



## REGULAR BOARD MEETING-MARCH

March 10, 2026 at 7:00 PM

Madison Township Hall – 3804 South Adrian Hwy.

### AGENDA

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Zoom Notification

Call To Order (Cell Phone Reminder - Silent Prayer – Pledge)

Roll Call of Township Board

Public Hearings (If Applicable)

Amendments to Regular or Consent Agenda

Petitions and Communications of Township Board

Introduction of Special Guests

1. Brian Rubel from Tetra Tech

Public Comment (any agenda item – 3 minutes)

Department Head Communications

Approval of Consent Agenda

1. Approval of Previous Meeting Minutes
2. Treasurer's Report
3. Presentation of Bills
4. Police Department Report
5. Fire Report
6. Building Official's Report
7. Electrical Inspector's Report
8. Mechanical Inspector's Report
9. Plumbing Inspector's Report

[10.](#) DPW Report

11. Advisory Committee Reports/Minutes

[12.](#) Statutory Board Reports/ Minutes (BOR, Planning, ZBA)

Old Business/Unfinished Business

New Business

[1.](#) Lenawee County Road Commission 2026 Road Projects

2. Citizen's Finance Committee

3. Resolution- Mark Swinehart

Elected Official Comment (any topic – 2 minutes)

Public Comment (any topic – 3 minutes)

Announcements

Adjournment/Recess



# CHARTER TOWNSHIP OF MADISON

Ryan Rank  
*Supervisor*  
Janet Moden  
*Clerk*  
Harold Gregg  
*Treasurer*

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

## TRUSTEES

Howard Bales  
Ralph Benschoter  
Chad Rodgers  
Norman Schutte

### Madison Township Board Meeting Held in Person and Electronically (Zoom) Minutes of February 10, 2026

7:00 p.m. Board Meeting called to order, with a silent prayer, and pledge to the flag said by all.

#### ROLL CALL:

Present in person: Rank, Bales, Gregg, Moden, Rodgers, and Schutte. Absent Benschoter.

**AMENDMENTS TO THE AGENDA:** None

**PETITIONS & COMMUNICATIONS:** Supervisor Rank reiterated that the March Board of Review would take place on March 9<sup>th</sup> and 10<sup>th</sup> from 1:00 – 3:00 pm and 5:00 – 7:00 pm. He also stated that with the passing of Wayne Smith last week, which leaves a vacancy on the Zoning Board of Appeals if anyone is interested.

**INTRODUCTION OF SPECIAL GUESTS:** None

**LIMITED PUBLIC COMMENT ON AGENDA ITEMS:** None

#### 3-MINUTE DEPT. HEAD UPDATES:

**Fire:** Chief Wilson stated they have been super busy, there have been 4 house fires in the last two weeks that they have participated in, which is unusually high. They have received another check from Vitacore, but not the complete amount owed to us yet. Have worked with Blissfield Fire and schools on training. We are currently not supporting BFD with an EMT as they have been able to secure enough personnel to operate. Hopes to have a new full-time EMT designate before Mark leaves on 3/31/26.

**Police:** Chief Gentner stated he has a new full-time police officer started on 2/2/26, Jesse Petty who is currently in FTO training for two months. Brian was off for two weeks with medical care.

**Water/Sewer:** Watterson stated it has been slow, mostly due to freezing weather. Water treatment building is going well. Working on electrical systems in new addition. Meter replacements, are still being worked on, due to figuring out who needs them for what reason.



## **CHARTER TOWNSHIP OF MADISON**

**Inspection:** Building Official, Rincon stated it has been unusually slow, with only 50 inspections. Murphy gas station at Walmart got their permit and CR Motors are looking at 1 million renovations in the spring.

**Legal:** None

**APPROVAL OF CONSENT AGENDA:** Motion by Rodgers, supported by Bales to approve the consent agenda and previous month's board meeting minutes after corrected. Roll call vote: Rank: Yes; Bales, Yes; Gregg, Yes; Moden, Yes; Rodgers, Yes; and Schutte, Yes. Motion carried 6-0.

**OLD BUSINESS/UNFINISHED BUSINESS:** None

### **NEW BUSINESS:**

#### **2026 Committee Members:**

Supervisor Rand presented everyone with a copy of the assigned participants in each of the existing committees and other areas of responsibility for 2026. He noted again that with the passing of Wayne Smith, a long-time previous board member and member of various committees, there is a vacancy on the Zoning Board of Appeals that needs to be filled. Motion by Bales, second by Rodgers to approve the 2026 Committee list as presented. Motion approved 6-0.

#### **Resolution - Health Care Opt Out for 2026:**

Clerk Moden presented a resolution for the purpose of Madison Township opting out of Public Act 152 for the annual exempting the Township, publicly funded Health Insurance caps and percentage options, and section 8.

Motion to accept the resolution as presented by Rodgers, seconded by Moden. Motion carried 6-0.

#### **2026 County Election Agreement for Early Voting:**

Clerk Moden presented a copy of an agreement to each of the board members that the County has submitted to any townships or cities that want the county to run their early voting responsibility for 2026 elections. The estimated amount that may be required for payment in early 2027 for 2026 elections is \$8,916. The board needs to approve the authority of the Clerk to sign the agreement presented as well as the estimated amount.



## **CHARTER TOWNSHIP OF MADISON**

Motion by Shutte, seconded by Rodgers to approve the signing of the County agreement for early voting processing and authorization for Clerk Moden to sign the agreement. Motion carried 6-0.

### **Fire Dept. Issues:**

#### ***Bathroom Remodel:***

Chief Wilson stated that there had been leaks found in the shower area of the women's and men's bathroom due to cracks in the tile. The proposals for fixing it were budgeted at around \$14,000, need approval to have the work done. Motion by Rodgers, seconded by Moden to authorize up to \$20,000 for spend out of budget for replacement of bathroom remodel. Motion carried 6-0.

#### ***Training Room Painting:***

Chief Wilson stated that the best bid that he got to paint the training room, since the mold issue was \$7,900.00. They may add metal wainscoting, not sure yet. Looking for permission to proceed with this bid. Motion by Bales, seconded by Rodgers, to approve up to \$7,000 for the purpose of finishing the training room walls. Motion carried 6-0.

#### ***EMT Swinehart retirement replacement:***

Chief Wilson stated that Mark Swinehart, EMT is retiring after 35+ years as a member of the fire department. Currently he is a full-time firefighter/EMT on day shift. When asked what increased cost would it be to upgrade that position to a Paramedic, the answer was approximately \$10,000 without overtime. His retirement date is 3/31/26. Motion was made to replace him with another full-time employee EMT by Rodgers, seconded by Shutte. Motion tied 3 – 3. Further extensive discussion was held by the members of the board as to why they voted against it. Further information was discussed. Motion to rescind the previous vote to reconsider was made by Rodgers, seconded by Bales, motion carried 6-0. A new motion was made to replace him with another full-time employee EMT by Rodgers, seconded by Shutte. Roll call vote: Rank: Yes; Bales, Yes; Gregg, No; Moden, No; Rodgers, Yes; and Schutte, Yes. Motion carried 4-2.

