



## **REGULAR BOARD MEETING**

July 09, 2024 at 7:00 PM

Madison Township Hall – 3804 South Adrian Hwy.

### **AGENDA**

---

MEETING HELD IN PERSON AND ELECTRONICALLY THROUGH ZOOM

**CALL TO ORDER (Cell Phone Reminder - Silent Prayer – Pledge)**

**ROLL CALL**

**APPROVAL OF MINUTES**

- [1.](#) Board Meeting Minutes

**AMENDMENTS TO THE AGENDA**

**PETITIONS & COMMUNICATIONS**

**INTRODUCTION OF SPECIAL GUESTS OR PRESENTATION**

1. Ed Scheffler Drain Commission

**LIMITED PUBLIC COMMENT (any agenda item – 3 minutes)**

**DEPARTMENT HEAD COMMUNICATIONS**

**APPROVAL OF CONSENT AGENDA (Roll Call Vote)**

1. Treasurer's Report
2. Presentation of Bills
- [3.](#) Police Department Report
- [4.](#) Fire Report
- [5.](#) Building Official's Report
- [6.](#) Electrical Inspector's Report
- [7.](#) Mechanical Inspector's Report
- [8.](#) Plumbing Inspector's Report

[9.](#) DPW Report

10. Legal

**COMMITTEE MEETING MINUTES**

[1.](#) Board of Elections Meeting Minutes 7/5/2024

[2.](#) Tech Committee Meeting Minutes 7/8/2024

**OLD BUSINESS / UNFINISHED BUSINESS**

[1.](#) Resolution to Adopt Road and Bridge Millage Ballot Language

**NEW BUSINESS**

[1.](#) Website Bid from Civic Plus

**ELECTED OFFICIAL COMMENT (any topic – 2 minutes)**

**PUBLIC COMMENT (any topic – 3 minutes)**

**ANNOUNCEMENTS**

**ADJOURNMENT / RECESS**



# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

**TRUSTEES**  
Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Madison Township Board Meeting  
Held in Person and Electronically (Zoom)  
Minutes of June 11, 2024

7:00 p.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

**ROLL CALL:**

Present in person: Griewahn, Gregg, Moden, Rodgers, Benschoter, Carpenter, and Bales.

**APPROVAL OF BOARD MTG MINUTES 05/12/24:**

Motion by Bales, supported by Rodgers to dispense reading and approve the monthly Board meeting minutes as written for 5/12/2024. Motion was carried 7-0.

**APPROVAL OF SPECIAL BOARD MTG MINUTES 6/10/24:**

Motion by Bales, supported by Rodgers to dispense reading and approve the Special Board meeting minutes once the adjournment paragraph is corrected and amended for 6/10/2024. Motion was carried 7-0.

**AMENDMENTS TO THE AGENDA:** Motion by Griewahn, supported by Rodgers to add to New Business the subject of Engine #1 repairs. Motion carried 7-0.

**PETITIONS & COMMUNICATIONS:** None

**INTRODUCTION OF SPECIAL GUESTS:** Nic Wilson, Madison Fire Chief and Josh Boulay, Madison Assistant Fire Chief. The two chiefs presented a power point presentation information about what our current inventory of vehicles in the Fire Dept are from the standpoint of age, mileage, predicted life span, and replacement costs would be in the next 25 years. Their reason for the presentation is to make sure the board is aware of their budgetary needs and costs. They also included other Fire and EMS articles that have a high price tag items associated with replacement, such as Stryker cots for the ambulances, SCBA (Fire Self-Contained Breathing Apparatus), heart monitors and Lucas devices for CPR. They feel that it is imperative that the Township residents and the Board know that they have a 25-year projection plan for all of these replacements, and they have done their best to project the possible costs of this project. They stated that the costs and the lead times for purchasing these items have grown exponentially in the last year and in some cases nearly doubled. Currently there is a three year wait time if we were to order a new ambulance or fire truck. Because of these extended wait times, it requires us



## **CHARTER TOWNSHIP OF MADISON**

to have a budgetary plan that is pushed out to make sure that we are equipped with the proper tools to maintain our current level of service to the community. Naturally, they cannot plan for accidents, major repairs that are not in the projections presented. This presentation was submitted for information purposes, no action was required at this time.

**LIMITED PUBLIC COMMENT ON AGENDA ITEMS:** None

### **3-MINUTE DEPT. HEAD UPDATES:**

**Fire:** None

**Police:** Chief Gentner stated that he had been working on FOIA requests 8 hours a day due to various accidents in the township in the last month or so. He stated that he had five applicants for his open Police Officer position, but that they all would require sponsorship to the Police Academy somewhere. Currently they are no openings at any of the Police Academies in our general area. He will keep looking and is 15<sup>th</sup> on one wait list. He also attended Active Shooter training and found that Lenawee County is behind in their knowledge of this type of training per MICOLES.

**Water/Sewer:** Watterson emergency absence.

**Inspection:** Building Official, Rincon stated there had been various building violations noted with the new Michael's store and that he wanted to dispel the rumors that Ross's is not coming to Adrian. He stated that Ross's start up is behind schedule, but they still plan to open in the future. He stated that he is currently working on two areas of ordinance violation which are Ruby St. and several locations on W. Gorman Rd with vacant properties.

**Legal:** Nothing on WalMart.

**APPROVAL OF CONSENT AGENDA:** Motion by Rodgers, supported by Bales to approve the consent agenda. Roll call vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

### **ZBA Committee Meeting Minutes for 5/23/2024:**

Minutes of the ZBA meeting were read by Carpenter, motion to approve by Carpenter, supported by Rodgers. Motion carried 7-0.

### **Police/Fire Committee Meeting Minutes for 5/31/2024:**

Minutes of the Police/Fire Committee Meeting minutes were read and motion to approve by Gregg and seconded by Benschoter. Motion carried 7-0.



## **CHARTER TOWNSHIP OF MADISON**

Motion by Gregg, seconded by Benschoter to approve the sponsorship of qualified candidates for filling open positions of Police Officer. Motion carried 7-0.

### **IT Committee Meeting Minutes 6/3/2024:**

No meeting minutes were supplied at this time, but it was stated that another meeting is planned for July 8, 2024, to continue the planning process.

