked that Burke have a copy of the International Property Maint code for the board at the next meeting.

## AUDIENCE COMMENTS:

Resident Ryan Rank spoke in regard to the issue of using the International Property Maint. Codes in the township, and that this code is very, very picky about property and would cost the township properties lots of money to come up to their code level, such as the driveways, buildings that we currently have. Need to enforce the ordinances we currently have.

**ANNOUNCEMENTS:** None

**ADJOURNMENT/RECESS:** Motion by Rodgers, seconded by Benschoter, to adjourn the meeting. Motion carried 7-Yes; 0-No. Meeting adjourned at 7:40 p.m.

Typed and Submitted by:

Janet Moden  
Township Clerk



# CHARTER TOWNSHIP OF MADISON

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### TRUSTEES

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Madison Township Special Board Meeting  
Held in Person and Electronically (Zoom)  
Minutes of September 5, 2024

7:00 p.m. Special Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

### ROLL CALL:

Present in person: Griewahn, Gregg, Moden, Rodgers, Benschoter, Carpenter, and Bales. All present.

**Amendments to the Agenda:** None

**Petitions & Communications:** Clerk communicated that she had received a phone call and an email from a company that wants to make a presentation at our next board meeting regarding a program called Lean Green, which would benefit Hampton Manor of Madison by helping them fund opportunities for their facility.

**Introduction of Special Guests:** None

**Limited Public Comment:** None

### Special Presentation: International Property Maintenance Code – Burke Castleberry

Mr. Castleberry, the township attorney, was asked to explain the purpose and differences between the way our current ordinances are handled and how they would be handled if the board was to adopt the International Property Maintenance Code. He explained that it is currently being used in many municipalities and that it is a much more streamlined process to address code violations on a civil infraction fee basis, versus a court criminal basis. The board would set the fee basis, and it could afford the township the opportunity for grants. He stated that we could maintain our current ordinances and have adopted the IPMC as well, and that the township only has to enforce those portions of this code that the township wishes to enforce. The bigger question that was revealed was that the Township needed to put in place policies and authorities that would manage the day-to-day execution on the ordinances and the IPMC, which are not currently available. He stated that other State Laws would take precedence over this, such as the Michigan Right to Farm Act.

There were many questions by board members, with regards to how the code would effect the general township population, as it is diverse between agricultural, commercial, industrial and



## CHARTER TOWNSHIP OF MADISON

residential. Would it be confusing to residents to have two sets of rules, and what would be the best path forward. It was generally agreed that we need to do more research, gain a step by step guide from Mr. Castleberry on the necessary. No decisions or vote was made. Mr. Castleberry will research more information from other townships and get back with the board.

### Old Business:

Gary stated that he had been working on getting quotes for fixing the front double doors of the township hall, with very little success. Per the supervisor, door companies were not willing to give us bids on the project. It was mentioned that we need to replace the doors the doors versus fix them, as none of the contractors want to mess with trying to fix them. It was discussed that we still have \$140K of ARPA money to spend or earmark before the end of 2024 and because this would be considered “infrastructure”, that the board should look to replace the door under this program. No decision or vote was taken, the supervisor will look at rebidding the door to be replaced.

Tim Watterson, Utilities Manager, updated the board on the issue that he is having with the State of Michigan EGLE division on getting a permit for our current water project. He stated that he has not had any response from EGLE with specific reasons for the delay. He stated that this has stopped our ability to get the job out for bid, which is needed before we are able to move forward with the selling of bonds. Naturally, the interest rate is of great concern if we continue to be stalled in our efforts to move forward. After Tim had talked to Brian Ruble, Tetra Tech engineer, he stated that the township could go forward with the bid process for the project without an approved permit, because we currently have a relatively large contingency gap built into the bond total, but that would be up to the township board. No decisions or vote were made.

**New Business:** None

**Public Comment:** None

**Announcements:** None

**ADJOURNMENT/RECESS:** Motion by Gregg, seconded by Rodgers, to adjourn the meeting. Motion carried 7-Yes; 0-No. Meeting adjourned at 8:45 p.m.

Typed and Submitted by:  
Janet Moden  
Township Clerk





**Madison Police Department Call for Service Statistics**  
**Month: August 2024**

Police Calls for Service	Aug 2024	YTD	Aug 2023	YTD
<b>Total Calls for Service</b>	<b>267</b>	<b>2164</b>	<b>272</b>	<b>2158</b>
<b>Criminal Incidents</b>	<b>Aug 2024</b>	<b>2024</b>	<b>Aug 2023</b>	<b>2023</b>
Assaults / Domestic	3	38	8	62
Fraud / Forgery	0	32	9	31
Burglary / Thefts	7	43	9	40
Retail Frauds	3	56	7	83
Disorderly Conduct	11	65	3	41
Malicious Destruction of Property	1	14	1	11
Traffic Offense / OWI / DWLS	4	24	2	22
<b>Total Incidents:</b>	<b>29</b>	<b>272</b>	<b>39</b>	<b>352</b>