### **ELECTED OFFICIALS' COMMENTS:**

Rank: Stated that he was notifying the board of a budget adjustment he had made in the Building and Apparatus Fund in the capital outlay area. It was moving the budgeted amount of \$270,000. from Capital outlay account 403-000-971 over to Fire Dept Capital outlay account 403-336-971, which is the line item that they work out of.

Moden: Stated that at the last County Clerk's meeting they we told that the State of MI is going to require everyone to purchase new and different voting equipment before the middle of 2027 to be used in 2028 elections. The anticipated costs would be \$15,000 per precinct, of which we



## **CHARTER TOWNSHIP OF MADISON**

have 4, plus a spare. We were told that the cost would fall to the jurisdictional entities and do not expect grants from the State to help. More info to come later. The state has put out RFP's to vendors they are considering; we have no say in who they pick.

**AUDIENCE COMMENTS:** Resident Dale Vier asked what the status on the residence on Shumway that he had complained about having waste, heavy equipment and a trailer.

Resident Dale Thielan asked why we didn't have minutes for the consent agenda posted on the website. It was explained that on the consent agenda, an item in the board meeting is just to pay the bills and approve the previous months meeting minutes. The meeting of the whole, if one is called, is the meeting of the board before the monthly board meeting. It is not a monthly meeting, and it is only called by the supervisor if he has a need to educate the board on subject matter that will come before the board at the next meeting.

**ANNOUNCEMENTS: None**

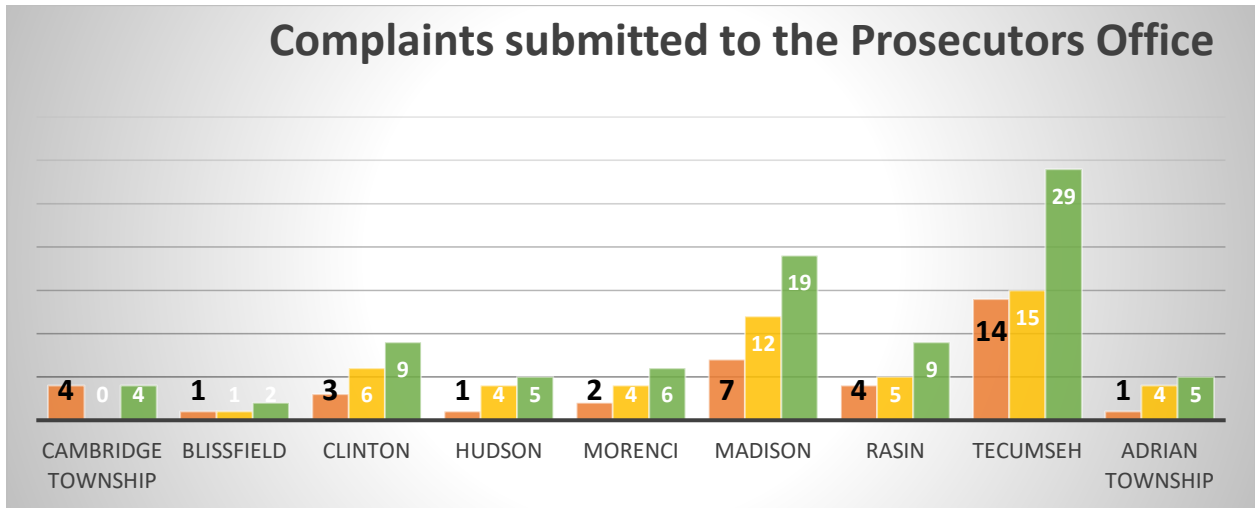
**ADJOURNMENT/RECESS:** Motion by Rodgers, seconded by Schutte, to adjourn the meeting. Motion carried 6-Yes; 0-No. Meeting adjourned at 7:55 p.m.

Typed and Submitted by:

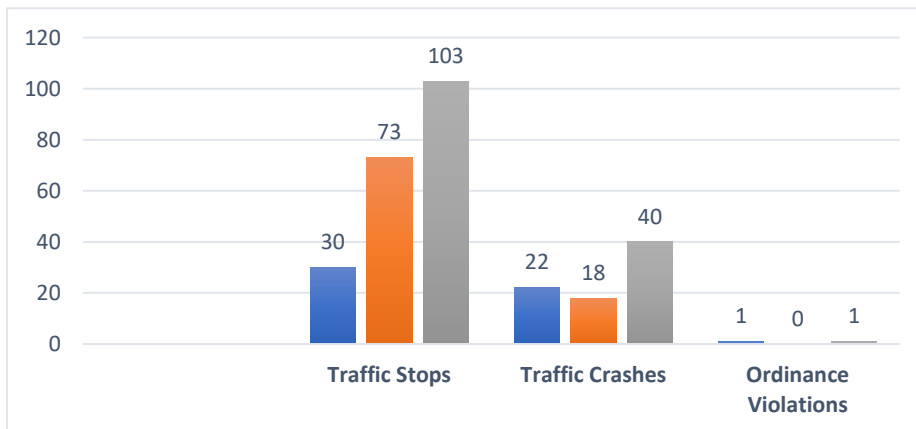
Janet Moden, Township Clerk



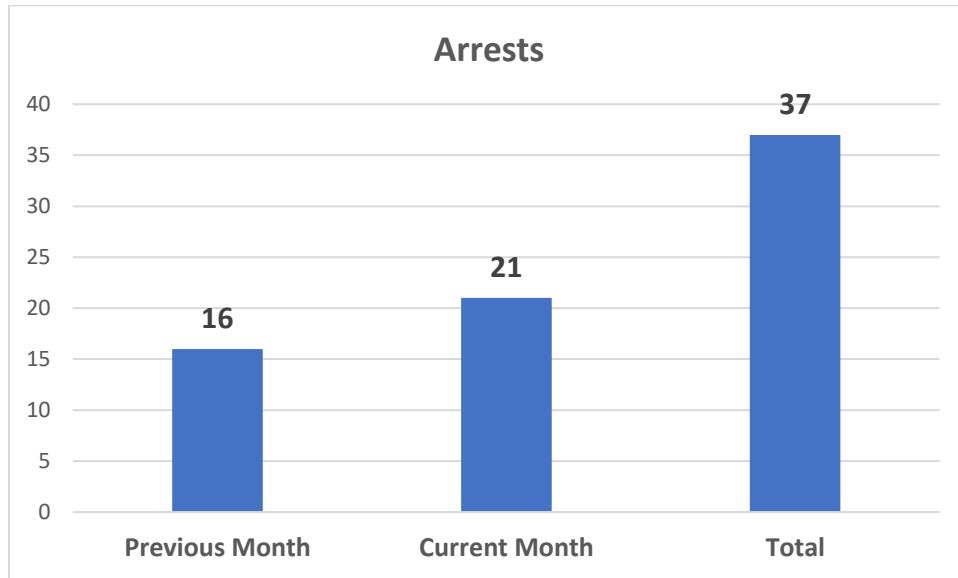
March 2026 Board Report



**Orange: Previous Month's Stats**  
**Yellow: February Stats**  
**Green: Total**



**Blue: Previous Month's Stats**  
**Orange: February Stats**  
**Gray: Total for the Year**



Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

# Madison Township Board Report

Count of Total Incidents

Count of Incidents

# 227

Fire Calls

Percent of Fire Calls

# 1.8%

Count of Fire Calls **4**

EMS Calls

Percent of EMS Calls

# 94.3%

Count of EMS Calls **214**

Other Calls

Percent of Other Calls

# 4.0%

Count of Other Calls **9**

Filter statement

Filters

**Days in Core incident onset date/time** 2/1/26 to 2/28/26

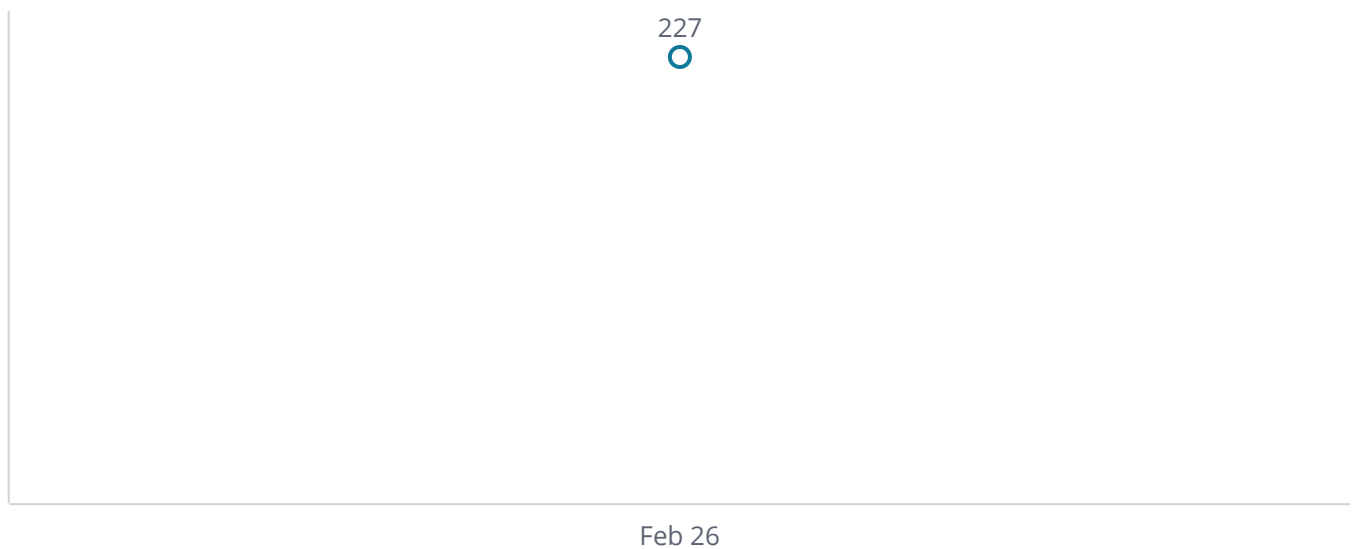
**Incident status** Locked

[1 more...](#)

Incident Count By Month (This Year)

Month	Count of Incidents
02/2026	227
Count of Incidents	227

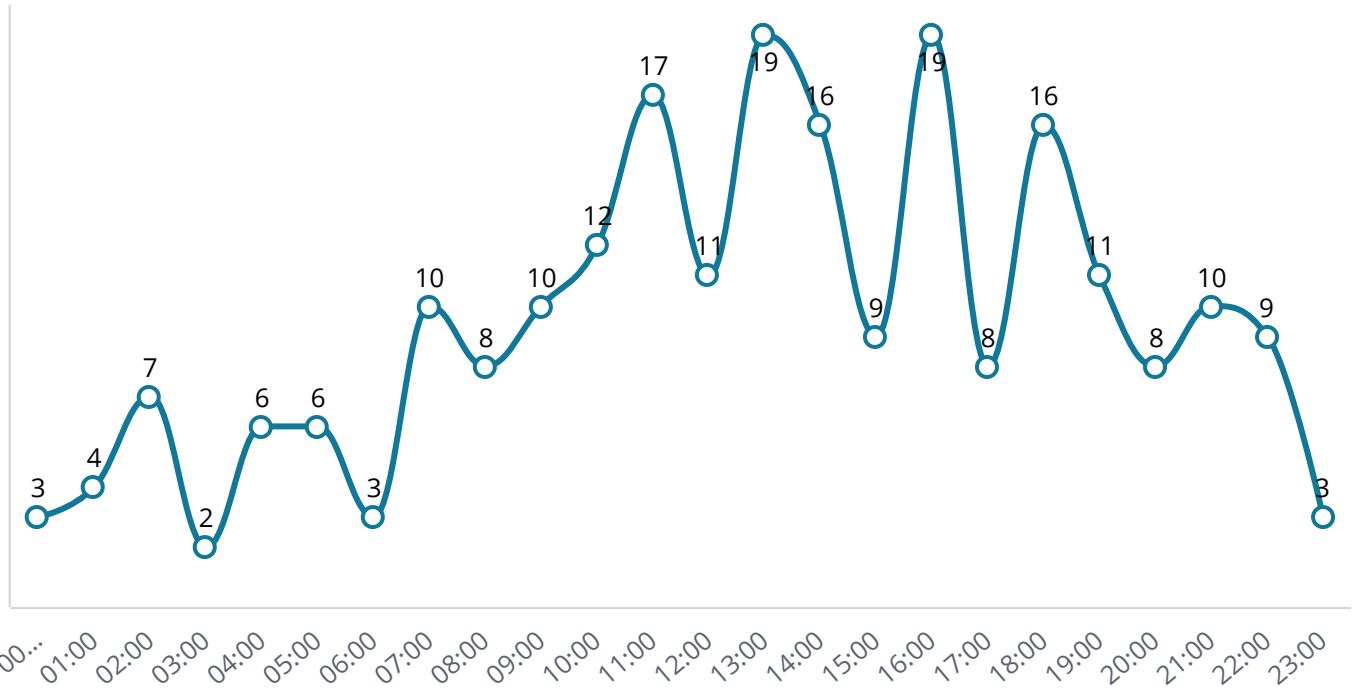
Incident Count By Month (This Year)