**OLD BUSINESS/UNFINISHED BUSINESS: None**

### **NEW BUSINESS:**

#### **Repair of Engine #1 – Gas/Diesel Issue:**

Engine #1 is currently out of service because 2 gal. of gas was inadvertently put in the 60 gal. Deisel tank by mistake and then returned to the station. This has caused the truck to be repaired before it can be put back in service. The lowest quote for repair is \$20,018.73 from Patriots Fire Service. The other quote from Cummins Sales and Service was \$23,366.23 and Valley Freightliner of Toledo was \$23, 830.36. There had been training done with all Fire personnel and discipline was given to the individual involved.

Motion by Rodgers, supported by Benschoter to approve the Patriots Fire Service bid for \$20,018.73 and get the truck repaired. Roll Call Vote: Griewahn, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; Benschoter, Yes, Carpenter, Yes; and Bales, Yes. Motion carried 7-0.

Nic Wilson stated that the cost has been submitted to our insurance company and that they had their adjustor stop at the station, but no conclusion on whether it is a covered item that they will pay on yet.

### **ELECTED OFFICIALS' COMMENTS:**

**Griewahn:** He expressed that he was submitting Eric Ehringer as an alternate on the ZBA committee, as a replacement for Harvey Souders. Motion by Griewahn, supported by Rodgers, to accept Mr. Ehringer on the ZBA committee. Motion carried 7-0.

### **AUDIENCE COMMENTS:**

Resident Diane Jacobs spoke on her frustration with landlords in the Madison Meadows area that do not keep their rental properties mowed. She also had questions regarding fences.



## **CHARTER TOWNSHIP OF MADISON**

Resident Janet Bunch asked when will the water clear up after the hydrant flushing and was told that it usually takes 2-3 days.

Resident Bishop also from the Madison Meadows area, was concerned with neighboring fences, weeds, and twenty bales of straw that is against the neighbor's house on Harold St. It was explained that some of these issues may be subdivision rules and not township ordinances and not under our jurisdiction to police. The issue of blocking the street with parked vehicles will be referred to our police department.

Resident Tiffany Brown of Allen St stated that she has still not gotten relief about her water drainage problems, currently the County Drain Commission, and the County Road Commission are saying that it not their issue. The township has no authority to require either of these entities to take responsibility.

**ANNOUNCEMENTS:** None

**ADJOURNMENT/RECESS:** Motion by Rodgers, seconded by Benschoter, to adjourn the meeting. Motion carried 7-Yes; 0-No. Meeting adjourned at 8:04 p.m.

Typed and Submitted by:

Janet Moden  
Township Clerk



**Madison Police Department Call for Service Statistics**  
Month: June 2024

Police Calls for Service	June 2024	YTD	June 2023	YTD
<b>Total Calls for Service</b>	<b>241</b>	<b>1330</b>	<b>236</b>	<b>1347</b>
<b>Criminal Incidents</b>	<b>June. 2024</b>	<b>2024</b>	<b>Feb. 2023</b>	<b>Feb. 2023</b>
Assaults / Domestic	6	32	10	50
Fraud / Forgery	5	28	3	17
Burglary / Thefts	4	29	5	29
Retail Frauds	10	51	13	70
Disorderly Conduct	6	51	10	31
Malicious Destruction of Property	4	12	1	8
Traffic Offense / OWI / DWLS	3	19	3	16
<b>Total Incidents:</b>	<b>38</b>	<b>222</b>	<b>45</b>	<b>224</b>

Non-Criminal Incidents	June. 2024	YTD	June 2023	YTD
Traffic Stops	65	477	56	414
Citations	19	226	27	194
Traffic Crashes	11	67	9	74
Private Property Crashes	3	17	7	21
Alarms	3	20	8	34
Suspicious Activity	24	115	23	98
Personal Welfare Checks	16	48	18	84
Juvenile Complaints	6	22	5	24
Citizen Assists	13	69	8	27
Assist Other Agencies – Police / Fire	13	74	14	78
Ordinance Complaints	17	41	13	38
Liquor Inspections	1	1	0	0
Property Checks	9	37	1	7
Miscellaneous / Civil Complaints	20	115	47	337
Mental Health	2	5		
<b>Total Non-Criminal Incidents:</b>	<b>222</b>	<b>1334</b>	<b>218</b>	<b>1123</b>

Arrests	June 2024	YTD	June 2023	YTD
Felony	0	7	5	25
Misdemeanor	3	33	20	89
Arrest for Other Agency	2	12	5	19
Bench Warrant Arrest	7	39	8	16
<b>Total Arrests:</b>	<b>12</b>	<b>91</b>	<b>32</b>	<b>152</b>