Non-Criminal Incidents	Aug 2024	YTD	Aug 2023	YTD
Traffic Stops	73	585	57	551
Citations	30	277	27	208
Traffic Crashes	8	88	12	122
Private Property Crashes	5	24	5	39
Alarms	6	28	5	53
Suspicious Activity	19	271	21	154
Personal Welfare Checks	11	70	17	109
Juvenile Complaints	5	33	2	50
Citizen Assists	21	102	5	19
Assist Other Agencies – Police / Fire	16	110	8	88
Ordinance Complaints	8	60	6	87
Liquor Inspections	0	3	7	31
Property Checks	11	54	2	21
Miscellaneous / Civil Complaints	39	180	64	435
Mental Health	0	7	0	
<b>Total Non-Criminal Incidents:</b>	<b>222</b>	<b>1892</b>	<b>285</b>	<b>1635</b>

Arrests	Aug 2024	YTD	Aug 2023	YTD
Felony	2	7	3	30
Misdemeanor	1	33	10	122
Arrest for Other Agency	1	12	1	23
Bench Warrant Arrest	12	39	2	39
<b>Total Arrests:</b>	<b>16</b>	<b>91</b>	<b>16</b>	<b>218</b>



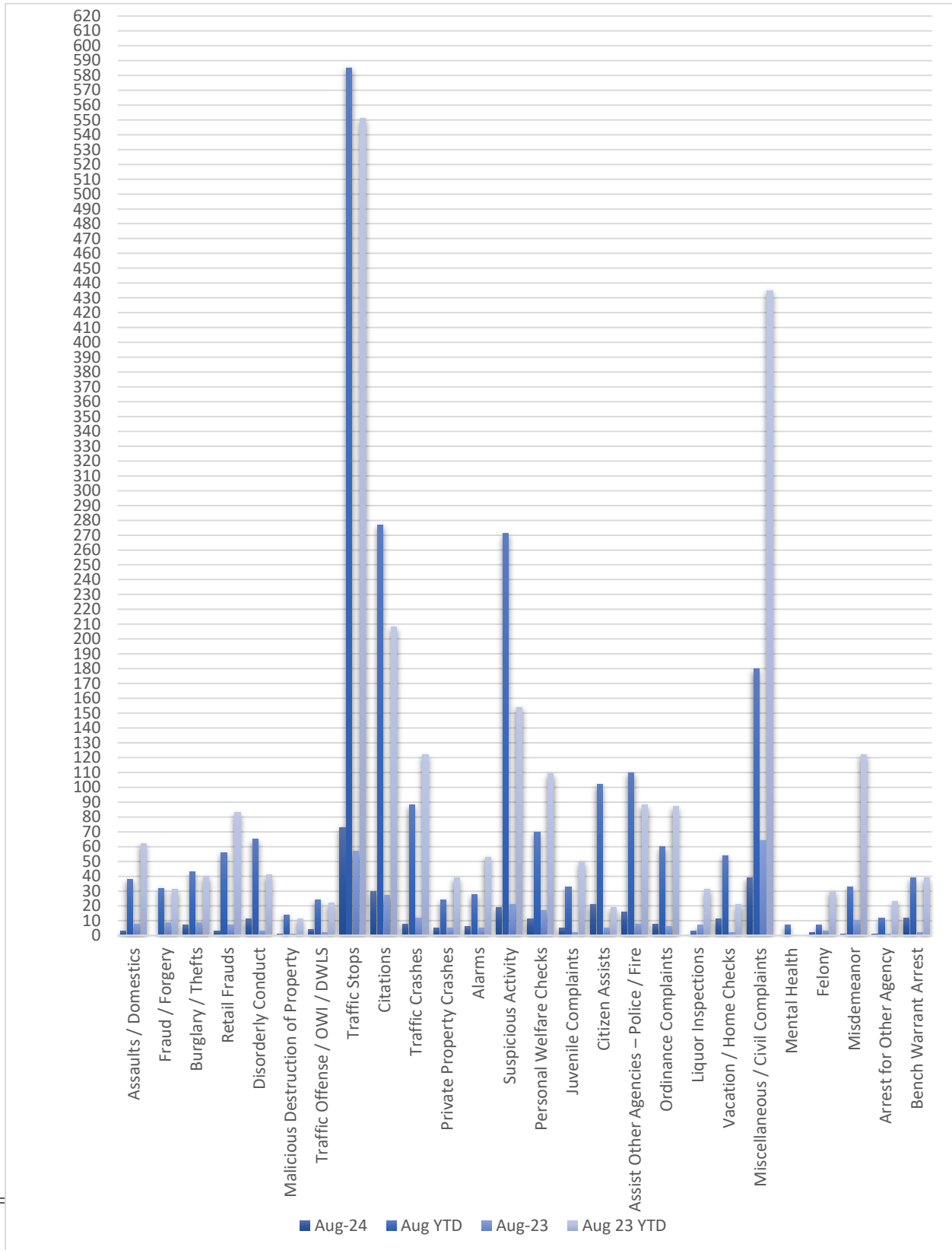
# POLICE DEPARTMENT

Item 3.