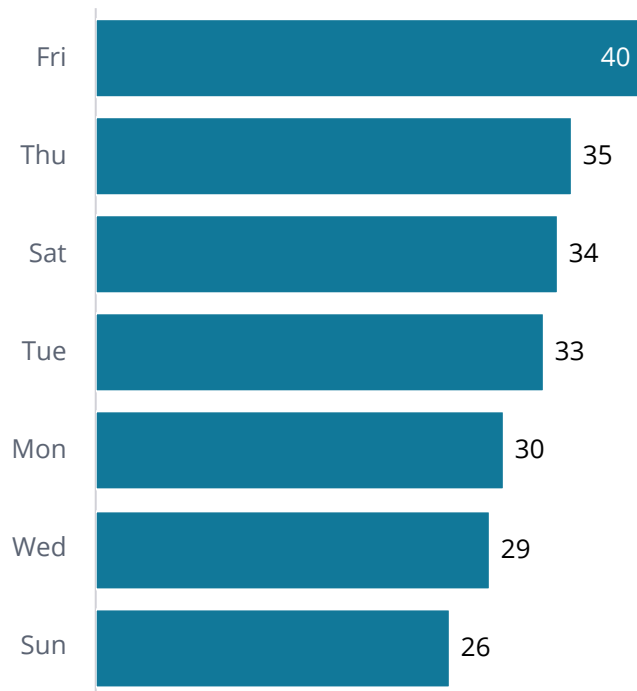
Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