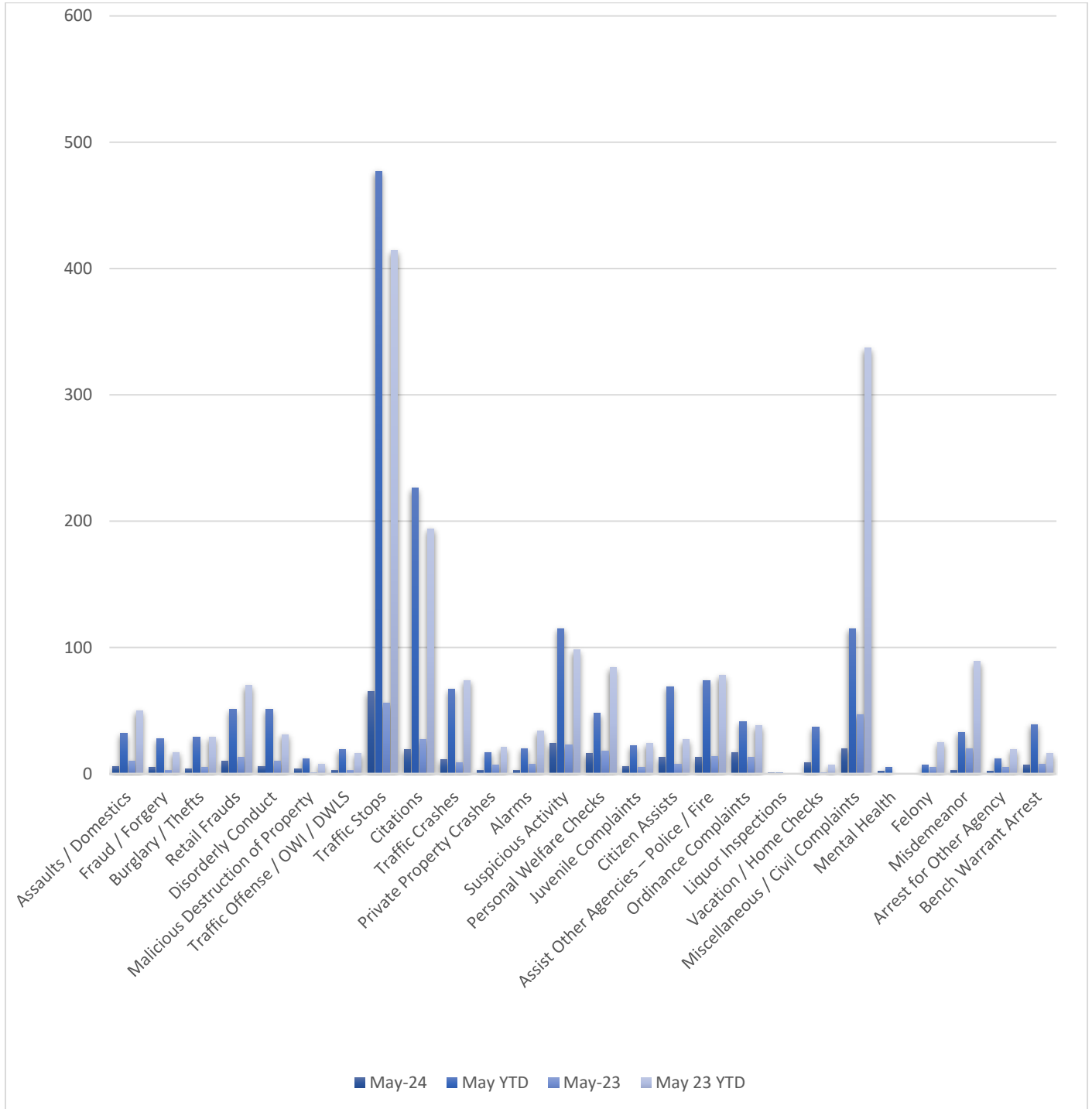


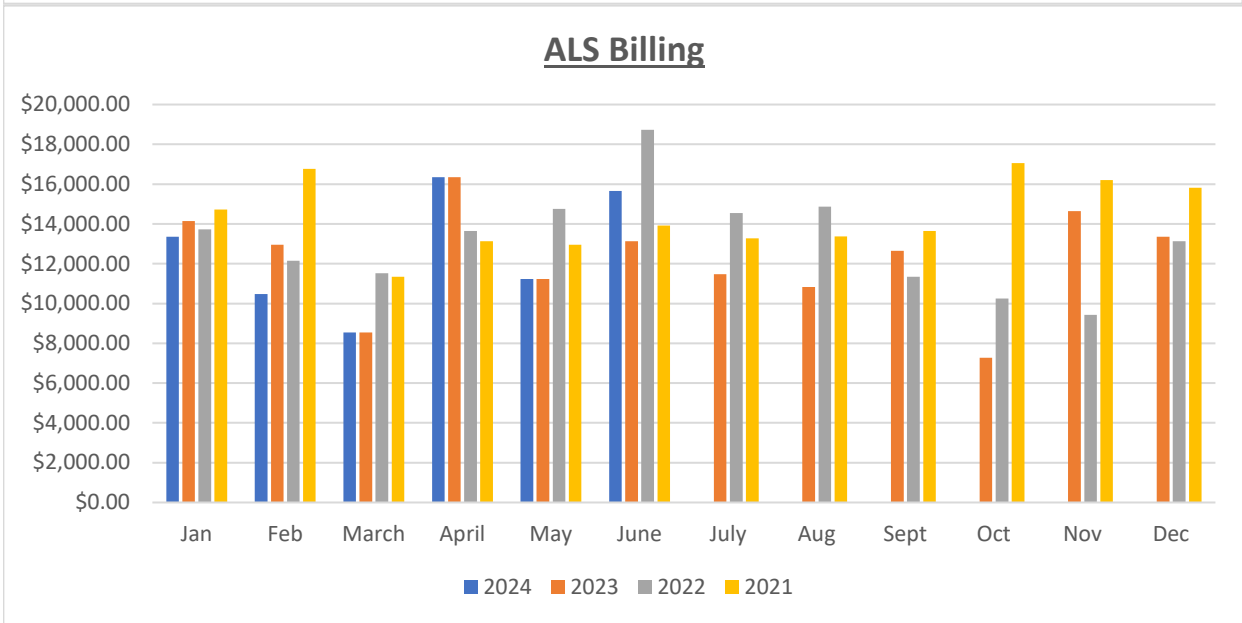
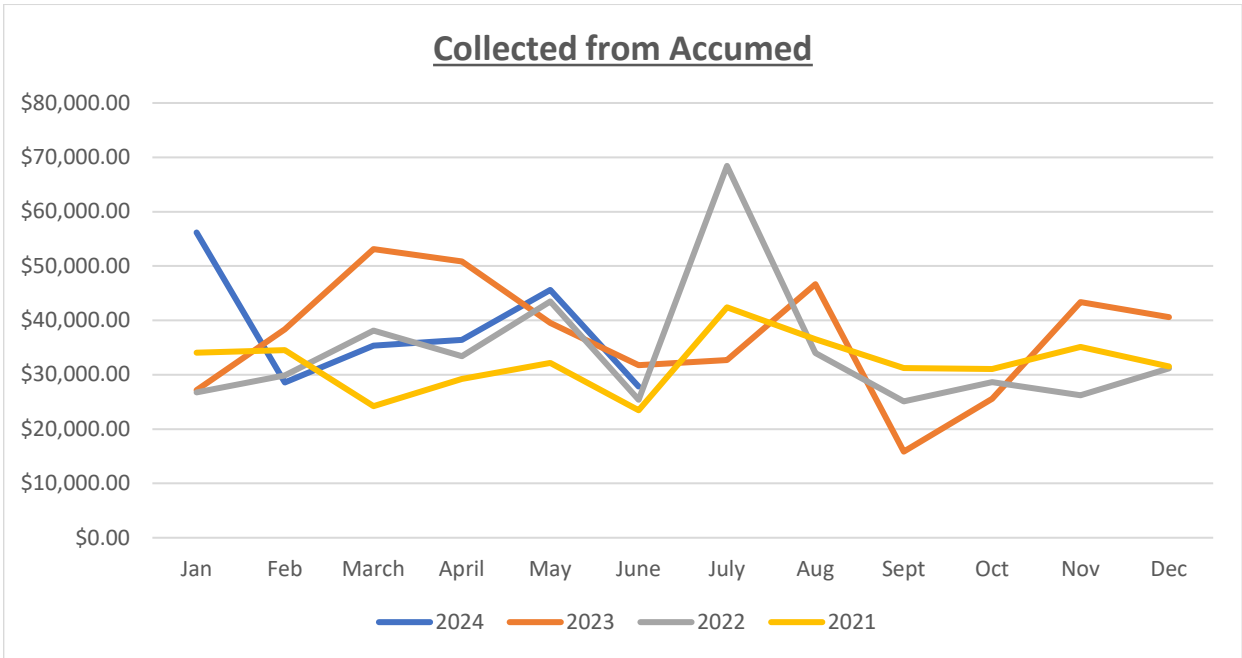
# POLICE DEPARTMENT