## Township of Madison

David M. Gentner II, Chief of

Police

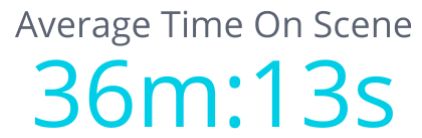


Email: [dgentner@madisonwp.com](mailto:dgentner@madisonwp.com)

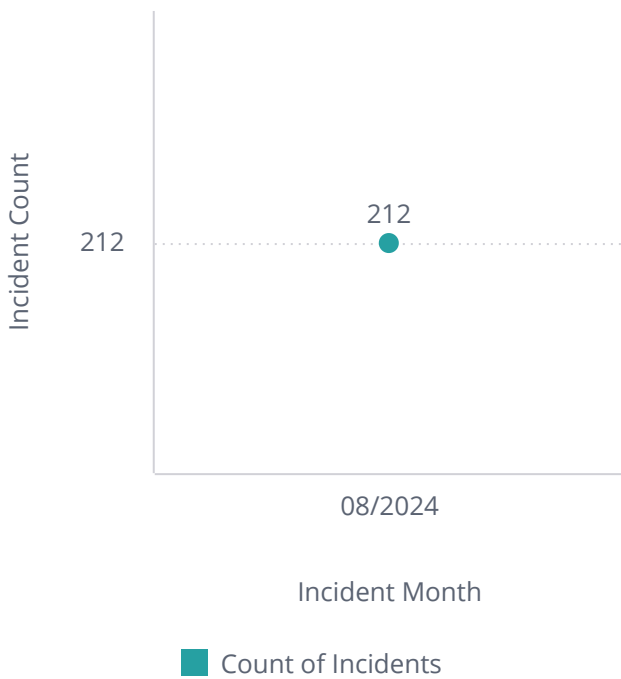
Total Number of Incidents



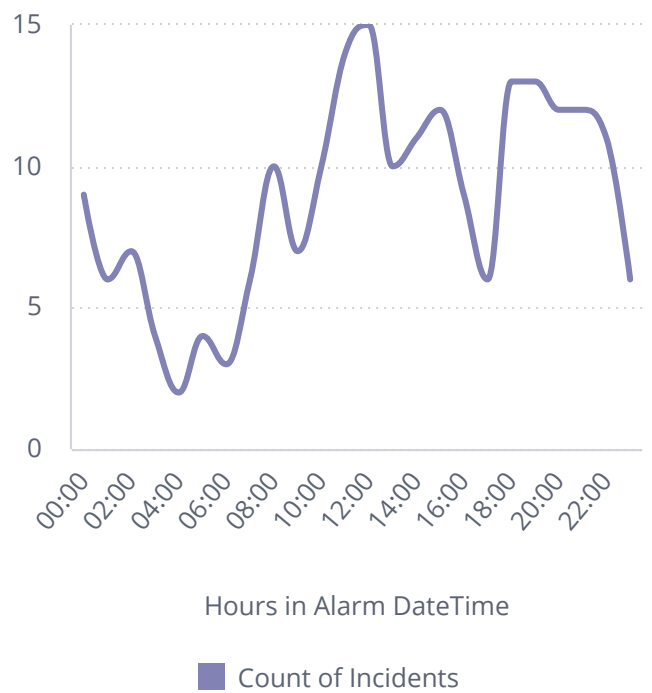
Average Time on Scene



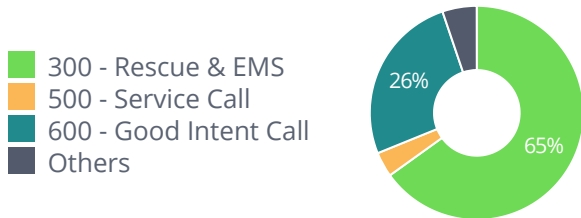