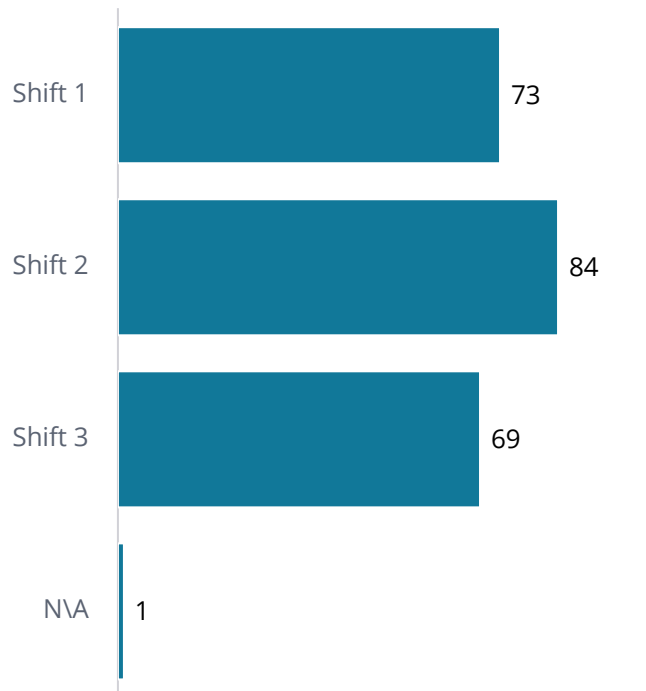
Incident Count by Hour of Day



Incident Count by Day of Week



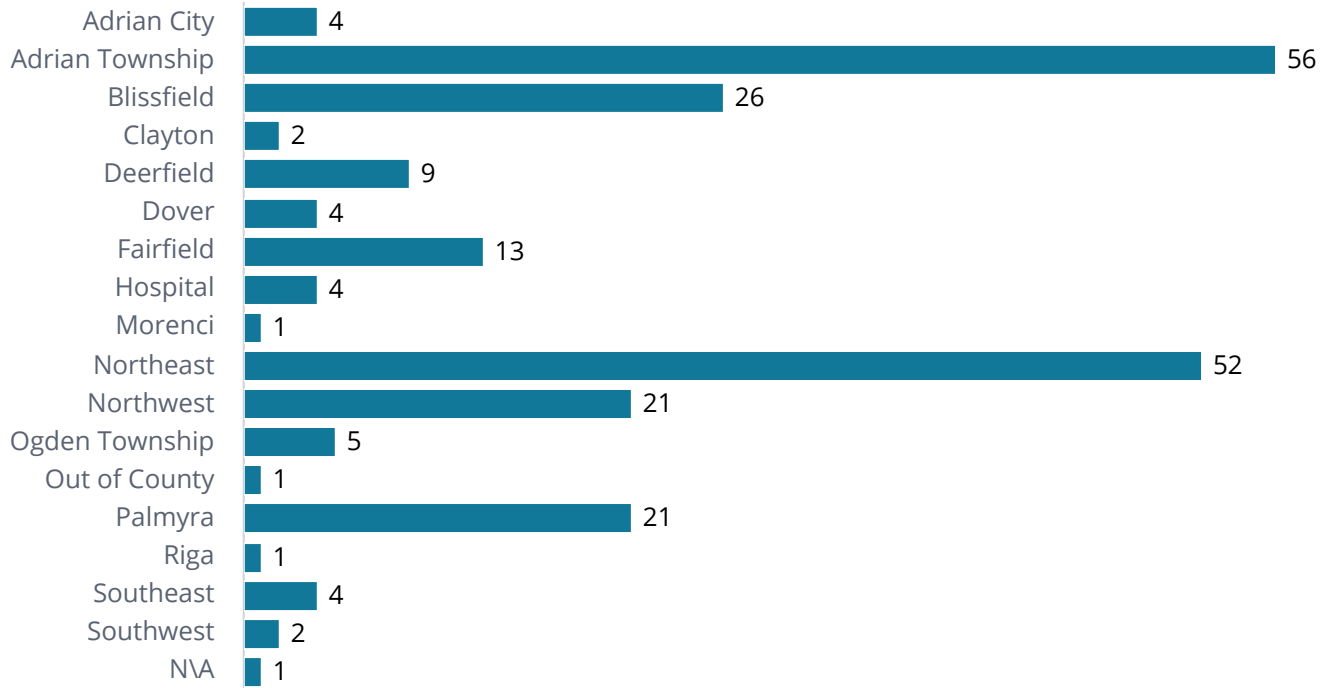
Incidents by Shift



Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

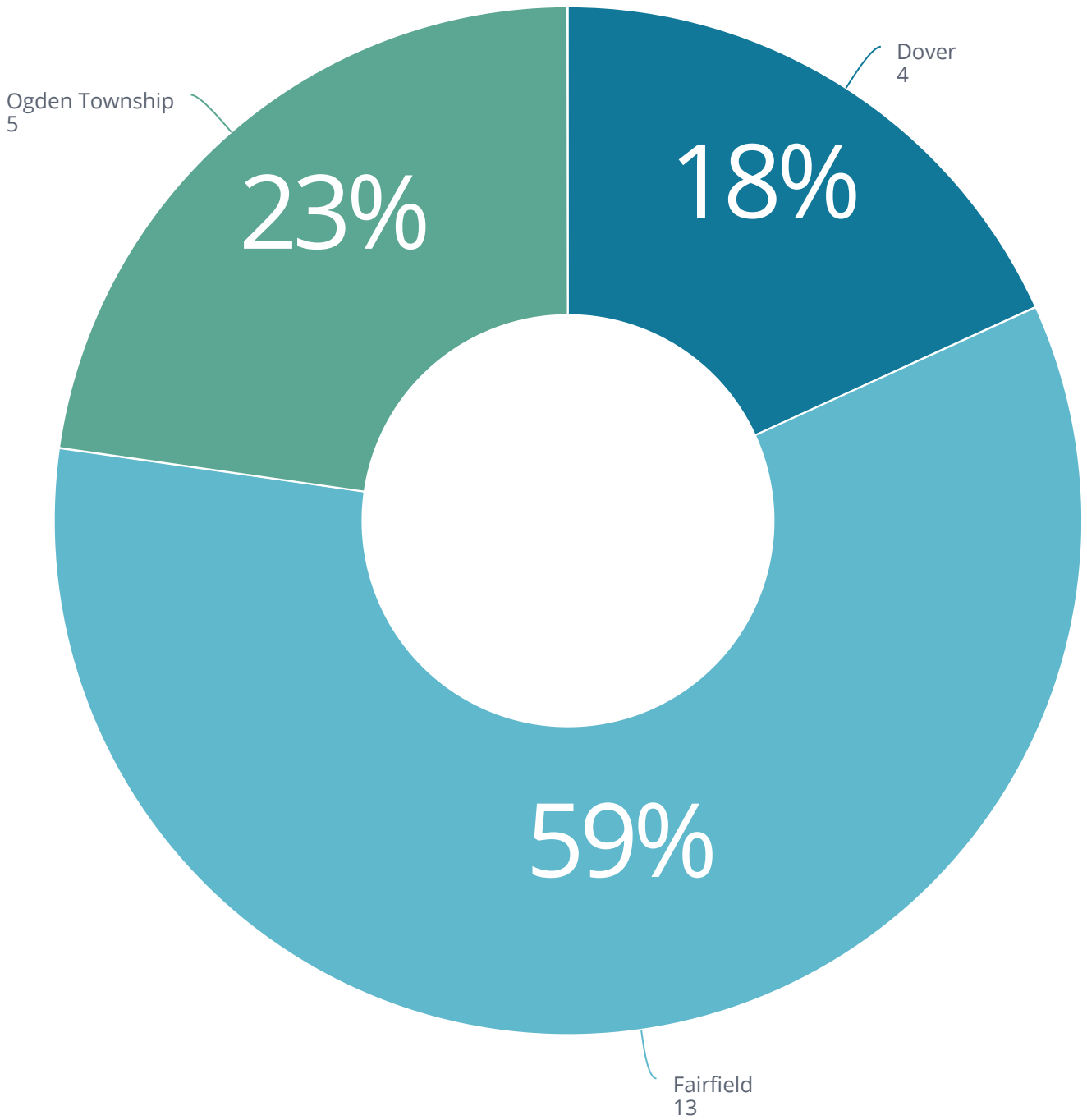
Incidents by District



Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

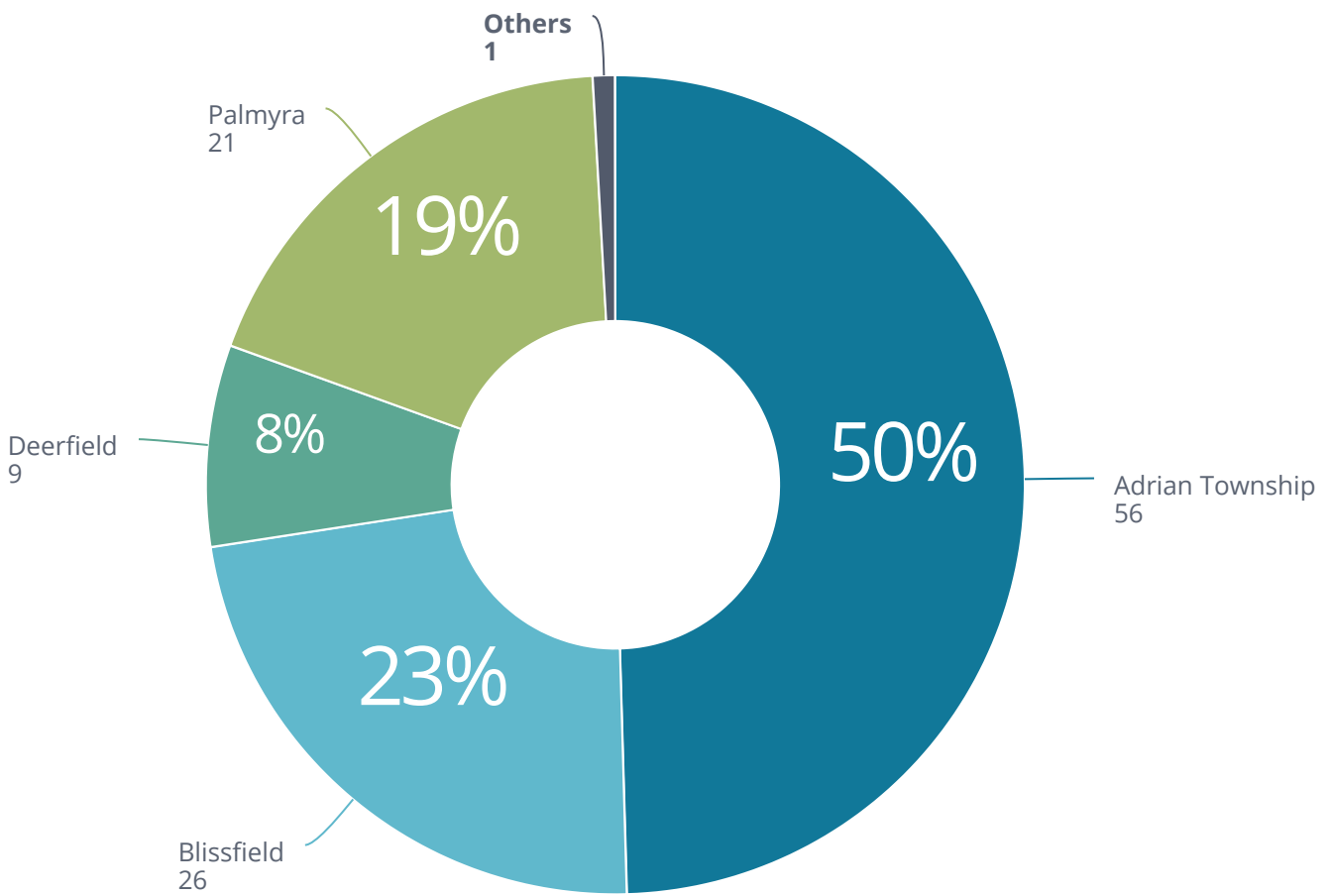
Ambulance Contract Area