Item 3.

**Township of Madis**  
Police

David M. Gentner II, *Chief of*





<u>Type of Write Off</u>	<u>Amount</u>	<u>Revenue</u>	<u>Month</u>	<u>YTD</u>
Insurance Write-Offs	\$16,850.88	Billed for Ambulance/Fire	\$22,218.19	\$473,721.60
Medicaid Write-Offs	\$120.01	Collected from Accumed	\$27,827.50	\$229,969.64
Resident Write-Offs	\$383.97	Billed to BLS Agency	\$15,650.00	\$75,600.00
Sent to Collections	\$0.00	EMS Training Billed		
<b>TOTAL</b>	<b>\$17,354.86</b>	<b>TOTAL</b>	<b>\$65,695.69</b>	<b>\$779,291.24</b>



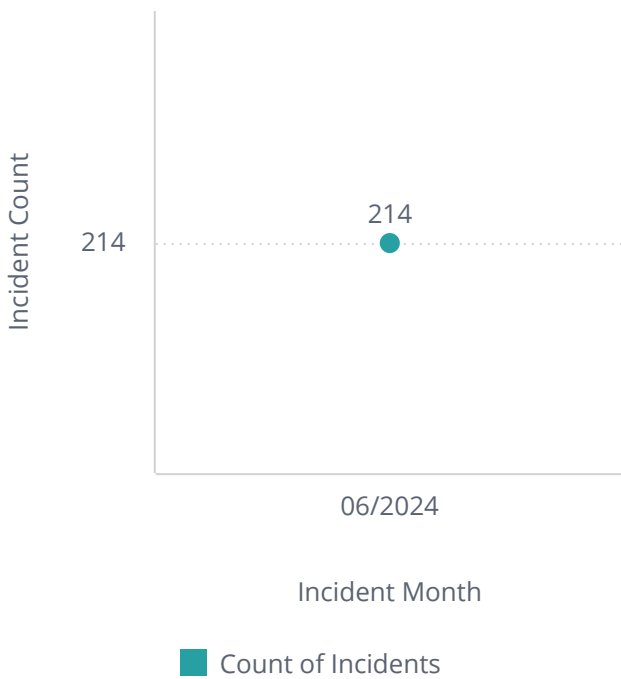
Total Number of Incidents



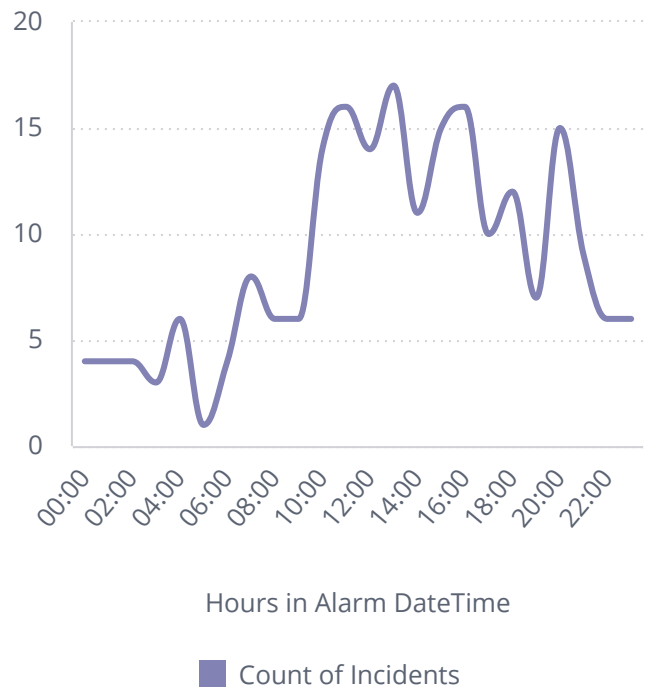
Average Time on Scene

Average Time On Scene  
**33m:50s**

Incident Trend



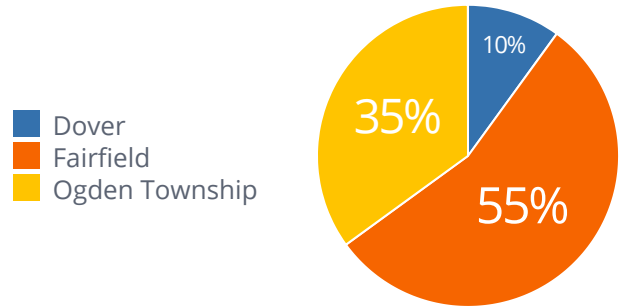
Time of Incidents



Percent of Incident Responses by Incident Type



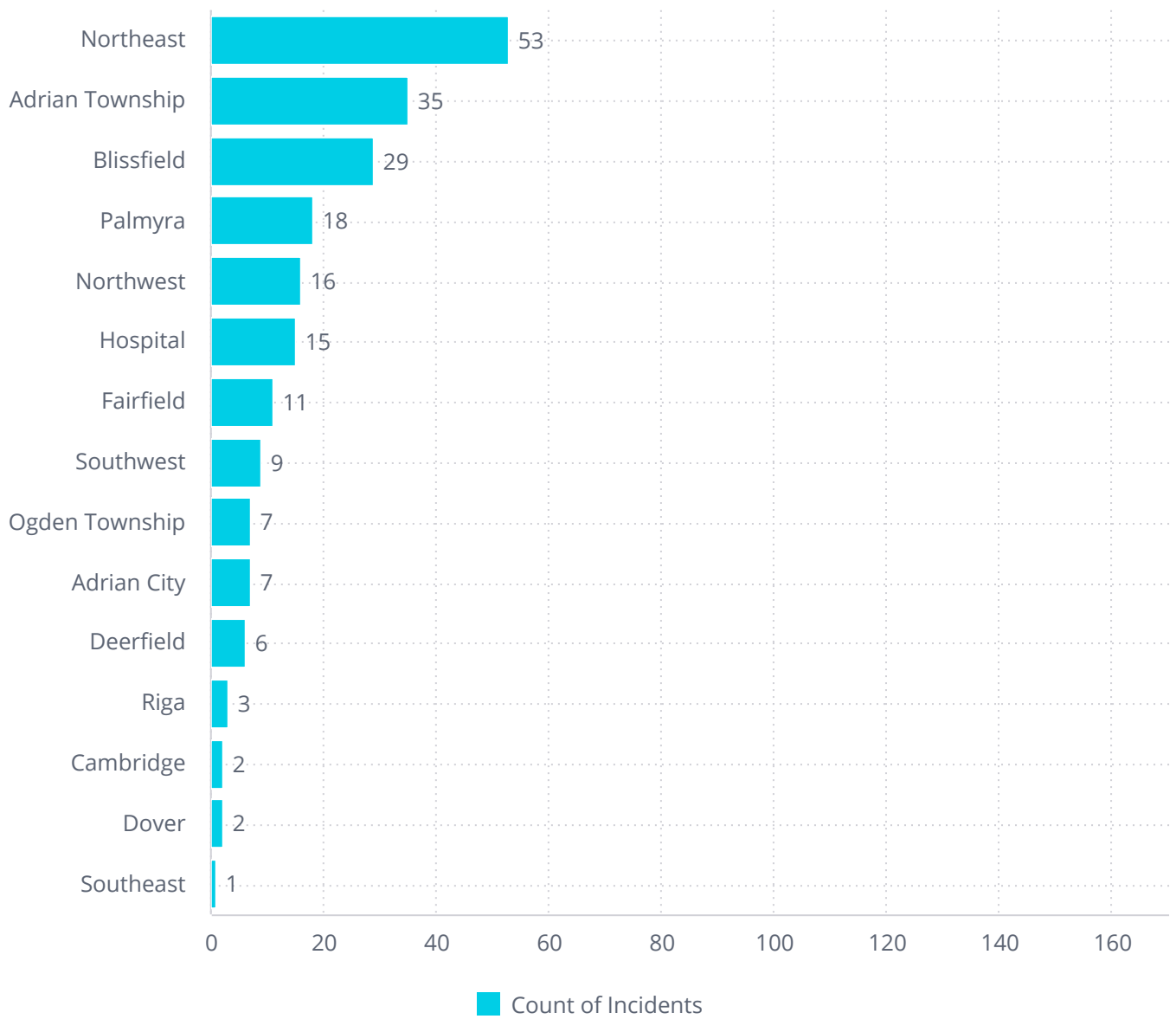
Contract Area Count



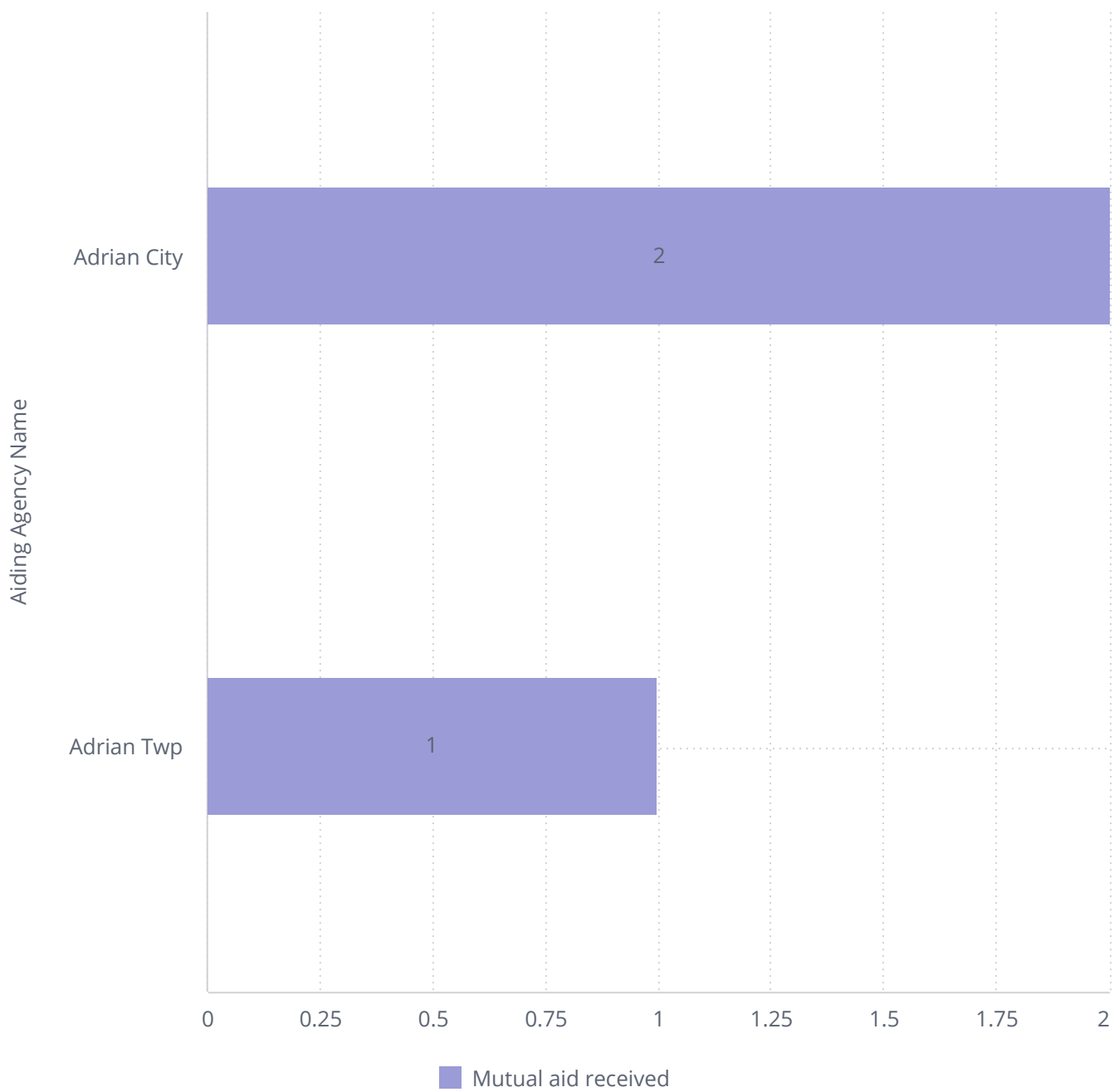
Incident Type

Incident Type	Incident Count
BLS Transfer	7
Citizen Assist	8
EMS call, excluding vehicle accident with injury	65
Madison transport for BLS agency	2
Medical Alarm	2
Motor vehicle accident with injuries	6
Motor vehicle accident with no injuries.	1
Paramedic Assessment- BLS agency	16
Paramedic transport- BLS agency	25

Count of Incidents by District



Mutual Aid Recieved



Mutual Aid

Aid Given Or Received	Incident Type	Incident Count
Automatic aid given	Ambulance Assist	1
	Engine Assist	4
	Full Assist	1
	Smoke scare, odor of smoke	1
	Tower Assist	1
Mutual aid given	Ambulance Assist	1
	Manpower Assist	1
Mutual aid received	Dispatched and Cancelled- Unavailable	1
	EMS call, excluding vehicle accident with injury	1