Incident Trend



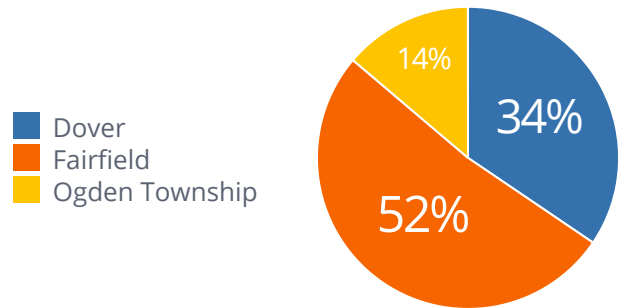
Time of Incidents



Percent of Incident Responses by Incident Type



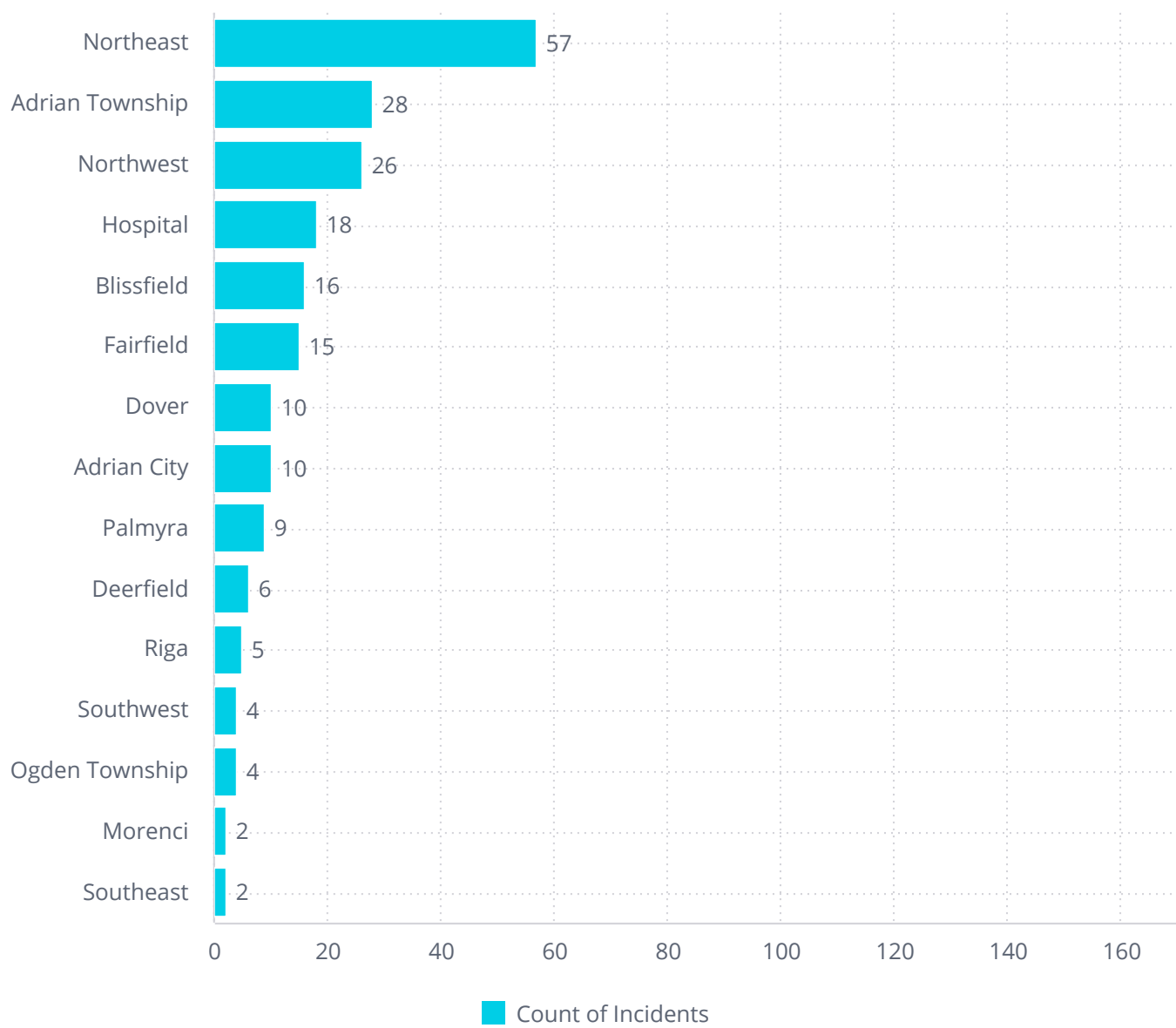
Contract Area Count



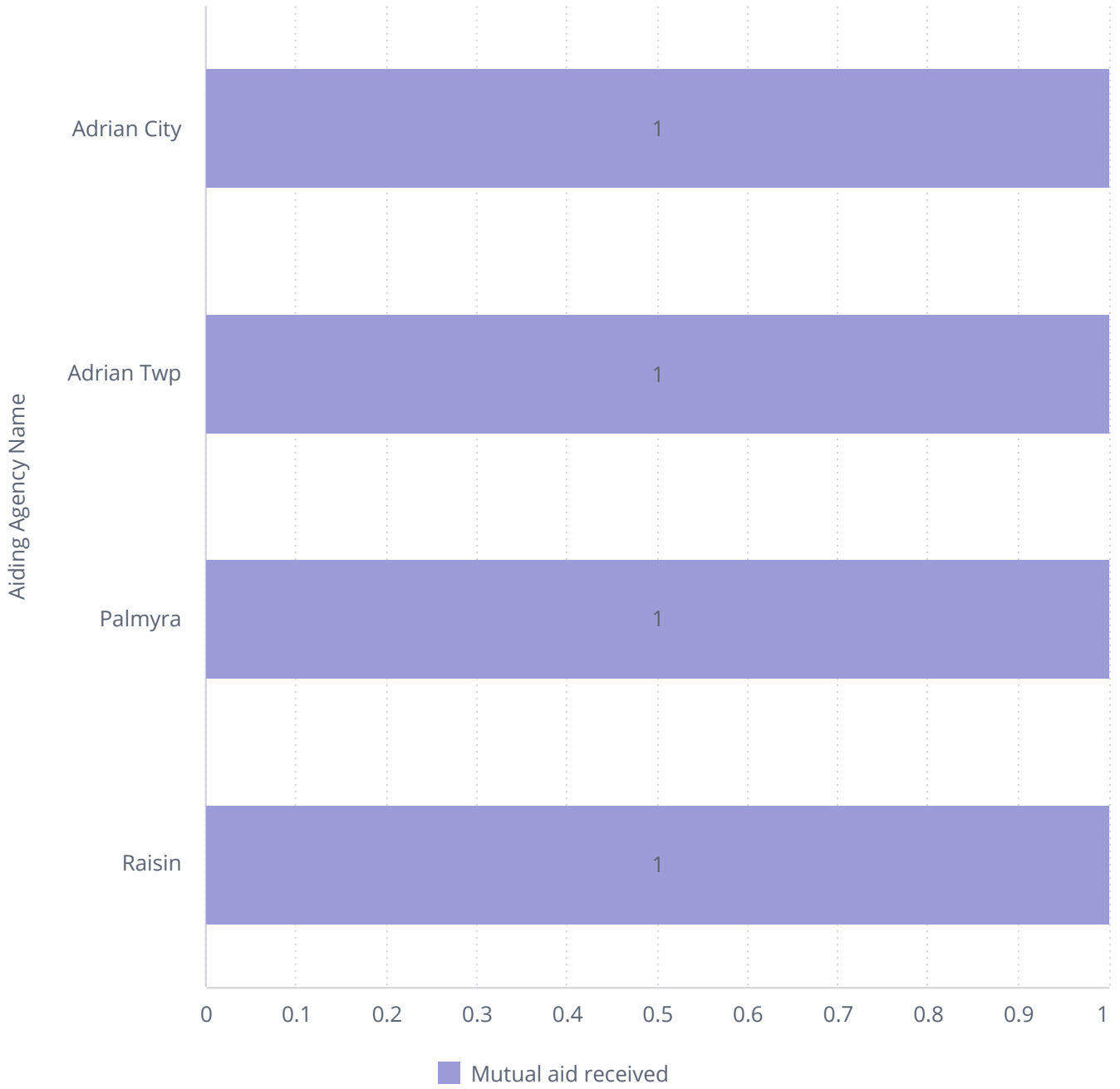
Incident Type

Incident Type	Incident Count
ALS Transfer	2
BLS Transfer	5
Citizen Assist	5