Filter statement

Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

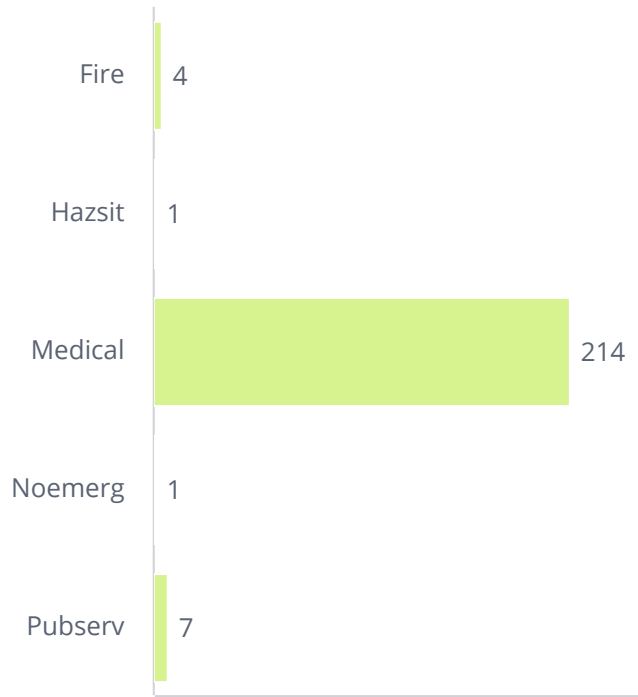
ALS Contract Area



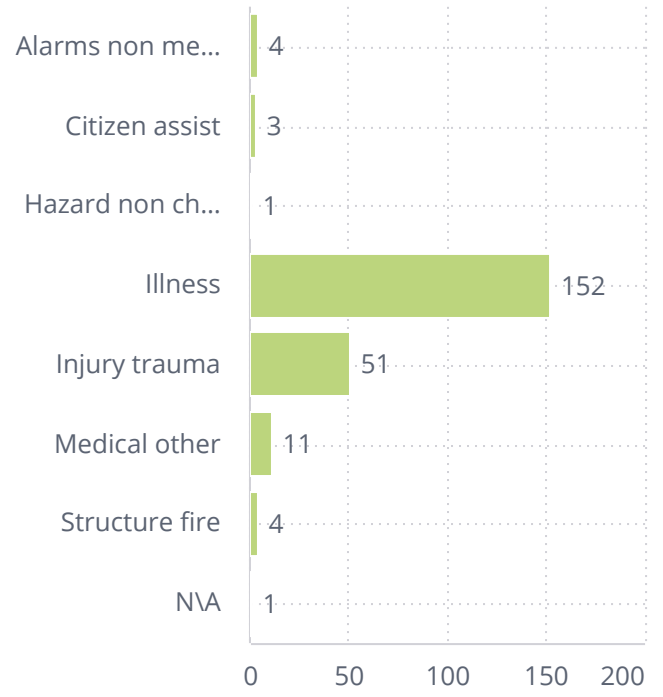
Filter statement

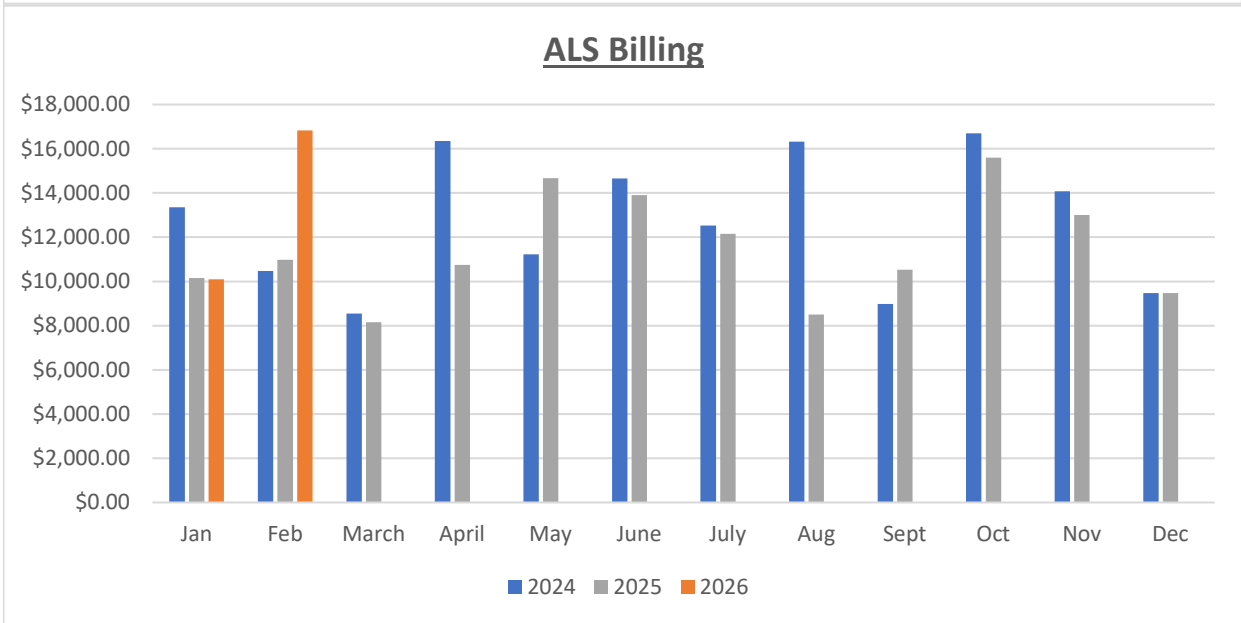
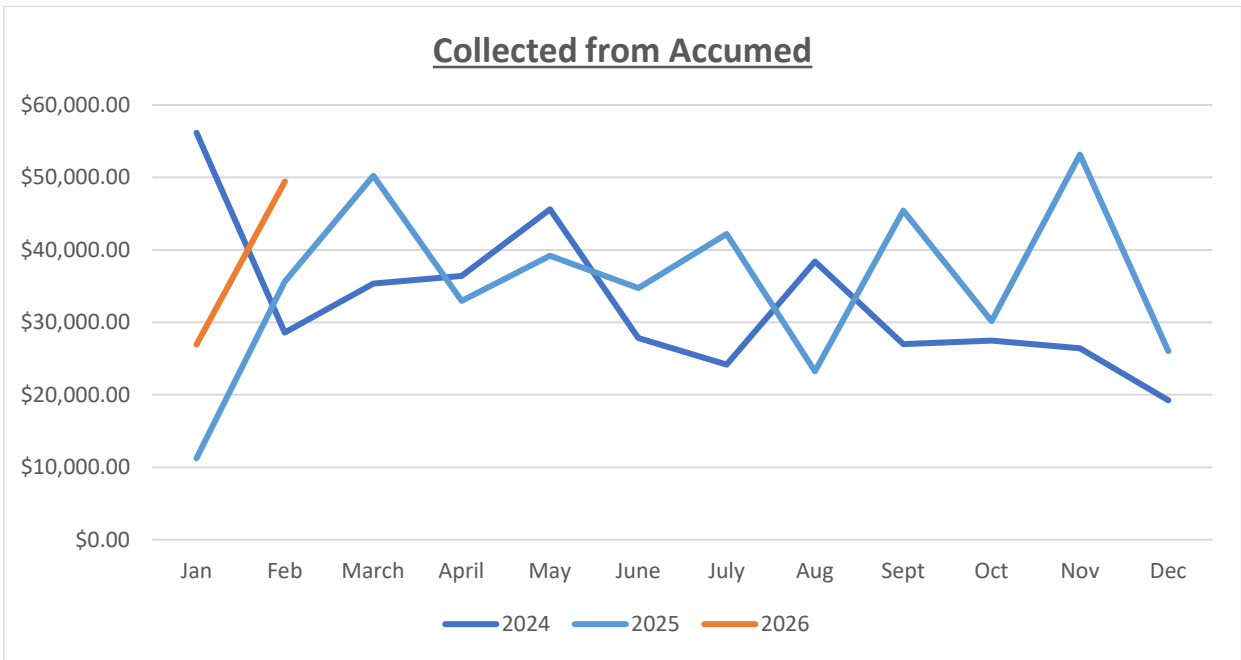
Filters **Days in Core incident onset date/time** 2/1/26 to 2/28/26 | **Incident status** Locked [1 more...](#)