	Motor vehicle accident with injuries	1

Calls By Unit

Unit Name	Percentage of Calls	AVG Time on Scene
E88	44.12%	30m:09s
M6	43.14%	37m:23s
M7	11.27%	47m:52s
E3	6.37%	32m:05s
Echo 1	2.45%	18m:24s
B9	1.96%	08m:45s
M4	1.96%	72m:00s
T5	1.47%	54m:00s
U6	1.47%	48m:40s
B8	0.98%	10m:00s
E2	0.49%	



# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*

3804 S. Adrian Highway

**TRUSTEES**

Adrian, MI 49221

Chad Rodgers

Janet Moden  
*Clerk*

517-263-9313 Fax 517-263-4569

Howard Bales

Harold Gregg  
*Treasurer*

Matthew Carpenter  
Ralph R. Benschoter

### Monthly Building Inspector Report For the Month of June, 2024

<b>32</b>	Inspections Completed
<b>3</b>	Plan Reviews Finalized
<b>3</b>	Plan Reviews in Progress
<b>\$8,852.50</b>	Amount of Fees Collected
<b>\$2,515.80</b>	Adrian Twp. - Payment for Inspections
<b>26</b>	Adrian Twp. - Number of Inspections

### Violations and Complaint Types Handled

	Township ordinance #
<b>3</b>	Nuisance ordinance #
<b>3</b>	Life Safety inspections
<b>3</b>	Zoning Issues 35
<b>\$130.00</b>	Zoning fee collected
<b>\$11,498.30</b>	Total Income Madison / Adrian Twp

### Activitie

### Other Activities

- Numerous Building Code Questions from Residents
- Meetings with the Residents and Contractors On-Site
- Written Correspondence and Follow-Up
- Research on Issues and Laws
- Coordination of Tasks with Other Departments

# Permit Revenue by Type

07/08/2024

Permit	Entry Type	Entries	Amount
	Building	32	8,852.50
	Electrical	30	1,096.00
	Mechanical	29	1,185.00
	PLUMBING	5	150.00
	Zoning	4	130.00
	Totals For Permit:	100	11,413.50
<b>Grand Totals</b>		100	11,413.50