EMS call, excluding vehicle accident with injury	82
Medical Alarm	3
Motor vehicle accident with injuries	4
Motor vehicle accident with no injuries.	1
Paramedic Assessment- BLS agency	18
Paramedic transport- BLS agency	18

Count of Incidents by District



Mutual Aid Recieved

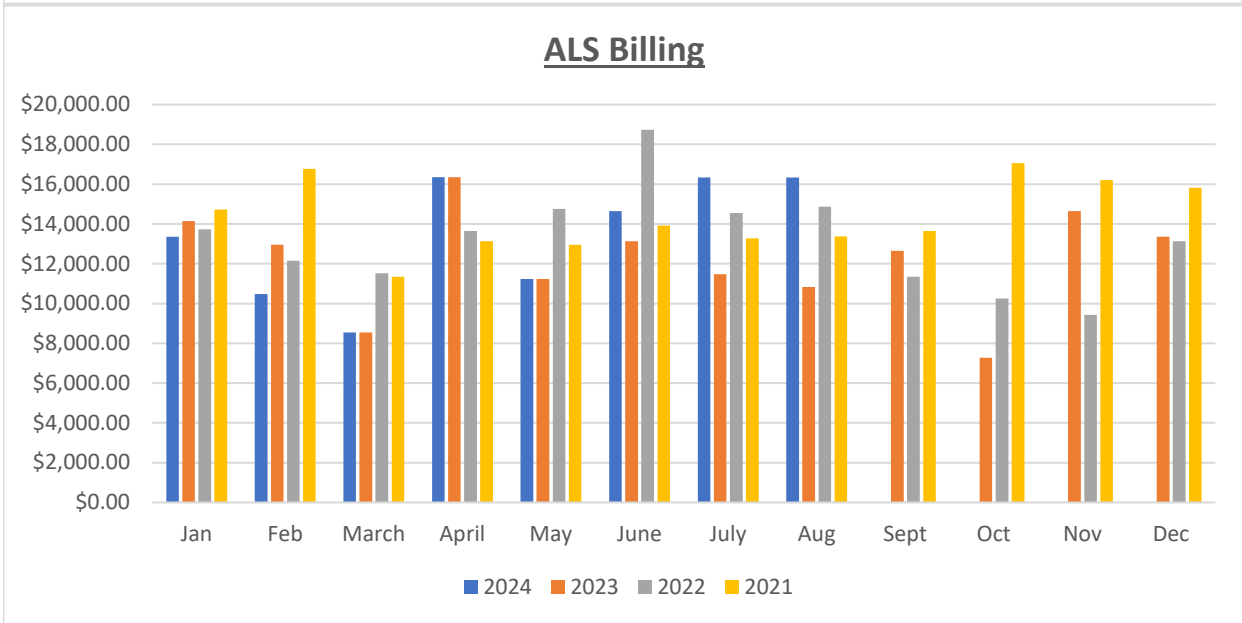
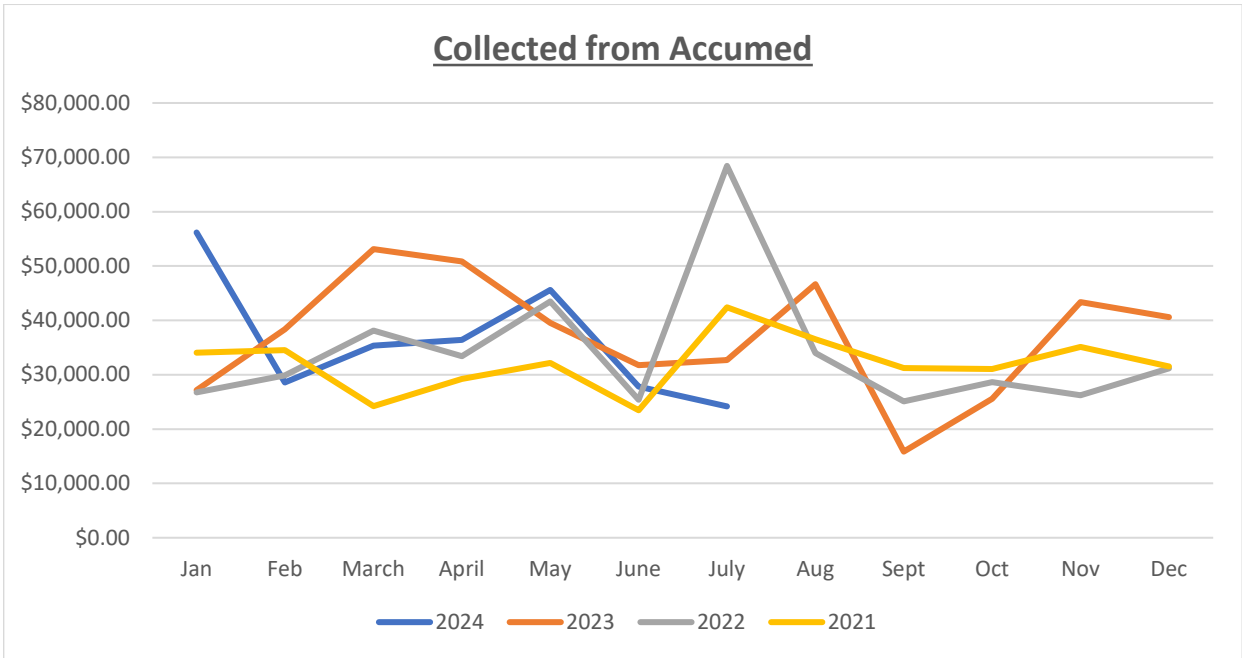