Count of Incidents by Category



Counts of incident Type Subcategory





<u>Type of Write Off</u>	<u>Amount</u>	<u>Revenue</u>	<u>Month</u>	<u>YTD</u>
Manual Contractual Allowance	\$29,243.55	Billed for Ambulance/Fire	\$52,459.00	\$79,339.49
Auto-Contractual Allowances	-\$928.50	Collected from Accumed	\$49,437.45	\$76,377.94
Write-Offs		Billed to BLS Agency	\$16,825.00	\$26,925.00
Sent to Collections		EMS Training Billed	\$0.00	
<b>TOTAL</b>	<b>\$28,315.05</b>	<b>TOTAL</b>	<b>\$118,721.45</b>	<b>\$182,642.43</b>



# CHARTER TOWNSHIP OF MADISON

Ryan Rank  
**Supervisor**  
Janet Moden  
**Clerk**  
Harold Gregg  
**Treasurer**

3804 S. Adrian Highway  
517-263-9313 Fax 517-263-4569



**TRUSTEES**  
Chad Rodgers  
Howard Bales  
Norm Schutte  
Ralph R. Benschoter

## Monthly Building Inspector Report For the Month of February, 2026

<b>37</b>	Inspections Completed
<b>2</b>	Plan Reviews Finalized
<b>2</b>	Plan Reviews in Progress
<b>\$2,741.00</b>	Amount of Fees Collected
<b>\$4,896.96</b>	Adrian Twp. - Payment for Inspections
<b>24</b>	Adrian Twp. - Number of Inspections

## Violations and Complaint Types Handled

<b>2</b>	Township ordinance #
<b>6</b>	Letter of Ordinance Violations
<b>3</b>	Life Safety inspections
	Zoning Issues 35
<b>\$195.00</b>	Zoning fee collected
<b>\$7,832.96</b>	Total Income Madison / Adrian Twp

### Activitie

### Other Activities

- Numerous Building Code Questions from Residents
- Meetings with the Residents and Contractors On-Site
- Written Correspondence and Follow-Up
- Research on Issues and Laws
- Coordination of Tasks with Other Departments
- Administrative Documentation and Input

# Permit Revenue by Type

02/24/2026

Item 6.

Permit	Entry Type	Entries	Amount
	Building	20	2,741.90
	Electrical	22	794.00
	Mechanical	18	760.00
	PLUMBING	11	429.00
	Zoning	3	195.00
	Totals For Permit:	74	4,919.90
<b>Grand Totals</b>		74	4,919.90

Population: All Records

Transaction.DateToPostOn Between 2/6/2026  
12:00:00 AM AND 3/5/2026 11:59:59 PM







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Item 9.



## Charter Township of Madison

### Department of Public works

### February 2026

#### Water and Sewer Usage

- Water usage for the month of was February 8.4 million gallons.
- Sewer usage for the month of was February 9.1 million gallons.
- Water usage for Fairfield Twp. for the month of February was 1.2 million gallons.

#### Operations

- Work orders for the month of February were (46).
- Miss Digs for the month of February was (96). All Miss Digs were reviewed and serviced as needed.
- Water meters were read, and all work orders were completed.
- All sewer reads for the month of February were submitted to the City of Adrian.
- Lift stations and generators were inspected for the month of February.
- Monthly operating report submitted to EGLE.
- Backwashing of iron filter as necessary.
- Monthly Drinking water sampling has been completed.
- Wastewater discharge sampling at water treatment plant.

#### Communications

- All Flow Meters at the water treatment plant along the master meter for Fairfield Township used for billing and water use tracking and the sewer flow meters used for billing related to the City of Adrian, have been calibrated to ensure accuracy.
- The water treatment plant project continues to make progress, Brian Rubel will be attending the March Board meeting to give updates on the project.
- DPW Employees have recently signed up for training for continuing education Credits for their water license's, the options for training have been greatly expanded as our Membership with the AWWA offer a very broad range of topics that haven't always been historically available.
- The Water Department has Received its 2026 EGLE monitoring report which lays out the required water samples that will be collected this year, sampling requirements change annually and are on a pre-determined schedule from the EGLE and EPA.