Population: All Records

Transaction.DateToPostOn Between 6/10/2024  
0:00 AM AND 7/8/2024 11:59:59 PM



**Madison Charter Township  
Monthly Inspection Report**  
JUNE 2024  
**Electrical**

- Type of Inspection**
- 1. Service
  - 2. Final
  - 3. Rough
  - 4. Re-Inspection
  - 5. Safety Inspection
  - 6. Underground
  - 7. Trench
  - 8. Routine
  - 9. Ceiling
  - 10. Temp Pole
  - 11. Temp Service
  - 12. Specialty

- Result of Inspection**
- 1. Approved
  - 2. Partial
  - 3. Disapproved
  - 4. Not Ready
  - 5. Cancelled
  - 6. Needs Reinspection
  - 7. Other:

Total Permits: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Inspections: 21 Cost: 1365<sup>-</sup>  
 Plan Reviews: 1 Cost: 300  
 Total Charges: \$1665<sup>00</sup>

Date	Permit Number	Address	Insp	Result	Comments
6-4-24	PE 240025	2260 TAYLOR RD	7	1	
6-4-24	PE 240025	2260 TAYLOR RD	2	1	
6-4-24	PE 240020	2341 WOODRIDGE	2	3	
6-4-24	PE 240027	2314 TREAT ST	2	3	
6-6-24	PE 240020	2341 WOODRIDGE	2	1	
6-11-24	PE 240027	2314 TREAT ST	2	1	
6-11-24	PE 240028	2481 PRARIE DR	2	3	
6-13-24	PE 240035	2545 SHARP RD	1	1	
6-13-24	PE 240031	2788 SHARP RD	1	1	
6-18-24	PE 240032	1651 E US 223	3	1	
6-18-24	PE 240029	1651 E US 223	9	1	
6-18-24	PE 240034	1651 E US 223	2	1	
6-18-24	PE 230048	3688 TREAT HWY	2	1	
6-20-24	PE 240030	2651 CAOMUS RD	1	3	
6-20-24	PE 240007	1645 RIVERS EDGE	2	1	
6-20-24	PE 240031	2788 SHARP RD	2	1	
6-20-24	PE 240028	2481 PRARIE DR	2	1	
6-25-24	PE 240036	4770 S. AOR HWY	7	1	
6-27-24	PE 240030	2651 CAOMUS RD	1	1	
6-27-24	PE 240018	2806 HOPE CT	2	3	
6-27-24	PE 240003	1942 HAROLD ST	2	3	
6-3-24	PLAN REVIEW	1416 S MAIN ST - Michaels Build out			\$ 300 <sup>00</sup>