Mutual Aid

Aid Given Or Received	Incident Type	Incident Count
Automatic aid given	Cover assignment, standby, moveup	1
	Dispatched and Cancelled- Mutual Aid Fire	2
	Engine Assist	4
	Full Assist	1
Mutual aid given	Ambulance Assist	1
	Dispatch and Cancelled- enroute mutal aid EMS	1
	Hazmat	1
Mutual aid received	Passenger vehicle fire	1

Calls By Unit

Unit Name	Percentage of Calls	AVG Time on Scene
M6	51.01%	36m:03s
E88	39.90%	36m:26s
E3	7.58%	16m:00s
M4	6.57%	38m:23s
M7	4.04%	56m:09s
Echo 1	3.54%	21m:50s
B9	2.02%	11m:30s
E1	1.52%	19m:20s
U6	1.01%	50m:30s
E2	1.01%	06m:30s



<u>Type of Write Off</u>	<u>Amount</u>	<u>Revenue</u>	<u>Month</u>	<u>YTD</u>
Insurance Write-Offs	\$33,114.60	Billed for Ambulance/Fire	\$117,164.70	\$673,209.12
Medicaid Write-Offs	\$662.50	Collected from Accumed	\$38,377.43	\$292,499.30
Resident Write-Offs	\$2,655.99	Billed to BLS Agency		\$107,250.00
Sent to Collections	\$0.00	EMS Training Billed		
<b>TOTAL</b>	<b>\$36,433.09</b>	<b>TOTAL</b>	<b>\$155,542.13</b>	<b>\$1,072,958.42</b>





# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*

3804 S. Adrian Highway

TRUSTEES

Adrian, MI 49221

Chad Rodgers

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*Clerk*

517-263-9313 Fax 517-263-4569

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Ralph R. Benschoter

## Monthly Building Inspector Report For the Month of August , 2024

23	Inspections Completed
3	Plan Reviews Finalized
3	Plan Reviews in Progress
\$2,975.00	Amount of Fees Collected
\$2,515.80	Adrian Twp. - Payment for Inspections
32	Adrian Twp. - Number of Inspections

## Violations and Complaint Types Handled

	Township ordinance #
2	Nuisance ordinance #
3	Life Safety inspections
4	Zoning Issues 35
\$65.00	Zoning fee collected
\$5,555.80	Total Income Madison / Adrian Twp

### Activitie

### Other Activities

- Numerous Building Code Questions from Residents
- Meetings with the Residents and Contractors On-Site
- Written Correspondence and Follow-Up
- Research on Issues and Laws
- Coordination of Tasks with Other Departments

# Permit Revenue by Type

09/03/2024

Permit	Entry Type	Entries	Amount
	Building	16	2,975.00
	Electrical	42	1,698.00
	Mechanical	20	990.00
	PLUMBING	36	1,199.00
	Zoning	1	65.00
	Totals For Permit:	115	6,927.00
<b>Grand Totals</b>		115	6,927.00

Population: All Records

Transaction.DateToPostOn Between 8/12/2024  
12:00:00 AM AND 9/5/2024 11:59:59 PM



## Madison Charter Township Monthly Inspection Report

AUGUST ~~2022~~ 2024  
Electrical

- | Type of Inspection   |                  |
|----------------------|------------------|
| 1. Service           | 7. Trench        |
| 2. Final             | 8. Routine       |
| 3. Rough             | 9. Ceiling       |
| 4. Re-Inspection     | 10. Temp Pole    |
| 5. Safety Inspection | 11. Temp Service |
| 6. Underground       | 12. Specialty    |

- | Result of Inspection |                       |
|----------------------|-----------------------|
| 1. Approved          | 6. Needs Reinspection |
| 2. Partial           | 7. Other:             |
| 3. Disapproved       |                       |
| 4. Not Ready         |                       |
| 5. Cancelled         |                       |