Ryan Rank  
Supervisor  
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Treasurer

**CHARTER TOWNSHIP OF MADISON**

3804 S. ADRIAN HIGHWAY  
ADRIAN, MI 49221  
517-263-9313 Fax: 517-263-4569

**TRUSTEES**  
Chad Rodgers  
Norm Schutte  
Howard Bales  
Rusty Benschoter

Madison Township Board of Review Meeting  
March 3, 2026, at 3:00 PM

Present: Rebecaa Liedel (phone), Zack Bock, Ryan Rank, Amanda LaCelle

Absent: Erik Ehniger, Dave Halsey

Purpose of the meeting: 2026 Board of Review Organizational Meeting.

Meeting was called to order at 3:25 pm by Zack Bock.

Assessor LaCelle presented an update for the upcoming Board of Review appointments and procedures. She presented the SEV and Taxable Value for the Township.

Having no further business the meeting was adjourned at 3:28 pm

Respectfully Submitted:

Ryan Rank  
Township Supervisor

# Madison Township – 2026 Road Projects (LCRC)

Prepared for Township Board Presentation | Date: March 10, 2026

**LCRC Program Allocation Notation:** \$46,900 + \$12,967.09 = \$59,867.09

Project Location	Description of Work	Mileage	Estimated Cost
Asphalt Treat Hwy — US-223 to Carleton Rd	Mill and Asphalt Overlay	1.00	\$172,196.00
Railroad St & East St (off Sand Creek Hwy)	Crackfill, Chip Seal and Fog Seal	0.21	\$8,537.92
Demings Lake Rd — Sand Creek Hwy to Twp Line	Crackfill, Chip Seal and Fog Seal	1.00	\$25,297.41
Willow Grove Sub (Off Airport Hwy)	Crackfill, Chip Seal and Fog Seal	0.66	\$25,224.07
Porter Hwy — Cadmus Rd to Carleton Rd	2" Limestone	1.01	\$37,106.36

**TOTAL ESTIMATED COST: \$268,361.76**

**Notes:**

- Costs are estimates based on LCRC 2026 project list and may be adjusted after bids and final engineering.
- Mileage reflects approximate treatment lengths provided in the LCRC document.
- The allocation notation shown above appears at the top of the source PDF and is reproduced here for reference.

# RESOLUTION TO APPROVE PUBLIC SAFETY COMPLEX PARKING LOT REPLACEMENT

CHARTER TOWNSHIP OF MADISON  
LENAWEE COUNTY, MICHIGAN

Minutes of the Regular meeting of the Township Board of the Madison Charter Township,  
County of Lenawee, State of Michigan, held on March 10, 2026 at 7:00 pm, EST.

MEMBERS PRESENT: \_\_\_\_\_  
\_\_\_\_\_

MEMBERS ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The following preamble and resolution were offered by Board Member \_\_\_\_\_  
and supported by Board Member \_\_\_\_\_:

WHEREAS, the Charter Township of Madison recognizes the importance of maintaining and  
improving township facilities, including the Public Safety Complex, for the safety,  
operational needs, and service reliability of its residents; and

WHEREAS, a portion of the Public Safety Complex parking lot has deteriorated to a  
condition requiring removal and replacement to maintain safe access for emergency  
personnel, township staff, and the public; and

WHEREAS, the Township Board has reviewed the proposed scope of work and estimated  
cost for the parking lot replacement project and finds the work necessary and beneficial to  
the community; and

WHEREAS, the Township has the financial capability to undertake this project and agrees to  
allocate funds not to exceed \$125,000.00 for the removal, reconstruction, and resurfacing of  
the designated portion of the parking lot;

NOW, THEREFORE, BE IT RESOLVED, that the Madison Charter Township Board hereby  
approves the Public Safety Complex Parking Lot Replacement Project and authorizes  
expenditures not to exceed \$125,000.00 to complete the work.

BE IT FURTHER RESOLVED, that the Township Supervisor is authorized to execute any and  
all necessary documents, agreements, and contracts required to carry out this approval.

I, the undersigned and duly elected Clerk of the Charter Township of Madison, Lenawee  
County, Michigan, hereby certify that the foregoing resolution was adopted by the Township

Board at a regular meeting held on March 10, 2026, with the following votes recorded:

YEA: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Resolution Declared: Adopted

Certified by:

\_\_\_\_\_  
Janet Moden, Township Clerk  
Charter Township of Madison

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Madison, County of Lenawee, State of Michigan, at a regular meeting held on March 10, 2026, and that the meeting was conducted and public notice was provided in compliance with the Open Meetings Act (Act 267 of 1976), as amended, and that minutes of the meeting were kept and are available as required.

\_\_\_\_\_  
Janet Moden, Township Clerk  
Charter Township of Madison

**RESOLUTION TO APPROVE 2026 ROAD MAINTENANCE WORK**

**CHARTER TOWNSHIP OF MADISON  
LENAWEE COUNTY, MICHIGAN**

Minutes of the Regular meeting of the Township Board of The Madison Charter Township,  
County of Lenawee, State of Michigan, held on March 10, 2026 at 7:00 pm, EST

MEMBERS PRESENT: \_\_\_\_\_

\_\_\_\_\_

MEMBERS ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Board Member \_\_\_\_\_  
and supported by Board Member \_\_\_\_\_:

WHEREAS, the **Charter Township of Madison** recognizes the importance of maintaining  
and improving the township’s roads for the safety and convenience of its residents; and

WHEREAS, the **Lenawee County Road Commission (LCRC)** has submitted a proposal  
outlining the **2026 Road Maintenance Work** for the township, as detailed in the attached  
documentation; and

WHEREAS, the Township Board has reviewed the proposed road maintenance plans and  
associated costs and finds the work necessary and beneficial to the community; and

WHEREAS, the Township has the financial capability to support the proposed work and  
agrees to allocate the required funds as outlined in the attached cost estimates;

NOW, THEREFORE, BE IT RESOLVED, that the **Madison Charter Township Board** hereby  
approves the **2026 Road Maintenance Work** as proposed by the **Lenawee County Road  
Commission** and authorizes the necessary agreements and expenditures to proceed with  
the work.

BE IT FURTHER RESOLVED, that the **Township Supervisor** is authorized to execute any  
necessary documents related to this approval.

I, the undersigned and duly elected Clerk of The Charter Township of Madison, Lenawee  
County, Michigan, hereby certify that the foregoing resolution was adopted by the Township  
Board at a regular meeting held on March 10, 2026, with the following votes recorded:

YEA: \_\_\_\_\_

NA: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**Resolution Declared: Adopted**

**Certified by:**

---

Janet Moden, Township Clerk  
Charter Township of Madison

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Madison, County of Lenawee, State of Michigan, at a regular meeting held on March 10, 2026, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

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Janet Moden, Township Clerk  
Charter Township of Madison