Madison Charter Township  
Monthly Inspection Report  
2023

Mechanical

Signature: \_\_\_\_\_

- Type of Inspection
1. Service
  2. Final
  3. Rough
  4. Re-Inspection
  5. Fuel Piping
  6. Site
  7. Underground
  8. Specialty

- Result of Inspection
1. Approved
  2. Partial
  3. Disapproved
  4. Not Ready
  5. Cancelled
  6. Needs Reinspection
  7. Inspection Length
  8. Other/Unique Circumstance

Total Permits: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Inspections: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Plan Reviews: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Charges: \_\_\_\_\_

Date	Permit Number	Address	Insp	Result	Comments/Details
6/14	24-6813	2138 Paxton Hwy	2	1	
6/14	24-6013	1645 River St Ct	2	1	
6/16	24-0031	<del>2160</del> 1651 E 45 St. A.	2	1	
6/11	24-0034	2160 S. Skoon Dr	2	1	
6/11	24-0034	344 James River Blvd	2	1	
6/22	24-0017	2806 Hope Ct	2	1	
6/27	24-0021	2806 Hope Ct	2	1	
6/27	24-0016	2804 Hope Ct	2	1	
6/27	24-0080	2804 Hope Ct	2	1	
6/11	24-0038	6293 Railroad St	2	1	



**Madison Charter Township  
 Monthly Inspection Report  
 June        2024  
 Plumbing**

Item 8.

Signature: *Terry L. Massingill*

- | Type of Inspection |                      | Result of Inspection |                              |
|--------------------|----------------------|----------------------|------------------------------|
| 1. Service         | 7. Underground       | 1. Approved          | 6. Needs Reinspection        |
| 2. Final           | 8. Shower Panel      | 2. Partial           | 7. Inspection Length         |
| 3. Rough           | 9. Sewer Connection  | 3. Disapproved       | 8. Other/Unique Circumstance |
| 4. Re-Inspection   | 10. Water Connection | 4. Not Ready         |                              |
| 5. Safety          | 11. Specialty        | 5. Cancelled         |                              |
| 6. Site            |                      |                      |                              |

Total Permits: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Inspections: \_\_\_\_\_ 4 Cost: \$ 260.00  
 Plan Reviews: \_\_\_\_\_ Cost: \_\_\_\_\_  
 Total Charges: \$ 260.00

Date	Permit Number	Address	Insp	Result	Comments/Details
6/18/2024	PP240022	6193 Railroad St	2	1	Modular Home
6/25/2024	PP240002	1942 Harold St.	2	1	
6/25/2024	PP240016	2542 Sharp Rd.	3	1	
6/25/2024	PP240018	1651 E. US 223 suite A	2	1	

--	--	--	--	--	--

# Charter Township of Madison

## Department of public works

### June 2024

- Water usage for the month of June 2024 was 11.2 million gallons.
- Sewer usage for the month of June 2024 was 10.172 million gallons.
- Water usage for Fairfield Twp. for the month of June was 1.2 million gals.

#### Operations

- Work orders for the month of June were (46).
- Miss Digs for the month of June were (93). All Miss Digs were reviewed and serviced as needed.
- Water meters were read, and all work orders were completed.
- All sewer reads were submitted to the City of Adrian.
- Lift stations and generators were inspected for the month of June.
- Monthly operating report submitted to EGLE.
- Backwashing of iron filter as necessary.
- Monthly Drinking water sampling has been completed.
- Wastewater discharge sampling at water treatment plant.

#### Communications

- Smoke Testing Has been scheduled for the W. Beecher and Sand Creek Hwy area on July 8<sup>th</sup> through July 12<sup>th</sup>. Public works staff went door to door handing out notices to residents and businesses in that area to make all aware of the project.
- The public works department has asked the EGLE for a status update on the construction permits that were submitted back in March of 2024, the delays are holding up the bid process and could delay the project as well as result in additional costs.
- On June 13<sup>th</sup>, the Fairfield water tower was taken out of service for an inspection and interior washout. The project went well, and we are awaiting an inspection report we should receive in the next few weeks.
- The GIS mapping project is nearing completion, we are expecting to receive the digital file by the middle of July to upload into are asset management software.

**Submitted by Tim Watterson**  
**Department of public works Superintendent**



# CHARTER TOWNSHIP OF MADISON

Gary Griewahn  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

## TRUSTEES

Howard Bales  
Matt Carpenter  
Ralph Benschoter  
Chad Rodgers

Madison Township Board of Elections Meeting  
Held in Person  
Minutes of July 5, 2024

10:00 a.m. Board Meeting called to order,

### ROLL CALL:

Present in person: Gregg, Moden, absent Benschoter. Quorum met.

### NEW BUSINESS:

- o Establishing boundaries and determining the size of precincts. (MCL 168.658)
- o **There will be the same three precincts and an AV/CB for the Primary Election on August 6, 2024**
- o Assessing the township's voting equipment needs (MCL 168.670)
- o **There are no voting equipment needs at this time.**
- o Conducting preliminary and public accuracy tests of voting machines (MCL 168.798)
- o **The township will be conducting preliminary and public accuracy tests on the voting machines on July 17, 2024, at 4:00 p.m. This date will be published in the Telegram.**
- o Printing and proofing ballots and election supplies for local elections (MCL 168.670)
- o **All ballots have been printed and proofed and are satisfactory. Necessary election supplies have been purchased.**
- o Establishing absentee voter counting and receiving boards (MCL 168.792a & 168.679a)
- o **The current voter counting and receiving board has been specifically trained and selected.**





## **CHARTER TOWNSHIP OF MADISON**

- Appointing election inspectors (MCL 168.674)
- **A list of the appointed and trained election inspectors is attached for approval by the board.**
- Designating the chairpersons of the election inspectors (MCL 168.674)
- **The list of election inspectors shows the designated people that will act as election chairpersons, supervisors and IT designees.**

**The above recommendations will be brought before the Township Board on July 9, 2024, regular monthly Board Meeting for approval.**

**ADJOURNMENT/RECESS:** Motion by Moden, seconded by Gregg, to adjourn the meeting. Motion carried 2-Yes; 0-No. Meeting adjourned at 10:20 a.m.