Total Permits: _____	Cost: _____
Total Inspections: <u>7</u>	Cost: <u>455</u>
Plan Reviews: <u>1</u>	Cost: <u>400<sup>00</sup></u>
Total Charges: <u>\$855<sup>00</sup></u>	

Date	Permit Number	Address	Insp	Result	Comments
8-6-24	PE240042	2801 HOPE CT	2	1	
8-8-24	PE 240036	4770 S. AOR. HWY	3	1	
8-20-24	PE-240045	2415 E. US 223	2	1	
8-22-24		2681 SHARON DR	3	1	
8-22-24		2681 SHARON DR	1	1	
8-20-24	PE240039	3125 PLAINVIEW	2	1	
8-27-24	PE240048	4295 DEMINGS LK RD	5	1	
	PLAN REVIEW	MAURICE SPEAR		\$400 <sup>00</sup>	REMODEL & ADDITION



Madison Charter Township  
 Monthly Inspection Report  
 August 2024  
 Mechanical

Signature: Jim Wurst

- Type of Inspection
- 1. Service
  - 2. Final
  - 3. Rough
  - 4. Re-Inspection
  - 5. Fuel Piping
  - 6. Site
  - 7. Underground
  - 8. Specialty

- Result of Inspection
- 1. Approved
  - 2. Partial
  - 3. Disapproved
  - 4. Not Ready
  - 5. Cancelled
  - 6. Needs Reinspection
  - 7. Inspection Length
  - 8. Other/Unique Circumstance

Total Permits: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Inspections: 195 Cost: \_\_\_\_\_  
 Plan Reviews: 325 Cost: \_\_\_\_\_  
 Total Charges: 520

Date	Permit Number	Address	Insp	Result	Comments/Details
8/1	240082	2775 Winy Rd	3	1	
8/27	240050	1055 W US223	3	1	
8/29		5730 Lyons Hwy	2	1	
<del>8/30</del>					
8/30			3	1	Plan Reviews - PROBLEMS
8/30		1416 S. MAIN	2	1	Plan Review - MICHAELS - Deposit FIVE CO.



**Madison Charter Township**  
**Monthly Inspection Report**  
 August 2024  
**Plumbing**

Signature: *Terry L. Massingill*

- |                    |                      |                      |                              |
|--------------------|----------------------|----------------------|------------------------------|
| Type of Inspection |                      | Result of Inspection |                              |
| 1. Service         | 7. Underground       | 1. Approved          | 6. Needs Reinspection        |
| 2. Final           | 8. Shower Panel      | 2. Partial           | 7. Inspection Length         |
| 3. Rough           | 9. Sewer Connection  | 3. Disapproved       | 8. Other/Unique Circumstance |
| 4. Re-Inspection   | 10. Water Connection | 4. Not Ready         |                              |
| 5. Safety          | 11. Specialty        | 5. Cancelled         |                              |
| 6. Site            |                      |                      |                              |

Total Permits: 0 Cost: \$ -  
 Total Inspections: 5 Cost: \$ 325.00  
 Plan Reviews: 6 Cost: \$ 390.00  
 Total Charges: \$ 715.00

Date	Permit Number	Address	Insp	Result	Comments/Details
8/8/2024	PP240011	1060 W. US223	3	1	
8/8/2024	PP240021	4886 S. Adrian Hwy	11	1	Tile and Sump Pump
8/13/2024	PP240019	3915 Treat Hwy	11	1	Tile and Sump Pump
8/22/2024	PP240027	1077 W. US 223	11/2	1	Commercial W/H Change out
8/22/2024	PP240031	3279 Linder	11	1	Tile and Sump Pump

# Charter Township of Madison

## Department of public works

### August 2024

- Water usage for the month of August 2024 was 10.8 million gallons.
- Sewer usage for the month of August 2024 was 9.86 million gallons.
- Water usage for Fairfield Twp. for the month of August was 1.3 million gals.

#### Operations

- Work orders for the month of August were (46).
- Miss Digs for the month of August was (112). All Miss Digs were reviewed and serviced as needed.
- Water meters were read, and all work orders were completed.
- All sewer reads for the month of August were submitted to the City of Adrian.
- Lift stations and generators were inspected for the month of August.
- Monthly operating report submitted to EGLE.
- Backwashing of iron filter as necessary.
- Monthly Drinking water sampling has been completed.
- Wastewater discharge sampling at water treatment plant.

#### Communications

- Hydrant and Watermain flushing are scheduled to start on September 23<sup>rd</sup> and go through October 20<sup>th</sup>, 2024. The flushing schedule includes Madison and Fairfield Townships.
- The Madison Township Water Tower is Due to be cleaned and painted soon, we are working with the tower maintenance company to determine the date.
- We have received the report from tetra tech for the smoke testing on W. Beecher and Sand creek Hwy area, we will be reviewing the information and inspecting the Manhole structures and any other problem areas that need attention or repairs, we will then determine what we are able to do within our department and what may need to be outsourced to a contractor.
- We have completed all of the State of Michigan EGLE required water sampling as required in the 2024 Monitoring schedule.