Typed and Submitted by:

Janet Moden  
Township Clerk



**Gary Griewahn**  
Supervisor  
**Janet Moden**  
Clerk  
**Harold Gregg**  
Treasurer

## CHARTER TOWNSHIP OF MADISON

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

**TRUSTEES**  
Chad Rogers  
Matt Carpenter  
Howard Bales  
Rusty Benschoter

# Ad Hoc Tech Committee Draft Minutes

## 2024.7.8

### Advisory

July 8-2024, 9:30 am.

**Call to order:** Gary Griewahn

**Attendance:** Nic Wilson Fire Chief, David Gentner Police Chief, Dave Rincon Building and Zoning Inspector Gary Griewahn Supervisor.

**Absent:** Janet Moden Clerk, Harold Gregg Treasure, Tim Waterson Water and Sewer Superintendent,

**David:** motion made by David Getner to make Nic Wilson as Director of I.T. Services for Madison. Second by Dave Rincon. Discussion to coordinate services, Vote Approved.

**Nic:** Talking to other companies about I.T. maintenance services possible contracts, Red Line and D and P Communication.

**Gary:** Gave committee pictures and preliminary bids on LED Road sign for township to communicate with township residents. The committee felt this could help with getting information out, however not now but at a later date.

**Nic, David, Dave, and Gary** felt our number one issue should be the website to get all the information on and make it easier to use for our residents. Fillable forms online, update all ordinances, have department heads have access to post items for their departments. A lot of discussion on these issues from committee members. Janet has been investigating options for website companies and costs.

Closed meeting at 11:00 am

**Respectful submitted by Gary Griewahn Supervisor**

# RESOLUTION TO ADOPT ROAD AND BRIDGE MILLAGE BALLOT LANGUAGE

Charter Township of Madison, Lenawee County Resolution Number

2 0 2 4 - 4

WHEREAS, the Township Board of the Charter Township of Madison wishes to provide revenue to maintain and improve roads, bridges, Township driveways, Township parking lots, and street lights in the Township and

WHEREAS, townships may provide for construction, improvement and maintenance of public roads and other public facilities pursuant to MCL 41.722(1) and other laws of the State of Michigan; and

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, this renewal of the current tax levy, of 1.1560 mills, will be in effect for four years, 2025 through 2028; and

WHEREAS, the Township Board of the Charter Township of Madison wishes to levy 1.1560 mills to maintain and improve roads, bridges, and expand it to include Township driveways, Township parking lots, and street lights in the Township;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Madison, Lenawee County, approves the following millage ballot question language and directs the Clerk to submit it to be added on the November 5, 2024, election ballot:

### Road, Bridges, Driveways, Parking Lots, and Street Lights Millage

Shall the previously voted millage in the Charter Township of Madison of up to 1.1560 mills (\$1.1560 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution for the purpose of maintaining and improving roads, bridges, be renewed at 1.1560 mills (\$1.1560 per \$1,000 of taxable value) and levied for four (4) years, 2025 through 2028, for the purpose maintaining and improving roads and bridges, and expanded to include Township driveways, Township parking lots, and street lights in the Township. This millage replaces the expiring Road and Bridge Millage. This 1.1560 mills renewal will raise an estimated \$305,000 in the first year the millage is levied.

Yes

No

Motion made by: \_\_\_\_\_ Seconded by \_\_\_\_\_

Upon roll call vote the following voted

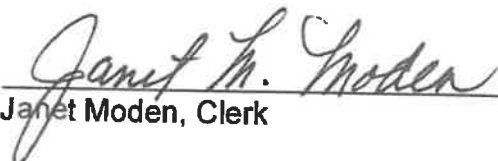
“Aye”: \_\_\_\_\_ “Nay”: \_\_\_\_\_

The Supervisor declared the resolution

\_\_\_\_\_  
Gary Griewahn, Supervisor

### CERTIFICATION

I, Janet Moden, the duly elected and acting Clerk of the Charter Township of Madison, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular monthly meeting of the Board held on July 9, 2024, at which meeting a quorum was present; and that this resolution was ordered to take immediate effect.

1   
Janet Moden, Clerk



**CivicPlus**

302 South 4th St. Suite 500  
 Manhattan, KS 66502  
 US

**Quote #:**  
**Date:**  
**Expires On:**

Statement of Work  
 Q-76509-1  
 5/24/2024 12:29 PM  
 7/23/2024

**Client:**  
 Madison Charter Township, MI

**Bill To:**  
 MADISON CHARTER TOWNSHIP  
 (LENAWEE COUNTY), MICHIGAN

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Gregg Huggins	(850) 518-2797	ghuggins@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Ultimate Implementation	Ultimate Design, 150 pages migration, free virtual training sessions
1.00	M3: Integratable Meetings Management Migration and Server Configuration	Server configuration and up to 5 years of meetings document (agendas, agenda packets, minutes) migrated into the site's meetings directory which is integratable with Civic Plus's meetings management software.

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Ultimate Web Open Subscription	Ultimate Web Open Subscription

List Price - Initial Term Total	USD 6,170.00
Total Investment - Initial Term	USD 5,136.00
Annual Recurring Services (Subject to Uplift)	USD 4,136.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

**Acceptance**

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Organization Legal Name:

\_\_\_\_\_  
Billing Contact:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Billing Phone Number:

\_\_\_\_\_  
Billing Email:

\_\_\_\_\_  
Billing Address:

\_\_\_\_\_  
Mailing Address: (If different from above)

\_\_\_\_\_  
PO Number: (Info needed on Invoice (PO or Job#) if required)