**Submitted by Tim Watterson**  
**Department of public works Superintendent**



# CHARTER TOWNSHIP OF MADISON



3804 S. ADRIAN HWY., ADRIAN, MI 49221

Office: 517-263-9313 Fax: 517-263-4569

Supervisor: Gary Griewahn

Clerk: Janet Moden

Treasurer: Harold Gregg

Trustees

Howard Bales Rusty Benschoter

Mat Carpenter Chad Rodgers

## PERSONNEL COMMITTEE

### MEETING MINUTES

Meeting Date: 09-09-2024, 8:00 am  
Meeting Location: Township Office, 3804 S. Adrian Hwy., Adrian, MI 49221

Committee Members: Chairperson Chad Rodgers, Howard Bales, and Rusty Benschoter

Guest(s): Tim Watterson, Nic Wilson, David Gentner

Agenda:

1. Discussion related to a request from the Township Supervisor to review and recommend a wage increase, if any, for Non-Union personnel, including the Township Board members.
  - a. Action: Rodgers, supported by Benschoter, moved to recommend a four (4) percent increase for all non-union personnel, including Township Board members, for the 2025 budget year.
    - i. Passed: 3-0
  - b. It should be noted that the recommended increase is in line with all unionized and contracted employees.
  
2. Since the committee had no other business, the meeting was adjourned at 0840 a.m.

Respectfully Submitted:

Chad Rodgers





# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*  
 Janet Moden  
*Clerk*  
 Harold Gregg  
*Treasurer*

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 ADRIAN, MI 49221  
 517-263-9313 Fax: 517-263-4569

**TRUSTEES**

Howard Bales  
 Matt Carpenter  
 Ralph Benschoter  
 Chad Rodgers

September 12, 2024

**TO WHOM IT MAY CONCERN:**

The following qualified election inspectors will be working the election on 11/5/24 for the State General Election as appointed by the Township Election Committee on 9/10/24. There may be more whom have not confirmed with me as of this date.

Caitlin Jacobs	Deputy Clerk	Democrat
Terry Henry	Election Supv.	Republican
Amy Hepker-Wilson	Inspector	Republican
Darin Marsh	Inspector	Republican
Jill Shaffer	Inspector	Republican
Terry Koglin	Inspector	Republican
Tim Watterson	Inspector	Republican
Vickie Zolman	Inspector	Democrat
Delaine Whitehead	Inspector	Democrat
Peggy Jo Sager	Inspector	Democrat
Lisa Silva	Inspector	Democrat
Wendy Comstock	Inspector	Democrat
Janet Bunch	Inspector	Republican
Geoffrey Koglin	Inspector	Republican
Terry Lance	Inspector	Republican
Rodney Meeks	Inspector	Republican
Jeannine Johns	Inspector	Republican
Rod Fischbach	Inspector	Republican
Teresa Powers	Inspector	Republican
Victoria Powell	Inspector	Democrat
Tim Watterson	Inspector	Republican
Cathy Burr	Inspector	Democrat
Lawrance Burr	Inspector	Democrat
David Gentner	Inspector	Republican
Diana Hill	Inspector	Republican
Tim Damon	Inspector	Democrat
Dana Dolce	Inspector	Democrat
Sue Ann Dulmage	Inspector	Republican
Terry Hoeft	Inspector	Republican
Rick Hoeft	Inspector	Republican
Rebecca Saylor	Inspector	Republican
John Tipton	Inspector	Republican
H. Lance Wiesmann	Inspector	Democrat



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## TRUSTEES

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Sincerely,

Janet M. Moden  
Madison Charter Township Clerk  
3804 S. Adrian Hwy.  
Adrian, MI 49221

517-263-9313  
[clerk@madisontwp.com](mailto:clerk@madisontwp.com)



# CHARTER TOWNSHIP OF MADISON

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## TRUSTEES

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Madison Township Board of Elections Meeting  
Held in Person  
Minutes of July 5, 2024

10:00 a.m. Board Meeting called to order,

### ROLL CALL:

Present in person: Gregg, Moden, absent Benschoter. Quorum met.

### NEW BUSINESS:

- o Establishing boundaries and determining the size of precincts. (MCL 168.658)
- o **There will be the same three precincts and an AV/CB for the State General Election on November 5, 2024**
- o Assessing the township's voting equipment needs (MCL 168.670)
- o **There are no voting equipment needs at this time.**
- o Conducting preliminary and public accuracy tests of voting machines (MCL 168.798)
- o **The township will be conducting preliminary and public accuracy tests on the voting machines on October 17, 2024, at 4:00 p.m. or as scheduled. The date will be published in the Telegram.**
- o Printing and proofing ballots and election supplies for local elections (MCL 168.670)
- o **All ballots have been printed and proofed and are satisfactory. Necessary election supplies have been purchased.**
- o Establishing absentee voter counting and receiving boards (MCL 168.792a & 168.679a)
- o **The current voter counting and receiving board has been specifically trained and selected.**



## **CHARTER TOWNSHIP OF MADISON**

- Appointing election inspectors (MCL 168.674)
- **A list of the appointed and trained election inspectors is attached for approval by the board.**
- Designating the chairpersons of the election inspectors (MCL 168.674)
- **The list of election inspectors shows the designated people that will act as election chairpersons, supervisors and IT designees.**

**The above recommendations will be brought before the Township Board on September 10, 2024, regular monthly Board Meeting for approval.**

**ADJOURNMENT/RECESS:** Motion by Moden, seconded by Gregg, to adjourn the meeting. Motion carried 2-Yes; 0-No. Meeting adjourned at 10:20 a.m.

Typed and Submitted by:

Janet Moden  
Township Clerk